



# REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

## Board Meeting Minutes

January 7, 2025

Suffolk Cooperative Library System, Bellport, New York 11713

The meeting was called to order at: 10:02 a.m.

**Members Present:** Emma Yohannan, Patricia Cruz, Jackie Narkiewicz, Amber Gagliardi, Azuree Agnello, Jim Garvey, Nicole Berroyer, Kate Regina, Tova Harris, Anastasia Bazilevskaya.

**Excused Members:** Caren Zatyk, Jessica Brown, Jessicca Weber, Michelle Rung, Georgiana O'Neill, Nicole Rambo, Sean Walls, Meghan Roe.

Motion to approve the November minutes. Seconded by Kate Regina and Azuree Agnello.  
Motion to approve the December minutes. Seconded by Patricia Cruz and Nicole Berroyer

**President's Report:** Patricia Cruz (filling in for Jessica Brown) reported: We attended the SCLA board meeting last month. As a reminder, all RASD board members must also be SCLA members. There will be a Wild Apricot training at an upcoming SCLA board meeting for division secretaries. There will be a meet-and-greet with SCLA from 2-4 p.m. on February 28. Patricia, Jessica, and Jackie will most likely have an RASD table at this event.

**Treasurer's Report:** Tova Harris reported: The following Treasurer's Report is for December 2024. The opening balance for December 2024 was \$1,865.80. Total revenues were \$100.00 (annual Luncheon payments). Total expenses were \$84.55 (Refreshments for Health Concerns Committee's annual breakfast). The closing balance for December was \$1,881.25.

\*Both the RASD and SCLA Treasurer's notes were compared to double check RASD's finances. The opening balance for December 2024 accurately reflects those comparisons.

**Career & Business Reference Services Committee (C&B):** Nicole Berroyer reported: The C&B committee met on Tuesday, December 17 at Middle Country Public Library in

Centereach. The attendees discussed possible program ideas for upcoming meetings and shared information about library programmers. Next date TBD.

**Emerging Technologies:** Nicole Rambo reported: Looking into an intro to AI presenter for 2025. I think it will be a popular topic at LILC and will try not to conflict with that.

**Health Concerns:** Karen Sonessa and Michelle Rung reported: Karen and Michelle will regroup in January to discuss plans for 2025.

**Local History:** Caren Zatyk reported: Unfortunately, I was unable to schedule an end of the year meeting for the Local History Committee in December. I am hopeful that we will be able to get our meeting/ event schedule back on track in 2025. I will be in touch with the committee's members at some point in January to provide them with information about plans for the year.

Motion to approve Mary O'Grady as co-chair for the Local History Committee. Seconded by Patricia Cruz and Nicole Berroyer.

**Long Island Reads:** Mara Zonderman reported: We are waiting for the coordinated order of books.

**M.O.S.A.I.C.:** Amber Gagliardi and Lindsay Davis reported: I am planning to host meetings in February and April. The luncheon will be in June. We will finalize dates next week.

**New Adults:** Kate Regina reported: Please list me as the committee chair in *Ramblings*.

### **Outreach Committee:**

**Library Marketing:** Jim Garvey reported:

We're planning to host a roundtable presentation and discussion with the 2024 SLMA winners via Zoom in late January or February, 2025.

The objective is to highlight the winning marketing campaigns, strategies, and tactics used by the winners to assist other libraries who might want to compete for the SLMA in the future.

We'll announce the date and time via the SCLA email listserv.

I am seeking a co-chair for this committee.

**Reader's Advisory:** Azuree Agnello reported: The next meeting is Thursday, January 23 at SCLS. 9:30 am coffee/tea, 10 am start. Topic is Short Stories

### **Appointed Position Reports:**

**Historian:** Georgiana O'Neill reported: No report.

**Member-at-Large:** Anastasia Bazilevskaya reported: I submitted an application for a workshop at the Long Island Library Conference. I will begin working on the raffle basket for the Conference. There were issues with collecting and distributing payments for the raffle baskets last year. Hopefully this will change this year.

**Membership:** Jessica Weber reported: We currently have 257 members.

**Newsletter (Ramblings):** Sean Walls reported: The next issue will be in March, I believe? Perhaps to get something out for LILC? Not sure yet...

**Program:** Amber Gagliardi reported: The LILC submission deadline is January 17. Our submissions so far are:

- Long Island Reads
- One-on-one genealogy assistance
- Reading club for English learners.

Patricia Cruz and Sandy Leon are also working on a proposal regarding translation services. We will try to ensure this workshop is not scheduled at the same time as the ESL reading club program.

**Web Page:** Meghan Roe-Mesenbourg reported: Please send anything that needs to be added to the website.

### **New Business:**

### **Old Business:**

The meeting was closed at 10:32 a.m.

Respectfully submitted,  
Emma Yohannan

**2025 RASD Board Meeting Schedule**

<b>Date</b>	<b>Location and Time</b>
Tuesday, January 7, 2025	Virtual Meeting, 10:00AM
Tuesday, Feb 4, 2025	Virtual Meeting, 10:00AM
Tuesday, March 4, 2025	Virtual Meeting, 10:00 AM
Tuesday, April 1, 2025	SCLS, 10:00 AM
NO MAY MEETING, LI Library Conference May 8, 2025	-
Tuesday, June	Virtual Meeting, 10:00 AM
NO JULY MEETING	-
Tuesday, August	Virtual Meeting, 10:00 AM
Tuesday, September	Virtual Meeting, 10:00 AM
Tuesday, October	SCLS, 10:00 AM
Tuesday, November	Virtual Meeting, 10:00 AM
Annual RASD Luncheon Tuesday, December	2:00 pm meeting, 2:00-4:00 pm luncheon Location TBD

(Subject to change)