



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes

September 5, 2023

Suffolk Cooperative Library System, Bellport, New York 11713

The meeting was called to order at: 10:04 AM

Members Present: Mary McNulty, Kelly Filippone, Patricia Cruz, Jim Garvey, Jessica Brown, Anastasia Bazilevskaya, Wonda Miller, Valerie Harrison, Michelle Rung, Alicia Columbello,

Excused Members: Caren Zatyk, Nicole Berroyer, Azuree Agnello, Georgiana O'Neill, Amber Gagliardi

Kelly Filippone made a motion to approve the minutes. The motion was seconded by Alicia Columbello. The minutes were approved.

President's Report: Kelly Filippone reported:

There has not been an SCLA meeting since we last met, so I do not have much to report. The SCLA Dinner will be held on Thursday, October 26th from 6-9 pm at The Meadowedge at West Sayville Country Club. Please [register here](#) if you would like to attend. RASD will need to provide a raffle basket for the event, so please share any ideas. I'd like to ask our Members-at-Large to begin working on that.

RASD will be sponsoring two programs for the virtual Professional Development Series. We currently have 24 people [registered](#) for *Coping with Vicarious Trauma and Stress in the Workplace* (sponsored with NCLA Library Staff of Color) and 15 people [registered](#) for *The Action of Inaction: Library Neutrality in the Wake of Social Justice*. Coping with Trauma is going to be held on Friday, September 15th from 2-3pm. I am going to be away and am looking for a Board member to sit in on the program, introduce the speakers and host the Zoom.

The next Long Island Library Conference is scheduled for May 9, 2024 at the Melville Marriott. The theme is **Libraries: Banned and Dangerous**. Program submissions are due on December 8th. Since we do not have a programs chair, I am counting on the Board to

solicit programmers or program ideas from your committees. If you have an idea or want to brainstorm, I am happy to help in any way I can.

Open positions on RASD Board:

- Member-at-Large (2): Anastasia has been appointed for 2024 but we still have 2 spots to fill
- Webmaster: Wonda will be stepping down to focus on her new role as SCLA Treasurer
- Programs
- Nomination
- Health Concerns Chair: Stephanie will be staying on until the end of the year

Our annual luncheon is fast approaching. The tentative date is Tuesday, December 5th from 2-4pm. We need to arrange a speaker, location and lunch option. Things to consider: continuing to hold our meeting at a new library building (Lindenhurst, Half Hollow Hills..) or one with a cafe that may cater (Sachem just opened theirs), or back to a restaurant with meeting space...

Reminder, our next meeting will be held in person on October 3, 2023 at SCLS.

Treasurer's Report: Valerie Harrison reported:

This report is for **August 2023**. The opening balance for August 2023 was **\$3,078.46**. Total revenues were \$6.00 (membership). Total expenses were \$0.00. The closing balance for August was **\$3,084.46**.

Approved Expenses:

- Speaker fee for the speaker at the SCLA/NCLA/CLASC Professional Development Series. Splitting the cost with NCLA. **Expense from RASD not to exceed \$350.00.**

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported: The next committee meeting will be committee members only and will be Tuesday, September 19 at 2:30 at Middle Country Public Library in Centereach. We are planning to run a November program: Help, I'm Not a Business Librarian.

Emerging Technologies: Nicole Rambo reported: No report

Health Concerns: Stephanie DiChiara and Michelle Rung reported: The Health Concerns Committee has scheduled our annual Fall Breakfast for Tuesday, November 7 at 9:30am to be held at the Sayville Library. A representative from Parker Jewish Institute will provide a presentation on their "Willing Hearts, Helpful Hands" program and other resources and

services they provide to libraries and the community for people caring for those with Alzheimer's Disease or other types of dementia. All are invited to attend and 1 hour of professional development will be credited to attendees. A registration date has not yet been set.

Local History: Caren Zatyk and Kelly Filippone reported: The RASD Local History Committee will be hosting its annual Local History Programmers Showcase on Thursday, 9/21 at SCLS from 10:00 am- 1:00 pm. I would like to ask for \$250 for breakfast & refreshments. Seconded by Alicia Columbello

Long Island Reads: Mara Zonderman reported: No report

M.O.S.A.I.C.: Amber Gagliardi and Michelle Athanas reported: MOSAIC will have their next meeting Wednesday October 11th at 10am at SCLS. The Hispanic Advisory Committee will be joining us.

New Adults: Alex Cranshaw and Andrew Mihopoulos reported: No report

Outreach Committee: Alicia Collumbello reported: An email will be going out today to inquire about availability for a special meeting for September or early October. Interest has been particularly low. Any ideas on how best to bump-up participation will be welcome. Plans for the SLEOA Award application season are in the works. Details will be shared to the SCLA listserv this month. Thank you.

PR & Marketing: Jim Garvey and Christine Lyons reported:

2023 Suffolk Library Marketing Award

We have received 3 submissions so far. We were hoping for a couple more, and decided to extend the deadline to September 8, with support of 2 or 3 email reminders to the SCLA list.

View the details and download the application and a flyer here:

<https://rasdpr.wordpress.com/smla/>

We are confirming with last year's judges to have them participate again this year, and we are in discussions with a local marketing agency to have one of their employees participate as a judge as well.

Readers' Advisory: Azuree Agnello reported: The RA committee met in April to discuss Biography, Autobiography, Memoir. The blog has been updated with those annotations. Our next meeting is at SCLS on Thursday, September 28 from 10 am-12 pm. Topic: Translated Fiction.

Appointed Position Reports:

Historian: Georgiana O'Neill reported: No report

Member-at-Large: Jessica Giannetti, Lauren McDermott and Jessica Brown reported: We just started emailing to discuss the luncheon. Would like to get attendance information from last year, to determine if we want to stay in the same subject area as the speaker from last year, does not want to repeat Professional Development Series topics. Any ideas, please let Jessica know. Budget, any information anyone has is appreciated.

Membership: Kelly Filippone reported: We currently have 238 active members.

Newsletter (Ramblings): Sean Walls reported:
The next edition will go out on September 29th. Please send me anything that might be RASD related, I am happy to put it in. I will need it by September 15th, please and thanks!

Web Page: Wonda Miller reported:
Please send any updates or meeting info to my email at wmiller@johnjermain.org. I'll continue to update the site. If you think of anyone who may be a good candidate for the website feel free to put them in touch with Kelly or myself to learn about the position.

New Business:

Old Business:

The meeting was closed at 10:37 AM

Respectfully submitted,
Mary McNulty

2023 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 3, 2023	Virtual Meeting, 10:00AM
Tuesday, February 7, 2023	Virtual Meeting, 10:00AM
Tuesday, March 7, 2023	Virtual Meeting, 10:00 AM
Tuesday, April 4, 2023	TBA
No May Meeting, LI Library Conference May 11, 2023	-
Tuesday, June 6, 2023	TBA
NO JULY MEETING	-
Tuesday, August 1, 2023	Virtual Meeting, 10:00 AM
Tuesday, September 5, 2023	Virtual Meeting, 10:00 AM
Tuesday, October 3, 2023	SCLS, 10:00 AM
Tuesday, November 7, 2023	TBA
Annual RASD Luncheon Date TBA	2:00 pm meeting, 2:00-4:00 pm luncheon

(Subject to change)