



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

**Board Meeting Minutes
September 3, 2024
Suffolk Cooperative Library System, Bellport, New York 11713**

The meeting was called to order at: 10:05 AM

Members Present: Patricia Cruz, Jessica Brown, Anastasia Bazilevskaya, Emma Yohannan, Nicole Berroyer, Valerie Harrison, Georgiana O'Neill, Michelle Rung, Jim Garvey, Amber Gagliardi, Kate Regina, Nicole Rambo, Jessica Weber

Excused Members: Caren Zatyk, Mara Zonderman, Meghan Roe

President's Report: Patricia Cruz reported: We need one more person to moderate a program for the SCLA Professional Development Series. Patricia Cruz or Jessica Brown will moderate if SCLA can't provide a board member. The SCLA Annual Dinner will be on October 24. Motion to approve June minutes. Seconded by Nicole Berroyer and Georgiana O'Neill. Motion to approve August minutes. Seconded by Kate Regina and Jim Garvey.

Treasurer's Report: Valerie Harrison reported:

The following Treasurer's Report is for **August 2024**. The **opening balance** for August 2024 was \$1,988.04. **Total revenues** were \$0.00 (membership dues). **Total expenses** were \$0.00. The **closing balance** for August was \$1,988.04.

Approved Expenses:

- Speaker fee (Amanda Augustine) for Professional Development Series event—LinkedIn presentation—on 09/26/2024: **\$200.00**.

Upcoming Expenses:

- Speaker fee for Emerging Technologies presentation on 10/3/2024 ~ **\$250.00**.

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported: I booked a program for the professional development series. There will be a free speaker from New York State Civil Service on Tuesday, September 24 at 2:30 pm. The presentation

will provide an overview of the NYS Department of Civil Service and their examination process. The presentation will also highlight their new initiative, Centers for Careers in Government, that seeks to support recruitment efforts through educating the public about state employment opportunities in pursuit to build tomorrow's workforce today by promoting a diverse, inclusive, and talented workforce. Additionally, the presentation will go into their currently available program, NY HELPS, which helps to streamline the application process.

Emerging Technologies: Nicole Rambo reported: Flyer for Oct 3rd Privacy Presentation coming.

Health Concerns: Karen Sonessa and Michelle Rung reported: The annual Health Concerns Meeting is on Wednesday, November 13 at SCLS. We would like to make a motion for funds to cover the breakfast not to exceed \$150. Seconded by Patricia Cruz and Nicole.

Local History: Caren Zatyk reported: Unfortunately, the RASD Local History Programmers Showcase, which was planned for this month, had to be canceled. For those who are not aware, the entire lower level of the Smithtown Library's Smithtown Building (including the Long Island Room, which I manage) sustained catastrophic damage due to the torrential flooding that occurred on Monday, 8/19/2024. So now, in the aftermath, there is much to be done and I just will not be able to offer the showcase this year. I hope that we'll be able to resume the event in 2025. All speakers, SCLS (where it was to be held), and the RASD Local History Committee members were notified of the cancellation.

It is my hope/ intention to hold another meeting with the committee, just to touch base, at some point prior to the end of the year.

Long Island Reads: Mara Zonderman reported: We are in the process of finalizing details for our 2025 selection event and hope to be able to share the big news soon.

M.O.S.A.I.C.: Amber Gagliardi reported: The next MOSAIC Meeting will be October 23rd at 10am at SCLS. New Members welcomed. A Literacy Information fair will be held at MCPL on Wed. Sept. 25 4-7pm. This was an initiative started over 10 years ago to connect community members and library professionals to services and programs available in the community with a focus on services to immigrants and nonEnglish speakers.

New Adults: Kate Regina reported: Thank you for welcoming me into RASD! I am looking for a record of what the previous committee members had planned. This information might be in the old meeting minutes.

Outreach Committee: We are still looking for a chair for this committee.

Library Marketing: Jim Garvey reported:

The **2024 Suffolk Library Marketing Award** competition was launched on August 30. Get the details on this web page: <https://rasdpr.wordpress.com/slma/>. There is also a link to the video replay of the 2023 SLMA Roundtable discussion that was hosted by Christine Lyons.

The submission deadline is September 20. Judges will assess the entries between September 21 and October 4, 2024.

Awards will be presented to the First Place, Second Place and Third Place winning submissions at the annual SCLA dinner, currently scheduled for Thursday, October 24. Honorable mention winners may be included in the awards at the discretion of the Library Marketing Committee.

Reader's Advisory: Azuree Agnello reported: Our next committee meeting is Thursday, September 26, 2024, 10 am start, at SCLS. Topic: Short Stories

Appointed Position Reports:

Historian: Georgiana O'Neill reported: Nothing to report.

Member-at-Large: Anastasia Bazilevskaya reported: Question: what is the budget and theme for the SCLA Annual Dinner raffle basket? Patricia Cruz made a motion for a budget of \$50 for the basket. Seconded by Valerie, Emma, and Kate.

Membership: Jessica Weber reported: We currently have 242 members.

Newsletter (Ramblings): Sean Walls reported: If I did my job right, *Ramblings* should go out today! Thanks for your submissions. Next one should go out around this time in December, I guess?

Program: No report.

Web Page: Meghan Roe-Mesenbourg reported: Made updates to the website per requests from Patricia and Jim. Otherwise nothing new to report!

New Business: Patricia Cruz reported: Our next meeting will be October 1 in person in the Blue Room at SCLS. Our annual luncheon will be Tuesday afternoon, December 3, most likely at the Medford building.

Old Business:

The meeting was closed at 10:22 AM.

Respectfully submitted,
Emma Yohannan

2024 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 2, 2024	Virtual Meeting, 10:00AM
Tuesday, February 6, 2024	Virtual Meeting, 10:00AM
Tuesday, March 5, 2024	Virtual Meeting, 10:00AM
Tuesday, April 2, 2024	SCLS, 10:00AM
No May Meeting, LI Library Conference May 9, 2024	-
Tuesday, June 4, 2024	Virtual Meeting, 10:00AM
Friday, June 14, 2024	Ramblings Submissions Due
Friday, June 28, 2024	Ramblings Published
NO JULY MEETING	-
Tuesday, August 6, 2024	Virtual Meeting, 10:00AM
Tuesday, September 3, 2024	Virtual Meeting, 10:00AM
Friday, September 13, 2024	Ramblings Submissions Due
Friday, September 27, 2024	Ramblings Published
Tuesday, October 1, 2024	SCLS, 10:00AM
Tuesday, November 5, 2024	Virtual Meeting, 10:00AM
Annual RASD Luncheon Tuesday, December 3, 2024	2:00 pm meeting, 2:00-4:00 pm luncheon Location RBD
Friday, December 13, 2024	Ramblings Submissions Due
Friday, December 27, 2024	Ramblings Published

(Subject to change)