



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes

February 6, 2024

Suffolk Cooperative Library System, Bellport, New York 11713

The meeting was called to order at: 10:04

Members Present: Patricia Cruz, Valerie Harrison, Karen Sonessa, Azuree Agnello, Amber Gagliardi, Anastasia Bazilevskaya, Meghan Roe-Mesenbourg, Jessica Brown, Michelle Rung, Jim Garvey, Jessica Weber, Emma Yohannan, Georgiana O'Neill, Sean Walls.

Excused Members: Caren Zatyk, Nicole Berroyer, Alicia Collumbell

Patricia Cruz made a motion to approve the minutes from November, December, and January. The motion was seconded by Emma Yohannan and Valerie Harrison.

President's Report: Patricia Cruz reported:

- I received email confirmation that a program was accepted for LILC: Using Mapping Software in the Public Library
- I attended the SCLA board meeting on January 19th, here are some discussed at the meeting:
 - Upcoming networking event: Spring Mix & Mingle - sponsored by SCLA, PLDA and CLASC - Thursday, March 28th 6-9pm - James Joyce in Patchogue.
 - If you have a program that has continuing education, please send attendance to the membership email sclamembershipli@gmail.com so they can keep track of them.
 - Please send me & Stephen Ingram meeting dates for Committee meetings so he can add to WildApricot calendar, if you have an event that requires registration or payment, have the event registration through SCLA WildApricot calendar. Submit all meeting details to Stephen Ingram through [this Google form](#).

Treasurer's Report: Valerie Harrison reported:

The following Treasurer's Report is for **January 2024**. The **opening balance** for January 2024 was \$2,326.80. **Total revenues** were \$773.00 (\$500 annual disbursement from SCLA, \$219 membership dues, \$30 RASD Luncheon check deposits, and \$24.00 raffle cash from Luncheon). **Total expenses** were \$0.00. The **closing balance** for January was \$3,099.80.

Approved expenses:

- No more than \$100 towards refreshments for Outreach Committee event:
Anti-Trafficking Initiative on 1/10/24
 - Final cost: **\$87.08**
 - Payment pending

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported:

Emerging Technologies: Nicole Rambo reported:

Health Concerns: Karen Sonnessa and Michelle Rung reported: We will hold a committee meeting on March 14 at 2:30 p.m. in the SCLS Blue Room to discuss a topic for our annual fall workshop and Topic Guide. A flyer and email with details is forthcoming.

Local History: Caren Zatyk reported: I am hoping to plan a committee meeting for some time in March. After that, we will likely meet again in June for a visit to one of the member's local history rooms.

Long Island Reads: Mara Zonderman reported:

M.O.S.A.I.C.: Amber Gagliardi and Lindsay Davis reported: Two Long Island Library Conference workshops have been accepted: "Serving New Americans in Your Library" and "Starting a Seed Library." Motion to pay "Seed Library" speaker, Regina Dlugokencky from Seedsower Farm. Seconded by Valerie Harrison, Emma Yohannan, and Azuree Agnello.

New Adults: Alex Cranshaw and Andrew Mihopoulos reported:

Outreach Committee: Alicia Collumbell reported:

We held a successful event on January 10th with a presentation by ECLI-VIBES and the Suffolk County District Attorney's Office, both members of the Suffolk County Anti-Trafficking Initiative (SCATI). The program was well attended and received. There was a delay in some information coming my way from the DA's office and the resources, slides and CEU credits for attendees has been delayed, but will go out shortly to

those who had been registered and provided their contact information. Thank you to all who helped make the event possible in a short timeframe.

The next general meeting of the committee should be on March 11th, more information to come. As mentioned at the January meeting, I will be stepping down from my position as chair of the Outreach Committee. I hope someone will look to fill my role before next month. If you know anyone who may be interested, please let me know or have them reach out to me at acollumbell@nassaulibrary.org. I am happy to arrange a soft handoff of duties. Thank you!

PR & Marketing: Jim Garvey and Christine Lyons reported:

We held a successful Zoom event on January 9 that was co-sponsored by the SCLA CATS Division and the RASD Public Relations and Marketing Committee with presenter Stephen Ingram on the topic "Managing Your Library Website with Drupal." Twenty people attended the live event, and Stephen sent the replay link out to all registrants. Many thanks to Stephen who did a GREAT job on the program.

Christine Lyons is developing a Suffolk Library Marketing Award (SLMA) roundtable discussion meeting on Zoom with the winners of the 2023 award to assist libraries that might want to participate in the 2024 competition. We anticipate a March date for this event.

We are reworking the 2024 SLMA guidelines and requirements to focus more completely on the marketing aspects of a project, and reducing the emphasis on the content of a program or display. We hope that this will help and encourage smaller libraries to be able to participate and compete in the SLMA.

We are proposing to change the name of our committee to "Library Marketing Committee." We will give this more consideration and bring this forward as a motion at the next meeting.

Reader's Advisory: Azuree Agnello reported: The committee met on January 25 to discuss historical non-fiction. We had one new member attend. The blog has been updated with September 2023's annotations. January's annotations will be added in the next month or so. Our next meeting is Thursday, April 25 at SCLS. Topic: Folklore & Mythology.

Appointed Position Reports:

Historian: Georgiana O’Neill reported: Started looking through the collection to see what we have. I will be working on the beginning stages of processing and organization over the next few months.

Member-at-Large: Anastasia Bazilevskaya reported: Patricia Cruz will work with Anastasia on a raffle basket and giveaway items for the Long Island Library Conference, as well as a schedule for manning the RASD table.

Membership: Jessica Weber reported: We currently have 245 members and this includes pending renewals.

Newsletter (Ramblings): Sean Walls reported:
The next edition of *Ramblings* is set to go out on March 29th. Please submit your entries to me by March 15th via email to sean.walls@sachemlibrary.org or else you can upload them to this sheet here: [Ramblings Spring 2024](#)

Web Page: Meghan Roe-Mesenbourg reported: I have been updating the website, but please also contact me if there is anything you would like me to add.

New Business:

Old Business:

The meeting was closed at 10:37 AM.

Respectfully submitted,
Emma Yohannan

2024 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 2, 2024	Virtual Meeting, 10:00AM
Tuesday, February 6, 2024	Virtual Meeting, 10:00AM
Tuesday, March 5, 2024	Virtual Meeting, 10:00 AM
Tuesday, April 2, 2024	SCLS, 10:00 AM
NO MAY MEETING, LI Library Conference May 9, 2024	-
Tuesday, June 4, 2024	Virtual Meeting, 10:00 AM
NO JULY MEETING	-
Tuesday, August 6, 2024	Virtual Meeting, 10:00 AM
Tuesday, September 3, 2024	Virtual Meeting, 10:00 AM
Tuesday, October 1, 2024	SCLS, 10:00 AM
Tuesday, November 5, 2024	Virtual Meeting, 10:00 AM
Annual RASD Luncheon Tuesday, December 3, 2024	2:00 pm meeting, 2:00-4:00 pm luncheon Location TBD

(Subject to change)