



REFERENCE & ADULT SERVICES DIVISION

A DIVISION OF THE SUFFOLK COUNTY LIBRARY ASSOCIATION

FBoard Meeting Minutes

April 1, 2025

Suffolk Cooperative Library System, Bellport, New York 11713

The meeting was called to order at: 10:05

Members Present: Kate Regina, Anastasia Bazilevskaya, Jim Garvey, Emma Yohannnan, Jessica Brown, Jackie Narkiewicz, Valerie Harrison, Amber Gagliardi, Sean Walls, Georgiana O'Neill

Excused Members: Caren Zatyk, Nicole Berroyer, Azuree Agnello, Mary O'Grady, Mara Zonderman, Meghan Roe, Patricia Cruz, Michelle Rung, Jessica Weber

Motion to approve March minutes made by Jackie Narkiewicz. Seconded by Kate Regina.

President's Report: Jessica Brown reported:

Report from SCLA board meeting:

- 62 people attended the "Meet the Board" event.
- SCLA will be participating in the Lieutenant Michael Murphy Run/Walk on June 28th. Please register in advance. (Price is \$37. Price will increase after 6/7.)
- LILPA has Pride Month merchandise for sale.
- Save the Date for the LILRC Annual Conference on Libraries and the Future: Friday, October 17, 8 a.m. - 3 p.m. at the Bethpage Country Club.
- Be aware of SCLA swag that has expiration dates (e.g. chapstick).
- Long Island Library Conference
 - SCLA raffle basket theme is "Comfy-Cozy."
 - There will only be 5 SCLA tables at the LILC.
 - RASD has its own table. I will be sending out a sign-up sheet to pick a time slot for staffing the RASD table at the Conference.
 - SCLA has decided to continue with cashless raffles (per guidance from their accountant). The system should work better this year, however, because we will be counting raffle tickets to calculate how much money RASD earned.

- Any committees with programs/meetings can notify Stephen Ingram, and he will add it to the SCLA calendar.
- Elections for 2026 will take place in June. Starting on May 12 people can send their information to Jackie if they wish to run for a position.
- Senator Gillibrand signed a Senate letter to IMLS. SCLA sent a letter to Senator Gillibrand thanking her for her support. SCLA also issued a statement in response to President Trump's executive order defunding IMLS.
- Right-to-Read day is April 7th.

Changes to the roster:

- Valerie Harris is back as our treasurer.
- Michelle Rung has stepped down as co-chair of the Health Concerns committee.
- Jessica Weber has stepped down as the Membership Chair.

Treasurer's Report: Valerie Harris reported: The following Treasurer's Report is for March **2024**. The **opening balance** for March 2024 was \$2,182.81. **Total revenues** were \$0.00 **Total expenses** were \$63.64 (MOSAIC meeting refreshments). The **closing balance** for March was \$2,119.17.

*As a reminder, my email is vharrison@bbplib.org. Please email me if you have any questions about current or future RASD expenses, procedures for reimbursements, paying presenters, and more.

Career & Business Reference Services Committee (C&B): Nicole Berroyer reported: No report.

Emerging Technologies: Nicole Rambo reported: No report.

Health Concerns: Karen Sonessa reported: No report.

Local History: Mary O'Grady reported: Our next meeting, the local history library tour, will take place on Thursday, June 12th at the Patchogue-Medford Library from 10am-1pm.

Long Island Reads: Mara Zonderman reported: Our annual event ("The Big Day") is this Sunday, April 6 at the Bay Shore-Brightwaters Library. Free tickets are still available through longislandreads.wordpress.com. The SLED will also be present at the event to host a "book swap."

M.O.S.A.I.C.: Amber Gagliardi reported: Our annual breakfast will be June 11th. Breakfast starts at 9:30 a.m. The panel will start at 10 a.m. The panel will be speaking about resources

and services for the immigrant community. All our speakers should be free, but we are still working out the details.

New Adults: Kate Regina reported: We are excited for our upcoming event on April 15th at 10 a.m. at West Islip Public Library. We are hoping this event will bring new members and fresh ideas to our committee. The goal of this meeting is to determine the path forward for the New Adults Committee. A flyer with all the details was sent out to the SCLA listserv.

Outreach Committee:

Library Marketing: Jim Garvey and Anastasia Bazilevskaya reported: We're planning to host a roundtable presentation and discussion with the 2024 Suffolk Library Marketing Award (SLMA) winners via Zoom in May or June 2025, most likely on a Tuesday morning. The objective is to highlight the winning marketing campaigns, strategies, and tactics used by the winners to assist other libraries who might want to compete for the SLMA in the future.

We're planning to kick off the 2025 SLMA competition in June. The submissions will be due in early September. Judging will take place after that, and the awards will be announced and presented at the annual SCLA dinner in mid- to late-October.

We will be moving the Library Marketing Committee website into the RASD/SCLA website hosting environment and design. The committee's website has been run on a stand-alone WordPress website graciously hosted for the committee by previous co-chair Joan Cook for many years. Stephen Ingram has volunteered to help us migrate the website into the standard SCLA design and infrastructure. We hope to have this completed by May 2025.

Reader's Advisory: Azuree Agnello reported: Azuree Agnello reported: Our next meeting is Thursday, April 24 at SCLS. Meeting starts at 10 a.m. Topic: Mystery

Appointed Position Reports:

Historian: Georgiana O'Neill reported: Nothing new to report

Member-at-Large: Anastasia Bazilevskaya reported: Our LILC raffle basket will be gardening themed. Anastasia made a **motion for \$75 to buy items for the basket**. Seconded by Georgiana O'Neill, Valerie Harrison, and Amber Gagliardi. If you have any donations for the basket, please let Anastasia and Jessica know ASAP.

Membership: Jessica Weber reported: We currently have 240 members.

Newsletter (Ramblings): Sean Walls reported: *Ramblings* is coming out today! Thank you to those who submitted content. The next newsletter will come out in three months. If you share updates with Jessica, she will pass it along to Sean. Please share photos of your events and activities too! Ideas to add to the newsletter:

- Meet the Member
- Pet photos

Programs: Amber Gagliardi reported:

Here is the program roster for LILC:

https://drive.google.com/file/d/1XRM71xHY1FOUwn5cr_YJ3EkE3UylBraI/view

Web Page: Meghan Roe-Mesenbourg reported: Please share meeting dates and flyers to add to the web page. Stephen Ingram will be moving our webpage to fit into the SCLA Wordpress suite, rather than our webpage being owned by Joan Cook.

New Business:

- **LILC Swag:**
 - Last year we lost money on our raffles and swag. To save money, Jessica proposes that we give away cute, library-themed stickers and candy. The goal should be to stay under \$150 so that we can earn money and increase our RASD total balance. **Jessica made a motion to not exceed \$150 on LILC giveaways. Seconded by Anastasia Bazilevskaya.**
- **Do we get reimbursed for refreshments at committee meetings?**
 - In the past, RASD voted to approve NO reimbursements. Perhaps we should reevaluate this policy.
 - Kate Regina made a **motion for \$20 for refreshments at the New Adults Committee meeting.** Seconded by Jessica Brown.
- No May meeting. Next meeting is June 3rd via Zoom.

Old Business:

The meeting was closed at 11:12 a.m.

Respectfully submitted,
Emma Yohannan

2025 RASD Board Meeting Schedule

Date	Location and Time
Tuesday, January 7, 2025	Virtual Meeting, 10:00AM
Tuesday, Feb 4, 2025	Virtual Meeting, 10:00AM
Tuesday, March 4, 2025	Virtual Meeting, 10:00 AM
Tuesday, April 1, 2025	SCLS, 10:00 AM
NO MAY MEETING, LI Library Conference May 8, 2025	-
Tuesday, Jun 3, 2025	Virtual Meeting, 10:00 AM
3NO JULY MEETING	-
Tuesday, August 5, 2025	Virtual Meeting, 10:00 AM
Tuesday, September 2, 2025	Virtual Meeting, 10:00 AM
Tuesday, October 7, 2025	SCLS, 10:00 AM
Tuesday, November 4, 2025	Virtual Meeting, 10:00 AM
Annual RASD Luncheon Tuesday, December 2, 2025	2:00 pm meeting, 2:00-4:00 pm luncheon Location TBD

(Subject to change)