



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes

August 1, 2023

Suffolk Cooperative Library System, Bellport, New York 11713

The meeting was called to order at: 10:03 AM

Members Present: Azuree Agnello, Mary McNulty, Kelly Filippone, Jim Garvey, Nicole Berroyer, Lauren McDermott, Jessica Giannetti, Sal Filosa, Valerie Harrison, Sean Walls,

Excused Members: Caren Zatyk, Jessica Brown, Patricia Cruz

Kelly Filippone made a motion to approve the April 2023 minutes. The motion was seconded by Nicole Berroyer

President's Report: Kelly Filippone reported Sorry about the June Meeting, congratulate Jessica who will be VP, Valerie will be treasurer, and Emma, who will be secretary. Congratulate Wonda, who will be SCLA Treasurer, and stepping down as Webmaster of RASD.

SCLA - June 1 ended free membership, board changes with SCLA, security incident, select board members met to address, various board members resigned. Was not involved, but no concern with financial data, internal security situation.

We have open positions - Webmaster, programs and nomination positions open, historian is now open as Adam resigned, Georgiana from Longwood is interested in taking over.

2024 openings - Members-at-large positions will be open, VP will be open, Anastasia from Brentwood interested in becoming Member-at-large in 2024.

Professional Development series held in September - virtual and free, cohosted by SCLA< NCLA and CLASC. Each division sponsors at least one program, RASD has one currently - The Action of Inaction (Library Neutrality in the Face of Social Justice) speaker from University of Indiana. Working with NCLA Library Staff of Color committee, hoping to host The Trauma of Library Work again, expense is prohibitive - split \$350 each with NCLA?

Treasurer's Report: Valerie Harrison reported:

This report is for **July 2023**. The opening balance for June 2023 was **\$4,550.43**. This month, expenses from previous months went through. Total revenues were \$0.00. Total expenses were \$1,585.97 (see below). The closing balance for June was **\$2,964.46**.

Expenses:

- Local History Breakfast: Event on June 8th. \$200.00
- MOSAIC Breakfast food: Event on June 14th. \$212.48
- MOSAIC Breakfast speaker: Event on June 14th. \$250.00
- LILC Giveaways: Event on May 11th. \$923.49

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported:
Next committee meeting will be Tuesday, September 19 at 2:30 at Middle Country Public Library in Centereach. Planning to run a November program - Help, I'm Not a Business Librarian

Emerging Technologies: Nicole Rambo reported: no report

Health Concerns: Stephanie DiChiara and Michelle Rung reported: No report

Local History: Caren Zatyk and Kelly Filippone reported: Thursday, June 8, held tour of LI room at Smithtown, June Meeting every year will be held at a different library. Scheduled Programmers' Showcase at SCLS on Thursday, September 21

Long Island Reads: Mara Zonderman reported: in process of choosing shortlist for next year's book, August meeting on the 19th

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: No report

New Adults: Alex Cranshaw and Andrew Mihopoulos reported: No report

Outreach Committee: Alicia Collumbell reported: No report

PR & Marketing: Jim Garvey and Christine Lyons reported

2023 Suffolk Library Marketing Award

This year's SLMA (Suffolk Library Marketing Award) submission deadline is August 25.

View the details and download the application and a flyer here:

<https://rasdpr.wordpress.com/smla/>

We will be sending email announcements out over the next 3 weeks to solicit and encourage submissions.

Reader's Advisory: Azuree Agnello reported: The RA committee met in April to discuss Biography, Autobiography, Memoir. The blog has been updated with those annotations. Our next meeting is at SCLS on Thursday, September 28 from 10 am-12 pm. Topic: Translated Fiction.

Appointed Position Reports:

Historian:

Member-at-Large: Jessica Giannetti, Lauren McDermott and Jessica Brown reported: need to start thinking about luncheon, any ideas or suggestions, speakers, location, start thinking.

Membership: Kelly Filippone reported: We currently have 239 members, SCLA has new membership chair, Vicki at Longwood is membership for SCLA if you have any questions

Newsletter (Ramblings): Sean Walls reported:

The Summer edition of *Ramblings* went out on June 30th, 2023. The next edition will go out on September 29th. Please send me anything that might be RASD related, I am happy to put it in. I would need it by September 15th, please and thanks! Sean has a new email: sean.walls@sachemlibrary.org

Web Page: Wonda Miller reported: No report

New Business: Old writeups from Readers Advisory - do they need to be kept, since they are on the blog and that only goes back 5 years? These are from the 1990s. There are no requirements for record retention, SCLA has a spot for record storage at SCLS, which we will be getting as well. Up to you if you want to keep them.

Old Business:

The meeting was closed at: 10:31 AM

Respectfully submitted,
Mary McNulty

2023 RASD Board Meeting Schedule

| Date | Location and Time |
|---|--|
| Tuesday, January 3, 2023 | Virtual Meeting, 10:00AM |
| Tuesday, February 7, 2023 | Virtual Meeting, 10:00AM |
| Tuesday, March 7, 2023 | Virtual Meeting, 10:00 AM |
| Tuesday, April 4, 2023 | TBA |
| No May Meeting, LI Library Conference May 11, 2023 | - |
| Tuesday, June 6, 2023 | TBA |
| NO JULY MEETING | - |
| Tuesday, August 1, 2023 | TBA |
| Tuesday, September 5, 2023 | TBA |
| Tuesday, October 3, 2023 | TBA |
| Tuesday, November 7, 2023 | TBA |
| Annual RASD Luncheon Date TBA | 2:00 pm meeting, 2:00-4:00 pm luncheon |

(Subject to change)