



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

Board Meeting Minutes

June 4, 2024

Suffolk Cooperative Library System, Bellport, New York 11713

The meeting was called to order at: 10:04

Members Present: Patricia Cruz, Emma Yohannan, Georgiana O'Neill, Azuree Agnello, Nicole Berroyer, Anastasia Bazilevskaya, Valerie Harrison, Jessica Brown, Nicole Rambo

Excused Members: Caren Zatyk, Jessica Weber, Sean Walls, Karen Sonnessa, Michelle Rung, Amber Gagliardi, Meghan Roe

President's Report: Patricia Cruz reported:

Motion to approve April minutes. Seconded by Jessica Brown and Azuree Agnello.

Emma, Jessica & I attended the SCLA meeting in April; Emma received access to WildApricot to pull attendance lists for any program that we have a registration for through WildApricot. Please consider hosting registration for any programs through WildApricot, if you need assistance in setting it up.

Thank you to everyone who helped in managing the RASD table during the conference & helped out in anything Conference related! Our next event to work on will be the Virtual Professional Development Series- please let Amber or I know of any ideas on topics for programs.

Our nomination slate was put together by Jessica Brown this past month & was submitted to SCLA. Thank you, Jessica, for putting it together. Elections will be out soon.

Please be mindful of large expenses that your committees might have in the next few months as we are getting low on our balance. I'm hoping that there'll be opportunities to raise funds in the next few months through other events.

Treasurer's Report: Valerie Harrison reported:

The following Treasurer's Report is for **May 2024**. The **opening balance** for May 2024 was \$3,290.72. **Total revenues** were \$161.00 (\$86.00 raffle income from LILC + \$75.00 membership dues). **Total expenses** were \$927.93. The **closing balance** for May was \$2,524.39.

Itemized Expenses:

- \$76.55 for the raffle basket for LILC.
- \$601.38 for LILC giveaways.
- \$250.00 speaker fee for LILC speaker- Seed Sower Farm

Approved expenses:

- No more than \$250 towards refreshments and paper goods for Local History Committee's meeting on 6/6/24.
- \$500 speaker fee for speaker, Adriana Devers and \$250 towards refreshments at the Mosaic Breakfast event on 6/20/24.

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported: Next meeting will be on Tuesday, June 4 at 2:30pm to be held at Middle Country Public Library in Centereach.

Emerging Technologies: Nicole Rambo reported: Privacy 101 virtual program in the works for October.

Health Concerns: Karen Sonnessa and Michelle Rung reported: We are working on a date to meet in July for the committee to discuss the TopicGuide. We will post the date to the website and listservs when the meeting is set.

Local History: Caren Zatyk reported: The committee will be hosting its next meeting at the East Hampton Library this upcoming Thursday, 6/6/2024 from 10:00 am- 1:00 pm. This meeting will include breakfast refreshments (Thanks to the RASD Board for approving the motion for funds!) and a behind-the-scenes tour of the Library's local history collection (the Long Island Collection) and its facilities. After this meeting, the committee will then turn its attention to its annual Programmers Showcase, which will be offered in September.

Long Island Reads: Mara Zonderman (Azuree Agnello) reported: There were 300 attendees for the Long Island Reads author event in April. We are currently working on selecting the 2025 book.

M.O.S.A.I.C.: Amber Gagliardi and Lindsay Davis reported: I'd like to thank the committee for supporting the MOSAIC Breakfast. I hope to see many RASD members in attendance. [Attached is a flier with details.](#) I'll be completing the necessary paperwork for this program.

New Adults: No report.

Outreach Committee: No report.

Library Marketing: Jim Garvey and Christine Lyons reported: Christine Lyons developed and hosted a successful meeting on May 30 with the winners of the 2023 Suffolk Library Marketing Award (SLMA). There were about 20 live attendees on the program, including presenters from Brentwood, Sachem, Smithtown, and Longwood libraries. We plan to post a link to the recording of the meeting on the SLMA 2024 website.

The goal of the program was to assist libraries and librarians who might want to participate in the 2024 competition. We are planning to launch the 2024 SLMA competition after the Long Island Library Conference, most likely in June or early July.

Reader's Advisory: Azuree Agnello reported: Our next meeting is Thursday, September 26 at SCLS. Topic: Short Stories

Appointed Position Reports:

Historian: Georgiana O'Neill reported: I have been working on gathering the minutes for 2015-2024. I am missing 2021 through mid-2023. I will reach out to Emma and Patricia about finding those. I have also been researching archival boxes to store the physical files at SCLS.

Member-at-Large: Anastasia Bazilevskaya reported: I will start thinking about the SCLA Annual Dinner raffle basket.

Membership: Jessica Weber reported: We currently have 246 members.

Newsletter (Ramblings): Sean Walls reported: Welp folks, we made it to another *Ramblings* month. Please don't disappoint me again. Send me all the things you've done this

last quarter–there was a big ol’ conference, after all. Submissions are due to me by June 14th via email at sean.walls@sachemlibrary.org or [this page](#) and *Ramblings* will go out on the 28th. Thanks!

Program: Amber Gagliardi reported:

Web Page: Meghan Roe-Mesenbourg reported:

New Business:

Old Business:

The meeting was closed at: 10:27

Respectfully submitted,
Emma Yohannan

2024 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 2, 2024	Virtual Meeting, 10:00AM
Tuesday, February 6, 2024	Virtual Meeting, 10:00AM
Tuesday, March 5, 2024	Virtual Meeting, 10:00 AM
Tuesday, April 2, 2024	SCLS, 10:00 AM
NO MAY MEETING, LI Library Conference May 9, 2024	-
Tuesday, June 4, 2024	Virtual Meeting, 10:00 AM
Friday, June 14, 2024	Ramblings Submissions Due
Friday, June 28, 2024	Ramblings Published
NO JULY MEETING	-
Tuesday, August 6, 2024	Virtual Meeting, 10:00 AM
Tuesday, September 3, 2024	Virtual Meeting, 10:00 AM
Friday, September 13, 2024	Ramblings Submissions Due
Friday, September 27, 2024	Ramblings Published
Tuesday, October 1, 2024	SCLS, 10:00 AM
Tuesday, November 5, 2024	Virtual Meeting, 10:00 AM
Annual RASD Luncheon Tuesday, December 3, 2024	2:00 pm meeting, 2:00-4:00 pm luncheon Location TBD

Friday, December 13, 2024	Ramblings Submissions Due
Friday, December 27, 2024	Ramblings Published

(Subject to change)