



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes August 6, 2024 Suffolk Cooperative Library System, Bellport, New York 11713

The meeting was called to order at: 10:07

Members Present: Patricia Cruz, Emma Yohannan, Jim Garvey, Valerie Harrison, Michelle Rung, Georgiana O'Neill, Meghan Roe, Amber Gagliardi

Excused Members: Caren Zatyk, Anastasia Bazilevskaya, Nicole Berroyer, Jessica Weber, Jessica Brown

President's Report: Patricia Cruz reported: SCLA is starting to plan the professional development series. There are two new members joining us for 2024. Jackie Narkiewicz will be the Vice President and Tova Harris will be the Treasurer. Emma Yohannan will be staying on as Secretary. I want to make a motion to appoint Kate Regina to chair the New Adults committee. Motion seconded by Valerie Harrison, Jim Garvey, and Emma Yohannan. June 2024 meeting minutes are currently missing due to an issue with our drive. Jim Garvey will look for the June minutes among his personal files.

Treasurer's Report: Valerie Harrison reported:

The following Treasurer's Report is for **June 2024**. The **opening balance** for June 2024 was \$2,524.39. **Total revenues** were \$45.00. **Total expenses** were \$602.35 (\$102.35 refreshments and paper goods at the Local History Committee's meeting and \$500.00 speaker fee for the MOSAIC Breakfast event). The **closing balance** for June was \$1,967.04.

The following Treasurer's Report is for **July 2024**. The opening balance for July 2024 was \$1,967.04. Total revenues were \$21.00 (membership dues). Total expenses were \$0.00. The closing balance for July was \$1,988.04.

Approved Expenses:

- Speaker fee for Emerging Technologies presentation on 10/3/2024 ~ **\$250.00**.

Pending expenses:

- Fee for refreshments for MOSAIC breakfast on 6/20/24 ~ **\$176.56.**

**Pause expenses?

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported: I booked a program for the professional development series. There will be a free speaker from New York State Civil Service on Tuesday, September 24 at 2:30 pm.

Emerging Technologies: Nicole Rambo reported: Thank you all for approving the Privacy 101 Presentation. It will be taking place via Zoom on Oct 3rd at 11am.

Health Concerns: Karen Sonessa and Michelle Rung reported: The Health Concerns Committee met on July 31 via Zoom to discuss plans for the annual workshop. The workshop will be held on Wednesday, November 13 at 10 a.m. at SCLS. This year's topic is obesity; Karen arranged a speaker through Stony Brook Medicine Bariatric and Metabolic Weight Loss Center.

Local History: Caren Zatyk reported: The RASD Local History Committee is starting the process to create a directory for its members. The committee is also preparing for its 2024 Programmers Showcase, which will be held on Thursday, September 19, 2024 from 10:00 am- 1:00 pm at SCLS.

Long Island Reads: Mara Zonderman reported: We are deep into the process of making our 2025 selection. After we make our selection, we'll reach out to the author, and after everything is confirmed, we'll make our announcement.

M.O.S.A.I.C.: Amber Gagliardi reported: The annual breakfast in June was successful. The speaker was great. We compiled a list of diverse and multicultural programmers. We can release this list in a future newsletter. The next meeting will be in October.

New Adults: Patricia Cruz reported: Kate Regina will become the new chair next month.

Outreach Committee: Patricia Cruz reported: We are still looking for a chair.

Library Marketing: Jim Garvey reported:

I'm sad to report that Christine Lyons has stepped down from the Library Marketing Committee co-chair position as of June 13. I am seeking a new co-chair (or two) to join the committee.

Christine has offered to continue to help when time permits throughout the transition and onboarding of new co-chair(s). Christine did a great job on our projects, and she will be missed.

Preparation is underway to launch the SLMA (Suffolk Library Marketing Award) 2024 competition in mid-August. This will be announced via SCLA email contact lists and on the SCLA, RASD, and Library Marketing Committee websites. Rules and submission materials will be posted on the websites.

Reader's Advisory: Azuree Agnello reported: Our next committee meeting is Thursday, September 26, 2024, 10 am start, at SCLS. Topic: Short Stories

Appointed Position Reports:

Historian: Georgiana O'Neill reported: I have all past minutes (except for June 2024) backed-up on my personal work computer.

Member-at-Large: Anastasia Bazilevskaya reported: I will begin working on the SCLA Annual Dinner raffle basket.

Membership: Jessica Weber reported: We currently have 237 active and pending members.

Newsletter (Ramblings): Sean Walls reported: Newsletter went out. It was meager. Next one goes out in September. I hope it will not be meager. Should we change the release calendar? We will promote our upcoming professional development events in the September newsletter.

Program: Amber Gagliardi booked a LinkedIn program for the September professional development series on 9/26/24. Motion to approve the speaker for \$200. Seconded by Patricia Cruz, Jim Garvey, and Valerie Harrison.

Web Page: Meghan Roe-Mesenbourg reported: Nothing new to report. Basic updates to the webpages continue. If anyone has an upcoming event and would like to post a flyer on the RASD blog, please feel free to contact me directly! I keep an eye out for pertinent flyers through the listserv, but receiving content more than once never hurts.

New Business:

Old Business:

The meeting was closed at 10:38 AM.

Respectfully submitted,
Emma Yohannan

2024 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 2, 2024	Virtual Meeting, 10:00AM
Tuesday, February 6, 2024	Virtual Meeting, 10:00AM
Tuesday, March 5, 2024	Virtual Meeting, 10:00AM
Tuesday, April 2, 2024	SCLS, 10:00AM
No May Meeting, LI Library Conference May 9, 2024	-
Tuesday, June 4, 2024	Virtual Meeting, 10:00AM
Friday, June 14, 2024	Ramblings Submissions Due
Friday, June 28, 2024	Ramblings Published
NO JULY MEETING	-
Tuesday, August 6, 2024	Virtual Meeting, 10:00AM
Tuesday, September 3, 2024	Virtual Meeting, 10:00AM
Friday, September 13, 2024	Ramblings Submissions Due
Friday, September 27, 2024	Ramblings Published
Tuesday, October 1, 2024	SCLS, 10:00AM
Tuesday, November 5, 2024	Virtual Meeting, 10:00AM
Annual RASD Luncheon Tuesday, December 3, 2024	2:00 pm meeting, 2:00-4:00 pm luncheon Location RBD
Friday, December 13, 2024	Ramblings Submissions Due
Friday, December 27, 2024	Ramblings Published

(Subject to change)