

SCLA Minutes, 2000-2010

2010

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Corrected and Approved
SCLA Minutes
Friday, January 15, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Samantha Alberts, Virginia Antonucci-Gibbons, Karen Baudouin, Paula Bornstein, Rona Dressler, Diane Eidelman, Beth Gates, Joanne Genovese, Tom Gorman, Marsha Greenspan, Jay Janoski, Bob Johnson, Stephanie Kyle, Regina McEneaney, Kristen Nyitray, Linda Overton, Laurie Pastore, Judy Romano, Megan Sala-James, Brian Schwartz, Susan Sloan, Michelle Vagner, Kevin Verbesey, Celia Vollmer

CALL TO ORDER:

Brian Adams called the meeting to order at 10:00 a.m. The December 11, 2009 minutes were reviewed and corrected. Megan Sala-James moved to accept the minutes as corrected. Susan Sloan seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in January, 2010 were presented by Celia Vollmer:
Approved bills at the January 15, 2010 meeting:

Icon Science Fiction	125.00	Table at ICON Conference #1309
Laurene Tesorio	15.00	Uncashed check #1310
YASD	321.00	Quarterly Rebate #1311
SSD	318.50	Quarterly Rebate #1312
RASD	318.00	Quarterly Rebate #1313
CATS	308.50	Quarterly Rebate #1314
DASL	314.00	Quarterly Rebate #1315
Hampton Jitney	1,300.00	Leg. Albany Bus #1316
Brian Adams	19.92	Hospitality for meeting #1317

Tom Gorman moved to pay the bills. Rona Dressler seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Brian Adams thanked Susan Sloan for all her help and support. He would like to continue the tradition of one "pizza" meeting and one "bring a colleague" meeting.

DIVISION REPORTS:

DASL: Kristen Nyitray reported. The DASL program at the 2010 LILC will feature Lisa Meléndez, Professor, Library Services, Suffolk County Community College. She will be presenting "Shipwrecks, Bus Stops, and Chicken: Latino/a Stories of Immigration in Suffolk County" (9:30 a.m. in the Hamptons Garden Room). Her talk will focus on first-person accounts collected during an oral history project with Latino and Latina immigrants during Spring 2007. Participants were invited to share stories, thoughts and memories of their own choosing and the collection points to the daily challenges and everyday ironies immigrants face while living in Suffolk County. The talk will also include an overview about the process of collecting, transcribing, and translating the stories, as well as ways in which the materials are being made available.

RASD: Jay Janoski reported.

RASD last met on January 5th as SCLS, it was my first meeting as president. I was asked to bring up the possibility of coordinating a bus trip to the Empire State Book Festival as a joint effort SCLA and RASD and perhaps even the Nassau RASD. The committee was interested in making this an overnight trip.

CARE: No report.

ELECTRONIC RESOURCES: Lauren Gilbert reported that the committee met on December 10 at SCLS. Making Suffolk Topic Guides for our communities was discussed. They submitted a proposal to LILC to have Josh Greenberg from New York Public present on IT was agreed that if the program was not accepted, perhaps we could sponsor it during the year. J. Carhart suggested partnering with SCLA Continuing Education or SCLS. RASD does have funds for a speaker. J. Janoski asked that a specific program be together and then brought back to committee. No meeting scheduled at this time.

HEALTH CONCERNS: Rona Dressler reported that the committee will meet at Patchogue Medford Library on January 26 to discuss a topic. She shared the thank you note from the Mental Health Association in Suffolk County thanking us for the \$100 donation.

HISTORIAN: No Historian.

LONG ISLAND HISTORY: Inez Foster and Mary Ann Koferl emailed that the Committee will meet on Thursday, January 21st at the Babylon Public Library. Coffee and tea will be served at 9:30 am and the program will follow at 10 am with a discussion on the politics and process of getting an historical building restored. This discussion will be given by Barbara Russell, Brookhaven Town Historian, Robert C. Hughes, Huntington Town Historian and Thomas P. Smith, Babylon Town Historian.

At the beginning of December 2009 the committee sent out a survey to all of the public libraries in the county. The survey will be updated annually and the results will be posted on our website. Currently we have received a little less the half of the responses back. At the next meeting we will be arranging to contact the rest of the libraries by telephone to encourage them to complete the survey. The information gathered will assist other librarians with future programs, policies, procedures related to developing an historical collection. It will also provide contact names and special collection information. We look forward to having this information available on our website at the beginning of summer 2010. The committee is in the process of making plans for our annual local history tour.

LONG ISLAND READS: Deb Cunningham emailed that he LI Reads Committee will be meeting on 1/26 at Harborfields, 9:30/10-12 and we will settle the time of day for each of the author's appearances. Any updates in coordinated orders, etc. will be reported at the Feb. RASD meeting

MEDIA: Steve Spataro announced that the committee met on December 2. 25 people attended. Video games, Blu-rays, pricing of materials, Cd masters vs analog remasters, companies for buying International films, and languages on flash drivers were discussed. The system has OK'd adding "blu-ray" into the 245 field. This should help patrons when placing holds. Next meeting will be April 7 at SCLS.

MEMBERSHIP: Sara Bedell asked the committee for input on this year's thank you gift for LILC. She thought we could give recipe cards out with specific recipes on them. The committee liked the idea. Please send a recipe in Word to Sara by our next meeting, sbedell@pmlib.org.

MOSAIC: Mary Kelly emailed that MOSAIC has obtained a slot at the Long Island Library Conference and that the committee will be meeting next Tuesday January 12 at 2 pm at SCLS. At this time they will discuss programming for the year and more.

OARS: No report

PROGRAMS: Rose Marut reported that plans for the LILC are going well. RASD's speaker will be Kathleen Collins author of Watching What We Eat: the Evolution of Television Cooking Shows. She spoke to Tracey and it was suggested that we do a bookmark in the form of a recipe card. Costs etc. to be determined by her committee and ours.

READER'S ADVISORY: Grace O'Connor emailed that the committee is meeting at Comsewogue library on January 28 and is planning on covering Period Fiction after 1800. Their newest attempt at disseminating bibliographies can be found at www.blogspot.com.

RAMBLINGS: Rona Dressler reported that Ramblings desperately needs articles. She will publish when she gets enough articles.

WEB PAGE: Let Rona know of dates.

MEMBER AT LARGE: Belle Baxter emailed asking that we consider having a Sunday brunch instead of a dinner for our annual event. It was decided to set the date for Thursday September 30th.

OLD BUSINESS:

It was decided that 2 dinner giveaways to the annual dinner would be given away at our LILC table. We will decide at a future date whether to charge or not.

The March 2 meeting date was changed to March 9 because of a conflict with Lobby Day. There will be no meeting in May. We are booked at SCLS through April. Joann will try to host the June meeting at East Islip. Jay will send out an updated list of meetings.

October 20 will be the annual health concerns workshop at SCLS

Jay Janoski proposed that the committee take some time to talk about reference after our committee reports are finished. The committee seemed favorable to this idea. Jay will try adding discussion items to the Agenda.

Joann mentioned that perhaps SCLA/RASD could sponsor a bus to the Empire State Book Festival in Albany on April 9-10. Jay will bring the idea to SCLA.

Our next meeting is scheduled for February 2nd at SCLS

CATS:Bob Johnson reported.

On January 7, 2010, the CATS Technology Information Forum committee hosted a meeting at the Brentwood Public Library.

On January 14, 2010 the CATS Executive Board held a meeting at SCLS.

On December 3, 2009, the CATS Technology Information Forum committee hosted a meeting at the Half Hollow Hills Community Library.

On December 9, 2009, the CATS group hosted our Annual Meeting at the Brentwood Public Library. The topic was Cloud Computing.

SSD:Judy Romano reported. SSD is getting prepared for the March 10, 2010 Annual Roundtable in Brentwood, as well as the LILC. Tim McCaffrey will be our speaker about, "Solving Sticky people problems, a necessary ingredient to your library's for success".

We also have a new membership trifold pamphlet which is very nice and should entice new members.

In the fall we are planning new computer classes in the brand new SCLS Computer Facility. We have a very attractive membership trifold to encourage new memberships. Don't forget to renew your membership.

We will start the year with our Annual Roundtable on March 10, 2010 at Brentwood Library. Our speaker for the program for the LILC is Tim McCaffrey; speaking about "Solving Sticky people problems, a necessary ingredient to your library's for success."

Also coming up this year, we will have computer classes int the fall at the newly renovated SCLS Computer Room. We'll leave the annual Luncheon as a surprise....

YASD: Brian Schwartz reported. YASD had their first monthly meeting on Jan 14th, at Patchogue-Medford Library. The topic discussed was Teen Advisory Boards and Icebreaker games.

COMMITTEE REPORTS:

ANNUAL DINNER: Brian Adams thanked Stephanie Kyle for all her hard work. Photos from the dinner are on SCLA's Flickr page.

ARCHIVES: No report.

CIVIL SERVICE: Joanne Genovese reported. Civil Service is quiet this month. We will schedule another joint meeting with the PLDA Civil Service committee in the early part of this year to review the December workshop and plan another educational session. Good luck to anyone taking the upper level librarian exams in February.

COMMUNITY SERVICE: No report.

CONSTITUTION AND BY-LAWS: Brian Adams made a motion to remove Constitution and By-Laws as a standing committee. Regina McEneaney seconded the motion. The motion was carried.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Karen Baudouin reported. The Continuing Education Committee is pursuing a speaker to train staff on dealing with emotionally disturbed patrons. Jackie Narkiewicz suggested the topic and a possible speaker. The NYS Department of Education will be requiring Professional Development for librarians receiving their certificates January 2010 and thereafter. More information can be gotten at these websites:

http://www.nyla.org/index.php?page_id=1574

<http://www.nysl.nysed.gov/libdev/cert/faq.htm>

There was discussion of the role of SCLS in maintaining a "transcript" for attendees of SCLA programs. It was agreed that SCLA would submit to SCLS its program descriptions (name of speaker, number of hours, type of program, etc) and sign-in sheets. These would be added to the SCLS transcripts. Ultimately, librarians must monitor and track their professional development attendance to meet state requirements.

ELSA: No report.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. I have been playing phone tag with NCLA LDA Award chair Ken Bellafiore, so we haven't set the dates needed for receipt of candidates'

applications, deadline for committee members' decisions, etc. This will be decided within the next week.

I need a full lot of mailing labels to send out LDA Award brochures and applications to the SCLA membership. Also, this mailing will require approval of reimbursement for money I spend on postage.

LEGISLATIVE: Samantha Alberts reported. Save the date cards were sent out in early December. The registration form is currently available at SCLA's website and was posted to the list serve. This Monday we expect to have the registration flyer mailed out to the membership list though as of Tuesday the 12th of January we have had 20 sign ups. Kevin Verbesey will be providing 2 sessions of Lobby Day 101 classes again this year. These classes will be held on the 23rd and 26th of February and people may sign up via the SCLS calendar or they may contact me or Diane Eidelman.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Beth Gates reported. Debbie Antolini sent the following email: The Long Island Library Conference schedule has been modified this year for a later start. The conference will run from 8:30am–3:45pm. Our first program slot will start at 9:30am. Each program slot will run 60 minutes.

We would like to thank the Associations for their wonderful program submissions. The schedule has been created and the Associations and/or Divisions have been notified of their timeslots. Unfortunately, there were a couple program submissions that could not be accommodated, and those have been informed as well.

We have sent out an e-mail to the Nassau and Suffolk listservs reminding everyone of the upcoming conference. We have also sent information to a Queens Library representative to distribute to all Queens' staff informing them of the conference.

The registration form will be posted on the website for all attendees to fill-in, print and mail to their respective counties with payment very soon.

We have received several vendor applications as well as journal ads and our second round of invites will be going out by the end of January or beginning of February.

Our next meeting will be held at the Crest Hollow Country Club where our committee members will have the opportunity to familiarize themselves with the facilities as well as meet with some of the staff to finalize some details.

The 2010 conference is starting to come together nicely and we look forward to seeing everyone on May 6, 2010 at the Crest Hollow Country Club.

MEMBERSHIP: Regina McEneaney reported. SCLA currently has 721 members. Two promotional posters were passed around and voted on. The winner will be printed and distributed to libraries.

NEWSLETTER: Diane Lesniewski reported. The deadline for the January/February/March newsletter is January 31. Email any articles or ideas to nyy57dbd@aol.com.

NOMINATING: No report.

SCHOLARSHIP:Beth Gates reported. Angela Richards sent the following email: A new year of finding the most deserving student or support staff begins again! The flyers for posting at our libraries will be distributed by the end of January.

STATISTICAL SURVEY:Rona Dressler reported. In order to compile the report I needed some more files and had to get them from Stephen Ingram. They were sent the day before the SCLA meeting. As soon as I edit them to reflect the current dates, I will compile the survey and upload it to the SCLA website.

STUDENT OUTREACH: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:Michelle Vagner reported. The webpage is up-to-date. SCLA meeting dates for 2010 are posted on the calendar, please be sure to post your division meetings to avoid schedule conflicts with other groups. Internal forms are now located on the Board page and include letterhead, reimbursement form, financial report form, monthly report form; Public forms continue to be located on the sidebar under Governance and include membership form, contest and award forms, etc.

LIAISONS:

CLASC:Linda Overton reported. Will email.

LILRC:Virginia Antonucci-Gibbons reported. There was a 4.6% midyear cut, which will effect all programs and library aid.

LILRC will have their kickoff continuing education program on January 28 at Plainview-Old Bethpage Library from 6 p.m.–8 p.m. The topic will be creating an online portfolio and self promotion.

NCLA:Rona Dressler reported. Meeting held on December 11, 2009.

Programming and Public Relations will hold a meeting on January 12 to discuss programming ideas for L.I. Reads.

Continuing Education is holding a workshop in March on “Microsoft Word for Newsletters and Announcements”.

2 buses have booked for Library Legislation day, leaving from Christopher Morley park and NLS at 6:30.

Current membership is 949.

The Outreach Committee will meet on February 23 at Massapequa P.L. at 9:30. They will discuss items related to outreach, such as an article, website, book.

Personnel issues will hold a workshop series “Planning for Your retirement in today’s economy: N.Y. State Retirement System” on Friday March 19 and on April 23 the 2nd workshop on “Social Security...Now and in retirement.”

NYLA is offering its Library Assistant/Technician Training Program at NCC this spring.

PLDA:Laurie Pastore reported. Will email.

SCLS:Kevin Verbesey reported. There are new state requirements for MLS graduates after 2010. SCLS will adapt to help keep track of workshop and training attendance, but the responsibility is on the individual. "Contact hours" have replaced "CEUs."

A regional marketing campaign is being considered. Professional services are being investigated to promote and advertise Homework Help and Suffolk Wave.

SCLS has had some building upgrades and is currently having a state of the art training center constructed.

MEMBERS AT LARGE:

Samantha Alberts reported. She reminded everyone that March 2 is Lobby Day. Also, SCLS will hold two "Lobby Day 101" sessions, February 23 and 26.

Megan Sala-James is putting together a proposal for a bus trip to Boston. More information to come.

OLD BUSINESS:

None.

NEW BUSINESS:

Jay Janowski and Megan Sala-James spoke about putting together a bus trip for the first Empire State Book Festival in Albany on April 9 and 10. The proposal was green lighted. More information to come.

Celia Vollmer proposed a motion for the SCLA Board and its divisions to reconcile their books on a monthly basis, and to consider adding this to the bylaws. Tom Gorman volunteered to compare SCLA's bills and checks for Celia Vollmer every month. Samantha Alberts seconded the motion. The motion passed.

The meeting was adjourned at 11:53 a.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Jay Janoski.

The next meeting will be Friday, February 12, 2010, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Beth Gates

Corrected and Approved
SCLA Minutes

Friday, February 12, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Debbie Antolini, Herb Biblo, Paula Bornstein, Rona Dressler, Beth Gates, Tom Gorman, Jay Janoski, Stephanie Kyle, Diane Lesniewski, Brian Schwartz, Michelle Vagner, Tracy Van Dyne, Celia Vollmer

CALL TO ORDER:

Tracy Van Dyne called the meeting to order at 10:05 a.m. The January 2010 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Tom Gorman seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in February, 2010 were presented:

#1318 Samantha Alberts	132.40	Postage for Lobby Day Postcards
#1319 Tracy Van Dyne	16.62	Hospitality for 2/12/10 meeting
#1320 Regina McEneaney	190.35	Postage for membership mailing

Jay Janoski moved to pay the bills. Tom Gorman seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Brian Adams announced that the March meeting will be the "pizza meeting" and April will be the "colleague meeting." He encouraged everyone to stay for pizza after the March meeting and to bring a friend or coworker to the April meeting to introduce them to SCLA. April's meeting will be held in the SCLS auditorium.

DIVISION REPORTS:

DASL: Beth Gates reported. Kristen Nyitray sent the following email. DASL will be meeting tomorrow, Friday 2/12, at Suffolk Community College, Ammerman Campus. We will be discussing our spring workshop and continue planning for the upcoming LILC.

RASD: Jay Janoski reported. The RASD board last met on February 2nd at SCLS, the next meeting will be March 9th.

Care Committee reported that the vice president of a large employment agency was at their last meeting and is writing an article for the *Long Island Press* about what libraries are providing in terms of career and job assistance.

Health Concerns reported that at their January meeting they decided that the health topic for 2010 will be skin cancer. They feel this is a timely topic as it affects a wide range of ages.

Historian We have no Historian at this time but we decided that we would try to recruit somebody to fill that spot, it was also decided that we would contact Diane Eidelman regarding the status of our archives here at SCLS.

Long Island Reads reported that this year's event on April 13th will be split between Plainview and Riverhead. Tickets will be distributed via email.

Membership proposed to create a Facebook Page as a way to promote RASD and recruit members. For the time being, Sarah Bedell will administer the page.

The board discussed updating our web page, and a problem with the Reader's Advisory Blog.

Joanne Carhart will be moderating a "Lunch and Learn" at the Long Island Library Conference. The topic will be Promotion and Public Relations for libraries.

Ms Carhart received a very favorable response to an email suggesting the possibility of forming a Public Relations and Promotions committee, a motion was made to form such a committee and the motion was passed.

Jay Janoski also reported that the bus trip to Albany for the first annual Empire Book Festival has been organized. The bus will leave on April 10 from SCLS at 5:30 a.m. and from the LIE exit 49 (north side) at 6:00 a.m. The keynote speaker is Gregory McGuire and the cost is \$35 per person. Please RSVP by March 10.

CATS: Beth Gates reported. Bob Johnson sent the following email. February 5, the Technology Information Forum met at the West Islip Public Library. Demonstrations and discussions were related to children and young adult gaming in a library setting. The CATS Board plans on meeting on February 19th at SCLS.

CATS will be presenting at the Long Island Library Conference-topic of discussion will be 100 free and open source applications for everyday use.

SSD: Celia Vollmer reported. The next round table will be held at Brentwood Public Library on March 10. Please RSVP by March 3.

YASD: Brian Schwartz reported. The YASD author event was rescheduled to February 23 due to the snow storm.

COMMITTEE REPORTS:

ANNUAL DINNER: Stephanie Kyle reported that the date for the SCLA Annual Dinner would be Friday, November 19, 2010.

ARCHIVES: Beth Gates reported. The archives are nearly up to date with all 2009 documents (including the presentation from the 70th Anniversary Dinner). If you have anything from last year that should be added to the archives, please give them to Beth.

CIVIL SERVICE: No report.

COMMUNITY SERVICE: Jackie Narkiewicz sent the following email:

We received a nice write-up and photo opportunity in the Long Island Advance about our Habitat for Humanity basket donation. The Gilroy family was very appreciative of the beautiful baskets we all put together.

I received an email that the Patchogue campus of the Briarcliffe College saying that several cell phones, digital cameras, and lots of ink cartridges were sent to EcoPhones, so that Habitat for Humanity gets the credit for them.

This is what the Community Service Committee is planning on participating in:
American Cancer Society Relay for Life
Saturday-Sunday, June 5-6, 2010
6:00 p.m.-6 a.m.
Sachem North High School

We need 8-15 people to make up a relay team and one of us must be walking at all times. Celia volunteered to be one of the walkers and I will also be one. There is a \$10/person commitment charge and a \$100/person or \$1,000/team goal. This money can be raised through fundraising.

I volunteered to be team captain, but am looking for a co-captain (any volunteers?). There are several meetings that have to be attended beginning in March. We can also use volunteers to cheer us on from the sidelines and offer words of encouragement. Please get in touch with me at Jackie@suffolk.lib.ny.us if you are interested in helping us out. Thank you.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:No report.

ELSA: No report.

ICON: No report.

INTELLECTUAL FREEDOM:No report.

LDA AWARD:Paula Bornstein reported. NCLA LDA chairperson Ken Bellafiore sent the brochure draft to the printer, after it was modified by Rona Dressler. I am awaiting delivery of 850 copies so that I can send them out to SCLA members.

The due date for submission of LDA Award nominees' entries is March 19. Entries are to be sent to Ken. He will distribute copies of entries and ballots to all committee members. They must return their ballots to him by April 16.

LEGISLATIVE:Beth Gates reported. Samantha Alberts sent the following email: Registration for the Lobby Day Bus is still open. As of Tuesday the 9th of February there are about 10 seats available. In the event that the SCLA bus fills, NCLA has been approached to provide additional seating on the Nassau bus based on availability. The refreshments have been ordered and a deposit placed (special thanks to Whitney's Deli in Westhampton Beach for the discount). The Lobby Day 101 classes still have plenty of room and I urge anyone with questions about the budget or their role on Lobby Day to come to one of these informative sessions. Sessions are

scheduled for Tuesday, February 23 at 3 PM and Friday, February 26 at 10AM in the SCLS auditorium.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: The Long Island Library Conference has updated the website to include the complete program list including a description of each of this year's programs. We have also created a "Program at a Glance" flyer that has all programs with their timeslot and room assignment, but without descriptions of the programs that can be downloaded and/or printed for easy viewing.

We have sent out an e-mail to the Nassau and Suffolk listservs reminding everyone of the upcoming conference with a link to the registration form for all attendees to fill-in, print and mail to their respective counties with payment. We have also sent this information to a Queens Library representative to distribute to all Queens' staff.

We have received several vendor applications as well as journal ads. The second round of vendor invites went out at the end of January. As of our last meeting, we had exactly the same number of vendors as we did last year at this time. If anyone has a vendor that they deal with in their library that has not been represented at the library conference, please let us know so we can invite them to our conference.

Our next meeting will be held at SCLS at the end of February.

The 2010 conference is starting to come together nicely and we look forward to seeing everyone on May 6, 2010 at the Crest Hollow Country Club.

MEMBERSHIP: Beth Gates reported. Regina McEneaney sent the following report. There are 742 active members, of which 406 have renewed for 2010. Reminders will be sent out in mid-March. Division rosters are being distributed to the presidents. Please check that your officers have renewed.

Print-outs of the committees and their member lists are also being distributed today.

NEWSLETTER: Diane Lesniewski reported. The newsletter was not completed by the February 1 deadline, but material is coming together. Diane will work on putting together a list of the upcoming deadlines.

NOMINATING: Brian Adams moved to appoint Tracy Van Dyne head of the nominating committee. None opposed.

SCHOLARSHIP: Beth Gates reported. Angela Richards sent the following email: The Scholarship and Support Staff Continuing Education Award flyers have been distributed to all libraries for posting. I've contacted Overdrive and Midwest Tapes asking for donations. Any new "donor" suggestions would be greatly appreciated.

STATISTICAL SURVEY:Rona Dressler reported. The first draft of the survey is up on the website. More information is being compiled and added.

STUDENT OUTREACH: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:Michelle Vagner reported. The website is up-to-date. Please continue to forward information to Michelle Vagner to post on the website.

LIAISONS:

CLASC:No report.

LILRC:Herb Biblo reported. The Legislative Breakfast will be held at SCLS on September 17 at 8:30 a.m.

NCLA:No report.

PLDA:No report.

SCLS:No report.

MEMBERS AT LARGE:

Tom Gorman reported that he reconciled the monthly bills.

OLD BUSINESS:

Brian Adams has been printing and laminating the SCLA promotional posters and sending them to the libraries.

Brian also sent around suggestions for the giveaways at the Long Island Library Conference.

NEW BUSINESS:

No report.

The meeting was adjourned at 10:51 a.m. Motion to adjourn meeting was presented by Tracy Van Dyne and seconded by Beth Gates.

The next meeting will be Friday, March 19 at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Beth Gates

Corrected and Approved
SCLA Minutes
Friday, March 19, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Samantha Alberts, Debbie Antolini, Rona Dressler, Diane Eidelman, Beth Gates, Joanne Genovese, Tom Gorman, Jay Janoski, Bob Johnson, Stephanie Kyle, Kevin McCoy, Regina McEneaney, Jackie Narkiewicz, Angela Richards, Christina Rivera, Judy Romano, Megan Sala-James, Brian Schwartz, Michelle Vagner, Tracy Van Dyne, Celia Vollmer

CALL TO ORDER:

Tracy Van Dyne called the meeting to order at 10:02 a.m. The February 2010 minutes were reviewed and corrected. Jackie Narkiewicz moved to accept the minutes as corrected. Angela Richards seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in March were presented:

125.00	Icon Science Fiction	#1321 Table Fee
65.00	SCLA	#1322 Reimbursement for Parking Fee
29.33	Marybeth Kozikewski	#1323 Newsletter Prizes
33.65	Susan Sloan	#1324 Hospitality Library Leg. Day Albany
494.32	Samantha Alberts	#1325 Hospitality Library Leg. Day Albany
25.00	NYS Tax Return	#1331 Taxes owed
2000.00	Accountant Taxes	#1327 Tax return
30.85	SFCU-	New Stamp Auto Deduct Replacement Bank Stamp
20.81	Brian Adams	#1328 Hospitality
750.00	LILRC	#1329 Archives month 2010 Annual Convention
1000.00	Lombardi's	#1330 Annual Dinner Deposit

A motion was made by Celia Vollmer to amend the January bills and table the February bills. Megan Sala-James seconded the motion. None were opposed.

Judy Romano moved to pay the March bills. Tom Gorman seconded the motion. None were opposed.

PRESIDENT'S REPORT:

President will make his report during the discussion of the Long Island Library Conference.

DIVISION REPORTS:

DASL: Regina McEneaney reported. DASL met on February 12 to finalize plans for our program at the 2010 LILC, which will feature Lisa Meléndez, Professor, Library Services, Suffolk County

Community College. She will be presenting a talk titled “Shipwrecks, Bus Stops, and Chicken: Latino/a Stories of Immigration in Suffolk County” (9:30 a.m. in the Hamptons Garden Room).

DASL will be co-sponsoring with LILRC’s Conservation/Preservation Committee a program on June 25 titled “Care and Preservation of Textiles.” The guest speaker will be Deborah Trupin. Head Conservator, New York State Parks and Recreation (Peebles Island, NY). The time and location is TBD.

RASD: Jay Janoski reported.

History: Reported that they are working on a survey to find out what special resources are available at Suffolk County Libraries. They are planning a trip to the Suffolk County Police Museum.

Long Island Reads: Tickets for the author appearance will be requested via email. The Teddy Roosevelt Association donated materials to hand out as door prizes at the lecture.

Membership: Announced that RASD’s facebook page is up and has 45 fans.

OARS: Discussed mail vs. physical delivery to home bound patrons.

Public Relations: The new P.R. Committee will have its first meeting on April 6 at SCLS where they will be developing their mission statement. They will be hosting a lunch and learn at the LILC focusing on marketing to the core adult reader.

The bus trip to Albany for the Empire State Book Festival is cancelled due to lack of registration.

Our next meeting will be on April 6 at SCLS.

CATS: Bob Johnson reported. On February 2, 2010 the CATS Executive Board held a meeting at SCLS. The Board discussed several items to be purchased for giveaways, as well as our main raffle package for the Long Island Library Conference.

On February 4, 2010, the CATS Technology Information Forum committee held a meeting at the West Islip Library. Demonstrations and discussions focused on “Gaming @ Your Library”.

The month of March was quite busy for the CATS Board. We had our Technology Information Forum meeting on March 4, 2010. The meeting was held at the East Islip Public Library. Topics of discussion included, staff internet use policies, confidential data storage, and network filtering technologies. Our next scheduled TIF meeting is on April 1 at the East Hampton Public Library.

On March 15, 2010 the Executive Board held our monthly meeting at SCLS. The CATS Board discussed a new logo for the committee, and also approved our giveaways and raffle items for the Long Island Library Conference. Our next scheduled Board meeting will be on April 28 at the Port Jefferson Free Library.

Our Technical Services Forum held a meeting on March 16, 2010. The meeting was entitled "Recipe for Success: Inventory, Weeding, and Collection Development". The meeting was coordinated and facilitated by our very own Sue Ketcham of the Long Island University. Our wonderful guest speakers included: Sue, Melissa Hinton, and Edana Cichanowicz. While 37 people had previously signed up, there were more than 50 attentive individuals in attendance.

We are pleased to have Tom Cohn presenting a program during the "Lunch and Learn" session at the Long Island Library Conference. The program is entitled "LC Subject Headings I Have Known and Loved".

SSD:Judy Romano reported. The SSD roundtable at Brentwood Library was a success and had 74 attendees. Money raised in the 50/50 went to the SCLA scholarship fund.

A logo is being created.

Judy Romano made a motion for \$200 to be reimbursed to SSD for their Long Island Library Conference speaker. Megan Sala-James seconded the motion. None were opposed.

YASD:Brian Schwartz reported. YASD's recent author event had 25 attendees.

A program on Summer Reading Clubs had 30 librarians attend.

A program on Book Talking for Teens will be held at Northport Library on April 16.

Battle of the Books has 18 libraries participating this year.

COMMITTEE REPORTS:

ANNUAL DINNER:Stephanie Kyle reported. Possible locations for the annual dinner on the North and South shore have been contacted. The board discussed location and pricing and agreed that Lombardis on the Sound in Port Jefferson should be the first choice. The dinner will be held on November 19, 2010.

ARCHIVES:No report.

CIVIL SERVICE:Joanne Genovese reported. Not too much is going on with Civil Service currently.

COMMUNITY SERVICE:I was able to order 50 t-shirts from the Tee Shirt Guy in various sizes with the SCLA Community Services logo on them. The total cost is \$400 (50 shirts x \$7.50/each + \$25 set up charge). We can also order larger sizes if need be.

We will charge \$10/t-shirt to members who want them.

Jackie Narkiewicz proposed a motion for \$400 for the t-shirt order. Angela Richards seconded the motion and the motion passed.

We would like to celebrate Earth Day and help clean up Edgewood Preserve in Deer Park on Saturday, April 24, 10:00 a.m.-12:00 p.m. The information will be sent out on the listserv.

There will be a LI Harvest food drive at the Long Island Library Conference this year. The LILC Committee has been working with LI Cares to make arrangements. An email will be sent out to all attendees asking them to bring in a non-perishable food donation.

Our committee will also be participating in the Sachem Relay for Life, June 5-6, 6:00 p.m.-6:00 a.m. at Sachem North High School in Ronkonkoma. We already have nine team members signed up to walk and many offers of donations and assistance to cheer us on that night. Our team name is the Librarians for Life.

We are also thinking of things to do in the future: charity walks in the fall, LI Cares at the Annual Dinner and perhaps Habitat for Humanity baskets again.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:No report.

ELSA:Beth Gates reported. Jennifer Fowler sent the following email. I am pleased to confirm this year's ELSA committee members are as follows:

Jennifer Fowler, Chair-West Islip Public Library
Joanne Genovese-Smithtown Special Library District
Vicki Lever-Babylon Public Library
Michael Aloï-Dowling College
Carolyn Agenjo-West Islip Public Library
Min Liu-LILRC
Theresa Arroyo-Hauppauge Public Library
Robert Cognato-Deer Park Public Library

The 2010 brochure and flyer are ready to be printed. Last year's printing cost was \$190.00 so I anticipate the cost to be comparable. I have requested the SCLA membership labels and will be meeting with the committee in April to coordinate the library packets. Letters will be sent to the Suffolk County Directors announcing the event. The 2010 ELSA kickoff will commence at the Long Island Library Conference on May 6th.

ICON:No report.

INTELLECTUAL FREEDOM:Kevin McCoy reported. The essays on intellectual freedom are currently being judged.

LDA AWARD:Brian Adams reported. Paula Bornstein sent the following email. Today (March 19) is the deadline for applications.

LEGISLATIVE:Samantha Alberts reported. The Lobby Day Bus this year traveled to Albany with 42 members and returned with 43. While many in the membership were disheartened by

their visits with some representatives, many seemed to understand the importance of making this trip every year.

Some of the refreshments came from Whitney's deli in Westhampton Beach. The deli was kind enough to give us a 10% discount. Special thanks to PLDA for the donation of beverages.

Total spent on refreshments was approximately \$520.00.

Samantha Alberts made a motion to pay a parking fee of \$65. Jay Janoski seconded the motion. None were opposed.

Special thanks to Connie Licher of LILRC for her hard work making the appointments with our representatives. And thank you for everyone who helped as well as Deb Cunningham from Harborfields Public Library, Stephen Burg from Hampton Bays Library, Teri Hatred from SCLS, Dave Jones from Westhampton Free Library and Susan Sloan from North Babylon Public Library.

Attached is a thank you from Kevin Verbesey, Director of the Suffolk Cooperative Library System for our lobbying efforts on behalf of SCLS. One of our legislative priorities, bill A6154-B better known as the cooperative bidding bill has passed the NY State Senate and is now pending in the NYS Assembly.

I would like to encourage all of the membership to send a note to your local Assembly representatives supporting the bill as soon as possible.

LIST-SERV:Kevin McCoy reported. There are currently 1,274 members on the list-serv.

LONG ISLAND LIBRARY CONFERENCE:Debbie Antolini reported. The 2010 Long Island Library Conference is approaching rapidly.

We have the complete program list including a description of each program on our website. We have also created a "Program at a Glance" flyer that has all programs with their timeslot and room assignment, but without descriptions of the programs that can be downloaded and/or printed for easy viewing.

We have sent out a reminder e-mail to the Nassau and Suffolk listservs reminding everyone of the upcoming conference with a link to the registration form for all attendees to fill-in, print and mail to their respective counties with payment. We have also sent this information to a Queens Library representative to distribute to all Queens' staff.

We have received several vendor applications as well as journal ads. As of our last meeting, we had four more vendors when compared to last year at the same time frame. If anyone has a vendor that they deal with in their library that has not been represented at the library conference, please let us know so we can invite them to our conference.

We are beginning to get attendee registrations as well.

Letters have gone out to the Associations and Divisions to reserve their tables. These tables are free, but we remind all association members sitting at Association or Division tables that they are required to be paid registered attendees.

We have four programs scheduled for the Lunch and Learn.

We are looking into the idea of having a food drive. We will have scholarship information at our Career and Information table.

Our next meeting will be held at the Baldwin Library at the end of March.

The 2010 conference is starting to come together nicely and we look forward to seeing everyone on May 6, 2010 at the Crest Hollow Country Club.

The board discussed creating a basket for the table raffle. It was agreed to go with the “Recipe for Success” theme and create a kitchen basket. Tracy Van Dyne will purchase a cooking pot and design the basket, and board members will bring items to the April meeting to fill the pot (keeping with the eggplant purple color scheme if possible).

The board agreed on clear drinking glasses with the SCLA logo for the LILC table giveaways. It was agreed that each attendee should receive a ticket that will be good for one glass.

MEMBERSHIP:Regina McEneaney reported. There are currently 769 active members and 514 renewals for 2010. Brian Adams added that the promotional posters are ready and he would like one in every library.

NEWSLETTER:No report.

NOMINATING:No report.

SCHOLARSHIP:Angela Richards reported. The 2010 Scholarship committee is pleased to welcome Kerry Anne Keegan to the selection process. Kerry is Head of Access Services at the Health Sciences Library at Stony Brook University. Her responsibilities include management of security, facilities, circulation, interlibrary loan and document delivery.

Kerry joins:
Lisa Herskowitz
Youth Services Librarian
Northport Library

Lisa Jacobs
Director
Riverhead Library

Jan Miller
Young Adult Librarian
Longwood Library

and

Celia Vollmer
Head of Circulation
Brentwood Public Library

I am also pleased to announced the Overdrive has donated two MP3 players for the raffle. Midwesttapes is sending a \$100 gift certificate and Book Revue will donate a gift card.

STATISTICAL SURVEY:Rona Dressler reported. The 2009 Statistical Survey is complete. The new questionnaire for 2010 will be sent out in May. The board discussed the possibility of conducting the survey biyearly.

STUDENT OUTREACH: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:Michelle Vagner reported. The website is up-to-date.

LIAISONS:
CLASC:No report.

LILRC:Christina Rivera reported. Bethpage Public Library has been added to the Long Island Memories database.

LILRC is coordinating meetings with Tim Bishop and other local members of Congress.

LILRC has received a grant of 2 Kindles, which it will be loaning to public libraries. The Kindles may be borrowed for 21 days.

NCLA: Rona Dressler reported. NCLA met on March 12. They are looking at chartering a fishing trip in either July or August.

Academic and Special Libraries will hold their Annual Conference at Nassau Community College on May 14.

Children's Services renewed their licensing to RIF and they found matching funds so they will not have to pay.

Media Services is holding their Annual Roundtable on March 23 at NLS. The discussion will be on DVDs and mp3 players. They are also discussing purchasing tickets for Book Expo America in NYC in May.

Programming and PR will sponsor a hands-on workshop on Adobe Photoshop in April.

RASD will hold a genealogy workshop on April 14. They are planning their Annual breakfast in September and in October a workshop on Health Websites. In June, they will begin charging for attendance at programs.

YASD will sponsor a field trip to Literary Upper East Side of New York. On June 10, they will have their Annual Luncheon at the Wantagh Inn.

Computers and Technology will have a representative from Wyse Technologies at their April meeting.

Continuing Ed will hold two workshops with Jerry Nichols as the guest speaker on challenges to personnel.

Intellectual freedom is looking at putting together a shopping night at Barnes and Noble as a fundraiser. The essay, "What's Your Favorite Book", contest runs through April 25. The reception will be held at Barnes and Noble on April 29. They will also be sending out a short survey on censorship practices in libraries.

On September 14, Nassau will hold their Legislative Breakfast.

Membership has 690 members. Trustees and student membership has increased significantly.

Professional Issues will hold a Spring Retirement workshop with Arthur Green as the speaker. On April 23 the second part will be presented on Social Security and Retirement at the Manhasset Library.

Technical Services is holding a Book Repair workshop on May 26.

Arthur Friedman asked people to vote for NY candidates for ALA positions, especially for President and Treasurer. On April 12, Nassau Community College will be holding a NYLA sponsored program for people who want to work in libraries.

Nassau BOCES recommended a site teachingbooks.net to assist librarians in finding books for children.

PLDA:No report.

SCLS:Diane Eidelman reported. State funding is still questionable. Thank you to all who participated in Lobby Day.

SCLS is in the planning stages upgrading the training room. Construction on this and the parking lot will begin this summer. Samantha Alberts added that SCLS is offering two sessions of Webinar 101 on March 22 and March 29.

MEMBERS AT LARGE:

Megan Sala-James reported. The bus trip to Albany for the first annual Empire State Book Festival was cancelled due to lack of registration.

A fall bus trip to Boston is in the works.

Tom Gorman reported that he reviewed the bills with Celia Vollmer and everything is correct.

Tom Gorman added that he attended the SSD Roundtable and found it very helpful.

OLD BUSINESS:

Brian Adams suggested SCLA join NYLA and has requested a discount.

NEW BUSINESS:

None.

The meeting was adjourned at 11:29 a.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Judy Romano.

The next meeting will be Friday, April 16, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Beth Gates

Corrected and Approved
SCLA Minutes
Friday, April 16, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Samantha Alberts, Debbie Antolini, Karen Baudouin, Herb Biblo, Paula Bornstein, Rona Dressler, Diane Eidelman, Jennifer Fowler, Beth Gates, Krystal Grote, Tom Gorman, Teresa Hatred, Alana Jagnanan, Regina McEneaney, Tracy Musial, Jackie Narkiewicz, Catherine Nashak, Kristen Nyitray, Laurie Pastore, Ginger Pfeifer, Angela Richards, Megan Sala-James, Susan Sloan, Michelle Vagner, Tracy Van Dyne, Celia Vollmer

CALL TO ORDER:

Tracy Van Dyne called the meeting to order at 10:05 a.m. The March 2010 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Angela Richards seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in April were presented:

Discount Mugs.Com	1293.08	LILC Give Away #1333
Postage	35.85	Tax Returns #1334
Tracy Van Dyne	29.81	Hospitality #1335
Tee Shirt Guy	400.00	Community Service #1336
Brian Adams	44.40	Hospitality #1337
Paula Bornstein	88.00	LDA Brochures &Pos. #1338
Tracy Van Dyne	43.44	SCLA LILC Table #1339

Brian Adams moved to pay the bills. Samantha Alberts seconded the motion. None were opposed. The motion was carried.

PRESIDENT'S REPORT:

Brian Adams welcomed guests to the "bring a colleague" meeting. He hoped opening the meeting to visitors would inspire others to join SCLA in the future. Brian Adams also thanked everyone who brought something for the SCLA stock pot giveaway and, for those who haven't yet, reminded them to please send them to Tracy Van Dyne at Connetquot Library.

DIVISION REPORTS:

DASL:DASL met on April 9 to finalize plans for the 2010 Long Island Library Conference. We also began preliminary discussions regarding a fall program, our annual luncheon in December, and nominations for the DASL executive board.

DASL will be co-sponsoring with LILRC's Conservation/Preservation Committee a program on June 25 titled "Care and Preservation of Textiles." The guest speaker will be Deborah Trupin. Head Conservator, New York State Parks and Recreation (Peebles Island, NY). The location and time have been confirmed; it will be held at Bethpage State Park (Tillinghast Room) from 9:30 a.m. to 1 p.m. Registration information is available at:
<http://lilrc.org/calendars/eventdetail.php?eventID=761&referrer=ce>

RASD:No report.

CATS:Beth Gates reported. Robert Johnson sent the following email. On April 1, 2010, the CATS Technology Information Forum committee held a meeting at the East Hampton Public Library. Demonstrations and discussions focused on "Staff Intranet Sites". Approximately 30 people attended the meeting.

On April 6, 2010 the Technical Services Forum held a meeting at the Sachem Public Library. The meeting was a great opportunity to discuss the day-to-day operations of Technical Services staff members. We were pleased to have Tom Cohn as the facilitator of the meeting.

The CATS Executive Board will meet on April 27, 2010 at the Port Jefferson Free Library.

SSD:No report.

YASD:Beth Gates reported. Brian Schwartz sent the following email. I was unable to be here today because I am at the 6th Annual Fran Romer memorial Booktalk held at Northport Library. We will be discussing ways to booktalk some new books that teens otherwise would not read. I am excited about the Long Island library conference and YASD plans to have a variety of raffles and giveaways, and look forward to seeing you all there.

COMMITTEE REPORTS:

ANNUAL DINNER:Brian Adams reported. The annual dinner is scheduled for Friday, November 19 at Lombardi's on the Sound.

ARCHIVES:Beth Gates reported. The archives are up to date. Please give Beth Gates any items that should be added to the archives.

CIVIL SERVICE:No report.

COMMUNITY SERVICE:Jackie Narkiewicz reported. I picked up the SCLA t-shirts last week and they are quite lovely! I got 50 shirts in sizes Small to Extra Large. They are \$10 each and the checks should be made out to SCLA.

We have our first event planned for 2010–A cleanup at Edgewood Preserve in Deer Park on Saturday, April 24, 2010 from 10:00 a.m.-2:00 p.m. You don't need to sign up, just show up that day to help. I know of several librarians who are attending.

We are also signed up for the American Cancer Society Relay for Life on June 5-6, 2010 at Sachem North High School. We currently have six people signed up to walk and can use more! If you do not wish to walk, will you please consider donating to this worthy cause?

Megan Sala-James proposed a motion for SCLA to cover the cost of one t-shirt (\$10) to give to the logo designer. Angela Richards seconded the motion. None were opposed. The motion passed.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:No report.

ELSA:Jennifer Fowler reported. 100 posters and 1,000 brochures have been printed by Suffolk Printing at a cost of \$155.00. The bill will be submitted at the next meeting. An ELSA Committee meeting will be held on Tuesday, April 27 at 10:00 a.m. to compile the packets to be sent to each library. An email to the directors list will be sent in the last week of April to inform them to keep an eye out for the brochures and flyers in the System bag. The official kickoff of ELSA season will be at the Long Island Library Conference. Nomination forms will be available at the SCLA table as well as on the SCLA website. All nominations must be received by June 1, 2010. I encourage everyone to consider nominating a colleague who has proven outstanding public services by demonstrating team spirit and exemplary job performance while promoting good will among patrons and staff.

ICON:Sara Fade sent the following email.

Objective: To promote Suffolk County library services to the attendees at the ICON convention held at SUNY Stony Brook from March 26-28.

ICON 29 is the northeast's largest science fiction, fact and fantasy convention. SCLA had a very successful fan table in the Dealer's Room for the duration of the convention to promote library services in Suffolk County. The largest draw to our table was our raffle basket filled with various Pocky, anime and manga titles. The table had 2-3 volunteers manning the table for each 3 hour shift during Dealer Room hours. On Sunday, we picked a raffle winner, Roxanne Rahguzar, who is a teen patron from Commack Public Library.

Each raffle slip for the basket asked each person to list their favorite series, favorite author, what library they belong to and if they use their library services. 292 people entered the raffle and 244 of those people used their library, barring those who did not fill out anything except for their name and contact information. The libraries that had the most patrons fill out a raffle slip were: Comsewogue, Emma S. Clark, Longwood, Mastic-Moriches-Shirley, Middle Country, Sachem and Smithtown.

Favorite Series were: Anita Blake, Vampire Hunter, the manga Bleach, Buffy the Vampire Slayer, Chronicles of Narnia, the manga Death Note, Fullmetal Alchemist, and Fruits Basket, Harry Potter, Lord of the Rings, Naruto, One Piece, Pokemon, and Twilight.

Favorite Authors included: Anne Rice, Brent Weeks, C.S. Lewis, Douglas Adams, Dr. Seuss, manga author Eichiro Oda, Holly Black, James Patterson, J.K. Rowling, J.R.R. Tolkien, Laurell K. Hamilton, manga author Masashi Kishimoto, Stephen King, and Terry Pratchett.

Suggestions for ICON 30 would be to have 2 tables instead of 1 to include more space for various flyers from libraries, and giveaways (for example, extra comics from Free Comic Book Day 2009). Nola Thacker suggested that we create a third display board to include the pictures we took at ICON 29 to display at ICON 30 which I think would be a great draw to our table. I would have another raffle basket for those who are not interested in manga or anime since there were many people who stopped by our table but did not fill out a raffle due to the fact that they had no interest in that particular genre.

Issues that I think should be discussed for the ICON committee in the future would be how to get giveaway items for ICON 30; should there be a limit to how many \$25 badges can be bought by volunteers; possibility of doing a panel during the convention and scheduling issues.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. Applications and information packets for two nominees were sent to Ken Bellafiore, NCLA chairperson. One nominee is from Nassau County and one is from Suffolk County. I received three packets from Ken; I send them out to the SCLA committee members. The committee members are: Brian Adams from Longwood Public Library; Jackie Narkiewicz from Copiague Memorial Public Library; and Fred Strum from Lindenhurst Memorial Library. Ballots are required to be returned to Ken Bellafiore by Friday, April 16, 2010.

LEGISLATIVE: Samantha Alberts reported. Save the date for the Legislative Breakfast, for Suffolk Friday September 17 and for Nassau Friday September 24.

LIST-SERV:No report.

LONG ISLAND LIBRARY CONFERENCE:Debbie Antolini reported. The 2010 Long Island Library Conference is almost here, less than three weeks to go.

The registration form is available on our website for printing. The registration deadline has been extended until Wednesday, April 28th. Registrations will be accepted at the door at the 'on-site rate'. Registration is very low. Last year at this time we had 681 registrations, this year we have only 371. Please remember that all Associations and Divisions tables are free, but we remind all association members sitting at Association or Division tables that they are required to be paid registered attendees. We currently have 17 tables held for the Associations and Divisions. We are still waiting to hear from a few groups.

The complete program list including a description of each program is available on our website as well as the handy "Program at a Glance" flyer that has all programs with their timeslot and room assignment.

The "Lunch & Learn" sessions have been set—this year we have four scheduled.

We will be hosting a food drive at the conference. Our goal is 3,000 pounds of food. You can also donate virtually.

As of our last meeting, which was held yesterday, we currently have a total of 79 tables sold, which is ten more than we had at the same time frame last year. If anyone knows of a vendor that should be at our conference, please let me know so we can get the information to them as soon as possible.

We look forward to seeing everyone on Thursday, May 6, 2010 at the Crest Hollow Country Club. The conference starts at 8:30am.

The 2011 conference will be held on Thursday, May 5, 2011—we are in the process of securing committee members for next year's conference.

MEMBERSHIP:Regina McEneaney reported. There are 747 active members. 579 have renewed from 2010 already. The reminders went out in March so please check the division board members to make sure they have renewed. All 2009 members will be taken off the active list as of May 1.

Last month we spoke about long standing memberships. My information can only say when they joined. There are 194 members who have renewed in 2010 that joined pre-1998. If I can get membership directories for the past years, I can try to narrow the numbers down. Also, I cannot tell if the 194 members have been members consistently.

NEWSLETTER:No report.

NOMINATING:No report.

SCHOLARSHIP:Angela Richards reported. The raffle tickets will be printed and she will be scouting out more vendor donations during the Long Island Library Conference.

STATISTICAL SURVEY:Rona Dressler reported. Questionnaires will be mailed out to libraries after the Long Island Library Conference. The board discussed the possibility of doing statistical surveys biyearly, but the majority of the board agreed it was helpful to both directors and staff to have a yearly survey.

STUDENT OUTREACH: Brian Adams reported. Nothing is planned until the end of August, 2010.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Michelle Vagner reported. The website is up to date. Please forward any webpage content to Michelle Vagner.

LIAISONS:

CLASC: No report.

LILRC: Herb Biblo reported. LILRC visited the Congressional offices in Albany during National Library week and visited with 4 Congressmen. This is the second year of the trip and they plan to continue the tradition.

3 speakers are booked for Archives Week.

Upcoming continuing education programs are available at the LILRC website: www.lilrc.org/

NCLA: Rona Dressler reported. NCLA met on April 9. NCLA will be raffling off tickets to Book Expo for \$1 a ticket.

Academic and Special Libraries will hold their Annual Conference on International Librarianship on May 14 at Nassau Community College from 9-2:30.

On April 14, Clerical Services held their Roundtable on "Getting to Know You."

Media Services is sponsoring a trip to the NY Historical Museum date tba. They are also selling discount tickets to Book Expo.

Programming and PR held a workshop on Learning the Basics of Adobe Photoshop at Bellmore Library on April 16. On June 13 there will be a workshop on MS Access at NLS.

RASD held a workshop on Family Tree on April 14. On June 23, there will be a seminar on Art Collections at Hewlett-Woodmere. They also have a Facebook and Flickr account.

Civil Service announced that NY State Civil Announcements are now being sent out via NYLINE.

On June 17, Continuing Ed will have a workshop on Personal Organization.

The Directory is ready for publication, in time for the LILC.

Intellectual Freedom will hold the Essay Reception on April 29, at Barnes and Noble in Carle Place. In September, they will be sending out a survey on censorship in libraries.

The Nassau Legislative Breakfast will be held at NLS on September 24. There was discussion about sending buses to Washington for National Library Day on June 29.

There are currently 766 members.

Personnel and Professional Concerns will hold their next retirement seminar on April 23 on Social Security at Manhasset Library.

The Directors are planning an excursion to Darien, CT on May 14 for a library tour.

Sarah Kelly Johns will be the speaker for the BOCES School Librarian of the Year Award dinner.

Farmingdale is putting in a new entrance by the parking lot.

PLDA: Laurie Pastore reported. The annual golf outing and New Yorkers for Better Libraries fundraiser is planned for Thursday, September 23.

All April library votes were successful.

SCLS:Diane Eidelman reported. The 2010 Long Island Reads was a huge success. There were two author events: one in Nassau County and one in Suffolk County, with a total of 220 attendees.

SCLS has a new online calendar: go.suffolkweb.org/calendar

MEMBERS AT LARGE:

Samantha Alberts reminded everyone of the Legislative Breakfast, to be held at SCLS on September 17 at 8:30 a.m.

Tom Gorman reported that he went over the bills and everything is in order.

Megan Sala-James reported that she went to the first annual Empire Book Festival. A bus trip had been planned but was cancelled due to low signups. Megan Sala-James reported that the festival was mostly geared towards writers but did have some librarian-themed programs. There were not many options for food, which would be an issue if we took a bus trip to the festival. The next scheduled bus trip is to Boston on October 8-10, 2010. The trip will include tours of The Kennedy Library, the Athenaeum Library, and the Maparium in Plymouth.

OLD BUSINESS:

None.

NEW BUSINESS:

Celia Vollmer reported that the Committee Handbook needs to be updated. Brian Adams will review the Handbook and make revisions.

Celia Vollmer also reported that Committee Chairs often have to pay certain bills out of pocket before they are reimbursed by SCLA, and some of these bills are substantial sums. She would like to explore other ways of paying bills without relying on Chair's personal money.

Celia Vollmer added that all gratuities should be paid by check, never cash.

The meeting was adjourned at 11:43 a.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Angela Richards.

The next meeting will be Friday, June 18, 2010 at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Beth Gates

Corrected and Approved
SCLA Minutes
Friday, June 18, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Samantha Alberts, Debbie Antolini, Herb Biblo, Paula Bornstein, Rona Dressler, Beth Gates, Marsha Greenspan, Diane Lesniewski, Regina McEneaney, Jackie Narkiewicz, Brian Schwartz, Susan Sloan, Michelle Vagner, Celia Vollmer

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:05 a.m. The April, 2010 minutes were reviewed and corrected. Beth Gates moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in June were presented:

#1340	Suffolk Printing	\$190.00	ELSA Brochures
#1341	Jennifer Fowler	\$139.40	ELSA postage & envelopes
#1342	Susan Sloan	\$27.98	LILC/SCLA
#1343	RASD	\$250.00	Reimbursement for LILC Program
#1344	DASL	\$353.00	Quarterly Membership
#1345	CATS	\$382.00	Quarterly Membership
#1346	RASD	\$373.00	Quarterly Membership
#1347	SSD	\$352.00	Quarterly Membership
#1348	YASD	\$361.00	Quarterly Membership
#1349	DASL	\$302.00	Quarterly Membership
#1350	NCLA	\$45.00	Membership
#1351	SSD	\$200.00	Reimbursement for LILC Program
#1352	Tee Shirt Guy	\$102.00	SCLA Shirts
#1353	LILRC	\$750.00	Libraries & the Future Conference
#1354	Brian Adams	\$9.78	Hospitality
#1355	VOID	VOID	VOID
#1356	Samantha Alberts	\$64.40	Postage

Brian Adams moved to pay the bills. Michelle Vagner seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Brian Adams thanked everyone involved with the Long Island Library Conference and everyone involved with Relay for Life. He also moved to skip both the July and August board meetings. All July and August business can be conducted via email. Brian Adams also reminded

the board that the next time the constitution is updated, online votes need to be added as an alternative way to conduct board business.

DIVISION REPORTS:

DASL: Beth Gates reported. Kristen Nyitray sent the following email: DASL will be co-sponsoring with LILRC's Conservation/Preservation Committee a program next Friday, June 25 titled "Care and Preservation of Textiles." The guest speaker will be Deborah Trupin. Head Conservator, New York State Parks and Recreation (Peebles Island, NY). It will be held at Bethpage State Park (Tillinghast Room) from 9:30 a.m. to 1 p.m.

RASD: No report.

CATS: No report.

SSD: Marsha Greenspan reported. Over 180 people attended the SSD program at the LILC. SSD is organizing their fall luncheon, which will be held at the West Islip Library.

YASD: Brian Schwartz reported. YASD had a good turnout at the LILC. Author Caroline B. Cooney will be their guest speaker at the December meeting.

COMMITTEE REPORTS:

ANNUAL DINNER: Beth Gates reported. Stephanie Kyle sent the following email. The Save the Date will be sent out next month. Anne Marie Hofmann did a beautiful job in designing it. Instead of having a speaker or show next year I am hoping to have a band. I spoke to Jay Janoksi about his band playing. Fingers cross that they agree.

ARCHIVES: No report.

CIVIL SERVICE: No report.

COMMUNITY SERVICE: Jackie Narkiewicz reported. We ordered more SCLA t-shirts—6 2XL & 6 3XL. They will be available for purchase for \$10 each.

We had our first community service event! It was a clean up of the Edgewood Preserve in Deer Park on April 24. Paula Bornstein and Kate Breen attended and helped make the Preserve beautiful. We received a thank you email from the Preserve for Paula and Kate's hard work. We were part of the Sachem Relay For Life on June 5-6, 2010. It was exhausting, but one of the most gratifying things I have ever done. We ended up with two teams of 15 members and 9 members and we raised over \$3,000 to help fight cancer. SCLA was well represented by Marsha Greenspan, Tom Gorman, Megan Sala-James, Celia Vollmer, Rona Dressler, Moira Flynn, Lisetty Thomas, Tracy Van Dyne, Paula Bornstein and myself. Who wants to join the team for next year?

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:

ELSA: Beth Gates reported. Jennifer Fowler sent the following email: The Excellence in Library Service Award nomination deadline is fast approaching and we need more candidates! Please

encourage nominations from your library to be sent to Jennifer Fowler at West Islip Library by June 30, 2010. Also, please remember that past nominees may be nominated again!

ICON:No report.

INTELLECTUAL FREEDOM:No report.

LDA AWARD:Paula Bornstein reported. The LDA Award committees of SCLA and NCLA selected Joseph Eisner as the winner for 2010. Joseph Eisner currently serves on the Board of Trustees of Plainview-Old Bethpage Public Library; in addition he has a long and distinguished career in public library administration. The award was presented at the Long Island Library Conference by Art Friedman. This year's arrangements were handled by NCLA. SCLA will handle the arrangements for 2011. Mr. Eisner will receive a one-year free membership from SCLA in 2011.

LEGISLATIVE:Samantha Alberts reported. Membership was sent out Save the Date postcards a few weeks ago for the Suffolk County Legislative Breakfast. I also just want to take a moment to remind NYLA members to vote. This year we have two Long Island residents running for NYLA President: Matt Bollerman, Director of Westhampton Free Library and Frank McKenna from Nassau and director of Island Trees Library.

LIST-SERV:No report.

LONG ISLAND LIBRARY CONFERENCE:Debbie Antolini reported. The 2010 Long Island Library Conference has come and gone. Thanks to all attendees, speakers, and vendors. Thanks to all those that arranged for the wonderful programs, and special thanks to a wonderful committee who put in endless hours both during meetings and on their own time to make this such a magnificent conference.

Some preliminary totals (we have not closed our books yet, so these numbers may change): 24 association tables, 90 vendors taking 94 tables, 462 Suffolk registrations (this includes speakers, volunteers and committee), 308 Nassau registrations, and over 35 onsite registrations.

The conference is in the black at this point by about \$13,000 (again, this is a preliminary number and subject to change). Suffolk and Nassau will each be given ½ of the total when we close out our books hopefully by the end of the summer. Last year, we closed the books in the middle of September. We are awaiting both income and expenses related to the book sales. The food drive was a success; we collected over 736 pounds of food.

The contract for the 2011 conference has been reviewed and will be signed soon. A deposit has been made to the Crest Hollow Country Club to hold the date for that conference. The 2011 conference will be held on Thursday, May 5, 2011—we are happy to report that all committee member positions for next year's conference have been filled. The contract for the 2012 conference is being reviewed.

Our next meeting will be held at the Nassau Community College at the end of the month, where we will welcome five new committee members and say goodbye to six. Ken Bellafigore from the Nassau Community College will become the new chairperson.

On a personal note, it has been a great honor and privilege to have worked on the Long Island Library Conference committee since the 2004 conference. I have met many amazing people in

both Nassau and Suffolk Counties over the past seven years and look forward to what the library world has in store for me over the next few years. I wish Ken Bellafiore and his new committee all the best for a wonderful and successful 2011 Conference.

MEMBERSHIP:Regina McEneaney reported. There are 684 2010 members. 2009 members who have not yet renewed have been taken off the members list. Some division members have not paid their dues.

NEWSLETTER:Diane Lesniewski reported. Please send any newsletter submissions to Diane Lesniewski at nyy57dbd@aol.com. The deadline for submissions is June 30 and the newsletter will be distributed on July 16. The board discussed the possibility of having a Suffolk email account dedicated to the SCLA newsletter.

NOMINATING:Brian Adams called for elections in October.

SCHOLARSHIP:Beth Gates reported. Angela Richards sent the following email: Raffle booklets have been sent to the printer and I'm planning to have them sent to SCLA by Friday's meeting. Regina McEneaney added that the booklets have been received.

STATISTICAL SURVEY:Rona Dressler reported. The survey has been sent to member libraries and 26 replies have come in so far.

STUDENT OUTREACH:No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:No report.

WEB PAGE:Michelle Vagner reported. The website is up-to-date. Information about the fall bus trip to Boston is available online. Please continue to forward information to Michelle Vagner to post on the website.

LIAISONS:

CLASC:No report.

LILRC:Herb Biblo reported. The Legislative Breakfast will be held at SCLS on Friday, September 17. The 19th annual Conference on Libraries will be held at Dowling College on October 21 and 22. This year's theme is Imagine the Future. Herb Biblo made a motion for SCLA to contribute \$750.00 to cover this program. Sue Sloan seconded the motion. The motion was carried.

NCLA: Rona Dressler reported. The NCLA meeting was held on June 11th at NLS.

Children's Services will be going to the Jewish Museum on July 22 to view the Curious George Exhibit. They're also planning a trip to the Brooklyn Museum to view an exhibit of local Brooklyn authors.

Media Services made a \$200 profit on their sale of BEA tickets.

Programming and PR will have an Intro to Access on June 15. There will be a Lunch and Learn

at farmlandale, date to be announced. In November an Intro to MS Expressions will be offered. RASD will host a workshop at Hewlett-Woodmere on June 23 on their Art and Music Collection at 9:30am. On September 14, they will hold their Annual Breakfast.

YASD will visit the New York Botanical gardens and Arthur Ave in July. In December, they will have their Annual Brunch.

Next year the LI Directory will add a new section on Services libraries offer, such as ESL, tax prep and eliminate some of the obsolete ones.

Intellectual Freedom will refine their survey on the Bill of Rights over the summer and send it out via the listserv.

There was a big push for the Legislative Breakfast on September 24 and discussion on the Rally for National Library Advocacy Day on June 29. If you can't attend the Rally, then calling or sending a letter to your legislator's local office will help advance the point that libraries need funding for the services they offer during these economic times.

The next LILC will be May 5, 2011. It looks like this year we made about \$13000, but all expenses haven't been paid.

There are 926 active members.

On January 14, 2011, NCLA will hold their Annual Dinner at the Pompeii. This year it will be held on a Friday night.

A number of member Library Directors visited the Darien CT library and were impressed. The library has an electronic sign which tells patrons which books have just been returned. They have browsing areas by subject as well as the Dewey numbered shelves. They also allow reference books to go out. Several members observed the check-in sorting system, which freed up staff for other jobs. They only have self-check out. No reference desks, just roaming librarians with netbooks connected wirelessly to the phone system and paging system.

NCLA has 125 tickets for the LI Ducks game on September 11.

PLDA:No report.

SCLS:Samantha Alberts reported. The SCLS parking lot has been repaired and repaved. The new training room is due to be finished in September. SCLS is getting ready to host the Legislative Breakfast.

MEMBERS AT LARGE:

Beth Gates reported. Tom Gorman sent the following email. I met with Celia Vollmer and reviewed the reports for April and May, and found them to be in order.

OLD BUSINESS:

Jackie Narkiewicz reported. Megan Sala-James has been advertising for the bus trip to Boston. It has been posted to the listserv, the trip is on the web page, and she will send fliers to each library as well. If anyone is thinking of going they should send in a deposit since we need a minimum of 35 or the trip will not be able to go.

Rona Dressler reported. The 2010 Member Directory will cost \$1200 to print. Rona Dressler made a motion for SCLA to incur the cost to print the directories. Regina McEneaney seconded the motion. The motion carried.

NEW BUSINESS:

Brian Adams reminded everyone that there will be no board meeting in July or August.

Jackie Narkiewicz is taking suggestions for community service work in the fall.

The meeting was adjourned at 11:20. Motion to adjourn meeting was presented by Sue Sloan and seconded by Beth Gates.

The next meeting will be Friday, September 10, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Beth Gates

Corrected and Approved
SCLA Minutes
Friday, September 10, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Belle Baxter, Herb Biblo, Paula Bornstein, Jennifer Fowler, Beth Gates, Joanne Genovese, Tom Gorman, Nikki Greenhalgh, Bob Johnson, Stephanie Kyle, Jackie Narkiewicz, Corinthia Price, Angela Richards, Judy Romano, Brian Schwartz, Michelle Vagner, Tracy Van Dyne, Celia Vollmer

CALL TO ORDER:

Tracy Van Dyne called the meeting to order at 10:02 a.m. The June, 2010 minutes were reviewed. Brian Schwartz moved to accept the minutes. Jackie Narkiewicz seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in June and July were presented:

Date	Check #	Written To	Budget Line	Amount
7/15/2010	1357	RONA DRESSLER	DIRECTOR PRINTING	\$2,945.50
7/15/2010	1358	DEBORAH CUNNINGHAM	SCLA DINNER	\$16.00
7/17/2010	1359	MINUTEMAN PRESS	RAFFLE BOOKS	\$175.00
7/17/2010	1360	REGINA MC ENEANY	POSTAGE/SUPPLIES	\$80.09

7/17/2010	1361	NYS DEPT. OF LAW	PROFF. FEES	\$25.00
8/2/2010	1362	CONSTANT CONTACT	NEWSLETTER	\$336.00
8/13/2010	1363	KEVIN MC KOY	INT.FREEDOM	\$258.07
9/1/2010	1364	PLDA	JOURNAL AD	\$500.00
9/1/2010	1365	SSD	REBATE	\$447.50
9/1/2010	1366	RASD	REBATE	\$620.50
9/1/2010	1367	CATS	REBATE	\$425.50
9/1/2010	1368	DASL	REBATE	\$389.00
9/1/2010	1369	YASD	REBATE	\$464.00
9/1/2010	1370	SAMANTHA ALBERTS	POSTAGE/SUPPLIES	\$97.64
9/1/2010	1371	SCLC	POSTAGE	\$25.52
9/1/2010	1372	BARBARA MOON	LEG. BREAKFAST	\$118.92
9/1/2010	1373	TRACY VAN DYNE	HOSPITALITY	\$21.64
9/1/2010	1374	JENNIFER FOWLER	ELSA GIFT CERT.	\$257.00
9/13/2010	1375	MICHAEL LIBRESCO-D'INNOCENTO	LEG. BREAKFAST	\$75.00

Brian Adams moved to pay the bills. Brian Schwartz seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Brian Adams welcomed everyone back and hoped they enjoyed the summer. He also welcomed Nikki Greenhalgh from Port Jefferson Library. She has offered to take over the SCLA newsletter. The next issue is slated for October 15. Brian Adams also welcomed a student member, Corinthia Price.

DIVISION REPORTS:

DASL: Beth Gates reported. Kristen Nyitray sent the following email: DASL will be meeting later in the month to finalize plans for a fall workshop in November and the division's annual luncheon, which will be held in December.

RASD: Belle Baxter reported. The next RASD meeting will be September 14. The Annual Dinner will take place at the Snapper Inn, Oakdale, on September 30. The speaker will be Joseph Wallace, baseball historian and author of *Diamond Ruby*. RSVPs are due by September 25. The Health Concerns Committee will hold their breakfast on October 20. The topic is skin cancer.

CATS: Robert Johnson reported. On August 5, 2010 the CATS Technology Information Forum held a meeting at SCLS. Topics of discussion included:

New router and other hardware improvements at SCLS with overview of network changes. Revised Minimum Recommendations for running the Millennium JRE, and recommended Browsers for webpac.

Brief update on our software upgrade and PAC1 replacement.

Network scanning service.

Changes to Suffolkweb.org and the launch of Live-brary.com

Changes to the County Catalog.

New training room tour.

Web hosting and email services

On August 13, 2010 the CATS Executive Board held a meeting at SCLS. The Board discussed the upcoming Library Tour, Technical Services Forum, and potential Annual Meeting Presentations.

On September 2, 2010, the CATS Technology Information Forum held a meeting at the Elwood Public Library. Demonstrations and discussions focused on Book Scanning and Patron Authentication Programs.

SSD:Judy Romano reported. The SSD breakfast will be held on October 13 at West Islip Library. SSD is looking into offering computer classes in programs such as Publisher. Their website is currently being updated.

YASD:Brian Schwartz reported. The next meeting will be held on September 23 at Half Hollow Hills, Dix Hills Library. The topic will be cyber bullying.

YASD is looking for officers for 2011.

Author Caroline Cooney will be the guest speaker at the December 8 Annual Luncheon at the Venetian Yacht Club in Babylon.

COMMITTEE REPORTS:

ANNUAL DINNER:Stephanie Kyle reported. The Annual Dinner will be held at Lombardis on the Sound. There was discussion as to whether a band or a dj should be hired. Brian Adams made a motion to subsidize 2 tickets to the Annual Dinner for each division to raffle. Tom Gorman seconded the motion. None were opposed.

ARCHIVES:Beth Gates reported. The archives are up to date. Please give any paperwork to Beth that you would like added to the archives.

Brian Adams added that he has printed some articles that mention SCLA from the Suffolk Historic Newspapers database. He will add those to the archives.

CIVIL SERVICE:Joanne Genovese reported. I recently spoke with Cheryl Caniano a personnel specialist with Suffolk County Civil Service about a training seminar for the upcoming Library clerical exams. She told me that the Library clerical exams–Library Clerk, Principal Clerk and Senior Clerk have been postponed. The upper level exams are expected to be given in February 2011 and will be state prepared exams. The Library Clerk exam is expected in March 2011 and will be locally prepared. I asked if the department might consider a training seminar for the entry level exam and she indicated that it might be a possibility, and gave me the name of the person to contact. It was suggested that I follow up sometime in October.

COMMUNITY SERVICE:Jackie Narkiewicz reported. SCLA will be creating baskets for a Habitat for Humanity family. Each division will create a basket to display at the Annual Dinner.

At this year's Annual Dinner, SCLA will collect Toys for Tots. Please bring unwrapped toys to the dinner.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:No report.

ELSA:Jennifer Fowler reported. There are 7 candidates for this year's ELSA award. The decision will be made by the committee on September 15. Jennifer Fowler made a motion to subsidize the nominees and winner's ticket to the Annual Dinner. Judy Romano seconded the motion. None were opposed. Jennifer Fowler made a motion for SCLA to pay \$257 for an American Express gift card (\$250 plus fees) for the winner of ELSA. Bob Johnson seconded the motion. None were opposed.

ICON:No report.

INTELLECTUAL FREEDOM:No report.

LDA AWARD:No report.

LEGISLATIVE:Beth Gates reported. Samantha Alberts sent the following report: The Legislative Breakfast is full. The registration form has been taken down. The committee is still waiting for RSVPs from 3 legislators.

LIST-SERV:No report.

LONG ISLAND LIBRARY CONFERENCE:Beth Gates reported. Virginia Pfeifer sent the following email. The 2011 Long Island Library Conference has been scheduled for Thursday May 5th, 2011 at the Crest Hollow Country Club. Planning for next year's conference has already begun. The outgoing committee and new committee members met on June 23rd at the Nassau Community College Library. The 2011 committee is meeting on Wednesday September 15, at the Sachem Public Library. At this time we will be selecting the 2011 Conference theme and will continue with all the other necessary work and planning that goes into this event. As a point of information this cooperative effort between NCLA and SCLA has a working committee of 19 members from all over Nassau and Suffolk counties.

Last years' conference totals have not formally been closed due to large outstanding credit that is due from Baker and Taylor. We are awaiting a check from B&T in the amount of \$1,386.90 that we have just been informed may not be received for 60 days. Once this amount is received we will be able to issue NCLA and SCLA each a check for over \$6,000.

More than 50% of last year's income, \$54,000, was generated by soliciting hundreds of vendors of which 90 participated at the Conference. They purchased 94 tables at \$550 each to exhibit their products and services. Keep that in mind throughout the year and try to use these vendors whenever possible, reminding them that you saw their products at the LILC Conference. We hope that they and more will choose to return next year. If there is a vendor that was missing or one that you would like to see at the 2011 Conference let Tracy VanDyne at the Connetquot

Public Library know about them by calling her at 631.567.5079 or emailing her at tracyvandyne@connetquotlibrary.org and make sure you include the pertinent information.

Additionally now is the time for all Divisions and Associations etc. to think about presenting a program in 2011. We only have 15 slots available for programs plus an additional 4 slots for the lunch and learn roundtable discussions. I would like to request that the program that you present at the Conference be of the highest caliber that is reflective of the professionalism that we all embrace. This is the premier event of the year for SCLA and NCLA and the only one that brings together all the aspects of the work that we do.

We are looking forward to presenting another great Conference but need your help and participation to make it successful. This year will mark the 36th Annual Long Island Library Conference. Mark it on your calendar, Thursday May 5th, 2011!

MEMBERSHIP:Beth Gates reported. Regina McEneaney sent the following report: There are 709 active members as of August 31, 2010.

Division Presidents: Please check the division membership list to make sure board members are active members. I have been receiving requests for labels and lists from people who are on the boards and putting together workshops and flyers but who are not members.

In June, there was a discussion of members with the longest continuous memberships. We only started doing the directory in 2000 and my files only go back to 1996. There are 130 members who have consistently renewed each year. I know there are several who have been consistent members for at least 25 years. I don't want to miss anyone, so I can't make a list.

After a discussion, the board decided that a call would be put out to the listserve for all SCLA members who have been active for 30 consecutive years or more. Those members will be recognized at the Annual Dinner.

NEWSLETTER:Brian Adams will give the new newsletter editor, Nikki Greenhalgh, the SCLA newsletter email information and passwords. All content should now be sent to Nikki.

NOMINATING:Tracy Van Dyne reported. She has some names of members who are interested in running for the 2011 board but needs more. Brian Adams added that there will also be a change to the bylaws to allow evotes.

SCHOLARSHIP:Angela Richards reported. Raffle donations have been coming in and to date the total is \$550. I received a total of 7 applications for the SCLA Scholarship right up to the deadline of September 1. Six completed applications are on the way to the judges. One application was ineligible because the student's transcript came directly from the student and not from the registrar. The judges have until September 25 to make their decision and I will inform the recipient on October 1. I have had several questions for the Support Staff Award. I have not yet received a completed application. The deadline for that award is October 1.

Angela Richards made a motion for the scholarship and support staff award (\$3,000) to be funded by SCLA. Belle Baxter seconded the motion. The motion carried.

STATISTICAL SURVEY: Beth Gates reported. Rona Dressler sent the following email: I sent out the reminder to the 12 libraries who haven't responded initially on the statistical survey and I am waiting for responses from them. Also, I sent out the Directory and Handbook to members, so we're all good for another year.

Celia Vollmer would like to explore using other businesses to print and staple the Directory and Handbook. Staples was used and the cost seemed very high.

STUDENT OUTREACH: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Michelle agner reported. The website is up-to-date. Please send me any information to be posted to the website.

LIAISONS:

CLASC: Beth Gates reported. Kristen Todd-Wurm sent the following email: CLASC will host a new book forum at the Sachem Public Library on Thursday September 16th at 7pm.

CLASC/SCLS will be hosting their biennial Literature conference on Friday October 22nd at the Hyatt in Hauppauge. Our guest speakers are Mike Cavallaro and Jane Yolen. Please visit www.clascinc.org for registration information.

LILRC: Herb Biblo reported. Congratulations to Samantha Alberts and the Legislative Committee, this is the first Legislative Breakfast to sell out. October 7 is the Archives Month celebration at Oheka Castle. October 21 Libraries of the Future. November 4 is the Long Island reception for NYLA in Saratoga Springs. November 18 is the Annual Business Meeting.

NCLA: Rona Dressler reported. The NCLA meeting was held on June 11th at NLS.

PLDA: No report.

SCLS: No report.

MEMBERS AT LARGE:

Tom Gorman had a concern about transferring the scholarship money out of the general fund. Celia Vollmer noted that line items will be evaluated in December, so it can be addressed then.

Beth Gates reported. Megan Sala-James sent the following report: I had to cancel the bus trip to Boston do to lack of registrations. Brian Adams suggested the SCLA trips be day trips, visiting libraries within New York.

OLD BUSINESS:

None.

NEW BUSINESS:

Celia Vollmer suggested that SCLA negotiate a lower fee for having it's yearly taxes done. The fee seems high.

The meeting was adjourned at 11:28 a.m. Motion to adjourn meeting was presented by Tracy Van Dyne.

The next meeting will be Friday, October 15, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Beth Gates

Corrected and Approved
SCLA Minutes
Friday, October 15, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Herb Biblo, Paula Bornstein, Rona Dressler, Marjorie Fusco, Joanne Genovese, Tom Gorman, Stephanie Kyle, Regina McEneaney, Jackie Narkiewicz, Kristen Nyitray, Judy Romano, Brian Schwartz, Susan Sloan, Lorraine Squires, Michelle Vagner, Celia Vollmer

CALL TO ORDER:

Tracy Van Dyne called the meeting to order at 10:03 a.m.

The September 2010 minutes will be reviewed and corrected at the December 10, 2010 meeting. We did not have copies of the Uncorrected/Unapproved September 2010 minutes.

ANNOUNCEMENTS:

Celia Vollmer announced that Brentwood Public Library has a free videophone that is used for hearing impaired patrons and library workers. If no one is available to sign at the reference desk, the videophone can be used to relay messages between librarians and hearing impaired patrons.

PRESIDENT'S REPORT:

President Adams attended the RASD annual dinner and thought it was fun and the speaker was very interesting. Mr. Adams also attended the SSD Annual Breakfast Meeting.

SCLA received a thank you letter from Virginia Antonucci-Gibbons of LILRC thanking us for our support of their Archives Month conference.

DIVISION REPORTS:

DASL: Kristen Nyitray reported. DASL will be sponsoring a roundtable, panel discussion on "Trends in Reference Services" on Friday, November 12 from 10 a.m. to 12 p.m. at SCLS. The moderator will be Chris Kretz (Dowling College) and the confirmed panelists are Helene Volat

(Stony Brook University), Marjorie Fusco (Dowling College), MaryPat Takacs (Suffolk County Community College), and Sister Joan Ryan (St. Joseph's College). Ballots for the new DASL board were sent out two weeks ago. The committee is also finalizing plans for its annual luncheon in December and the 2011 Long Island Library Conference.

RASD:No report.

CATS:No report.

SSD:Judy Romano reported.

YASD:Brian Schwartz reported.

COMMITTEE REPORTS:

ANNUAL DINNER:Stephanie Kyle reported.

Brian Adams proposed a motion to raise the tip payment for the Annual Dinner by \$.25 to \$2.25. Judy Romano seconded the motion and none were opposed.

ARCHIVES:Jackie Narkiewicz reported. Beth Gates sent the following email: The SCLA archives are up to date. Please give me anything you feel should be added to the archives.

CIVIL SERVICE:Joanne Genovese reported.

COMMUNITY SERVICE:Jackie Narkiewicz reported that there will be two United States Marines in dress blues attending the Annual Dinner to help collect toys for Toys for Tots. The Marines will bring the collection bins and also be responsible for taking the toys that night.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:

ELSA:Jackie Narkiewicz reported. Jennifer Fowler sent the following email: After lengthy deliberation, the ELSA committee is happy to announce that we have selected 2 winners for the 2010 Excellence in Library Service Award. The committee was deadlocked and we all felt that these two candidates were both completely deserving of the honor. A total of 7 people were nominated.

Both winners have been notified and will be in attendance at the SCLA Annual Dinner for the formal presentation.

The winners are:

Karen Drummond/Head of Circulation at the Babylon Library

Kevin McCoy/Suffolk County Community College Librarian

Each winner will receive a \$125.00 Amex gift certificate. Both names will be engraved on the plaque which will reside at Babylon Library for 6 months and at SCCC Library for 6 months.

The ELSA committee is considering making some changes next year including:

- *Making sure there are an odd number of members on the committee to avoid a deadlock.

- *Perhaps splitting the award into two categories-Special Libraries & Public Libraries.

- *Awarding an individual trophy as opposed to the 'rotating' plaque that we now use.

I look forward to seeing you all at the SCLA dinner in November.

Brian Adams proposed a motion for an additional \$250 for another American Express gift certificate because there are two ELSA winners this year. Rona Dressler seconded the motion. The motion carried.

ICON:No report.

INTELLECTUAL FREEDOM:No report.

LDA AWARD:No report.

LEGISLATIVE:Jackie Narkiewicz reported. Samantha Alberts sent the following email: The 24th Annual Legislative Breakfast held on September 17, 2010, was a success with many of our legislators coming in person. We spent the sum of \$2,339.66 (not including the invitations sent out by LILRC to the legislators).

On behalf of SCLA, I would like to thank SCLS, Kevin Verbesey, Rhonda Carroll, Ina Hargraves, Denise Froelich, Marian Timlin, Teri Hatred, Juanita Smith, Barbara Moon and all the staff at SCLS.

Sam asked that a motion be made for a deposit for the Lobby Day bus of \$200.00. Jackie Narkiewicz proposed the motion and Susan Sloan seconded it. The motion carried.

LIST-SERV:No report.

LONG ISLAND LIBRARY CONFERENCE:The 2011 Long Island Library Conference will be taking place on Thursday May 5th, 2011 at the Crest Hollow Country Club. Planning for the 2010 conference is ongoing. The theme for this year conference has been selected and is "Getting Better Together."

Last years' conference totals have all been verified and a check will be mailed to Celia Volmer at the Brentwood Public Library, the current treasurer of SCLA, this week. The outstanding credit for returned books that was due us from Baker and Taylor in the amount of \$1,386.90 has been received. NCLA and SCLA will both be receiving a check in the amount of \$6,795.28. Last year's Conference will certainly rank as a monetary success especially after the previous year's loss due to the economic turmoil. The 2010 Conference Committee, under the leadership of

Debbie Antolini as chair, should all be commended for their hard work and dedication which made possible this remarkable fiscal turnaround.

Letters have been sent out to all the Division presidents in regards to requesting a program slot for the 2011 Conference. As a reminder, we only have fifteen sixty minute slots available for programs plus an additional 4 slots for the lunch and learn roundtable discussions. Make sure you meet the deadline before the slots are all gone. Again, I would like to request that the program that you present at the Conference be your best program of the year.

As of yet we have not secured a keynote speaker but hope to have one in place shortly. We are continuing to explore our options regarding the lunches. Whatever decision we make will be mindful of the lunch and learn sessions and will not take away from their allotted time. In anticipation of this proposed change we've added fifteen minutes on to the length of the day. This time will be used immediately following the keynote speaker and prior to the lunch and learns. This will enable all the attendees to pick up their lunches without being hurried and have time to get to the roundtable discussions before they begin. The Conference day will now end at 4:00PM instead of 3:45.

This year will mark the 36th Annual Long Island Library Conference. Mark it on your calendar, Thursday May 5th, 2011!

MEMBERSHIP: Regina McEneaney reported that we have 718 members currently.

NEWSLETTER: No report.

NOMINATING: Tracy Van Dyne reported.

SCHOLARSHIP: Jackie Narkiewicz reported that the scholarship recipient, Margaret P. Lopez, sent a lovely thank you letter to Angela Richards, the Scholarship Committee, and the SCLA Board.

Angela Richards sent the following email: It is with great pleasure that our Scholarship Committee has selected two well-qualified recipients for this year's awards.

The SCLA Scholarship will be presented to Margaret "Peggy" Lopez who is currently pursuing her MLS degree from Queens College. She has completed 15 credits and maintains a 4.0 average in addition to working part-time on the very busy circulation desk at the Smithtown Main public library.

This is the very first year that I have had the pleasure of actually knowing a candidate prior to the Annual dinner. Peggy and I work together on Tuesday evenings—I'm at one desk and she's across at the other...I am witness to her gracious demeanor and pleasant interactions with our patrons.

I totally agreed with the Scholarship Committee when they selected Peggy. According to one of her references..."I can think of no one who is more deserving of this award. She is dedicated to

helping others, works well as a member of a team or alone as she pursues her dream of becoming a Children's librarian."

The SCLS Continuing Education Award for Library Support Staff will be presented to Sneha Singh who is a circulation clerk at the Longwood Public Library and is pursuing a degree in psychology which she believes is beneficial when interacting with patrons at the library. According to one of her references, "Sneha is a generous, caring person who is quick to help her co-workers and patrons." Another remarked that, "She is always eager to learn and has a desire for new tasks and takes on challenges very well. She comes to work every day with a smile."

Thank you to the Scholarship Committee who spent hours evaluating many well-qualified candidates and I believe they picked the cream of the crop.

STATISTICAL SURVEY:Rona Dressler reported that she has sent numerous memos and has made several phone calls to library directors who have not sent their information in yet. There are 11 libraries still outstanding.

STUDENT OUTREACH:No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:Marjorie Fusco reported that:

Each month books are sent to jails in Riverhead and Yaphank. Books are ordered by Sister Joan Ryan from Baker and Taylor in the subject areas of mystery, science fiction, Spanish language fiction, and non-fiction. Funds from the Jail Grant also buy books to support the work of the chaplains working in the jails and the teachers in the GED programs.

Public libraries are encouraged to send recreational books of a non-violent nature that have been weeded out of the system to the Yaphank and Riverhead through the system. Please label the boxes: To: SCLS for Riverhead Jail or To: SCLS for Yaphank Jail, Attn: Law Librarian.

WEB PAGE:Michelle Vagner reported that the website is up-to-date. Please contact me with information to post to the website.

LIAISONS:

CLASC:No report.

LILRC:Herb Biblo reported.

NCLA:Rona Dressler reported.

PLDA:Jackie Narkiewicz reported. Laurie Pastore sent the following email: The PLDA Golf Outing was very successful. Thank you to SCLA for all their support!

SCLS:No report.

MEMBERS AT LARGE:

Tom Gorman reported that he recently attended a NYLA presentation and would like to see more of a relationship between SCLA and NYLA in the future. Mr. Gorman also attended the PLDA Golf Outing and said a good time was had by all.

TREASURER'S REPORT:

Bills to be paid in October 2010 were presented:

Date	Check #	Written To	Budget Line	Amount
9/13/2010	1375	Michael Libresco-Dinnocent	Legislative Break.	\$75.00
9/30/2010	1376	Ina Hargraves	Legislative Break.	\$18.96
9/30/2010	1377	Samantha Alberts	Legislative Break.	\$174.58
10/10/2010	1378	DASL	3rd Quarter Rebate	\$326.00
10/10/2010	1379	CATS	3rd Quarter Rebate	\$314.50
10/10/2010	1380	RASD	3rd Quarter Rebate	\$327.00
10/10/2010	1381	SSD	3rd Quarter Rebate	\$316.50
10/10/2010	1382	YASD	3rd Quarter Rebate	\$314.50
10/14/2010	1383	Margaret Lopez	Scholarship	\$2,000.00
10/14/2010	1384	Sneha Singh	Scholarship	\$1,000.00
10/15/2010	1385	LILRC	Legislative Break.	\$810.07
10/15/2010	1386	Tracy Van Dyne	Hospitality	\$13.66
10/15/2010	1387	Hampton Jitney	Legislative	\$200.00
10/15/2010	1388	Joanne Genovese	ELSA	\$40.00
10/15/2010	1389	VOID	VOID	
10/15/2010	1390	Joanne Genovese	ELSA	\$257.00
				\$6,187.77

Brian Adams moved to pay the bills. Tom Gorman seconded the motion. None were opposed.

OLD BUSINESS:

NEW BUSINESS:

Celia Vollmer shared that LI food banks are desperate for donations for the upcoming holiday season because donations are way down from previous years. Ms. Vollmer asked that we go back to our libraries and ask if we can do a "Food For Fines" week again to help the food banks.

The meeting was adjourned at 11:38 a.m.

The next meeting will be the Annual Dinner on Friday, November 19, 6:30-10:30 p.m.at Lombardi's On the Sound in Port Jefferson.

Respectfully submitted,

Corrected and Approved
SCLA Minutes
Friday, December 17, 2010
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Herb Biblo, Robert Cognato, Rona Dressler, Beth Gates, Joanne Genovese, Tom Gorman, Marsha Greenspan, Kevin McCoy, Regina McEneaney, Jackie Narkiewicz, Megan Sala-James, Brian Schwartz, Susan Sloan, Lorraine Squires, Michelle Vagner, Tracy Van Dyne, Celia Vollmer, Danielle Zubiller

CALL TO ORDER:

Tracy Van Dyne called the meeting to order at 10:05 a.m. The September, 2010 minutes were reviewed and corrected. Tom Gorman moved to accept the minutes as corrected. Celia Vollmer seconded the motion. None were opposed.

The October, 2010 minutes were reviewed. Celia Vollmer moved to accept the minutes as corrected. Susan Sloan seconded the motion. None were opposed.

PRESIDENT'S REPORT:

President Adams welcomed the new board members. He thanked the SCLA Dinner Committee and the Community Service Committee for collecting Toys for Tots. Angela Richards and the scholarship committee were also thanked. President Adams then awarded certificates of appreciation to members of the board who will be leaving after 2010: Megan Sala-James, Michelle Vagner, Susan Sloan and Debbie Antolini.

DIVISION REPORTS:

DASL: Beth Gates reported. Kristen Nyitray sent the following email:

DASL will be developing a spring program and finalizing arrangements for the 2011 LILC within the next few months. The new board was announced at the annual dinner. The 2011 officers are:

President–Susan DeMasi-Suffolk County Community College, Grant Campus

VP-Claudia McGivney-Dowling College

Treasurer-Christina Rivera-LILRC

Secretary-Gwen Loeffler–Wunderman

Corresponding Secretary-Regina McEneaney-Suffolk County Community College, Ammerman Campus

Member at Large-Azadeh Mirzadeh-Farmingdale State University

Member at Large-Virginia Antonucci-Gibbons-LILRC

Member at Large-Sonia Frangella-MLS student, Palmer School, Long Island University, CW Post campus

RASD:Robert Cagnato reported. Results of RASD election are: Steven Spataro VP/President Elect, Megan Sala James remains as Treasurer, and Sara Bedell will be Secretary. Robert Cognato will be the President for 2011. Care reported that their next meeting will be at Connetquot on November 18th. Board agreed the Health concerns program was a great success. A bibliography is available on the RASD web page and SCLA listserv. Long Island History met on October 28th at Brentwood Library and went to Pilgrim State Hospital where they were shown a museum dedicated to NY State Mental Health History. Long Island Reads reported that Colson Whitehead has agreed to speak in Suffolk and Nassau. Neither venue has been decided upon. Media met on October 13th and discussed Blu Ray collections. They will meet again in January. Membership reported 333 members and 104 Facebook fans. Mosaic met on November 9th at Mastic to tour the ESOL center. In January or March they plan an "open house" to look for new members. OARS met in Central Islip and had Alan Goldman from AGES an umbrella group of commercial and non-commercial companies who try to help seniors speak. Programs reported we have finalized our joint LILC program "Graphic Novels all Grown up!" Speakers are Mark Siegel and Gina Gagliano of First Second Publishing. Readers Advisory are meeting on January 27th to do political novels. Readers Advisory blog is being tagged by an intern to make it searchable on the Internet. Latest Ramblings edition was just released through e-mail. Congratulations to Belle Baxter our Member at Large who worked very hard to put together our dinner in September and October breakfast. PR and Marketing is doing a Lunch and Learn on using Social Media and e-newsletters. Thinking of a workshop next spring with the author of "Creating your Library Brand," Elizabeth Ducett. November 9th was a workshop with Kathy Dempsey. Next meeting to be in late March 2011.

RASD met at SCLS for our last meeting in 2010 on December 7th. Our Tuesday, January 4th 2011 meeting will be held at Central Islip Library at 10am.

Brian Adams made a motion to reimburse RASD \$397.50 for a program. Regina seconded the motion. The motion carried.

CATS:Danielle Zubiller reported. The CATS Division had approximately 90 people at our Annual Meeting on December 9th. The topic was "New Technology-Keeping Up In A Fast Paced World". Our Technology Information Forum Committee had our Annual Holiday Meeting/Party on December 2nd with approximately 35 people in attendance.

SSD:Marsha Greenspan reported. Anne Marie Hoffman is the new president of SSD. They have prepared a speaker and a table for the 2011 Long Island Library Conference and are preparing the annual roundtable for March. A new logo has been designed.

YASD:Brian Schwartz reported. YASD had our annual luncheon at the Venetian Yacht Club on December 8th. We had renowned YA author Caroline Cooney, who does not do many public appearances. She gave us a presentation on her books, and autographed. There were over 70 people in attendance, including a 6th grade class, some media specialists, as well as a large amount of Nassau and Suffolk librarians.

COMMITTEE REPORTS:

ANNUAL DINNER:Beth Gates reported. Stephanie Kyle sent the following email.

Thank you to everyone that attended the SCLA Annual Dinner and Meeting. We had 149 people in attendance. Jim Farrell did a great job speaking. It was nice to hear that the Suffolk County Libraries are used as a positive model. There was more time for dancing this year. It looked like the Marines were having a wonderful time dancing with all the ladies. Below is a list of expenses I was responsible for. I'm not sure what else has to be added in.

Lombardi's on the Sound \$3885.94
Maitre D Tip \$304
DJ \$400
Flowers \$180
Vases \$15

Total expenses \$4784.94

There was discussion of the fact that there were people who attended the Annual Dinner and did not sign up ahead of time nor pay at the door. It was agreed that those persons will be billed.

ARCHIVES: Beth Gates reported. The archives are up to date. Any materials that should be added can be given to Beth.

CIVIL SERVICE: Joanne Genovese reported. We have a Library Clerk Workshop on board for January 18, 2011 from 10 a.m.–noon at the Brentwood Public Library. Cheryl Caniano and Gail Johnsen personnel analysts from the Suffolk County Department of Civil Service will be running the workshop. The workshop will cover current list of exams and E-alerts, reading exam announcements, the application process, preparing for exams and interpreting exam scopes, exam results and canvassing according to "rule of three", zones and residents preferences. Peter Ward, PLDA Civil Service Committee Chair, was very supportive and joined me in sending a letter to the Suffolk County Department of Civil Service requesting permission for this workshop. This workshop will be open to the public.

Brian Adams made a motion to set aside \$75 for hospitality at the Library Clerk Workshop. Megan Sala-James seconded. The motion carried.

COMMUNITY SERVICE: Jackie Narkiewicz reported. The Toys for Tots toy drive at the Annual Dinner last month was a huge success! We were privileged to have Sergeant Gerald Ulysses and Corporal Johan Rodriguez as our guests that evening and I believe we collected well over 100 toys. They were both very surprised that people who work in libraries could be so much fun to hang out with. The Habitat for Humanity baskets were absolutely gorgeous and we had Christine Flatley, Director of Family Services, speak briefly about the Hille family and the mission of Habitat for Humanity. I am waiting for a date for the house dedication ceremony so that I can deliver the baskets to the Hille family. Thank you to all of you who donated toys and helped put the baskets together.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA:Beth Gates reported. Jennifer Fowler sent the following email. The ELSA Committee congratulates both Karen Drummond from Babylon Public Library and Kevin McCoy from Suffolk County Community College for winning the 2010 Excellence in Library Service Award. Both winners received their awards at the SCLA Annual dinner on November 19, 2010. Many of their family members and colleagues were in attendance. The ELSA Committee looks forward to 2011 and wishes everyone a happy holiday season!

ICON:Lorraine Squires reported. The SCLA at ICON committee met on Monday, December 6. 12 volunteers met and 10 others are interested in participating.

This will be SCLA's third year of promoting Suffolk County Libraries at I-CON, the Northeast's premiere Sci-Fi/Fantasy Convention. On April 15-17, 2011, fans of Science Fiction, Science, Fantasy, Role-Playing, Cosplay and Anime will be at Stony Brook University's campus to celebrate their fandom.

This committee will focus on promoting libraries and what they have for ICON fans online and in our buildings. To this end, we would like to staff our usual Fan Table in the Dealers Room. And for the first time, we hope to offer programs.

NOTE: due to the large number of volunteers, there is a good possibility that we will not be able to get a free badge for each volunteer. If this is the case, we will ask volunteers to pool their money to buy badges, thus distributing the cost as fairly as possible. Some volunteers are planning on asking their libraries to cover the cost of their badge (some have already been approved).

At our fan table, we would like to promote Suffolk Libraries by having displays about library materials, programs, etc. To draw convention-goers to our table, we'd like to offer raffles (made up of donations from member libraries). We'd also like to give away live-brary.com promotional materials and would like to investigate if SCLS would donate items to the cause. For programming, we'd like to offer a blend of programming for children, teens and adults, such as storytelling, crafts, and discussions. The volunteers are very eager to help out and are already gathering promotional materials, raffle prizes and programming ideas and materials. We'd like to request that SCLA purchase a fan table for this endeavor and donate money towards programming materials and live-brary.com promotional materials.

Lorraine Squires made a motion for SCLA to fund a table at ICON, not to exceed \$150.00. Susan Sloan seconded. The motion carried.

INTELLECTUAL FREEDOM:Kevin McCoy reported. The spring conference is in preparation. The essay contest is out and is posted on our website.

LDA AWARD:No report.

LEGISLATIVE:Beth Gates reported. Samantha Alberts sent the following email. Save the Date postcards will go out for Lobby Day (March 1, 2011) next week. We will also be having two sessions of "Lobby Day 101". These sessions are not just geared towards "newbies" but for anyone who would like a firmer grasp of the NYLA legislative priorities. Information regarding sign-up for these sessions and the Lobby Day bus will be forthcoming. The Legislative Committee would like to ask for funds of \$2665.00 for the bus and hospitality for March 1st.

Brian Adams made a motion for the total funds of the bus trip to be \$2665.00, \$500 of which was already distributed as a down payment. Regina McEneaney seconded. The motion carried.

LIST-SERV:Kevin McCoy reported. There are currently 1,475 members on the list-serve. The board discussed awarding the 1,500 person to sign up a prize.

Brian Adams made a motion to give the 1,500 person one year's free membership to SCLA. Rona Dressler seconded. The motion carried.

LONG ISLAND LIBRARY CONFERENCE:The 2011 Long Island Library Conference will be taking place on Thursday May 5th, 2011 at the Crest Hollow Country Club. Planning for the 2011 conference is ongoing. The theme for this year conference will be "Getting Better Together." Our keynote speaker for the Conference will be a new author from Long Island, Andrew Xia Fukuda, who has recently written a well reviewed book titled Crossing which has appealed to both an adult and young adult audience. If you don't have it already at your library purchase it now but wait until the day of the Conference to buy a signed copy for yourself.

The responses to letters that were sent to the all Division Presidents of NCLA and SCLA inviting them to submit presentation/programming ideas for the 2011 Conference have been received and to date 13 slots have been filled with two remaining. The deadline for submission has passed but we are still accepting suggestions so we can better enhance the offering of programs.

Of the four lunch and learn roundtable discussions sessions that are available three are left. Those requests that have already been submitted will be receiving confirmation letters shortly as to give ample time to make the arrangements. If there are any special time requests, due to speaker's availability, indicate that on the form or if you didn't already make sure you contact Chris Bell at the Smithtown Library before our schedule is finalized.

The vendor letters that have been sent out by Tracy Van Dyne of the Connetquot Public Library, your SCLA President for 2011, have started to be returned with their checks. Currently we have 13 vendors reserving 15 tables at the Conference. Journal ads have begun to be purchased as well. The Divisions, Associations and Committee response forms have also started to trickle in and currently we have seven. Submission forms should be sent to Lupe Valasquez at the Freeport Memorial Library.

As you know your SCLA Executive Board has offered unconditionally to add funds to our budget to help secure a notable keynote speaker. I hope to get NCLA to commit to this as well once more is known about this arrangement with SCLA. Coincidentally, we have added a new Long Term Planning sub-committee whose primary charge is to arrange for a keynote speaker for the following years Conference. This new sub-committee will greatly enhance our ability to sign and promote a prominent speaker well in advance of the Conference. The research has already begun and speakers of notoriety command a minimum charge of \$5,000. We will be pursuing a possible collaborative arrangement with a publishers or bookstore, possibly with Book Revue in Huntington, if we decide to ahead with an author as our keynote speaker.

This year will mark the 36th Annual Long Island Library Conference. Mark it on your calendar, Thursday May 5th, 2011!

MEMBERSHIP:Regina McEneaney reported. There are 734 active members. 26 have already renewed for 2011. Renewals will be sent this week to 2010 members and then renewals will be sent to members from 2007-2009.

NEWSLETTER:No report.

NOMINATING:No report.

SCHOLARSHIP:Beth Gates reported. Angela Richards sent the following email. The SCLA Scholarship was awarded to Margaret “Peggy” Lopez at the annual dinner. Peggy is attending Queens College, has a perfect GPA and aspires to be a Children’s Librarian.

Sneha Singh, a circulation clerk at the Longwood Public Library, was the recipient of the Support Staff Continuing Education Award. She currently is attending SUNY College at Old Westbury and is majoring in psychology.

The Scholarship Committee is to be commended in selecting such worthy awardees.

STATISTICAL SURVEY:Rona Dressler reported. 11 libraries have not responded after multiple attempts. Older information will be left in the survey, with a note that updated information is not available.

STUDENT OUTREACH:Brian Adams reported. He is reaching out to schools for possible visits.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:No report.

WEB PAGE:Michelle Vagner reported. The web page is up to date. Please forward any information to her that should be added to the website.

LIAISONS:

CLASC:Beth Gates reported. risten Todd-Wurm sent the following email. CLASC, Inc. had a successful Literature conference on October 22nd! We are currently in the works for organizing a 40th Anniversary for CLASC, Inc. in November 2011. If anyone is interested in being on the committee contact Kristen Todd-Wurm at 631-585-9393 Ext 212.

LILRC:Herb Biblo reported. The Albany bus trip will be March 1. This year’s upcoming Annual Libraries of the Future conference will be the 20 annual. LILRC is selling 3M Tattle Tape. Herb Biblo requested libraries who use this product to consider purchasing it from LILRC.

NCLA:Rona Dressler reported.

Media Services– ichael Simon

Coordinating with RASD for January 18 program

“Demystifying Downloads”

Program will take place at NLS

Membership stands at 958.

New committee will be meeting today to discuss the new Gaming Committee.

(Annual Dinner)–Chris Marra

Dinner will be a Friday Evening January 14

Pompeii will offer the same price as weekday event.

Members=\$40/non members \$50

Entertainment will be provided by DJ Pace

Statistics–Mamie Eng

Less than half the libraries have responded to the survey.

Reminder e-mails and notice will be sent out next week.

Committee members will be making phone calls at the end of the month to encourage participation.

Brian Adams thanked Rona Dressler for all of her work with NCLA. Rona Dressler will be stepping down after this year. Brian Adams is looking for volunteers to take over the NCLA meetings.

PLDA:No report.

SCLS:No report.

MEMBERS AT LARGE:

TREASURER'S REPORT:

Bills to be paid in December, 2010 were presented:

If there are images in this attachment, they will not be displayed. Download the original attachment

Date on Check	Check #	Written To	Budget Line	Amount
11/19/10	1391	Jennifer Fowler	ELSA	\$55.89
11/19/10	1392	Lombardi's Restaurant	SCLA Dinner	\$3,885.94
11/19/10	1393	Lombardi's Restaurant	SCLA Dinner	\$304.00
11/19/10	1394	Chris Witham DJ	SCLA Dinner	\$400.00
12/16/10	1395	Tracy Van Dyne	LILC	\$11.18
12/16/10	1396	Mary Beth Kozikowski	Programming	\$32.17
12/16/10	1397	Stephanie Kyle	SCLA Dinner	\$15.00
12/16/10	1398	C.P. Flower Direct	SCLA Dinner	\$180.00
12/16/10	1399	Jennifer Fowler	ELSA	\$99.43
12/16/10	1400	Brian Adams	SCLA Dinner	\$70.00
12/16/10	1401	Tracy Van Dyne	Hospitality	\$30.43
12/16/10	1402	Brian Adams	Awards	\$15.00

12/16/10	1403	Brian Adams	Hospitality	\$49.20
12/16/10	1404	Regina McEneany	Postage	\$193.60
12/16/10	1405	RASD	Progam	\$397.50
				\$5,739.34

Rona Dressler moved to pay the bills. Brian Schwartz seconded the motion. None were opposed.

OLD BUSINESS: None

NEW BUSINESS:

Brian Adams suggested the idea of giving SCLA members pins. The board discussed and decided that there would be a better way to show SCLA members appreciation. Brian Adams asked for suggestions.

Brian Adams suggested going back to printing the SCLA newsletter instead of just creating a digital copy. It was agreed that many people miss the paper copy. It was suggested that a paper version could be printed and distributed four times a year, while a short, monthly, digital copy could be emailed. Selling ads for the back of the paper copy would also generate money that could help cover the printing costs.

It was agreed that a newsletter committee would be helpful in ensuring our newsletters can be created in various formats and distributed on time.

The meeting was adjourned at 12:08 p.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Tracy Van Dyne.

The next meeting will be Friday, January 21, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Beth Gates

2009

[January 16](#) / [February 13](#) / [March 20](#) / [April 17](#) / [June 19](#) / [July 17](#) / [September 11](#) / [October 16](#) / [December 11](#)

Corrected and Approved
SCLA Minutes
Friday, January 16, 2009
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Michael Aloï, Debbie Antolini, Karen Baudouin, Herb Biblo, Paula Bornstein, Deborah Cunningham, Rona Dressler, Joanne Genovese, Susan Gottesman, Neely McCahey, Regina McEneaney, Jackie Narkiewicz, Janet O'Hare, Susan Sloan, Michelle Vagner, Megan Sala-James, Kristen Nyitray, Ted Gutmann, Jo-Ann Carhart, Marsha Greenspan, Tracy Van Dyne, Marjorie Fusco, Linda Overton, Herb Biblo, Judy Romano

CALL TO ORDER:

Brian Adams called the meeting to order at 9:58 a.m. The October 2008 minutes were reviewed and corrected. Neely McCahey moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Karen Baudouin proposed motion to accept treasurer's reports for November and December 2008. Rona Dressler seconded the motion.

Bills to be paid in January 2009 were presented:

RASD	\$613.52	Expenses for Annual Dinner
Patchogue-Medford Library	\$122.72	Newsletter Postage
Angela Richards	\$34.09	Expenses for Scholarship Prizes/Corsages at Fall Dinner
Michael Aloï	\$328.00	Cash tip for Maitre D' for Fall Dinner
Kevin McCoy	\$301.43	Brochures for IFF Essay Contest
Tracy Van Dyne	\$84.00	LILC Flyer postage
Celia Vollmer	\$81.00	LILC Postcard postage
Regina McEneaney	\$117.60	SCLA renewal mailing postage

DASL	\$310.00	4th Quarter Allotment
CATS	\$303.00	4th Quarter Allotment
RASD	\$306.00	4th Quarter Allotment
SSD	\$318.00	4th Quarter Allotment
YASD	\$323.00	4th Quarter Allotment
Neely McCahey	\$180.25	Supplies expenses, etc. for Fall Dinner
Joanne Genovese	\$45.00	Flowers for ELSA at Fall Dinner
SSD	\$250.00	Speaker fee for SSD Annual Dinner
Brian Adams	\$12.04	Hospitality for SCLA Meeting 1/16/09
SCLS	\$1785.00	SCLA Printing / Legislation Bus Expenses (11/08)
Hampton Jitney	\$1500.00	Legislation Bus Expenses (3/09)
Marybeth Kozikowski	\$41.02	Newsletter quiz prizes
Laurene Tesoriero	\$17.37	Advertising postage expenses

Neely McCahey moved to pay the bills. Regina McEneaney seconded the motion. None were opposed.

Treasurer Michael Aloï presented Board Members with the proposed 2009 SCLA budget. Ted Gutmann proposed a motion to accept the 2009 SCLA budget and Deborah Cunningham seconded the motion. None were opposed.

LILRC asked for an increase from \$500 to \$750 for their Annual conference and also for an increase from \$500 to \$750 for their National Archives Week event. Brian Adams proposed the motion and Rona Dressler seconded it. None were opposed.

Brian Adams made a motion to increase from \$1,950 to \$2,000 the cost for accounting services for preparing our financial for 2009. Karen Baudouin seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Sloan wanted to thank all of the outgoing SCLA members for all of their hard work and support. Ms. Sloan also thanked Karen Baudouin for the fabulous job she did as 2008 SCLA President. Ms. Sloan discussed some goals she had for the Board in 2009, including making the

meetings more enjoyable, being as succinct and brief as possible when sharing all of your news, and promoting programs that are occurring in the near future.

President Sloan proposed a motion to add “Announcements” to the agenda for all upcoming meetings. Meeting attendees could use this time to share what events are going on in their personal and professional lives. Jackie Narkiewicz moved to pass the motion and Brian Adams seconded it. None were opposed.

DIVISION REPORTS:

DASL: Kristen Nyitray reported. Our annual luncheon on Dec. 12th featured Suffolk County Community College librarian Gerald Reminick speaking about his work as a writer and particularly his book “Our Pond – Reflections on a Year in the Life of St. John’s Pond”. Over 15 people joined us for lunch afterwards for good food and good conversation.

DASL’s program for the Long Island Library conference is entitled The Librarian Documentarian and will feature librarians from Suffolk Community, Stony Brook and Dowling describing how each library has used their collections and various Web 2.0 technologies to document and celebrate institutional history.

We are also planning a workshop in March featuring Stony Brook librarian Fiona Grady discussing how to design information instruction sessions that connect with Millennial students.

RASD: Jo-Ann Carhart reported. The CARE Committee met at Half Hollow Hills on 11/13/08. They worked on an updated career web site at www.communitylibrary.org (click on LI/NY Job Info.). They will meet again on 1/22/09, at East Northport.

The Electronic Resources Committee chair, Gary Lutz announced that he is looking for a new chairperson and the committee is on hiatus until the new chair is found.

The Health Concerns Committee report was given by Rona Dressler, who reported that they will meet on 1/29/09 at Patchogue/Medford Library to choose a topic for 2009. The RASD Annual Meeting/Health Concerns Workshop will be on 10/21/09 at SCLS.

The RASD Historian position is vacant. We will store our minutes on our web page as a way to archive them for the future.

The Long Island History Committee chair, Mary Kofert reported that plans have been made for their annual tour to the Bayard Cutting Arboretum on 5/21/09. There will be a docent tour of the mansion, followed by tea. The next meeting of the committee will be on 3/5/09, before a Long Island History forum at SCLS. The committee has partnered with SCLS to co-host several workshops each year.

The Long Island Reads report by Deborah Cunningham revealed that author Doris Kearns Goodwin will appear at Brentwood Public Library on 5/6/09 at 1:00 p.m. There will be accommodations for 325 persons; and tickets will be distributed by NLS and SCLS. There will

be a book sale and signing. Workshops for book discussion leaders have been set at NLS on 2/2/09 (Lee Fertitta) and at SCLS on 3/11/09 (Grace O'Connor).

The Media Committee, led by chair, Don Becker, will meet on 1/16/09 at Patchogue/Medford Library.

The Membership chair, Robert Cognato has purchased cloth tote bags to give out to all renewing or new RASD members. They will be sent out in recycled envelopes.

Mary Kelly gave the Multicultural Services Committee report. The committee will meet on 1/13/09. They have found a potential speaker for the LILC for a program on life long learning opportunities for seniors.

Rose Marut reported that she heard back from Caroline Kiang from Cornell Cooperative Extension, who is willing to speak at the LILC. Rose is also in contact with the New York Botanical Garden, the EPA Library, Brooklyn Botanical Garden and Newsday for an additional speaker.

The Reader's Advisory Committee will meet on 1/29/09 at Brentwood and discuss "Great Reads by Great Readers Advisors."

The Constitution and Bylaws need to be updated on the web page. Jo-Ann and Robert will work on that.

The possibility of running a bus trip to Washington D.C. for the 2009 Book Festival in September was discussed, with the possibility of SCLA taking over the trip to make it more accessible.

The possibility of exploring a program for gallery space managers was discussed. Perhaps RASD could partner with SSD.

Our next meeting will be 2/3/09 at West Islip Library.

Megan Sala-James proposed a motion that the Washington D.C. bus trip be co-sponsored by SCLA in the hopes of reaching a broader audience. Deborah Cunningham seconded the motion. None were opposed.

CATS: Ted Gutmann reported. Our annual meeting was held on December 15, 2008 at the Brentwood Public Library. We had arranged for Stephen Abram, Vice President, Innovation at SirsiDynix to present a program titled "Beyond Your Five Year Plan: After Library 2.0." Unfortunately, at around midnight, just a few hours before the scheduled program time, Mr. Abram called me to say that he was stranded in Chicago due to weather and would be unable to make it to New York for our program. However, he did say that if we had a speaker phone and a sound system, he would be willing to do the voice part of the presentation over the phone, and we could advance his Power Point slides (that he emailed to me) on-site. This is indeed what we did end up doing, and it worked out remarkably well. Mr. Abram's excellent presentation was

very thought provoking and insightful. My thanks go to Tom Tarantowicz, Director of the Brentwood Public Library, and his staff, especially Tom Gorman, Danielle Zubiller, and Vaughan Maloney who went above and beyond and made it possible for us to proceed with our unorthodox presentation.

Our first meeting of 2009 was scheduled for January 15. However, due to snow conditions, the meeting was canceled. We are working on setting a date for an early February meeting.

On February 24, 2009 at 10:00 a.m. we will be hosting a “Cataloging Roundtable” program at SCLS.

SSD: Marsha Greenspan reported. Our first meeting of the SSD Executive Board was held on January 12, 2009. The following programs are being offered:

April 8, 2009, Excel workshop at Longwood Library 9-12

April 30, 2009, Clerk Typist workshop at West Islip Library 9 – 1 pm and Brentwood Public Library 5 – 9

Long Island Library Conference, Speaker: Carrie Mason Draffen.

YASD: Tracy Van Dyne reported. First 2009 meeting canceled due to snow. Rescheduled for Thursday, January 22nd 10:00-11:30 with the Advanced Battle of the Books meeting immediately to follow.

Next YASD Meeting to be held on February 5th 2009 at the Massapequa Public Library. It's the Joint Suffolk YASD/Nassau YASD meeting. Speaker is Maureen Johnson.

Working on the Fran Romer Workshop to be held on April 23rd 2009 at the Northport-East Northport Public Library from 9-12. It has been turned into a half-day workshop since some librarians have difficulty leaving work for the entire day.

Booked Jack Martin the YA Program Coordinator for NYPL to present at the LILC on May 7th 2009. The program will be called Out of the Box Programming.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported that she would love to give up her position on the Archives Committee and asked that committees/liaisons only send financial information to her as we are running out of space. Please contact Ms. O'Hare if you are interested in taking over the Archives position.

CIVIL SERVICE: Joanne Genovese reported that she is in the process of getting the committee up and running and is looking for people to help out. Please let her know if you are interested.

COMMUNICATIONS: Michelle Vagner reported. The Communications Committee evaluates how SCLA informs and updates its members, using print and electronic formats. Three areas of

communication we are currently working on are the quarterly newsletter, website and Facebook. In terms of the quarterly newsletter, we are exploring the use of an online newsletter for members to receive via email. It is eco-friendly, cost effective, and timely since SCLS will no longer provide print services (and external print services are significantly higher in price). A subcommittee comprised of Neely McCahey, Chris Kretz, and Tracy Van Dyne will research the logistics of an online newsletter. We are also working on redesigning the website to update the look. Michelle Vagner will work with Stephen Ingram on new design ideas. Brian Adams has set up a SCLA Facebook page to post meeting information, post pictures, interact with other members, etc. Visit us at <http://www.facebook.com/pages/Suffolk-County-Library-Association/55775274496>. A reminder to SCLA Divisions: you can add your meeting information to the online calendar. Contact Michelle Vagner if you need your Division username and password.

CONSTITUTION AND BY-LAWS: Susan Gottesman reported that she and Karen Baudouin are in the process of reviewing the constitution and by-laws and will report back to us shortly. Ms. Gottesman will be updating the bylaws to allow for electronic voting on motions that occur between board meetings.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Karen Baudouin reported that as of January 1, 2010, there would be an annual CEU requirement for new MLS graduates. She will report back to us shortly about what the requirement will be.

ELSA: Joanne Genovese reported that she is handing over responsibility for the ELSA Committee to Jennifer Fowler.

FALL DINNER: Kudos to Neely McCahey and her wonderful Fall Dinner Committee! Everyone reported having a fantastic time.

INTELLECTUAL FREEDOM: Jackie Narkiewicz reported. Kevin McCoy sent the following email: Our next meeting will be on January 30th at Suffolk Community College's Ammerman Campus Library. At this meeting we will finalize our plans for the 3rd Annual Freedom of Speech Contest and we will start discussing ideas for the Intellectual Freedom conference in the spring. Our committee is always looking for new members. Please spread the word!

I am submitting a bill for \$301.43 for the Freedom of Religion Essay brochures. The contest will close on Friday. Despite many inquiries, we have not had much response from the school classes. It could be teachers were leery discussing the topic in class.

LDA AWARD: Paula Bornstein reported. The deadline for nominations will be March 13 and then NCLA and SCLA committee members will review nominee packets and return a decision around April 20. The winner will be announced at the award presentation at the LILC on Thursday, May 7.

The winner of the 2008 LDA Award, Flo Denny, is scheduled to receive a free one-year membership for SCLA in 2009.

LEGISLATIVE: Deborah Cunningham reported that plans are well under way for the annual Albany trip, which will be on March 10, 2009. There is a petition letter available on the NYLA website to send to your elected officials in response to Governor Patterson's proposed library budget cuts.

LIST-SERV: Jackie Narkiewicz reported. Kevin McCoy sent the following email: We currently have 1396 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Debbie Antolini reported. The Long Island Library Conference Committee met on Thursday, December 18th and we are continuing our progress for the May 2009 Conference.

We have started to receive exhibitor applications and checks as well as program forms. As soon as the programs have been selected, confirmation letters will be sent out and the programs will be listed on the website.

The registration form will only be available to print online. We have not changed the price for this year's conference. Reminder postcards went out in December.

Our next meeting will be held at the Crest Hollow Country Club later this month where we will have the opportunity for a walk-through for the new committee members to familiarize themselves with the layout of the facility.

MEMBERSHIP: Regina McEneaney reported that we currently have 712 active members and 188 members have renewed. Ms. McEneaney asked that applications be passed out at all upcoming Liaison and committee meetings and to make sure that your board members have renewed their 2009 memberships.

NEWSLETTER: Jackie Narkiewicz reported. Jeri Cohen sent the following email: The next deadline for the newsletter is February 1. Division presidents, please submit articles about what is going on in your respective divisions. All other submissions are, of course, welcome.

NOMINATING: No report.

SCHOLARSHIP: Jackie Narkiewicz reported. Angela Richards sent the following email: The Scholarship committee received a very grateful e-mail from Debbie Antolini thanking us for selecting her as the recipient of the Support Staff Continuing Education Award.

The Scholarship Committee is currently recruiting a member to represent the Support Staff Division in replacement of Linda Hoff.

Flyers announcing the Scholarship and Award are in the process of being revised and will be distributed to all libraries by the end of the month.

Overdrive has already agreed to donate two MP3 players for this year's raffle, which were a big hit at the annual dinner.

STATISTICAL SURVEY: Stephen Ingram no longer wishes to be on this committee. Anyone who might be interested in serving on this committee is asked to contact Susan Sloan. There was some discussion about value of the survey itself and if Suffolk county librarians use it. It was decided that it is a useful tool even if not all libraries report their information.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported that letters to library directors will be going out this week asked for nonviolent paperbacks to be sent to the jails in Yaphank and Riverhead.

WEB PAGE: Jackie Narkiewicz reported. Stephen Ingram sent the following email: I have been doing basic maintenance on the web page. Please send me any changes or updates you may have.

LIAISONS:

CLASC: Linda Overton reported. The Annual Dinner will be on April 23 at the Three Village Inn.

LILRC: Herb Biblo reported that LILRC will be moving to SCLS as of January 20. They can be reached at:

Long Island Library Resources Council
PO Box 955
Bellport, NY 11713-0955
Main Telephone #: 631-675-1570
Fax: 631-675-1573

There are numerous workshops coming up in the winter and spring. Please check the LILRC website for more details.

NCLA: Rona Dressler reported. Will email

PLDA: No report.

SCLS: Kevin Verbesey welcomed all new SCLA board members and spoke about current economic conditions and how they are adversely affecting SCLS. Suffolk County libraries are looking at a 12-14% decrease in their yearly budgets. SCLS is in the process of looking for ways to cut costs. Mr. Verbesey discussed ways to directly involve library patrons in asking for assistance from elected officials.

MEMBERS AT LARGE:

No report.

OLD BUSINESS:

Susan Sloan wanted to thank everyone for voting electronically on forming the new Communications Committee.

We received a thank you letter from PLDA for our donation towards their golf outing in September. It was very successful and this year's date has already been set: September 24, 2009.

We also received a thank you letter from LILRC for giving a \$500 contribution towards their Annual Archives Leadership Conference in October.

NEW BUSINESS:

Jackie Narkiewicz proposed a motion to add "Announcements" to the agenda. Brian Adams seconded it. None were opposed.

Past President Karen Baudouin thanked everyone for all of his/her hard work in 2008. She really enjoyed working with everyone.

Barbara Moon asked that SCLA contribute \$500 towards this summer's Battle of the Books competition. Susan Sloan proposed the motion and Neely McCahey seconded it. No one was opposed.

The meeting was adjourned at 12:18 p.m. Motion to adjourn meeting was presented by Jo-Ann Carhart and seconded by Deborah Cunningham.

The next meeting will be Friday, February 13, 2009 at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, February 13, 2009
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Michael Aloï, Debbie Antolini, Karen Baudouin, Herb Biblo, Paula Bornstein, Jeri Cohen, Rona Dressler, Diane Eidelman, Joanne Genovese, Jackie Narkiewicz, Janet O'Hare, Laurie Pastore, Angela Richards, Susan Sloan, Celia Vollmer, Michelle Vagner, Tracy Van Dyne, Marsha Greenspan, Jo-Ann Carhart, Megan Sala James, Beth Haney, Jennifer Fowler, Kris Schumacher, Ted Gutmann

CALL TO ORDER:

Brian Adams called the meeting to order at 9:59 a.m. The January 2009 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected Jo-Ann Carhart seconded the motion. None were opposed.

TREASURER'S REPORT:

Marsha Greenspan proposed motion to accept treasurer's report. Rona Dressler seconded the motion.

Bills to be paid in February 2009 were presented:

Brian Adams	\$12.17	Hospitality for SCLA Meeting 2/13/09
Deborah Cunningham	\$75.60	Postage for Lobby Day Flyers
Michael Aloï	\$9.85	Postage for mailing package to accountants
Marjorie Fusco	\$23.10	Postage for mailing letters to Library Directors for donations to jails
Regina McEneaney	\$53.99	Labels
JanWay Company	\$1655.39	Tote Bags for LILC
Crest Hollow Country Club	\$2500.00	Deposit for 2010 LILC

Angela Richards moved to pay the bills. Rona Dressler seconded the motion. None were opposed.

SCLA received a request from Barbara Moon of SCLS for a \$500 donation for this summer's Battle of the Books. Tracy Van Dyne proposed the motion and Brian Adams seconded it. None were opposed.

LILRC asked for an increase from \$500 to \$750 for their Annual conference and also for an increase from \$500 to \$750 for their National Archives Week event. Brian Adams proposed the motion and Rona Dressler seconded it. None were opposed.

PRESIDENT'S REPORT:

Susan Sloan reported that SCLA had received the NCLA Statistical Survey and passed it around for the Board to review. Ms. Sloan asked that everyone keep his/her reports "short and sweet" to keep the meeting moving in a timely manner. She also stated that the meeting on March 20 would be a "Bring a Colleague" meeting.

DIVISION REPORTS:

DASL: Jackie Narkiewicz reported. Kristen J. Nyitray sent the following email: DASL is also meeting today at Stony Brook University, so I apologize for not being able to attend the SCLA meeting. We have received confirmation that our proposed program for this year's Long Island Library Conference has been approved. "The Librarian Documentarian: Innovative Ways for Libraries to Document and Celebrate Institutional History" will be held in the Hampton Gardens room from 2:25 – 3:30 p.m.

RASD: Jo-Ann Carhart reported. The Electronic Resources Committee has a new Chair. Lauren Gilbert from Cold Spring Harbor has volunteered to chair the Electronic Resources Committee, which was chaired for a long time by Gary Lutz. The committee will meet on 4/20/09 to reorganize and plan for the future.

The Health Concerns Committee has determined their topic for 2009. They will prepare a bibliography on Anxiety Disorders and have scheduled their annual workshop for October 21, 2009 at SCLS.

RASD has decided to leave its Historian position open. We are exploring the idea of digitizing our documents in future and will keep our minutes and newsletter on the web page for now. The L.I. History Committee will be meeting on March 5th, at 9:00 a.m., before a Local History Forum presented at SCLS. Their annual tour will be on May 21st at the Bayard Cutting Arboretum. Information is available on their web page at <http://lihistoryrasd.wordpress.com/>

The LI Reads Committee has posted all of its information on their web page at <http://www.longislandreads.org/> The book is “Wait Till Next Year” by Doris Kearns Goodwin, who will be speaking at the Brentwood Library on Wednesday 5/6/09 at 1:00. Tickets will be reserved and distributed by SCLS and NLS as of 4/1/09.

The Media Committee met 1/16/09 at Patchogue and discussed many AV formats; BluRay, VHS, DVD, Playaways, MP3 CDs, SuffolkWave, Mobipocket, the Kindle, Wii, Nintendo and PlayStation. They will meet again in Cutchogue on 4/24/09.

Our Membership Chair, Robert Cognato has started distributing royal blue tote bags to all of the members who have joined RASD for 2009.

The former Multicultural/Multi Lingual Committee has changed its name and updated its mission statement. They are now MOSAIC (Multicultural Outreach Services and Information Committee). They will be presenting a program at the LILC, at the 2:25 p.m. slot, “Getting to Know You” with speaker, Loida Santos from the BiasHelp organization. Their next meeting will be on 3/10/09.

The OARS Committee will also be presenting a program at the LILC at the 8:00 a.m. slot, on Lifelong Learning for Seniors, given by Phil Metzger of Creative Learning in Retirement. They had a speaker from the Urban League talk about their Older Worker Program at their 2/11/09 meeting.

RASD will be co-presenting a program with NCLA’s RASD at the LILC. It will be about gardening resources for the Long Island region. The speakers will be from NY Botanical Garden and from Suffolk’s Cornell Cooperative Extension.

The Reader’s Advisory Committee has completed their booklist on Great Reads by Great Readers Advisors, and will next work on Paranormal Fiction.

The dates for a possible Washington D.C. trip will have to be changed due to Yom Kippur. RASD would like to possibly co-sponsor a program, with another group, for library personnel that are in charge of art displays. We were hoping to get speakers on how to attract good art to the library and the pitfalls of mounting exhibits.

The next RASD Board Meeting will be on March 3rd at SCLS.

CATS: Ted Gutmann reported. We held our first CATS Board meeting on February 5, 2009 at SCLS. We took care of some housekeeping matters including setting dates for upcoming meetings and committee assignments.

Our first program for this year is part of our ongoing "Cataloging Roundtable" series. It will be held on February 24, 2009, 10:00 a.m., at SCLS. It is open to anyone with an interest in cataloging.

We received word that our proposed Long Island Library Conference program has been accepted. The program is titled "Looking Beyond the Clouds: Enhancing Library Services through Social Tagging" and will be presented by Emily Clasper of SCLS.

We are investigating the possibility of offering a hands-on training class sometime in the Spring. Topic to be determined.

We also discussed ideas for improving communications among board members and our membership. In addition to our website we will be implementing a "Google Groups" group and are looking into the possibility of an accompanying blog.

SSD: Marsha Greenspan reported.

YASD: Tracy Van Dyne reported: YASD program for LILC has been accepted – Jack Martin from NYPL-Outside the Box: YA Programming. Next YASD meeting is on March 12th from 10-11:30 at HHH – Guest Speaker is Blaine Atkins the Author Coordinator for ICON. Working on trying to get YA author, Cassandra Clare for the Annual Luncheon in October. YASD now has a Facebook page.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported that Beth Haney from Rogers Memorial Library would be taking over the Archives Committee.

CIVIL SERVICE: Joanne Genovese reported. I am still working on the committee. So far we have Karen Baudouin, Celia Vollmer and myself. Initially, I want to keep the committee small until we have our goals better defined. Karen and I met with Peter Ward on Tuesday, February 10th. He is delighted to work with us, and we spoke about a SCLS seminar or seminars focused on the civil service process and regulations. He knows some people in the civil service department and is willing to ask them to do some workshops. We discussed a joint committee session, possibly in April. Peter also agreed to do a "Lunch and Learn" open forum on Civil

Service at the library conference. He would like to hear people's questions about civil service so that we could better structure training.

COMMUNICATIONS: Michelle Vagner reported. The committee met to discuss website design templates. We will begin building the website pages, updating content, adding more graphics, etc. Please help us keep the online calendar current and accurate- each Division has a username and password to post their information. Contact Michelle Vagner if you need your username and password. SCLA is on Facebook, become a fan at <http://www.facebook.com/pages/Suffolk-County-Library-Association/55775274496>

COMMUNITY SERVICE: Please see New Business.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Karen Baudouin reported that she will be sending out an email survey shortly to members to see what kind of programs they would like to have offered to them.

ELSA: Joanne Genovese reported. I have checked with everyone on the 2008 committee and most will serve again in 2009. This year's committee is as follows:

Jennifer Fowler(Co-Chair) West Islip Public Library, Carolyn Agenjo West Islip Public Library, Michael Aloï Dowling College, Theresa Arroyo Hauppauge Public Library, Robert Cognato Deer Park Public Library, Camille Iuliucci Harborfields Public Library, Min Liu Long Island Library Resources Council.

Please join me in welcoming Jennifer Fowler to the committee. In transition we will co-chair the committee this year and then Jennifer will run the committee next year.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. Rona Dressler updated this year's LDA Award brochure, as requested by Ken Bellaïore, NCLA's Award chairperson, and myself. I had 2,000 copies of the brochure printed by Tobay Printers of Copiague for a fee of \$363.00.

I am receiving the mailing labels today and will send out the brochures by early next week through the SCLS delivery system and the USPS.

LEGISLATIVE: Jackie Narkiewicz reported. Deborah Cunningham sent the following email:

We have an almost full bus to Albany for Lobby Day on 3/10. I'm e-mailing all to confirm and let the wait-list people know they are on the wait list. Then I'll send a list-serv message. We will have 'Stop the Cuts' buttons and signs for the Rally and hopefully we'll prevail. I just heard Sen.

Schumer say that NY will be getting \$21 billion from the Stimulus Package, so what's a measly \$18 million? I'll report in person on the trip at the meeting in March.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Debbie Antolini reported. The Long Island Library Conference committee is pleased to announce that you can now go on their website to see the full range of programs available for this year's conference. Associations have been informed of their time slots and the committee had been working diligently in trying to fulfill slot requests.

We have been receiving vendor checks and have already begun to receive attendee registrations. We would like to remind everyone that registration is only available online as we are keeping with our "Go Green" theme.

We have also been receiving requests from "non-Library", and "Book Club" people who have expressed interests in seeing Adriana Trigiani speak as they are fans of her books.

The committee will be having our next meeting at North Bellmore on Wednesday, February 18.

MEMBERSHIP: Jackie Narkiewicz reported. Regina McEneaney sent the following email: There are 743 members for 2008/09 and 413 have renewed for 2009. Division presidents- please look over your membership lists and encourage any 2008 members to renew. I will be sending the 2009 members their membership cards at the end of February. Reminders to the 2008 members that their memberships will be taken off the active list as of May 1st, will be going out at the beginning of March.

NEWSLETTER: ;Jeri Cohen reported. The upcoming newsletter will be the last printed one. We will be converting to online newsletters with the Summer 2009 issue.

NOMINATING: No report.

SCHOLARSHIP: Angela Richards reported. Celia Vollmer, former President of SSD Division of SCLA, has agreed to represent the interests of Support Staff in the selection of our Scholarship and Award recipients.

Other committee members include: Lisa Herskowitz, Children's; Lisa Jacobs, Administration; Jan Miller, Teen Services; Don Wilson, Academia

I have already received one request for a Scholarship application. I am always looking for "donors" of raffle prizes, so if anyone has any leads, please let me know.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Michelle Vagner reported. She is currently in the process of revamping the SCLA website to make it more user friendly and easier to navigate.

LIAISONS:

CLASC: No report.

LILRC: Herb Biblo reported. LILRC is settling in nicely to their new home at SCLS. Herb encouraged everyone to stop in and say hello. There are numerous upcoming LILRC workshops. Please check the LILRC website for more details.

NCLA:Rona Dressler reported.

PLDA: Laurie Pastore reported.

SCLS: Diane Eidelman reported. There are lots of changes happening at SCLS because of the New York State budget crisis. As of April 1, the print shop will be closed and SCLS is looking for other ways to cut back on their yearly spending.

MEMBERS AT LARGE:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Janet O'Hare will be chairing a new Community Service Committee that will be looking for volunteer opportunities for SCLA to participate in.

The meeting was adjourned at 11:32 a.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Angela Richards.

The next meeting will be Friday, March 20, 2009, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, March 20, 2009
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Michael Aloï, Debbie Antolini, Karen Baudouin, Paula Bornstein, Jeri Cohen, Deborah Cunningham, Rona Dressler, Diane Eidelman, Susan Gottesman, Kevin McCoy, Regina McEneaney, Jackie Narkiewicz, Janet O'Hare, Laurie Pastore, Angela Richards, Susan Sloan, Celia Vollmer, Megan Sala-James, Melissa Ridulfo, Michelle Vagner, Donna Brown, Erin McNally, Jo-Ann Carhart, Gus Isaksson, Jennifer Fowler, Bob Johnson, Ted Gutmann, Beth Haney, Stephen Spataro, Patty Bach, Sara Bedell, Angela Richards, Tracy Van Dyne, Marjorie Fusco, Amanda Harnos, Samantha Alberts

CALL TO ORDER:

Brian Adams called the meeting to order at 9:55 a.m. The February 2009 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Megan Sala-James proposed motion to accept treasurer's report. Jeri Cohen seconded the motion. None were opposed.

Bills to be paid in March 2009 were presented:

Paula Bornstein	\$438.60	Printing/postage for LDA Award brochures
Deborah Cunningham	\$624.11	Refreshments/supplies for Lobby Day 3/10/09
Brian Adams	\$45.01	Hospitality for 3/20/09 SCLA Executive Board Meeting
Regina McEneaney	\$100.83	Supplies/postage for member cards
Patchogue-Medford Library	\$214.00	Postage for mailing SCLA Newsletter
SCLS	\$425.00	Printing for SCLA Newsletter
JanWay Company	\$46.18	Speaker/committee ribbons for LILC
Nassau Library System	\$300.00	Reimbursement for purchasing folders for LILC bags
DRS Group	\$210.00	Refund for Print Newsletter Advertising
MicroMarketing, LLC	\$210.00	Refund for Print Newsletter Advertising

Regina McEneaney moved to pay the bills. Jo-Ann Carhart seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Sloan thanked all of the guests for coming to our meeting and explained a little about the process of how the meeting will run. Ms. Sloan asked that each committee head/division head explain what their initials stand for. She also asked that everyone keep his/her reports brief to keep the meeting running smoothly.

DIVISION REPORTS:

DASL: Virginia Antonucci-Gibbons reported. On Friday, April 17, DASL will be sponsoring the program "Bibliographic Instruction 2.0: Using New Technologies to Market Your Library's Resources and Services to Freshmen" at Suffolk County Community College, Ammerman Campus, Huntington Library in Selden, NY. The presenter is Fiona Grady, Assistant Instruction Librarian at Stony Brook University. Coffee at 9:30, program from 10-11:30.

The DASL logo and blog was re-designed in mid-March. New content on the site includes blogging from the ACRL Conference in Seattle by Kami Convery, photographs from our annual luncheon, and updated links to meeting/event information and additional resources.

RASD: Jo-Ann Carhart reported. The CARE Committee is going to discuss the possibility of creating a workshop that will cover ways for librarians to help their patrons with career information during these tough economic times.

Astoria Federal Bank has again this year contributed towards the publicity materials for LI Reads. Tickets for Doris Kearns Goodwin's May 6th appearance at Brentwood Library will become available on 4/1/09, by calling SCLS and NLS.

The RASD Board has decided to print our last copy of Ramblings and then to go virtual. We may send out postcards before the next edition after this one to advise members about the newsletter being electronic and also to collect more e-mail addresses.

RASD has paid the \$50.00 deposit for our table at the LILC. We also discussed the handouts and giveaways that we will have at our table.

We are still interested in co-sponsoring a program for those who are responsible for mounting art displays in their libraries.

Our next meeting is at Deer Park on April 7th.

CATS: Ted Gutmann reported. The CATS Board met on March 13, 2009 at SCLS.

We held our first program of the year, part of our "Cataloging Roundtable" series. It was held on February 24, 2009, 10:00 a.m., at SCLS.

Following the lead of our parent organization, the CATS Board decided to forgo printing of our bi-annual newsletter. Instead, we will offer an electronic version which will be available from the CATS website.

We are planning to offer a hands-on Office 2007 program. The program will most likely take place in the Fall of 2009.

SSD: Celia Vollmer reported that there will be a Microsoft Excel Workshop on April 8 at Longwood Public Library. There will also be a Clerk Typist exam workshop on April 30 at West Islip Library with another session.

YASD: Tracy Van Dyne reported. BEST Awards (Teen Volunteers) applications are available on the YASD website. They are due to Brian Schwartz at Patchogue-Medford by April 6th.

The Fran Romer Workshop on April 23rd will be held at the Northport Public Library from 9-12. Registration is now open. Registration sheets can be found on the YASD website. Please have money into Stephanie Kyle at the Mastic Library by April 17th.

YASD is now co-sponsoring Battle of the Books with SCLS.

Going online with the YASD newsletter. Right now we are pricing companies.

COMMITTEE REPORTS:

ARCHIVES: Beth Haney reported that the Archives have been moved back to their proper place and the shredder has been found under some boxes and has been put to good use. Ms. Haney will send out an email shortly to remind people what items need to be archived.

CIVIL SERVICE: Jackie Narkiewicz reported. Joanne Genovese sent the following email: The committee members are Karen Baudouin, Celia Vollmer and myself. We had our first meeting on Thursday, March 12th. We agreed that we will have an e-mail set up so that we can solicit topics of interest from SCLA members. We will have a flyer at the Library Conference advertising the e-mail address. We look forward to working together with the PLDA Civil Service committee and I will be in touch with Peter Ward to set up a joint meeting.

Peter Ward, PLDA Civil Service Chair, and Tom Witt, NCLA Civil Service Co-Chair will be speaking at a Lunch and Learn session at the Long Island Library Conference. I believe that both have spoken with Debbie Antolini. I spoke with Tom on March 9th and he was hoping to see Peter on Lobby Day to set the format of the session. I will touch base with Peter when I return from vacation.

COMMUNICATIONS: Michelle Vagner reported. Will email.

COMMUNITY SERVICE: Janet O'Hare reported. The first meeting of the committee met at SCLS prior to the scheduled SCLA meeting. We discussed some of the possibilities of various agencies and ideas for future activities. Some of the ideas mentioned were, Habitat for Humanity, Dress for Success, LI Cares, Guide Dog Foundation, Breast Cancer Walks, tree planting, and knitting group projects. We decided that we want to be an active group participating in fundraising and/or hands-on activities. We also want to produce a list of volunteer opportunities in Suffolk County for distribution of member libraries. Committee members will explore and research the different agencies and report back at the next meeting.

Janet will call Habitat to discuss their EcoPhones program. This is a program to collect old cell phones, inkjets cartridges, and laptops for recycling. All proceeds go to Habitat. (Brentwood has done a successful program by putting a collection container in their staff room.)

CONSTITUTION AND BY-LAWS: Susan Gottesman reported that she is still reviewing the by-laws and has made a few minor changes. There was some discussion about adding a by-law about voting via email.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Karen Baudouin reported that she sent out an email about what types of programs members would like to see offered. Ms. Baudouin also discussed a way that we can coordinate all of the meeting/training schedules, so there is minimal overlap.

ELSA: Jennifer Fowler reported that the ELSA brochure and poster have been redesigned. The new printer gave an estimate of \$155 for 1000 brochures and the bill will be submitted by the next meeting. Mailing labels have been ordered. This year we will email the directors' list with ELSA publicity and to inform them to keep an eye out for the brochures and flyers in the system bag.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Kevin McCoy reported. The Freedom of Essay Contest essays were judged and winners will be announced this weekend. The winning essays will be placed on the SCLA Intellectual Freedom web site and the first place winners in each age group will be invited to the Suffolk NYCLU awards luncheon. First place winners in each age group will also receive an I-Pod (supplied by the NYCLU). The second place winners will receive a \$50 gift certificate to Borders; the third place winners will receive a \$25 gift certificate to Blockbuster. All participants will receive a certificate of participation. I need a motion to approve the purchase of the gift certificates. The total cost will be \$375.

The NYCLU awards luncheon will take place on April 25 @ Lombardi's by the sound. The other awardees are Marc Klein and Patrick Young. Marc, will receive the Grace Crawley Award for his life-long involvement and activism in issues of civil liberties and social justice. Patrick Young, Esq. will receive the Equality Award for his tireless work to protect the rights of immigrants. I will try and organize a library/education table again this year.

The 6th Annual Intellectual Freedom Conference will be in late May & early June. I have been in touch with the NCLA Intellectual Freedom committee and we are planning a joint conference. Details to follow.

The New Community Arts Centre is running a Civil Liberties film series. The 2nd installment is being held Sunday, March 22 @ 2pm. We are screening the film "Pray the Devil Back to Hell." After the film, Jacob Massagoui, director of African Refuge, will speak and take questions. The program will end with a light reception of wine and hors d'oeuvres.

We are always looking for volunteers for our committee. If interested, please contact Kevin McCoy @ mccoykj@sunysuffolk.edu.

Mr. McCoy asked that SCLA give \$375 for prizes for the Freedom of Religion contest. The money will be used for gift certificates to Blockbuster and Borders for the contest winners. Ted Gutmann proposed a motion and Brian Adams seconded it. None were opposed.

LDA AWARD: Paula Bornstein reported. The deadline for submission of nominee packets was March 13th. We received materials for two individuals; one from Suffolk County and one from Nassau County. Packets will be mailed to the three SCLA and three NCLA committee members for their review and selection.

LEGISLATIVE: Deborah Cunningham reported. A huge thank you to everyone for his/her hard work to make Library Legislation Day such a success. Between NCLA and SCLA, there were four full buses sent up to Albany!

LIST-SERV: Kevin McCoy reported that we currently have 1,402 subscribers. Regina McEneaney gave Mr. McCoy an updated list of email from the applications she received and this weekend will be spent adding/changing addresses and removing addresses that no longer work.

LONG ISLAND LIBRARY CONFERENCE:Debbie Antolini reported. The LILC committee is pleased to announce that they have been receiving attendee registrations as well as exhibitor registrations. We would like to remind everyone again that registration is only available online. The program information is now available online and the committee is now on finalizing the "Lunch n Learn" sessions that will be available to attendees during the lunch break. This is a great opportunity for attendees to network with others in their field in an informal informational forum.

These informal sessions are facilitated by volunteers throughout the Nassau and Suffolk libraries and we would like to thank them in advance for their time and effort.

Carolyn Voegler, Director from Floral Park Public Library will present with Matthew Bollerman, Director of Westhampton Free Library and Gregory Kropp, Partner A.R.Kropp Co. & Sons. Their theme is Go Green. They will be presenting information about relevant issues related to building projects, environmentally safe cleaning products and recycling library furniture.

Tom Witt, Assistant Library Director from Garden City Public Library and Peter Ward, Director from Lindenhurst Memorial Library will discuss Civil Service.

Barbara Moon from the Suffolk Cooperative Library System will talk about Teen programming in the library.

LILRC will present E-Metrics, a way of analyzing online data.

NY Power Authority will discuss different means of saving energy in and out of the library.

I would also like to remind the Associations that a \$50 refundable check must be submitted ASAP in order to hold a table at the Conference.

Our next meeting is March 26 at Deer Park Public Library.

Jackie Narkiewicz proposed a motion to cut a \$50 check for a table at the LILC that will be refunded after the conference. Jeri Cohen seconded the motion. None were opposed.

MEMBERSHIP: Regina McEneaney reported that we have 768 members and 522 have already renewed for 2009. Reminder applications will go out to the other 246 in about a week. There was some discussion about finding a new printer for applications and member cards and about putting applications on line.

NEWSLETTER: Jeri Cohen reported that our last printed newsletter has gone out. Our next edition will be online and we may publish every two months instead of every three. Hopefully, the next newsletter will be out before the LILC, but may be a shortened version. Ms. Cohen explained that we have two companies, Micromarketing and DRS that prepaid for an entire year's worth of advertising in our print edition and we need to reimburse them \$210 each. Deborah Cunningham proposed a motion to return \$210 to both companies. Brian Adams seconded the motion and none were opposed.

NOMINATING: Brian Adams reported that he is beginning his search for candidates. If you are interested in running, please let him know.

SCHOLARSHIP: Angela Richards reported that she addressed the SSD Roundtable on March 11 to spread the word about the Continuing Education Support Staff Award. Several attendees requested flyers and I explained the requirements for submitting an application. We also received \$42 towards the scholarship as a result of a 50/50 raffle. Thanks SSD!

I am requesting that copies of the flyers be made available on our website and requests for applications could be sent to me via email.

We have received a donation from JanWay-a tote bag filled with goodies!

I have also sent out several letters requesting donations and am waiting for replies.

STATISTICAL SURVEY: Rona Dressler reported that she spoke to Mickey Cantwell about getting information from the state report. Ms. Dressler is looking for volunteers to help get the survey together. Please email her if you are interested. Initial letters will be going out in May to directors.

STUDENT OUTREACH: Brian Adams reported that Queens College is having an MLS orientation on August 25 at 5:00 p.m. and St. John's is having a colloquium on May 13/14. Anyone who would like to accompany Mr. Adams to these events should email him of his/her interest. Mr. Adams is looking for a contact person at C.W. Post.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported that the email has gone out to directors explaining exactly what kinds of books are needed at the Yaphank and Riverhead jails. She also stated that GED books have been purchased for inmates.

WEB PAGE: Michelle Vagner reported that she is working diligently to update the webpage.

LIAISONS:

CLASC: Jackie Narkiewicz reported. Linda Overton sent the following email: CLASC is busy preparing for two upcoming events. Next week we are hosting a reception honoring Marie Orlando's career as Youth Services Coordinator at SCLS and her many years of service to our organization. The reception will be held at the Sachem Public Library on Wednesday, March 25 from 6:30 to 8:30 pm. There will be light refreshments and time to greet Marie. This event is open to anyone who has known Marie and is not just for CLASC membership. I encourage anyone who can to drop in and celebrate with us. Please share this information with colleagues.

Our annual dinner will be held at The Three Village Inn in Stony Brook on Thursday, April 23 from 6 to 9 pm. We will have a general membership meeting followed by a presentation by guest writer Kathleen V. Kudlinski. She is the author of many wonderful non-fiction books for young people. The fee for the evening is \$39.00 for members of CLASC, Inc and \$48.00 for non-members.

Our next Board meeting is scheduled for March 26 at 2 pm at Middle Country Public Library.

LILRC: Virginia Antonucci-Gibbons reported. There are numerous upcoming LILRC workshops. Please check the LILRC website for more details.

NCLA: Rona Dressler reported. Academic and Special Libraries will hold their Annual conference on April 24. Three speakers have been arranged.

Clerical Services is running a bus trip to New York Public Library on June 10.

RASD is holding a workshop on "Our Favorite Things", namely sources for finding information on March 25 at NLS.

YASD is holding their Annual Luncheon on June 11 from 12-3 with the senior editor of Simon & Schuster teen division as the speaker.

May 11 and 12 is Library Legislation Day in Washington DC.

There are 673 paid up members.

NCLA is sending a representative to the Career Fair at Malverne High School on April 8.

NLS will be cutting back on some of their large-scale outreach programs due to budget cuts.

The Duck game will probably be either September 18 or 25.

PLDA: Laurie Pastore reported. Directors are a little concerned about upcoming budget votes and trustee elections.

SCLS: Diane Eidelman reported. Thanks to SCLA for the great turnout at Library Legislation Day. The legislators were very impressed with the amount of people who attended.

SCLS is in the process of reorganizing. There are eight people retiring from SCLS and there will be a reception next Friday, March 27 at 3:00 p.m. for anyone who would like to attend and say goodbye.

MEMBERS AT LARGE:

Deborah Cunningham encouraged everyone to visit the NYLA website and send letters to their elected officials. Ms. Cunningham asked that anyone who went to Albany should follow-up with a thank you letter to whomever he/she visited.

OLD BUSINESS:

None.

NEW BUSINESS:

Susan Sloan suggested that we order paperclip holders as our SCLA giveaway at LILC. Ms. Sloan passed around a sample for the board to look at and asked that we order 1,000 at \$1.70 each. Brian Adams proposed a motion and Megan Sala-James seconded it. None were opposed. There was some discussion about what we want to promote at the SCLA table and about what we want to put in our raffle baskets. Karen Baudouin graciously volunteered to put together a basket and she will let us know what she needs.

Michael Aloï got tenure!!!!!!

The meeting was adjourned at 11:34 a.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Tracy Van Dyne.

The next meeting will be Friday, April 17, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m. Don't forget-it will be a pizza meeting, so come hungry!

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, April 17, 2009
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Michael Aloï, Debbie Antolini, Karen Baudouin, Paula Bornstein, Jo-Ann Carhart, Jeri Cohen, Rona Dressler, Joanne Genovese, Beth Haney, Regina McEneaney, Jackie Narkiewicz, Janet O'Hare, Megan Sala-James, Susan Sloan, Michelle Vagner, Tracy-Lyn Van Dyne, Celia Vollmer, Christina Rivera

CALL TO ORDER:

Brian Adams called the meeting to order at 10:05 a.m. The March 2009 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in April 2009 were presented:

DASL	\$522.50	DASL 1stQ 2009 Allotment
CATS	\$580.50	CATS 1stQ 2009 Allotment
RASD	\$996.50	RASD 1stQ 2009 Allotment
SSD	\$507.00	SSD 1stQ 2009 Allotment
YASD	\$628.00	YASD 1stQ 2009 Allotment
Lorraine Tesoriero	\$9.36	Postage for mailing to corporate sponsors
Marsid/M&M Group	\$164.00	LILC-Labels for folders
The Weeks Lerman Group	\$600.00	LILC-Badges for registration
Brian Adams	\$42.44	Hospitality for 4/17/09 executive board meeting
Brian Adams	\$21.81	Cards from SCLA to retiring SCLS Employees
Suffolk Printing	\$190.00	ELSA award brochures and flyers
Rockville Centre Library	\$6,789.00	LILC-Reimbursement for books for Keynote Speaker book signing

Rona Dressler moved to pay the bills. Celia Vollmer seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Sloan thanked everyone who brought a guest to last month's meeting and hoped that the guests enjoyed their SCLA meeting experience. Ms. Sloan is requesting a "change of venue" for the June 19th meeting and suggested that we have it perhaps at a college instead of a public

library. We will decide if we will not be meeting in July or August during the June 19th meeting.. We gave all the retiring SCLS employees a card and a gift for their years of dedicated service and we received a lovely thank you note from Dottie Curto. There is a sign up sheet to cover the SCLA table during the LILC.

DIVISION REPORTS:

DASL: Regina McEneaney reported. New content has been added to the DASL Blog, including links to: a comprehensive list of academic and special libraries on Long Island; local colleges and university offering graduate degrees in library and information sciences; library employment websites; professional organizations; and opportunities for continuing education.

On Friday, April 17, DASL is sponsoring the program Bibliographic Instruction 2.0: Using New Technologies to Market Your Library's Resources and Services to Freshmen at Suffolk County Community College, Ammerman Campus, Huntington Library in Selden, NY. The presenter is Fiona Grady, Assistant Instruction Librarian at Stony Brook University.

RASD:Jo-An Carhart reported. The C.A.R.E. Committee, in response to the recession, is planning a Career Resources Workshop for June 25. The Electronic Resources Committee now has a web presence at (ercommittee.wordpress.com). Their page will have a link off of the SCLA web page. Their re-organization meeting will be on 4/20/09 at Cold Spring Harbor. The Health Concerns Committee has found two speakers for their annual workshop on Anxiety in October. The L.I History committee still has openings for its Tour of the Bayard Cutting Arboretum's Manor House, on Thursday, May 21st. The tickets for Doris Kearns Goodwin's appearance at Brentwood library sold out in 1/2 hour. There were some minor complaints about how the tickets were distributed, but it is exciting how popular the event has turned out to be. The committee will have their next meeting on 4/16, at Brentwood. The RASD Board has determined a raffle prize for the LILC and created a schedule for those manning the RASD table. Our next board meeting was at Brentwood on June 9th.

Ms. Carhart suggested that instead of having to pay by check for the LILC next year, we look into accepting credit/debit cards or perhaps open a PayPal account.

CATS:Ted Guttman reported. The CATS Board met on April 13, 2009 at SCLS.

We re-visited the idea of discontinuing our print newsletter. In the end, we decided that we will still offer a print version of the bi-annual CATS newsletter by default, with an option to receive an electronic version instead.

Danielle Zubiller of the Brentwood Public Library has been appointed as a CATS member-at-large, to fill the position vacated by Jim Balletta.

We are looking into the possibility of forming a new "computer user group" committee

SSD:Celia Vollmer reported. The Introduction to Excel program that was offered on April 8 was very successful and SSD will be offering a Publisher workshop soon. A reminder that the Clerk

Typist review will be offered on April 30 at West Islip Library in the morning and Brentwood Public Library in the afternoon. Both sessions are open to all.

YASD:Tracy Van Dyne reported. The Fran Romer Workshop is next week on Thursday, April 23rd at Northport Public Library from 9-12. Nancy Werlin is our guest speaker.

Jack Martin from NYPL will be doing Out of the Box Programming at the Long Island Library Conference.

COMMITTEE REPORTS:

ARCHIVES:No report.

CIVIL SERVICE:Joanne Genovese reported. We set up an email address: scla_cs@suffolk.lib.ny.us and have a flyer prepared for the LI Library Conference. We are asking for seminar topic suggestions. We are working on a joint meeting with the PLDA civil service committee in June with the expectation of working together to present educational workshops and seminars.

COMMUNICATIONS: Michelle Vagner reported and gave us all a tour of the new and improved SCLA website. The website looks terrific and Susan Sloan thanked Michelle for all of her hard work.

COMMUNITY SERVICE: Janet O'Hare reported. *The Community Service Committee met right before the SCLA meeting and we are exploring different volunteer opportunities. Habitat for Humanity has a program that takes old cellphones, Ipods, and printer cartridges and recycles them. Libraries would have to put out a box with a sign for what materials they will be collecting and then print out a mailing label from FedEx. We would like to get t-shirts made for members to wear if they do a community service project.* Janet email?

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Karen Baudouin reported. Many member surveys were completed. The survey results will be mailed to the board shortly. There are three programs in the works. Celia Vollmer is helping Karen Baudouin to find a parliamentarian certified to instruct in Robert's Rules. Karen is in contact with a possible speaker for a program on "Clutter Busting". She also spoke to Duncan Smith (Novelist Product Manager) regarding doing a Reader's Advisory program.

ELSA: Joanne Genovese reported. The ELSA Committee submitted an invoice for \$190.00 for payment to Suffolk Printing for 1500 brochures and 100 color flyers. Brochures will be available at the SCLA table at the LILC and packets will be sent to Suffolk libraries shortly after.

FALL DINNER:No report.

INTELLECTUAL FREEDOM:Jackie Narkiewicz reported. Kevin McCoy sent the following email: Winning essays from the Freedom of Religion essay are posted on the SCLA Intellectual

Freedom web site: <http://www.scla.net/IF/essay.html>. The first place winners in each age group will be invited to the Suffolk NYCLU awards luncheon. First place winners in each age group will also receive an I-Pod (supplied by the NYCLU). The second place winners will receive a \$50 gift certificate to Borders; the third place winners will receive a \$25 gift certificate to Blockbuster. All participants will receive a certificate of participation. The Suffolk NYCLU also picked up the cost of the gift certificates.

The NYCLU awards luncheon will take place on April 25 @ Lombardi's by the sound. The other awardees are Marc Klein and Patrick Young. Marc, will receive the Grace Crawley Award for his life-long involvement and activism in issues of civil liberties and social justice. Patrick Young, Esq. will receive the Equality Award for his tireless work to protect the rights of immigrants. Please contact Kevin McCoy @ mccoykj@sunysuffolk.edu if you are interested in coming.

The 6th Annual Intellectual Freedom Conference will be in either June or July. I have been in touch with the NCLA Intellectual Freedom committee and we are planning a joint conference. Details to follow. We are always looking for volunteers for our committee. If interested, please contact Kevin McCoy @ mccoykj@sunysuffolk.edu

LDA AWARD: Paula Bornstein reported. The nominee packets for two candidates were distributed to the three NCLA and three SCLA committee members. I have received four ballots from four individual and am awaiting ballots from two others. Hopefully, I will receive them within the next few days.

The three SCLA members on the LDA Award Committee are: Anita Frey of East Islip Public Library, Gus Isaaksson of East Islip Public Library, and Peter Ward of Lindenhurst Memorial Library.

LEGISLATIVE: Jackie Narkiewicz reported. Deborah Cunningham sent the following email: The Library Legislation Committee met on Friday, April 3, 2009 at Farmingdale Public Library. We discussed Lobby Day on 3/10 and the most recent budget events in Albany. Our measure of 'success' was to be hit with an 8% cut in funding (so far) as opposed to 18%. Disheartening. We discussed support for the Library PAC. Rather than going to Washington, DC for National Library Legislation Day(s), May 11-12, Herb Biblo suggested we visit our local legislators at their offices here on LI on those days. We all thought this was a good idea and Herb is putting together delegations for different areas. Anyone interested in joining and meeting their Legislator for a chat about libraries, contact Herb at hbiblo@lilrc.org (or walk around the corner to the new LILRC offices at SCLS!)

The PLDA Golf Tourney is scheduled for 9/24 (so far). This is a fundraiser for the PAC.

The Suffolk Legislative Breakfast is on 9/25 at Brentwood Public Library at 8:30 a.m. We are in the early planning phases.

Next meeting will be August 14, 2009 at 2:00 at Farmingdale PL.

LIST-SERV:Jackie Narkiewicz reported. Kevin McCoy sent the following email: We currently have 1353 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Debbie Antolini reported. As of Monday, April 13, there were 61 Exhibitors (occupying 66 tables) and 510 attendees.

We would like to inform everyone that we will be accepting registrations through April 24 as we realize that budget concerns may have been the cause for delay.

The committee will be meeting on April 22, 2009 (Wednesday) at the Crest Hollow Country Club.

MEMBERSHIP:Regina McEneaney reported that we have 758 members and she will be revamping the applications to better reflect all of the committees SCLA has.

NEWSLETTER:Jeri Cohen reported. The next newsletter will be online and the deadline is May 1st. Please send her any information you have about upcoming events so that she can include it.

NOMINATING:No report.

SCHOLARSHIP:Jackie Narkiewicz reported. Donations from the local theaters are arriving. Jeff Metz is going to donate a copy of the Long Island Reads, Wait till Next Year, audiobook that I'll have Ms Goodwin autograph on May 6th. I'll have a supply of the scholarship flyers for the LILC table. Please remember to spread the word especially among students and support staff.

STATISTICAL SURVEY: Rona Dressler reported.

STUDENT OUTREACH: Brian Adams reported. There is new MLS student orientation on August 25 at Queens College and there will be a colloquium at St. John's in Oakdale in May. Mr. Adams is looking for volunteers to go with him to promote the different types of librarianship.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:Michelle Vagner gave us a tour of the new web page.

LIAISONS:

CLASC:Jackie Narkiewicz reported. Linda Overton sent the following email: CLASC, Inc Annual Dinner and General Membership Meeting will take place on Thursday evening, April 23 at the Three Village Inn. Guest speaker will be children's author Kathleen Kudlinski. There is still time to register until April 21st by calling and making arrangements with Vice President Kristin Todd-Wurm at the Middle Country Public Library.

Annual elections have taken place and 4 new board members will be introduced at the annual dinner.

A winner of the annual scholarship has been selected and will also be announced at the April 23rd meeting and dinner.

The board met on April 16 at the Comsewogue Public Library and completed plans for the dinner. The board collected a wonderful collection of raffle prizes from a variety of vendors and these will be used as a fundraiser at the dinner event.

On March 25th CLASC, Inc hosted a reception for Marie Orlando to honor her service at SCLS as she retired from the system on March 31. Many members attended to thank Marie for her excellent service as Suffolk County Youth Services Coordinator.

LILRC:Christina Rivera reported.

NCLA:Rona Dressler reported. Academic and Special Libraries will hold their Annual conference on April 24. Three speakers have been arranged. Clerical Services is running a bus trip to New York Public Library on June 10. RASD is holding a workshop on “Our Favorite Things”, namely sources for finding information on March 25 at NLS. YASD is holding their Annual Luncheon on June 11 from 12-3 with the senior editor of Simon & Schuster teen division as the speaker. May 11 and 12 is Library Legislation Day in Washington DC. There are 673 paid up members. NCLA is sending a representative to the Career Fair at Malverne High School on April 8. NLS will be cutting back on some of their large-scale outreach programs due to budget cuts. The Duck game will probably be either September 18 or 25.

PLDA: No report.

SCLS: No report.

MEMBERS AT LARGE:

Megan Sala-James spoke about having a bus trip in September to Washington, DC and asked SCLA to sponsor all or a portion of the cost of the bus. There was much discussion about if SCLA should give any money towards the cost of the bus or not, if there should be a discounted rate for SCLA members, etc. Ted Gutmann proposed a motion that we vote on SCLA not subsidizing the cost of the bus and Karen Baudouin seconded the motion. The motion did not carry. Brian Adams proposed a motion to have SCLA provide a subsidy for the cost of the bus and Jo-Ann Carhart seconded the motion. The motion carried. Brian Adams then proposed a motion to offer a \$20 per person discount for SCLA members with a maximum amount of \$1,040 and Paula Bornstein seconded the motion. The motion carried.

OLD BUSINESS:

Karen Baudouin proposed a motion that SCLA give up to \$500 towards a speaker for a Robert's Rules program for the Continuing Education Committee. Brian Adams seconded the motion and the motion carried.

NEW BUSINESS:

Susan Sloan received an email from Lorraine Squires about SCLA having more of a presence at ICON next year because this year's ICON was a huge success. Brian Adams proposed that an ad

hoc ICON committee be formed to discuss playing a bigger role in next year's conference and Jo-Ann Carhart seconded it. The motion carried.

The meeting was adjourned at 12:16 p.m. Motion to adjourn meeting was presented by Tracy Van Dyne and seconded by Jeri Cohen.

The next meeting will be Friday, June 19, 2009, at St. John's University, Benilde Library, Oakdale. Refreshments at 9:30 a.m., meeting begins at 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, June 19, 2009
St. John's University, Benilde Library, Oakdale Campus

IN ATTENDANCE:

Brian Adams, Michael Aloï, Debbie Antolini, Karen Baudouin, Herb Biblo, Paula Bornstein, Jo-Ann Carhart, Jeri Cohen, Deb Cunningham, Rona Dressler, Joanne Genovese, Ted Gutmann, Beth Haney, Stephanie Kyle, Regina McEneaney, Jackie Narkiewicz, Kristen Nyitray, Janet O'Hare, Megan Sala-James, Susan Sloan, Michelle Vagner, Tracy-Lyn Van Dyne

CALL TO ORDER:

Brian Adams called the meeting to order at 10:00 a.m. The April 2009 minutes were reviewed and corrected. Celia Vollmer moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in June 2009 were presented:

Kathleen Ray	\$37.12	LILC Expenses-Supplies
Loudon's Minuteman Press	\$175.00	Chance Books for Scholarship Raffles
Jennifer Fowler	\$87.12	Postage for ESLA brochures
Deborah Cunningham	\$26.07	Expenses for LI Reads program
Supreme Trophies, Inc.	\$120.00	Plaque/Engraving for LDA Award
Regina McEneaney	\$59.49	Postage for mailing membership renewals

Jeri Cohen	\$64.20	Fee for online SCLA newsletter
Lombardi's on the Bay	\$1000.00	Deposit for SCLA Fall Dinner

Celia Vollmer moved to pay the bills. Brian Adams seconded the motion. None were opposed.

Michael Aloï proposed a motion to use the money from the bank CD (\$6,000) to cover the unexpected financial loss from the LILC. Megan Sala-James seconded the motion. None were opposed. The CD will be reinstated when NCLA pays for their portion of the LILC.

PRESIDENT'S REPORT:

Susan Sloan thanked St. John's University for letting us hold our June meeting in their Benilde Library and to Brian Adams for facilitating the change of venue. Ms. Sloan also thanked the LILC Committee and Deb Antolini for their hard work on a very successful Conference this year. Neely McCahey is the new Director of Cutchogue-New Suffolk Free Library and will no longer be chairing the Fall Dinner Committee. Stephanie Kyle, who has already found a place for us to have this year's dinner, is replacing Ms. McCahey. SCLA is looking for new people to work on committees for the upcoming year.

DIVISION REPORTS:

DASL: Kristen Nyitray reported. On Friday, April 17, DASL sponsored the program Bibliographic Instruction 2.0: Using New Technologies to Market Your Library's Resources and Services to Freshmen at Suffolk County Community College, Ammerman Campus, Huntington Library in Selden, NY. The presenter was Fiona Grady, Assistant Instruction Librarian at Stony Brook University. There were 25 attendees and the response to her talk was very positive. Her PowerPoint file and bookmarked websites are available on the DASL blog (<http://daslblog.wordpress.com>).

DASL organized and hosted the program The Librarian Documentarian at the Long Island Library Conference on Thursday, May 7. Approximately 50 guests were in attendance.

DASL will be sponsoring a workshop on Friday, October 2 at the Farmingdale Public Library featuring Deborah Dolan, Associate Professor and Chair, Department of Reference and Collection Development at Hofstra University.

The topic of her talk will be Research and Professional Writing for Librarians. More details to be announced.

RASD:Jo-Ann Carhart reported. All four of our conference programs were successful. The only criticism I heard about the conference was that some of the rooms were too small for the audiences who attended or tried to attend some programs. The C.A.R.E. Committee is presenting a program at SCLS on June 25, 2009, "The Job Search in Tough Economic Times: What Can Public Libraries Do To Help!" The Electronic Resources Committee is presenting a program at SCLS on July 14, 2009, "iGoogle, Wikis and Blogs: Create a Collaborative, Multi-User Home Page." The Reader's Advisory Committee is working on a new genre list of Period Fiction:

1800's and Earlier. The RASD Board has decided to use Constant Contact to disseminate information and to forgo the traditional newsletter. We will now try to collect e-mail addresses from those for whom we do not have them.

CATS: Ted Guttman reported. The Computer and Technical Services Division sponsored a program at the 2009 Long Island Library Conference titled "Looking Beyond the Clouds: Enhancing Library Services through Social Tagging." The program was presented by Emily Clasper (SCLS) and was well attended with approximately 150 attendees.

On June 12, 2009, the Computer and Technical Services Division hosted its annual Library Tour. This year, we visited Connetquot Public Library, East Islip Public Library and Patchogue-Medford Library. There were 18 attendees.

On June 16, 2009, the Computer and Technical Services Division hosted a Cataloging roundtable meeting at SCLS. There were 16 attendees.

The Computer and Technical Services Division has created a new "Technology Information Forum" committee, with the following charge:

The Technology Information Forum is a committee of the Computer and Technical Services Division of Suffolk County Library Association. The purpose of the Committee is to serve as a forum for discussion of all issues related to computers and technology in libraries.

As part of its mission, the Committee will:

1. *Host computer user group meetings on a regular basis.*
2. *Make recommendations to the Computer and Technical Services Board for programs relating to computers and technology.*
3. *Maintain liaison, as appropriate, with other agencies having similar interests.*

The Chairperson for this committee is Bob Johnson, and the first meeting will be held on July 16, 2009 at Half Hollow Hills Community Library (Dix Hills location).

SSD: Celia Vollmer reported. Will email.

Ms. Vollmer proposed a motion that SCLA help defray the cost of the next session of Computer Program Training in the fall. The amount is not to exceed \$500. Brian Adams seconded the motion and none were opposed.

YASD: Tracy Van Dyne reported. YASD is done with our meetings for the summer. Our first meeting in the fall will be on Thursday, September 10 at Huntington Public Library. We will be having a Program/Craft Swap.

We raised \$150.00 for Battle of the Books.

Annual Luncheon will be on October 8th at NYIT. The guest speaker is Cassandra Clare, author of the Mortal Instruments trilogy.

SCLS will no longer be heading up the Battle of the Books. Brian Schwartz from Pat-Med. and current YASD VP will be running the program. SCLS will be taking care of the money portion of the Battle though.

COMMITTEE REPORTS:

ARCHIVES:Beth Haney reported. Ms. Haney is looking into the possibility of creating digital archives.

CIVIL SERVICEJoanne Genovese reported. The committee had a joint meeting with the PLDA Civil Service Committee on June 16. The directors were very receptive to the idea of working together. Peter Ward arranged for us to have a tour of the Civil Service office in Hauppauge after the meeting. It was informative and we found the staff to be very pleasant and accommodating. We agreed to work jointly on topics seminars and share ideas.

COMMUNITY SERVICEJanet O'Hare reported. Packets for the Habitat for Humanity project have been sent out to all the public libraries in Suffolk County. The committee members have been assigned to the zones so that if there are any questions concerning the project, they will be the contact points.

Zone Contact	Library	Phone
Brookhaven: Rona Dressler	Patchogue	654-4700
Islip: Jo-Ann Carhart	East Islip	581-9200
Riverhead: Megan Sala-James	Deer Park	586-3000
East End: Paula Bornstein	Lindenhurst	957-7755
Babylon: Jackie Narkiewicz	Copiague	691-1111
Hunt/Smith:Celia Vollmer	Brentwood	273-7883

Copy describing the project was emailed to the newsletter and a notice was put on the listsserv.

We will be meeting before the SCLA meetings to discuss present and future projects

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:Karen Baudouin reported that she has been trying to plan a program about Robert's Rules, but has been having a problem securing a person to do the training. Ms. Baudouin proposed a motion not to exceed \$500 to help in the process of finding a presenter for Robert's Rules. Celia Vollmer seconded the motion and none were opposed.

ELSA:Jackie Narkiewicz reported. Jennifer Fowler sent the following email: The deadline is June 30th for submissions. We have received a few wonderful nominations already but hope for a few more before the deadline to keep things exciting! So please consider nominating that exceptional colleague!

FALL DINNER:Stephanie Kyle reported. Ms. Kyle has found the perfect place for our 2009 Annual Dinner-Lombardi's on the Bay. The date will be Friday, November 20. Ms. Kyle proposed a motion for \$1,000 for a deposit to secure the date. Brian Adams seconded the motion and none were opposed.

INTELLECTUAL FREEDOM:Regina McEneaney reported. The NYCLU awards luncheon will take place on April 25 @ Lombardi's by the Sound. Four of the five first place winners read their Freedom of Religion essays at the luncheon and three other second/third place winners attended and read their essays.

We are still working on the 6th Annual Intellectual Freedom Conference; NCLA Intellectual Freedom committee would like to cosponsor. Details to follow.

Our next meeting will be on Friday, August 1st. We are always looking for volunteers for our committee. If interested, please contact Kevin McCoy @ mccoykj@sunysuffolk.edu. The two main items on our agenda are the essay contest and the conference

LDA AWARD:Paula Bornstein reported. The 2009 LDA Award was presented to Jackie Thresher, Director of Nassau Library System. The presentation was made at the Long Island Library Conference by Dr. Art Friedman on May 7, 2009. The award consists of a personalized engraved plaque and paid memberships to Nassau County Library Association and Suffolk County Library Association.

I submitted the bill for the plaque for payment to Michael Aloï. I also sent a letter to Andy Ippolito of LDA Publishers requesting reimbursement of \$100 to SCLA.

LEGISLATIVE: Deborah Cunningham reported that the Suffolk County Legislative Breakfast will be September 25, 8:30 a.m. at the Brentwood Public Library. Ms. Cunningham proposed a motion for no more than \$100 for a speaker honorarium. Brian Adams seconded the motion and none were opposed.

LIST-SERV:Regina McEneaney reported. After adding the new memberships and weeding out addresses that no longer are receiving mail, we have 1385 subscribers.

LONG ISLAND LIBRARY CONFERENCE:Debbie Antolini reported. The Committee is pleased to announce that we are still receiving positive feedback for this year's conference and speaker Adriani Trigiani. She has conveyed that it was one of her best conferences and has offered to speak again in the future. She truly was a delight to work with and I'm sure she would be welcomed back.

The Committee would like to inform the NCLA and SCLA Executive Boards that this year's conference has lost money. We believe the reason for this was due to the economic downfall causing a lower number of Exhibitor registration. In past years, the profits generated from the conference had been distributed equally between both NCLA and SCLA once requested reimbursements were given to the Associations.

The Conference is not in place to generate profits, but we have been fortunate that there has been enough income to reimburse some of the Associations cost for presenters. Due to this year's loss of funds, it is unfortunate that we must report that Associations requesting reimbursements be declined and will receive a letter from the 2009 Conference Chair.

As of date, the amount of deficit is approximately \$12,000. This year, SCLA was handling the financial books for the conference and the SCLA Treasury fund has paid the difference for the Crest Hollow bill and subsequent bills. I must emphasize approximate because there are still funds that are going in and coming out. The books that were not purchased are in the process of being returned, and money from exhibitors is still owed to the conference.

The committee asks for guidance and instruction from both NCLA and SCLA Executive Boards on how to financially handle this.

As this is my last official report as a representative of the LILC Committee I would like to take this opportunity to thank both NCLA and SCLA Associations for all their hard work in producing both educational and fun programs for the library community. I have been on this committee four years and not only has it been a wonderful opportunity for professional development and enrichment, it has been a pleasure to be able to meet and work with such a fine and outstanding group of people making up the committee. I strongly encourage participation in this committee as it has given me true insight into how this conference is produced each year, and would like to thank all the committee members of this years and past for the time and dedication given to each position.

Respectfully Submitted,

Maryann Ferro
2009 LILC Chair

MEMBERSHIP: Regina McEneaney reported. There are 688 members for 2009. I have removed the non-renewal people from the active membership list. Please check the division membership lists for any board members who have not renewed.

I have been working on the revision of the membership applications. There are a few old committees that have changed titles or been disbanded. I would like everyone's opinion about combining and renaming Executive Board and Nominating Committee. Also, should I add the four new committees-Civil Service, Community Service, Constitution & By-Laws, and Student Outreach? I have deleted Fund Raising, Long Range Planning, Professional Concerns, and Public Relations. After some discussion it was decided to delete the following committees from

membership applications: Executive Board, Nominating Committee, Civil Service, Constitution & By-Laws.

NEWSLETTER:Jeri Cohen reported. Feedback has generally been positive about the new online format. Submissions for the next issue are due to Ms. Cohen by July 1st.

Ms. Cohen made a motion that SCLA reimburse her for the annual cost of the online newsletter and the cost will not be greater than \$500. Jackie Narkiewicz seconded the motion and none were opposed.

NOMINATING:Brian Adams reported. Please see Mr. Adams if you are interested in running for the following positions: Vice President/President Elect, Treasurer, Secretary, 2 (two) Member at Large.

SCHOLARSHIP:Jackie Narkiewicz reported. Angela Richards sent the following email: Raffle tickets have been printed and Regina will pick them up at the system. I've received two requests for the Scholarship application-none so far for the Support Staff Award. The deadlines aren't until the fall so we have plenty of time to spread the word.

On a personal note: my family has arranged for a special 40th anniversary trip that starts October 30 and we return Nov. 14th. This may be the first time ever that I won't be in the country for the annual dinner unless the date is later than the 13th. I promise to have everything ready for a stand-in.

STATISTICAL SURVEY: Rona Dressler reported. Will email.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:Michelle Vagner reported. I have a few more years of minutes to post to the website, otherwise it is up-to-date. Information about the D.C. bus trip is on the homepage. Please continue to call or email me feedback or information to add to the website at 261-6930 x356 or michelle.vagner@gmail.com

LIAISONS:

CLASC:Jackie Narkiewicz reported. The CLASC Board met on June 11 at the Patchogue-Medford Public Library. We discussed plans for future events. We hope to have a group trip in October of this year to the Eric Carle Museum in Massachusett and we discussed dates, venues and speakers for our Literature Conference, which will take place in October of 2010. The board members hope to have plans in place for this conference by the end of August.

Our annual dinner on April 23 at the Three Village Inn was a wonderful evening with excellent attendance by the membership. Kathleen Kudlinski, children's non-fiction writer, was our guest speaker. We welcomed three newly elected board members: Joanne Adam, Corresponding Secretary; Kim Giery, Library Practices Committee Chairperson and Jane Drake, Vice-President. Ann Burke was re-elected as the editor of our newsletter, The Trumpet. Four librarians who recently retired from their professional positions received CLASC pins for their years of

dedication to Children's Services in Suffolk County: Marie Orlando, Marilyn Weinberg, Jodi Dolman and Toni Dean.

LILRC:Herb Biblo reported that the bad economy is having an effect on LILRC's programming.

There are numerous workshops coming up in the winter and spring. Please check the LILRC website for more details.

NCLA:Rona Dressler reported. Academic and Special Libraries will hold a bus trip on October 23 to Bethpage Village. They are also planning a roundtable on Alternative Career Paths for people with an MLS. Programming will hold a 2-part workshop, the first on June 9 will be on Job Search Resources and the second on PR updates. They are planning the 2010 Talent Showcase and a grant-writing workshop in the Fall. On September 25, RASD will hold their Annual Breakfast Finance opted to give LILRC an \$250 extra dollars as part of their budget line Intellectual Freedom will be doing a self-survey on censorship and compare it with ALA's censorship survey. On September 18, Nassau will hold their Legislative breakfast. There are 898 members. Outreach was discussing what various programs libraries have for the homeless, homebound, poverty patrons... Annual Dinner will be at Pompeii. \$45 for members. NYLA Conference in Niagara Falls. Remember to bring passports or enhanced driver's license.

PLDA: No report.

SCLS: No report.

MEMBERS AT LARGE:

Deborah Cunningham reported that the DVDs for Long Island Reads went out in the bag last week.

OLD BUSINESS:

None.

NEW BUSINESS:

President Sloan asked Megan Sala-James to create a bus trip reimbursement policy in case anyone needs to cancel for the Washington, DC trip due to illness.

The August 21st SCLA Board meeting has been cancelled.

Please be ready to discuss at the December 2009 meeting what are you most proud of that you have done for/through SCLA.

The meeting was adjourned at 12:12 p.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Celia Vollmer.

The next meeting will be Friday, July 17, 2009, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, July 17, 2009
SCLS Blue Room

IN ATTENDANCE:

Michael Aloï, Herb Biblo, Jo-Ann Carhart, Jeri Cohen, Deb Cunningham, Rona Dressler, Ted Gutmann, Beth Gates, Stephanie Kyle, Jackie Narkiewicz, Laurie Pastore, Susan Sloan, Tracy-Lyn Van Dyne

CALL TO ORDER:

Jackie Narkiewicz called the meeting to order at 9:59 a.m. The June 2009 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Jo-Ann Carhart seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in July 2009 were presented:

DASL	\$354.50	DASL 2ndQ 2009 Allotment
CATS	\$400.00	CATS 2ndQ 2009 Allotment
RASD	\$509.00	RASD 2ndQ 2009 Allotment
SSD	\$446.50	SSD 2ndQ 2009 Allotment
YASD	\$380.50	YASD 2ndQ 2009 Allotment
Jeri Cohen	\$39.42	Postage for 2009 Summer newsletter and monthly fee for online newsletter
Constant Contact	\$64.20	Fee for online newsletter for the next 12 months
Jackie Narkiewicz	\$11.47	Hospitality for July 17, 2009 executive board meeting

Tracy Van Dyne moved to pay the bills. Rona Dressler seconded the motion. None were opposed.

PRESIDENT'S REPORT:

DIVISION REPORTS:

DASL: No report.

RASD: Jo-Ann Carhart reported. RASD did not have a July Meeting.

The Annual RASD Dinner is scheduled for Thursday, September 24, 2009, at the Mill Pond Country Club (300 Mill Rd. Medford, NY). It will include a cash bar, appetizers, a choice of 4 entrees, coffee, tea and dessert. The dinner will start at 6:00p.m. and cost \$38.00. The speaker will be Nahid Rachlin, author of a memoir entitled, "Persian Girls". She will read from her book and have copies available for purchase and signing.

CATS: Ted Gutmann reported. Things have slowed down for the summer. The CATS Board will meet on Thursday, July 23, 2009 at the Emma S. Clark Memorial Library.

On July 16, 2009, the Technology Information Forum committee hosted a meeting at Half Hollow Hills Community Library in Dix Hills. The next Technology Information Forum meeting is scheduled for Thursday, September 3, 2009 at Connetquot Public Library.

We are working on putting together a program on Open Source software to be presented later this year.

SSD: No report.

YASD: Tracy Van Dyne reported. YASD plans on having out their first online newsletter for September through the SCLA one after Jeri has put in for unlimited pictures.

COMMITTEE REPORTS:

ARCHIVES: Beth Gates reported that she would continue printing out hard copy of the yearly Statistical Survey and newsletter for the archives.

CIVIL SERVICE: No report.

COMMUNITY SERVICE: Jackie Narkiewicz reported. Janet O'Hare sent the following email: A letter has been sent out to all the divisions plus CLASC requesting their participation in the collection of items for baskets that will be given out at a dedication ceremony for a Habitat for Humanity house in Suffolk County. I have asked the Division Presidents to bring the request to their membership. We have set a deadline of October 25 to have the baskets ready.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: No report.

FALL DINNER:Stephanie Kyle reported. The cost of tickets to the Annual Dinner was discussed and it was decided that the cost for members would be \$35 and for non-members \$45. SCLA would not be subsidizing the cost of the dinner this year.

ICON: No report.

INTELLECTUAL FREEDOM:No report.

LDA AWARD: No report.

LEGISLATIVE: Deborah Cunningham reported that the Suffolk County Legislative Breakfast will be September 25, 8:30 a.m. at the Brentwood Public Library.

LIST-SERV:No report.

LONG ISLAND LIBRARY CONFERENCE: Jackie Narkiewicz reported. Debbie Antolini sent the following email: I am pleased to announce that the 2010 Long Island Library Conference committee is complete and we are working on ideas for our guest speaker, and will continue with all other aspects of planning for the conference, which will be held on Thursday, May 6, 2010 at the Crest Hollow Country Club.

Letters have started to go out to the divisions that had requested program reimbursements indicating that there would not be any reimbursements due to the 2009 conference's financial situation. We are also waiting for money from the books that were returned that did not sell at the conference. Once the refund is received, the books can be closed and the final numbers from the conference will be available.

Our next meeting will be held on August 26th at Nassau Library System.

MEMBERSHIP: No report.

NEWSLETTER:Jeri Cohen reported that the online newsletter went out and had a 4.4% bounce back rate. The next newsletter deadline is September 19.

NOMINATING:Susan Sloan reported that Brian Adams is still looking for worthy candidates to run for SCLA offices. Please let Mr. Adams know if you are interested in running.

SCHOLARSHIP: Jackie Narkiewicz reported. Angela Richards sent the following email: Thanks to Regina all the raffle ticket booklets have been sent to our members. I am receiving letters of reference and transcripts from two applicants for the scholarship. Nothing has come in for the Continuing Education Support Staff Award.

STATISTICAL SURVEY: Rona Dressler reported that 2/3 of the libraries have responded to the survey questionnaire. Ms. Dressler will contact the library directors again at the end of the summer.

STUDENT OUTREACH: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Jackie Narkiewicz reported. Michelle Vagner sent the following email: The website is up-to-date. Please continue to email or call me with information to post to the website (michelle.vagner@gmail.com or 261-6930 x356). Per Megan Sala-James' request, I will repost the bus trip information for increased visibility.

LIAISONS:

CLASC: Jackie Narkiewicz reported. Linda Overton sent the following email: CLASC Board Inc does not traditionally meet in July, as we are all too busy in our libraries with summer reading club activities. We will meet again in August. At the moment I have nothing new to report except that there will be a CLASC, Inc. New Book Forum sponsored by the Literature Committee on August 19 at the Babylon Public Library at 7 pm. Anyone who wishes to attend to should contact Doris Gebel at the Northport-East Northport Public Library.

LILRC: Herb Biblo reported. ALA was a wonderful conference. There are numerous workshops coming up in the fall. Please check the LILRC website for more details.

NCLA: No report.

PLDA: Laurie Pastore reported the PLDA Golf Outing and Banquet Dinner will be September 24 at the Great Rock Golf Club. Ms. Pastore proposed a motion that SCLA donate \$500 to PLDA for the Golf Outing and Deborah Cunningham seconded it. The motion passed.

SCLS: No report.

MEMBERS AT LARGE:

No report.

OLD BUSINESS:

Megan Sala-James sent the following email: My update for the bus trip is we have 22 with paid deposits (20 sent in to Michael) I am expecting 3 more shortly but don't want to count my chickens until I have the eggs! My plan is to send out post cards to members. I am emailing Regina to request labels.

NEW BUSINESS:

President Sloan requested that all board members take a look at last year's Membership Directory and see what changes might need to be made. Please email Rona Dressler with any changes or suggestions you might have.

The meeting was adjourned at 10:42 a.m. Motion to adjourn meeting was presented by Rona Dressler and seconded by Jeri Cohen.

The next meeting will be Friday, September 11, 2009 at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m. There will be no meeting in August.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, September 11, 2009
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Michael Aloï, Herb Biblo, Paula Bornstein, Jo-Ann Carhart, Jeri Cohen, Deb Cunningham, Rona Dressler, Diane Eidelman, Margorie Fusco, Beth Gates, Ted Gutmann, Kevin McCoy, Regina McEneaney, Jackie Narkiewicz, Kristen Nyitray, Janet O'Hare, Linda Overton, Laurie Pastore, Angela Richards, Megan Sala-James, Susan Sloan, Tracy-Lyn Van Dyne, Celia Vollmer

CALL TO ORDER:

Brian Adams called the meeting to order at 10:04 a.m. The July 2009 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Ted Guttmann seconded the motion. None were opposed.

Brian Adams asked for a moment of silence to honor the victims of September 11th.

TREASURER'S REPORT:

Bills to be paid in September 2009 were presented:

Brian Adams	\$26.87	\$16.32 for hospitality for executive board meeting \$10.55 for postage for Student Outreach promotional materials
Megan Sala-James	\$14.49	Cardstock for postcards for DC Bus Trip
Patchogue-Medford Library	\$156.00	Postage for SCLA Directory/Handbook
Rona Dressler	\$1837.97	\$1813.00 for printing for SCLA Directory/Handbook \$24.97 for envelopes to mail SCLA Directory/Handbook
Liza N. Burby	\$75.00	SCLA portion of speaker fee for Legislative Breakfastspeaker

Deborah Cunningham	\$243.55	\$168.75 for printing flyers for legislative breakfast \$74.80 for postage for legislative breakfast flyers
Northport-East Northport Public Lib.	\$135.00	Printing for flyers for legislative breakfast
Nassau County Library Association	\$45.00	NCLA dues for 2009

Rona Dressler moved to pay the bills. Regina McEneaney seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Sloan welcomed everyone back after a short summer break from meetings and hoped everyone had a nice summer.

DIVISION REPORTS:

DASL: Kristen Nyitray reported. DASL will be meeting on September 18 to finalize plans for the annual luncheon in December and a workshop to be held in November featuring Deborah Dolan of Hofstra University. The topic of her talk will be incorporating research and publishing into academic library practice. Kami Convery's position as vice president needs be filled, as she has resigned from her position at Dowling College and relocated. There are currently 127 members of DASL. We are going to discuss strategies to engage new members in committee activities.

RASD: Jo-Ann Carhart reported. RASD did not meet in July and August. Our current Membership Chair, Robert Cognato got married to his lovely wife Ann in August and we got to see pictures at our September 1st meeting. Congratulations to Ann & Robert. Our Annual Dinner is on September 24th from 6-9 p.m., at the Mill Pond Country Club in Medford. The guest speaker will be Nahid Rachlin, author of the memoir, "Persian Girls". A 50/50 raffle will be taken at the dinner to fund a basket for Habitat for Humanity. We have a slate of six candidates and Vice president Jay Janowski is working with a small committee to get out the ballots, so that we can announce the new officers at our annual Health Concerns meeting on October 21st, at SCLS. The CARE Committee will next meet on 9/24/09 at Half Hollow Hills. The Electronic Resources Committee had a very successful program, "iGoogle, Wikis and Blogs" at SCLS on 7/14/09. Fifty people attended. The Health Concerns Committee has two speakers for the October 21st meeting on Anxiety. On that day there will be a breakfast, annual meeting, and the Anxiety Workshop. The RASD Board decided to go ahead and print the Anxiety Bibliography. We may go digital in the future. The Long Island History Committee will meet next on September 24th at East Northport. They also want to remind everyone that Historic Suffolk County will have an event on October 18th, from 10-3 at the Setauket Neighborhood House, as part of the Archives Month celebration. Long Island Reads has not yet chosen a book. They will next meet on 9/15 at Deer Park Library. MOSAIC last met on 7/14/09 and is planning a program with speaker, Loida Santos from BiasHelp for November. This will be open to staff in any Suffolk library. The speaker will cost \$250.00. RASD would like to ask SCLA if they could fund

this speaker. LILC plans are already afoot, and we are conferring with Nassau RASD about a joint program. The Reader's Advisory Committee is working on a booklist on Period Fiction from 1800 and earlier. The RASD Board has begun discussions about possibly starting a new committee that deals with library public relations and programming issues. Any other division or committee that we know about, other than the Humanities Roundtable, which we would coordinate with, does not cover this area. We will investigate if there is a need and the process of setting up a new RASD committee.

CATS: Ted Gutmann reported. The CATS Board met on July 23, 2009 at the Emma S. Clark Memorial Library. A nominating committee was appointed to look for candidates for the CATS board for 2010. The next CATS meeting is on Friday, September 18, 2009 at SCLS.

On September 3, 2009, the Technology Information Forum committee hosted a meeting at Connetquot Public Library. We discussed several topics including anti-virus software, useful websites and utilities for system administrators, and Windows Terminal Services. The next Technology Information Forum is scheduled for Thursday, October 1, 2009 at SCLS. We are putting together a program on Open Source software to be presented at South Country Public Library on October 22.

SSD: Celia Vollmer reported. The SSD Annual Luncheon Meeting will be at the Bourne Mansion on October 7, 2009, at 1:00pm., St. John's University Campus, 500 Montauk Highway, Oakdale. Our keynote speaker is Tim McHeffey from Innovative Business Educators. Solving Sticky People Problems ... Using the PHP formula, Tim McHeffey demonstrates how this powerful communication technique can help immensely in the quest to give better service to our external customers (patrons), as well as our internal customers (fellow employees). Participants are invited to bring with them their most prickly, tricky issues (personal but not confidential please); we'll discuss them openly and demonstrate how powerful PHP can revolutionize our dialogues. And curb some of our stress in the process. Each attendee will be invited to download a free "Sampler Edition" of four chapters of the upcoming book, "Solving Sticky People Problems."

This year the SSD board along with your help, would like to contribute a kitchen-themed wishing well basket to Habitat for Humanity. If you can, please bring a kitchen item for the basket to the luncheon. You can be a part of helping this wonderful organization change a family's life.

The registration form is available on the SSD website, and the deadline for registration is Friday, October 2, 2009. There is a small charge of \$5.00 for everyone attending the luncheon. There will be no onsite registration.

The SSD ballots for 2010 Executive Board have been mailed. The deadline to return ballots is October 2, 2009.

YASD: Tracy-Lyn Van Dyne reported. Updated Annual Luncheon news: It is now at Butterfields in Hauppauge on October 8, at 11 a.m. and will be \$30.00 a person. The speaker will be Sarah O'Leary Burningham, the author of Boyology.

The next meeting will be on November 11th 09 at the North Shore library.

Hoping to have the first YASD online newsletter out for October.

Currently working on our elections to be announced at the SCLA Annual Dinner in November.

COMMITTEE REPORTS:

Annual Dinner: No report.

Brian Adams proposed a motion that each division be given two free dinner tickets to the Annual Dinner. Ted Gutmann seconded the motion and none were opposed.

ARCHIVES: Beth Gates reported that she has been working hard to keep the archives updated.

CIVIL SERVICE: No report.

COMMUNITY SERVICE: Janet O'Hare reported. Will email.

Ms. O'Hare proposed a motion that Habitat for Humanity be invited to the SCLA Annual Dinner and that SCLA absorb the cost of the two dinners. Deborah Cunningham seconded the motion and none were opposed.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Jackie Narkiewicz reported. Karen Beaudouin sent the following email: The "Conquer the Clutter" workshop is September 23rd. As of September 4, 40+ people have signed up. I've attached a copy of the "Continuing Ed" survey results done back in March. It may shed light on high interest topics the Continuing Ed Committee or programmers in the various divisions may want to pursue.

Ms. Narkiewicz proposed a motion to reimburse Ms. Beaudouin for up to \$25 for refreshments for the September 23 program. Angela Richards seconded the motion and none were opposed.

ELSA: Jackie Narkiewicz reported. Jennifer Fowler sent an email saying that the ELSA winner will be chosen next week.

INTELLECTUAL FREEDOM: Kevin McCoy reported that the Intellectual Freedom Committee did not meet over the summer, but will be meeting in early October to begin planning their annual Freedom of Speech essay contest. Mr. McCoy indicated that he is always looking for volunteers to help out.

LDA AWARD: Paula Bornstein reported that there was no report.

LEGISLATIVE: Deborah Cunningham reported that the Suffolk County Legislative Breakfast will be September 25, 8:30 a.m. at the Brentwood Public Library. All are encouraged to attend. Liza Burby will be the guest speaker. Ms. Cunningham proposed a motion for \$75 (half of the

\$150 honorarium) for Ms. Burby's honorarium. Rona Dressler seconded the motion and none were opposed.

LIST-SERV:Kevin McCoy reported that we have 1224 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Tracy Van Dyne reported. The Long Island Library Conference is pleased to announce that the theme for the 2010 conference will be: "Recipe for Success at Your Library".

The committee is currently working on securing a Keynote speaker. Letters will be going out to the potential vendors in October. Associations will be getting their letters about sponsoring programs in the near future. The Long Island Library Conference will no longer be providing reimbursement money for these programs.

The committee has decided that the Associations will no longer need to send in a deposit fee for their tables at the conference. All Association members that are covering Association tables need to be a registered attendee.

The financial records for the 2009 conference have not been finalized; we are awaiting one check for approximately \$40. Our current balance is (\$8,088.47).

The 2010 contract with the Crest Hollow Country Club has been renegotiated to include a savings of about \$7,000 without cutting any of the service. They have also offered us the same new pricing for the 2011 conference.

MEMBERSHIP:Regina McEneaney reported that we currently have 694 members and two of these have already renewed for 2010.

Ms. McEneaney is revamping the SCLA membership application and will work with Celia Vollmer to find an economical way to get it printed.

If has come to the board's attention that our membership in NCLA has expired and Brian Adams proposed a motion that we renew our membership at a cost of \$45. Megan Sala-James seconded the motion and none were opposed.

NEWSLETTER:Jeri Cohen reported that the next deadline for the newsletter will be September 19 and the newsletter will cover the months of October, November and December.

Ms. Cohen indicated that she would rather not be in charge of the newsletter after this latest edition comes out and is looking for a worthy replacement. Anyone who is interested should see Ms. Cohen right away.

NOMINATING:Brian Adams reported that he is still in the process of finding qualified people to run for office and will need names by October 1 for the ballot. Ballots will be mailed out in mid-October and be returned by November 16.

Mr. Adams made a motion to pay the additional bills that Mr. Aloï proposed. Tracy Van Dyne seconded the motion and none were opposed.

SCHOLARSHIP: Angela Richards reported that there are three candidates for the SCLA Scholarship. Unfortunately, there are no candidates for the SSC scholarship, but hopefully there will be by the October 1st deadline.

STATISTICAL SURVEY: Rona Dressler reported that she is working diligently on getting all information from member libraries.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported the jails are always looking for paperback book donations for inmates.

WEB PAGE: Susan Sloan reported that the web page is up-to-date and asked that people send information to Michelle Vagner.

LIAISONS:

CLASC: Linda Overton reported.

LILRC: Herb Biblo reported. There are numerous workshops coming up in the fall. Please check the LILRC website for more details.

NCLA: No report. NCLA did not meet over the summer.

PLDA: Laurie Pastore reported. There are still some openings for the PLDA Annual Golf Outing on September 24. Port Jefferson is looking for a new director. The Librarian II exam will be offered on November 7.

SCLS: Diane Eidelman reported that Suffolk Homework Help will be rolling out a big marketing campaign to try and get the word out to all schoolchildren and parents.

MEMBERS AT LARGE:

OLD BUSINESS:

None.

NEW BUSINESS:

Megan Sala-James told us that the Washington, DC trip is a go with 30 people definitely going. Ms. Sala-James proposed that \$50 be allotted for breakfast refreshments for the trip. Jo-Ann Carhart seconded the motion and none were opposed.

The meeting was adjourned at 11:39 a.m. Motion to adjourn meeting was presented by Rona Dressler and seconded by Ted Guttman.

The next meeting will be Friday, October 16, 2009, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, October 16, 2009
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Michael Aloï, Debbie Antolini, Karen Baudouin, Jo-Ann Carhart, Deb Cunningham, Rona Dressler, Diane Eidelman, Ted Gutmann, Beth Gates, Regina McEneaney, Jackie Narkiewicz, Kristen Nyitray, Janet O'Hare, Laurie Pastore, Angela Richards, Susan Sloan, Michelle Vagner, Celia Vollmer

CALL TO ORDER:

Brian Adams called the meeting to order at 10:01 a.m. The September 2009 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Angela Richards seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in October 2009 were presented:

DASL	\$302.00	2009 3rd Quarter allotment
CATS	\$304.50	2009 3rd Quarter allotment
RASD	\$311.00	2009 3rd Quarter allotment
SSD	\$301.00	2009 3rd Quarter allotment
YASD	\$304.50	2009 3rd Quarter allotment
Brian Adams	\$10.92	Hospitality for 10/16 executive board meeting
Beth Gates	\$9.77	Frame for Anniversary Poster for Annual Dinner
Brentwood Public Library	\$1,529.36	SCLA half of the cost of the Suffolk County Legislative Breakfast
Megan Sala-James	\$44.87	Hospitality for SCLA Bus Trip to DC
Hampton Jitney, Inc.	\$200.00	Deposit for bus for 2010 Legislative Lobby Day

Karen Baudouin	\$23.46	Hospitality for Continuing Ed Committee program "Conquer the Clutter"
Regina McEneaney	\$94.65	Paper, labels, and printing of membership cards
Alexandria L. Hiam	\$2,000.00	Scholarship Award Winner
Mary C. Gilmore	\$1,000.00	Scholarship Award Winner
Jillian Rudes	\$10.00	Reimbursement for 2010 SCLA dues, she is moving out of county

Karen Baudouin moved to pay the bills. Jo-Ann Carhart seconded the motion. None were opposed

PRESIDENT'S REPORT:

Susan Sloan would like to thank Deborah Cunningham and the Brentwood Public Library for the wonderful job they did on this year's Legislative Breakfast. We received thank you letters from Kevin Verbesey of SCLS for the Legislative Breakfast and from Herb Biblo of LILRC for SCLA's contribution to their Annual Conference.

DIVISION REPORTS:

DASL: No report.

RASD: No report.

CATS: Ted Gutmann reported. On October 1, 2009, the CATS Technology Information Forum committee hosted a meeting at SCLS. On October 13, 2009, CATS hosted another of our Cataloging Roundtable meetings. The meeting was held at SCLS and was facilitated by Michael Aloï. On October 22, 2009, CATS will be hosting a program "Open Source Software in Libraries" to be held at the South Country Library, Bellport at 10 a.m. The CATS Board meets on Monday, October 19, 2009.

SSD: No report.

YASD: Jackie Narkiewicz reported. Tracy Van Dyne sent the following email: YASD had their Annual Luncheon on Thursday, October 8th and our guest speaker was Sarah Burningham, the author of Boyology and How to Raise Your Parents. Our next meeting will be on Thursday, November 12th at the North Shore Public Library and the topic will be Social Networking. Election ballots have gone out and we will have our 2010 board announced at the SCLA dinner for the first time.

COMMITTEE REPORTS:

Annual Dinner: The ticket cost for the dinner will be \$35 for members and \$45 for non-members.

Non-perishable food items will be collected for L. I. Cares.

Tracy Van Dyne and I have an appointment at Lombardi's on the Bay on October 22nd at 6:00 PM to go over the menu choices, colors for linens, arrangement of the room and anything else that has to be discussed. We guaranteed 120 people. Last year we had 160. I think we will get 120 at the very least. We are following the same format as last year minus a guest speaker. Instead a greater emphasis will be on SCLA's 70th anniversary. Lombardi's is charging us \$32 a person, which includes soda, tea-coffee, and a 20% service charge.

Andrew Bollerman has been working hard to finish the invitations. We have made a lot of changes since he started. I hope that they are complete by today.

The winners of the YASD and RASD dinner raffle tickets have been determined. Still waiting for the other divisions. They have until November 10th to let me know.

Brian Adams proposed a motion to allow for \$300-400 for a DJ or a band. Deborah Cunningham seconded the motion. None were opposed.

ARCHIVES: Beth Gates reported that she created a banner in honor of SCLA's 70th Anniversary.

CIVIL SERVICE: Jackie Narkiewicz reported. Joanne Genovese sent the following email: The Civil Service Committee is working on an educational seminar partnering with the PLDA Civil Service Committee and the Suffolk County Department of Civil Service. The workshop is to be held at the Brentwood Public Library the morning of December 8th at 9:30 a.m., with a snow date of December 15th. As of now the topics will include exams (testing, titles, minimum qualifications, how to figure time, what should be included on applications, upper level exams) and scoring (how soon tests are established, seniority points). We have the possibility of a joint presentation and then we can include reporting personnel transactions to back Civil Service (call-in vs. part-time), how and when to use Civil Service forms and how promotions work according to Civil Service. In my discussions, I was informed that the Children's Librarian exam is *tentatively* scheduled for November 2010, along with the Entry Level Librarian exam. The state determines when the upper level exams are to be given, so Suffolk County Civil Service hopes that the upper level Librarian exams will be given this December, but the state is backlogged and they have not been notified yet.

Celia proposed a motion that up to \$200 be set aside for hospitality for the event on December 8th. Brian seconded the motion and none were opposed. The motion carried.

COMMUNITY SERVICE: Janet O'Hare reported. I have contacted Habitat for Humanity volunteer coordinator, Kathy Schaefer to invite her and a guest to the Annual Dinner on 11/20/09. She has accepted and I have contacted Stephanie Kyle to put her name on the list for two tickets. She will say a few words at the dinner.

All Divisions have contacted me and are preparing baskets for the dedication ceremony of a sponsor house in Bellport sometime in December. In addition, PLDA and SCLS will be

collecting for baskets. Everyone will bring their baskets to the Annual Dinner for display and photo-op.

Jo-Ann Carhart will bring the food collection bins for LI Cares that night and LI Cares will pick up the bins the next day. I will send out a listserv reminder close to the date.

Jackie Narkiewicz has signed us up for the Relay for Life at Sachem North HS on June 1st. Rona has contacted some other organizations including LI Walks for Autism for dates of their activities.

I have a price for tee shirts of \$6.50/ea. Karen will ask a graphic artist on her staff to design a logo for us to include SCLA and "Libraries Helping Communities" Discussion on how much we should charge for them.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Karen Beaudouin reported. The program "Conquer the Clutter at Work" held on September 23rd was well attended. The head count was approx. 45. Feedback was very positive. We still hope to organize a "Robert's Rules" program at some point. The potential speaker has rethought her original proposal, both lowering her price and creating a flat rate scheme. This is a much more palatable option. Her cost is \$1000.00 which is very pricey but in keeping with the training fees of people in her profession. One option is to create a joint program with NCLA having them pay for half the fee. I'll be speaking to the NCLA person to see if they are at all interested in such a program. Another option is to charge participants so that some (or all) of the speaker fee is covered. Yet another option is to approach PLDA for financial or co-sponsorship support. The final approach could be a melding of these possibilities.

ELSA: Jackie Narkiewicz reported. Jennifer Fowler sent the following email: The ELSA committee is happy to announce that it has eight worthy candidates nominated this year! All the nominees have been informed of this honor and the winner will be notified in person on Tuesday, October 20th.

Each nominee will be honored at the SCLA dinner and receive a free ticket to the event.

The winner will receive two free tickets to the Dinner, a \$250 Amex gift check and the ELSA plaque with her name inscribed on it.

In total, the ELSA nominees will need 9 free seats for the Dinner. I believe that this number is higher than years past and perhaps the Board would like to discuss doing away with free seats for the nominees and just limiting 2 free seats to the winner (for NEXT year).

I-CON: No report.

INTELLECTUAL FREEDOM: Jackie Narkiewicz reported. Kevin McCoy sent the following email: We have a theme for this year's essay contest-"What does freedom of the press mean to

me?" We will send brochures to all school media centers, public libraries, academic libraries, etc. Kevin will contact local papers and journalism programs to see if they can provide publicity. Please spread the word and consider being a judge.

We are working on the 6th Annual Intellectual Freedom Conference; NCLA Intellectual Freedom committee would like to co-sponsor the event. The theme of the conference will be "Banned on Long Island" and will feature Authors, Artists, Musicians, etc. who have had their works banned.

LDA AWARD: No report.

LEGISLATIVE: Deborah Cunningham reported. The Legislative Breakfast was very successful. March 2, 2010 has been chosen for the Albany trip.

LIST-SERV: Jackie Narkiewicz reported. Kevin McCoy sent the following email: We have 1385 subscribers. I am working with Regina to get take off emails that are no longer operational.

LONG ISLAND LIBRARY CONFERENCE: Deb Antolini reported. The Long Island Library Conference is pleased to announce that the theme for the 2010 conference will be: "Recipe for Success at Your Library".

The committee is currently working on securing a Keynote speaker. Letters will be going out to the potential vendors by the end of the month. Association letters for sponsoring programs were sent out last week. The Long Island Library Conference will no longer be providing reimbursement money for these programs.

The committee has decided that the Associations will no longer need to send in a deposit fee for their tables at the conference. All Association members who are covering Association tables need to be a registered attendee.

The financial records for the 2009 conference have been finalized. Our final balance is (\$8,088.47). NCLA has been informed of this, and will be sending a check payable to SCLA for 1/2 of the balance.

Please check out the new LILC website when you get a chance.

MEMBERSHIP: Regina McEneaney reported that we have 699 paid members and 7 members who are new for 2010. One student who joined in September has asked for her membership money back because she is moving to Queens.

Brentwood Public Library has offered to print the membership applications in house. I have to buy heavier paper since Brentwood's supplier didn't carry the 28 lb. paper.

Since Rona Dressler had the SCLA Directory printed at Staples, we received reward dollars that covered the cost of the paper, a box of labels, a ream of paper, and almost half the cost of the membership cards. Instead of spending \$276.25 for supplies and printing, it only cost \$94.65.

Renewal notices will be going out after Thanksgiving.

NEWSLETTER:Jeri Cohen sent the following email: The new editor of Suffolk Libraries Newsletter will be Diane Lesniewski. Diane is a full-time Circulation Clerk at Harborfields Public Library. She holds a Bachelor of Science in Magazine Journalism from Syracuse University, and previously worked on nationally distributed consumer magazines for 27 years. I have shown her the Constant Contact software we are using, and discussed the procedure for updating the mailing lists and gathering information. I hope she and I will be able to attend the next meeting together so you all can meet her.

The next newsletter will come out in January, covering January, February and March, and Diane will be in touch to announce the deadline.

NOMINATING:Brian Adams reported. We have a slate of nominees for the election. Will email

SCHOLARSHIP: No report.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:No report.

WEB PAGE:Michelle Vagner reported that the website is up-to-date and the Fall Dinner invitation will be uploaded.

LIAISONS:

CLASC:No report.

LILRC:No report.

NCLA:No report.

PLDA:Laurie Pastore reported. The PLDA Golf Outing and Banquet Dinner held on September 24 was a huge success and a good time was had by all. Over \$12,000 was raised for New Yorkers for Better Libraries.

SCLS:Diane Eidelman reported. Thank you to everyone for making the Legislative Breakfast such a huge success and for all of your hard work and effort. Unfortunately, the financial situation in Albany has not improved since last year, so expect more cuts for libraries. We are not sure how it will affect us on Long Island yet.

MEMBERS AT LARGE:

Jackie Narkiewicz reported. Megan Sala-James sent the following email: I just wanted to let you know that the trip was a GREAT success. Everyone had a wonderful time. I am forwarding a message from Andrew (see below) Many were asking where we are going next year! Unfortunately my husbands back went out and he was unable to attend last minute. But we had

29 attending plus a couple that the tour company asked along. We had 2 WWII vets along who really enjoyed the monument. I'm sure Brian will give a synopsis!

Email from Andrew Hamm:

Both Charlene and I had a great time on the bus trip! She had never been to DC and I haven't been there since I was a kid, so we really enjoyed the chance to see the major sights without having to worry about finding our way around, negotiating traffic, or finding a parking place—we were able to see a lot more in a short time with your trip. The tour guides were great as was the bus driver—It was a great weekend. Thank you for all your hard work putting it together.

OLD BUSINESS:

None.

NEW BUSINESS:

Brian Adams suggested we move the December meeting from the 18th to the 11th because of the Christmas holiday. The board agreed.

The meeting was adjourned at 11:41 a.m. Motion to adjourn meeting was presented by Rona Dressler and seconded by Regina McEneaney.

The next meeting will be Friday, December 11, 2009, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, December 11, 2009
SCLS Blue Room

IN ATTENDANCE:

Brian Adams, Samantha Alberts, Michael Aloï, Debbie Antolini, Virginia Antonucci-Gibbons, Karen Baudouin, Herb Biblo, Paula Bornstein, Jo-Ann Carhart, Jeri Cohen, Deborah Cunningham, Rona Dressler, Diane Eidelman, Sara Fade, Margorie Fusco, Beth Gates, Joanne Genovese, Thomas Gorman, Marsha Greenspan, Ted Gutmann, Diane Lesniewski, Kevin McCoy, Regina McEneaney, Jackie Narkiewicz, Janet O'Hare, Laurie Pastore, Angela Richards, Megan Sala-James, Susan Sloan, Michelle Vagner, Tracy-Lyn Van Dyne, Celia Vollmer

CALL TO ORDER:

Brian Adams called the meeting to order at 10:04 a.m. The October 2009 minutes were reviewed

and corrected. Marsha Greenspan moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Bills to be paid in December 2009 were presented:

Celia Vollmer	\$79.51	Hospitality for Civil Service Workshop
Joanne Genovese	\$30.00	Engraving of ELSA plaque
Jennifer Fowler	\$316.71	Frames, flowers, gift card for ELSA winner & nominees
Michael Aloï	\$384.00	Maitre D' tip for Annual Dinner
Celia Vollmer	\$88.00	Postage for Annual Dinner mailing
Stephanie Kyle	\$150.86	Centerpieces for Annual Dinner
Tracy Van Dyne	\$60.99	Name Tags for Annual Dinner
Brentwood Public Library	\$57.00	Expenses for hosting the Civil Service Workshop
Megan Sala-James	\$44.87	Hospitality for SCLA Bus Trip to DC
Brian Adams	\$244.71	Hospitality for 12/11 Meeting, Postage for SCLA ballot, frames for certificates

Regina McEneaney moved to pay the bills. Megan Sala-James seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Sloan thanked everyone on the board for all of their hard work and stated that it was a pleasure working with everyone. Best of luck to Brian Adams next year!

Kudos to Stephanie Kyle for doing such a wonderful job on the Annual Dinner! A good time was had by all.

Ms. Sloan gave out Certificates of Appreciation to people who were leaving the SCLA board and those included: Michael Aloï, Jeri Cohen, Deborah Cunningham, Janet O'Hare and Jackie Narkiewicz.

DIVISION REPORTS:

DASL: Jackie Narkiewicz reported. Kristen Nyitray sent the following email:

DASL officers serve two-year terms, so we did not need to hold an election this year. The officers for 2010 are:

President-Kristen J. Nyitray, Stony Brook University

Vice President/President Elect-Susan DeMasi, Suffolk County Community College

Treasurer-Hristina Rivera, Long Island Libraries Resources Council (LILRC)

Recording Secretary-Chris Kretz, Dowling College

Corresponding Secretary/Membership-Regina McEneaney, Suffolk County Community College

Member at Large-Virginia Antonucci Gibbons, LILRC

Member at Large-Azadeh Mirzadeh, Farmingdale State College

Archivist-Marjorie Fusco, Dowling College

Past President-Chris Kretz, Dowling College

RASD: Jo-Ann Carhart reported. RASD last met on 12/1/09 at the Harborfields Public Library. All of our new officers and committee chairperson were present.

I have to thank the RASD Board for a lovely gift and card that they presented to me at the December meeting. The year flew by and I have to thank all of the RASD Board and Committee Chairs for all of their hard work.

Jo-Ann reported that she had contacted Diane Eidelman about starting a new RASD Committee on Public relations and Marketing and that Diane liked the idea and did not think it conflicted with the Humanities Roundtable. Jo-Ann will send a message about the new committee out to the SCLA Listserv at the beginning of 2010.

Jo-Ann introduced newly elected board members; Jennifer Bollerman (Secretary), Sara Bedell (Membership Chair), Belle Baxter (Member-at-Large), and Steve Spataro (Media Committee Chair).

Electronic Resources—Lauren Gilbert reported that the committee will present a program/webinar on 12/10, 2009 on the use of the Library of Congress website. They are arranging to have the Digital Experience Team from NYPL to speak at the LILC.

Health Concerns—Rona Dressler reported that she will schedule a meeting in January in order to pick a topic for 2010. She has received applications from several new members. The October Breakfast and Workshop was attended by 45 people. The bibliographies were distributed. The 2010 Annual breakfast Meeting and Workshop will be on 10/20/10.

Long Island History—Mary Kofel has scheduled a meeting for 1/21/10, at the Babylon Library. Three Town Historians will speak Barbara Russell from Brookhaven, Robert Hughes from Huntington and Thomas Smith from Babylon. The committee has also sent out a survey to libraries asking for information on how they maintain their local history collections.

Long Island Reads—Deborah Cunningham confirmed that Candice Millard, the author of *The River of Doubt*, will speak on April 13, 2010, at both the Plainview-Old Bethpage Library in Nassau and the Riverhead Free Library in Suffolk. Belle Baxter has completed the Program Guide which will go out in early December. The coordinated order for books and CDs will be done by SCLS this year. The committee will meet early in 2010 when dates will be set for book discussion workshops.

Media Committee—Steve Spataro reported that he had scheduled a meeting for 12/2/09 at SCLS. They will discuss; BluRay, games, downloadable DVDs, purchasing information, language immersion, streaming media, remastered music CDs, and weeding VHS and Cassettes.

Membership—After some discussion, it was decided not to have giveaways for those who become RASD members this year. Instead Robert Cognato will send a thank you e-mail to each new and renewed member.

MOSAIC—Mary Kelly reported that several new members came to the 11/10/09 open house meeting. They have an organizational meeting scheduled for 1/12/10 at SCLS, at 2:00 p.m.

OARS – Rose Marut reported that they met at Sachem on 11/18/09 and decided not to have a program at the conference in 2010. They are meeting again 12/9/09 at Harborfields.

Programs- Tracey Simon from Nassau County and Rose Marut have chosen a speaker for the LILC: Kathleen Collins, librarian at John Jay College, who is the author of *Watching What we Eat: the Evolution of Television Cooking Shows*. The paperwork has been submitted to the conference committee.

Brian Adams reported that all paperwork has been submitted for speaker Michael Gannon, whose program is “Superheroes to Serial Killers: Librarians in Literature”.

It was suggested that RASD use a free annual dinner certificate as a raffle prize at the LILC.

Reader’s Advisory— Grace O’Connor reported that the committee will meet next on 1/28/09, at Comsewogue, for part two of Period Fiction after 1800. She also noted that two members of the committee, Michelle Epstein and Deborah Formosa are teaching a course on Reader’s Advisory this semester at St. John’s.

Member-at-Large—RASD has made notes everywhere we could to assure that we do not schedule our dinner on the fourth Thursday of September in 2010, as to not conflict with the PLDA Dinner.

Cynthia Sciacca received an offer from the Mill Pond Inn, where RASD had their annual dinner, to provide one Holiday Meal, as recompense for a dessert debacle that occurred at the dinner. It was suggested that a certificate for a dinner for two be given to the Habitat for Humanity family, and it was arranged. The certificate will go in the RASD basket.

Next Meeting— Incoming President, Jay Janoski will schedule the next meeting. He has had a death in the family and can not attend today.

Jo-Ann Carhart proposed a motion that SCLA pay for the RASD Annual Dinner speaker because of a budgetary shortfall from the LILC. Brian Adams seconded the motion. The motion passed.

CATS: Ted Guttman reported. Will email.

SSD: Marsha Greenspan reported. Will email.

YASD: Tracy Van Dyne reported. Will email.

COMMITTEE REPORTS:

Annual Dinner: Jackie Narkiewicz reported. Stephanie Kyle sent the following email:

Boy, did my shoulders feel better when I woke up the day after the dinner. I think we can all agree that the dinner was a success. So far there was only one complaint that was brought to my attention during the dinner. The complainer thought the music was too loud and she was having a hard time having a conversation. Other than that I think things went rather smoothly.

Based on the few empty seats I counted I believe there were 185 people in attendance. We set a new record as far as I know. The cost per person was at \$39.00. Sue Siegel took some photographs that I am interested in seeing.

I think there are three reasons for the success of this year's dinner:

- Word spread about last year's dinner.
- Any Lombardi's is always a great location.
- Last but not least...the 70th Annual dinner!

I'm looking forward to planning next year's dinner. Anyone know of a bigger venue that will give us a great deal?

It was noted that Grace O'Connor of West Islip Library sent a \$25 contribution to the Scholarship Fund after the Annual Dinner was held.

ARCHIVES: No report.

CIVIL SERVICE: Joanne Genovese reported. On Tuesday we had our first joint PLDA and SCLA Civil Service Seminar. We had a great turnout, 122 people attended. We handed out a program evaluation form and most of the responses were very positive. It was suggested that we offer the program again, since we had 2 speakers, split the program in into two, and that we allow more time for questions. Several people expressed to me that they learned something new. I feel that our 1st program could be considered a success.

For those that we not at the program, we learned that Entry Level Librarian and Children's Librarian exams are expected to be offered in October or November of even years. Librarian II exams are offered in October and November of odd years. Library Clerical exams tend to be offered every 4 years and are expected in the fall of 2011. Library Assistant is expected to be offered in the fall of 2010. It is now possible to subscribe to examination announcements. This feature is called e updates and is located at the top right of the Suffolk County Civil service web site: <http://www.suffolkcountyny.gov/>

Pete Ward and I spoke about another joint committee meeting in the beginning of 2010 to review this program and plan another.

I want to thank Celia Vollmer, my committee member for all of her help; the program ran so smoothly due to her efforts.

COMMUNITY SERVICE: Janet O'Hare reported. The Habitat for Humanity house opening will be Saturday, December 19. Thank you to all who contributed to making the baskets for the family.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA:Jackie Narkiewicz reported. Jennifer Fowler sent the following email: The 2009 ELSA award was presented to Mary Anne Stevens of the Smithtown Nesconset branch at the SCLA annual dinner on November 20th. Press releases have been sent to Newsday and local Smithtown newspapers announcing the winner and the information has been posted on the SCLA website. Jennifer Fowler and the entire ELSA committee thanks the SCLA board for its commitment to the ELSA award. If anyone is interested in joining the committee for 2010 please contact Jennifer Fowler at West Islip Library.

I-CON:Sara Fade reported. 12/13/09 I emailed Lorraine Squires to send the I-CON report to the SCLA email so we don't have to retype it.

Sara Fade proposed a motion that SCLA pay \$125 for a fan table at next year's I-CON Convention March 26-28, 2010. Megan Sala-James seconded the motion. None were opposed and the motion carried.

INTELLECTUAL FREEDOM:The "What Does Freedom of the Press Mean to Me" essay contest application can now be found on the SCLA website.

LDA AWARD:Paula Bornstein reported. The 2010 LDA Award is to be presented at the 2010 Long Island Library Conference on May 6, 2010. In January 2010, preparations begin for nominations and selection of an individual best qualified for the award. This year, it is the Nassau County Library Association's turn to be in charge of the arrangements, which include production of the brochures, collection of nominees' information packets and distribution of the same to committee members for their selection. After the ballots are collected from both SCLA and NCLA's committee members, the NCLA chairperson will notify both the winner and the founder of the LDA Award, Robert Ippolito.

The winner of the 2009 LDA Award, Jackie Thresher, is scheduled to receive a free one-year membership for SCLA in 2010.

LEGISLATIVE: Deborah Cunningham reported. Will email.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE:

Debbie Antolini reported. The Long Island Library Conference is pleased to announce that Richard Paul Evans (author of The Christmas Box) will be the keynote speaker for the 2010 conference. His bio information can be found on the library conference's website at <http://www.suffolk.lib.ny.us/lilc> which has recently been upgraded.

We would like to thank the Associations that have already sent in their program information. For those that have not, the deadline was December 1st. The committee will be meeting on Wednesday, December 16th to review the potential programs and create the schedule. If you have not submitted a program yet, we encourage you to fax the information to Chris Bell at the Smithtown Library before Tuesday, so we may consider it for this coming conference. The

program sponsor form can be found on our website. We will notify the Associations of their time slots shortly after that meeting.

We will be sending information to a Queens Library representative to distribute to all Queens staff informing them of the conference.

Save the Date postcards will be going out shortly. The registration form will be posted on the website for all attendees to print and mail to their respective counties with payment very soon.

We have received several vendor applications as well as journal ads.

The 2010 conference is starting to come together nicely and we look forward to seeing everyone on May 6, 2010 at the Crest Hollow Country Club.

MEMBERSHIP:Regina McEneaney reported that SCLA currently has 716 members. Renewal applications are ready to be sent out and everyone should have them by next week. New Division Presidents are reminded to check the membership list and to remind 2010 board members to renew.

NEWSLETTER:Jeri Cohen introduced the new newsletter committee person, Diane Lesniewski. Please email any contributions to suffolklibraries@yahoo.com

The next newsletter will come out in January, covering January, February and March, and Diane will be in touch to announce the deadline.

NOMINATING:No report.

SCHOLARSHIP: No report.

STATISTICAL SURVEY: Rona Dressler reported that she is still working diligently on the survey.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:Margorie Fusco thanked everyone for sending the paperback books to the jails.

WEB PAGE:Michelle Vagner reported that the website is up-to-date.

LIAISONS:

CLASC:No report.

LILRC:Herb Biblo reported. There are numerous upcoming workshops. Please check the LILRC website for more details.

NCLA:Rona Dressler reported. Meeting was held on November 13, 2009. Academic and Special Libraries held a Roundtable on November 20 on non-library jobs for librarians. On December 8, Media services held their annual luncheon at Lynbrook on Documentary Filmmaking and

documentaries in libraries. Programming and Pr is finalizing the Talent Showcase. On December 14, there will be a Holiday Tea at the Baldwin Public Library. YASD will host Karen Strauss, a marketing expert for Tweens on December 10 at Rockville Centre. Civil Service is hosting a workshop on How to get a Job in Nassau Public Libraries. Continuing Education is holding 2 workshops, one on Human Resources Management, a lecture by Jerry Nicolls, the other a workshop on Using Word for Newsletters. Intellectual Freedom reminded everyone to go to bannedbooksweek.org to view different censorship issues. Legislation also reminded us about the website, librarycareers.org There are currently 947 members. NCLA Promotions contacted all the high schools in Nassau asking them when they have Career day and could NCLA sent representatives to them. On January 7, NCLA will hold their Annual Dinner at Pompeii. Scholarship had 5 applicants. The member Library Directors PAC Dinner netted \$19,000 Dr. Friedman reminded everyone who is a member of ALA to vote for a local candidate for V.P.— Sarah Kelly Johns

PLDA:Laurie Pastore reported that the civil service seminar at the Brentwood Public Library was a huge success. Thanks to Celia Vollmer and her staff!

SCLS:Diane Eidelman reported that the SCLS budget passed and budget cuts are being discussed.

MEMBERS AT LARGE:

Megan Sala-James reported that the bus trip next year would probably go to Boston.

OLD BUSINESS:

None.

NEW BUSINESS:

Tentative 2010 meeting dates:

January 15
February 12
March 19
April 16
June 18
July 16
August 20
September 20
October 15
November 19 (Annual Dinner Meeting)
December 10 or 17

The meeting was adjourned at 12:02 p.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Jeri Cohen.

The next meeting will be Friday, January 15, 2010, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

2008

[January 18](#) / [February 15](#) / [March 21](#) / [April 18](#) / [June 13](#) / [August 15](#) / [September 12](#) / [October 17](#) / [November 14](#)

Corrected and Approved
SCLA Minutes
Friday, January 18, 2008
SCLS Blue Room

IN ATTENDANCE:

Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Karen Baudouin, Rona Dressler, Michael Aloï, Brian Adams, Susan Sloan, Chris Kretz, Celia Vollmer, Ted Guttman, Candace Reeder, Susan Gottesman, Janet O'Hare, Paula Bornstein, Angela Richards, Stephen Ingram, Diane Eidelman, Neely McCahey

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:05 a.m. The December 2007 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Angela Richards seconded the motion. None were opposed.

TREASURER'S REPORT:

Rona Dressler proposed motion to accept the treasurer's report. Susan Sloan seconded the motion.

Bills to be paid January 2008 were presented:

Deb Cunningham	\$65.19	Postage for Legislative flyers
Hampton Jitney	\$1125.00	Balance for Legislative bus trip
Harborfields Pub Lib	\$47.50	Paper/Xeroxing for Legislative flyers
Janet O'Hare	\$179.11	New shredder
CATS	\$311.50	4th Quarter 2007 allotment
RASD	\$303.50	4th Quarter 2007 allotment
SSD	\$301.00	4th Quarter 2007 allotment
YASD	\$300.00	4th Quarter 2007 allotment
DASL	\$300.00	4th Quarter 2007 allotment
Anthony Martocello	\$300.00	Work on Statistical Survey
Marybeth Kozikowski	\$48.32	SCLA Newsletter prizes
Regina McEneaney	\$179.38	Postage/Labels for renewal mailing

Paula Bornstein moved to pay the bills. Susan Gottesman seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Karen Boudouin welcomed all new members to the board and stated that she is looking forward to a productive and exciting 2008 as SCLA President.

DIVISION REPORTS:

DASL: No report.

RASD: Brian Adams reported the following:

Minutes (Unapproved)

Executive Board Meeting

Tuesday, January 8, 2008

Suffolk Cooperative Library System

Present: Brian Adams, Ryan Athanas, Karen Cognato, Mary Ann Kofert, Rose Marut, Gary Lutz, Cindy Miller, Grace O'Connor, Rona Dressler, Robert Cognato, Megan Sala-James, Deborah Cunningham, Don Becker.

Call to order: President Adams convened the meeting at 10:00 a.m.

Approval of Minutes: The minutes of December 4, 2007 were approved, (Sala-James, Dressler).

Treasurer's Report: M. Sala-James reported: As of December 30th, balance of \$3,444.04. Corrected Financial Report for November attached, reflecting balance of \$3,716.09 as of November 30th. Motion to approve Treasurer's Report (R. Cognato, K. Cognato).

Committee Reports

CARE: No Report.

Electronic Resources: G. Lutz reported next meeting of the Electronic Resources Committee will be on January 17th at East Islip Public Library. New members will be welcomed and the plan for 2008 events and meetings will be discussed.

Health Concerns: R. Dressler reported next meeting will be on January 24th at Patchogue-Medford Library. Planned topics will be developing events for 2008.

Historian: No report.

Long Island History: M. Kofert reported next meeting will be on January 31st at Harborfields Public Library. Speaker will be Sharon Pullen, Suffolk County Archivist.

Long Island Reads: D. Cunningham reported next meeting will be on January 29th at Huntington Public Library Station Branch. Preparations are underway for April's LI Reads event. The 2008 Programming Guide was distributed to all Libraries (Nassau & Suffolk) in December. LI Reads

Committee discussed possibility of participating libraries distributing free paperback copies of the LI Reads book, “Aloft” to members of their book discussion groups.

Media: D. Becker reported last meeting was December 7th at Northport Public Library. Committee discussed: Innovative ways to promote SuffolkWave Digital Library, feasibility of circulating FM adapters to play portable audio devices in cars, purchasing Books on CD in MP3 Format, various re-packaging strategies for TV Show Series onDVD, HDDVD vs. BluRay DVD format and the pricing of the vendor MidWest Tape todo pre-processing of DVDs. Also discussed was the desire of some patrons for a WideScreen or Full Screen format label on DVDs.

Membership: R. Cognato reported that the official RASD Flashlights have arrived and will be given to all new and returning members of RASD. Discussion ensued on best way to distribute the flashlights.

Multicultural: M. Kelly reported (via e-Mail) coordinating with R. Dressler to post alink to the Conversation Group on the RASD website. Committee discussed the ending of Rosetta Stone’s remote access. SCLS and member libraries are exploring other online language learning options. Committee also discussed the possibility of a Cultural Awareness/Sensitivity Program to be offered for Public Services Staff. The next meeting will be held on January 22nd, at SCLS.

O.A.R.S: C. Miller reported success of speaker Mr. Boccicia, elder law attorney from the Frank J. Russo law firm, at the previous meeting at Harborfields Public Library. Next meeting is January 9th at Connetquot Public Library. A letter, composed by Susan Matthews from Harborfields Public Library was distributed. The letter is for a mailing campaign to the County Executive, supporting the wonderful work of George Roach and the Suffolk Legal Aid Society, Senior Citizen Division.

Programs: R. Marut reported meeting with Tracey Simon from Nassau to continue plan for the joint Suffolk/Nassau Long Island Library Conference program “I Can Review, So Can You.” Payment options and format were discussed. T. Simon will be the moderator, panelists will receive list of questions in advance to prepare and give their backgrounds with time for questions at the end. Program tentatively will run 1 hour and 5-15 minutes. 2 presenters have committed: Laura Panter from Middle Country (VOYA) and Florence Scarinci from Nassau Community College (Library Journal). LILC committee waived the fees for 2 speakers. Hopefully the 2 committees will be able to split the remaining costs. Committee will update us with NCLAs decisions. The room for the program has been requested; however time slots have not been assigned.

Readers Advisory: G. O’Connor reported next meeting is on January 24th at Lindenhurst Memorial Library. The topic for the next meeting will be “Sports Books.” Ramblings: R. Dressler requested articles for the March issue to be submitted to her by the end of January.

Web Page: R. Dressler updated the contact sheet on the RASD website.

Old Business

K. Cognato discussed progress with the annual RASD dinner in September. Potential authors so

far as candidates for the guest speaker: Jan Coffey (pseudonym for husband and wife authors Nikoo and Jim McGoldrick – <http://www.jancoffey.com>), author of the new book, *The Deadliest Strain*, Don Borchert, *Free For All: Oddballs, Geeks, and Gangstas in the Public Library* and Tom Clavin, *Halsey's Typhoon: the true story of a fighting admiral, an epic storm, and an untold rescue*. Hoping for a commitment by April or May from one of the authors. September 22nd has been picked as a tentative date for the dinner. Potential sites for the dinner were discussed. R. Cognato and B. Adams provided update on potential Washington DC bus trip. SCLA was approached to provide funding for the bus. SCLA requested a formal price quote before a decision can be made. Discussion followed regarding the format of the price quote to be submitted at the next meeting of SCLA on January 18th. M. Sala-James volunteered to be treasurer for the trip.

New Business

B. Adams picked dates for 2008 RASD meetings (Tuesdays): February 5th, March 4th, April 8th, May (Long Island Library Conference no meeting), June 3rd, July and August no meetings scheduled. Offers for meeting places are welcomed. B. Adams proposed a joint CATS and RASD roundtable and information sharing event for library staff that teach computer classes to the public. The event, *Computer Instruction in Libraries*, will tentatively take place at Longwood Public Library on Friday, March 7th at 10:00 AM. The proposal will be formally presented to CATS at their meeting on January 10th. Motion to adjourn at 11:12 AM (D. Cunningham, C. Miller, unan.)

Brian Adams proposed a motion to request \$3,400 from SCLA to pay for the cost of the bus transportation to Washington, DC in April. Stephen Ingram seconded the motion.

Janet O'Hare proposed a second motion to give RASD \$2,500 towards the cost of the bus and Celia Vollmer seconded it. The second motion passed by a vote of 9 yes, 0 no, and 1 abstention.

CATS: Reported by Ted Guttman. We held our first CATS Board meeting of 2008 on Thursday, January 10, 2008 at SCLS.

We reviewed our annual meeting program, which was held in December 2007. The topic of the program was Library 2.0 and was presented by Helene Blowers. The program was well received.

Our next upcoming program is "Computer Instruction in Libraries" and it is being co-sponsored with RASD. The program will be held on Friday, March 7, 2008 at 10 a.m. at the Longwood Public Library.

We also discussed ideas for upcoming programs for the year, which will include our ongoing "Cataloging Roundtable." Other programs will include a technical services forum, a library tour (probably east-end libraries) and a hands-on program for Office 2007.

SSD:Celia Vollmer reported. On November 1, 2007 the Support Staff Division presented a program titled "Preparing for the Library Clerk Test." Additional workshops were given at the Brentwood Public Library on November 2nd for attendees who could not attend the November 1, 2007 date. Over 100 staff members from Suffolk County libraries attended the workshops.

Since the exam has not been given in over 4 years the information provided was a basic hands on approach to taking any civil service exam. In addition, the division provided helpful materials such as a list of the commonly misspelled words, Dewey decimal chart, alphabetizing and file rules, and the Department of Civil Service Examinations booklet: How to Take a Written Exam.

SSD members called and emailed the division with very positive feedback. Many members have not taken a civil service exam in over 10 years. They felt the information provided benefited not only part time library clerks, but also clerical staff that were taking the promotional exams.

YASD:Candy Reeder reported. Our first meeting of the year on Thursday, Jan 10 was at North Shore Public Library and we had 29 librarians in attendance. The theme was “Teens and Technology” and we heard about programs in 4 different libraries. These programs ranged from Internet Cafes to gaming nights, PS and Wii programs, craft related tech programs, and Mastics described an in-house training for all staff sponsored by Best Buy. It was a very successful and interesting meeting.

Upcoming events: Thursday, Feb 7 will be a joint meeting at SCLS with Barbara Moon and Nassau Young Adult Librarians. The meeting will begin with a display of gaming materials from board games to guitar hero. At 11:00 am Eric Luper, author of the new teen book Big Slick, will speak about his crazy road to publication and how he went from reluctant reader to published author.

Thursday, March 27 is the 4th annual Fran Romer Memorial Teen Services Workshop. Our topic this year is: Teens and the Characters They Love: Celebrating Series Books for Teens. Keynote speaker is Stacey Creel from St. Johns University. She is the new editor of VOYA and was a member of the 2008 Printz Award Committee. Lorraine Squires from Middle Country Library will be our guest booktalker.

COMMITTEE REPORTS:

ARCHIVES:Janet O’Hare reported that we have purchased a new shredder that has been put to good use. She has spent several hours cleaning up and adding new files for 2008.

CONSTITUTION AND BY-LAWS:Susan Gottesman reported she is in the process of amending bylaws for the nominating process.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:No report.

ELSA:No report.

FALL DINNER:No report.

INTELLECTUAL FREEDOM:No report.

LDA AWARD: Paula Bornstein reported. Will email.

LEGISLATIVE:Deb Cunningham reported. The Legislative Bus Trip is March 11. The Legislative breakfasts will be September 19 at Harborfields and September 26 at East Meadow.

LIST-SERV:No report.

LONG ISLAND LIBRARY CONFERENCE:Susan Sloan reported. Will email.

LONG RANGE PLANNING/PUBLIC RELATIONS:No report.

MEMBERSHIP:Jackie Narkiewicz reported for Regina McEneaney. We have 706 active members for 2007-08. There are 293 members who have renewed for 2008. The reminders for those who had not renewed for 2007 have been sent out. Regina will have the committee lists ready at the February meeting and the membership cards will start going out in February to those who have renewed. Please make sure all Division board members are current 2008 members.

NEWSLETTER:Jackie Narkiewicz reported. Jeri Cohen asked that all submissions be sent to her by February 1 for the February-March-April newsletter.

NOMINATING:No report.

SCHOLARSHIP:Angela Richards reported. Following the Annual Dinner I received two thank you notes:

Dear Angela and SCLA,

Thank you for a wonderful evening enjoying the company of enthusiastic, passionate, experienced librarians! I am honored to have received this cholarship, and I look forward to completing the program and becoming active in the field.

Thank you, Amy Jo Southworth

SCLA-

Thank you for forwarding the MP3 player from the raffles at the annual dinner. Although I did not attend, I am happy to be able to be a member of the Suffolk County Library Association and extend my best wishes to the Association for its work on behalf of all who love to work in libraries of Suffolk County.

Karen Rade, Montauk Library

I am working on printing the flyers to be posted at all libraries describing the Scholarship and Continuing Education Award. They should be ready for distribution next week.

As always, I am looking for leads from vendors for donations for raffle prizes at the annual dinner.

Angela Richards proposed a motion to fund \$3,000 (\$2,000 for MLS Scholarship & \$1,000 for Continuing Ed) a year for scholarship purposes for the next five years. Celia Vollmer seconded the motion. The Board unanimously voted to approve this motion.

STATISTICAL SURVEY: Stephen Ingram reported. The 2007 Statistical Survey is finished! It will be put on the webpage shortly. Renee Capitanio will be writing a blurb for the newsletter. Stephen proposed a motion that Anthony Marcello be paid \$300 for all of his work on putting the Statistical Survey together and creating the database that can be used every year. Brian Adams seconded the motion and the Board passed the motion unanimously.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:No report.

WEB PAGE:Stephen Ingram reported that the web page is up to date and that Division Presidents should let him know when their monthly meetings are so they can be posted on the calendar.

LIAISONS:

CLASC: Jackie Narkiewicz reported. Annual Dinner will be Wednesday, April 30 at the Three Village Inn in Stony Brook. David Ezra Stein, children's book author and illustrator, will be the speaker.

Our LILC speaker will be Pamela Parisi, who is the author of Dress Like a Million Bucks: While Only Spending Pennies! She will be discussing how not to look like a librarian and how to dress nicely on a budget.

The Literature Committee has been working on getting discussion group leaders together for the 2008 Literature Conference on October 24.

LILRC:No report.

Suffolk Literacy:No report.

NCLA:Rona Dressler reported. NCLA met on January 11. Media Services will hold their Annual Roundtable on February 26. In April, RASD will sponsor a workshop on Consumer Law and Legal Information.

Funding for school libraries is a major issue that is being dealt with in Albany.

So far, only 40 members have signed up for 2008. Total members in 2007 were 995. Member institutions will receive 5 coupons for staff members who are not members of NCLA to attend workshops as members.

Letters have gone out to all junior and senior high schools to inform them that NCLA members are available for their Career Days/Fairs. There were 123 attendees at the Annual Dinner held last week. The attendees were enthused with the venue and would like to book for next year. Also changing the night will give other people a chance to attend the evening. There were also comments that there is less stress in having a January Dinner rather than around the holidays.

Statistics is sending out questionnaires via email for the first time.

Technical Services is holding a meeting in March to inform staff members about the changes to traditional processes and different formats available now.

Member Library Directors and NLS are dealing with the consolidation issues and gathering information.

NYLA has noted that 25% of their members come from Long Island.

Queens College is holding an Open House on January 22 from 5-6:30PM. Most questions deal with civil service and job opportunities.

PLDA:No report.

SCLS:Diane Eidelman reported. A draft of the ILL manual was distributed to all Directors and it includes loan material rules. There are two positions at SCLS: Member Services and Technical Services. There are lots of interesting programs coming up. Check the calendar.

SLA:Jackie Narkiewicz reported. James Olney sent the following email: We have rescheduled the date for the Census seminar at Hofstra. Details follow:

Please join the Long Island chapter for a morning seminar with Rosemarie Fogarty, Information Services Specialist for the U.S. Census Bureau. Ms. Fogarty will discuss what's in store for the 2007 Economic Census, the new Census website, and the ins and outs of American Factfinder. The seminar is free and all are welcome. Space is limited so please RSVP early.

WHAT: Seminar on the U.S. Census

WHEN: Friday, February 8, 2008, 8:30 am to 1pm.

WHERE: Hofstra University, Garden City. Axinn Library, Room 108.

COST: FREE.

Bagels will be provided; coffee and tea can be purchased at the library's cafe.

MEMBERS AT LARGE:

Neely McCahey will be attending Author Fair at Martha Clara Vineyards on March 9.

Deb Cunningham reported that there would be a Long Island Reads event on April 12.

OLD BUSINESS:

NEW BUSINESS:

A big "Thank You" from all of us to Suzanne Johnson for all of her hard work as SCLA Treasurer for the past two years. Celia Vollmer stated that she was going to meet with Kevin

Verbesy about all of the problems that happened with the Library Clerk test. Many people were given two different times and locations to report to and some people did not receive notification at all. She will keep us informed about what happens.

The meeting was adjourned at 11:49 a.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Deb Cunningham.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, February 15, 2008
SCLS Blue Room

IN ATTENDANCE:

Danielle Musorofiti-Miller, Jackie Narkiewicz, Deb Cunningham, Stephen Ingram, Karen Baudouin, Janet O'Hare, Diane Eidelman, Chris Kretz, Herb Biblo, Susan Sloan, Michael Aloï, Neely McCahey, Brian Adams, Susan Ketcham, Celia Vollmer, Candace Reeder, Regina McEneaney, Marjorie Fusco, Laurie Pastore

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:00 a.m. The January 2008 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Deb Cunningham seconded the motion. None were opposed.

TREASURER'S REPORT:

Regina McEneaney proposed motion to accept treasurer's report. Susan Sloan seconded the motion.

Bills to be paid in February 2008 were presented:

NCLA	\$45.00	Renewal Membership – 2008
Laurene Tesoriero	\$7.13	Postage to send Newsletter to corporate sponsors

Regina McEneaney moved to pay the bills. Candace Reeder seconded the motion. None were opposed.

PRESIDENT'S REPORT:

No report.

DIVISION REPORTS:

DASL: Chris Kretz reported. Plans for the Long Island Library Conference continue apace. DASL is also trying to develop a joint program with SLA Long Island on hiring practices in special, public and academic libraries.

RASD: REFERENCE AND ADULT SERVICES DIVISION of the Suffolk County Library Association Minutes

(Unapproved)

Executive Board Meeting

Tuesday, February 7, 2008

Suffolk Cooperative Library System

Present: Brian Adams, Ryan Athanas, Mary Kelly, Megan Sala-James, Grace O'Connor, Jo-Ann Carhart, Rona Dressler, Linda Knel, Rose Marut, Ines Foster, Robert Cognato, Diane Eidleman.

Call to order: President Adams convened the meeting at 10:01 a.m.

Approval of Minutes: The minutes of January 8, 2008 were approved, (R. Dressler, R. Cognato).

President's Report: B. Adams attended SCLA meeting in January and requested a contribution toward proposed RASD bus trip to Washington DC. SCLA agreed to contribute \$2500 towards the trip. Flyers will be mailed out and posted to the ListServ. In order for the trip to occur a minimum of 40 people must sign up. Discussion followed pertaining to mailing paper copies of the flyers. Some members of SCLA use their home address necessitating mailing paper copies through the US Mail, rather than sending it via the SCLS delivery system to the member's library. These mailings cost RASD a significant postage fee. Motion was made to send via US Mail only to those members who are not subscribed to the SCLA ListServ (B. Adams, M. Sala-James).

Treasurer's Report: M. Sala-James reported: As of January 31st, balance of \$3,557.34. Received SCLA quarterly check for \$303.50. Janway, the company that provided the RASD flashlight giveaways to members, will provide us with a \$100 credit due to the wrong flashlight models being shipped. Motion to approve Treasurer's Report (J. Carhart, G. O'Connor).

Committee Reports

CARE: L. Knel reported the committee is close to completing a Retirement Resources Directory. Smithtown Library has agreed to post a copy of the directory on their webpage. Discussion ensued as to the most appropriate location for the directory to be posted online. Paper copies will be sent to all Suffolk Libraries.

Electronic Resources: G. Lutz reported via e-mail. Electronic Resource Committee met on Thursday, January 17th at East Islip Public Library to plan activities for 2008. The fall program will be at SCLS on October 9th showcasing local electronic resources. Possible demos will include Suffolk Historical Newspapers, Dowling Podcasts, Digital Long Island and the Community Resource Database of Long Island. The next meeting will be on Thursday, April 24th at the Comsewogue Public Library. The topic for the next meeting will be vendor promotional materials and upcoming products.

Health Concerns: R. Dressler reported that the Health Concerns topic for the Annual RASD Breakfast on October 22nd will be on Pain Management.

Historian: D. Eidleman asked that copies of flyers and handouts from meetings, etc., be sent to her at SCLS for the archives. Minutes are to be kept by the individual Divisions and committees of SCLA.

Long Island History: I. Foster reported January meeting at Harborfields Public Library was a success. Guest speaker Sharon Pullen, Suffolk County Archivist, spoke about how to research the history of a house. She listed online resources as well as resources available in the Suffolk County Archives. The LI History committee will attend the Genealogy Federation of Long Island's Third Joint Genealogy Seminar: Family Roots III: Where to Begin, How to Continue on March 15th at SUNY Stony Brook. A motion was made to provide the committee with \$50 to cover the cost of having a table at the seminar (D. Eidleman, G. O'Connor). The Committee will call for handouts from libraries advertising local history and genealogy resources available. The annual trip will take place in late May to a place yet to be determined.

Long Island Reads: D. Cunningham reported via e-mail. The first of two "How to Run a Book Discussion on Chang-rae Lee's "Aloft" workshops took place on February 7th at the Nassau Library System. The Suffolk Workshop is March 12th at SCLS 9:30-12 led by Grace O'Connor. Coordinated orders and the Programming Guides have been delivered to libraries. The Readers Guide has just started to go out to libraries. At the last meeting, on January 29th at Huntington Public Library Station Branch, photos were taken for press release purposes by the LI Reads corporate sponsor, Astoria Federal. Posters are being designed by Astoria Federal and will go out to all libraries along with flyers by the end of February/early March. The LI Reads event will take place on April 12th at 2PM. The speaker, Chan-rae Lee is scheduled at 3PM with a signing to follow. Books will be available for purchase. Tickets (2 per person limit) will be available starting March 12th. Suffolk can call 631-286-1600 x1366 (SCLS). Next meeting is April 1st at Port Washington PL.

Media: No report.

Membership: R. Cognato reported that the official RASD Flashlights will be sent out via the SCLS bags to new and returning members. Discussion ensued regarding RASD giveaways for the Long Island Library Conference. Motion was made not to exceed \$500 on the purchase of giveaways (R. Athanas, G. O'Connor).

Multicultural: M. Kelly reported. Committee met on January 22nd and created a list of libraries that offer English Conversation groups. A possible May trip to El Museo Del Barrio is in the planning stage. A cultural awareness program is being planned for the fall at SCLS. The next meeting will be on Tuesday, March 18th at SCLS.

O.A.R.S: C. Miller reported via e-Mail. The OARS committee has confirmed Elder Care lawyer George Roach will be the speaker for the OARS program at the Long Island Library Conference. The program is scheduled for the first session. The committee is working on bibliographies and other materials for the session.

Programs: R. Marut reported that the Long Island Library Conference Committee has scheduled the RASD program, "I Review, So Can You," for the second session, 11:30-12:35 in the Plaza Room at the Crest Hollow Country Club. There will be 7 panelists including Mary Ann Carcich (Hampton Bays), Jo-Ann Carhart (East Islip), Laura Panter and Lorraine Squires (Middle Country), Ellen Druda (Half Hollow Hills), Florence Scarinci (Nassau Community College) and Brien Weiner (Julliard & Shelter Rock & Hewlett-Woodmere). Tracey Simon from Nassau RASD has volunteered to be the moderator. Most panelists indicated that their registration fee will be paid by their respective libraries. The LILC Committee will inform us regarding the registration process for the speakers who are not covered (2 currently). Part of the LILC reimbursement may be needed to cover the costs of printing and the speaker's fees. Tracey Simon is gathering brief bios and some of the journal guidelines for reviews from the presenters. Discussion ensued regarding possible questions for the presenters.

Readers Advisory: G. O'Connor reported the committee met on January 24th at Lindenhurst Memorial Library. The topic for discussion was "Sports Books" and a lively discussion took place among the 12 attendees. The next genre will be "Travel Fiction" on May 22nd at Brookhaven Free Library. A Wiki for the committee, created by Rona Dressler, will soon be available.

Ramblings: R. Dressler suggested sending the newsletter via the listserv in addition to the print copies sent via the SCLS delivery system. Discussion ensued.

Web Page: Continue to send updates to Rona.

Member-at-Large: K. Cognato reports via e-Mail that the RASD Annual Dinner will be at the Irish Coffee House at the end of September. Tentative cost will be \$38 per person. Negotiations are still in progress.

Old Business
None.

New Business
Next meeting will be on Tuesday, March 4th at Harborfields Public Library, 9:30 AM coffee, 10:00 AM meeting.
B. Adams requested volunteers for RASD Board Meeting locations.
Motion to adjourn at 11:13 AM (R. Athanas, R. Cognato, unan.)

CATS: Susan Ketcham reported. CATS offers its first program of the year on March 4th. The Cataloging Roundtable will meet for the first of three meetings. The roundtable is open to cataloging librarians and staff, both old and new. It is an opportunity to come together to discuss and share ideas.

On March 7th, CATS and RASD are jointly presenting "Computer Instruction in Libraries." It is a roundtable that will be held at the Longwood Public Library.

Our program this year at the Long Island Conference is entitled “Gadgets and Gear: helping the public get a grip on new technology.”

SSD: Celia Vollmer reported. I received notification from the LILC that we could request a table for exhibits during the conference. I responded to the exhibit committee and gave my name and phone number as the contact person.

I also sent the LILC a description of the Lunch and Learn Session. They requested representatives from our board to attend the session. But I had to list members from different departments as facilitators for the program. We would like as many of our board members as possible at the session.

I received the membership reports from SCLA. They reminded us to make sure our board members have renewed their memberships. I also received our 4th quarter check.

I would like the Association to support a workshop that would be available to all members of the SCLA and of a topic that applies to all. I would want the workshop offered at 9 Am., 1pm., and 6pm. With three start times on the same day, members who cannot go on library time can attend on their own time. I really feel that the association needs to offer members more services.

I met with Kevin Verbesey about the civil service exam. We decided that the best course of action at this time is for the division to write Mr. Verbesey a letter stating our concerns without using any names of members or libraries. He will then make an appointment for both of us to meet with a representative of the Department of Civil Service to voice our concerns.

YASD:Candy Reeder reported. February 7 was the joint meeting of the Suffolk/Nassau young adult librarians. Barbara Moon hosted a great morning program called Fun and Games in the Library. She set up the meeting room with board games, Nintendo Wii, Playstation 3, a karaoke machine and other video games. The librarians were able to try out all of the different games and talk to other librarians for comments and advice on which systems to purchase. Take a look at the photos of this event on the YASD website.

We then had a new young adult author, Eric Luper speak to the group about his experiences during the publication of his book, Big Slick. He talked about his years in high school as a reluctant reader and how he gradually made the changeover to teen author. There were 50 participants in the morning session and Barbara invited Library directors to the afternoon gaming session. She had 36 people attend in the afternoon.

Upcoming Events: Our next meeting will be the fourth annual Fran Romer Memorial Teen Services Workshop on March 27 at Harborfields Public Library. Registration forms will be sent out February 15 and they are also available online at the YASD website. Our theme is Teens and the Characters They Love: Celebrating Series Books for Teens.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: No report.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Jackie Narkiewicz reported. Kevin McCoy sent the following email: We have started to grade the nearly 500 essays from the essay contest. We will finish the grading at our March 7th meeting. I need Board approval to purchase five \$50 gift certificates to Borders and five \$25 gift certificates to Blockbuster. These are for the 2nd and 3rd place winners in each division. The Suffolk Chapter of the New York Civil Liberties Union will be purchasing the five I-Pods for the 1st place winners in each age group. All participants will receive a certificate.

The 4th Annual Intellectual Freedom Conference will take place on April 11th at the Selden Campus of Suffolk Community College. The title of the conference will be "Tell it to the judge: libraries & the courts." There will be sessions on the Connecticut Library Connection suit against the use of National Security letters; the Pico v. Island Trees book banning case and the Huntington Library Community Room case.

There will a Mock trial at SCLS on April 23, 2008 @ 2:00 pm that will examine the use of library community rooms. Kevin Seaman, Esq. and Seth Muraskin, Director of the Suffolk Chapter, NYCLU will argue a hypothetical legal challenge to a library's community room policy. The Westhampton School Board is in the process of revising their policy on the 9th and 10th grade self-select reading list after complaints from parents over two books on the list (10th Circle and Cradle & All). Most likely the policy will include a provision where parents are given the opportunity to pre-select the books their children will read. The policy of adding and removing books from the list will be created as well. I will provide more information as it becomes available.

The Faces of Liberty photojournalist display will be in Suffolk September, October and November of 2008. Touro Law School will host the display in September and SUNY Farmingdale will have the display in November. I am still waiting for confirmation of the Suffolk Community College's Eastern Campus for the month of October.

There were two interesting library issues occurring in New England this week. After the rape of a young boy, the mayor of New Bedford, Massachusetts wants the library require everyone to have a library id card before entering the library and banning Level 2 and Level 3 sex offenders from the library. The Greenwich Library in Connecticut prohibited a lecture by a member of the group "If Americans Knew." The library board worried that this discussion of Israeli-Palestinian issues would be against the library policy of having speakers that were "offensive to public sensitivity." See the attached articles for more information.

A motion was proposed by Deb Cunningham to give \$375 to the Intellectual Freedom Committee to purchase five \$50 gift certificates to Borders and five \$25 gift certificates to Blockbuster. Regina McEneaney seconded the motion.

LDA AWARD: Jackie Narkiewicz reported. Paula Bornstein sent the following email: The only thing that I have to report is that I received the LDA Award brochures and will be sending them out in the system bag and mail early next week.

LEGISLATIVE: Deb Cunningham reported. Thirty-three people have signed up for the bus to Albany on March 11. PLDA will be sponsoring a bus up the night before. James Olney and Deb Cunningham will attending a rally in Room 6 and will have 170 placards that support Long Island Libraries.

LIST-SERV: Jackie Narkiewicz reported. Kevin McCoy sent the following email: We currently have 1274 subscribers. I will work with Regina to start adding the new 2008 members.

LONG ISLAND LIBRARY CONFERENCE: Susan Sloan reported. Registration forms for the Long Island Library Conference are currently available by going to our website at <http://www.suffolk.lib.ny.us/lilc/>. The final deadline for registration is Friday, April 18th.

The keynote speaker will be Long Island author, Ellen Meister. Her first novel, "Secret Confessions of the Applewood PTA" is about three women who form the publicity committee of the North Applewood Elementary PTA and launch a campaign to bring George Clooney to their Long Island backyard. Library Journal said, "Meister's debut novel is heartbreakingly funny, her characters face life's dramas and disappointments head on with wit and spunk." Her second book "The Smart One" will be published in August 2008. In addition to being a writer Ms. Meister is herself a Long Island PTA Mom. Many of us can relate when she says that, "she writes, she swears, she sings, she dances- all from the front seat of her minivan." Don't miss her entertaining presentation.

We are introducing a new feature called Lunch, Learn & Network. These sessions will take place from 12:35-1:45. The topics include "Growing Your Career," "Support Staff ER," and "Children and Young Adults Open Forum." Each session will be facilitated by experts on their subjects. Karen will be representing SCLA in Growing Your Career.

You will notice that the registration form asks if this is your first time attending the Long Island Library Conference. If you check yes your conference badge will have a sticker to let other attendees know that you are new. As an added incentive the new attendees' names will be entered into a separate raffle drawing. We encourage seasoned attendees to welcome and connect with the newbies.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that we have 403 members for 2008 and 729 active members for 2007-08. Board Presidents- Please make sure that all of your board members are current.

NEWSLETTER: Jeri Cohen reported. March/April/May newsletter is being printed.

NOMINATING: No report.

SCHOLARSHIP: Jackie Narkiewicz reported. Angela Richards sent the following email: All scholarship committee members have agreed to continue serving this year. All promotional flyers for both awards have been distributed. I've already received two application requests for the Support Staff Award.

STATISTICAL SURVEY: Stephen Ingram reported. Everyone is quite pleased with the PDF format and the online availability.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco. Keep sending paperbacks!

WEB PAGE: Stephen Ingram reported. Web page is updated. Please let him know of any programs/meetings that need to be added.

LIAISONS:

CLASC: Jackie Narkiewicz reported. Annual Dinner will be Wednesday, April 30 at the Three Village Inn in Stony Brook. David Ezra Stein, children's book author and illustrator, will be the speaker.

Our LILC speaker will be Pamela Parisi, who is the author of Dress Like a Million Bucks: While Only Spending Pennies! She will be discussing how not to look like a librarian and how to dress nicely on a budget.

The discussion group leaders have met to begin planning the Literature Conference.

EASTERN SUFFOLK BOCES: No report.

LILRC: Herb Biblo reported. There are many upcoming LILRC events. Check the website for details.

LVA: No report.

NCLA: Jackie Narkiewicz reported. Rona Dressler sent the following email: NCLA met on February 8. Clerical Services will hold a workshop on the tests for Clerk I and II on March 2. On March 13, there will be an Open House at the Plainview Library. Media Services will hold their annual roundtable on February 26. RASD will hold a workshop on the Librarian II Civil service exam on March 5. On April 23, they will sponsor a workshop on Developing a Consumer Law collection. YASD will tour Grasshopper Comics on March 7. Computers & technology Committee will hold a workshop on February 26 on Computing Trends and troubleshooting.

Nassau will have 2 buses going to Albany on Leg Day. They also will contribute \$1000 to help cover the Monday bus trip up so people can be there for the Dinner and next morning's breakfast and meetings. There are currently 420 members. The Annual dinner will be at Pompeii next year

on January 8, 2009. Statistics will send out the questionnaires via email. Hofstra and North Shore University Hospital are working together to create a medical school.

PLDA: Laurie Pastore reported. Please encourage you staff to attend Library Legislation Day on Tuesday, March 11th. There is an additional bus going up on Monday, March 10th. All are welcome on this bus-this is not just a director's bus. For those of you that have never gone before and want an overview of what goes on: At this morning's PLDA meeting a few people expressed the concern that some directors, staff members, trustees or others who might consider attending Lobby Day in Albany might feel more comfortable making the trip if they had an overview of what the day entails and a brief "coaching session." In order to address those concerns and relieve any fears Kevin Verbesey will be offering a one-hour Lobby Day 101 Overview/Pep Rally on the following dates/times.

Tuesday, February 19th at 2:00pm
Wednesday, February 27th at 10:30am
Thursday, March 6 at 3:00pm

PLDA will be sponsoring a program at the Long Island Library Conference on Effective Lobbying. Guest speakers will be Michael Borges, Executive Director of NYLA and Steven Moll.

SCLS:Diane Eidelman reported. She also promoted the "Pep Rallies" for Legislation Day.

SLA: Jackie Narkiewicz reported. James Olney sent the following email: Click U Live! Preparing to Make a Business Case Date: Wednesday, March 19, 2008 Time: 2:00 – 3:30pm Place: Hofstra University Axinn Library, Room 108 Members and nonmembers are welcome to attend. Attendance is limited to 40 participants. Please RSVP to Carol Simon Carol.R.Simon@hofstra.edu by February 15, 2008 if you plan on attending the webcast. Webcast description: Whether it's a request to attend a conference, the acquisition of a new online service, or plans to join a consortium, library staff is expected to be able to produce a business case, or rationale, for the proposed expenditure. Attendees will work through the research necessary to construct a business case, including: cost benefits, finding champions for the cause, and structuring an effective request for funding. Attendees also will get tips for the actual words to use focusing on the goals of the organization and speaking in the language of their audience. For more information, please visit: <http://sla.learn.com/learncenter.asp?id=178409&sessionid=3-F383088D-78DA-464B-A295-6ED2AC933705&mode=show&page=281>

MEMBERS AT LARGE:

Neely McCahey reported that she would be attending the Long Island Book Fair on March 9 at Martha Clara Vineyards. There will be eleven Long Island authors attending and she asked that libraries send her any noteworthy programs/material to hand out to attendees.

OLD BUSINESS:

No old business.

NEW BUSINESS:

Celia Vollmer suggested that we offer two to three sessions of the same program at different times on different days so that more people could attend. She also asked if we had any ideas of ways that SSD members could receive information about upcoming events that they would be interested in attending. All committee members said that they would send upcoming event information directly to Celia from now on so that she can display it at SSD events.

The meeting was adjourned at 11:32 a.m. Motion to adjourn meeting was presented by Susan Gottesman and seconded by Brian Adams.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, March 21, 2008
SCLS Blue Room

IN ATTENDANCE:

Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Stephen Ingram, Karen Baudouin, Janet O'Hare, Candace Reeder, Paula Bornstein, Rona Dressler, Diane Eidelman, Chris Kretz, Joanne Genovese, Regina McEneaney, Min Liu, Celia Vollmer, Susan Ketcham, Kevin McCoy, Angela Richards, Michael Aloï, Laurie Pastore, Susan Sloan

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:03 a.m. The March 2008 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Susan Ketcham seconded the motion. None were opposed.

TREASURER'S REPORT:

Danielle Musorofiti-Miller proposed motion to accept treasurer's report. Rona Dressler seconded the motion.

Bills to be paid in March 2008 were presented:

SCLS	\$65.00	SCLA Envelopes
Jeri Cohen	\$7.29	Labels for SCLA Newsletter
Northport-East Northport	\$64.40	Cardstock for Legislation Day signs
Deb Cunningham	\$507.91	Food / Supplies for Legislation Day
Don Parker	\$150.00	Speaking Fee – Intellectual Freedom Conf.
Alan Polsky	\$150.00	Speaking Fee – Intellectual Freedom Conf.

Laurene Tesoriero	\$7.98	Postage for Newsletter to corporate sponsors
Baldessari & Coster, LLP	\$1,900.00	Fee for Audit and Tax Returns
NYS Department of Law	\$50.00	Fee for CHAR500 form
Patchogue-Medford Library	\$138.62	Postage for Spring Issue of Newsletter
Kevin McCoy	\$123.00	Postage to send Intel. Freedom Conf. Flyers

Regina McEneaney moved to pay the bills. Brian Adams seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Karen Baudouin reported that the Long Island Authors Event on March 9 was very successful and that many people got information from the SCLA table. Suffolk County Libraries were well represented by Karen Baudouin, Edana Cichanowicz, and Neely McCahey.

DIVISION REPORTS:

DASL: Chris Kretz reported. DASL will be surveying its members using the free online service Survey Monkey, asking for their preferences in terms of programming, meeting dates, and what types of services they are looking for from the Division.

RASD: Brian Adams reported.

Minutes(Unapproved)

Executive Board Meeting

Tuesday March 4, 2008

Harborfields Public Library

Present: Brian Adams, Ryan Athanas, Megan Sala-James, Grace O'Connor, Jo-Ann Carhart, Rona Dressler, Robert Cognato, Rose Marut, Don Becker, Deborah Cunningham

Call to Order: President Adams convened the meeting at 10:05AM

Approval of Minutes: The minutes of February 7th, were approved. (R. Dressler, J. Carhart)

President's Report: The Bus Trip to Washington D.C. has been cancelled. March 1st was the deadline to reach a 40 person seat count to reserve the bus and there were only 14 responses. This will not stop RASD from trying again. *Computer Instruction in Libraries*, a roundtable meeting sponsored by CATS and RASD, meets on Friday, March 7th at Longwood Public Library. So far, 30 people are registered to attend.

Treasurer's Report: report reflects 2/1 through 2/29. Two deposits made on Jan 31st did not show on the January statement, so they have been included in the February statement. Payments were made for refreshments, postage, Multicultural Committee lunch, membership giveaway with discount, and the table fee for the Genealogy Seminar at Stony Brook University. Motion to approve Treasurer's Report (G. O'Connor, R. Cognato)

Committee Reports

CARE: Grace O'Connor reported that the *Retirement Resources Directory* will be posted on the SCLA webserver, not hosted by Smithtown Library as was previously reported. The final draft is done and each committee member will get a copy and make additional copies to send out to each library.

Electronic Resources: None.

Heath Concerns: Rona Dressler reported the committee is contacting pain management centers for possible speakers for the Oct 22nd RASD Annual meeting.

Historian: None.

Long Island History: None.

Long Island Reads: Deborah Cunningham reported that flyers and posters are being printed and sent to NCLS and SCLS. The flyers will also be available for download and printing by libraries on the Long Island Reads website (<http://www.longislandreads.org/forlibrarystaff.html>). The *Long Island Reads 2008 Reader's Guide* was sent to all libraries and is also available online. Professor Changrae Lee is not charging for speaking at *Long Island Reads* and the committee would like to thank him for his generosity. SCLS is providing transportation for him. Deborah C will approach SCLA for funds to provide refreshments for the event.

Media: Don Becker reported that the meeting scheduled for Thursday, March 6th at Cutchogue-New Suffolk Free Library is cancelled. The committee is deciding on a new meeting date.

Membership: Robert Cognato reported that the post-its (scratch pads) giveaways for the Long Island Library Conference have been ordered. They measure 4"x3" and are in a book of 50 with the RASD logo in the corner. They are due to arrive by the end of March. Flashlights were sent out (225 sent out). There were seventy members with no contact information in the membership list. The committee will attempt to identify as many as they can. Brian Adams will request that SCLA update their membership records. Brian Adams thanked Robert Cognato for his work. Extra flashlights will be on the RASD table at the Long Island Library Conference.

Multicultural: Mary Kelly reported via e-mail. The committee last met on January 22nd. The Conversation Group List is now on the homepage of the committee (<http://scla.net/rasd/multiculling.htm>). The committee is exploring the possibility of a Cultural Awareness program for the fall. The next meeting is scheduled for Tuesday, March 18th at SCLS.

O.A.R.S: Rose Marut reported that during the Feb 13th meeting at Sachem Public Library the committee discussed the planned Elder Law program for Long Island Library Conference. They are composing a website and accumulating titles for a bibliography for handouts at the conference. The next meeting will be on March 12th at Central Islip Public Library.

Programs: Rose Marut reported that plans for the Long Island Library Conference program are proceeding smoothly. All seven panelists have finalized. Printing costs for the handouts will most likely be covered by the LILC allowance, but the committee will know exact numbers shortly. The committee recommends that a back-up moderator for the RASD program at the Long Island Library Conference be available. Brian Adams agreed to step in if the planned moderator, Tracey Simon from Nassau RASD, is unavailable. The panelists will have a list of questions available ahead of time. Total time for the program is one hour and five minutes- so each panelist will have a limited time to answer questions and share their experiences. Possible questions for the panel were handed out.

Reader's Advisory: Grace O'Connor reported that the next meeting will be on May 22nd at the Brookhaven Free Library. The committee will be discussing Travel Fiction. The committee is getting ready to publish bookmarks for the Long Island Library Conference.

Ramblings: Rona Dressler reported that the latest issue of *Ramblings* was printed and sent out to members. Rona thanked contributing members for their articles. The end of August is the deadline for the Annual Breakfast and Annual Dinner issue of *Ramblings*.

Web Page: Rona Dressler requests that members continue to send updates to her attention.

Member-At-Large: Karen Cognato reported via e-mail. The Annual Dinner has been booked. The event will take place on Thursday, September 25th from 6:00 PM – 9:00 PM at the Irish Coffee Pub located on 131 Carleton Avenue in East Islip. In order to hold the room at the Irish Coffee Pub, the committee requests a check for \$200. Husband and wife team-authors, writing as "Jan Coffey," will be driving from Connecticut and speaking for free (<http://www.jancoffey.com/>). The committee would like to reimburse the speakers for their transportation costs (mileage). The committee is looking for donations from vendors and gifts for door prizes, raffles, 50-50. Brian Adams will assist with the search. Cost of the sit-down dinner will be \$38 per person not including drinks. Maitre D's tip not included. Motion to set aside \$200 to hold room at Irish Coffee Pub (R. Cognato, D. Cunningham).

Old Business
None

New Business
Next meeting will be on April 8th at SCLS.
Motion to adjourn at 11:00 AM (R. Dressler, D. Cunningham, unan.)

CATS:Reported by Susan Ketcham. The Computer Instruction in Libraries roundtable which was jointly presented with the Reference and Adult Services Division (RASD) was a success. There were about 36 people in attendance from about 30 different libraries. We have decided to do things a little differently this year regarding our LI conference giveaway. We will still have a giveaway but in limited quantity. Instead, we have opted to expand our raffle. This year in addition to our gift basket, we will be raffling off 2 gadgets to go along with our program. As to what they are... my lips are sealed! Beginning with our April meeting the board will begin the

process of reviewing our constitution. The Suffolk Libraries Computer Users Group is now temporarily under our aegis and we need to revise our by-laws in order to make it permanent.

SSD: Celia Vollmer reported. The SSD Annual Roundtable will be April 2 at the West Islip Library.

YASD: Candy Reeder reported. YASD did not hold a monthly meeting in March because we are sponsoring the 4th Annual Fran Romer Memorial Teen Services Workshop on 3/24/08 at the Harborfields Public Library. The theme is "Teens and the Characters They Love: Celebrating Series Books for Teens."

Upcoming Events:

3/22/08 Books for the Teenage at New York City Public Library

4/04/08 Advanced Battle of the Books at Sachem Public Library

4/11/08 NYLA/YSS 33rd Annual Spring Conference: "Transformations: Embracing Change" at the Melville Marriott

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported that she is still busy filing away!

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. The 2008 brochure and flyer were updated by Stephen Ingram. SCLS has printed 150 color flyers and 1500 brochures publicity letter to the Suffolk County Directors. We are all set for the 2008 ELSA kickoff at the Long Island Library Conference on May 8th.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Kevin McCoy reported. Will email.

Kevin asked if Intellectual Freedom Committee could have \$300 (two \$150 honorariums) for library attorney Kevin Seaman and Seth Muraskin, Executive Director of the Suffolk Chapter of the New York Civil Liberties Union, who will be arguing a hypothetical case that will examine the public forum doctrine and libraries on April 23. Janet O'Hare made a motion that SCLA give \$300 for the honorariums and Chris Kretz seconded it.

LDA AWARD: Paula Bornstein reported. The deadline for receipt of the LDA Award nominations was March 14, 2008. We (SCLA and NCLA) received application packets for two nominees. The packets are being distributed to the three NCLA and three SCLA committee members for their review. They will return their decisions to Ken Bellafigliore, NCLA LDA Award chairperson, by April 11. The winner's name will be announced at the Long Island Library Conference on May 8.

LEGISLATIVE: Deb Cunningham reported that the 2008 Legislation Day was a huge success with four buses going up to Albany from Nassau and Suffolk counties. Deb also asked if she could be reimbursed for expenses she incurred for the Legislation Day. Angela Richards made a motion to reimburse Deb for her expenses and Celia Vollmer seconded it. The 2008 Suffolk County Legislative Breakfast will be September 19 at Harborfields Library. Deb shared a letter from Kevin Verbesey of SCLS that thanked SCLA for all of its help in promoting Legislation Day and making it so successful this year.

LIST-SERV:Kevin McCoy reported that we have 1345 members.

LONG ISLAND LIBRARY CONFERENCE: Susan Sloan reported. The Long Island Library Conference will be held on Thursday, May 8th. Registration forms are available online and will be sent to the libraries shortly. The deadline for registration is Friday, April 18. A survey was sent out to several libraries claiming to be for the Long Island Library Conference. It was determined that the survey was being sent out by NYSUT. A representative from NYSUT was called and asked to stop sending out surveys in the Conference's name.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. We currently have 753 active members with 511 renewed for 2008. Reminders will be going out to the 242 2007 members that they will be taken off the active list as of May 1.

NEWSLETTER: No report.

NOMINATING:No report.

SCHOLARSHIP: Angela Richards reported. We received the following as donations for the scholarship fund: OverDrive was delighted to contribute two MP3 players by Creative. Midwest Tapes donated the following DVD sets Rome- the complete final season; Bury My Heart at Wounded Knee- 3 copies; Queen Latifah Life Support- 3 copies; Rosemary & Thyme- the complete collection; Aloft (Long Island Reads)- autographed by the author. I will also be contacting the local theatres that have supported the scholarship in the past.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:No report.

LIAISONS:

CLASC: Jackie Narkiewicz reported. Annual Dinner will be Wednesday, April 30 at the Three Village Inn in Stony Brook. David Ezra Stein, children's book author and illustrator, will be the speaker. Please send checks to Kristen Todd, MCPL, by April 18.

Our LILC speaker will be Pamela Parisi, who is the author of Dress Like a Million Bucks: While Only Spending Pennies! She will be discussing how not to look like a librarian and how to dress nicely on a budget.

EASTERN SUFFOLK BOCES: No report.

LILRC: Min Liu reported. Please check the LILRC website for all of their upcoming events.

LVA: No report.

NCLA: Rona Dressler reported. Meeting was held on March 14 at NLS. Academic and Special Libraries are holding a workshop entitled "You've created, we steal it" on May 2 at their Annual Conference. Media Services held their meeting March 18 at Lynbrook. Programming and PR will hold a workshop "Public Speaking for Chickens" on April 8 at NLS. RASD will have a workshop on Consumer Law on March 23. YASD will tour Grasshoppers Comics on March 28. On May 11 the Conference will be entitled Embracing Change at the Marriott. Legislation was discussing a pickup at Farmingdale Library for the overnight bus. There are 687 members. This is Career Fair season. On March 26 and April 18, representatives will attend the Syosset and Malverne Middle Schools respectively. There was a discussion about adding a column for Trustees in the newsletter. Questionnaires were sent to member libraries on February 29 to complete the Salary Survey.

PLDA: Laurie Pastore reported. Legislation Day was a tremendous success this year. Thank you to everyone involved. Please do not forget to send thank you notes to the legislators you visited in Albany. Also, there will be a LILC program on Effective Lobbying sponsored by PLDA.

SCLS: Diane Eidelman reported. Joe Raioli, editor of Mad Magazine, has been in touch with Diane and has offered to do presentations (at no cost) for Banned Book Week at Suffolk County Libraries.

There will be a workshop called Handheld Libraries on April 22 from 9-12 at SCLS. Anyone who is an avid user of a handheld device and would like to share his/her knowledge at this workshop is asked to please contact Diane.

SLA: No report.

MEMBERS AT LARGE:

Deb Cunningham reported that the last meeting for Long Island Reads would be on April 1. Posters and flyers for the event on April 12 will be going out next week. Deb also asked for \$200 for refreshments for the April 12 event. Brian Adams proposed a motion and Danielle Musorofiti-Miller seconded it.

OLD BUSINESS:

There was discussion at a previous SCLA board meeting about having The Foundation Center present a grant-writing workshop at the Long Island Library Conference this year. This will not be possible because there were so many programs being offered at the Conference this year. It

was suggested by Jackie Narkiewicz that a “stand alone” workshop be offered at another time during the year because it is an interesting topic.

NEW BUSINESS:

Michael Aloï asked that any reimbursement requests be made at or before the April meeting because there is no meeting in May and payment will have to wait until the June meeting.

Karen Baudouin suggested some other types of fundraising events we could have, such as a casino night. Jackie Narkiewicz felt that a family-oriented BBQ during the summer might be fun.

There was some discussion about what to give out at the LILC this year. People wanted to see something other than the cubes. Many interesting items were suggested: iPod/cell phone pouches, Swiss Army knives, letter openers, magnets, corkscrews, calculators, keychains with measuring tapes, and bottle openers. A motion was made by Celia Vollmer to allow for \$3,000 for the cost of LILC giveaways. Rona Dressler seconded it.

The meeting was adjourned at 11:24 a.m. Motion to adjourn meeting was presented by Janet O’Hare and seconded by Chris Kretz. The next meeting will be Friday, April 18, 2008 at SCLS. 9:30 a.m. refreshments and 10:00 a.m.-12:00 p.m. meeting.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, April 18, 2008
SCLS Blue Room

IN ATTENDANCE:

Jackie Narkiewicz, Deb Cunningham, Stephen Ingram, Karen Baudouin, Paula Bornstein, Rona Dressler, Chris Kretz, Herb Biblo, Susan Sloan, Michael Aloï, Neely McCahey, Celia Vollmer, Brian Adams, Susan Ketcham, Kevin McCoy, Regina McEneaney, Laurie Pastore

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:00 a.m. The March 2008 minutes were reviewed and were not able to be corrected because there were several different versions. Celia Vollmer proposed a motion that we table the approving the March 2008 minutes until the June 2008 meeting and Brian Adams seconded it.

TREASURER’S REPORT:

Rona Dressler proposed motion to accept treasurer’s report. Susan Ketcham seconded the motion.

Bills to be paid in April 2008 were presented:

Sue Sloan	\$12.93	Hospitality for SCLA meeting
Paula Bornstein	\$80.36	Postage for LDA Award flyers
Kevin McCoy	\$161.31	Refreshments for IFF Conference
Regina McEneaney	\$158.45	Postage/ Supplies for Membership mailings
DASL	\$512.50	1st Quarter dues rebate
CATS	\$595.00	1st Quarter dues rebate
RASD	\$971.50	1st Quarter dues rebate
SSD	\$526.00	1st Quarter dues rebate
YASD	\$630.00	1st Quarter dues rebate
Deborah Cunningham	\$236.06	LI Reads refreshments/supplies/author gift
Lauraine Farr Kindler	\$25.14	LI Reads refreshments
SCLS	\$680.00	Printing Newsletter/ELSA flyer/Letterhead

Celia Vollmer moved to pay the bills. Susan Sloan seconded the motion. None were opposed.

PRESIDENT'S REPORT:

DIVISION REPORTS:

DASL: Chris Kretz reported. The DASL Membership survey will be distributed via email to current DASL members beginning next week. We will be collecting and analyzing the anonymous responses via Survey Monkey. Our proposed joint workshop with SLA's Long Island chapter on library job hunting is on hold for the immediate future but we will continue to look for ways to collaborate.

DASL will be co-sponsoring, with LILRC, a workshop in the fall with Yale Librarian emeritus Scott Bennett on library space planning.

RASD: Brian Adams reported.

Minutes(Unapproved)

Executive Board Meeting

Tuesday March 4, 2008

Harborfields Public Library

Present: Brian Adams, Ryan Athanas, Megan Sala-James, Grace O'Connor, Jo-Ann Carhart, Rona Dressler, Robert Cognato, Rose Marut, Don Becker, Deborah Cunningham

Call to Order: President Adams convened the meeting at 10:05 AM

Approval of Minutes: The minutes of February 7th, were approved. (R. Dressler, J. Carhart)

President's Report: The Bus Trip to Washington D.C. has been cancelled. March 1st was the deadline to reach a 40 person seat count to reserve the bus and there were only 14 responses.

This will not stop RASD from trying again. *Computer Instruction in Libraries*, a roundtable meeting sponsored by CATS and RASD, meets on Friday, March 7th at Longwood Public Library. So far, 30 people are registered to attend.

Treasurer's Report: report reflects 2/1 through 2/29. Two deposits made on Jan 31st did not show on the January statement, so they have been included in the February statement. Payments were made for refreshments, postage, Multicultural Committee lunch, membership giveaway with discount, and the table fee for the Genealogy Seminar at Stony Brook University. Motion to approve Treasurer's Report (G. O'Connor, R. Cognato)

Committee Reports

CARE: Grace O'Connor reported that the *Retirement Resources Directory* will be posted on the SCLA webserver, not hosted by Smithtown Library as was previously reported. The final draft is done and each committee member will get a copy and make additional copies to send out to each library.

Electronic Resources: None.

Heath Concerns: Rona Dressler reported the committee is contacting pain management centers for possible speakers for the Oct 22nd RASD Annual meeting.

Historian: None.

Long Island History: None.

Long Island Reads: Deborah Cunningham reported that flyers and posters are being printed and sent to NCLS and SCLS. The flyers will also be available for download and printing by libraries on the Long Island Reads website (<http://www.longislandreads.org/forlibrarystaff.html>). The *Long Island Reads 2008 Reader's Guide* was sent to all libraries and is also available online. Professor Changrae Lee is not charging for speaking at *Long Island Reads* and the committee would like to thank him for his generosity. SCLS is providing transportation for him. Deborah C will approach SCLA for funds to provide refreshments for the event.

Media: Don Becker reported that the meeting scheduled for Thursday, March 6th at Cutchogue-New Suffolk Free Library is cancelled. The committee is deciding on a new meeting date.

Membership: Robert Cognato reported that the post-its (scratch pads) giveaways for the Long Island Library Conference have been ordered. They measure 4"x3" and are in a book of 50 with the RASD logo in the corner. They are due to arrive by the end of March. Flashlights were sent out (225 sent out). There were seventy members with no contact information in the membership list. The committee will attempt to identify as many as they can. Brian Adams will request that SCLA update their membership records. Brian Adams thanked Robert Cognato for his work. Extra flashlights will be on the RASD table at the Long Island Library Conference.

Multicultural: Mary Kelly reported via e-mail. The committee last met on January 22nd. The Conversation Group List is now on the homepage of the committee

(<http://scla.net/rasd/multiculling.htm>). The committee is exploring the possibility of a Cultural Awareness program for the fall. The next meeting is scheduled for Tuesday, March 18th at SCLS.

O.A.R.S: Rose Marut reported that during the Feb 13th meeting at Sachem Public Library the committee discussed the planned Elder Law program for Long Island Library Conference. They are composing a website and accumulating titles for a bibliography for handouts at the conference. The next meeting will be on March 12th at Central Islip Public Library.

Programs: Rose Marut reported that plans for the Long Island Library Conference program are proceeding smoothly. All seven panelists have finalized. Printing costs for the handouts will most likely be covered by the LILC allowance, but the committee will know exact numbers shortly. The committee recommends that a back-up moderator for the RASD program at the Long Island Library Conference be available. Brian Adams agreed to step in if the planned moderator, Tracey Simon from Nassau RASD, is unavailable. The panelists will have a list of questions available ahead of time. Total time for the program is one hour and five minutes- so each panelist will have a limited time to answer questions and share their experiences. Possible questions for the panel were handed out.

Reader's Advisory: Grace O'Connor reported that the next meeting will be on May 22nd at the Brookhaven Free Library. The committee will be discussing Travel Fiction. The committee is getting ready to publish bookmarks for the Long Island Library Conference.

Ramblings: Rona Dressler reported that the latest issue of *Ramblings* was printed and sent out to members. Rona thanked contributing members for their articles. The end of August is the deadline for the Annual Breakfast and Annual Dinner issue of *Ramblings*.

Web Page: Rona Dressler requests that members continue to send updates to her attention.

Member-At-Large: Karen Cognato reported via e-mail. The Annual Dinner has been booked. The event will take place on Thursday, September 25th from 6:00 PM – 9:00 PM at the Irish Coffee Pub located on 131 Carleton Avenue in East Islip. In order to hold the room at the Irish Coffee Pub, the committee requests a check for \$200. Husband and wife team-authors, writing as “Jan Coffey,” will be driving from Connecticut and speaking for free (<http://www.jancoffey.com/>). The committee would like to reimburse the speakers for their transportation costs (mileage). The committee is looking for donations from vendors and gifts for door prizes, raffles, 50-50. Brian Adams will assist with the search. Cost of the sit-down dinner will be \$38 per person not including drinks. Maitre D's tip not included. Motion to set aside \$200 to hold room at Irish Coffee Pub (R. Cognato, D. Cunningham).

Old Business

None

New Business

Next meeting will be on April 8th at SCLS.

Motion to adjourn at 11:00 AM (R. Dressler, D. Cunningham, unan.)

CATS: Reported by Susan Ketcham. Last year we were not able to announce our new slate of officers at the SCLA fall dinner due to a complication that occurred because of how the current constitution timeframe for the election process is worded. So at our April 7th board meeting we began reviewing our constitution and we began examining the language with regard to the time line for electing board members. The review will continue for the next couple of board meetings.

Our conference giveaways have all come in and we are putting the final touches to our conference program and table display items. The Cataloging Roundtable will be the next program we will offer. It will be held on June 3rd at SCLS. Following the cataloging roundtable, we are offering a two-part workshop given by Sharper Training on Microsoft Office 2007. On Friday, June 6th, the workshop will focus on Word and the following Friday, June 13th we will focus on EXCEL. June 20th we will have our Annual Library Tour. We are still working out all the details so be sure to keep an eye out for the flyer.

SSD: Celia Vollmer reported. The Support Staff Division held our Annual Roundtable meeting at the West Islip Public Library on April 8, 2008. More than 90 attendees participated in the roundtable discussions. The program began with an introduction of the SSD board members. Members were told about the programs we will be offering this year. Angela Richards presented information about the SCLA's Continuing Education Award. Since many SSD members have dual job descriptions, attendees were able to switch discussion groups half way through the program. We raffled our beautiful Smiley Mug centerpieces created by Anne Marie Hofmann. A 50/50 raffle was also held. Half of the proceeds were donated to the Continuing Education Award scholarship fund. At the LILC the SSD will be sponsoring a workshop titled "151 Ways to Deal with Difficult People" presented by Carrie Mason-Draffen. She will also participate in the Lunch and Learn session.

YASD: Stephen Ingram reported. Candace Reeder sent the following email: Many YASD members attended the NYLA/YSS 33rd Annual Spring Conference on 4/11/08 that was held at the Melville Marriott. The theme was Transformations: Embracing Change and the keynote speakers were Alex Flinn, young adult author and Monica Wellington, children's picture book author/illustrator. Breakout discussion groups were led by teen librarians from Middle Country, Harborfields, Patchogue, Port Jeff, Sachem, and Westhampton. On 4/22/08 SCLS is sponsoring HandHeldLibraries: Mobile devices & their implications for libraries. Many of the teen librarians will be attending.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese sent the following email: The ELSA brochures and flyers are all set to be mailed out. I want to thank my co-chair, Camille Iuliucci from Harborfields for her tremendous help in getting the mailing ready. There will also be some brochures and flyers available at the Long Island Library Conference on May 8th.

FALL DINNER: Neely McCahey reported. She has narrowed the venue choice down to two: Bellport Country Club and West Sayville Country Club. Neely McCahey proposed a motion that we choose the Bellport Country Club for the Fall dinner and Brian Adams seconded it. Neely McCahey then proposed a motion that we have a keynote speaker at the dinner, specifically Jerry Nichols. Regina McEneaney proposed a motion that we ask Jerry Nichols to speak and Deb Cunningham seconded it. Brian Adams proposed a motion that we approve up to \$500 for a deposit at the Bellport Country Club and Jackie Narkiewicz seconded it.

INTELLECTUAL FREEDOM: Kevin McCoy reported. The Freedom of Essay Contest winners were announced and there is a link to the winning essays on the Intellectual Freedom web site. First place winners were invited to read their essays at the Intellectual Freedom Conference and are invited to the NYCLU luncheon in April. The 4th Annual Intellectual Freedom Conference took place on April 11th and went well. The title of the conference was "Tell it to the judge: Libraries & the courts." The program included Alan Polsky talking about Huntington Library Meeting Room Case; Don Parker gave the history of Pico v. Island Trees and Janet Nocek told of her personal experience dealing with the FBI in the Connecticut Library Connection v. FBI (National Security Letter Case). Feedback was good and there was plenty of questions and discussion about these important issues.

There will be a mock trial on April 23rd at the Suffolk County Library System. The trial will present a hypothetical group that is denied use of a library's community room. There will be a seminar at the Long Island Library conference on May 8th that will examine the political pressure on the selection of the Poet Laureate in Nassau County. I will schedule a meeting with the Principal of the Westhampton Beach School district to discuss the removal of books from the 9th and 10th grade readings lists. All of the books that were removed were by authors that write about controversial subjects and have appeared on the American Library's Banned authors list. Faces of Liberty, a photo-journal display created by Don Parker of the Nassau CLU will be in Suffolk County next fall. It will be at Touro Law school in September; Riverhead Campus of Suffolk Community College in October and at SUNY Farmingdale in November.

LDA AWARD: Paula Bornstein reported. This year, the LDA Award Committee has returned an equal number of votes for two candidates. Ken Bellafiore, NCLA chairperson, is contacting Andy Ippolito of LDA Publishers to determine whether there can be two winners this year. The winner(s) will be presented with a plaque at this year's LILC on May 8, 2008. Members of this year's LDA Award Committee are, for NCLA, Thomas Bazzicalupo, Vivian Kowalewski and Christine Kulakis, and for SCLA, Peter Muhr, Craig Pullen and Fred Strum.

LEGISLATIVE: Deb Cunningham reported that she received thank you letters from James Conte and Michael Borges for the wonderful turnout at Legislation Day (1,008 registered attendees statewide). There is a meeting today for the Suffolk County Legislative Breakfast, which will be held on September 19 at Harborfields.

LIST-SERV: Kevin McCoy reported. We currently have 1329 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Susan Sloan reported. Will email.

Karen Baudouin asked that board members sign up to help man the SCLA table at the Conference. Please sign up for as many slots as you are able to help with. 1,000 bottle openers (red with SCLA logo) have been ordered and are to be delivered to her on Monday, April 21. She is putting together a gift basket of fine wine and exotic beers to be given away.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that we have 765 members, 607 of whom have already renewed for 2008. Reminders have gone out to the 2007 members and their renewals are coming in now.

NEWSLETTER: Reported by Jackie Narkiewicz. Jeri Cohen sent the following email: The next deadline for the Suffolk Libraries newsletter is May 1. This issue will cover information for June, July and August. I realize that the Long Island Library Conference is scheduled for May 8. Please send me articles relating to that by May 12. Pictures will be appreciated!

NOMINATING: No report.

SCHOLARSHIP: Angela Richards sent the following email: Attached please find the copy for the raffle tickets that are currently being printed. Once they arrive I will send them to Regina for distribution to our membership.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram continues to update the web page often.

LIAISONS:
CLASC:

EASTERN SUFFOLK BOCES: No report.

LILRC: Herb Biblo reported. Please check the website for upcoming events.

LVA: No report.

NCLA: Rona Dressler reported. Meeting was held on April 11. On June 6, the Academic and Special Libraries Division will have a tour of the Planting Fields Library. On June 3 from 1-5, Media services will tour the William Paley Center of Media. Reference and Adult services will hold a workshop on April 23 on Developing a Consumer Law Collection. In June, they will do a workshop on Non-Fiction collection development. The L.I. Directory is in typeset. Membership has 759 members. Librarians will be at Malverne and Valley Stream Career Day events.

On September 13, NCLA will go to the LI Ducks game. Closing date for Recruitment and Scholarship applications is June 1. Only 15 libraries have responded to the Statistical Survey as of March 31. In 2009, NCLA will be celebrating their 75th Anniversary.

PLDA: Laurie Pastore reported. The annual PLDA Golf Outing will be September 25. Apologies to RASD for the conflicting date.

SCLS: No report.

SLA: No report.

MEMBERS AT LARGE:

Deb Cunningham reported that the Long Island Reads event that was held last weekend was a huge success and had over 200 attendees. Aloft author, Chang-rae Lee, donated a signed copy of the book for our Annual Dinner raffle. A motion was made by Rona Dressler to approve an increase of \$61.20 for refreshment reimbursement for Deb Cunningham. Neely McCahey seconded the motion. Neely McCahey reported that she is working on offering a variety of programs. Possible topics include: Management 101 workshop, How to Run a Successful Meeting, Keeping Up with New Technology.

OLD BUSINESS:

Jackie Narkiewicz has volunteered to be in charge of the SCLA Family Picnic that was suggested at the March 2008 board meeting.

NEW BUSINESS:

Stephen Ingram will look into the possibility of linking everyone's calendars to avoid conflicting dates in the future.

The meeting was adjourned at 11:17 a.m. Motion to adjourn meeting was presented by Rona Dressler and seconded by Susan Ketcham.

The next meeting will be Friday, June 20, 2008 at SCLS. 9:30 a.m. refreshments and 10:00 a.m.-12:00 p.m. meeting.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, June 13, 2008
SCLS Blue Room

IN ATTENDANCE:

Karen Baudouin, Susan Sloan, Michael Aloï, Brian Adams, Celia Vollmer, Candace Reeder, Janet O'Hare, Susan Gottesman, Joanne Genovese, Rona Dressler, Min Liu, Laurie Pastore

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:02 a.m. The March and April 2008 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Rona Dressler proposed motion to accept treasurer's report. Janet O'Hare seconded the motion. Bills to be paid in June 2008 were presented:

Sue Sloan	\$6.74	Hospitality for SCLA meeting
Louden's Minuteman Press	\$172.00	Scholarship raffle ticket books
Patchogue-Medford Lib.	\$83.16	Postage for Summer 2008 SCLA newsletter
Karen Baudouin	\$515.00	Reimbursement for Mets Tickets for 9/13/08 game (Scholarship Fund)
Joanne Genovese	\$112.95	Envelopes/Postage for ELSA mailing
LILRC	\$1000.00	\$500 for LILRC Annual Meeting Program; \$500 for Archives Week Program

Brian Adams moved to pay the bills. Karen Baudouin seconded the motion. None were opposed. LILRC asked for \$500 for their October 2008 conference. Celia Vollmer proposed the motion and Brian Adams seconded it. There was some discussion about interest rates and looking into other financial options.

PRESIDENT'S REPORT:

Karen Baudouin reported that the bottle openers were a big hit at the LILC. There are 300 left for other events. Karen spoke at the Lunch and Learn Grow Your Career session at the Conference and attended the Marketing program offered by SCLS, which could be applicable to SCLA. Mets tickets were purchased after getting email approval.

DIVISION REPORTS:

DASL: The library session co-sponsored by DASL and the academic division of NCLA was a success. Author and journalism professor John Hanc delivered a lively and informative talk based on his research for Jones Beach: An Illustrated History. He stayed behind to sign books even as the staff was breaking down the room. On a side note, we did notice two waves of people into the talk- about 10-15 were there for the start and another 20-30 arrived fifteen minutes in. The DASL membership survey conducted through the online site Survey Monkey is now closed. We received 44 responses from 126 emails and the results are now being tabulated.

RASD: Reported by Brian Adams. RASD met on June 3 at the Longwood Public Library. Brian reported that SCLA discussed having a summer barbecue as a fundraiser. He sent them the names of some caterers who could be hired to do the barbecue. Jackie Narkiewicz will chair this event. Megan distributed copies of the final Treasurer's report for May and the Estimated Treasurer's report for June.

CARE: Linda Knel reported that printed copies of the *Retirement Resources Directory* went out to each Suffolk library. Thanks to Rona Dressler, it is also available online at the RASD homepage. The committee will be updating the information at their meetings. CARE is sponsoring a trip to the One-Stop Career Center in Patchogue on June 19. There is space available. Next meeting is September 18 at Islip Library.

ELECTRONIC RESOURCES: Gary was not present but e-mailed this report to Brian after the meeting: They met on April 24 at Comsewogue. The topic was vendor promotional materials, featuring discussions of the materials available from Grolier, CredoReference, Facts on File, ProQuest, EBSCOHost, WilsonWeb, Grove, and Rosen. They will meet on Wednesday October 8 (note date change) at SCLS and the topic will be "Local Digital Resources," with presentations about the Suffolk Historic Newspapers project, LILRC Long Island Memories, and the Community Resource Database of Long Island.

HEALTH CONCERNS: Rona has a second speaker for the program on pain management: Anne Miglio, Nurse Practitioner for Pain Management at Southside Hospital. The workshop is October 22, 2008.

HISTORIAN: No report.

L.I. HISTORY: Mary Ann Kofler reported on the committee's trip to the William Floyd Manor. Twenty-one persons attended. It went very well. September 18 is the next meeting at Cutchogue for a discussion and demonstration of bookbinding followed by a roundtable discussion of current issues.

LONG ISLAND READS: O'Connor reported: They met on May 21 for the wrap-up of this year's activities and to start planning for 2009. They were pleased with a turnout of about 200 persons at the author event. The committee compiled its first list of books under consideration for 2009: Alice Hoffman, Alice McDermott, Candace Millard, Carol Goodman, Claire Messud, Doris Kearns Goodwin and Meg Wolitzer. They have committed to choosing a woman this year. Long Island Reads is looking into moving the venue from Nassau County to possibly the Brentwood Public Library. They will meet again on July 15, at the West Islip library.

MEDIA: Don Becker is finishing his one-man survey of the ILL policies for media at Suffolk libraries. The media librarians will meet on June 20 at Connetquot.

MEMBERSHIP: Brian reported 251 members.

MULTICULTURAL SERVICES: Report from Mary via e-mail: The committee met on May 6th at Brentwood. Vanessa Basso Rodriguez, an immigration counselor from Catholic Charities

spoke about the agency's programs and services. The next meeting is July 8 to discuss the upcoming Cultural Awareness Program. Mary had asked the board if RASD would be willing to fund a \$500 fee for a speaker they are anxious to have at their September 24th meeting. At Brian's request, SCLA has agreed to fund \$250. The RASD board approved the payment of \$250. The speaker, Ingrid Betancourt, a New Jersey librarian, is a widely-respected authority on multi-cultural issues.

OARS: Cindy reported that their speaker at the conference, George Roach, was well-received. He is the elder law attorney for Suffolk County Legal Aid. OARS will meet again on June 11 at North Shore Library.

PROGRAMS: Congratulations all around to Rose Marut, Jo-Ann Carhart and Tracey Firestone for a very successful program at the library conference. There were about 120 in attendance. Tracey and Rose will be meeting to go over evaluations. Rose will send Tracey a formal thank-you note. The Board agreed with Brian that Tracey did a wonderful job at the microphone. Rose asked that we begin thinking about a speaker/program for the 2009 conference.

READER'S ADVISORY: Grace reported that the committee discussed Travel Fiction at their May 22nd meeting at Brookhaven library. Their new wiki has been proofread and is ready to go live as soon as the old website can be archived. Their new genre is Inspirational Fiction. They'll meet at Brentwood on September 25.

RAMBLINGS: Rona would like to get the next issue published before our annual meeting in October. The deadline for articles is the end of August.

WEB PAGE: Please remember to keep Rona up-to-date on your committee's meeting dates. She noted that SCLA is thinking about a calendar of all the divisions meetings. It would be Nirvana!

MEMBER-AT-LARGE: Karen will be working this month on getting donations for our raffles at the dinner in September. She will send out a "save the date" card in late July. In August, the invitations and flyers for the dinner will go out. Next meeting is September 9, 2009 at East Islip.

CATS: Reported by Susan Sloan. Susan Ketcham sent the following email: Our conference program was a huge success... standing room only. I would once again like to thank Past President Tom Cohn of Huntington Public Library for coordinating our Long Island Library Conference program this year, Cynthia Guzzo for providing the scrumptious basket of chocolate that we raffled off, Dana Mottola of Sachem Public Library who serves as our Publicity Chair and creates all our great flyers. Wendy Reeve of Cutchogue-New Suffolk Free Library created a CATS tag cloud. [A tag cloud is a visual depiction of user-generated tags to describe the content of web sites or in this case, the SCLA CATS division] A tag cloud postcard was mailed out to all CATS members just prior to the conference. Since this is the time of year when non-renewing members are dropped from the membership list, we thought we'd take a moment to remind our members what we are all about. [See page 2 for example of our tag cloud] On June 20th we will have our Annual Library Tour. This year we will be heading out east to the North Fork. The first stop on our tour will be the Southold Free Library. We will head next to the newly renovated Cutchogue-New Suffolk Free Library. Following a break for lunch, we will finish up our day at

the Mattituck-Laurel Library and hopefully a peek at “The New Tween Place.” There’s still time to sign up if you haven’t already done so. A big thanks goes to Cynthia Guzzo of The Smithtown Library, for all the time and planning she has put into organizing and advertising for our Annual Library Tour.

SSD: Celia Vollmer reported. She attended the SCLA Executive Board Meeting at SCLS on April 18, 2008. The minutes were approved as corrected, and the treasurer’s report was filed for audit. Each division received their quarterly dues checks. Celia mailed Anne Marie Hofmann our check in the system bag. Celia spoke with Kevin Verbesey about the discrepancies with the grading of the Library Clerk, Senior Library Clerk, and Principal Library Clerk exam and notification process. Test takers who received their grades received additional grades for exams they did not take. Celia received a grade of an 85 on a test and received a notification letter with a higher grade of a 90 the following day. Mr. Verbesey asked for copies of the letters. Celia only told SSD board members about the discrepancies, and Celia was sent several copies of the mistakes to Mr. Verbesey so he could show the S. C. Department of Civil Service the mistakes. The Department of Civil Service immediately sent a blanket letter to all test takers to disregard the Principal exam grades that were sent in error. Unfortunately this same letter was sent to members who did take the Principal exam. It confused many test takers, but it did show that S.C.D.C.S. admitted that they made a big mistake. Hopefully, they will learn from the mistake and take steps to rectify the problem. Celia spoke to Past Presidents of the SSD executive board and we decided that it would be inappropriate at the time to notify all SSD members who took the test of the discrepancy. We wanted Mr. Verbesey to have the opportunity to contact S.C.D.C.S. before they were inundated with phone calls.

The Summer SCLA Newsletter has been mailed. Celia submitted an article and picture of the attendees of the Annual Roundtable. It was a great success. Many members expressed thanks for allowing attendees to switch tables after the break. We should remember to have a separate ILL table for next year. We should also remember that we did not anticipate so many people to register late, or on-site. We need to order more food so that we do not have to go out during the event to purchase more. Thanks to everyone on the Board and staff members of West Islip Library who did such a wonderful job. I was so pleased to see so many custodians, and business office staff participate this year. Our numbers just keep growing and growing. Celia received a quarterly dues check for \$526.00 from the SCLA treasurer. I sent it to Anne Marie Hofmann in the system bag along with a \$5.00 check that was mailed to me for a non-member who attended the Annual Roundtable.

The LILC was an overwhelming success. Everyone on the board worked so hard to make this a success, especially Marsha Greenspan. Carrie Mason-Draffens’ workshop was the highest attended at the conference. Nassau County attendees asked if we would be able to let them register for our October Annual Luncheon. Members also mentioned that they were unable to ask questions about difficult co-workers because they were in the room. Celia would like to figure out a way for us to receive questions for the Annual Luncheon anonymously. Carrie could have the questions in advance and no one will feel uncomfortable. We could also hand out index cards at the event and leave a basket out for day of the event questions.

YASD: Candace Reeder reported. Our monthly meeting was held on June 12 at the Smithtown Public Library. The Teen Summer Reading Club theme for 2008 is "Metamorphosis @ Your Library" and most Suffolk County libraries will be using this theme. Brentwood has posted a video to YouTube promoting their SRC in both English and Spanish. All of our teen librarians are expecting record numbers in the summer programs (due to the economy). We discussed decorations, programs, and teen volunteer opportunities. We also viewed several other YouTube postings including a Half Hollow Hills video of a teen visiting her library and Patchogue's teen librarian, Brian Schwartz promoting upcoming young adult programs on a weekly basis. Barbara Moon discussed this year's Battle of the Books which includes 39 Suffolk County libraries. It will be held at Stony Brook University on August 16. For the last hour of the meeting we had a guest speaker, Sarah Beth Durst, author of the teen novels Into the Wild and Out of the Wild. She gave a presentation about writing a novel and the progression of the draft process.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported that boxes have been moved upstairs and that there are lots of workmen around.

CONSTITUTION AND BY-LAWS: Susan Gottesman reported that last year we had discussed changing the bylaws for nominating, but we ought to go through all of the bylaws and make all changes at once.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. All the ELSA brochures and flyers have been distributed. Now we just wait and hope for a response! Our deadline this year is June 30.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: No report.

LEGISLATIVE: Susan Sloan reported. Deb Cunningham sent the following email: The Committee met on April 18 at Farmingdale Public Library. We discussed our successful March Lobby Day and aftermath and shared communications to us from Michael Borges of NYLA and Kevin Verbesey of SCLS. Herb Biblo of LILRC was to attend the Library Lobby Day in Washington D.C. in May and had several appointments pending with legislators. He will report to us on that event at our next meeting. We are currently planning for the September, Nassau and Suffolk, Legislative Breakfasts. Next meeting is on Friday, June 20, 2008, 2:00 p.m. at Farmingdale Public Library.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Will email.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Susan Sloan reported. Regina McEneaney sent the following email: There are 653 members for 2008 as of 6/1/08. After May 10th, I moved the non-renewed members to the inactive list. If anyone did not get the SCLA Newsletter last week, it's because they haven't renewed for 2008.

NEWSLETTER: Jeri Cohen reported that the next deadline for Suffolk Libraries is August 1. Please include all information for September/October/November by August 1.

NOMINATING: Susan Sloan reported that the November 2008 election will have the following positions open: 2 Members at Large, Secretary, Vice President/President Elect.

SCHOLARSHIP: No report.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram continues to update the web page often.

LIAISONS:

CLASC: No report.

EASTERN SUFFOLK BOCES: No report.

LILRC: Mi Liu reported. Please check the LILRC website for all of their upcoming events.

LVA: No report.

NCLA: Rona Dressler reported. Will email.

PLDA: Laurie Pastore reported. There was some discussion about having a common vote day for libraries and a letter was sent to SCLS from PLDA proposing this idea. There will be a Golf Fundraiser for New Yorkers for Better Libraries on Thursday, September 25 at the Tall Grass Country Club.

SCLS: No report.

SLA: No report.

MEMBERS AT LARGE:

No report.

OLD BUSINESS: 25 Mets tickets have been purchased. Karen Baudouin paid for them and Angela Richards is holding them. Tickets are for the Mets vs. Atlanta Braves, Saturday, September 13, 3:55 p.m. Ticket cost was \$20 each, but Karen made a motion that we sell them

for \$25. Rona Dressler seconded the motion. There was a motion made by Karen to purchase 25 more tickets if there is enough interest. Celia Vollmer seconded it.

Jackie Narkiewicz has had difficulty booking a picnic so late in the summer season and suggested that we plan for a 2009 picnic and start the planning process in the winter.

NEW BUSINESS:

Karen Baudouin made a motion to form a Civil Service Committee and Candace Reeder seconded it.

There will be no July 2008 meeting. The next meeting will be Friday, August 15.

The meeting was adjourned at 11:50 a.m. Motion to adjourn meeting was presented by Rona Dressler and seconded by Brian Adams.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, August 15, 2008
SCLS Blue Room

IN ATTENDANCE:

Stephen Ingram, Karen Baudouin, Janet O'Hare, Paula Bornstein, Karen Baudouin, Michael Aloï, Celia Vollmer, Candace Reeder, Janet O'Hare, Susan Gottesman, Rona Dressler, Min Liu, Deb Cunningham, Neely McCahey, Susan Ketcham, Paula Bornstein, Debbie Antolini, Marjorie Fusco, Jackie Narkiewicz, Regina McEneaney

CALL TO ORDER:

Jackie Narkiewicz called the meeting to order at 10:02 a.m. The June 2008 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Marjorie Fusco seconded the motion. None were opposed.

TREASURER'S REPORT:

Susan Gottesman proposed motion to accept treasurer's report. Janet O'Hare seconded the motion. Bills to be paid in August 2008 were presented:

DASL	\$334.00	2nd Quarter Allotment
CATS	\$400.50	2nd Quarter Allotment
RASD	\$503.00	2nd Quarter Allotment

SSD	\$395.50	2nd Quarter Allotment
YASD	\$423.50	2nd Quarter Allotment
Deb Cunningham	\$75.60	Postage for mailing Legislative Breakfast flyers
Harborfields Public Library	\$81.25	Printing Legislative Breakfast flyers
SCLS	\$460.00	Printing SCLA Newsletter
LI Coalition against censorship	\$25.00	Annual Dues
Regina McEneaney	\$33.41	Postage for mailing Scholarship raffle books
PLDA	\$500.00	Sponsorship of PLDA golf outing

Celia Vollmer moved to pay the bills. Candace Reeder seconded the motion. None were opposed.

PRESIDENT’S REPORT:

No report.

DIVISION REPORTS:

DASL: No report.

RASD: Jackie Narkiewicz reported. Brian Adams sent the following email: Over the summer, members of the various committees of RASD were very busy, planning the following exciting Fall programs:

Karen Cognato, Member-at-Large, has been busy planning the annual RASD dinner to be held on Thursday evening, September 25 at the Irish Coffee Pub in East Islip. It should be a fun evening with great guest speakers, delicious food and much camaraderie.

The Multilingual/Multicultural Services committee had arranged for Ingrid Betancourt, Coordinator of Multilingual Collections and Services at the Newark Public Library, to present a program entitled “Cultural Awareness- On the Front Lines at the Public Library.” This presentation will be held on Wednesday morning, September 24th at SCLS.

The Long Island History committee will present a detailed and fascinating look at the art and science of Bookbinding at the Cutchogue- New Suffolk Free Library on September 18th.

The Electronic Resources committee will present a program showcasing local digital resources such as Suffolk Historic Newspapers, LILRC Long Island Memories, and the Community Resource Database of Long Island. This meeting will be held at SCLS on the morning of Thursday, October 9th.

Rona Dressler reports that the Health Concerns committee has arranged a very interesting program on Pain Management for the morning of our annual meeting. This event will be held at SCLA on Wednesday morning, October 22nd. A delicious breakfast will be served to all attendees.

CATS: Susan Ketcham reported. On Friday, June 20th, the Computer and Technical Services Division (CATS) held its annual library tour. This year we decided to explore three libraries out on the North Fork- Southold Free Library, Cutchogue-New Suffolk Free Library and the Mattituck-Laurel Library. We had a great turnout, which included colleagues from the Planting Fields Garden Library and the Garden City Public Library.

The third meeting of the year for the Cataloging Roundtable will be held on Tuesday, October 14th at SCLS and is open to all who are interested.

Our Technical Services Open Forum will be held this year at the Sachem Public Library on Thursday, October 30th. This year the forum will begin with a focus on Ergonomics followed by an open mike session, which will allow everyone the chance to discuss all aspects of technical services, not just cataloging issues and products.

Stephen Abram, the 2008 President of SLA, will be the guest speaker at our annual meeting, on Wednesday, December 10th, at the Brentwood Public Library. His usual fee is \$1500 but can be waived because some Suffolk libraries are Dynix users. Flight and hotel/meal fees will be picked up by CATS and we would like to request financial assistance from SCLA. Unfortunately I can't give you a final amount because Mr. Abrams hasn't finalized his fall schedule yet, so we don't know where he will be flying in from. We will be in contact with him in the early fall to finalize plans. Prior to Mr. Abram's presentation, CATS members will be asked to vote on the suggested revisions to the current CATS constitution by the board members. A copy of the constitution with suggested revisions will be mailed out to all CATS members prior to the meeting.

SSD: Celia Vollmer reported. The Support Staff Division did not meet during the month of July. The Division sent out our Call for Nominations, and we currently have a full slate. The ballots will be sent by August 20, 2008. The return date on the ballots is September 9, 2008. Our new board will be presented at our Annual Meeting and Luncheon on October 15, 2008 at the Brentwood Public Library. The Luncheon will begin at 1:00pm and a repeat of our LILC workshop "151 Ways to Deal with Difficult People" will be presented by Carrie Mason-Deafen. We are currently organizing a workshop for fall of 2008 for business office personnel. Many of our business offices utilize Peachtree Premium Accounting Non Profit software by Sage. The program is very easy to learn but there are a few areas that staff members need additional hands on training. We are working with contacts at LILRC to hire a consultant who will conduct an overview of the system and facilitate a question and answer session.

YASD: Candace Reeder reported. YASD does not hold meetings during July or August because of the Teen Summer Reading Programs. From informal discussions with other Young Adult librarians it appears to have been an especially busy summer across the Island. Statistics will be compiled at the end of August but most of the librarians expect to show an increase in the numbers of teens participating in summer programs. Saturday, August 15 is the 12th Annual Battle of the Books and it will be held for the first time at Stony Brook University. Teams from 39 libraries will be competing. The final will be held on Monday, August 18 at the Islandia Marriott Hotel.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported. There has been some construction at SCLS, so she has not been able to easily access the archives.

CONSTITUTION AND BY-LAWS: Susan Gottesman reported that she and Karen Baudouin are carefully reviewing the constitution and by-laws.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Kris Minschke resigned her position as chair of the Continuing Education/Professional Concerns Committee. If anyone is interested in chairing this committee, please let Karen Baudouin know.

ELSA: The nomination packets were distributed to the committee members for review. We will select our 2008 winner at our September 11 meeting.

FALL DINNER: Neely McCahey reported. A Save the Date flyer for the Fall Dinner was proposed and Jackie Narkiewicz moved to accept the proposal and Deb Cunningham seconded it. The date/time/place will be: November 14, 6:30-10:30 p.m. at the Bellport Country Club.

INTELLECTUAL FREEDOM: Regina McEneaney reported that Kevin McCoy sent the following email: I was part of a panel discussion with the Suffolk Public Library Directors Southwest zone on community room policies and procedures. This meeting discussed what First Amendment rights have to be protected when creating policy. Andrea Callahan, Executive Director of the Suffolk NYCLU and was coordinated by Peter Ward, Director of the Lindenhurst Public Library. Our next meeting will be on September 12. At this meeting we will prepare for the 3rd Annual Freedom of Speech Contest in the fall and start discussing ideas for the Intellectual Freedom conference in the spring. Our committee is always looking for new members. Please spread the word!

LDA AWARD: Paula Bornstein reported. The 2008 LDA Award was presented to Flo Denny, SCLS Assistant Director at this year's Long Island Library Conference. Art Friedman of NCLA and the Nassau College County Community College Library presented the plaque. In addition to the plaque, Ms. Denny will also be awarded a year's membership to NCLA and SCLA.

LEGISLATIVE: Deb Cunningham reported that the Suffolk Legislative Breakfast will be at Harborfields Public Library on September 19 at 8:30 a.m. Ms. Cunningham proposed that SCLA give \$75 (half of the cost of the \$150 honorarium) and Celia Vollmer seconded it. The speaker will be Louisa Thomas Hargrave.

LIST-SERV: Regina McEneaney reported that we currently have 1,345 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Debbie Antolini reported. The LILC Committee met on Wednesday, July 23 at the Brentwood Public Library. The committee welcomed 2 new members since its last meeting and will continue to look for 1 Nassau member to fill the vacant position on the "Career Information Table."

The committee unanimously came up with the theme, “Go Green @ Your Library!” and will be looking for ways to be more eco-friendly for this up-coming conference. Due to rising costs, the committee intends to save money by contacting corporate sponsors for many of the conferences giveaways (tote bags, pens, pads) with hope that these items are eco-friendly.

Reimbursements to Divisions have started to go out, but the books cannot be closed due to money that is still owed to us by Harper Collins/ They “misplaced” our returned boxes and we are desperately trying to get our refund back as soon as possible. Once that is done, the profit from the conference will be distributed between NCLA and SCLA.

The committee is currently working on a keynote speaker and will continue with the planning of the 2009 conference.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that we currently have 659 members.

NEWSLETTER: Jackie Narkiewicz reported. Jeri Cohen sent the following email: the current newsletter is at the printer! The next deadline is November 1.

NOMINATING: Karen Boudouin reported that Susan Sloan is working diligently so that we have a full slate for the November election.

SCHOLARSHIP: Jackie Narkiewicz reported. Angela Richards sent the following email: Everything is all set for our Farewell to Shea stadium baseball event on Saturday, September 13, 2008 against the Atlanta Braves at 3:55 pm. In addition to pins, all who are attending will be entered into a raffle for a commemorative Shea Stadium memorabilia box.

There has been a last minute flurry for Scholarship applications. I have some of the requirements from applicants but there still isn’t one that is totally completed. The deadline for applications is September 1st.

STATISTICAL SURVEY: Stephen Ingram reported that he is making changes to the forms that will be sent out to libraries this year.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported that she will be sending out a letter that details what services the Suffolk County Jails Library Service offers to inmates.

WEB PAGE: No report.

LIAISONS:

CLASC: No report.

EASTERN SUFFOLK BOCES: No report.

LILRC: Min Liu reported. LILRC will be moving to a new location by the end of the year. They will keep us updated when that happens. LILRC is in the process of hiring a new technologies librarian and has created an online blog, which can be found at: LILRC.wordpress.com. Please check the LILRC website for all of their upcoming events.

LVA: No report.

NCLA: Rona Dressler reported that NCLA does not meet over the summer.

PLDA: No report.

SCLS: No report.

SLA: James Olney sent the following email: SLA- Long Island Chapter Event: Come meet the 2008 SLA President, Stephen Abram. Stephen Abram will share the top technologies causing change in our organizations and librarianship. He'll end with five suggestions to enjoy change and have fun adopting new technologies.

Date: Thursday, September 18, 2008

Time: 6-9 PM

Location: Adelphi University

Fee: Dinner \$20

For more information, contact Carol Simon at csimon10@gmail.com.

Talk: SLA Reality 2.0: Attracting, Retaining and Engaging the Association 2.0 Member

It seems there's a new technology, resource or idea every minute. Keeping up seems such an elusive goal. Come hear Stephen share his secrets of how he stays current. And hear how SLA will be making your membership even more valuable by offering access to new technologies in a "sandbox lab" setting and other cutting edge ideas. How can we open up our associations? How can we convince tomorrow's members that SLA is valuable and worth a career-long commitment? Which technologies will help us prove and communicate our value proposition? Are there different ways to build community or to attract new community segments? How do we do lifelong learning? Stephen Abram, MLS, is President 2008 of SLA and the past-President of the Canadian and Ontario Library Associations. He is Vice President Innovation for SirsiDynix and Chief Strategist for the SirsiDynix Institute. Stephen was listed by Library Journal as one of the top 50 people influencing the future of libraries. He has received numerous honors and speaks regularly internationally. His columns appear in Information Outlook and Multimedia and Internet @ Schools, and SirsiDynix OneSource and he is the author of ALA Editions best-selling Out Front with Stephen Abram. He blogs at the popular Stephen's Lighthouse. <http://stephenslighthouse.sirsidynix.com/>

MEMBERS AT LARGE:

Deb Cunningham reported that the Long Island Reads Committee is finalizing their book choice.

OLD BUSINESS: SCLA will be attending the September 13 Mets game. Proceeds will benefit the Scholarship Fund.

SCLA is forming a Civil Service Committee. Please contact Karen Baudouin if you are interested.

NEW BUSINESS:

The PLDA Annual Golf Outing is September 25 and it was proposed that SCLA give \$500. Neely McCahey moved to accept the proposal and Rona Dressler seconded it.

The meeting was adjourned at 10:56 a.m. Motion to adjourn meeting was presented by Candace Reeder and seconded by Paula Bornstein.

The next meeting will be Friday, September 12, 2008, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, September 12, 2008
SCLS Blue Room

IN ATTENDANCE:

Karen Baudouin, Paula Bornstein, Diane Eidelman, Chris Kretz, Joanne Genovese, Susan Sloan, Michael Aloï, Brian Adams, Celia Vollmer, Candace Reeder, Susan Gottesman, Joanne Genovese, Rona Dressler, Laurie Pastore, Jackie Narkiewicz, Virginia Antonucci-Gibbons, Susan Ketcham, Brian Adams, Debbie Antolini, Kevin McCoy, Regina McEneaney, Neely McCahey, Diane Eidelman

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:02 a.m. The August 2008 minutes were reviewed and corrected. Brian Adams moved to accept the minutes as corrected. Susan Ketcham seconded the motion. None were opposed.

TREASURER'S REPORT:

Celia Vollmer proposed motion to accept treasurer's report. Rona Dressler seconded the motion. Bills to be paid in September 2008 were presented:

Ingrid Betancourt	\$250.00	Speaker's Fee / RASD Program on 9/24
Patchogue-Medford Library	\$117.24	Postage for SCLA Newsletter
Patchogue-Medford Library	\$201.35	Postage for SCLA Directory mailing
Wine Wise LLC	\$75.00	Speaker's Fee – Louisa Hargrave / Legislative

		Breakfast
Northport-East Northport Library	\$81.25	Flyers for Legislative Breakfast
Neely McCahey	\$87.14	Postcards / Postage for Fall Dinner
SCLS	\$1,907.00	Printing for SCLA Newsletter and SCLA Handbook

Regina McEneaney moved to pay the bills. Paula Bornstein seconded the motion. None were opposed.

PRESIDENT'S REPORT:

No report.

DIVISION REPORTS:

DASL: Chris Kretz reported. DASL is co-sponsoring with LILRC an event on October 3rd: Creating a Vision for Library Space Planning. It features Scott Bennett, Librarian Emeritus of Yale University, speaking on developing a library redesign. The talk will take place at Farmingdale State College. We are working on a speaker for our annual luncheon, which is scheduled for December 12th, to be held at Suffolk County Community College's Sayville Center with lunch at Cricket's on Main Street in Sayville. DASL has been planning to migrate its web page to a blog. In the next few weeks we will transition to a blog hosted at WordPress.com. The feeling is that a blog will be an easier site to maintain, more flexible, and allow more participation from members.

RASD: Brian Adams reported.

CARE: Next meeting will be held at the Islip Public Library on Sept 18th. The committee will work on updating the Retirement Resources Directory.

Health Concerns: R. Dressler is compiling a bibliography for the annual meeting. One copy will be distributed free to each library, \$5 per additional copy. Planning for the annual meeting is in the final stages.

Historian: D. Eidleman has resigned as committee chair. Search is underway to appoint a new chair, or to consider this a defunct committee.

Long Island History: M. Kofel reported via email that the next meeting of the LI History Committee will be on September 18th at the Cutchogue-New Suffolk Free Library. Topics of discussion will be the newly formed Long Island Forum Meetings, Historic Suffolk County Day at Walt Whitman's Home, sponsoring a program for the Long Island Library Conference in May 2009, and how to choose what Local History Collection to digitize first. Stephen Sanfilippo who is working on a Doctorate entitled "Whalemen's Song: Lyrics and Masculinities in the Sag Harbor Whalefishery" will give a sampling of some of the songs and poems he has found. After the meeting attendees can join Mariella Ostroski at her mother's studio for a discussion of the art of bookbinding.

Long Island Reads: D. Cunningham reported via email. The committee is currently contacting the two authors of the two top picks for next year's LI Reads selection.

Media: D. Becker reported via e-mail. At the last meeting on September 5th at Half Hollow Hills Community Library, the committee discussed a wide variety of media topics. Circulation stats in some libraries remain low for Playaways despite advertising them. Libraries that have blu-ray discs report that their circulation has been very high. Some libraries have purchased the Amazon Kindle but no library has circulated them to the public. Libraries that have retained their VHS collections have found that despite the popularity of DVDs, VHS tapes still circulate much more than expected. They are especially popular with seniors. The next committee meeting will be at Patchogue-Medford sometime in early January.

Membership: R. Cognato reports that RASD currently has 305 members. In May the membership was reported at 351. After the Library conference, the list is pared down to paid members. Unpaid members still on the list receive a final postcard and email reminder and then are removed. Methods to get members back into the fold were discussed. A list of those unpaid members taken off the rolls will be made.

Multicultural Services: Loretta Piscatella from Middle Country Public Library has offered to co-chair the committee. The Committee has updated the Conversation Group listings. They have a program on September 24th at SCLA. Speaker will be Ingrid Betancourt of the Newark Public Library.

OARS: C. Miller reported. The next meeting of the OARS Committee is on September 10th at Harborfields Public Library.

Programs: R. Marut reported. Rose met with Tracy from the Nassau RASD in June for a program wrap up and evaluation of the RASD program, "I Review" at this year's Long Island Library Conference. They reviewed the feedback from committee members as well as conference attendees. They discussed some ideas for future programs including marketing the library to baby-boomers, collection development and fundraising. Tracy and Rose will both seek suggestions for programs from other RASD board members and begin the process of planning for the 2009 LILC.

Reader's Advisory: G. O'Connor reported that the next meeting will be on September 25th at Deer Park Public Library. The topic for the meeting will be "Inspirational fiction." Wiki will be up soon.

Ramblings: R. Dressler reported. The latest edition of Ramblings is being labeled and sent out.

Web Page: R. Dressler reported. The link to the current RASD calendar will be removed and a link to the SCLA calendar will be used instead.

Member-at-large: K. Cognato was unable to attend the meeting. So far 37 people have signed up for the annual dinner. Vendor response has been good. Demco made a donation. There will be

many prizes. The rehearsal dinner went well at Irish Coffee House. Copies of the speakers' books have been obtained and will be signed and sold for \$10.

Old Business: Candidates for election. The RASD board has a vacancy for a Vice President, Secretary and Member-at-large. G. O'Connor accepted a nomination as the next Secretary. Ballots will be mailed out on Sept 17th. Ballots must be in by Oct 17th. Results will be announced at Annual Breakfast on October 22nd.

CATS: Susan Ketcham reported. The election committee will be sending out nomination flyers and if anyone here would like to join our team or knows of anyone who might be interested in doing so, we are looking to fill the following offices: Vice-President/President Elect, Secretary, Treasurer and 6 Members at Large. If you would like to know more about any of these positions, contact Ted Gutmann at Emma S. Clark Memorial Library.

Plans are underway for our May 2009 Long Island Library Conference Program. The topic has been chosen, and we are now working on guest speakers.

Upcoming events:

The Cataloging Roundtable (SCLS) will be held on Tuesday, October 14th at SCLS and is open to all who are interested.

Our Technical Services Open Forum is Thursday, October 30th @ Sachem Public Library. United States Ergonomics will be the guest speaker and they will teach everyone how to control ergonomic-related risk factors and show how to set up an ergonomically correct workstation. We will follow the presentation with time for technical services Q & A and "Show & Tell."

Stephen Abram, the 2008 President of SLA, will be our guest speaker at the annual meeting, on Wednesday, December 10th, at the Brentwood Public Library.

As I indicated last month, his usual fee is \$1500 but he waived it because some Suffolk libraries are Dynix users. Ted Gutmann is our organizer and he back from Stephen Abram regarding his estimate for travel expenses. Here's what told Ted: "It's usually about \$700.00 to fly to La Guardia and then one night's hotel (190?) plus two taxis in Toronto (about \$90 for both ways)." So, it sounds like we're talking about \$1,000 if he flies in to La Guardia. He doesn't include any expenses for travel from the hotel out to us, or going back after the meeting to La Guardia. If he flies into MacArthur (if it's even possible), we wouldn't have to worry about getting him to and from Queens, but the airfare will probably be more. Therefore, I would like to request funding from SCLA for up to but not exceeding \$1500.00. CATS will of course be contributing to the cost of this program as well. Brian Adams proposed a motion for up to \$1,500 to help cover the travel costs for Stephen Abram and Celia Vollmer seconded the motion.

SSD: Celia Vollmer reported. The Annual SSD Meeting and Luncheon will be at Brentwood Public Library on October 15. Guest speaker will be Carrie Mason-Draffen who will be discussing How to Deal With Difficult People.

Celia Vollmer asked for \$250 from SCLA to help pay for the cost of Carrie Mason-Draffen. Rona Dressler proposed the motion and Susan Gottesman seconded it.

YASD: Candy Reeder reported. YASD met September 11 at the Mastics-Moriches-Shirley Community Library. Over 30 people were in attendance and we discussed the online summer reading programs. Librarians from Sachem, Huntington, Middle Country and Mastics talked about their experiences with online registration for SRC and programs. We also heard from several librarians about their most successful summer programs which included an Eclipse Prom party and a Fear Factor contest.

Barbara Moon reported on the summer's Battle of the Books at Stony Brook. This year's winners were from Patchogue-Medford and the runners up were from Sayville, North Babylon, and Huntington. Our annual YASD author visit and luncheon will be Thursday, October 16 at the 56th Fighter Group in Farmingdale. Our guest author is Melissa de la Cruz who is known for her series books, *The Au Pairs*, *The Blue Bloods*, and *The Ashleys*.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: Susan Gottesman reported. Karen Baudouin and Susan Gottesman are planning to look at the constitution and by-laws by the end of the year.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. We have four ELSA nominees this year. They are all excellent candidates. We will announce our winner in October. Our nominees are as follows:

1. Marcie Litjens, Director of Children's Dept., Center Moriches Free Public Library
2. Lydia Moser, Principal Library Clerk, Smithtown Library-Commack Branch
3. Janet Herbst, Media Specialist, Babylon Junior- enior High School
4. Laura Dickerson, Assistant Director, Shelter Island Public Library

Letters are being sent out to the nominees, those who nominated and the directors of each candidate's library. Each nominee and our winner will be invited to the SCLA annual dinner. SCLA generously pays for the winner and a guest and each nominee to attend the dinner. It is truly an honor to be nominated and I want to thank SCLA for their generosity.

FALL DINNER: Neely McCahey reported. Neely is hard at work finishing up on all the little details for the Fall Dinner, which will be Friday, November 14, 2008, 6:30-10:30 p.m. at the Bellport Country Club. Invitations should be going out in approximately a week and a half. Ms. McCahey requested that SCLA give tickets for the Fall Dinner to all SCLA Divisions (10 tickets) to be used as raffle prizes at their annual dinners and also tickets for the following people: Jerry Nichols (guest speaker), ELSA nominees, the ELSA winner and his/her guest, Kevin Verbesey, and the Scholarship winner for a total of 18 tickets. Paula Bornstein proposed the motion and Rona Dressler seconded it.

It was realized later in the meeting that another ticket to the Fall Dinner would be needed for the Continuing Education Award winner. A total of 19 tickets will be needed. Karen Baudouin proposed the motion and Neely McCahey seconded it.

It was also suggested that the name be changed to “Annual Dinner Meeting” from fall Dinner. Celia Vollmer proposed the motion and Regina McEneaney seconded it.

It was also proposed that \$3,500 be put towards the cost of the Annual Dinner Meeting to bring the ticket cost down to make it more affordable for people to attend. Brian Adams proposed the motion and Susan Ketcham seconded it.

It was proposed that the ticket prices be the following: \$35 for members and \$50 for non-members. Susan Ketcham proposed the motion and Susan Gottesman seconded it.

INTELLECTUAL FREEDOM: Kevin McCoy reported. Our next meeting will be on September 26 and we will be finalizing our plans for the 3rd Annual Freedom of Speech Contest and we will start discussing ideas for the Intellectual Freedom conference in the spring. Our committee is always looking for new members. Please spread the word!

The Freedom of Speech Essay brochures will go out in early October. A proposal was made by Kevin McCoy asking for no more than \$500 for brochures and stamps for this program. Susan Gottesman seconded it.

LDA AWARD: No report.

LEGISLATIVE: Jackie Narkiewicz reported. Deb Cunningham sent the following email: The 22nd Suffolk County Legislative Breakfast is next Friday, 9/19 at 8:30 a.m. Our speaker is Louisa Thomas Hargrave. There are still a few spaces remaining, so if you want to register contact me at dcunning@suffolk.lib.ny.us. We have a response of approximately 85 attendees and several of the Legislators. We are making calls to firm up any who did not send the RSVP cards back yet. A special thank you to Karen and the Board for your support and quick action on the deposit check for the caterer. I will report on the event at the next SCLA Board meeting.

Karen Baudouin sent the following email to the SCLA Executive Board on August 22: The Suffolk County Legislative Breakfast (a joint venture of SCLA and LILRC) is September 19th at Harborfields Public Library. Our next SCLA Board Meeting is September 12th.

Deb Cunningham is Head of Adult Services at the host institution and our SCLA Legislative Chairperson. Deb has just been informed that the caterer wants a \$500 deposit prior to when we next meet. She would like to go ahead and finalize the details. I would like to give our treasurer Michael Aloï the OK for SCLA to write a check to the caterer “Corinne’s Concepts in Catering.” The expenses for the Legislative Breakfast have always been covered by SCLA and LILRC and are always split 50/50. This will be no exception to our past practices regarding the breakfast. All expenses will be split in the end. I would like your approval.

Susan Sloan, Susan McManus, Jackie Narkiewicz, and Cynthia Guzzo all seconded the motion via email.

LIST-SERV:Kevin McCoy reported that we have 1,351 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Debbie Antolini reported. The Long Island Library Conference is pleased to announce that Adriana Trigiani will be the 2009 Keynote Speaker. Her books are internationally popular. LUCIA, LUCIA was selected as 2004's best read in England by Richard and Judy, and the book was also named 8th in Britain on the 2004 Associated Press' list of "World's Best Sellers – Books." Her cross-cultural popularity is proven in the fact that her titles have been translated and published in over thirty foreign countries. Her new book will be out in the early part of 2009.

Our theme "Go Green @ Your Library" has sparked excitement throughout the library community with several offers for presentations by Library Directors and how they implement "Going Green."

The committee is currently working with various vendors who have expressed interest in donating items such as eco friendly tote bags, pads and folders for this years conference.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that we have 662 members.

NEWSLETTER: Jackie Narkiewicz reminded members that the next newsletter deadline is November 1. Please send all submissions to Jeri Cohen.

NOMINATING: Susan Sloan reported. Proposed slate for the 2009 Executive Board:

VP/President elect:

Brian Adams

Celia Vollmer

Secretary:

Jackie Narkiewicz

Member-at-Large:

Candy Reeder

Meghan Sala

Michelle Vagner

There are still 2 open slots. If anyone is interested or knows someone who is interested in running for Secretary or Member-at-Large please let me know by Friday, September 19.

I would like to make a motion to approve the current slate. Celia Vollmer proposed the motion and Neely McCahey seconded it.

SCHOLARSHIP: Jackie Narkiewicz reported. Angela Richards sent the following email: Three candidates applied for the SCLA Scholarship. All requirements arrived before the deadline of Sept. 1st. The Scholarship committee is now reviewing their applications. The recipient will be notified at the end of the month.

The deadline for the Support Staff Continuing Education Award is October 1st. I have received two completed applications. I'm so looking forward to our Mets game tomorrow. When we planned this event, I didn't know if we'd be contending or collapsing. I'm thrilled to report that as of today, we are a game and a half ahead of the Phillies. I'm going to keep believing!

STATISTICAL SURVEY: Jackie Narkiewicz reported. Renee Capitanio sent the following email: We are polishing the survey questionnaire and hope to have it out to the libraries by the end of September with responses due the end of October. It is our fondest wish to have the 2008 survey completed by the end of the year.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISONS:

CLASC: Jackie Narkiewicz reported. Linda Overton sent the following email: CLASC, Inc. held its annual dinner and meeting at the Three Village Inn in Stony Brook on April 30, 2008. The guest speaker was author and illustrator David Ezra Stein. During the business meeting Stephanie Jager and Charlene Muhr received CLASC pins in honor of their dedicated service to the organization and to the profession of children's librarianship. New board members were announced and outgoing board members received thanks for their service. Outgoing board members were Lisa Kropp, Jackie Narkiewicz and Jen Marin. Current board members are: Linda Overton, President; Kristen Todd, Vice-President; Lisa Herskowitz, Recording Secretary; Andrea Pavlik; Corresponding Secretary; Debbie Bush, Historian/Public Relations; Jen Cattrano, Library Practices; Ann Burke, Newsletter; and Lisa Kropp, Past President.

The CLASC Executive Board has met monthly since April (except for the month of July). The focus of our meetings has been our upcoming Fall Literature Conference, which will be held on Friday, October 24th at the Sheraton Long Island. The featured speakers that day are the award-winning author Avi and author/lecturer Rob Reid, whose expertise is children's programming and storytelling. Registrations are coming in at a fine rate and we anticipate a successful conference and a wonderful day focused around children's literature.

We are also in the midst of planning our fall general membership meeting, which will be held one evening in November. That meeting will include a business meeting, a light supper and a guest speaker.

EASTERN SUFFOLK BOCES: No report.

LILRC: Virginia Antonucci-Gibbons reported that LILRC is still looking for new office space. There are numerous workshops coming up in the fall and winter. Please check the LILRC website for more details.

LITERACY SUFFOLK: No report.

NCLA: Rona Dressler will email.

PLDA: Laurie Pastore reported. PLDA will be speaking to Civil Service about offering an alternative testing date for the Librarian 1 exam, which conflicts with NYLA. Karen Baudouin shared with the group that there will be an alternate date that will be announced shortly.

SCLS: Diane Eidelman reported. Please check out the new Suffolk e resources page because it is up and running.

SLA: No report.

MEMBERS AT LARGE:

No report.

OLD BUSINESS: Karen Baudouin updated us on the PLDA Golf Outing: We donated \$500 to the Golf Outing and will have 1 tee sign, 2 table signs and a full page journal ad.

NEW BUSINESS:

Membership directories are out and we have extra copies if anyone needs one. NCLA is trying to obtain copies of libraries' contracts. Brian Adams suggested that SCLS setup a videoconferencing room to make meeting attendance easier for people.

The meeting was adjourned at 11:34 a.m. Motion to adjourn meeting was presented by Brian Adams and seconded by Candace Reeder.

The next meeting will be Friday, October 17, 2008, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Uncorrected and Unapproved
SCLA Minutes
Friday, October 17, 2008
SCLS Blue Room

IN ATTENDANCE:

Angela Richards, Neely McCahey, Jackie Narkiewicz, Marjorie Fusco, Jeri Cohen, Regina McEneaney, Debbie Antolini, Susan Ketcham, Stephen Ingram, Karen Baudouin, Chris Kretz, Joanne Genovese, Herb Biblo, Karen Baudouin, Susan Sloan, Michael Aloï, Brian Adams, Joanne Genovese, Rona Dressler, Laurie Pastore

CALL TO ORDER:

Susan Sloan called the meeting to order at 10:01 a.m. The September 2008 minutes were reviewed and corrected. Susan Sloan moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Brian Adams proposed a motion to accept the treasurer's report. Rona Dressler seconded the motion. Bills to be paid in October 2008 were presented:

DASL	\$308.00	3rd Quarter Allotment
CATS	\$304.50	3rd Quarter Allotment
RASD	\$318.50	3rd Quarter Allotment
SSD	\$302.50	3rd Quarter Allotment
YASD	\$313.50	3rd Quarter Allotment
Harborfields Public Library	\$530.13	Balance due for Legislative Breakfast
Joanne Genovese	\$346.46	ELSA Award expenses
Susan Sloan	\$69.30	Postage for SCLA 2009 Ballot
Deborah Antolini	\$1,000.00	Scholarship Award- Continuing Ed.
Kerry Anne Keegan	\$2,000.00	Scholarship Award- Student

Brian Adams moved to pay the bills. Angela Richards seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Karen Baudouin felt that the Legislative Breakfast was "stupendous" and very well received by everyone who attended. Kevin Verbesy from SCLS sent a letter thanking Karen and the SCLA Board for getting the word out about the Legislative Breakfast. The Mets game turned into a surprise double header that was a split decision. Karen attended the RASD dinner and it was a lot of fun and the speakers were terrific. Jackie Narkiewicz is to be commended on the terrific job she did on last month's minutes. We went through a lot of stuff at the meeting last month and Jackie made the minutes great!

DIVISION REPORTS:

DASL: Chris Kretz reported. Our new blog is now online at <http://daslblog.wordpress.com> The Oct. 3 workshop we co-sponsored with LILRC, Creating a Vision for Library Space Planning, was a success. It was held at Farmingdale State College with over 30 people from all types of libraries in attendance. We held our elections and the new DASL board to take office in 2009 is: President- Kristen Nyitray, Stony Brook University; VP/President Elect-Kami Convery, Dowling

College; Treasurer-Christina Rivera, LILRC Recording; Secretary-Chris Kretz, Dowling College; Corresponding Secretary-Regina McEneaney, SCCC; Members at Large-Azadeh Mizraheh, Farmingdale State College; Virginia Antonucci-Gibbons-LILRC; Archivist- Marjorie Fusco, Dowling College. Chris suggested that a scholarship be offered to an academic librarian and there was much discussion about this among board members.

RASD: Brian Adams reported. Will email.

CATS: Susan Ketcham reported. The election ballot has gone out to all CATS members and is due back by Nov. 1st. In addition to some incumbent candidates who will more than likely be re-elected, we have two new people running for positions on the board, which is always welcome.

This past Tuesday was the last Cataloging roundtable for 2008 and the group is already clamoring for the 2009 meeting dates. According to Michael Aloia, our roundtable coordinator this year, the roundtable had 15 people in attendance, which is just the perfect size. This time they discussed books written by authors with pen names, how to treat the links in the 856 field in the county catalog, and how to catalog a video with different dates of publication and distribution. They also discuss problems people have uncovered and actually make corrections to the catalog on the spot, acting like a self-appointed quality control division. And while there are different attendees each time, we are getting a core group of routine attendees. One faithful participant even has a binder for notes from the roundtables!

Our Technical Services Open Forum is in two weeks, Thursday, October 30th @ Sachem Public Library. United States Ergonomics will be the guest speaker and we will follow the presentation with time for technical services Q & A and "Show & Tell."

No news on the cost of our annual meeting guest speaker fees but we are in the process of firming up the subject on which Stephen Abram will speak. The date is Wednesday, Dec.10th at the Brentwood Public Library.

Work continues on securing a guest speaker for our May 2009 conference program.

We held our raffle for the 2 annual dinner tickets at our last meeting. We have one winner who has accepted the ticket and I am waiting to hear back from our 2nd winner. Response so far has been very positive.

BTW, if anyone used the company Pro-Promotional Products last year to purchase conference giveaways, it is now known as HR Promotions. Harry Reed is the new owner, but Chuck is working for him part-time. The company is now located in Lindenhurst and the new phone number is 631-608-2736.

SSD: No report.

YASD: Stephen Ingram reported. YASD held its annual luncheon meeting on October 16 at the 56th Fighter Group Restaurant in Farmingdale. The guest speaker was Melissa de la Cruz, author of the Blue Bloods trilogy, The Ashley's series, and The Au Pairs series. She spoke about her

writing process, how she got her start as a teen author, and upcoming novels. Thirty people attended the meeting and Hyperion publishing graciously provided a free copy of Ms. De la Cruz's latest novel to each attendee.

We also discussed job duties for YASD officers and reminded anyone interested in a board position to notify me by the end of this week. Our November 13 meeting will be held at Port Jefferson Free Library Teen Center and ballots for the executive board will be distributed then. Our topic for November will be teen volunteer opportunities and community service.

COMMITTEE REPORTS:

ARCHIVES: No report.

CIVIL SERVICE: Joanne Genovese would like to chair this committee. Peter Ward has graciously volunteered to mentor this committee.

CONSTITUTION AND BY-LAWS: Karen Baudouin is still working on going through the constitution and by-laws and she will keep us updated as to her progress.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. Our Committee met on September 11 and we have our 2008 winner. We had some very impressive candidates and it was a difficult decision for the committee, but we reached a consensus.

WINNER:

Laura Dickerson, Assistant Director, Shelter Island Public Library. Nominated by: Wendy Case (co-worker).

NOMINEES:

Marcie Litjens, Director of Children's Dept., Center Moriches Free Public Library. Nominated by: Kamelia Waskiewicz (library patron).

Lydia Moser, Principal Library Clerk, Smithtown Library-Commack Branch. Nominated by: Susan Mulligan (co-worker).

Janet Herbst, Media Specialist, Babylon Junior-Senior High School. Nominated by: Sheila Vaswani (co-worker).

Today I will be going to Shelter Island to surprise our winner. The library is planning a celebration reception. The plaque, gift check and certificates are ready for the November annual dinner. Letters have gone out to all nominees inviting them to the dinner as a guest of SCLA. I want to thank everyone for generously offering to cover the cost for the nominees.

FALL DINNER: Neely McCahey reported. Neely asked that money be set aside for the rest of the payment to the Bellport Country Club. Brian Adams proposed a motion to set aside \$7,236 for this and Susan Ketcham seconded it. If all 150 seats are sold to the dinner, we should be receiving \$4,561 back. There are lots of fabulous prizes to be raffled off that night.

INTELLECTUAL FREEDOM: Regina McEneaney reported that the Freedom of Religion contest is moving forward.

LDA AWARD: No report.

LEGISLATIVE: Jackie Narkiewicz reported. Deb Cunningham sent the following email: On September 19, 2008 (8:30-10:30 a.m.) the 22nd Suffolk County Legislative Breakfast was held at Harborfields Public Library. Our seating capacity was 120 and more than 120 signed up so that we had to run a wait list. 103 actually attended, in addition to 8 Legislators and/or their assistants. Sens. Marcellino and Flanagan were there, as well as Assem. Andrew Raia, Assem. Michael Fitzpatrick and Assem. Philip Boyle. Sens. Trunzo and LaValle sent their legislative assistants, as did Assem. Conte. Assem. Conte and Alessi had confirmed themselves but something came up the last minute. There was much conversation between legislators and other guests. Our speaker was Louisa Thomas Hargrave, co-founder of Hargrave Vineyards, and essentially, the LI Wine Industry. She connected her life, her family, her love of reading and her business endeavor with books and libraries. It seems the Hargraves were constant ILL users when they were developing the Vineyard. Each of the legislators present came up to the microphone to share some thoughts with us. Some were especially uplifting given that this was the beginning of Lehman and Merrill Lynch collapsing with AIG on the horizon. From the podium, we wanted to emphasize that we will all have to advocate especially hard this year, given extreme budget shortfalls. Our own Karen Baudouin gave a short and very sweet speech reminding us of the origins of our libraries. Herb Biblo of LILRC and Kevin Verbesey of SCLS also gave words of encouragement and reminded of our need for advocacy. We had a Vineyard theme in our decorations, using green and lavender, purple mums and carrying this onto our Suffolk flyers (thanks to James Olney!) The breakfast was professionally catered, with hot and cold items, and it was truly lovely and welcoming. Feedback was it 'was the best ever', 'delicious', etc. I faxed the receipts and financial information to Michael on Tuesday and will mail out same to LILRC asap for their half of the cost. Total cost for catering, servers, decorations, linens was \$2,060.25 up a little from last year's approximately \$1,700.00 total. SCLA and LILRC split this in half. Again, many, many thanks to James Olney of NPT/ENPT, Connie Litcher and photographer Christina Rivera of LILRC, and Lisa Jacobs, Director Riverhead Free Lib. for arranging Ms. Hargrave's appearance. I have a disc of photos from Christina that I will send to our scribes at 'Suffolk Libraries' with an article. Have a good weekend everyone.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Debbie Antolini reported. The Long Island Library Conference Committee is continuing with the plans for the 2009 Conference. The 2008 "accounting books" have been closed and the profit this year is significantly higher than last year. SCLA received \$4,163.86 and NCLA received \$4,164.86. Debbie Antolini has begun her responsibilities of this year's treasurer. Our theme "Go Green at Your Library" has sparked excitement throughout the library community with several offers for presentations by Library Directors about how they implemented "Going Green". We welcome anyone on library staff to offer ideas for, or help moderate, our continued "Lunch N' Learn" program. It is a great way to share ideas as well as network with colleagues. In our continuing efforts of "Going Green", this

year's registration form will only be available to print online. A reminder postcard, with our website information, will be sent out. We will post information on list serves as well as direct emails. Our next meeting will be at the Middle Country Public Library on Wednesday, October 22.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that we have 679 members and renewals will be going out after Thanksgiving.

NEWSLETTER: Jeri Cohen reported that the next newsletter deadline is November 1.

NOMINATING: Susan Sloan reported that the ballots are in the mail and the deadline to send them back is November 10.

SCHOLARSHIP: Angela Richards reported. The 2008 Scholarship recipient is Kerry Anne Keegan, who is a library trainee at the Young Adult Center at the Port Jefferson Free Library and also a student/library aide, Technical Services, Health Science Library, Stony Brook University. Susan Gottesman nominated her. The 2008 Continuing Education Award for Library Support Staff recipient is Deborah Antolini, who is a Network and Systems Technician at the Middle Country Public Library and a Computer Technician at Smithtown Library. She was formerly a Computer Technician at Longwood Public Library.

STATISTICAL SURVEY: Stephen Ingram reported that libraries have been sending in information and the Statistical Survey committee has begun compiling it. Stephen also stated that committee members Renee Capitanio, Anthony??? (sorry Stephen- I forgot where I wrote it down) and himself would like to step down from this committee. Stephen suggested that perhaps the statistical survey should be compiled by SCLS in the future.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported that letters will go out shortly to all library directors about what books are needed at the jails.

WEB PAGE: Stephen Ingram reported that the webpage is up to date and he would also like to step down from this committee.

LIAISONS:

CLASC: Linda Overton sent the following email: CLASC, Inc. is pleased to report an overwhelming response to registration for our Literature Conference coming up on Friday, Oct. 24. The conference has been fully registered for several weeks now and we have, unfortunately had to turn down many would be registrants.

We have scheduled a Fall General Membership meeting on Monday, November 17 at the Middle Country Public Library beginning at 6 pm. The schedule for the evening is a light dinner, membership meeting and a presentation by Gerry Nichols on how children's librarians can advance their careers. Our board continues to meet monthly. Our next meeting is scheduled for Tuesday, October 21 at 3 pm at the Northport Public Library.

EASTERN SUFFOLK BOCES: No report.

LILRC: Herb Biblo reported and wanted to thank SCLA again for its continued financial support of LILRC's conferences and that wonderful success of the Legislative Breakfast. There is a possibility that LILRC will be temporarily housed at SCLS until they find a permanent home. There are numerous workshops coming up in the fall and winter. Please check the LILRC website for more details.

LITERACY SUFFOLK: No report.

NCLA: Rona Dressler reported. President's report: The member Library Directors formed an ad hoc fundraising committee to help support New Yorkers for better Libraries PAC. Their first fundraising event was October 7 at the Stuart Thomas Manor in Farmingdale. Each division should plan at least 2 programs annually to provide income support for NCLA.

Media Division will be holding a media Purchasing Forum on Tuesday, October 21 at NLS. Participants will discuss and share their experiences with different vendors for audiobooks, DVD's and media supplies. Media is also working with the YA Division to co-sponsor the Annual brunch with representatives from Dancing Classrooms of the American Ballet Theater to talk about 2 recent movies, *Mad Hot Ballroom* and *Take the Lead*, show clips and have ballroom dancing students demonstrate their skills.

RASD will hold a program on the history of food at NLS on November 12. YA will host a joint program with Children's featuring a speaker from the Tourette's Syndrome association. Serving Teens with Disabilities presented by the teen specialist from the Plainview Jewish Community Center will be held on November 20.

Continuing Ed is presenting a program "Is Anybody Listening: the ten worst listening habits of most Americans" tentatively on December 5 at the Massapequa Bar Harbor, with a \$10 fee for members and \$20 for non-members.

Membership is at 956.

NCLA will be celebrating its 75th year in 2009. Art Friedman is chairing a core committee.

PLDA: Laurie Pastore reported that the annual golf outing was a huge success. Elections for the PLDA Executive Board have gone out and they are sponsoring a rally at NYLA on November 18.

SCLS: No report.

SLA: No report.

MEMBERS AT LARGE:
No report.

OLD BUSINESS:

None

NEW BUSINESS:

None

The meeting was adjourned at 11:33 a.m. Motion to adjourn meeting was presented by Neely McCahey and seconded by Angela Richards.

The next meeting will be Friday, December 19, 2008, at SCLS. Refreshments at 9:30 a.m., meeting 10:00 a.m.

Respectfully submitted,

Jacqueline M. Narkiewicz

Suffolk County Library Association
Minutes of the Annual Meeting
November 14, 2008
Location: Bellport Country Club

1. Call to Order: Susan Sloan called the meeting to order at 7:40 p.m.
2. President's Report: Karen Baudouin thanked the entire SCLA Board for all of their hard work this year. Special thanks to Neely McCahey and her Fall Dinner Committee for doing such a wonderful job! Best of luck to Susan Sloan as President next year.
3. Approval of Minutes: Jackie Narkiewicz asked for a motion to accept the minutes of the previous Annual Dinner. Neely McCahey made a motion to accept the minutes as written and Marsha Greenspan seconded it. The motion passed.
4. Treasurer's Report: Michael Aloï reported that the organization began October with a balance of 47,905.62. The organization has income of 5,545.46 for the month and expenses of 4,847.89 for the month. The organization ended the month with a balance of 48,603.19. Michael Aloï reported that Angela Richards was continuing to collect raffle ticket money during the dinner and would give him the money at the end of the event for deposit. Celia Vollmer made a motion to accept the treasurer's report. Kristina Sembler seconded the motion.
5. Announcement of the Newly Elected Incoming Executive Board Members:
Susan Sloan announced the 2008 SCLA Board members:
 1. President: Susan Sloan, North Babylon Public Library
 2. VP/President Elect: Brian Adams, Longwood Public Library
 3. Secretary: Jackie Narkiewicz, Copiague Memorial Public Library
 4. Treasurer: Michael Aloï, Dowling College
 5. Past President: Karen Baudouin, The Smithtown Library

6. Members-at-Large:
 - Michelle Vagner, Northport/East Northport
 - Meghan Sala-James, Deer Park Library
6. Announcements of Newly Elected Division Officers:
 1. CATS-
 - President: Ted Gutmann, Emma S. Clark Public Library
 - VP/President Elect: Bob Johnson, Port Jefferson Free Library
 - Secretary: Melissa Hinton, LIU
 - Treasurer: June Zinsley
 - Past President: Susan Ketcham, LIU
 - Members at Large:
 - James Balletta, Half Hollow Hills Community Library
 - Joyce Bogin, Middle Country Public Library
 - Min Liu, LILRC
 - Laura Giuliani, Huntington Public Library
 - Dana Mattola, Sachem Public Library
 - Wendy Reeve, Cutchogue-New Suffolk Free Library
 - SCLS Liaison: Lauren Nichols
 2. DASL-
 - President: Kristen Nyitray, Stony Brook University
 - VP/President Elect: Kami Convery, Dowling College
 - Corresponding Secretary: Regina McEneaney, SCCC
 - Recording Secretary: Chris Kretz, Dowling College
 - Treasurer: Christina Rivera, LILRC
 - Past President: Chris Kretz, Dowling College
 - Members at Large: Azadeh Mirzadeh, SUNY Farmingdale
 - Virginia Antonucci-Gibbons, LILRCVir
 - Archivist: Marjorie Fusco, Dowling College
 3. RASD-
 - President: Jo-Ann Carhart, East Islip Public Library
 - VP/President Elect: Jay Janoski, Westhampton Free Library
 - Secretary: Grace O'Connor, West Islip Public Library
 - Treasurer: Megan Sala-James, Deer Park Public Library
 - Past President: Brian Adams, Longwood Public Library
 - Member at Large: Cynthia W. Sciacca, Longwood Public Library
 4. SSD-
 - President: Marsha Greenspan, Brentwood Public Library
 - Vice President/President Elect: Judy Romano, Sachem Public Library
 - Treasurer: Anne Marie Hofmann, Mastic Moriches Shirley Community Library
 - Secretary: Cathy Kwaak, Central Islip Public Library
 - Members at Large:
 - Dorothy Curto, SCLS Human Resources
 - Anne McCaffrey, Dowling College Library
 - Joy Mangiaracina, West Islip Public Library
 - Aileen Clark, Emma S. Clark Memorial Library
 - Donna Elferterian, Mastic Moriches Shirley Comm. Library

Website: Dennis Parks, West Babylon Public Library
Past President: Celia Vollmer, Brentwood Public Library

5. YASD- Will have their election results in December.
7. Adjournment: Susan Sloan adjourned the meeting 7:50 p.m. Belle Baxter proposed a motion to adjourn the meeting and Dorothy Curto seconded it.
8. Excellence in Library Service Award: Joanne Genovese thanked the ELSA Committee and acknowledged all of the worthy candidates:
Laura Dickerson, Assistant Director, Shelter Island Public Library
Marcie Litjens-Director of the Children's Dept., Center Moriches Free Public Library.
Marcie was unable to attend the dinner.
Jane Herbst-Media Specialist, Babylon Junior-Senior High School
Lydia Moser-Principal Library Clerk, Smithtown Library, Commack Branch.
The winner of the ELSA Award is Laura Dickerson, Assistant Director, Shelter Island Public Library. Wendy Case (Joanne- not sure I have that right) spoke about what an incredible work ethic Ms. Dickerson has and that patrons adore her. Her presence at the Library makes people truly feel welcome when they come in and they will spend more time at the library because of her. Ms. Dickerson became Assistant Director in a year and a half and served as Interim Director in 2007. She shows incredible leadership qualities and is enthusiastic and open-minded. Ms. Dickerson spoke and thanked the ELSA Committee, her co-workers, family and patrons and stated that winning the award is an incredible honor.
9. Scholarship Awards: Angela Richards, the Chair of the Scholarship Committee and the 1997 recipient of the Scholarship, thanked all the members of the committee for all of their hard work. The recipient of the 2008 SCLA Scholarship is Kerry Anne Keegan, who is a Young Adult Library at the Port Jefferson Free Library and a Library Aide at Stony Brook University Library. Ms. Keegan's co-worker stated in their reference letter that she possesses strong technical abilities and pays attention to detail and is a wonderful multi-tasker.
Angela then awarded the Continuing Education Award for Library Support Staff to Debbie Antolini of Middle Country Public Library. Ms. Antolini is currently a student at Empire State College and is pursuing her BA degree in Computer Science and would like to obtain her MLS in the future.

Respectfully submitted,

Jacqueline M. Narkiewicz

2007

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Corrected and Approved
SCLA Minutes
Friday, January 19, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, June Cerveney, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Suzanne McGuire, Stephen Ingram, Virginia Antonucci-Gibbons, Karen Baudouin, Janet O'Hare, Kris Minschke, Paula Bornstein, Susan Sloan, Regina McEneaney, Jeri Cohen, Rona Dressler, Diane Eidelman, Christ Kretz, Robert Cognato, Tom Cohn, Celia Vollmer, Laura Panter, Angela Richards, Marjorie Fusco, Kristen Todd.

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:02 a.m. The December 2006 budget minutes were reviewed and corrected. Kris Minschke moved to accept the minutes as corrected. Sue Gottesman seconded the motion. None were opposed.

TREASURER'S REPORT:

Rona Dressler proposed motion to accept treasurer's report. Cynthia Guzzo seconded the motion. Bills to be paid in January were presented.

SCLS Printing ballots	\$350.00
SCLS Printing Newsletter	\$650.00
Laurene Tesoriero postage	\$14.62
LILC/Longwood Public Library postage	\$17.55
LILC/Janway giveaways	\$1490.18
LILC/Janway bags	\$2203.22
LILC/Sue Sloan, stamp	\$15.99
Regina McEneaney postage	\$88.39
Karen Baudoin hospitality	\$7.42
Hampton Jitney bus trip	\$1050
	DASL \$234
	CATS \$228
Quarterly division payments:	RASD \$322
	SSD \$214
	YASD \$231

Stephen Ingram moved to pay the bills. Susan Gottesman seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Danielle Musorofiti-Miller thanked everyone for attending and stated that she was looking forward to working with everyone on the board this year.

DIVISION REPORTS:

DASL: Reported by Chris Kretz, President. DASL held its annual luncheon on December 8th at Farmingdale State College. Our speaker was Helen Harrison, director of the Pollock-Krasner House and Study Center in East Hampton. Her talk covered the careers of Jackson Pollock and Lee Krasner as well as their lives on the East End of Long Island. Ms. Harrison will be delivering a broader talk on her book *Hampton Bohemia* as a DASL-sponsored session at the Long Island Library Conference. The ending balance of the DASL checking account as of the end of December was \$1,169.04. The next DASL meeting is February 9th at Dowling College at 10:00.

RASD: Reported by Robert Cognato. RASD met on January 9, 2007 at West Islip Public Library. Members present: R. Cognato, B. Adams, M. Sala-James, D. Eidelman, B. Silverstein, M. Nicolazzi, C. Miller, R. Marut, G. Lutz, D. Cunningham, R. Dressler, J. Podd, and G. O'Connor.

The committees reported as follows: Electronic Resources is meeting at Comsewogue Library on January 25, 2007. Another Roundtable is possible in the spring with a speaker from NYPL on weeding and marketing electronic resources. Health Concerns is meeting at 2:30 p.m. on February 1 at Patchogue. Historian reported the archives have recently been redone by Beth Haney. Long Island Reads book club summits are scheduled for February 3 at Middle Country and February 10 at Port Washington. Program Resource guide has been distributed. Readers guide completed. How to run a book discussion has been scheduled for Farmingdale Public Library on February 6 and at SCLS on March 8. Next meeting is March 1 at Farmingdale Public Library. Membership: ongoing discussion about incentive giveaways. Multicultural Services will be meeting at SCLS on January 23 at 2pm. OARS will meet on January 10 at Harborfields. They are working on the LILC program to do with Senior Volunteer Opportunities and a Senior Volunteer booklet. Programs: Ideas were discussed for putting together information on pop culture in Libraries to be distributed at the LILC: article from PW on book and movie tie-ins; contact the YA consultant; anime, graphic novels; Harborfields has a manga group; and there is a program on social networking at SCLS on January 30. Readers Advisory committee will meet on January 25 at Cold Spring Harbor to discuss Female private detectives. Rona posted the annotations for Hispanic literature. *Fiction in a Long Island Setting* is still on hold. Ramblings members were encouraged to submit articles. The deadline is February 1. Web Page Committee leaders were reminded to keep Rona up-to-date on their committee's meeting dates and any changes. Our next meeting is February 6 2007 at Central Islip. Future meeting dates chosen: March 6 at Deer Park and April 10 and June 5 at North Babylon.

CATS: Reported by Tom Cohn. The board met on January 4th to plan for the coming year. We are planning three sessions of Cataloging Roundtable, which offers cataloging help in a small

group format. They are scheduled for Feb. 27, June 19, and Oct. 23. This year, Mike Aloï will be leading the group. It is driven by cataloging questions participants bring to the meeting.

The division will be sponsoring a program at the Long Island Library Conference entitled “Digital Photography in Your Library 101,” presented by Stephen Ingram.

As done in the past, in the summer we plan to offer a computer skills program from Sharper Training Solutions (possibly in Excel) and our library tour.

In the fall we will revive our Technical Services forum and hold our annual meeting. One possible topic is Library 2.0, the current buzzword for the host of web-enabled library services e.g., virtual reference, downloadable books, online holds placing, renewing, fine paying, etc. We want to have at least one other program either in the spring or fall. One possible topic: PDAs (handhelds) in libraries

We also set our monthly meeting schedule for the year.

SSD: Celia Vollmer presented. Total available cash as of 11/06 \$18082.35. SCLA meeting schedule for 2007 is attached to the minutes. LILC workshop will be Natural Linkage Between Public Libraries and the One-Stop Employment Center. Featuring the partnership between the Brentwood Public Library and the Suffolk County Department of Labor. Celia Ann Vollmer will be attending Legislation Day in Albany on March 13, 2007 representing SSD. Celia will help distribute refreshments on the bus during the trip. We currently have 130 members. The Annual Roundtable Meeting will be on Tuesday, March 27, 2007. The Roundtable will take place at Sachem Library at 9:30am.

YASD: Reported by Laura Panter. 2007 New Officers:
President- Laura Panter, Middle Country Public Library
Vice-President- Candace Reeder, Northport- East Northport Public Library
Secretary- Michelle Vagner, Northport- East Northport Public Library
Treasurer- Cheryl Conenello, Sachem Public Library

Schedule & Topics of Monthly Meetings

Thursday, February 8, 2007- Teen Tech Week & Open Forum 9:30-11:00am

Thursday, February 15, 2007- Joint Coordinated Meeting with Nassau Young Adult Services Division on Teen Tech Week

Thursday, March 8, 2007- Teen Summer Reading Club Ideas 9:30-11:00am

Thursday, April 12, 2007- Third Annual Fran Romer Memorial Teen Services Workshop- *What Teens Want: What's Hot & What's Not Reader's Advisory for Teens* 9:30am-3:00pm

Thursday, May 3, 2007- Long Island Library Conference- Reaching the Teen Market with author Jen Calonita

Thursday, June 14, 2007- Teen Volunteer Opportunities 9:30am-11:00am

Thursday, September, 20, 2007- Teen Summer Reading Club Wrap Up, Online Reading Clubs, and Summer Programming Stories 9:30am-11:00am

Thursday, October 11, 2007- YASD Annual Luncheon & YASD officer considerations

Thursday, November 8, 2007- Teen Behavior 9:30-11:00am
Thursday, December 13, 2007- Best of 2007 9:30-11:00am

YASD Webpage is up and running with all our events listed along with literature on the Mock Printz Workshop which took place on January 4, 2007

Tracy Van Dyne at Connetquot Public Library will be taking over the publishing of our YASD newsletter Route 66. We will be revamping the newsletter and changing the name to a more teen related title.

We are looking at the possibility of organizing a field trip to the Donnell Library at New York Public Library for one morning in May or June. We are working on coordinating dates with NYPL librarians at this time.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: No report.

FALL DINNER: Cynthia Guzzo reported. Cynthia asked for ideas for places to have the Fall Dinner this year. Suggestions included Painters and the Bellport Country Club.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. Rona Dressler has revised the LDA Award "Call for Nominations" brochure to include information current for 2007 and to allow for bulk mailing of the brochure to SCLA and NCLA members who request home delivery. Our home-delivered brochures are to be mailed with those of NCLA members. The brochures with library addresses will be distributed via the SCLS delivery trucks. Paula Bornstein is going to order 2500 copies of the brochure from the SCLS print shop. Hopefully, they will be printed and mailed before the second week in February. She will need mailing labels for the full membership. Ken Bellafiore is the NCLA LDA Award chairperson this year. It was his idea to revamp the brochure design, which Rona Dressler generously agreed to.

LEGISLATIVE: Deb Cunningham reported and reminded people about going up to Albany on March 13 for Library Legislation Day.

LIST-SERV: Regina McEneaney reported that the list-serv is still having a problem with blocks on AOL email addresses.

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. We have received payment from 28 vendors for 33 tables. There are currently 15 confirmed programs for the Conference.

Anyone who was not accepted has received an email telling them so. Susan Isaacs has asked that her honorarium be donated to the Friends of the Port Washington Library. The registration form is available on the LILC website.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. There are 703 active members going into 2007. 253 members have joined or renewed for 2007. Friendly reminders to those who were members from 2003-2005, but had not renewed for 2006 were sent inviting these people to rejoin for 2007 and were sent out the first week in January.

NEWSLETTER: Jeri Cohen reported. The deadline for the next issue is February 1st.

NOMINATING: Karen Boudouin is looking for volunteers to help with the committee and would like to start the process earlier this year.

SCHOLARSHIP: All 2006 Scholarship Committee members agreed to continue to volunteer their services for 2007. Flyers describing both the SCLA Scholarship for library students and the Continuing Education Award for Library Support Staff will be printed and sent out on Tuesday 1/23/07. Stephen Ingram, web page, will be asked to update the SCLA website with the names of the 2006 recipients.

SCLA Scholarship-Beth Chase Haney
Continuing Ed for Support Staff-Teri Hatred

STATISTICAL SURVEY:

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported. They would like nonviolent paperbacks sent to their attention through the bag for inmates.

WEB PAGE: Stephen Ingram reported. The webpage is completely updated. Kris Minschke suggested that the webpage include one calendar that has all SCLA events on it instead of separate calendars for each group.

LIAISONS:

CLASC: Kristen Todd reported. CLASC held a meeting on January 18. There will be a New Book Forum in March. The CLASC Annual Dinner and General Membership Meeting will be held on Wednesday, April 18, 2007 at the Three Village Inn. Nina Crews will be the speaker. Lisa Desimini will be the CLASC program presenter at the Long Island Library Conference.

Eastern Suffolk BOCES: No report.

LILRC: Virginia Antonucci-Gibbons reported. LILRC is putting out a booklet that will list the next six months of workshops that will be offered.

LVA: No report.

NCLA: Rona Dressler reported. Nassau County is now creating a new Poet Laureate Committee, similar to the one we have here in Suffolk County. Clerical Services will have an Open House on February 20 with the installation of new officers. Media Services will meet at NLS on February 27 for a Roundtable discussion on foreign language film collection development. Programming Division has almost a year scheduled. On February 13, "How to Pitch a Story", March 20, "Library Service to the Spanish Speaking Community", in April, "How to Run an Author event at your library," June, "How to Run a bus trip at a Museum." Reference and Adult Services will hold a workshop on February 14 on Consumer Health Resources. Young Adult held a Mock Printz Award on January 4. Civil Service is looking at redesigning the Assistant Director and Director exams. Art Friedman requested that all changes for the new LI Directory be sent to him, including new staff. In 2006, NCLA hit their milestone of over a 1000 members. So far in 2007, they have 257 renewals. NCLA is also asking all high schools for a spot at their Career Day programs. To compile the statistics of the Nassau libraries, CDs have been sent to all directors for them to update the information. NLS has had 32 construction grants approved. Nassau BOCES is automating all the elementary schools. NYLA is busy planning the next conference. Also the next candidates for President come out of public libraries. This will be the 2009 President.

PLDA: No report.

SCLS: Diane Eidelman reported. SCLS is in the process of totally redesigning Suffolk Web.

SLA: No report.

OLD BUSINESS:

Letter sent from Kevin Verbesey of SCLS offering their help in putting the statistical survey into PDF format and putting it online to make it accessible to everyone. Stephen Ingram will discuss the issue further with Renee Capitanio.

NEW BUSINESS:

Danielle Musorofiti-Miller received an order for advertising space that she gave to Jeri Cohen for the newsletter.

Deb Cunningham requested \$200.00 for refreshments for Long Island Reads. Regina McEneaney made a motion to approve this request and Cynthia Guzzo seconded it. James McBride will be speaking and signing books at the Farmingdale Public Library on April 29, 2007.

People should contact Suzanne Johnson if they need the tax exempt number for Office Max and contact Regina McEneaney for the Staples tax exempt number to purchase paper or stationery. Danielle Musorofiti-Miller will have folders for all board members at the next meeting and they will contain a list of 2007 meeting dates, copy of bylaws and constitution, reimbursement forms and a list of current board members.

Janet O'Hare gave information about dental insurance that is currently being offered for NCLA members. The insurance is offered by United Concordia and must be obtained through the

employee's library. The employee must be working twenty hours per week to be eligible and the coverage maxes out at \$1500 per year. Orthodontia work is not covered.

The meeting was adjourned at 11:25 a.m. Motion to adjourn meeting was presented by Deb Cunningham and seconded by Rona Dressler.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, February 16, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Suzanne McGuire, Stephen Ingram, Karen Baudouin, Janet O'Hare, Kris Minschke, Paula Bornstein, Rona Dressler, Diane Eidelman, Christ Kretz, Robert Cognato, Tom Cohn, Laura Panter, Suzanne McManus, Vincent Rodgers, Joanne Genovese, Herb Biblo, Mary Haines

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:07 a.m. The January 2007 minutes were reviewed and corrected. Deb Cunningham moved to accept the minutes as corrected. Janet O'Hare seconded the motion. None were opposed.

TREASURER'S REPORT:

Sue Gottesman proposed motion to accept treasurer's report. Paula Bornstein seconded the motion. Bills to be paid in February were presented:

Karen Baudouin hospitality	\$7.42
Deb Cunningham postage for Leg. Day	\$78.00
Deb Cunningham toward food for bus trip	\$400.00
NCLA dues	\$40
Danielle Miller supplies	\$34.79

Susan Gottesman moved to pay the bills. Danielle Musorofiti-Miller seconded the motion. None were opposed.

PRESIDENT'S REPORT:

DIVISION REPORTS:

DASL: DASL held its most recent meeting on February 9th at Dowling College. We discussed plans for upcoming events in the fall of 2007. Current ideas include a workshop on designing a library space without a large budget. Possible speakers include Joyce Gotsch and Diane Holliday of Dowling College who recently completed research into students' perceptions of their study space and what atmosphere is conducive to their research.

The April meeting as changed to April 27th at the Brentwood campus of LIU to avoid conflict with the Intellectual Freedom Committee's April 13th conference.

RASD: RASD met on February 6, 2007 at Central Islip Public Library. Members present: R. Cognato, B. Adams, M. Sala-James, D. Eidelman, C. Miller, R. Marut, G. Lutz, R. Dressler, M. Kelly and G. O'Connor.

The Committee reported as follows: CARE met on February 2 at East Islip they are continuing their work on Retirement Planning Bibliography. Electronic Resources met at Comsewogue Library on January 25. Their next roundtable at SCLS is on April 11. Four different vendors are scheduled, to demonstrate their products. July 19 they are meeting at East Islip to plan their Fall program. Health Concerns reported that the chosen topic for this year's bibliography is *Depression*. The program will be held at SCLS on October 24. Historian: The archives have been weeded, and minutes from individual committees will not be saved. It was decided that each committee will have to decide how long they want to keep their own minutes. Long Island Reads reported that tickets for the author event at Farmingdale Library will be available to patrons online. The First Book Club Summit was held on February 3 at Middle Country. The second is February 10 at Port Washington. *How to run a book discussion* is scheduled at SCLS on March 8. The committee meets again on March 1. Media met on January 19 at Huntington. They had a demonstration of the Overdrive video downloading service, followed by a discussion of "Playaway" pre-loaded MP3 players. Next meeting is at Longwood Public Library on March 30. Multicultural Services reported on their meeting at SCLS on January 23. Spanish language outreach workshops will be on March 22 at Hampton Bays and April 18 at Huntington Station Branch. Their next meeting is March 20 at SCLS. OARS will meet on February 7th at Patchogue to complete their Senior Volunteer Opportunities Pamphlet. They have arranged for Habitat for Humanity, the Seeing Eye Foundation, Literacy Volunteers and Retired & Senior Volunteer Program (RSVP) as the panel for their LILC program. Programs: handouts are being worked on for our LILC Pop Culture program. Reader's Advisory reported on their meeting January 25 at Cold Spring Harbor Library. Romantic Suspense was chosen for the April 26 meeting at West Islip. The annual dinner is in the planning stages for September. Our next meeting is March 6, 2007 at Deer Park.

CATS: Reported by Tom Cohn. The CATS board met on Friday, February 2nd. Our program lineup is shaping up as follows. On February 27th, next Tuesday, is the next meeting of our Cataloging Roundtable. Subsequent meetings are scheduled for Tuesday, June 19th and Tuesday, October 23d. We are planning to bring a representative from OCLC to do a program on WorldCat.org on Thursday, March 15th, either at Half Hollow Hills P.L. or Farmingdale P.L. We've reserved two consecutive Fridays, June 8th and June 15th to offer training workshops through Sharper Training Solutions, of Babylon. The topic is to be determined, but we may

follow up on our Long Island Library conference program on digital photography in libraries with a program on working with digital photos.

In July we will do our annual tour. We are looking for sites. In the fall we are planning to do our technical services forum and our annual meeting.

The CATS board has welcomed two new members-at-large this year. They are Dana Mottola of Sachem P.L., who will serve as publicity chair, and Wendy Reeve of Cutchogue-New Suffolk library.

SSD:

YASD:

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: Danielle Musorofiti-Miller stated that she had emailed Mike Firestone that she was reappointing Sue Gottesman to the Constitution and By-Laws Committee.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS:

ELSA:Joanne Genovese reported that ELSA will be reaching out to academic libraries as well this year for award nominees.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. 2,500 copies of the brochure have been printed at SCLS. Those addressed to Suffolk County public library staff were sent via SCLS mail delivery system. The brochures with regular mailing addresses were included with those of NCLA and sent via U.S. Postal Service bulk mail delivery. NCLA didn't charge us, so there were no postage fees. LDA Award applications are to be submitted by mid-March. So far, neither Ken Bellafore of NCLA nor I have received any.

LEGISLATIVE: Deb Cunningham reported that the bus has been paid for Library Legislation Day on March 13 and 20 people have signed up so far. She also wanted to thanks James Olney for helping out with the picture that was included in the announcement.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Reported by Jackie Narkiewicz. Susan Sloan sent an email that stated that they are still working on assigning rooms. Arrangers will be notified of their time slot and location as soon as possible.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report. Sue Holden is no longer Chair of this committee.

MEMBERSHIP: Danielle Musorofiti-Miller reported. As of February 12th, there are 716 active members. 301 are renewed for 2007. Reminders will go out in March. Division Presidents please check the lists for 2007 officers to verify that they have renewed.

NEWSLETTER: No report.

NOMINATING: Karen Baudouin reported. Working on getting the committee together.

SCHOLARSHIP:

STATISTICAL SURVEY: Continues to be worked on.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported. Updated forms are on the web page. Please send any forms you want on the web page to Stephen Ingram. Calendars are continually updated.

LIAISONS:

CLASC: No report.

Eastern Suffolk BOCES: No report.

LILRC: Herb Biblo reported. Judy Neufeld retired after 32 years of service. Min Liu has been approved as assistant director. There is lots of enthusiasm about going to Albany on March 13th and many people are going up the night before. Nassau libraries are inviting patrons to attend the Albany bus trip, which will include a trip to the New York State Museum. A banner is being made to promote library use and will be brought to Albany. Governor Spitzer put extra funding into this year's budget for libraries. Continuing Education schedule has been mailed out for upcoming programs through June. Please check out LILRC.org, Long Island Memories. Send in any special materials if you would like them put online.

LVA: No report.

NCLA: Reported by Jackie Narkiewicz. Nassau County is now creating a new Poet Laureate Committee, similar to the one we have here in Suffolk County. Clerical Services will have an Open House on February 20 with the installation of new officers. Media Services will meet at NLS on February 27 for a Roundtable discussion on foreign language film collection development. Programming Division has almost a year scheduled. On February 13, "How to Pitch a Story", March 20, "Library Service to the Spanish Speaking Community", in April, "How to Run an Author event at your library", June, "How to Run a bus trip at a Museum". Reference and Adult Services will hold a workshop on February 14 on Consumer Health Resources. Young Adult held a Mock Printz Award on January 4. Civil Service is looking at redesigning the Assistant Director and Director exams. Art Friedman requested that all changes

for the new LI Directory be sent to him, including new staff. In 2006, NCLA hit their milestone of over a 1000 members. So far in 2007, they have 257 renewals. NCLA is also asking all high schools for a spot at their Career Day programs. To compile the statistics of the Nassau libraries, CDs have been sent to all directors for them to update the information. NLS has had 32 construction grants approved. Nassau BOCES is automating all the elementary schools. NYLA is busy planning the next conference. Also the next candidates for President come out of public libraries. This will be the 2009 President.

PLDA: Mary Haines reported. PLDA is scheduling a golf outing on September 27th at the Tall Grass Country Club. Proceeds will be going to New Yorker's for Better Libraries. Cost will be under \$200.

SCLS: Diane Eidelman reported. SCLS is replacing air conditioning in the computer room. Duncan Smith from Novelist came and spoke about Reader's Advisory and was a terrific speaker. Overdrive Project is in full swing and the website is being worked on. 40 libraries have signed up so far. Suffolk Web webpage is being updated

SLA: No report.

OLD BUSINESS:

Does anyone know where SCLA banner is?

NEW BUSINESS:

Possible incentives to give out to people who go to the LILC were discussed. Post-it notes in a shape or the cube that says SCLA on the side were suggested. Literature also needs to be handed out not just membership form and incentive.

Duncan Smith would be an excellent "headliner" at an RASD sponsored event perhaps in the fall of 2007. A bigger venue would be best: Farmingdale Public Library, the theater Suffolk County Community College Brentwood, South Huntington Public Library.

There is a possibility of SCLA and CLASC cosponsoring programs for children's speakers.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, March 16, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb

Cunningham, Suzanne McGuire, Karen Baudouin, Janet O'Hare, Christ Kretz, Robert Cognato, Tom Cohn, Laura Panter, Suzanne McManus, Sue Sloan, Kevin McCoy, Jeri Cohen, Marjorie Fusco, Lisa Kropp, Virginia Antonucci-Gibbons, Rona Dressler, Mary Haines, Regina McEneaney

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:06 a.m. The February 2007 minutes were reviewed and corrected. Marjorie Fusco moved to accept the minutes as corrected. Sue Gottesman seconded the motion. None were opposed.

TREASURER'S REPORT:

Regina McEneaney proposed motion to accept treasurer's report. Sue Gottesman seconded the motion. Bills to be paid in March were presented:

LILC: Marsid Group	\$149 labels
D Antolini	\$178 door prizes
Longwood Public Library	\$92.43
Staples	\$215 supplies
Karen Baudouin	\$6.35 hospitality
SCLS	\$290 ELSA printing
Harborfields PL	\$32.80 legislation photocopies
Patchogue Medford Library	\$151.94 newsletter postage
Siva Vaidhyathan	\$500 IF speaker
Blockbuster	\$100 IF contest prize
Borders	\$200 IF contest prize
Regina McEneaney	\$220.36 postage and supplies
Battle of the Books	\$500
Fran Romer workshop	\$500
Jeri Cohen	\$12.58 newsletter supplies
SCLS	\$1525 ELSA and newsletter printing

Sue Gottesman moved to pay the bills. Deb Cunningham seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Danielle Musorofiti-Miller thanked everyone for working so hard and making the trip to Albany such a success on March 13. She was sorry she was unable to attend. Danielle also asked that everyone check his/her email or call SCLS in the morning before board meetings if the weather is questionable.

DIVISION REPORTS:

DASL: Chris Kretz reported. DASL held its latest meeting on Friday, March 9th at the LILRC offices. Plans for upcoming activities include a tour of the Farmingdale State College

horticultural teaching gardens in conjunction with our June meeting. For our annual luncheon in December, we have invited Su Garrison-Terry, archivist of Dowling College, to speak. Su conducts ongoing research investigating the possible genealogical and real-world origins of ghosts in Long Island buildings and residences.

RASD: Reported by Rob Cognato. RASD met on March 6, 2007 at Deer Park Public Library. Members present: R. Cognato, K. Boudouin, B. Adams, M. Sala-James, C. Miller, R. Marut, G. Lutz, R. Dressler, M. Kelly, M. Nicolazzi, and G. O'Connor.

The committee reported as follows: Electronic Resources will be having a roundtable meeting on April 11th at SCLS, with representatives from Westlaw & Newsbank. Health Concerns is in the process of getting speakers for the October meeting on *Depression*. Historian: the committee met on February 1st at Cold Spring Harbor Library. They did a presentation on making exhibits and discussed lending policies among libraries. They are hoping to go to Meadow Croft in Sayville later this year. Long Island Reads: Meet the author event is scheduled for Sunday, April 29th at Farmingdale library. Mr. McBride will be autographing books and giving a talk with Q & A afterwards. Media: will be meeting on Friday, March 30th at Longwood. Multicultural Services: next meeting is March 20th at SCLS. OARS reported they are meeting on March 14th at Sachem Library. Their program is set for the LILC. They will finish the work on their booklet for the conference at the March meeting. Programs: Suffolk and Nassau RASD divisions will go over the final details of the program in late March or early April. Readers Advisory is getting ready to post the annotations for *Female Private Detectives*. They are doing *Romantic Suspense* at their April 26th meeting at West Islip. The current issue of Ramblings is out and the deadline for the next issue is late August. Web page: A reminder to keep Rona up-to-date on committee's meeting dates and any changes. Old Business: Robert proposed having Duncan Smith from *Next Reads* do a workshop. *The Readers Advisory committee* will look into this. LILC planning continues with our *Pop Culture* theme, along with planning, for our annual dinner in September.

Our next meeting is April 10, 2007 at the Station Branch of the Huntington Public Library.

CATS: Reported by Tom Cohn. The CATS board met on March 5th. We made final arrangements for our program "Open worldCat and worldcat.org: how can it help my library provide services to patrons?", held at Half Hollow Hills Library yesterday. The presenter was Doug Van Der Zee of OCLC. The program drew 48 attendees from both public and academic libraries in Suffolk (with minority representation from Nassau County).

The board has decided to offer its annual two-part computer training program this year on "hands-on digital photography," through Sharper Training Solutions of Babylon. This follows up on our Long Island Library Conference program on digital photography in libraries by Steve Ingram (and by the way, our giveaway at LILC will be a handy computer keyboard brush with the CATS logo).

We also discussed our annual library tour in June and decided to try for a tour of three libraries- two public and one academic- in the Three Villages/Port Jefferson area: Emma S. Clark, Port Jefferson, and Stony Book University.

Our Cataloging Roundtable scheduled for February 27th had to be cancelled because of low subscription and dicey weather, but we have two others scheduled for June and October.

SSD: Suzanne Johnson reported. There will be a Roundtable on March 26 at Sachem Public Library.

YASD:

- Attendance at our monthly meetings has increased over 50% in February and March.
- Fran Romer Conference is Thursday, April 12, 2007 and will be held at Northport-East Northport Library with keynote speaker Patrick Jones.
- LI Library Conference speaker is Jen Calonita and she will be doing a book signing after our morning program.
- June meeting topic will be Teen Volunteer Opportunities. Libraries to present will be Patchogue-Medford, Port Jefferson, and East Islip.
- Harborfields has volunteered to host the September meeting and Hampton Bays has volunteered to host the November meeting.
- The Annual Luncheon scheduled for October will be held at Mama Lombardi's in Holbrook. We are still working on confirming an author speaker.
- Working on redesigning the YASD webpage design. Content has already been updated to include officer information, past events, upcoming events, meeting minutes and agendas, and bibliographies.
- MySpace page is up and design will be completed by the end of March.
- The first issue of Teen Talk, the YASD newsletter, will be published in mid to late April 2007 in time for the LI Library Conference.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: No report.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Kevin McCoy reported. He requested \$200 for Borders gift cards and \$100 for Blockbuster gift cards for essay winners.

LDA AWARD: Jackie Narkiewicz reported. Friday, March 16th is the last day for nominations for the 2007 LDA Award. All entry packets must include the application, nominating statement of 500 words and three letters of support.

LEGISLATIVE: Deb Cunningham reported. Albany was a great success and the bus was full. Sixteen people went up the night before and were able to see some legislators. Those who took

the bus up were only able to see aides because legislators were called into session that morning. The state budget looks better for libraries this year.

LIST-SERV:

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. Programs: The program schedule is finalized and will be available on the Conference website as of March 16. The conference brochures will be going to the printer next week and should be distributed soon.

Registration deadline is Wednesday, April 25th. Registration forms are currently available on the website.

Exhibits: As of March 14 we had 61 vendors with 68 tables. This is about 20 more than this time last year. There are also a number of new exhibitors.

The request for association tables is due March 16. As of March 14 we had still not heard from SCLA and RASD. There are 25 organizations requesting tables and we only have space for 20 tables. Several organizations will be asked to share a table.

Career Information Table-Please send Megan Sala from Deer Park Library any job listings you have before the Conference.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. There are 725 members and 461 have renewed for 2007. Division Presidents please check that your board members have renewed their memberships. Reminders to 2006 members are going out next week.

NEWSLETTER: Jeri Cohen reported. Deadline for the next newsletter is May 1.

NOMINATING: Karen Baudouin reported. Please let her know of anyone who would like to run this year.

SCHOLARSHIP: Jackie Narkiewicz reported. Solicitation of raffle prizes has been very successful! Received a case of five MP3 players! These make terrific raffle prizes and OverDrive was very very supportive.

A letter of appreciation was sent to:
Steve Potash, CEO
OverDrive, Inc.
8555 Sweet Valley Dr. Ste. N
Cleveland, Ohio 44125

Midwesttapes will be donating 10 'best selling' DVDs. The titles will be selected as we get closer to the Annual Dinner.

Arena Players Repertory Theatre sent us two gift certificates valid for any performance.

Theatre Three Productions has donated two tickets to any Mainstage Performance (except Saturday evenings).

I will be publicizing the Support Staff Division Award at the division's Roundtable on March 27th.

A listserv message directing potential Scholarship candidates to the request for application form was posted last week.

STATISTICAL SURVEY: Stephen Ingram reported. Statistical survey is still being worked upon.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported that there are women in both jails (Yaphank and Riverhead) and that their writing groups might need materials sent.

WEB PAGE: Stephen Ingram reported. Web page has been updated with the latest minutes and changes have been made to the underlying code to allow type to be resized. Work is continuing on modifying the pages.

LIAISONS:

CLASC: Lisa Kropp reported. There will be a New Book Forum on Wednesday, March 21 at Sachem Public Library. The Annual Dinner meeting will be held Wednesday, April 18, at the Three Village Inn in Stony Brook. Nina Crews, children's book author and illustrator will be the speaker. There is a Program Share tentatively scheduled at Central Islip Library on June 14.

Eastern Suffolk BOCES: No report.

LILRC: Virginia Antonucci-Gibbons reported that there will be a presentation of history and health sciences. There is a possible roundtable discussion to be scheduled about email problems. Please contact Herb Biblo if you are interested in attending. There will be the 5th Symposium on Digitization on April 26 at South Huntington Public Library.

LVA: No report.

NCLA: Rona Dressler reported. NCLA made a donation of \$2000 to the Texas Library Association. There were 2 Nassau buses going to Albany. The Academic and Special Libraries conference is being held on May 16 with Chris Kretz from Dowling as the featured speaker. He will discuss podcasting. The Children's Division is working on the SRC theme of Get a Clue @ Your Library. They are also looking into going to the Scholastic fall Preview in NYC in May. Media will be hosting a workshop in June on Digitization in Libraries. RASD will sponsor a workshop entitled: Reviving the Reference Interview on March 28 at NLS with a panel of speakers. Also on April 11, there will be a workshop on identifying potential dangerous patrons and what to do about them. YA will have a follow up program on their Teen Tech Week on

different gadgets. Please send any changes to your library's listing to Art Friedman asap. Intellectual freedom will be holding their award presentation for the essay contest at Barnes&Noble on April 26. There were 546 challenged items last year. There are 680 paid up members as of March 9. The Annual dinner will be held at Pompei Restaurant on January 9, 2008. Ducks tickets will be sold for \$12.50 for the August 25th game with fireworks. NCLA is sponsoring a new logo contest with April 4 being the target date to choose a new one.

PLDA: No report.

SCLS: No report.

SLA: No report.

OLD BUSINESS:

We think that Cynthia Guzzo has the old banner and that Angela Richards might have the new one. We are still checking into it. It was decided that the Long Island Library Conference giveaways will be smaller SCLA cubes. Rob Cognato has proposed Duncan Smith to the Readers' Advisory group in RASD as a possible speaker.

NEW BUSINESS:

Someone had emailed about the possibility of Ducks' tickets this year. Secretary was told to email Sue McGuire about this.

It was proposed that we purchase James McBride books to be given away as part of the SCLA Annual Dinner raffle. Deb Cunningham requested \$80.00 for this purpose.

The meeting was adjourned at 11:09 a.m. Motion to adjourn meeting was presented by Sue Gottesman and seconded by Sue Sloan.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, April 13, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Stephen Ingram, Karen Baudouin, Janet O'Hare, Paula Bornstein, Rona Dressler, Chris Kretz, Robert Cognato, Laura Panter, Suzanne McManus, Vincent Rodgers, Mary Haines, Min Liu, Kevin Verbesey, Regina McEneaney, Jeri Cohen, Angela Richards, Marjorie Fusco, Stephen Ingram, Vincent Rodgers

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:05 a.m. The March 2007 minutes were reviewed and corrected. Danielle Musorofiti-Miller moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Susan Gottesman proposed a motion to accept treasurer's report. Paula Bornstein seconded the motion. Bills to be paid in April were presented:

DASL	144.00
CATS	218.50
RASD	543.00
SSD	173.50
YASD	215.00
Baldessare and Coster	\$1800
S. Johnson	7.80
D Cunningham	132.39
K.Baudouin	8.39
Regina McEneaney	39.00
Kevin McCoy	571.30
NYS Dept of Law	\$50.00
Writers on the Vine	\$600.00
DASL	275.00
SSD	275.00
YASD	275.00
CATS	300.00
RASD	\$300
DASL	\$25
SSD	\$66.50
LILC: Marsid Printing	\$149.00

Susan Gottesman moved to pay the bills. Paula Bornstein seconded the motion. None were opposed.

Suzanne Johnson presented the 2006 Federal Tax Return and a financial report from Baldessari & Coster to the board for approval. Regina McEneaney made a motion to accept the 2006 Federal Tax Return and a financial report from Baldessari & Coster and Vincent Rodgers seconded the motion.

Suzanne also stated that quarterly checks went out to the divisions.

PRESIDENT'S REPORT:

Danielle Musorofiti-Miller shared that SCLA had received two thank you letters. One from Barbara Moon of SCLS thanking SCLA for their \$500 contribution to Battle of the Books and one from the Sidney Memorial Public Library thanking SCLA for a donation after the library was affected by a terrible flood.

DIVISION REPORTS:

DASL: Chris Kretz reported.

RASD: Robert Cognato reported. RASD met on April 10, 2007 at Huntington Station Branch Library. Members present: R. Cognato, B. Adams, K. Baudouin, R. Marut, R. Dressler, D. Cunningham, D. Eidelman, G. Lutz, E. O'Hare, M. Kelly, and G. O'Connor.

The committee's reported as follows: Care will meet at Harborfields on April 12, they plan on proofreading the Retirement Planning bibliography. Electronic Resources reported that 25 people signed up for their meeting on April 11th at SCLS. Reps from Newsbank and Westlaw will be present. Health Concerns: Colleen Monroe will be the speaker for the depression workshop. She is the Director for Mental Health services. Letters have been sent to Stony Brook for a second speaker. Long Island Reads: Meet the Author will be held at Farmingdale Library on April 29th. Suffolk has 25 tickets left to sell. Astoria bank has given us \$160 and SCLS added \$200 for refreshments. Media had a March 30th meeting at Longwood Library. A representative from Recorded Books demonstrated downloadable video. Their next meeting will be September 14th at Port Jefferson. Multicultural Services: Met on March 20th at SCLS they discussed conversational classes for ESL speakers. OARS is finalizing their library conference program. They are meeting at Mastic library on April 11th. Programs: The final details are being worked out for our Program Pop Goes the Library: Connecting with your community using popular culture. Readers Advisory is meeting on April 26th at West Islip covering Romantic Suspense. Ramblings would like to get the next issue published before our annual meeting in October. The deadline for articles is the end of August. Web Page: Reminders to keep Rona up to date on committee's meeting dates and any changes.

Our next meeting is June 5, 2007 at North Babylon.

CATS: Reported by Min Liu. Over sixty people attended the WorldCat presentation at the Half Hollow Hills Library.

SSD: Reported by Vincent Rodgers. SSD held its annual roundtable at the Sachem Public Library and it was very successful. Thank you to the Sachem Public Library for hosting the event.

YASD: Laura Panter reported. We had 73 librarians attend the Fran Romer Memorial Teen Services Workshop on Reader's Advisory to Teens hosted at the Northport-East Northport Public Library. Patrick Jones was the key note speaker who did a presentation of advising reluctant readers. His powerpoint presentation will be available on the YASD webpage. We also had two teen librarians from the New York Public Library who discussed "What to Read if you Liked..." They presented booktalks on the hottest new teen novels and suggested read-a-like

books to recommend to teens. The YASD MySpace page is up and running. We are currently working on preparing our table and program for the Long Island Library Conference.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: No report.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. The recipient for the 2007 LDA Award has been selected by the NCLA and SCLA LDA Award committees. NCLA committee members are Thomas Bazzicalupo, Vivian Kowalewski, and Christine Kulakis. SCLA committee members are Eileen Feynmann, Patricia Leary, and Pamela Wells.

The person who nominated our winner is being contacted. A plaque is to be ordered and it will be presented at the Long Island Library Conference by Art Friedman of Nassau County Community College.

Generally, there is a \$100 reimbursement for the plaque from Andy Ippolito of LDA Publishers. Last year, the bill ran a little over this amount and NCLA picked up the remainder. This year we will have to do the same.

LEGISLATIVE: Deb Cunningham reported. We are still keeping an eye on the state budget. The next meeting of the Legislative Committee will be Monday, April 16, 10:00 a.m. at Farmingdale Public Library.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. The conference will be held on Thursday, May 3. Registration forms have been distributed and more information is on the website <http://www.suffolk.lib.ny.us/lilc/> Registrations are due no later than Wednesday, April 25th.

Set-up for Associations begins on Wednesday, May 2 from 9am-6pm and again on Thursday, May 3 at 6:30am. Please send in your program expense reimbursement forms as soon as possible after the conference. The forms will be available on the website. Raffle tickets are also available on the website under "exhibits."

As of Wednesday, April 11 we have 79 vendors with 86 tables.

Speakers' lunches and registrations are free, but the issue will be addressed again next year since several of the sessions are featuring 4 or more speakers.

There will be a box lunch. The committee tasted it and offered suggestions for improvement in the appearance. The reason there is a box lunch is that Crest Hollow is smaller than Huntington Townhouse. At Huntington Townhouse we were able to have 18 programs plus a keynote speaker. At Crest Hollow we are having 15 sessions plus a keynote speaker. If we offered a sit down lunch we would have to eliminate 3 programs bringing it down to 12 programs. The reason we are having the conference at Crest Hollow is because it is the only facility on Long Island that is big enough for the space the conference requires. We would like to request SCLA members assistance in sharing this information to complaining attendees.

I am looking forward to seeing you all at the Long Island Library Conference!

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that 765 members and 537 members renewed. Reminders have been sent out to members from 2006 that have not renewed yet. They will be dropped in May 2007. Approximately 30 people from 2003-2004 renewed after being sent reminders.

NEWSLETTER: Jeri Cohen reported. The next newsletter will cover June-July-August. Please submit any general information you have by May 1st and any information about the Long Island Library Conference no later than Monday, May 7.

NOMINATING: No report.

SCHOLARSHIP: Angela Richards reported. On March 27th I had the opportunity to present information about SCLA's Continuing Education Award for Library Support Staff at a very well attended SSD Roundtable. Because there seems to be confusion between this award and the ELSA award, I described the ways in which past recipients have used the award to improve their effectiveness at their libraries.

On Friday, April 20th I will seize the opportunity to speak before the Heads of Circulation as another venue for publicizing this award. Hopefully, these efforts will generate requests for applications.

Copy for the scholarship raffle ticket is ready to go to the printer today. According to Regina, we have 765 members and each receives two booklets. Additional raffle booklets generate hundreds of dollars in donations at the annual dinner. Therefore, I propose printing 1500 booklets without covers to reduce the cost of printing.

I will print flyers for both the Scholarship and Continuing Education Award for the SCLA table at the Long Island Library Conference.

STATISTICAL SURVEY: Stephen Ingram reported. Statistical survey is nearing completion. Will have surveys out to directors shortly.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported. Updated web page to display library conference and general maintenance. Began work modifying and updating YASD.

LIAISONS:

CLASC: Jackie Narkiewicz reported. Just a reminder that the Annual CLASC Dinner is next Wednesday, April 18 at the Three Village Inn. Nina Crews will be the guest speaker.

Eastern Suffolk BOCES: No report.

LILRC: Min Liu reported.

LVA: No report.

NCLA: Rona Dressler reported.

PLDA: Mary Haines reported. PLDA meeting was last week and the directors were told that the Librarian I list would "be out any day." The golf outing is scheduled for September 27 at the Tall Grass Country Club.

SCLS: Kevin Verbesey reported. Thanks to SCLA for its help with the budget increase for libraries this year. The turnout for the legislative bus trip was terrific!

SLA: James Olney reported. Please join SLA's Long Island Chapter for our Annual Dinner. Come meet old and new friends for a fun night of dining and networking!

WHEN: Tuesday June 19, 2007; 6:30 to 9:30 p.m.

WHERE: Bertucci's, 881 Walt Whitman Rd. Melville, NY 11747. For directions, see <http://www.bertuccis.com/locations/41>

COST: \$25 for SLA/SCLA members, \$20 for students. Includes appetizers, dinner (choice of pastas), dessert and soft drinks.

RSVP: by June 15th to Laura Mann, Newsday Library, 631-843-4101 or laura.mann@newsday.com

Please make check payable to SLA Long Island. You may bring your check with you on Tuesday.

We look forward to seeing you!

MEMBERS-AT-LARGE:

Susan McManus spoke about the Writers on the Vine series that will be offered again this summer. The first Sunday will be June 24 and Anthony Swofford, author of Jarhead. Tickets cost \$10 each and SCLA is going to purchase \$600. Motion to approve this purchase was presented by Susan Gottesman and seconded by Deb Cunningham. It was proposed that two tickets will go to RASD. Angela Richards proposed the motion and Rona Dressler seconded it.

OLD BUSINESS:

One thousand cubes have been ordered for the Long Island Library Conference! The typeface color has been changed from blue to teal this year. There is no Ducks game trip planned for this summer because there was some difficulty in selling the tickets we had last summer. Deb Cunningham will lay out the money for the purchase of James McBride's books the day of the event.

NEW BUSINESS:

Danielle Musorofiti-Miller received a letter from Queens College asking SCLA to send a representative to their career day on May 4th. Chris Kretz, Susan Gottesman, Sue McManus, and Angela Richards volunteered to go. The Legislative Breakfast is Friday, September 28 this year.

The meeting was adjourned at 11:35 a.m. Motion to adjourn meeting was presented by Stephen Ingram and seconded by Susan Sloan.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, June 15, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Stephen Ingram, Karen Baudouin, Janet O'Hare, Paula Bornstein, Rona Dressler, Chris Kretz, Robert Cognato, Tom Cohn, Suzanne McManus, Vincent Rodgers, Herb Biblo, Regina McEneaney, Kristen Todd, Angela Richards, Susan Sloan, Kevin McCoy

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:02 a.m. The April 2007 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Vincent Rodgers proposed motion to accept treasurer's report. Sue Sloan seconded the motion. Bills to be paid in May and June 2007 were presented:

Marsid Group	\$662.04
Deb Antolini	\$105.79
Mona Pierre Louis	\$307.90
Joanne Gramaglia	\$178

Ingram Library Services	\$500
Phyllis Bradley	\$252.39
Marsid Group	\$1356.50
The Weeks Lerman Group	\$587.60
NCLA	\$3060.00
Design Audio Visual	\$6670.40
Longwood Public Library	\$63.88
Joanne Gramaglia	\$98.02
Friends of Port Washington Library	\$500
JanWay Co. cubes	\$2976.51
Regina McEneaney	\$104.78
Rona Dressler	\$11.00
Joanne Genovese	\$112.88
Jeri Cohen	\$84.46
Loudon's Minutemen Press	\$167.40
Diane Eidelman	\$75.27
LI Coalition Against Censorship	\$25.00
SCLS	\$489.00

Janet O'Hare moved to pay the bills. Susan Gottesman seconded the motion. None were opposed.

PRESIDENT'S REPORT:

SCLA received a letter from YASD thanking us for giving funds towards the Fran Roemer Workshop and for the Battle of the Books.

DIVISION REPORTS:

DASL: Chris Kretz reported. DASL held it's last meeting of the spring on June 8th before our summer hiatus. Our fall schedule of meetings was set as well as two events. On Friday, October 5th, at Dowling College we will be presenting a talk by Diane Holiday and Joyce Gotsch, both of Dowling, on their research into preferred study conditions of students and how to adapt existing library spaces to their needs on little to no budget. Our annual DASL luncheon will be Friday, Dec. 7th, featuring a talk on the genealogy of ghosts.

RASD: Reported by Robert Cognato. RASD met on June 5, 2007 at North Babylon Public Library. Members present: R Cognato, B. Adams, K Baudouin, M. Sala-James, R. Marut, R. Dressler, D. Cunningham, C. Miller, M. Nicolazzi, D. Eidelman, G. Lutz, J. Podd, M. Kelly, C. Ball, and G. O'Connor.

The committees reported as follows: CARE will meet at Mastics-Moriches-Shirley Library on June 7. They plan to continue work on the Retirement Planning bibliography. Electronic Resources reported that 17 people attended their meeting on April 11 at SCLS. Representatives

from Westlaw and Newsbank were there. They will next meet on July 19th at East Islip. Health Concerns has a commitment from a second speaker for their annual workshop: Allison Beyers, Clinical Director of Family Counseling Services Westhampton Beach. Long Island History reported on their upcoming trip to Meadow Croft in Sayville on July 12. Long Island Reads: Deb Cunningham will be staying on as co-chair. Meet the Author on April 29th at Farmingdale library was a huge success. Their next meeting is on July 17th at West Islip library. Media will be meeting on Friday, September 14 at Port Jefferson Library. Multicultural Services will be conducting a "Get your Patrons Talking" program on September 26. They plan to make a list of the location of ESL groups. Their next meeting is July 17th at SCLS. OARS will be meeting on June 13th at North Shore library. Their program at the LILC was well attended. Programs: We had 140 to 160 attendees for the very successful: "Pop Culture at the Library." Discussions on next years program have already begun. Readers Advisory: the committee met on April 26 at West Islip and discussed *Romantic Suspense*. They will meet on September 27 at Northport library to discuss the genre *People and their Pets*. Ramblings: articles are due by the end of August. Web Page: announcement to keep Rona up to date, on committees's meeting dates and any changes. New Business: Calendar was set for RASD meetings through the end of 2007. September 11-Harborfields, October 24-SCLS (Annual Meeting), November 6-SCLS. December 4-location pending. Annual Dinner: Juliana Podd has booked author Margaret George for September 27th.

Our next meeting is September 11, 2007 at Harborfields Public Library.

Juliana Podd sent a letter requesting a \$500 honorarium for author Margaret George to speak at the RASD annual dinner on September 27. A motion was proposed by Danielle Musorofiti-Miller to approve this \$500 expenditure and seconded by Susan Gottesman.

CATS: Reported by Tom Cohn. The CATS board met on May 9th and June 7th. June is a particularly busy month for us. Last Friday, the 8th, the first session of our two-part Sharper Training Solutions program on "Working with your Digital Photographs" took place at SCLS. There were 21 attendees and the second session takes place right here this afternoon.

This coming Tuesday is the next installment of our Cataloging Roundtable, also here at SCLS. Next Friday our annual library tour takes place. We will be visiting three libraries, two public and one academic: Port Jefferson Free Library, Emma S. Clark Memorial Library, and the Melville Library at Stony Brook University.

After a summer break, our programs begin again with the return of our Technical Services Open Forum on Wednesday, September 26th at Sachem Public Library. We hope to have a panel of four. They will begin the program by talking about cataloging, catalog maintenance, and end processing of book and nonbook items. Then the floor will be opened up and we will have a share session about some of the new procedures different tech services departments around the county have adopted.

We have scheduled our annual meeting for December 4th, and are looking into the possibility of bringing in a speaker to talk about Learning 2.0, which are training modules for Library 2.0

adopted by the public libraries in the Charlotte, North Carolina area on topic such as downloadables, blogging, wikis, etc.

SSD: Vincent Rodgers reported. The program at the Long Island Library was very successful and the annual luncheon is tentatively scheduled for October 10.

YASD: Susan Sloan reported. A workshop was held about volunteer ideas for teens who need public service credit. The MySpace website was shown.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported. She has done a little work cleaning up the filing area at SCLS and asked if we should keep all folders/flyers from each conference/event. She will send out an email that states what the criteria are for keeping items in the archives. It was decided not to keep each and every folder/flyer due to space constraints.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Jackie Narkiewicz reported. All the ELSA brochures and flyers have been distributed- now we just wait and hope for a response! Actually, I've had a couple of questions already, which is a good sign. Our deadline this year is June 29.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Kevin McCoy reported. Faces of Liberty, a photo-journal display that puts human faces on complex civil liberties issues, was at Wyandanch Public Library this past May. The exhibit will be in Rogers Memorial Library in July. The display will be back in Suffolk January-April 2008. Please let me know if you are interested in having the exhibit in your library.

We will be conducting another "Freedom of Speech" essay contest this fall. We are looking for volunteers to help with publicity and to serve as judges.

There have still have been issues with community groups either having their publicity materials screened by libraries before being distributed and/or being forced to have high insurance riders to use the library. This might be a good topic for a workshop and/or panel discussion. Attached is the ALA.

The next Intellectual Freedom committee meeting will be on July 11th at 10am at Suffolk Community College's Selden Campus library. You do not have to be a member to attend and we are always looking for new members.

LDA AWARD: Paula Bornstein reported. The recipient of the 2007 LDA Award is Donald E. Wilson, librarian and library advocate, and current Director of the C.W. Post School Library

Media Program. Art Friedman of Nassau County Community College presented the award to Don at this year's Long Island Library Conference.

The recipient of the LDA Award receives a plaque and a year's membership to both SCLA and NCLA.

The cost of the plaque was \$110. Andy Ippolito of LDA Publishers presents \$100 towards the cost of the plaque and the remaining amount is to be paid by SCLA.

LEGISLATIVE: No report.

LIST-SERV: Kevin McCoy reported. Regina McEneaney sent the list of new members, as well as e-mail changes and e-mail deletes. I also removed inactive e-mails from the list. After the additions and deletions, we currently have 1235 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. The 2007 Long Island Library Conference had approximately 1,050 attendees. There were 98 exhibitors using 106 tables. We are in the process of negotiating a two year contract with Crest Hollow Country Club. The tentative dates are:

Thursday, May 8, 2008

Thursday, May 7, 2009

The Long Island Library Conference Committee met on June 4th and went over the attendee evaluations. Based on attendee feedback the Committee is working on the following changes:

1. Change the schedule to shorten the time for lunch.
2. Change some of the men's rooms into women's rooms and open up the suites to use their bathrooms.
3. Provide an additional lunch choice.
4. Change the lunch distribution system so that lines are not as long
5. Offer fresh fruit with dessert

We also decided to increase the cost of a booth from \$500 to \$550 to cover the cost of electricity for each booth charged by Crest Hollow.

There were problems with 3 of the sessions. One of the presenters didn't show up at all, another one came late and a 3rd one ended after only a half an hour. We will urge Arrangers to confirm with their presenters the schedule, location and expectations for the Conference.

The final date to receive reimbursement requests from Arrangers is July 1. They should be sent to Susan Sloan at North Babylon Public Library. After that date we will close the books and forward any profits to SCLA and NCLA. The cost for Crest Hollow is significantly higher than the Huntington Townhouse so profits are expected to be minimal.

The Conference Committee will be meeting on August 1st at Rogers Memorial Library.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. We currently have 676 members and 608 of those are paid members.

NEWSLETTER: Rona Dressler reported that the deadline for the next newsletter is August 1st.

NOMINATING: Karen Baudouin reported that she is still working diligently to get a full slate for the next election. If anyone would like to volunteer to run, please contact her.

SCHOLARSHIP: Angela Richards reported. Raffle tickets were printed in teal blue this year and Regina will be sending them to all SCLA members. I spoke to the Heads of Circ and Heads of Tech Services about the Continuing Education Award and the SCLA Scholarship.

I have two Scholarship candidates working on submitting all of their requirements. I had several people call about the Continuing Education Award and ask for applications. I plan to put a message on the list-serv suggesting that the summer would be a good time to apply for these awards.

STATISTICAL SURVEY: Renee Capitanio reported. The Statistical Survey questionnaires went out this week. I have set a return date of July 30, which means I might get the majority of them back by September. Many thanks to Anthony Martollo and Stephen Ingram for the conversion from an Excel file to an Access database.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported. The webpage is being constantly updated. Please send any items you want uploaded to the webpage directly to Stephen.

LIAISONS:

CLASC: Kristen Todd reported. Program or Activity Held Since Last Report: June 1, 2007, Suffolk County Unity Day, Dennison Building, Hauppauge. June 14, 2007, Central Islip Public Library, Program Exchange for all Children's Librarians. 10-12pm June 11, 2007 New Book Forum Harborfields Public Library April 18, 2007- Held our Annual Dinner at the Three Village Inn-Speaker: Nina Crews 76 Members in Attendance. Upcoming Program/Activity: We start planning this summer in cooperation with YSS of SCLS for the Fall 2008 Literature Conference 😊 New Board Member Brought Into Office: Ann Burke of Babylon Public Library is now the Member-At-Large-Newsletter. Vote also re-elected 3 current Board Members: Jackie Narkiewicz, Member-At-Large-Historian/Public Relations Jennifer Cattrano- Member-At-Large-Library Practices Andrea Pavlik- Corresponding Secretary

Eastern Suffolk BOCES: No report.

LILRC: Herb Biblo reported. There are lots of upcoming LILRC events. The 16th Annual Conference of Libraries in the Future will be held October 11 & 12, 2007 and Library Journal editor, John Barry, will be the featured peaker.

The NYLA reception is being planned.

There will be a Technical Issues Roundtable Discussion held on June 15.

The Legislative Breakfast is scheduled for September 28 at Suffolk County Community College in Selden.

July 17 will be the Current Issue in Labor and Management Relations. Everyone is invited-it is not just for directors.

Continuing Education newsletter will be going to press this Monday, June 18.

A program on genealogy and doing research using information found in cemeteries will be held on July 11. There will be a field trip to a local cemetery that afternoon.

LVA: No report.

NCLA: Rona Dressler reported. Meeting was held on June 8. There was a lot of discussion about the controversy regarding the Nassau County Poet Laureate. Intellectual freedom Committee will draft a letter to the legislature and support the choice for Poet Laureate. Childrens: they plan on having a speaker at their annual meeting in December. Scholastic cancelled their Fall Preview. In August, there will be a Back to School Event at Henry Schein. Clerical services will have a bus trip on September 20 to the Rockefeller Estate in Hyde Park. They are planning a Roundtable in October Media services is holding a workshop on Digitization in Libraries at NLS on June 19. On September 18, there will be a tour of a recording studio in Manhattan, and on October 24, they will be discussing the selection of sci-fi films. Programming & PR on June 12 will have a workshop on How to Run a Bus Trip at the Roslyn Museum of Fine Arts. In October, RASD will have a workshop on weeding the circulating collection, on June 13, they will look at Gardening Resources and September 26 is their Annual breakfast. May 30 program on Keeping your reference collection current @ NLS YASD: Spring Luncheon on June 7 and the topic will be: Alternative Library Programs for YA's. 917 paid up members, and NCLA does not remove names from the mailing list for 2 years. Civil Service: Librarian III title revision and possibly adding a Librarian III as Collection Development Specialist Ducks game will be August 25. Continuing Education will host a workshop on Supervision in October. This will be a 6 hour course. Health Services: Program on Complementary and Alternative Resources Intellectual Freedom: the committee discussed Digg.com and the implications the site has for circumventing the DVD encryption code. 5 applicants for the scholarship fund. Technical Services will have a workshop on Binderies and Digitization: Cost Factors. Workshop on an Overview of the Bindery as it exists today. There is now an RSS feed on the calendar.

Libraries have been FOILED by Newsday. They are requesting payrolls from the last 5 years. The Directors have all sent their info to Newsday and Suozzi is talking about the consolidation of libraries.

NLS received a grant for \$20,000 which they plan on using for leadership training. NLS also received 2 construction grants, one for the roof project and the other is to change the ballroom to a meeting room.

PLDA: No report.

SCLS: No report.

SLA: No report.

MEMBERS-AT-LARGE:

Suzanne McManus reported and said that we need to start promoting the Writers on the Vine series at our libraries because we still have lots of tickets left. It was suggested that we promote it as a great Father's Day gift.

OLD BUSINESS:

Chris Kretz and Susan Gottesman visited Queens College on May 4 for a career fair. We received 3-4 student memberships from this and lots of people stopped by the booth.

NEW BUSINESS:

We received a letter from Herb Biblo asked that SCLA keep in mind that LILRC would like to receive funds again for the Libraries in the Future conference and the Annual Archives week.

The new SCLA banner is still nowhere to be found, so Vincent Rodgers suggested we purchase a "tablecloth style" banner like the one SSD bought. The SSD banner was shown to the board and it was decided that all divisions should get these type of banners. Suzanne Johnson will get the ball rolling on that.

There will be no July meeting. The secretary will send out an email to all board members stating this. The next meeting will be Friday, August 17, 2007.

The meeting was adjourned at 11:38 a.m. Motion to adjourn meeting was presented by Susan Gottesman and seconded by Susan Sloan.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, August 17, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Stephen Ingram, Karen Baudouin, Janet O'Hare, Paula Bornstein, Robert Cognato, Tom Cohn, Laura Panter, Vincent Rodgers, Michael Aloï, Regina McEneaney, Jeri Cohen, Angela Richards, Marjorie Fusco, Min Liu

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:07 a.m. The June 2007 minutes were reviewed and corrected. Marjorie Fusco moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Janet O'Hare proposed a motion to accept treasurer's report. Vincent Rodgers seconded the motion. Bills to be paid in July and August 2007 were presented:

Baker and Taylor Susan Isaacs books/LILC	\$1204.00
Tom Cohn CATS reimburse LILC	\$104
Robert Freeman LILRC reimburse/LILC	\$215.40
RASD reimburse LILC	\$300
CLASC REIMBURSE LILC	\$250
BETA MU reimburse	\$250
Regina McEneaney, supplies	\$58.19
Deb Cunningham, Legislation	\$82.00
Harborfields, Legislation	\$38.50
SCLS, printing directory	\$1457
LILRC, Archives Conference	\$500
CATS, Annual meeting	\$500
Laurene Tesoriero postage	\$14.62
NCLA LILC	\$2,030
Quarterly Division payments:	
DASL	\$359.00
CATS	\$404.00
RASD	\$508.00
SSD	\$395.00
YASD	\$377.00

Deb Cunningham moved to pay the bills. Danielle Musorofiti-Miller seconded the motion. None were opposed.

PRESIDENT'S REPORT:

We received several pieces of mail from NCLA promoting their upcoming fall events and their newsletter.

Virginia Antonucci from LILRC asked SCLA for \$500 to co-sponsor a program on October 26 called "Dying to Know- Cemeteries as Archives." Danielle Musorofiti-Miller proposed a motion to approved giving this money to LILRC and Susan Gottesman seconded it.

The Legislative Breakfasts will be in September. Nassau County's breakfast will be September 7 at the East Meadow Public Library and Suffolk County's breakfast will be September 28 at Suffolk County Community College in Selden.

DIVISION REPORTS:

DASL: No report.

RASD: Reported by Robert Cognato. Future RASD Events:

- Annual dinner is scheduled for Thursday, September 27th 6-9pm at the Three Village Inn in Stony Brook. Guest Speaker will be Margaret George, author of *Helen of Troy* and the *Memoirs of Cleopatra*.
- Annual breakfast and RASD meeting will be held on Wednesday, October 24th 9am at SCLS. Health Concerns committee workshop on depression will follow. Speakers will be Colleen Merlo, Executive director of the Mental Health Association in Suffolk County and Alison Byers from the Family Counseling Service in Westhampton Beach.
- Friday, September 14th: coffee at 9:30, The Media Committee will be meeting at Port Jefferson Library. The topic for discussion will be "Downloadable Audio and Video."
- Wednesday, September 26th: Multicultural Services will be having a Reference Workshop at SCLS serving coffee at 9:30 followed by the workshop at 10. The topic will be "How to Run a Conversation Group in Your Library."
- Thursday, September 27th: The Readers Advisory will be discussing "People and Their Pets" at Northport Library.
- Thursday, October 4th: 9:30 coffee, The Long Island History Committee will be meeting at Babylon Public Library. Please contact Cynthia Sciacca or Cathy Ball if you have a particular topic of interest you would like to discuss.
- Tuesday, October 9th: Coffee at 9:30, Electronic Resources will meet at Huntington Library with their fall program "Marketing Electronic Resources: Get Them to Use What They Pay For." The guest speaker will be Professor Kay Ann Cassell from Rutgers University.

Our Next meeting is Tuesday, September 11, 2007 at Harborfields Public Library.

CATS: Reported by Tom Cohn. Looking ahead to the Fall, the CATS division has three programs lined up. On September 26th we will be hosting our Fourth Annual Technical Services Open Forum at Sachem Public Library. This program affords an opportunity for ALL personnel involved in the technical service enterprise to come together to discuss a range of issues: acquisitions, cataloging, processing, labeling, and security. Mike Aloï of Dowling College will be the moderator, and we will have a panel of four representing both academic and public libraries. This year the forum will have a special focus on catalog maintenance issues, i.e., all the things you need to do to keep your database shipshape after an item has been cataloged. Attendees will also be asked to bring a new product to share with the group. The last time we hosted this program it drew about 60 people.

On October 23 our next Cataloging Roundtable takes place. We hold this program about three times a year. It is a small-group, "seminar"-style program.

We are planning a very special event for our annual meeting on December 4th. We have invited Helen Blowers, Technology Director of the Public Library of Charlotte & Mecklenburg County in North Carolina, to be our featured speaker. Her special accomplishments have been the development of award-winning children's service websites and the development of Learning 2.0, a self-paced instructional program that empowers library staff to learn about blogging, RSS, digital photography, social networking, wikis, podcasts, and dare I say, and more! Helen was named a 2007 Mover & Shaker by Library Journal, co-authored the book Weaving a Library Web: A Guide to Developing Children's Websites, and maintains her own blog (of course!) entitled LibraryBytes. Though this will be our annual meeting, we want to open it up to everyone in the library community in Suffolk County. Helene's talk is sure to be of benefit to library staff members working in adult reference services, children's and young adult services, and technical, electronic, and computer services.

Tom Cohn requested \$500 for an honorarium and Michael Aloï seconded it.

SSD: Vincent Rodgers reported. Celia Vollmer has been appointed nominating chair for SSD. Their annual luncheon is tentatively scheduled at SCLS on October 16.

YASD: Laura Panter reported. YASD had a program about volunteer opportunities for teenagers in June and all of the ideas are posted on the YASD website. The next meeting will be on Thursday, September 20 at Harborfields and it will include a Summer Reading wrap up and the annual luncheon will be held at Mama Lombardi's on October 11.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: No report.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. Andy Ippolito of LDA Publishers sent a \$100 check for the plaque.

LEGISLATIVE: Deb Cunningham reported. Suffolk County Legislative Breakfast will be held at Suffolk County Community College, Ammerman Building, Montauk Point Room on September 28.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Jackie Narkiewicz reported. The Long Island Library Conference will be held on Thursday, May 8, 2008 at the Crest Hollow country Club. The Conference Committee is currently working on getting a keynote speaker. If you have any suggestions or preferably contacts, please email me at sloan@suffolk.lib.ny.us. Please have your divisions and committees begin to think about their program sessions. As soon as a theme for the conference is confirmed an email will be sent out to the listserv.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. There are 657 members, 43 honorary members, and four people renewed this month.

NEWSLETTER: Jeri Cohen reported. The September/October/November newsletter is at the printer.

NOMINATING: Karen Baudouin reported. She is continuing to work diligently to get a full slate for the upcoming election.

SCHOLARSHIP: Angela Richards reported. The deadline for the MLS scholarship is September 1 and there are two applicants. There have been two requests for SSD applications and that deadline is October 1.

STATISTICAL SURVEY: Stephen Ingram reported. There have been 40 responses so far.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported. Please keep the books coming.

WEB PAGE: Stephen Ingram reported.

LIAISONS:

CLASC: No report.

Eastern Suffolk BOCES: No report.

LILRC: Min Liu reported. There are many upcoming events scheduled for LILRC. Please check their website for more details.

LVA: No report.

NCLA: Flyers for upcoming events and the latest newsletter were passed around.

PLDA: Suzanne Johnson reported. PLDA used SCLA's mailing list for their 1st annual golf outing.

SCLS: No report.

SLA:James Olney reported. YOU ARE INVITED! Please join the Long Island Chapter of SLA in welcoming SLA's Chief Executive Officer, Janice R. Lachance, Esq., for a dinner meeting at Hofstra University on October 11, 2007.

WHAT: Dinner Meeting with the CEO of SLA, Janice R. Lachance, Esq.

WHEN: Thursday, October 11, 2007, from 6pm to 9pm

WHERE: Hofstra University, Student Center, Plaza West Room 127 (located near the Commerce Bank branch, North Campus). For directions to Hofstra and to link to an interactive map of the campus, see: http://www.hofstra.edu/About/InfoCenter/info_dirmaps.html

COST: \$25 for members (SLA & SCLA); \$20 students, retired, or unemployed members. Please make check out to SLA-Long Island.

Questions and RSVP: Carol Simon, Hofstra University, Axinn Library, 123 Hofstra University, Hempstead, NY 11549-1230 Email: Carol.R.Simon@hofstra.edu

(If emailing, please put SLA-LI in the subject line.) To read Ms. Lachance's biography, please see:

<http://www.sla.org/content/SLA/governance/bodsection/ceocorner/edbio.cfm>

WE HOPE TO SEE YOU THERE!

MEMBERS-AT-LARGE:

Jackie Narkiewicz reported. Suzanne McManus sent an email: I do want to report the dismal results of the Writers on the Vine fundraiser. We only sold thirty tickets (and gave two to RASD for their LI Lib Conf. basket). So we lost \$300 on this venture. Only 10 members purchased tickets.

There are a few obvious reasons for the failure, 1) the tickets were for specific dates & 2) I needed to email members more often. Still, I think maybe people were just too busy. In any case I'll send the remaining checks to Suzanne in the bag, or get them to Susan Gottesman to bring to the meeting.

OLD BUSINESS:

The new SCLA banner has been ordered at a cost of \$248.55 plus shipping and plus an artwork charge. Every division should order a banner and ask for reimbursement from Suzanne Johnson. The banner should be here before the Legislative Breakfast. Stephen Ingram can help if anyone needs assistance with a logo for their banner.

NEW BUSINESS:

Suzanne Johnson said that a movie called "Hollywood Librarian" debuted at ALA in June and suggested that we have an SCLA sponsored event somewhere on Long Island to promote this movie.

Angela Richards stated that she had gone to the Writers on the Vine this past Sunday and thought it was magnificent. There was some discussion about how we can promote and improve this program next summer. Perhaps an SCLA sponsored event would sell more tickets.

The meeting was adjourned at 11:08 a.m. Motion to adjourn meeting was presented by Janet O'Hare and seconded by Susan Gottesman.

The next meeting will be Friday, September 21, 2007, at 9:30 a.m. at SCLS.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, September 21, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Stephen Ingram, Karen Baudouin, Janet O'Hare, Rona Dressler, Chris Kretz, Tom Cohn, Suzanne McManus, Celia Vollmer, Cynthia Guzzo, Regina McEneaney, Candace Reeder, Jeri Cohen, Min Liu

CALL TO ORDER:

Regina McEneaney called the meeting to order at 10:02a.m. The August 2007 minutes were reviewed and corrected. Susan Sloan moved to accept the minutes as corrected. Susan Gottesman seconded the motion. None were opposed.

TREASURER'S REPORT:

Cynthia Guzzo proposed a motion to accept treasurer's report. Janet O'Hare seconded the motion. Bills to be paid in September 2007 were presented:

Suzanne Johnson SCLS tablecloth banner	\$342.55
Windows on the Lake deposit	\$100.00
Rona Dressler supplies	\$29.58
SCLS Sept newsletter printing	\$450.00
Patchogue Library directories postage	\$275.28
Patchogue Library newsletter postage	\$125.28
Karen Baudoin hospitality	14.38
LILRC Annual Conference	\$500
PLDA Golf outing	\$500
RASD Dinner speaker Margaret George	\$500

Susan Gottesman moved to pay the bills. Danielle Musorofiti-Miller seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Danielle Musorofiti-Miller reminded everyone about the Legislative Breakfast on Friday,

September 28, at Suffolk County Community College in Selden. She passed around the following: information about upcoming NCLA events, an NCLA newsletter, a Nassau County salary schedule, and a LILRC newsletter.

DIVISION REPORTS:

DASL: Chris Kretz reporte. DASL will be holding a workshop on October 5 at Dowling College on “Looking at your library space differently: The no-budget approach to library redesign” presented by librarians Diane Holliday and Joyce Gotsch. The speakers will be discussing their research into Net Gen students and their preferred study spaces as well as ways that the library environment affects people. They will also be relating ways to re-use existing spaces and material to create specialized environments.

In December, DASL will hold it’s annual luncheon. The date has been changed to Friday Dec. 14th at the Suffolk County Community College Sayville Center with lunch to follow at Cricket’s on Main Street. The speaker will be Su Terry, archivist at Dowling College, relating her experiences investigating the possible genealogical origins of the ghosts that people believe are haunting their houses.

RASD: Jackie Narkiewicz reported. Robert Cognato sent the following email: RASD met on September 11, 2007 at Harborfields Public Library. Members present: R. Cognato, B. Adams, K. Baudouin, M. Sala-James, R. Marut, R. Dressler, D. Cunningham, C. Miller, M. Nicolazzi, G. Lutz, J. Podd, M. Kelly, E. O’Hare and Grace O’Connor.

The committee’s reported as follows: CARE met on August 18 at Connetquot Library. They will meet next at Lindenhurst Library on October 18, where they plan to finish editing the Retirement Planning bibliography. Electronic Resources met at East Islip on July 19. On October 9 they are having a program on ways for Libraries to market their electronic resources. Health Concerns is in the process of compiling the bibliography on depression for the October 24 breakfast. The Long Island Reads Committee met on July 17 at West Islip and August 28th at Port Washington. The book chosen for 2008 is “Aloft” by Chang Rae-Lee. Professor Lee has agreed to participate in a Meet the Author event. The date has not been confirmed. Media will be meeting on September 14 at Port Jefferson Library. They will be discussing Blu-ray, HD and the status of downloadable media. Multicultural Services will be having a workshop at SCLS on September 26th. They are compiling a list of Libraries who host conversation groups, and the dates of their meetings. This will be posted on their web page. OARS will be meeting on September 12 at Patchogue. Programs: We were asked to start thinking of ideas for next years LILC program. Reader’s Advisory: the committee will meet on September 27 at Northport for *People and their Pets*. Ramblings: Current issue should have arrived to libraries. Annual Dinner: Juliana has been putting the final details together for the RASD dinner on Thursday, September 27th.

The 2008 ballots were sent out for Vice-President/President elect, Treasurer, and Secretary. The executive Board also approved making a change to our constitution extending the treasurer’s position to two years. This change will be included in the ballot. If the change is approved, it will take effect in January 2008.

Our next meeting will be our Annual Breakfast on Wednesday, October 24th 2007 at SCLS. We will meet again at SCLS on November 6th. Our December meeting is in Deer Park on December 4th.

CATS: Reported by Tom Cohn. The CATS board met last Monday, September 10th to discuss upcoming programs. Our Fourth Technical Services Open Forum takes place next Wednesday at Sachem Public Library. There will be brief presentations by Mike Aloï of Dowling College (who is the moderator), Angela Richards of Northport Public Library, Regina McEneaney of Suffolk Community College, and Cynthia Guzzo of Smithtown Public Library on the subject of best practices for catalog management. We'll then open up the floor for questions and comments from the audience, and following that will be a "share session" about new products people have liked.

In October we have another meeting of our Cataloging Roundtable (that's Oct. 23rd at SCLS), and at our December Annual Meeting, as I reported last month, we will have a featured guest speaker, Helene Blowers, Director of Public Services Technology at the Public Library of Charlotte & Mecklenburg County in North Carolina. The title of Helene's talk will be "Jumping into the 2.0 pool without drowning. Everyone is welcome to attend what promises to be a very informative and even inspirational program.

Our nominating committee is hard at work recruiting new officers and board members for 2008.

SSD: Celia Vollmer reported. No report received by Secretary.

YASD: Candy Reeder reported. Review of YASD meeting on 9/20/07. Subjects discussed were Summer Reading Club, successful YA summer programs, online registration. YASD Luncheon October 11 at Mamma Lombardi's in Holbrook. Guest speaker will be teen author Sarah Mlynowski. November meeting will be at Hampton Bays and the topic is Understanding Teen Behavior. We are seeking candidates for the executive board. The election will be in December and the new board begins January 1. Plans are underway for the Fran Romer Memorial Teen Services Workshop to be held April 10. This year's theme is "Teens and the Characters They Love." We will concentrate on YA series fiction. Our YASD MySpace has 101 friends (mostly authors and libraries). There are great photos, playlists, a blog, and program information on the site.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported and asked the board for a new shredder to destroy outdated files. Regina McEneaney proposed a motion for up to \$200 for a shredder and Celia Vollmer seconded it.

CONSTITUTION AND BY-LAWS: Sue Gottesman reported. There was a discussion about changing the bylaws for the Nominating Committee from having a full slate y June to having a full slate in a "timely manner." Regina McEneaney proposed a motion and Janet O'Hare seconded it.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Danielle Musorofiti-Miller reported that Kris Minschke sent a list of upcoming continuing education events to the listserv.

ELSA: Susan Gottesman reported. Joanne Genovese called in with a list of the following ELSA Award nominees:

Persis Stoenner Library Clerk- Bayport-Bluepoint

Allan W. Heid- Librarian Sayville

Joseph Cortale- Children's Librarian Floyd Memorial

Geraldine Levitsky- Senior Clerk Northport/East Northport

Lee Trim- Page Smithtown

Anne McCaffrey- Senior Library Asst. Dowling College

Fran Byrne- Head of Circulation Northport/East Northport

Tom Boyle- Computer Dept. Rogers Memorial

FALL DINNER: Cynthia Guzzo reported. There are three restaurant choices for the Fall Dinner: Windows on the Lake, The Irish Coffee Pub and Lombardi's on the Sound. The Board voted to have the Fall Dinner at Windows on the Lake on Friday, November 16, 2007. There was some discussion about allowing the nominees for the ELSA award to get a free dinner. This will be decided on a year-by-year basis. The winner of the ELSA award will be allowed to bring one guest at no charge.

The board also discussed what the ticket price should be for members and non-members. It was decided that the cost for members would be \$35 and the cost for non-members will be \$45. Karen Boudouin proposed the motion and Janet O'Hare seconded it.

INTELLECTUAL FREEDOM: Regina McEneaney reported that there would be another Intellectual Freedom essay contest this year.

LDA AWARD: No report.

LEGISLATIVE: Deb Cunningham reported that she attended the Nassau County Legislative Breakfast and it was very successful. 60 people have signed up so far for the Suffolk County Legislative Breakfast and it is hoped that 80-100 people will attend.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Susan Sloan reported. Treasurer's Report: The final Treasurer's Report for the 2007 Conference was submitted at the September 18th LILC meeting showing a zero balance. The profit distribution was \$2,030 to NCLA and \$2,028.51 to SCLA. NCLA will be responsible for the finances for the 2008 Conference.

Programs: Letters to the division presidents will be going out in October and the deadline for program information is December 15th. The reason that the registration materials go out late sometimes is because we are waiting for speaker and program information. It is very important that we receive the information on time.

A new policy has been adopted regarding speaker lunches: Speakers who are members of NCLA or SCLA are expected to pay all registrations fees. The LILC will offer up to two complimentary registrations to speakers who are non-member per program. The division is responsible for all other speakers.

Mission Statement: A mission statement has been approved for the Long Island Library Conference: The Long Island Library Conference is an educational forum for all those who work in and for libraries. It is held annually to provide innovative and informational programs as well as networking opportunities to improve the quality of the public, special, school and university libraries of Long Island.

The next meeting will be held on October 25 at Connetquot Public Library.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that we have 659 members and she had received two new memberships today. These new memberships will be for 2008.

NEWSLETTER: Jeri Cohen reported that she had received an email from SCLS that they will no longer accept items in an electronic format. Jeri will start pricing other printers. If anyone can recommend a printer, please email the information to Jeri.

NOMINATING: Karen Baudouin reported that she needs candidates for the following positions: Treasurer, Secretary and Member at Large for a full slate.

SCHOLARSHIP: Jackie Narkiewicz reported. Angela Richards sent the following email: The Scholarship committee is in the process of reviewing four completed applications for the SCLA Scholarship. I have received responses from three out of the five members. The deadline for replying is Friday, 9/21.

The Continuing Education Award for Support Staff Award has one completed application. There is another applicant who is in the process of fulfilling the requirements as the deadline for this award is October 1st.

I will be away on a once in a lifetime cruise through the Panama Canal and will not return until October 16th.

STATISTICAL SURVEY: Stephen Ingram reported that he is continuing to receive responses and is entering the data.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported he continues to add new items to the web page.

LIAISONS:

CLASC: Jackie Narkiewicz reported. The General Membership meeting is Wednesday,

November 14 at Patchogue-Medford and the speaker is still to be announced. The 2008 Literature Conference will be either Oct. 17 or 24 at the Smithtown Sheraton, Rob Reid is one speaker; the other is still being worked on.

Eastern Suffolk BOCES: No report.

LILRC: Min Liu reported. There are many upcoming events scheduled for LILRC. Please check their website for more details. Min Liu asked SCLA for \$500 for annual support of LILRC. The motion was proposed by Deb Cunningham and seconded by Rona Dressler.

LVA: No report.

NCLA: No report.

PLDA: No report.

SCLS: No report.

SLA: No report.

MEMBERS-AT-LARGE:
No report.

OLD BUSINESS:
We received the new SCLA "tablecloth" banner. It looks quite fetching.

NEW BUSINESS:
SCLA received a support request from PLDA for their first Annual Golf Outing on September 27. Stephen Ingram proposed a motion to give \$500 to PLDA and Susan Gottesman seconded it.

Karen Baudouin suggested having a speaker from the Foundation Center to speak at next year's LILC.

Karen Baudouin received an email about an event taking place in March of 2008 that would focus on Long Island authors that SCLA has been invited to participate in. She will write back asking for further information.

The meeting was adjourned at 11:53 a.m. Motion to adjourn meeting was presented by Susan Gottesman and seconded by Danielle Musorofiti-Miller.

Respectfully submitted,

Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, October 19, 2007
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Stephen Ingram, Karen Baudouin, Janet O'Hare, Kris Minschke, Paula Bornstein, Rona Dressler, Diane Eidelman, Chris Kretz, Robert Cognato, Vincent Rodgers, Joanne Genovese, Mary Haines, Kevin McCoy, Susan Sloan, Regina McEneaney, Jeri Cohen, Angela Richards, Virginia Antonucci

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:02 a.m. The September 2007 minutes were reviewed and corrected. Susan Gottesman moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Rona Dressler proposed motion to accept treasurer's report. Vincent Rodgers seconded the motion. The Board reviewed the 2008 budget and will vote on it at the December 2007 meeting. Bills to be paid in October 2007 were presented:

Quarterly Division payments:

DASL	\$302
CATS	\$303.50
RASD	\$320.50
SSD	\$306.00
YASD	\$314.50
Kevin McCoy- IF Essay contest expenses	\$385.73
Scholarship winner(A. Southworth)	\$2000
Cont. Ed winner (J. Buckman)	\$1000
Joanne Genovese- ELSA expenses	\$287.50
LILRC- Legislative breakfast expenses	\$603.50
Deb Cunningham- Breakfast expenses	\$62.07
SSD- reimburse for Banner	\$314.66
Suzanne Johnson- banner art charge	\$23.64
Paula Bornstein- LDA	\$110
Rona Dressler	\$29.58

Danielle Musorofiti-Miller moved to pay the bills. Paula Bornstein seconded the motion. None were opposed.

PRESIDENT'S REPORT:

LILRC sent a thank you letter for the monetary support SCLA gave towards their 16th Annual Conference on Libraries. The Legislative Breakfast was fantastic and a big thank you to Deb Cunningham and Kevin McCoy for all of their hard work.

DIVISION REPORTS:

DASL: Chris Kretz reported. DASL held its "Library Spaces" workshop on Friday, October 5th at Dowling College. The even was well attended with 35 participants. Afterwards, a number also remained to take a tour of the Dowling Library and see some of the spaces that had been re-purposed using the design techniques and philosophies covered in the talk.

The Annual Luncheon will be held Friday, Dec. 14 with a meeting at the Suffolk Community College Sayville Center and lunch to follow at Cricket's in Sayville.

We are also working on possible spring programs. One possibility is a library grants workshop, with speakers presenting case studies of library grants that were approved and some that weren't, as well as tips on creating a successful grant.

RASD: Robert Cognato reported. RASD will be meeting on Wednesday, October 24th at SCLS, for our annual breakfast at 9 a.m. The breakfast will be followed by a brief meeting, where an announcement will be made regarding our 2008 RASD Executive Board. The ballots consist of: Vice President/ President Elect, Secretary, and Treasurer.

Following our meeting the Health Concerns Committee will be hosting a workshop on depression. The speakers will be Colleen Merlo, Executive Director of the Mental Health Association in Suffolk County and Alison Byers from the Family Counseling Service in Westhampton Beach.

On Thursday, September 27th RASD had its annual dinner at the Three Village Inn in Stony Brook. The evening was a huge success with guest speaker Margaret George and all the great prizes. Many thanks to Juliana Podd for putting together a great event.

Our remaining meetings for 2007 will be: Tuesday, November 6th at SCLS and Tuesday, December 4th at Deer Park. Coffee 9:30 a.m., meetings begin at 10 a.m.

CATS: Reported by Chris Kretz. We had our Technical Services Open Forum on September 26th. It ran very successfully and there were 46 attendees. On Tuesday October 23, we'll be hosting our next Cataloging Roundtable. On December 4th, our annual meeting will take place at SCLS and the guest speaker will be Helene Blowers of the Public Library of Charlotte & Mecklenburg County, speaking on "Jumping in the 2.0 Pool... Without Drowning." Finally our nominating committee has been hard at work putting together a slate of candidates for 2008.

SSD: Vinnie Rodgers reported. No reported emailed.

YASD: Jackie Narkiewicz reported. YASD would like to request monetary support of \$200 for the speaker at our November 8th meeting. Jackie Narkiewicz proposed a motion for the \$200 and Susan Gottesman moved to accept the motion and Susan Sloan seconded it.

Laura Panter sent the following email: We had our annual YASD luncheon on Thursday, October 11, 2007 at Mama Lombardi's in Holbrook. We had 25 librarians attend. Our keynote speaker was young adult author, Sarah Mlynowski, of the Bras & Broomsticks chick lit series who gave a speech on writing for teens, how to get published, and what it's like to be a writer. She passed around some of her marked up manuscripts as well as copies of her books that have been translated into other languages. We had purchased copies of her books and she also did an author signing. She was an engaging speaker and is willing to do writing workshops for teens in the local libraries if anyone is interested.

Coming up in November our monthly meeting will be on Thursday, November 8, 2007 hosted at the Hampton Bays Public Library. The topic is "Why Do Teens Act That Way?" which will focus on understanding teen behavior and how librarians can effectively serve teens. The speaker will be Nick Buron, Assistant Director of Community Library Services at Queens Borough Public Library. Anyone attending is eligible to receive .1 CEU credits.

We are actively seeking interested candidates to run for an office on our 2008 YASD Board. Currently we have (3) librarians running for Vice-President, (1) librarian for Secretary, and (1) for Treasurer. We would love more interest in the Secretarial and Treasury positions.

We had our first Fran Romer Committee meeting in September. Our theme will be "Teen Series and the Characters they Love" We are working on booking our speakers. The date has been changed to Thursday, March 27, 2007 so as not to conflict with the YSS Conference in April.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: Susan Gottesman reported and will discuss changing the bylaws regarding the Nominating Committee from having a full slate by June to having a full slate in a "timely manner" for the January 2008 meeting.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. Our Committee met on September 13 and we have our 2007 winner. We had some very impressive candidates and it was a difficult decision for the committee, but we reached a consensus.

WINNER:

Joseph Cortale, Children's Librarian, Floyd Memorial Library

NOMINEES:

Persis Stoenner, Library Clerk, Bayport-Blue Point Library

Allan W. Heid, Librarian, Sayville Library

Geraldine Levitsky, Senior Clerk, Northport-East Northport Library

Lee Trimm, Page, Smithtown Library

Anne McCaffrey, Advanced Senior Library Assistance, Dowling College

Fran Byrne, Head of Circulation, East Northport Public Library

Tom Boyle, Head of Computer Dept., Southampton Library

On Thursday morning, October 25th, I will be going out to Greenport to surprise the winner. The library is planning a celebration reception. The plaque, gift check and certificates are ready for the November annual dinner. Letters have gone out to all nominees inviting them to the dinner as a guest of SCLA. I want to thank everyone for generously offering to cover the cost for the nominees.

FALL DINNER: Flyer went out for the Fall Dinner last week.

INTELLECTUAL FREEDOM: Kevin McCoy reported. Will email

LDA AWARD: No report.

LEGISLATIVE: Deb Cunningham reported. Jerry Nichols has been appointed to the New York State Regents Board.

She attended the PLDA fundraiser on September 27th and that \$10,000 was raised for New Yorkers for Better Libraries and that Patricia Eddington was honored for all of her hard work for libraries. There were many raffle winners at the SCLA tables.

Deb thanked everyone for attending the Legislative Breakfast. 95 people registered and 78 showed up.

Deb is hard at work already organizing the Legislative bus trip for March 11, 2008 and is looking for volunteers to help.

LIST-SERV: Kevin McCoy reported that there are 1,254 people currently on the List-Serv.

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. The next meeting of the Long Island Library Conference will be held on Thursday, October 25 at Connetquot Public Library.

The Conference Committee would like to make the SCLA Board and the NCLA Board aware that the Long Island Library Conference can no longer guarantee making a profit for future conferences. The overall cost is significantly higher at the Crest Hollow Country Club than the Huntington Townhouse. For the 2008 Conference we have raised the booth price from \$500 to \$550, but this will only cover the increased cost of electricity in the Exhibit Hall. We would like to maintain the attendee price of \$40 per person for as long as possible.

The cost for Susan Isaacs, the 2007 keynote speaker, was \$500 including transportation. We believe it is unlikely that we can continue to attract keynote speakers for that amount of money. Therefore, it is possible that in the future the Conference Committee may request additional funds to help pay for a keynote speaker. The 2007 Conference made a profit of approximately \$4,000, which was split between SCLA and NCLA. The purpose of this report is to manage expectations for future conferences.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. We currently have 617 members, five of which are students.

NEWSLETTER: Jeri Cohen reported. The deadline for the next newsletter is November 1st.

NOMINATING: Karen Baudouin reported that she almost has a full slate for the 2008 election.

SCHOLARSHIP: Angela Richards reported. Amy Jo Southworth was awarded the 2007 SCLA Scholarship and James Buckman was awarded the Continuing Education scholarship.

STATISTICAL SURVEY: Stephen Ingram reported that he has received all the information and is busy compiling it.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported that he has added the dinner to the front page and the calendar.

LIAISONS:

CLASC: Jackie Narkiewicz reported that the general membership meeting is November 14 from 6-9pm at Patchogue-Medford. Light dinner will be served. The next board meeting is November 15 at 10:00 a.m., also at Patchogue-Medford. The Suffolk County literature conference will be October 24, 2008 with a backup date of October 17, 2008.

Eastern Suffolk BOCES: No report.

LILRC: Virginia Antonucci reported. There are many upcoming LILRC programs this fall. Check their website for further details.

LVA: No report.

NCLA: Rona Dressler reported. Meeting was held on October 12, 2007. Academic and Special Libraries will be touring a special libraries in December. Libraries to be determined. Children's Services is hosting a Happy Hour Bowling Party in conjunction with YA on October 26. They will also be doing a roundtable on "I'm New, What Do I do?" Clerical Services is holding a Roundtable also at Uniondale on November 8. Programming and PR will host a workshop at NLS on November 13 on Harlem Heritage. RASD had a great breakfast and the speaker spoke about graphic novels. One of his points was think of them as a media, not a genre. On October 31, they will have a workshop on Weeding Circulating Collections nonfiction and fiction. On November 28, there will be a workshop on Home Repair Books, From Saw to Saw or something similar. Intellectual Freedom has decided on a theme for the essay contest: How Has the Computer Helped Me With Freedom To Read? They are also looking into hosting a program at the LILC, possibly with the unofficial poet laureate from Nassau. There were 37 people in attendance at the screening on October 4 of the Hollywood Librarian at the Freeport Recreation Center. On January 9, NCLA will have their Annual Dinner at Pompeii in Valley Stream, \$35 for members and \$45 for nonmembers. NLS has received 33 applications for state grants. They will

have a Marketing program on October 15, and on November 5 will host Yolanda Cuesta on marketing to multicultural communities. The quarterly meeting of the Reader's Advisory group will be discussing Vampires and Love at their next meeting.

PLDA: Mary Haines reported. The PLDA Golf Outing was very successful and a good time was had by all. The directors are exploring the possibility of having Saturday delivery at libraries and also RFID technology, which is expensive and requires a lot of technical changes in each library.

SCLS: Diane Eidelman reported. SCLS is making building improvements this fall, including new windows and a new roof in the back of the building. SCLS will be scaling back on its Continuing Education offerings for the rest of the year. There will be a Genealogy Workshop featuring Stephen Morse on November 2 and the SCLS Annual Dinner will be on December 6.

SLA: No report.

MEMBERS-AT-LARGE:
No report.

OLD BUSINESS:

Karen Baudouin shared with us that she had spoken to the person coordinating the Long Island author program in March 2008 at the Martha Clara Vineyard and was told that the program is not looking for any financial support from SCLA.

NEW BUSINESS:

The Foundation Center has contacted us about the possibility of presenting a program about writing grant proposals. Perhaps a program at the Long Island Library Conference in 2008.

The meeting was adjourned at 11:37 a.m. Motion to adjourn meeting was presented by Rona Dressler and seconded by Susan Gottesman.

Respectfully submitted,

Jacqueline M. Narkiewicz

Suffolk County Library Association
Minutes of the Annual Meeting
November 16, 2007
Location: Windows on the Lake, Lake Ronkonkoma

1. Call to Order: Karen Baudouin called the meeting to order at 7:08 p.m.
2. President's Report: Danielle Musorofiti-Miller was unable to attend the dinner, so Karen Baudouin spoke on her behalf and thanked everyone for all of their hard work for the past year.

3. Approval of Minutes: Jackie Narkiewicz asked for a motion to accept the minutes of the previous Annual Dinner. Angela Richards made a motion to accept the minutes as written and Susan Gottesman seconded it. The motion passed.
4. Treasurer's Report: Suzanne Johnson reported. SCLA had an opening balance of \$53,764.95. There was income of \$486.34 and expenditures of \$2959.36. In addition, the Scholarship Fund received \$55 income and expenses were \$3000. The Intellectual Freedom Fund had \$2 in income and \$385.73 in expenses. As of October 31, 2007, there is \$49,841.30 in the Certificate of Deposit, \$48.28 in the Savings Account, \$1791.54 in the Checking account, and \$292.66 in the Long Island Library Conference account. With outstanding checks of \$3681.85, the closing balance is \$48,291.93. Cynthia Guzzo made a motion to accept the treasurer's report. Megan Sala-James seconded the motion.
5. Announcement of the Newly Elected Incoming Executive Board Members:
 1. Karen Boudouin announced the 2007 SCLA Board members:
President: Karen Boudouin, The Smithtown Library
VP/President Elect: Susan Sloan, North Babylon Public Library
Secretary: Jackie Narkiewicz, Copiague Memorial Public Library
Treasurer: Michael Aloï, Dowling College
Past President: Danielle Musorofiti-Miller, Suffolk County Community College
Members-at-Large: Deb Cunningham, Harborfields Public Library; Neely McCahey, Rogers Memorial Library
6. Announcements of Newly Elected Division Officers:
 1. DASL-
President: Chris Kretz, Dowling College
VP/President Elect: Kristen Nyitray, Stony Brook University
Secretary: Kami Convery, Dowling College
Treasurer: Christina Rivera, LILRC
Past President: Virginia Antonucci-Gibbons, LILRC
Member at Large: [Azadeh Mirzadeh](#), SUNY Farmingdale
Archivist: Marjorie Fusco, Dowling College
 2. RASD-
President: Brian Adams, Longwood Public Library
VP/President Elect: Jo-Ann Carhart, East Islip Public Library
Secretary: Ryan Athanas, Harborfields Public Library
Treasurer: Megan Sala-James, Deer Park Public Library
Past President: Robert Cognato, Deer Park Public Library
Member at Large: Julianna Podd, Longwood Public Library
 3. CATS-
President: Susan Ketcham, LIU
VP/President Elect: Ted Gutmann, Emma S. Clark Public Library
Secretary: Mellissa Hinton, LIU
Treasurer: June Zinsley
Past President: Tom Cohn, Huntington Public Library
Members at Large: James Balletta, Half Hollow Hills Community Library
Joyce Bogin, Middle Country Public Library
Sally Glasser, Northport-East Northport Public Library
Cynthia Guzzo, The Smithtown Library

Min Liu, LILRC
Dana Mattola, Sachem Public Library
Wendy Reeve, Cutchogue-New Suffolk Free Library

4. SSD-
President: Celia Vollmer, Brentwood Public Library
Vice President/President Elect: Marsha Greenspan, Brentwood Public Library
Treasurer: Anne Marie Hofmann, Mastic Moriches Shirley Community Library
Secretary: Aileen Clark, Emma S. Clark Public Library
Members at Large:
Dorothy Curto, SCLS Human Resources
Anne McCaffrey, Dowling College Library
Judy Romano, Sachem Public Library
Joy Mangiaracina, West Islip Public Library
Cathy Kwaak, Central Islip Public Library
Past President: Vincent Rodgers, Longwood Public Library
5. YASD-
President: Laura Panter, Middle Country Public Library
Vice-President/President Elect: Candace Reeder, Northport/East Northport
Secretary: Michelle Vagner, Northport/East Northport
Treasurer: Cheryl Conenello, Sachem Public Library
YASD Newsletter: Tracy Van Dyne, Connetquot Public Library Editor of Teen Talk
7. Excellence in Library Service Award: Joanne Genovese thanked the ELSA Committee and acknowledged all of the worthy candidates:
Anne McCaffrey, Dowling College
Fran Byrne, Northport/East Northport Public Library
Geri Levitsky, Northport/East Northport Public Library
Tom Boyle, Rogers Memorial Library
Alan High, Sayville Public Library
Lee Trimm, The Smithtown Library
Joseph Cortale, Floyd Memorial Library
8. The winner of the ELSA Award was Joseph Cortale from Floyd Memorial Library in Greenport. Barbara Schott told some wonderful stories about Joe and how he began his public library career one day after his retirement from a 30 year school librarian career in the Rocky Point schools. Joe shared that he “has found a new home at Floyd and that he would like to share the award with his co-workers there.”
9. Scholarship Awards: Angela Richards, the Chair of the Scholarship Committee and the 1997 recipient of the Scholarship, thanked all the members of the committee. The recipient of the 2007 SCLA Scholarship is Amy Jo Southworth, a high school teacher at Bayshore High School. Angela then awarded the Continuing Education Award for Library Support Staff to James Buckman of SCLS.
10. Adjournment: Karen Baudouin adjourned the meeting at 7:18 p.m. Susan Gottesman proposed a motion to adjourn the meeting and Rona Dressler seconded it. Respectfully submitted,
Jacqueline M. Narkiewicz

Corrected and Approved
SCLA Minutes
Friday, December 14, 2007
SCLS Blue Room

IN ATTENDANCE:

Danielle Musorofiti-Miller, Jackie Narkiewicz, Suzanne Johnson, Deb Cunningham, Karen Baudouin, Rona Dressler, Robert Cognato, Tom Cohn, Laura Panter, Joanne Genovese, Michael Aloï, Brian Adams, Jeri Cohen

CALL TO ORDER:

Karen Baudouin called the meeting to order at 10:04 a.m. The October 2007 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Rob Cognato seconded the motion. None were opposed.

TREASURER'S REPORT:

Rona Dressler proposed motion to accept the October and November 2007 treasurer's reports. Jeri Cohen seconded the motion. Bills to be paid in December 2007 were presented:

Fall Dinner, Windows on the Lake	\$4708.50
Library Day deposit, Hampton Jitney	200.00
Joanne Genovese, ELSA	94.58
Suzanne Johnson, tip at fall dinner	100.00
SCLS, printing newsletter	450.00
Angela Richards, scholarship corsages	27.50
Patchogue Medford Library, postage for newsletter	91.02

Danielle Musorofiti-Miller moved to pay the bills. Tom Cohn seconded the motion. None were opposed.

The 2008 Budget was presented by Suzanne Johnson and Rob Cognato made a motion for approval. Karen Baudouin seconded the motion.

PRESIDENT'S REPORT:

Danielle Musorofiti-Miller thanked Karen Baudouin for stepping in for her at the Annual Dinner in November and doing a terrific job of running the meeting.

DIVISION REPORTS:

DASL: Michael Aloï reported. DASL will be co-sponsoring a speaker at the LILC with Nassau County's Academic and Special Libraries Division. The speaker will be John Hanc, who teaches journalism at NYIT Old Westbury. He'll be discussing the process of researching his latest book, Jones Beach: An Illustrated History, describing his use of local area archives and special collections.

RASD: Robert Cognato reported. RASD met on December 4, 2007 at Deer Park Public Library. Members present: R. Cognato, B. Adams, K. Baudouin, M. Sala-James, R. Marut, R. Dressler, C. Miller, M. Nicolazzi, D. Cunningham, G. Lutz, J. Podd, D. Becker, I. Foster, K. Cognato, R. Athanas, and G. O'Connor.

The committees reported as follows: Care reported that the committee met on December 6 and hopes to complete proofing Retirement Resources Directory. Smithtown will place it on their web page for all libraries to connect to. Print copies will also be sent to each library. Electronic Resources reported that they will meet at East Islip library on January 17 to plan for their spring roundtable and fall program. They are planning to redo their website next year. Health Concerns will be meeting the end of January and sent notices through SCLA for new members. Long Island History will be having their next meeting on January 31, 2008 at Harborfields. Sharon Pullen will talk about how to research the history of your "old" house. Long Island Reads: The Cultural Programming Resource guide is complete and coordinated orders are being processed. April 12 has been confirmed for the author visit. The committee will meet again in January, date not set. Media will be meeting on Friday, December 7, at Northport. Membership: 400 LED flashlights were ordered for our membership bonus. Multicultural Services is looking for a new language program to replace Rosetta Stone. They are thinking about doing a program on cultural awareness and sensitivity. OARS met on November 14 at West Islip. Their next meeting is on January 12 at Harborfields, an elder law attorney will be their guest speaker. Programs: The program Committee is working with Nassau RASD on the 2008 LILC program. The Readers Advisory committee will meet on January 24, 2008 at Lindenhurst Library. The topic of discussion is Sports books. As soon as editing is complete the Readers Advisory website will be made into a wiki.

Our next meeting is January 8, 2008 at SCLS.

CATS: Reported by Tom Cohn.

SSD: No report.

YASD: Laura Panter reported. We had 25 librarians attend our November 8, 2007 YASD meeting at Hampton Bays Public Library. There was a workshop on Teen Behavior done by Nick Buron. We had 20 librarians attend our December 13, 2007 YASD Meeting at Middle Country Public Library in Selden. The following is the list of events we have organized for next year and the new officers.

1. Mock Printz Workshop
January 3, 2008 at West Babylon Public Library
List of nominated books available on the YASD website
2. YASD Meeting
January 10, 2008 at North Shore Public Library
Teens and Technology
Contact Candace Reeder if you would like to briefly present a technology-related program or service at your library (e.g. blogs, websites, video/computer games, etc.)

3. Joint Suffolk/Nassau YASD Meeting
February 7, 2008 at SCLS
Fun and Games at the Library and author visit with Eric Luper
4. Meet James DeVita, author of *The Silenced*
March 12, 2008 at Suffolk Community College
5. Fran Romer Workshop
March 27, 2008 at Harborfields Public Library
Teens and the Characters They Love: Celebrating Series Books for Teens
Keynote Speaker Stacy Creel, St. John's University professor and VOYA editor
Guest Booktalker Lorraine Squires, Middle Country Public Library Librarian and VOYA series columnist
6. NYLA YSS Conference
April 11, 2008 at Melville Marriot
Do It Yourself (DIY) Teen Programs (e.g. clubs, performances, etc.)
Looking for 3-4 panelists to discuss successful in-house programs (approx. 10 minute presentation for each panelist). Presenters should check with your Administration if can attend, as you will have to pay conference registration fee. Contact Laura Panter, Candace Reeder, or Barbara Moon if you are interested in presenting.
7. Long Island Library Conference
May 8, 2008 at Crest Hollow Country Club
Teen session- Terrific Teen Programs
Start thinking of teens to nominate for the B.E.S.T. Award
8. 2008 Board Announcements
President- Candace Reeder, Northport-East Northport Public Library
Vice President/President Elect- Tracy Van Dyne, Connetquot Public Library
Secretary- Jennifer Chivvis, Smithtown Library
Treasurer- Margie Hartough, Half Hollow Hills Community Library
Teen Talk editor- Tracy Van Dyne, Connetquot Public Library
Webmaster- Michelle Vagner, Northport-East Northport Public Library

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. At the SCLA Dinner on November 16th, we announced the ELSA nominees and presented them with flowers and a certificate. We presented our 2007 winner, Joseph Cortale, a Children's Librarian at Floyd Memorial Library with the ELSA Plaque and an American Express gift check. He attended the dinner with friends and family and was truly honored to receive the award. Again, I want to thank the board for covering the cost of the dinner for all the nominees, it added a very special touch to the honor.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Jackie Narkiewicz reported. Paula Bornstein sent an email: NCLA is responsible for the 2008 LDA Award arrangements- printing of brochures, interaction with nominees' sponsors and purchase of plaque, etc. SCLA is responsible for mailing brochures to SCLA members, selection of committee members for evaluating nominees' information packets, etc. I will be contacting Ken Bellafore to inquire about the exact deadlines for everything including brochure-mailing date, submission of nominations and selection of winner. He probably will contact Rona Dressler shortly to request changes for the 2008 LDA Award brochure.

LEGISLATIVE: Deb Cunningham reported. Next Legislative Committee meeting is January 25 at Farmingdale Public Library.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. The theme for the 2008 conference is Libraries: Your Search Ends Here. We have confirmed 15 vendors with 18 tables. Association letters will be emailed by February 1st. As of December 12 we have received requests for 14 programs. There will be a total of 15 programs. We have added a new program called Lunch, Learn & Network. It will be held during lunch. Tentative topics include: Young Adult Open Forum, Children's Open Forum, New Library Staff Open Forum, Support Staff Open Forum, Adult Librarian Open Forum. The next meeting will be held January 24th at Crest Hollow Country Club.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Jackie Narkiewicz reported. Regina McEneaney sent an email: There are 683 active 2007/08 members in SCLA. 61 new and honorary members are already listed as 2008 members. The renewals to 2007 members went out last week and the reminders to rejoin SCLA will go out next week to 2004-06 members. I want to remind all Division board members to make sure they are current 2008 members of SCLA and the division they are serving on. I want to wish everyone a safe, healthy, and happy holiday season!

NEWSLETTER: Jeri Cohen reported. The deadline for the March/April/May newsletter is February 1, 2008.

NOMINATING: No report.

SCHOLARSHIP: Reported by Jackie Narkiewicz. Angela Richards sent an email that stated: The SCLA Scholarship for a student pursuing an MLS was awarded to Amy Jo Southworth, who is a high school English teacher. The SCLA Continuing Education Award for Support Staff was awarded to James Buckman, computer technician at SCLS.

STATISTICAL SURVEY: Jackie Narkiewicz reported. Stephen Ingram sent an email: Statistical survey is still being worked on.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Jackie Narkiewicz reported. Stephen Ingram sent an email: Web page is up to date with minutes and postings.

LIAISONS:

CLASC: Jackie Narkiewicz reported. CLASC has confirmed that Avi will be the keynote speaker at the 2008 Literature Conference on October 24. The theme will be Joy of Reading: Books for Youth, Make It Happen! The next New Book Forum will be a Mock Geisel discussion on January 7, 2008 at Northport Library. The general membership meeting will be in April. Possible dates are being discussed.

Eastern Suffolk BOCES: No report.

LILRC: No report.

LVA: No report.

NCLA: Rona Dressler reported. Children's Services will have their annual breakfast with Pat Cummings as the featured speaker. Media Services will host their Holiday Brunch on December 12 at 9:30 at the Port Washington Library. The topic will be the Long Island Music Hall of Fame. Programming is working on a wiki, which is going to be an ongoing list of programs. In March, they will host their semi-annual Talent Showcase. On November 13, there was a program at NLS on Harlem heritage. RASD will host a workshop on November 28 at NLS on Building Home repair, all the materials you need to repair/renovate your home. YASD will have their Annual Brunch on December 6. Civil Service is working on a Librarian III- Special Collections. They had asked Civil service for the scoring matrix for Assistant Director and Director exams, which CS refused to give out. Intellectual freedom will sponsor their annual essay contest: How have Computers Impacted Your Freedom to Read. For the Long Island Library Conference, they will try to have the Nassau Poet Laureate and speak about the controversy of his poems. For Lobby day, Nassau is trying to get 3 busloads to go to Albany. They are requesting that each library send 3 people, an administrator, a Board member and a member of the general public. Last year, they had 2 busloads, thanks to the encouragement of Hewlett-Woodmere Library Friends. There are 991 members, which includes 71 institutional members. There was discussion on allowing staff from institutional members to come to only 5 workshops gratis. They will receive 5 tickets per year. There are no more t-shirts. It took a number of years, but NCLA has finally gotten rid of them. The Annual dinner will be at Pompeii on January 9 in Valley Stream. The Library directors and NLS are discussing the consolidation issue with Suozzi and amongst themselves. Nassau BOCES are automated 2 more school districts, the latest is Syosset. NYLA membership has finally gone over 4000.

PLDA: No report.

SCLS: No report.

SLA: Jackie Narkiewicz reported. James Olney sent the following email: SLA- Long Island's next dinner is scheduled for Thursday, January 10th from 6PM to 9PM. Please come and meet new and old friends and colleagues and help us to inaugurate our 2008-2009 board of directors. ALL ARE WELCOME!

WHERE: Bertucci's Restaurant, 881 Walt Whitman Road (Route 110) in Melville.

WHEN: Thursday, January 10, 2008, from 6pm to 9pm

COST: \$20 per person for members, Students \$15, non-members \$25

RSVP: Carol Simon, Hofstra University, 516-463-6530 or Carol.r.simon@hofstra.edu

Seminar on the U.S. Census

How much do you really know about the U.S. Census and what it can do for your business or your patrons? Please join the Long Island chapter for a morning seminar with Rosemarie Fogarty, Information Services Specialist for the U.S. Census Bureau. Ms. Fogarty will discuss what's in store for the 2007 Economic Census, the new Census website, and the ins and outs of American Factfinder. The seminar is free and all are welcome.

WHAT: Seminar on the U.S. Census

WHEN: Friday, January 11, 2008, 8:30 am to 1pm.

WHERE: Hofstra University, Garden City. Axinn Library, Room 108.

COST: FREE. Snacks will be available for purchase in the library's cafe.

RSVP: By January 4, 2008 to Carol Simon, carol.r.simon@hofstra.edu or 516-463-6530.

DIRECTIONS TO HOFSTRA CAN BE FOUND HERE:

http://www.hofstra.edu/About/InfoCenter/info_hofdirect.html

MEMBERS-AT-LARGE:

No report.

OLD BUSINESS:

The Foundation Center will have a program at the 2008 LILC. Karen Baudouin has been in touch with John Cardone regarding the Author Fair at Martha Clara Vineyards.

NEW BUSINESS:

We received postcards from Nassau BOCES promoting a School and Community Collaboration program on March 17, 2008

We also received a thank you letter from LILRC for the \$500 we gave for their Archives Leadership Conference.

Suzanne Johnson received a proposal from the accountant for the 2007 taxes:

\$1,150- fee

750- 990 form

1,900- total

Rona Dressler proposed a motion to accept the proposal and Deb Cunningham seconded it.

Dates were chosen for the 2008 SCLA Board meetings and they are:

January 18

February 15

March 21

April 18

June 13

July 18

August 15

September 12

October 17

December 19

All meetings will be at SCLS from 10:00 a.m.-12:00 p.m. with coffee and refreshments served at 9:30.

The meeting was adjourned at 11:37 a.m. Motion to adjourn meeting was presented by Danielle Musorofiti-Miller and seconded by Jackie Narkiewicz.

Respectfully submitted,

Jacqueline M. Narkiewicz

2006

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SCLA Minutes

Minutes of the Executive Board Meeting

Friday, January 20, 2006

SCLS Blue Room

IN ATTENDANCE:

Stephen Ingram, Susan Gottesman, Janet O'Hare, Rona Dressler, Regina McEneaney, June Cerveney, Suzanne Johnson, Diane Eidelman, Deb Cunningham, Suzanne McGuire, Virginia Antonucci, Karen Baudouin, Michael Aloï, Susan Siegel, Joanne Genovese, Paula Bornstein, Sue Holden, Angela Richards, Marjorie Fusco, Kris Minschke and Jackie Carone.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:00 a.m. The December 2005 minutes were reviewed, with no corrections. Marjorie Fusco made a motion to approve the minutes, seconded by Rona Dressler. None were opposed. Introductions were made of all present.

TREASURER'S REPORT:

Suzanne Johnson reported that the organization is solvent and all bills are paid to date. December's income was \$224.88, with expenses of \$2,139.85. There is a balance of \$47,573.83 in the General Fund, \$995.95 in the Scholarship Fund, and \$694.50 in the Intellectual Freedom Fund, for a total of \$49,264.28. The following expenses were submitted for approval:

LILRC	\$537.00 for the Legislative Breakfast
Janet O'Hare	\$21.86 for supplies and postage
Sunrise Coach Lines	\$150.00 for Albany '06 bus deposit
Sunrise Coach Lines	\$950.00 for Albany '06 bus balance
Sue Gottesman	for hospitality and misc.
SCLS-invoice 9525	\$650.00 for newsletter printing, vol. 28#3
SCLS-invoice 11047	\$150.00 for Fall/Winter newsletter

Expenses were approved on a motion from Diane Eidelman, seconded by Angela Richards. None opposed. Suzanne has reimbursement forms and tax-exemption forms for all who need them.

PRESIDENT'S REPORT:

Susan Gottesman said that she is looking forward to a rewarding year as SCLA president.

DIVISION REPORTS:

DASL: Virginia Antonucci reported. Carol Gambrell has resigned as Vice President/ President Elect. The DASL Board will nominate and appoint Chris Kertz as the new VP/President Elect. This leaves the Recording Secretary position open. We have asked for nominees for this position. DASL has 126 members, as of today. No financial report.

RASD: Karen Boudouin reported. RASD met on January 10, 2006 at SCLS. The committees reported as follows: **CARE:** The career outreach directories are distributed. Additional copies are \$5.00. There was a discussion of making the directory available to Nassau County libraries.

CARE will meet again on January 19th to begin work on a core bibliography of books on careers and business. **ELECTRONIC RESOURCES:** They will meet on January 26th at East Islip to plan for 2006. **HEALTH CONCERNS:** The committee's 2006 planning meeting is January 26th at Patchogue-Medford. The committee has several new members. Nine copies of the 2005

Obesity bibliography have been sold, and they are available for sale at \$5.00 each. **LONG ISLAND HISTORY:** The committee is discussing plans for a Long Island History Roundtable and the establishment of a listserv. The next meeting is tentatively scheduled for February or March.

LONG ISLAND READS: The committee meets on January 11th to finalize Book Club Summits. Summits are January 24th at Riverhead (2-4 p.m.) and January 28th at Bryant (2-4 p.m.). The Resource Guide is complete. How to Run a Book Discussion on Amagansett workshops are scheduled for February 7th at Farmingdale (10 a.m. to Noon), and March 2nd at SCLS (10a.m. to Noon). **MEDIA:** The Media Committee is meeting on January 13th.

MEMBERSHIP: The most recent count is 318 members. **OARS:** Meeting on January 11th. The December meeting hosted a speaker from Helen Keller Services for the Blind. Attendees were impressed by the volume of free services offered through the agency. **PROGRAMS:** The LILC program will focus on local history, and the program will be "Down the Isle: Wedding Traditions across Long Island" presented by Joshua Ruff, curator at the Stony Brook Museums.

READER'S ADVISORY: Meeting on January 26th at West Islip. Fiction in a Long Island Setting update is still in progress. Entries will be online, and linked to county OPAC.

RAMBLINGS: The newsletter deadline is the beginning of February, and committees were encouraged to write articles. **WEB PAGES:** Committee meeting dates should be posted to the website via Rona Dressler. RASD's upcoming meetings are as follows: February 7th at Smithtown/Nesconset Branch, March 7th at Central Islip, April 4th at East Hampton, and June 6th at Deer Park.

CATS: Michael Aloï reported. On January 5th, 2006 the CATS Executive Board held its first meeting of 2006 at SCLS. The CATS Division Annual Program, "Security in the Electronic Age", took place on December 8th, and was well received. Future programs for 2006 were discussed including a discussion on Mp3s, addressing what libraries can use them for and how to catalog MP3 files. CATS also plans to hold its annual Library Tour in the summer, and its Technical Services Annual Forum in the fall. The CATS AACR2 Study Group, which began last year, met four times in 2005 and will be morphing into a forum where participants can bring complex cataloging questions for discussion. Three dates are scheduled for the current year, the first of which is March 2nd, at SCLS at 9:30 a.m. The Spring issue of the bi-annual CATS newsletter is underway and will be ready to be distributed at the LILC in May. A program was

submitted to the LILC Committee for a time slot during the LILC in May. The topic will be RSS and XML for libraries. Our committee has yet to hear regarding the acceptance of our request.

SSD: Susan Siegel reported. The SSD Executive Board met on January 11th, 2006. The SSD will hold its Annual Roundtable Meeting on April 6, 2006 at West Babylon Public Library. We are working towards finalizing plans for our 2006 LILC program: Transcending Cultural Barriers to Effective Customer Service. The SSD currently has 108 members. SSD Membership cards will be sent to new and renewing members. The possibility of starting a Support Staff newsletter was discussed. Additional changes have been made to our website. We are adding a link for past events which will include brief descriptions of past programs and events.

YASD: No report.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported that she has started the task of sorting the Archives. She will e-mail the Division Chair people and Newsletter Editors to remind them of what should be sent to the archives. They can e-mail reports to Janet.

CONSTITUTION AND BY-LAWS: Mike Firestone reported that By-laws had been changed in the last vote, and the new by-laws would be posted on the website.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Kris Minschke reported. The committee is in the building phase of restructuring. Diane Eidelman agreed to be on the committee. Steve Ingram said he would try to find additional members. Several suggestions were made concerning programs that the committee could sponsor, including ones on ethics in the library, how to do a job interview, and dealing with difficult patrons. SCLA does have money to spend on professional programming.

ELSA: Joanne Genovese reported. The 2005 committee has been invited to remain for another term. However, some people from last year have retired, and others are heading for other committees. So far, there is a committee of seven, including Joanne. The other members of the committee are Carolyn Agenjo (West Islip), Theresa Arroyo (Half Hollow Hills), Michael Bogin (Huntington), Robert Cognato (Deer Park), Camille Iuliucci (Harborfields, and Min Liu (Long Island Library Resources Council). Please let Joanne know if anyone else checked off ELSA on the membership forms. ELSA would welcome anyone interested in joining. Once the committee is set, Joanne will give the information to Stephen Ingram, who has graciously agreed to update the brochure and flyer again.

FALL DINNER: There is presently no chair for the Fall Dinner, but Susan Gottesman will ask last year's chair, Cynthia Guzzo, to chair again this year.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. Ken Bellafiore is the returning NCLA LDA Award Committee chairperson. In 2006, it is NCLA's turn to oversee the preparation of the publicity

and the selection of the LDA Award recipient. In a telephone conversation, we revised some of the dates that I presented at last month's SCLA meeting. The new schedule calls for the brochures to be printed by about February 6th, and mailed by February 13th. Entries are to be submitted by March 17th, with LDA committee members reaching a decision by April 1st.

LEGISLATIVE: Suzanne Johnson reported. The bus has been reserved for the March 14th trip to Albany for Library Legislation Day. A flyer has been prepared and will soon be mailed to all SCLA members. You do not have to be a SCLA member to go on the trip. SCLA will supply food on the trip.

LIST-SERV: Stephen Ingram reported that we already have a listserv policy, and that it will be posted on the listserv every once in a while.

LONG ISLAND LIBRARY CONFERENCE: Rona Dressler reported. The LILC Committee met at the Townhouse on January 11. We will be sending out reminder postcards to Arrangers to remind them to please obtain cell phone numbers of speakers and please let the committee know their cell phone number should we need to contact them on the day of the Conference. We will have 2 locations for lunch: the Excelsior on the Main Floor and the Penthouse on the upper level. If you would like a quieter place to meet with members of your division, library or committee, please consider using the Penthouse. It's smaller and there will be less congestion at the tables. So far we have 10 tables, with 3 requesting wireless connections. Association letters will be sent out in February. We are also coordinating all raffles. Associations, divisions and committees will be notified about the new procedure for raffles. This will ease the congestion around the tables and be less confusing for attendees who don't remember which color ticket belongs to whom. Our raffle tickets will have a space for the person's name and library. Below that will be a space for each group to fill in their name, RASD, YASD. Those can be typed in once you get a copy of the template and printed on business cards. We will be posting the winners once they have been pulled on several bulletin boards throughout the exhibit hall. Vendors have been complaining that attendees ignore them once the raffle announcements start. Since they are our bread and butter, we would like to keep them as happy as possible. We have 13 programs so far. If you have not submitted a program, please do so immediately. We have slots for 18 and if they are not filled, attendees will have limited choices and may not want to attend at all. This in turn gives us less money to return to SCLA and NCLA. To benefit all concerned, please fill out a form if you have not done so already. They can be found under www.suffolk.lib.ny.us/lilc. We've ordered our giveaways. We also walked through the Townhouse allowing new members of the committee to see where all the rooms are and where certain programs can be placed.

LONG RANGE PLANNING/PUBLIC RELATIONS: Next Friday is Spring Orientation at the Palmer Library School. Five or six librarians will speak with students concerning, civil service, scholarships, and other facets of librarianship. The committee is still waiting to hear from Queens College, if they are going to have a Career Day this year in May.

MEMBERSHIP: Regina McEneaney reported. We presently have 705 members for 2005/2006. 223 have already renewed for 2006. Renewals went out the beginning of December to inactive members from 2000 to 2004. So far, 13 have sent in membership renewals. Membership cards

will go in mid February to all 2006 members, and then on an ongoing basis as people renew. All Division Board members should renew!

NEWSLETTER: Jeri Cohen reminds everyone that the newsletter deadline is February 1st.

NOMINATING: No report.

SCHOLARSHIP: Angela Richards reported. The committee is looking for members for this year. They have already received a donation from Recorded Books.

STATISTICAL SURVEY: Renee Capitanio reported. The Statistical Survey is being printed, and should be available next week. Libraries who contributed to the survey will receive a copy. Information will be posted on the listserv and website.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco thanked everyone who has been sending paperback books for distribution in the jails. She is meeting with Sr. Joan Ryan this week.

WEB PAGE: No report.

LIAISONS:

CLASC: Jackie Carone reported for Harriet Costello. The Executive Board of the Children's Librarians Association of Suffolk County, Inc. met on January 12, 2006 at the Huntington Public Library. Programs planned for February include a New Book Forum to be held Thursday February 16, 2006 at Harborfields Library from 7:00 to 9:00 p.m. Karen Breen, Children's Book Review Editor for Kirkus Reviews will be our guest for the evening. She will discuss what a children's book review editor looks for when reading and evaluating children's books. Also, Nancy Keane will present her workshop, "Quick and Simple Book Talks That Work" (geared for K-6th grade books), February 28th at South Country Library at 10:00a.m. Stephen Ingram, Past President, and Susan Gottesman, President of SCLA came to our meeting to speak about the functions of SCLA and the possibility that CLASC might become a division of the organization. Eastern Suffolk BOCES: No report.

LILRC: Virginia Antonucci reported. LILRC did not receive a copy of the Career Outreach Directory. We should be receiving one. MARC for Archives and Manuscripts workshop will be held on March 16, 2006 at Farmingdale Public Library. The Archives Week Leadership Conference is October 6, 2006. Possibly we could put a line in the budget as NCLA does.

LVA: No report.

NCLA: Rona Dressler reported. The meeting was held on January 13 at NLS. Clerical Services will have a Hawaiian Luau on February 28. Their presentation at the Conference will be a Guide to Effective Listening. Programming and Public Relations will host a workshop on February 21 entitled "Dealing with People with Mental Illness" at Programs. Continuing Education formulated a quality control document for ceu credits. On March 30 they will do a workshop on

Situational Ethics. Health Services will have Don Wilson do a program on Bibliotherapy on April 3. Intellectual freedom is planning another essay contest with Barnes and Noble. Their program at the LILC will be on censorship. There is a void with the LI Association against censorship having few active members. 2 buses are scheduled for March 14, Legislation day. There were 1038 members in 2005, 230 in Clerical and the association raised over \$700 for Katrina victims. NCLA does not remove members from their rolls until after 2 years has passed for non-payment of dues. US News and World Report listed librarians as one of the top careers, Google notwithstanding. Ducks tickets will be \$32 for the July 7 game with a picnic beforehand. On August 19, the tickets will be \$11. Member library director are meeting with state assembly people. They are also being encouraged to join outside organizations such as Rotary, Lions Club, Chambers.

PLDA: Matthew Bollerman reported. PLDA is discussing among its membership the concept of re-organizing its legislative approach. PLDA has a member, Stephanie Heineman, on the search committee for the SCLS director position. PLDA is investigating the idea of running a bus trip to PLA in Boston.

SCLS: The advertisement for the director's position has run in LJ and Hotline.

SLA: No report.

MEMBERS-AT-LARGE:

Deborah Cunningham said that she felt that members-at-large should do whatever jobs need doing. Diane Eidelman and Suzanne Maguire agreed. Stephen Ingram suggested that help was needed in staffing the tables at the Long Island Library Conference.

OLD BUSINESS:

A letter was received from Valarie Lewis about the Legislative Breakfast. She requests that the breakfast not be held at the Wang Center next year, since it is not handicapped accessible. Diane Eidelman and Suzanne Johnson pointed out that we had already decided not to hold it there, although a new location has not yet been selected. There was a suggestion the SCLA ask Valerie to help select the new location. Suzanne Johnson said the LILRC would like to see the breakfast return to a public library or an academic library venue.

Angela Richards asked for discussion about how to arrange the baseball game fundraiser. It was decided to try for a game early in June, and try to obtain tickets for 75-100 people.

NEW BUSINESS:

Susan Gottesman visited CLASC and spoke to the Executive Board about CLASC joining SCLA. They will have to present it to their members. Stephen hopes that it will eventually happen, even if not this year. CLASC would need to come to believe that it would benefit them to be a member.

The meeting adjourned at 11: 45.

Respectfully submitted,

June Cervený

SCLA Minutes

Minutes of the Executive Board Meeting

Friday, February 17, 2006

SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, June Cervený, Suzanne Johnson, Diane Eidelman, Deb Cunningham, Stephen Ingram, Chris Kretz, Karen Baudouin, Michael Aloï, Beth Whalen, Janet O'Hare, Kris Minschke, Rona Dressler, Regina McEneaney, Renee Capitanio, Marjorie Fusco, Herb Biblo, and Matthew Bollerman.

CALL TO ORDER:

Danielle Musorofiti-Miller called the meeting to order at 10 am. The January 2006 minutes were reviewed and corrected. Stephen Ingram moved to accept the minutes as corrected. Rona Dressler seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out copies of the Operating Budget and Financial Statement. The fund balance for January is \$53,178.49. Bills submitted for payment included

Edana Cichanowicz- Writers on the Vine 2005	\$450
Suzanne Johnson- stamps	\$14.44
Longwood Public Library- envelopes and postage Library Day mailing (paid in January, and reflected in January financial report)	\$106.08
Quarterly Division payments:	
CATS	\$224.50
DASL	\$187.00
RASD	\$314.50
SSD	\$335.50
YASD	\$238.50

Diane Eidelman made a motion to pay the bills. June Cerveney seconded the motion. None were opposed. Suzanne asked all of the division heads to send her January bank statements.

PRESIDENT'S REPORT:

Susan Gottesman has put together copies of the mailing list and Handbook of Committee Charges. They were distributed to all. Copies of the SCLA Directory were also available.

DIVISION REPORTS:

DASL: Chris Kretz reported. The last DASL meeting was February 3, 2006, at which the resignation of vice president Carole Gambrell was made official. Chris Kretz resigned as recording secretary, was nominated as vice president, and elected. Kristen Nyitray, head of archives and special collections at Stony Brook University, was nominated and elected as new recording secretary. DASL currently has 127 members. We are also sponsoring a program at the 2006 Long Island Library Conference on "Pod casting in Libraries" to be delivered by Linda Braun, a librarian and technology consultant. She will be discussing what pod casting is, how it is done, and how it is being used in public and academic libraries.

RASD: Karen Baudouin reported. RASD met on February 7, 2006 at the Nesconset Branch of The Smithtown Library. The Division has 334 members. The board approved the appointments of Maureen Nicolazzi as Membership chairperson and Juliana Podd as Member-at-large. The committees reported as follows: The CARE committee has begun work on a bibliography for a core collection of career books. A letter will be sent out to Long Island colleges offering a copy of the Outreach Directory. Suffolk libraries are also being urged to purchase a second copy for their collection. CARE's next meeting will be Thursday, March 16, 2006 at Port Jefferson library. The ELECTRONIC RESOURCES committee met on January 26, 2006 at East Islip. The committee has planned an event called Database Roundtable 2006 at SCLS on Thursday, April 27, 2006. The Roundtable will discuss individual subscription databases not part of VRC, recent trends in databases and upcoming issues with the VRC. The HEALTH CONCERNS topic for this year's Fall Workshop and Bibliography will be "Stroke". It is scheduled for Wednesday, October 25, 2006. LONG ISLAND READS held its Book Club Summits on January 24 at Riverhead Library and January 28 at the Bryant library in Roslyn with approximately 30 people at each session. Attendees received a LI Reads Resource Guide. The Book Summits included a presentation by the LI Reads co-chairs who promoted National Library Week and Amagansett. Mark Mills, the author of Amagansett, sent a letter that was read to the attendees. Donna Diamond, a professional book discussion leader, spoke about starting and running a book discussion group. There are two workshops on How to Run a Book Discussion on Amagansett. One was February 7 at Farmingdale led by Lee Fertitta, and the next will be on Thursday, March 2 at SCLS by Grace O'Connor. The MEDIA committee met on January 13th at Port Jefferson Library. They discussed downloadable audio, and hd-dvd's and Blu-ray formats. Their next meeting is on Friday, April 7, 2006 at Half Hollow Hills Library. The MULTICULTURAL SERVICES committee is doing a program on Wednesday, February 22, 2006 at SCLS entitled "Cultural Barriers to Effective Reference Services." The committee will meet again on Tuesday, April 18, 2006 at SCLS. The OARS Committee met on February 15 at Central Islip. It is too soon for me to know what they planned. The PROGRAMS chair continues to work with Nassau's RASD to plan for the Conference. The READER'S ADVISORY committee met on January 26, 2006 at West Islip and discussed Suspense novels. The next topic

is Young Adult Fiction for Adults. The next meeting is on Thursday, April 27, 2006 Rogers Memorial in Southampton. The RAMBLINGS newsletter should be out by the beginning of March. The Executive board meets again on Tuesday, March 7, 2006 at Central Islip Library.

CATS: Michael Aloï reported. On February 10, 2006 the CATS Executive Board held its monthly meeting at SCLS. The CATS AACR2 Study Group will now be known as the Cataloging Roundtable, and will be a forum where participants can bring complex cataloging question for discussion. Three dates are scheduled for the current year, the first of which is Thursday, March 2, at 9:30 at SCLS. The spring issue of the bi-annual CATS newsletter is underway and will be ready to be distributed at the LILC Conference in May. Articles will include a brief bibliography on where to get information for the use of RFID in libraries. The CATS LILC Conference program will be on the topic of "RSS and XML for Libraries". Our giveaway will be mini-mouse pads that double as coasters.

SSD: Susan Siegel reported. The Support Staff Executive Board met on February 8, 2006. The SSD will hold its Annual Roundtable Meeting on April 6, 2006 at the West Babylon Public Library. Edana Cichanowicz will present the program "Transcending Cultural Barriers to Effective Customer Service" at the 2006 LILC. The SSD currently has 115 members. SSD membership cards will be sent to new and renewing members. We are creating a SSD newsletter to be issued annually to promote support staff and SCLA events and involvement in the organizations. Additional changes have been made to our website. We have added a link for past events, which includes brief descriptions of past programs and events.

YASD: Beth Whalen reported. We are trying to get Chat and Chow going again and have set up dates for the next few months. The first will be on March 16th at the Bohemia Borders. We will have YA author, David Levithan speak at our Annual Luncheon. We will be hosting our Second Annual Fran Romer Memorial Booktalking Workshop on April 7th at the Northport Public Library. Because there are upfront costs that need to be paid, we are requesting a contribution from the board for the amount of \$1500. A motion was made by Stephen Ingram to approve the expenditure of up to \$1500. It was seconded by Susan Gottesman. None were opposed.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported. Janet suggested that she, Diane and Suzanne go look at the archives before the next board meeting. It might be possible to weed old flyers. Steve suggested developing criteria and a retention schedule for what should be in the archives. There was a suggestion that we digitize the old flyers. Books, such as the statistical survey, directories and bibliographies could also be digitized. Janet will organize a meeting with all of the historians of the divisions to go over criteria and plan the next steps of getting the archives in order.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Kris Minschke reported. Kris Minschke and Diane Eidelman will try to arrange a program on "How to Act at a Job Interview", either for the Long Island Library Conference, or as a regular workshop. Also, a program featuring the Department of Labor's "One Stop Centers" was proposed.

ELSA:Joanne Genovese reported. Our 2006 committee is as follows:

Carolyn Agenjo West Islip Public Library

Michael Aloï Dowling College

Theresa Arroyo Half Hollow Hills Community Library

Michael Bogin Huntington Public Library

Robert Cognato Deer Park Public Library

Camille Iuliucci Harborfields Public Library

Min Liu Long Island Library Resources Council

We have some new members, including last year's ELSA winner Carolyn Agenjo, and I would like to welcome them. Stephen Ingram is working on redesigning our flyer and brochure. We are trying to make it more eye catching in the hopes of attracting more nominations!

FALL DINNER: Cynthia Guzzo has agreed to chair the Fall Dinner.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. Brochures were distributed and mailed during the week of February 13th. Entries are to be submitted by March 17th, with LDA committee members reaching a decision by April 1st. Reimbursement for postage was requested- 225 items for a total of \$87.75.

LEGISLATIVE: Suzanne Johnson reported that 15 people were signed up for the library legislation day bus so far, and we need to have 40. A young adult librarian asked if she could bring some teens. It was agreed that it was a great idea, as long as there were parental permission slips. There will be a briefing on the bus on the way up by Flo Denny, and there will also be a color brochure featuring happy library patrons.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE:The committee met at Longwood Library. We will contact schools for any volunteers as concierges for the Conference. Maps are being made of each floor. Letters to associations will be sent out shortly. A second letter to vendors is being mailed. As a prize for the vendors, we will be offering a free table next year, with the drawing held at 3:30 so that if a vendor leaves early, they forfeit their chance at a table. So far we have about 23 vendors. Committee members will also be walking around and giving certificates out to the vendors for "Best Theme", "Best Giveaway", Most Creative Design, and Most Unique. We will have 3 raffle prizes for attendees, possibly a digital camera, iPod and jump drive. Also each association, division or committee who are planning to do raffle prizes will be sent a template for the card, where attendees will sign their name and library, when they receive the Confirmation letter for the workshop or table. The program schedule has been "finalized". Programs should be up on the web this week. Also the registration form and brochure will be printed out shortly and sent to possible registrants. Exhibitors are listed on the web site. If you know a vendor who has not attended but might be interested, please let Trina Reed at Elmont Library know.

LONG RANGE PLANNING/PUBLIC RELATIONS: Sue Holden reported that they are working with Steve Ingram to have redesigned publicity brochures printed at SCLS. Also, Jo-

anne Carhart, James Olney, Sue Holden, Chris Kretz, Angela Richards and John Bosco attended the spring student orientation at the Palmer School and spoke to the new students.

MEMBERSHIP: Regina McEneaney reported that we had 720 members, with 362 already renewed for 2006. Another reminder will go out in March. Membership cards will be sent out to 2006 members the week of February 20th.

NEWSLETTER: Jeri Cohen reported. The spring newsletter is at the printer.

NOMINATING: Danielle Musorofiti-Miller reported that she plans to put a request on the listserv. Also division presidents help. In theory we need a slate by June, in practice, it is often closer to November before the slate is finalized.

SCHOLARSHIP: The Scholarship Committee is focusing on obtaining prizes for the Annual dinner raffle. Thanks to Regina- ticket booklets are sent to the SCLA membership in May and provide a great source of funds.

Flyers describing the Scholarship to monetarily assist a library school student, with a request for an application, will be distributed countywide by March 1st. The flyer is also available on the SCLA website. Our Mets representative will contact us as soon a group tickets are available for the Sunday, June 4th game against San Francisco.

STATISTICAL SURVEY: Renee Capitanio reported. The 2005 Statistical Survey is complete. Participating libraries will be receiving their complimentary copies through the system bag in the next few days. Thank you for taking the time to respond. Additional copies of the survey are available for purchase at \$20.00 per copy. Checks should be made payable to "SCLA" and forwarded, with your name and address, to

Renee Capitanio
Statistical Survey Chair
Sachem Public Library
150 Holbrook Rd.
Holbrook, NY 11731
631-588-5024, x217
renee@sachemlibrary.org

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported: A reminder to all to send their non-violent paperbacks to either the Riverhead or Yaphank jail through the system's bag. Please mark the name of the Jail that they are intended for. Please share that information with your fellow librarians in other libraries.

WEB PAGE: Stephen Ingram reported that the webpage has been updated.

LIAISONS:

CLASC: No report.

Eastern Suffolk BOCES: No report.

LILRC: Herb Biblo reported that March 13th is the date that legislation must be submitted to Conference Committees in Albany. We will be in Albany to lobby on the 14th. An update on legislative funding for libraries was presented. The "Libraries and the Future" Conference has been slated for October 19th and 20th at Dowling College. The legislative breakfast in Suffolk County might have as a speaker an author from Northport. LILRC has entered into a contract with OCLC to digitize the historic newspapers at Hempstead Library.

LVA: No report.

NCLA: Rona Dressler reported. Frank McKenna said that he and other directors met with local legislators in an attempt to get increased library funding. NCLA has raised more than \$1000 for the Hurricane Katrina fund. Frank put forth the idea that we hold a fundraiser at a comedy club. Academic and Special Libraries- They're planning for their annual conference which will take place on Friday, May 12. No location set yet. Children's Division: 2006 Caldecott Award winner Chris Raschka will be the speaker at the LILC this year. Their table talk program last year, "I'm New. What Do I do?" was such a success, they are planning on doing it every year. Clerical Division- Their annual open house will be on February 28 at Uniondale. It will have a luau theme. On April 20, they will hold a round table to focus on issues facing support staff. Media Services- Their first program will be a round table on March 7. Currently working on a proposal for a LILC program for 2007. PR/Programming: The next PR/Programming meeting will be on Tuesday, February 21, at NLS. The subject will be "Breaking the Silence," a discussion of mental illness. The speaker will be Janet Susin, President of the National Alliance on Mental Illness, Queens/Nassau Chapter. She will discuss the warning signs of mental illness, how to fight the stigma, and what programs are available for educating people about mental illness. The Bi-Annual Talent Showcase, March 8 at the Jericho Public Library, 8:30 AM to Noon, approximately 12 performers and 12 "table people" (lecturers, crafts people, etc.) have been selected to appear. Admission fee is \$5 for NCLA members, \$10 for non-members in advance; \$10 and \$15 at the door. The fee is intended to cover the cost of the continental breakfast as well as provide income for NCLA. The April 11 meeting will focus on ethnic programming, and representatives from various ethnic organizations and societies have been invited to speak about what programs and performers are available through them. On Thurs., Feb. 9, many YASD members attended a meeting sponsored by NLS Youth Services which featured a guest speaker from the Search Institute, an organization dedicated to providing "leadership, knowledge, and resources to promote healthy children, youth, and communities."

PLDA: Matthew Bollerman reported. PLDA is running a one day bus trip to PLA in Boston on March 23rd. The cost will be \$25.00. PLDA now has a group to investigate and report on the Report of the Comptroller of the State of New York Best Practices for Accounting at Public Institutions. Kevin Verbesey spoke concerning the recent news coverage of libraries. He expressed the desire of PLDA to join with SCLA, SCLS, and LILRC to do better PR to the public. There will be a planning meeting, probably with two representatives of each of these groups. Pat Eddington, a local legislator, is now chair of the Library Committee. It was noted that form letters and e-mail are not an effective form of lobbying. Personal letters are best.

SCLS: Diane Eidelman reported that all is proceeding as usual.

SLA: No report.

MEMBERS-AT-LARGE:

Deborah Cunningham reported on the Long Island Reads program. On 1/24/06 at Riverhead Free Library and 1/28/06 at Bryant Library, Roslyn, the LI Reads Committee hosted Book Club Summits to provide tips and tools for starting a book club, reviving an existing one, providing readers advisory resources information and assistance for those who would like to join a book club. 29 people attended Riverhead, and 50 attended Bryant. Each Summit ran for a full 2 hours. Elizabeth Olesh (NLS) and Deborah Cunningham, as co-chairs, spoke about and promoted Amagansett by Mark Mills, the 2006 selection, National Library Week, and read a letter from the author to attendees at both Summits. Key speaker was professional book talk leader, Donna Diamond. Packets containing many resources prepared by Elizabeth, Deborah and Donna were assembled for participants. On February 7, 2006, the first of two "Running a Book Discussion on Amagansett" workshops was held at Farmingdale Public Library, 10-12. Lee Fertitta of Port Washington PL led the workshop, attended by approximately 30 people. The second workshop is March 2, 2006 at SCLS, 10-12 and lead by Grace O'Connor of West Islip PL. Also on March 2, we are planning for a web cast interview with Mark Mills from London and members of the Committee at SCLS. If this comes off technologically, discs will be reproduced for each library in Nassau and Suffolk for use during National Library Week.

OLD BUSINESS:

We plan to order 1000 note cubes for the Library Conference at a cost of about \$3000. Renee Capitanio moved that we approve this expenditure. Janet O'Hare seconded. None were opposed.

NEW BUSINESS:

It was decided to switch the October meeting date to October 13th, in order not to conflict with the Libraries and the Future Conference.

The meeting adjourned at 11:55

Respectfully submitted,

June Cervený

SCLA Minutes

Minutes of the Executive Board Meeting

Friday, March 17, 2006

SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, June Cervený, Suzanne Johnson, Diane Eidelman, Deb Cunningham, Stephen Ingram, Virginia Antonucci, Karen Baudouin, Michael Aloï, Susan

Siegel, Lorraine Squires, Janet O'Hare, Rona Dressler, Regina McEneaney, Angela Richards, Marjorie Fusco, Jennifer Marin, and Herb Biblo.

CALL TO ORDER:

Danielle Musorofiti-Miller called the meeting to order at 10 am. The February 2006 minutes were reviewed and corrected. Stephen Ingram moved to accept the minutes as corrected. Janet O'Hare seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out copies of the Operating Budget and Financial Statement. The fund balance for February was \$55,909.35. Bills submitted for payment included-

\$167.58	Patchogue Medford Library, postage, March- April- May newsletter
\$6.12	Renee Capitanio, postage, statistical survey
\$352.12	Suzanne Johnson, refreshments, Albany bus trip, Library Day
\$87.75	Paula Bornstein, postage LDA award
\$67.98	Regina McEneaney, postage and envelopes, membership mailings
\$15.52	Danielle Miller, hospitality, March meeting

Diane Eidelman made a motion to pay the bills. Danielle Musorofiti-Miller seconded the motion. None were opposed. Some checks have been received for the sale of the Statistical Survey.

PRESIDENT'S REPORT:

Suzanne Gottesman reported that she had met with Stephen Ingram, Kevin Verbesey, Flo Denny, Judy Neufeld and Harriet Costello, and PLDA has hired Michael Conti to put together a response to negative newspaper coverage of libraries.

DIVISION REPORTS:

DASL: Virginia Antonucci reported. The DASL executive board met on February 3. Membership in DASL is 127. DASL will sponsor a program on pod casting at the LILC. The speaker will be Linda Braun, who has previously lectured on the topic in Westchester and at METRO. The committee is working on ideas for the raffle and table prizes. DASL program ideas for the fall include a vendor open house, a talk about open access journals, and a panel or roundtable on marketing your library to faculty and the public.

RASD: Karen Baudouin reported. RASD met on March 7, 2006 at the Central Islip Public Library. The committees reported as follows: The CARE committee reported that the Career Outreach Directory is selling well with receipts already exceeding the break-even point. The Care Committee met on March 16th. They are working on a core bibliography of career books.

Electronic Resources is meeting on April 27th for database Roundtable 2006. They are discussing merits of databases individually subscribed to, and changes to the VRC. The committee has been asked to get involved with rewrites of the VRC database subscriptions. Health Concerns is doing the topic of Stroke on October 27th. They are searching for their speakers. LI History is having a roundtable discussion on March 30th at the Smithtown Library with Virginia Antonucci and Kristen Nyitray from Stony Brook University, for librarians working with local history collections. Long Island Reads reported that Grace O'Connor did a book discussion workshop on Amagansett at SCLS on March 2nd and 21 people attended. There was a live web cast with Mark Mills. It will be produced on DVD and sent to LI libraries for use with LI Reads events. The interview and a poster are on LI Reads website. Media will be meeting on April 7th at Half Hollow Hills. Membership is 342 members. We discussed ways to boost membership. Ideas were bonuses for joining, giveaways, and more programs. Multicultural Services reported that Edana is doing a program at the LILC on Transcending Cultural Barriers to Effective Customer Service. They are working on their website. They meet next on April 18th at SCLS. OARS met in February and discussed online calendars for course registration, waivers for exercise classes, Internet safety classes by BOCES, and encouraging men to join book discussions. They meet again on March 15th. The Programs committee is hard at work on our LILC program, Down the Isle: A History of Weddings on Long Island. Readers Advisory will meet on April 27th at Rogers Memorial. The genre is YA Fiction for adults. Ramblings came out in early March. The next issue will be out in October, with a September 1st deadline. The newest addition to the RASD Webpage will be a Multicultural Website. After the committee reports, we spent time discussing logistics for all the things we need for the RASD table at LILC. RASD had raised funds for libraries affected by Katrina. We are sending the funds to the New Orleans Public Library Foundation. We discussed formation of our nominating committee with intent to get candidates earlier than in the past. We will meet again April 14th.

CATS: Michael Alois reported. The CATS Executive Board meeting was held on March 6th at SCLS. The CATS Cataloging Round Table held its first meeting of the year on March 2nd. Participants brought odd items to be cataloged and a lively discussion took place on how to deal with these items. The next CATS program, MP3s: Another Format to Deal With. The Technical Services Experience will be taking place at SCLS from 10 am to 1 pm on April 25th. John Richardson will be demonstrating the future of MP3s in libraries and how to catalog them. Attendance is free. The CATS LILC program will be on the topic of "RSS and XML for Libraries". Our speaker will be Steven Cohen, Senior librarian at PubSub Concepts, Inc. On Fridays, June 2nd and 16th, Ceil Hearn of Sharper Training Solutions will be conducting a two-part training session on Microsoft Access. The programs will be from 2-4 pm at SCLS each day. The cost for both parts is \$20 for SCLA members and \$25 for non-members. Attendance will be limited to the first 24 checks received.

SSD: Susan Siegel reported. The Support Staff Executive Board met on March 8th. The SSD will hold its Annual Roundtable Meeting on April 6th from 9:30 am to 12 pm at the West Babylon Public Library. The monthly business meeting will follow the program. Edana Cichanowicz will present the SSD sponsored program Transcending Cultural Barriers to Effective Customer Service at the LILC. We discussed possible raffle prizes and giveaways. Membership in the division is currently 117. Membership cards will be sent to all new and renewing members. We will have a membership registration table at our programs and provide

incentives for people who join SCLA at event sites. We are creating a Support Staff Division newsletter to be issued annually to promote Support Staff and SCLA events and involvement in the organizations.

YASD: Lorraine Squires reported. YASD has a workshop coming up as a Fran Romer Memorial on April 7th. Lorraine will get back to SCLA about prices for purchasing a new SCLA banner. Diane Eidelman made a motion to approve the purchase of a new banner. Janet O'Hare seconded. None were opposed.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported. Janet has looked at the archives, with members of the SCLA board. They agreed that records that should be kept are financials, minutes, newsletters, membership lists, statistical surveys and the constitution. Items that could be discarded include flyers, handouts and bookmarks. It was suggested that SCLA hire Beth Handley of SCLS to work part time, up to 10 hours per week to sort and organize the records. We also need to purchase a shredder and archival boxes. Janet O'Hare made a motion to ask Beth to accept this job at the rate of approximately \$20 per hour. Diane Eidelman seconded the motion. None were opposed.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Diane Eidelman reported. There will be a program at the LILC titled "What Not to Wear". A panel of public library directors and Robert Smith, Career Counselor from the Suffolk County One-Stop Employment Center will discuss proper appearance and behavior at a job interview.

ELSA: The committee is just finalizing the brochure and the flyer. We have given them a facelift, thanks to Stephen Ingram. As soon as some minor changes are made they will be ready for printing.

FALL DINNER: Cynthia Guzzo is looking for a venue for the fall dinner, and has contacted the aquarium again.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported. March 17th is the deadline for LDA Award candidates. I spoke with Ken Bellafigiore, the NCLA LDA Award Committee Chairperson. Ken reports that there are three candidates for the slot and that their sponsors have submitted required documentation. Next week we will send out copies of the documentation to the three NCLA and three SCLA LDA Award committee members. The final decision should be made on or about April 1st.

LEGISLATIVE: Suzanne Johnson reported that 38 people made the trip to Albany for Library Lobby Day. There were many visits, the SCLS color brochure was very well received, and it is important to send follow-up letters to members of the legislature. Herb Biblo added that Pat Eddington, Fred Thiele and Senator Flannigan are on the Education Conference committee

which will work out the differences between the Senate and the Assembly versions of the aid package, and they should be contacted.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Rona Dressler reported. Met at Hewlett-Woodmere Public Library on March 8. We have 30 vendors so far. The second letter has been sent out to remind vendors to register. We have 17 programs as our final tally. This corresponds with last year, since we had 1 extra who was not sponsored by a Division, committee or association. Chris Crutcher will be speaking on his latest 2 titles. We will also be selling copies of his books to be signed. If any workshop has handouts, please send copies to Debbie Antolini, our web mistress. Her email address is on the LILC website. She will post them on the website after the conference. This will hopefully alleviate a lot of wasted paper. If workshops announce at the beginning and end of each workshop that copies can be downloaded, that would be very helpful. We will also ask the room monitors to address the audience prior to the 2nd session, asking them to please stay for the complete workshop as we will not be opening the doors to the lunch until 12:30. Registration forms will be sent out next week. The deadline for pre-registration is April 21. By the end of this week, the registration form should be on the website. You may download it. We are requesting that all attendees fill out a separate registration form, even if the library is paying for them to attend.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported that as of 3/11/06 we have 740 active members. 441 have renewed for 2006. Reminders will be sent to those who have not renewed yet.

NEWSLETTER: No report.

NOMINATING: Danielle Musorofiti-Miller is still working on getting a committee together. Regina McEneaney said that one person had checked off interest in working on that committee on their membership renewal.

SCHOLARSHIP: Angela Richards reported that the flyers have gone out to libraries for the June 4th Mets game. They are playing San Francisco, and there is a limit of 91 seats. There will be a raffle, and also kids can run the bases after the game. The flyers advertising the SCLS scholarship are also out and have been sent to each library. Angela has been asking for donations for the raffle at the annual dinner, and has received several. She is looking for a YA librarian to serve on the scholarship committee subcommittee that reviews the scholarship applications.

STATISTICAL SURVEY: We have received some checks for the Statistical Survey.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: We have received an e-mail from Dennis Fabiszak that our domain name scla.net is about to expire. Stephen Ingram will take care of renewal.

LIAISONS:

CLASC: Jen Marin reported. A new book forum was held Thursday, February 16th at Harborfields Public Library. Karen Breen, Children's Book Review Editor for Kirkus Reviews was the guest. Members attended a workshop on February 28th at South Country library. Author Nancy J. Keane presented "Quick and Simple Book Talks That Work", which was geared for children's librarians working with children in grades K-6. The annual Dinner and Membership Meeting will be held April 11 at Three Village Inn, Stony Brook. Author Margie Palatini will be our guest speaker. New Officers for the 2006/2007 year will be announced.

Eastern Suffolk BOCES: No report.

LILRC: Virginia Antonucci reported. On March 31st LILRC will sponsor a workshop at Farmingdale Public Library from 10am to 12 noon, called "Weeding and Feeding Your Library Collection". On April 6th, they will sponsor a workshop from 9:30 to 11:30, again at Farmingdale Public Library, called "A Hard Rain's A Gonna Fall: Will You Be Ready?". On October 19-20, LILRC will sponsor the 15th Annual Conference On Libraries and the Future: "Revisiting the Future".

LVA: No report.

NCLA: NCLA meeting was held on March 10. The Talent Showcase held on March 8 was very successful. On April 11, there will be a program on Ethnic Programming. YA will hold their Spring Luncheon with Robin Brenner as the guest speaker. There are currently 650 members. On July 7, NCLA will host a pre-game picnic at 5:30 at the Ducks game. Cost will be \$32. On August 19, the game only tickets will be \$11. The Annual Dinner will be on the first Wednesday in December at Manor East. Technical Services will hold a bus trip to Baker & Taylor on April 5, There is a limit of 55 people. On March 29, SLA is holding their Annual Spring Meeting at Bertuccis on Rt. 111.

PLDA: Matthew Bollerman reported. Lots of PLDA members were on the bus to Albany on the 14th to lobby our New York State legislators. PLDA members are awaiting their opportunity to meet with the final two candidates for SCLS director, Kevin Verbesey and Gordon Wells. PLDA is also waiting to see what will happen with the Librarian II test, and whether CEU credits need to be converted to course hours. PLDA made a donation to Literacy Volunteers.

SCLS: SCLS is also trying to determine what format to use to keep track of information for members about workshops. We need to use something other than Social Security numbers, and also should we be keeping track of contact hours or CEU credits. SLA: James Olney reported. The Special Libraries Association, Long Island Chapter, would like to invite you to our annual dinner on March 29 and a virtual seminar on Marketing Research for Libraries on March 30, 2006. All SCLA members are Welcome. When: Wednesday, March 29, 2006 at 6:30 pm. Where: Bertucci's, 881 Walt Whitman Road (Route 110), Melville What: Annual Dinner and Election of Officers Price: \$25 SLA & SCLA Members; \$20 students and retirees RSVP by March 22 to: Laura Mann, Newsday Library, 631-843-2333 or laura.mann@newsday.com Checks should be sent to: Susan Feuer Kornreich Technology Center 201 I.U. Willets Rd. Albertson, NY 11507

MEMBERS-AT-LARGE:

Deborah Cunningham will wrap up the Long Island Reads project in March, and begin work on next year's program. She will also work on the Library Lobby Day bus project next year.

OLD BUSINESS:

We have some of the old note cubes left to use at the LILC. Probably we will have to send a down payment for the new ones that we are ordering. Suzanne will take care of it. Raffle ticket results will be posted on several different bulletin boards throughout the vendor hall. Fran Altomose is trying to get the Support Suffolk Libraries gel bracelets to Sue, in case we want to sell them at the LILC. Fran has also reserved 200 Duck tickets on hold for the Grucci Fireworks Night of Monday, May 29th. The game starts an hour earlier than usual at 6:05 pm. The contact is JJ at LI Ducks. The phone is 940-3825 x124. We are paying \$9 each, and I sold the tickets for an additional \$2 last year with no problem. Unused tickets can be returned without penalty by the contract date. Be sure to advertise in the newsletter.

NEW BUSINESS:

It was decided to switch the October meeting date to October 13th, in order not to conflict with the Libraries and the Future Conference.

Regina McEneaney asks that if any division is accepting SCLA applications at the LILC, please be sure that the new member puts down an address and e-mail on the form.

The meeting was adjourned at 11:30.

Respectfully submitted,

June Cervený

SCLA Minutes

Minutes of the Executive Board Meeting

Friday, April 21, 2006

SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, June Cervený, Suzanne Johnson, Lorraine Squires, Deb Cunningham, Stephen Ingram, Virginia Antonucci, Karen Baudouin, Michael Aloï, Susan Siegel, Beth Whalen, Kris Minschke, Joanne Genovese, Paula Bornstein, Rona Dressler, Regina McEneaney, Jeri Cohen, Angela Richards, Lisa Kropp, Herb Biblo, and Matthew Bollerman.

CALL TO ORDER:

Danielle Musorofiti-Miller called the meeting to order at 10:07 am. The March 2006 minutes

were reviewed and corrected. Virginia Antonucci moved to accept the minutes as corrected. Angela Richards seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out copies of the Financial Statement. The balance for March was \$58,968.75. Bills submitted for payment included-

Stephen Ingram	\$134.91 website domain renewal
Danielle Miller	\$10.56 hospitality
Regina McEneaney	\$88.64 stamps and labels
SCLS	\$650 newsletter printing
SCLS	\$1195 Careers brochure/ELSA flyers
University Products	\$331.50 archives supplies
University Products	\$136.25 archives supplies
Janet O'Hare	\$129.94 shredder
Joanne Genovese	\$91.26 ELSA postage
Quarterly division payments:	
DASL	\$369
CATS	\$417
RASD	\$886
SSD	\$397
YASD	\$341
NYS Dept of Law	\$50 Charitable filing
Baldessari and Coster	\$1700 2005 tax returns and financial statements
NCLA	\$966 reimburse for Long Island Library Conference
September Associates	\$3493 cubes for conference

Stephen Ingram made a motion to pay the bills. It was seconded by Regina McEneaney. None were opposed. Suzanne asked all members to please deposit checks in a timely manner. A form for requesting reimbursement is available on the web page under the forms tab.

PRESIDENT'S REPORT:

Susan Gottesman and Karen Boudouin attended the reception at SCLS for Kevin Verbesey.

DIVISION REPORTS:

DASL: Virginia Antonucci reported. The DASL Executive Board met on April 7. Membership in DASL is 131. They will sponsor a program at the LILC. The speaker will be Linda Braun, and the subject is pod casting. Their annual luncheon will be held December 8th at Farmingdale. Virginia noted that DASL keeps its own archive. Do divisions wish to keep their own archives, or send them to SCLA?

RASD: Karen Boudouin reported. RASD met on April 4, 2006 at the East Hampton Public Library. The committees reported as follows: The CARE committee reported that they met on March 16 at Port Jefferson. Fifteen librarians attended. The committee began proofing the core career bibliography, additional annotations were assigned and a format for presentation was discussed. Next meeting is May 18 at Mastics. They expect to be close to completing the bibliography at that meeting. ELECTRONIC RESOURCES reports that the committee will meet on April 27 at SCLS for Database Roundtable 2006. New databases will be discussed. The HEALTH CONCERNS committee has one speaker, Carol Chamoff who was affiliated with Brunswick Hospital. Ms. Chamoff is planning to bring a stroke survivor who would share their experience. The committee is trying to get another speaker from Stony Brook. The RASD HISTORIAN worked with SCLA to lay out a plan on managing the copious amounts of material stored at SCLS. A library school student has been selected to go through this material, archiving minutes and financial records of the divisions but weeding flyers, etc. The LONG ISLAND HISTORY committee held its Roundtable at The Smithtown Library on March 30. Twenty-nine people attended. Cindy Sciacca and Cathy Ball presented the speakers: Virginia Antonucci, LILRC archivist who gave an orientation on LILRC and the New York State Documentary Heritage Program's support to local history professionals. Kristin Nyitray, Director of Special Collections at SUNY Stony Brook discussed her archive and spoke about the basic aspects of collecting and managing an archive. Sharon Pullen, archivist for Suffolk County's Historic Documents Library at the County Center in Riverhead addressed her holdings and how they are managed. It was agreed that this committee would meet quarterly with the emphasis on more roundtable discussions. Mary Ann Kofler of Brentwood will host the next meeting at the Brentwood library in June. LONG ISLAND READS reported that following the book discussion workshop given by Grace O'Connor in March, the committee held a live web cast with Mark Mills in his London home. DVD's were made and sent to all Long Island libraries. Posters were available for download from the Long Island Reads website. The committee will meet in May to evaluate this year's program and begin planning for 2007. Elizabeth Olesh will stay on the committee but step down as co-chairperson. The board discussed whether Long Island Reads should become an RASD committee. Since its inception, it has been under the auspices of SCLS and NLS. The MEMBERSHIP total as of the meeting was 349, up from 342 last month. Some board members received their new membership cards but their names are not on the "paid" list. We reviewed a membership flyer that will be on our table at the LILC. The MULTICULTURAL

SERVICES committee met on April 18 at SCLS. OARS was to meet on April 12 at South Huntington. Their agenda was “a leap into the 21st century.” PROGRAMS: The program for the library conference is Down the Isle: Wedding Traditions across Long Island. All details are being finalized. The READER’S ADVISORY committee meets on April 27 at Rogers Memorial in Southampton. Genre is YA Fiction for Adults. The next issue of RAMBLINGS is due in early October. September 1 is the deadline for articles. The WEB PAGE is being updated with the Readers Advisory committee updates. Committee leaders were reminded to be sure and have meeting dates posted on website. The board also discussed details for our table at LILC and discussed the possibility of a speaker at the RASD dinner to be held in September rather than June. RASD Board’s next meeting is in Deer Park on June 6th.

CATS: Michael Aloï reported. CATS Executive Board met on April 6th at SCLS. The next CATS program, MP3’s: Another New Format to Deal With. The Technical Service Experience, will be taking place at SCLS from 10am to 1pm on Tuesday April 25. John Richardson of SCLS will be demonstrating the future of MP3’s in libraries and how to catalog them. 44 have registered so far, attendance is free and unlimited. The CATS LILC program will be on the topic of RSS and XML for Libraries. Our program speaker will be Steven Cohen, Senior Librarian at PubSub Concepts, Inc. Another CATS program is coming up on Fridays June 2 and June 16. Ceil Hearn of Sharper Training Solutions will be conducting a two part training session on Microsoft access. The programs will be from 2-4pm at SCLS each day. The cost for both parts is \$20 for SCLA members and \$25 for non-members. Attendance will be limited to the first 24 checks received. We are hoping to have flyers ready by the LILC. The Cats Annual Library Tour is currently being organized by Cynthia Guzzo and will be held on Friday, July 28. One Library has been lined up so far- Middle Country.

SSD: Vinny Rogers reported. SSD held their annual roundtable meeting. Membership stands at 146. SSD is set for their LILC program, and are also working on a website and newsletter.

YASD: Beth Whalen reported. The 2nd annual Fran Romer Memorial Booktalk Workshop was a success. We had 50 participants at Northport Public Library. Northport did an excellent job of hosting the event. While we still didn’t break even, we came close. Our expenses were \$1727.12 and our income was \$1615.00. Our keynote speaker, Mary K Chelton, was warmly received and our guest book talkers from New York Public Library did a wonderful job. Once all of the registration checks were in, our account settled back to normal, so we are returning the \$1500 forwarded to us from SCLA. Thank you.

Next year’s workshop will be even bigger and better. Our keynote speaker is lined up- Patrick Jones of textbook (Connecting Young Adults and Libraries) and YA literature (Things Change) fame. The committee will meet to decide on date, location and more in the next month. Upcoming YASD events include:

Chat’n’Chow on Thursday May 18 at the Borders in Bohemia

Nassau YASD luncheon on May 18- Managing Manga with speaker Robin Brenner, graphic novel expert

June 8 Meeting on "Learning about the Teens in your Community," led by Nicholas Buron of Queensborough Public Library.

We are sending out a call for officers for 2007 and new editors/writers for our Newsletter, Route 66. We hope to have an information meeting about the various positions in May or June. Now that Kevin Verbesey has been named the new director of SCLS, YASD is looking to refocus attention on the Young Adult Specialist position at SCLS. We will be gathering information and support to request that SCLS fill that position as soon as possible. We hope that SCLA will support us in this goal.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare sent this report. The organization of SCLA archives is underway. I have purchased a heavy-duty shredder and ordered boxes and file folders from University Archival Products so Beth Handley can start work. I have met with her and discussed the criteria for weeding the archives and she seems comfortable with guidelines. Diane Eidelman will validate her time for a maximum of 10 hours per week and facilitate her reimbursement of \$20/hr. through SCLS. SCLS will bill us for her time and we will pay them. This is an agreement reached through a discussion with our accountant. She will start work the week of 4/17/06. If there are any items she has questions on, she will contact me and I will contact the Board for a decision. Thanks to Virginia Antonucci for her help with this project. Janet also worked on the weeding criteria for the archives.

PREPARED BY JANET O'HARE

ARCHIVES COMMITTEE

4/4/06

KEEP: FOR WEEDING CRITERIA FOR THE ARCHIVES OF SCLA

Financial Records

Legal Documents/Correspondence

SCLA Minutes

Newsletters

Membership lists

Constitution and By-laws plus any changes

Scrapbooks

Long Island Library Conference Program

Discard:

Publicity materials

Flyers

Handouts

Ballots

Cancelled/old checks

Minutes of divisions/Committees

Duplications of any of the items from the kept list.

All kept items will be sorted into new folders by category and date. All boxes will be labeled as to their contents.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. The brochures are ready and will be available at the SCLA table at the LILC. A letter was sent to each library director highlighting the ELSA award and providing sample newsletter press. After the conference, the brochures and flyers will be sent to each library, and brochures will be sent to each SCLA member. Members of the general public may also nominate people for the ELSA award.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: The Intellectual Freedom committee received a \$500 donation from the League of Women Voters.

LDA: Paula Bornstein reported. The three Suffolk County 2006 LDA Award committee members, Maureen Nicolazzi of North Babylon Public Library, Grace O'Connor of West Islip Public Library, and Lorraine Simmons of East Islip Public Library, received information packets on the three candidates for this year's LDA Award. They returned their ballots to Ken Bellafiore, NCLA LDA Award Chairperson. Ken then contacted me with the name of the LDA Award winner. The people responsible for nominating all three candidates will be contacted also. The name of the LDA Award winner will be announced in the final version of the Long Island Library Conference brochure, according to Rona Dressler, chair of the Long Island Library Conference committee.

LEGISLATIVE: Suzanne Johnson reported. Library Lobby Day was a success this year, and libraries received more funding. Deb Cunningham will take over the job of arranging Lobby Day next year. A legislative Breakfast is planned for September.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE:Rona Dressler reported. The Committee met on April 19 at the Huntington Townhouse. Anyone requesting special meals has to find Sue Sloan at lunch so she can ask the kitchen for the meal that has been requested. We've purchased our raffle prizes: HP Photosmart digital camera, a Scandisk MP3 player and a USB 1 GB flash drive. We will have 3 bulletin boards in the Exhibit Room for raffle prizes and all Associations, Divisions and Organizations in the outside lobby area will have their own bulletin board to post their raffle prize winners. Raffle times will be printed in the program booklet. Vendors will also be eligible for their free table as a prize if they stay till 2:40 when we pull the name. All Associations, divisions, etc should have received a confirmation letter about their table and also a template for the raffle tickets. If you haven't please let me know.

Very few library positions are posted currently. If you know of any position, part-time or full time, please send the information to Meg Sala-James at Deer Park. We have 17 programs. Arrangers should have been notified about where to send their handouts to be posted on the website after the conference. All handouts can be sent to Antolini at Longwood Library in pdf, doc, or whichever form they are using. PowerPoint presentations can also be sent. Books will be available for sale all morning. You may purchase books prior to the keynote speaker. Mr. Crutcher will sign the books and all books must be picked up by 3:00 PM. Book sales will be opposite the SCLA and NCLA table at the top of the stairs prior to entering the Exhibit Hall. The deadline for registration has been extended to Friday April 28. We also have a blog on the Conference website for anyone to answer our questions. This will give us and the arrangers feedback on their programs rather than having evaluation forms. We hope that the blog will be useful so that next year we can be more responsive to problems that may have occurred this year.

If you know anyone who wants to volunteer as a room monitor or concierge, please let the Arrangements committee know. They will have free conference registration.

LONG RANGE PLANNING/PUBLIC RELATIONS: Queens is looking for a representative for their career day on May 6th. Sue Gottesman will give the information to Sue Holden.

MEMBERSHIP: Regina McEneaney reported. To date there are 771 active members for 2005-2006. Reminders have been sent and several renewals are coming back already. We have 569 members for 2006 of which 46 are honorary members (library schools and legislators.)

NEWSLETTER:Jeri Cohen reminded us that the newsletter deadline is May 1st. Please send in articles and news.

NOMINATING: No report.

SCHOLARSHIP: Angela Richards reported that the Mets are playing well, and 56 out of 90 seats are spoken for. The major fundraising will be the raffle at the annual dinner.

STATISTICAL SURVEY: Renee Capitanio reported that sales are slow. She will be posting to the listserv again next week. Work continues on the revamping of the survey.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported that he had renewed the web page domain for 9 years from Network Solutions until March 29m 2015. He changed the e-mail and contact information to SCLA. There is also a new forms page and SCLA treasury reports have been added.

LIAISONS:

CLASC: The CLASC Annual Dinner and General Membership Meeting was held Tuesday, April 11 at Three Village Inn, Stony Brook. Children's author Margie Palatini was the guest speaker. Election of new Executive Board members for 2006/2008 were held in March, announced at the membership meeting and include:

President, Lisa Kropp, Middle Country Public Library

Vice-President, Kristen Todd, Middle Country Public Library

Treasurer, Elaine Perez, Patchogue-Medford Library

Recording Secretary, Jennifer Marin, South Country Library

Plans are continuing to welcome children's author and former librarian Johanna Hurwitz to the Long Island Library Conference.

Eastern Suffolk BOCES: No report.

LILRC: Herb Biblo reported. Most of the money that libraries have obtained in this year's budget are one time funds. Of the library construction money 40% is permitted to be used for SCLS. Activity for lobbying for next year's budget should start now. Roger Tilles, the New York Regent for Long Island has been invited to the LILRC annual meeting in November. Kevin Verbesey has been appointed to the LILRC Board. The weeding program was well received and had 85 attendees. The Long Island memories digitization project is proceeding, and the newspaper pilot project preliminary work with OCLC is proceeding, and from the sample we will get an idea of how much it will cost. LILRC is planning a workshop on Content DM.

LVA: No report.

NCLA: No report.

PLDA: Matthew Bollerman reported. Kevin Verbesey has resigned as president of PLDA. Robert Lusak is the new president.

SCLS: No report.

SLA: James Olney reported that they did a distance learning program on marketing.

MEMBERS-AT-LARGE:

Deb Cunningham will work on legislative projects this year. Lorraine Squires is working on obtaining the SCLA banner by May 1st. It will cost \$370.

OLD BUSINESS:

There may be a problem with Ducks tickets. We may need to pick another date. Steve showed the new note cubes for the conference. Staffing is requested for the SCLA table at the conference.

NEW BUSINESS:

Sue Gottesman will contact Edana Cicanowicz to see if she is willing to do the Writers on the Vine series this summer. The Board expressed condolences to Suzanne Johnson on the death of her mother. Joanne Genovese did a pod cast of the book talk on Amagansett.

The meeting was adjourned at 11:27

Respectfully submitted
June Cerveney

SCLA Minutes

Minutes of the Executive Board Meeting

Friday, June 23, 2006

SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, Suzanne Johnson, Stephen Ingram, Virginia Antonucci-Gibbons, Karen Baudouin, Michael Aloï, Celia Volmer, Cynthia Guzzo, Rona Dressler, Regina McEneaney, Angela Richards, Marjorie Fusco, Lisa Kropp, Kevin McCoy.

CALL TO ORDER:

Danielle Musorofiti-Miller called the meeting to order at 10:05 am. The April 2006 minutes were reviewed and corrected. Danielle Musorofiti-Miller moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out two treasurer's reports for April and May and copies of the Financial Statement. The balance for May was \$54,045.39. Bills submitted for payment included-

Banner	\$385.70
Renee Capitanio postage	\$4.53
Suzanne Johnson postage	\$5.94
SCLS shredder repair postage & insurance	\$8.44
University Products archives supplies	\$159.69
Northville Flag Co. SCLA banner	\$385.70
Minuteman Press scholarship raffle tickets	\$170.00

Patchogue Library postage	\$143.01
Danielle Miller hospitality	\$9.02
Kevin McCoy IF Conference Expenses	\$315
NCLA dues	\$40

Rona Dressler made a motion to pay the bills. It was seconded by Virginia Antonucci-Gibbons. None were opposed.

PRESIDENT’S REPORT:

Susan Gottesman read a letter from a trustee of West Islip regarding the Intellectual Freedom program at the Long Island Library Conference.

DIVISION REPORTS:

DASL: Virginia Antonucci reported. The DASL Executive Board met on June 9th. The DASL program had over 100 people attend the presentation on podcasting. Future programs with a tentative date of October 27th while involve job searching. Currently updating their web page and will possible have links to job lines. Have 1,188.84 in their checking account.

RASD: Report from RASD to SCLA Executive Board

Submitted on June 23, 2006

Robert Cognato, VP/President Elect

RASD met on June 6, 2006 at the Deer Park Public Library. The committees reported as follows: The CARE committee reported that they met on May 18th at Mastic Moriches and worked on the career bibliography. They will meet again on June 29th at Babylon. The bibliography should be ready by the Fall. **ELECTRONIC RESOURCES** met on April 27 at SCLS for Database Roundtable 2006. There was a lively discussion on ways to improve the VRC, databases were demoed. They are meeting June 22nd to discuss ederated searching. The **HEALTH CONCERNS** continues to work on the topic of Stroke for the October 25th meeting. A speaker from Stony Brook, Dr. Perkins who specializes in stroke, has been booked for the event. The **LONG ISLAND HISTORY** committee held its Roundtable at The Smithtown Library on March 30. The next meeting is on June 29th at the Brentwood Library and will cover “deeds of gift”. The **MEMBERSHIP** total as of the meeting was 360, up from 349. The **MULTICULTURAL SERVICES** committee met on May 9th. Their next meeting is July 18th at SCLS. **OARS** met on April 12 at South Huntington and discussed foster grandparents and senior companions. Their next meeting is on June 14th at the North Shore Library. **PROGRAMS:** The program for the library conference was Down the Isle: Wedding Traditions across Long Island. It was attended by 105 people. The reviews were excellent. The next issue of **RAMBLINGS** is set to come out in early September with a deadline for articles of August 15th. The **WEB PAGE** is updated with the Readers Advisory suspense bibliography. The board discussed the September dinner. Our tentative date is September 27th. We discussed possible speakers, locations, and raffle rewards. The 2007 ballot deadline was set for September 24th. A nomination committee of three people will work on creating a slate. Next Executive Board meeting is Tuesday, September 12th at the Port Jefferson Library. We do not meet in July or August.

CATS: May 12th and June 5th the Executive Board held monthly meetings. CATS has 193 members. A two-part training session on Microsoft Access conducted by Sharper Training Solutions was held at SCLS on Fridays, June 2 and June 16th with a full attendance of 24 people. Second meeting of the 2006 Cataloging Round Table was held on June 13th at SCLS with 19 participants. CATS tour has been finalized by Cynthia Guzzo on Friday July 28th. It will include Middle County, Harborfields and West Babylon. In the process of arranging an Annual Technical Services Open Forum in October 2006 and the CATS Annual Meeting December 5th.

SSD: Support Staff Executive board met on June 14, 2006. LILC very successful. Their program "Transcending Cultural Barriers to Effective Customer Service" was well attended and their "Work Happy" attracted many visitors to the table. The raffle winners for the day included Susan E. Werner from the Health Center Library at Stony Brook University. Susan won a Panera Bread gift certificate. Other prizes include a 4 pack of tickets to the Vanderbilt Planetarium won by Pat Nilson of Elmont & 2 tickets to Atlantis Marine World in Riverhead won by Carol Ann Lorenz of West Islip. Support staff currently has 138 members and an election committee chair has been appointed to recruit new members to the board.

YASD: Beth Whalen sent this report: We had our joint meeting with YASD/NCLA on June 8, 2006. The meeting, entitled "Who are These Teens in My Library" had speaker Nick Buron of Queens Public Library and was truly wonderful. Nick was very informative and interesting. We had 39 people in attendance. We are in the process planning our September Luncheon. We will be changing venues this year and are looking into holding it at the Irish Coffee Pub in East Islip. Author Davad Levithan will be our speaker. We are still selling candy bars to benefit the Battle of the Books. We sold 144 bars at the LILC. If anybody is interested in buying some please contact Lorraine Squires at Middle Country Public Library.

COMMITTEE REPORTS:

ARCHIVES: SCLA Archives Report- June 23, 2006- Beth Haney

Completed Work (The following boxes are labeled and full of labeled folders. The collections are mostly complete- I am still filling gaps here and there).

Box for newsletters:

SCLA newsletter 1945-2003

DASL Log

Ramblings 1984-2002

Route 66

Technically Speaking

SCORN

Box for minutes 1939-2003

Box for statistical and policy surveys

Box for booklets from the annual library conference 1962-2003

Box for lists of the executive board and committee officers and membership lists

Work in progress

Organizing financial records, constitution and bylaws, other misc.

Subcommittees

Misc. boxes and file folders are still being sorted

Photocopying news clippings

Questions

I have found mugs and key chains, all with “Celebrate 1939-1989” on them. Should one of each be archived? What should be done with the rest?

I have found many photographs. Most have no labels or identification. Should these be included in the archives?

Lifeline-only volumes 9, 12 and 14 have been found.

There is a 3-drawer tall file cabinet that is locked. There is supposed to be records in the top drawer Does anyone know about a key?

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese sent the following report. All ELSA brochures and flyers have been distributed and the committee is waiting for responses. The deadline is June 30th.

FALL DINNER: Dinner will be held at the Atlantis Marine World Aquarium on November 10th. Ticket prices should cost around \$40 and other expenses may be included.

INTELLECTUAL FREEDOM: Faces of Liberty photo-journal display toured four libraries from January through April: Riverhead Public Library, Stony Brook University Library, Dowling College Library and Suffolk Community College Selden. Stony Brook University organized a workshop to celebrate the display in February with a presentation and a podcast. The display will re-circulate in 2007. April 15th the 2nd Annual Intellectual Freedom Conference was held at Suffolk Community College, Ammerman Campus. Forty people attended the “Breaking Down the Walls” Making Your Library a Community Center. IF along with NCLA sponsored the Long

Island Library Conference program “Some Things Never Change: Censorship and the Fight for Traditional Values” IF will be co-sponsoring and upcoming essay contest called “What does Freedom of Speech Mean to Me?”

LDA:Paula Bornstein, Chairperson LDA Award Committee The 2006 LDA Award was presented to Kenneth Weil, Director of South Huntington Public Library, at the Long Island Library Conference. Art Friedman of Nassau County Community College made the presentation speech; a plaque signifying the award was presented to Mr. Weil at this time. Mr. Weil also is entitled to free membership in SCLA and NCLA for the year 2007.

LEGISLATIVE: Deborah Cunningham sent the following report. SCLA may be approached as one of several sponsors for a reception at NYLA at Saratoga Springs this year. Tentative date for the Suffolk Legislative breakfast is 9/15. Location to be announced. A speaker is confirmed. The Committee is discussing what items for possible legislation are most important to LI and how to package them. NYLA legislative committee is meeting in September. Next meeting is July 18th at Farmingdale.

LIST-SERV: All 2006 members have been added and basic maintenance has been completed. AOL subscribers were informed that their email frequently gets bounced. There are 1116 subscribers.

LONG ISLAND LIBRARY CONFERENCE: Long Island Library Conference June 2006 Wrap-up Meeting The committee met at the North Bellmore Public Library. After introducing ourselves to the new members and saying good bye to the old members, we went to each committee and asked for ideas to improve their assignment and what they would do again. Treasurer has \$17,596.66 with several more reimbursements to go out yet. We will send an email message to all arrangers asking them to submit reimbursement forms before July 10, since we will be closing the books on that day. Arrangements said they will not under guarantee the number of lunch tickets. The upstairs lunch was disorganized because the vendors went up the back way and bypassed the ticket collection. Next year, we will put all the vendors back upstairs. We will also investigate other AV companies to get pricing. More generic arrows will be printed as guidelines. Also we will look at the parking area to see that there are no large stones, boulders or ruts that might damage cars. Exhibits: we had 90 vendors. The Bulletin Board raffle went off very smoothly, and everyone liked the prizes. Career Information Table: Mostly people wanted civil service information. Most important was the information on part-time positions. The table was in an excellent spot, since everyone had to walk by it and could see what was going on. Programs: will create a new form for the workshops. The original form still has slide projector and other items that haven't been requested in a while. Publicity: the postcards were a good idea. Janway was excellent in creating the bags and pens, due to how early we sent the order in. Next year, we plan on outsourcing the registration form and the brochure. Registration: deadline should be moved back to the original week before the Conference. Because some school media specialists were paying on site and in cash, they needed receipts. It was discussed that only people with cash will get receipts, those who are paying by check, will have their cancelled check as their receipt. Webmistress: hoped that more arrangers would send in copies of their handouts to be posted. Also, we would like more people to take advantage of the blog. We will be posting information as it becomes available for the 2007 Conference on the blog. Next

meeting will be scheduled for August. Sue Sloan is the new treasurer and she will be reporting to SCLA about the progress of the Conference committee. Rona Dressler

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: We have 660 members for 2006. 138 members have not renewed from 2005 and have been taken off the active list.

NEWSLETTER: There was a printing error in the last issue of the newsletter. We don't know how many copies were affected. I spoke to Aurora Maravalli at SCLS, and they will extend us a \$250.00 credit because of the mistake.

NOMINATING: No report.

SCHOLARSHIP: Met game held June 4th with over 90 people attending. Proceeds went to the scholarship fund. Profits from other fundraising activities should be earmarked toward the Scholarship Fund so that we can maintain our current monetary level of awards. Raffle tickets are coming out soon and applications are coming in.

STATISTICAL SURVEY: Started to convert the Excel data into MS Access and hope that this will make it easier to manipulate. Set a target date of September 1st, for survey questions to go out to the libraries. If anyone has anything that would like to see included in the survey, please e-mail Renee. Wants the board to consider making the Survey available on a disc for a minimal cost. We could burn these as needed. We have many copies of the printed Survey sitting in a box by my desk. What shall we do with them? \$20 cost is slightly prohibitive; we might want to consider lowering it and printing fewer copies next year.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Basic maintenance.

LIAISONS:

CLASC: No report.

Eastern Suffolk BOCES: No report.

LILRC: August 3rd LILRC will hold its 4th symposium on digitization, the topic of which is "Cataloguing Cultural Objects". There will also be a program on "Basic elements of a historical records program." They also suggested SCLA contribute \$500 to their annual conference, annual meeting and archive week conference.

LVA: No report.

NCLA: Academic Libraries division is hosting a conference at Nassau Community College on May 23. Children's services visited the Hagerdon School on June 2nd. Clerical Services will do a field trip to the New York Culinary Institute and Duck Winery on September 26th. Media

Services will have a discussion on June 20th. Programming will have a workshop/open house for new programmers. On September 19th they will have a workshop on "Meeting Room Policies". Reference and Adult Services will have David Hancks speak about periodicals on September 27th. Civil Service sent out a survey about clerical titles to member libraries. 925 paid members. Technical Services ran a workshop on "Everything you wanted to know about technical services" on June 12th. Member libraries created a new committee called Library Governance Committee researching how libraries are governed in other parts of the country.

PLDA: No report.

SCLS: Kevin Verbesey is preparing to draft a new long range plan for state funding.

SLA: No report.

MEMBERS-AT-LARGE:

No reports. Deb Cunningham will work on legislative projects this year. Lorraine Squires is working on obtaining the SCLA banner by May 1st. It will cost \$370.

OLD BUSINESS:

NEW BUSINESS:

The meeting was adjourned at 11:27

Respectfully submitted
June Cerveney

SCLA Minutes

Minutes of the Executive Board Meeting

Friday, August 18, 2006

SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, June Cerveney, Suzanne Johnson, Diane Eidelman, Stephen Ingram, Virginia Antonucci, Michael Aloï, Janet O'Hare, Kris Minschke, Rona Dressler, Regina McEneaney, Jeri Cohen, Kristen Todd, Michael Squillante, Kevin Verbesey.

CALL TO ORDER:

Danielle Musorofiti-Miller called the meeting to order at 10:05 am. The June 2006 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out the treasurer's reports and copies of the financial statements for June and July. The balance for June was \$58,449.33 and for July was \$55,539.16. In June we received miscellaneous income from the sale of Mets tickets that were purchased in last year's budget. Bills submitted for payment include-

Beth Haney, archivist	\$1022.69
Long Island Ducks	\$768
Long Island Ducks	\$180
Quarterly Division payments:	
DASL	\$240
CATS	\$296
RASD	\$422
SSD	\$291
YASD	\$274
Rona Dressler	\$113.65
Patchogue Library	160.59
Danielle Miller	9.00
Regina McEneaney	\$90.58
LI coalition Against Censorship	\$25
LILRC	\$500 Libraries and the Future
LILRC	\$500 Archives Conference
NYLA Flood Disaster Relief Fund	\$500
Sidney Memorial Library flood relief	\$250
William B. Ogden Free Library flood relief	\$250

Quarterly payments to divisions were mailed in July. Kris Minschke moved to approve expenses. Janet O'Hare seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Gottesman reported that activities have slowed for the summer.

DIVISION REPORTS:

DASL: Virginia Antonucci submitted DASL minutes. June 9, 2006 at LIU- Southampton College Library In Attendance: Sue Ketcham, Virginia Antonucci-Gibbons, Regina McEneaney, Marjorie Fusco, Chris Kretz, Kevin McCoy, Joan M. Kurtz, Marcia Jefferson, and Kristen Nyitray

The meeting was called to order at 10:21 a.m. Approval of the Minutes: The minutes of the April 7, 2006 meeting were approved. Treasurer's Report: Bank statement as of 4/30/06: checking= \$1,188.84. Bank statement as of 5/22/06: checking= \$1,379.65. This information will be forwarded to the SCLA Treasurer. Membership: Regina McEneaney reported that there are 129 members of DASL. News from Your Library: Current events and projects from each library were discussed. Old Business: Long Island Library Conference Approximately 100 people attended the pod casting conference hosted by DASL at the Long Island Library Conference. An honorarium of \$100 will be sent to Linda Braun, who was the featured speaker. Receipts for the expenses incurred by Regina McEneaney (\$90) and Virginia Antonucci-Gibbons (\$25) for the raffle prizes will be submitted to SCLA for reimbursement. The names of the raffle winners will be sent to Azadeh Mirzadeh for inclusion in the next issue of the DASL newsletter.

New Business:

1) DASL Workshop on 10/27 at 9:30 a.m. at SCCC- Ammerman Campus, Islip Arts Building Academic "Librarianship 101: Growing Professionally and the Things They Don't Teach in Library School" This half day workshop will have two parts: 1) getting the job: Joyce Gotsch and Kevin McCoy will discuss the hiring process, resumes, interviewing, job-lines, and employers in the area and 2) keeping the job: Sue Ketcham, Joyce Gabriele, and Kevin Peterman will provide an overview of the tenure process, state and union contracts, and the importance of mentoring. Members of the DASL committee will send Sue tenure guidelines from his/her institution. Surveys will be distributed to attendees to determine the subject of a follow-up workshop. Potential topics include collection development (electronic and traditional), cataloging, management, budgeting, and supervising.

2) Redesign of the DASL webpage

The committee discussed updating the content and design of the website. Information that could be added to the site: the meeting minutes, the newsletter, web resources, graduate school programs, job-lines, and handouts from DASL programs. Chris Kretz will work on this project.

Upcoming Meetings/Programs: 9/22: DASL meeting at LILRC (or will follow at the location of the Legislative Breakfast)

10/27: DASL workshop at 9:30 a.m., SCCC- Ammerman Campus/Islip Arts Building

Nov.: SCLA annual dinner at Atlantis Marine World in Riverhead (exact date TBA)

11/17: DASL meeting at Dowling College
12/8: DASL Luncheon at Farmingdale State University

Adjourn: The meeting was adjourned at 12:13 p.m.
Respectfully submitted by Kristen Nyitray, Recording Secretary.

Virginia further reported that the workshop on “Academic Librarianship 101” will be rescheduled for a later date. There are several vacancies on the board; they are looking for a new archivist and anew treasurer.

RASD: Karen Baudouin submitted the following report: RASD last met on June 6, 2006. We traditionally do not meet in July and August. The next executive board meeting is Tuesday, September 12, 2006 at the Port Jefferson Library. Refreshments are at 9:30AM and the meeting commences at 10AM. The RASD Dinner is scheduled for Tuesday, September 26th, 2006 at Captain Bill’s in Bay Shore. Our guest speaker will be Mary Kate Chelton. Contact Juliana Podd for more information. The Annual RASD Breakfast is Wednesday, October 25, 2006 at 9AM at SCLS. The breakfast is an opportunity to meet incoming RASD board members, share a scrumptious meal, and network with colleagues. Immediately following the 9AM breakfast, the Health Concerns Committee will present a workshop on “Stroke” at 10AM. The speakers are Dr. C. Perkins from the Department of Neurology at University Hospital and Carol Chamoff from the Brunswick Hospital Support Group. The Health Concerns Committee is compiling an annotated bibliography on “Stroke” which will be distributed to Suffolk County public libraries. For more information, contact Rona Dressler. Committee activities are as follows: The CARE committee will be meeting on Thursday, September 28, 2006 at the Comsewogue Public Library. Refreshments are at 9:30AM and the meeting begins at 10AM. The committee will be finishing up its new career bibliography. ELECTRONIC RESOURCES is presenting a program on Federated Searching on Thursday, September 14, 2006 at the Half Hollow Hills Community Library. Coffee at 9:30AM, program starts at 10:00AM. Linda Braun, librarian and technology consultant, will overview the topic. Her presentation will be followed by a demonstration of products and technologies from prominent vendors. All are welcome! Please RSVP by Thursday, September 7, 2006, to either Bruce Silverstein (bsilver@suffolk.lib.ny.us) or Gary Lutz (glutz@suffolk.lib.ny.us). The LONG ISLAND HISTORY Committee will be meeting on Thursday, September 29, 2006 from 10AM to Noon at Harborfields Public Library. The committee is encouraging libraries to participate in Historic Suffolk County, an annual outreach exhibit program held in conjunction with New York State Archives Week. Historic Suffolk County will be held on October 7, 2006 at the new Port Jefferson Village Center. The event gives libraries an opportunity to exhibit samples of their local history materials. The committee is also planning to visit a local historic site later this year. More details will be available at the September meeting. Contact Cathy Ball or Cynthia Sciacca for more information. The Media Committee meets on Thursday, September 21, 2006 at the North Shore Public Library at 9:30AM. The Media Committee is designing ways to improve and publicize media materials and services and supports those involved in media collection development and processing. Contact Earlene O’Hare for more information. Multicultural/Multilingual Services is meeting on Tuesday, September 19, 2006. Refreshments are at 9:30AM and the meeting is at 10AM. The committee has a new website that can be visited at scla.net. For more information contact Mary Kelly. OARS (Outreach and Resource Services) is meeting on Wednesday, September 13, 2006

at 9:30AM at Mastic-Moriches-Shirley Community Library. The committee plans to create a list of volunteer opportunities for seniors that can be posted to the website. Contact Cindy Miller for more information. The next issue of RAMBLINGS is set to come out in early September. The 2007 ballot deadline was set for September 24th. A nomination committee of three people is working on creating a slate. The Reader's Advisory committee will be discussing the Literature of Spain, Central America and the Caribbean on Thursday, September 21, 2006 at the Mastics-Moriches-Shirley Community Library. Contact Grace O'Connor for more information.

CATS: Michael Aloï submitted the following report: On July 19, 2006 the CATS Executive Board held its monthly meeting at SCLS. As of the most recent membership report, CATS has 177 members. The CATS Annual Library Tour was on Friday, July 28. It began at Middle Country Public (refreshments, 9:30-10:30 tour), moved on to Harborfields Public (11:30-12:30 tour, and lunch 12:30-2:00), and finished at West Babylon Public (3:00-4:00 tour). According to initial reports, the event was a success and the participants were most appreciative. Evaluation forms have been collected but not tabulated yet. The final meeting of the Cataloging Roundtable for 2006 will be held on October 24. We are currently in the process of our CATS Annual Meeting (Tuesday, December 5, 2006 at SCLS). The topic will be Online Calendar Creation and we have 4 speakers from assorted types of libraries lined up.

SSD: No report.

YASD: Beth Whalen submitted the following report: We will be hosting our annual luncheon on September 14, 2006 from 12-2 at the Riverview Restaurant in Sayville. We are very excited to have speaker David Leviathan join us. He is the author of many wonderful young adult books such as Boy Meets Boy and I'm Sure It Will Be Wonderful! Cost for the luncheon will be \$30. We will also be having a member meeting-open to all members of YASD-before the luncheon at the East Islip Public Library starting at 10:00. Battle of the Books is August 19th, and we will continue to sell chocolate bars at the event. Cost of each is just \$1.00. All proceeds are donated to the Battle. So if you are there, please stop by and pick some up. In September we will be having an informational meeting for all those interested in running for YASD office. We hope this will give them an idea of what would be expected of them and a chance to ask current officers any questions they may have.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare submitted the following report. SCLA Archives Progress Report-April 17, 2006 to August 18, 2006- Beth Haney. All of the materials in the upstairs storage room at SCLS have been sorted, labeled and boxed. All filing cabinets are empty. The archive contains 20 boxes.

Executive board minutes

Executive board members, committee members and membership lists

Constitution, by-laws and amendments

Procedures and policies

Recommendations, issues and surveys

Newsletter (Bulletin/DATA)

Statistical and Policy Survey

Directory

Lifeline

Ramblings

SCORN

Route 66

DASL Log

Technically Speaking

Annual Library Conference and Fall Dinner Meeting booklets

News Clippings

Public Relations Projects

Photographs

Treasurer's Reports

Bank Statements and Financial Documents

I will begin indexing the archives on Monday, August 21. I will create two lists of folders contained in each box. One list will be organized by numbered boxes, the other list will be alphabetical. I anticipate this will take 2 to 3 weeks.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Kris Minschke reported that she has e-mailed members who indicated an interest in working with the committee, and will try to set up a meeting in September.

ELSA: Joanne Genovese reported that the nomination packets were distributed to the committee members for review. We will select the 2006 winner at our September 12 meeting.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA: No report.

LEGISLATIVE: Suzanne Johnson reported that the flyer for the legislative breakfast was ready for printing.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Rona Dressler reported that the committee met on August 17th to begin planning for next year. The net profit was \$14,983.60, and each association will get \$7,491.80. Sue Sloan will begin attending the SCLA Board meetings.

LONG RANGE PLANNING/PUBLIC RELATIONS: Sue Holden has e-mailed several members of the committee in order to arrange speakers to speak to students at C.W. Post in September. Regina will send here some SCLA membership applications to have available at the program.

MEMBERSHIP: Regina McEneaney reported that we have 664 members, and the directory went out this week. There was a suggestion that the directory should include all of the names of all past board members. Or perhaps just all past presidents.

NEWSLETTER: Jeri Cohen reported that the newsletter is now at the printer. Thanks to all who submitted material.

NOMINATING: Danielle Musorofiti-Miller reported that both Regina and Sue have provided her with the names of some members who might be interested in running for SCLA office. She is in the process of contacting them. Additional suggestions are welcome.

SCHOLARSHIP: No report.

STATISTICAL SURVEY: Renee Capitanio reported that work is progressing.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Basic maintenance.

LIAISONS:

CLASC: Kristen Todd presented the CLASC report. CLASC, Inc. ran a very successful new book forum on July 24, 2006 and will be running our next New Book Forum on Thursday evening September 7th, 2006 at Northport Public Library with Julie Straus-Gable, editor for John Green, as our guest speaker. We are in preparation for our Fall Literature Conference which will be held on Friday October 27, 2006 at the Sheraton in Smithtown. The guest speakers will be: Dr. Elizabeth Hearne and Naomi Shihab Nye. The Many Faces of Children's Literature is the theme of the twelfth children's literature conference sponsored by the Children's Librarians Association of Suffolk County, Inc. and the Youth Services Department of the Suffolk Cooperative Library

System. It is an opportunity for librarians, teachers, and other interested individuals to stay current in the field of children's literature and to focus on children's books through outstanding speakers and book discussion. Our theme celebrates the ways in which literature for young people reflects the diversity of our social culture and provides a bridge to global understanding and acceptance. Please visit our website at www.clascinc.org for a registration sheet.

LILRC: Virginia Antonucci reported. The 4th Symposium on Digitization was held on August 3rd at the South Huntington Library, and was well received by attendees. The subject was "Cataloging Cultural Objects". The Suffolk County Legislative Breakfast will be held on September 22 at Connetquot Public Library LILRCs Regional Automation Committee and Resource Sharing Committee are presenting a program "Learn Everything About Web log and RSS: A Hands On Training" on Tuesday, September 26, at Farmingdale State University. The presenter will be Steven Cohen. A morning and an afternoon session will be offered. The LILRC Government Information Committee is presenting a workshop on "Statistics From Government Web Sites" on October 3 at Farmingdale Public Library. The 15th Annual Conference on Libraries and the Future will be held on October 19th and 20th at Dowling College. The theme is "Revisiting the Future" The keynote speaker will be Leslie Burger. Presenters on Friday will be David Pearce Snyder and Thomas Frey

LVA: No report.

NCLA: Rona Dressler reported that NCLA does not meet in the summer, so there is no news to report.

PLDA: Michael Squillante reported that PLDA was working actively with SCLS to arrange the legislative photo ops and public relations campaign.

SCLS: Kevin Verbesey reported that SCLS is working on the legislative events. Another major focus is preparing the 5-year plan of service, which is due in Albany in October. They are arranging the Battle of the Books. They are partnering with C.W. Post to offer library administrative classes. The historic newspapers are now online through the SCLS homepage. PR materials will follow shortly.

SLA: No report.

MEMBERS-AT-LARGE:

Diane Eidelman is interested in developing a program on dealing with difficult patrons. She would welcome suggestions for speakers. She might try a request on NYLINE. Suzanne McGuire has sold \$645 worth of Ducks tickets for the August 30th game.

OLD BUSINESS:

We received a letter from LILRC requesting a donation of \$500 for the Libraries and the Future Conference and \$500 for the Archives Conference. Kris Minschke moved to donate the \$500 to the Libraries and the Future Conference. Regina McEaney seconded the motion. None were opposed. Sue Gottesman moved to donate \$500 to the Archives Conference. Danielle Musorofiti-Miller seconded the motion. None were opposed.

NEW BUSINESS:

SCLA received a letter from a Suffolk County library patron asking the association for financial help for the Sydney Library and the Walton Library in upstate New York, both of whom were affected by severe flooding this summer. We noted that NYLA also has a fund to help all the New York libraries experiencing flood damages. After some discussion, Michael Aloï moved that we allocate \$250 each for the Sydney and Walton Libraries, and an additional \$500 for the NYLA flood relief effort. Danielle Musorofiti-Miller seconded the motion. All were in favor.

The meeting was adjourned at 11:05

Respectfully submitted
June Cervený

SCLA Minutes

Minutes of the Executive Board Meeting

Friday, September 15, 2006

SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, June Cervený, Suzanne Johnson, Stephen Ingram, Karen Baudouin, Michael Aloï, Vincent Rodgers, Janet O'Hare, Kris Minschke, Cynthia Guzzo, Rona Dressler, Regina McEneaney, Jeri Cohen, Angela Richards, Marjorie Fusco and Herb Biblo.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:00 am. The August 2006 minutes were reviewed and corrected. Kris Minschke moved to accept the minutes as corrected. Janet O'Hare seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out the treasurer's report for August 2006. The balance for August was \$55,539.16. Bills to be paid included:

SCLS	\$1000 for printing membership directory
Patchogue-Medford Library	\$315.63 postage and supplies
Support Services Division	\$500 October Program
Atlantis marine World	\$1500 Fall Dinner
Regina McEneaney	\$158.96 postage and supplies

Rona Dressler moved to approve expenses. Cynthia Guzzo seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Gottesman reported that we have received a letter from the Sydney Memorial Library, thanking SCLA for our donation to their flood recovery fund. Rachel Baum, the president of NYLA, will be in the Long Island area in mid-November. Susan asked if we wanted to invite her to our Fall Dinner. Stephen Ingram made a motion to do so. Cynthia Guzzo seconded the motion. None were opposed.

DIVISION REPORTS:

DASL: Regina McEaney reported for Virginia Antonucci. The financial statement is being mailed to Suzanne Johnson. DASL does not meet over the summer, so September 22 is our next meeting. We will be meeting at the Connetquot Library after the Legislative Breakfast. Our October program had to have a date change; the new date will be finalized next week. The program topic is "Academic Librarianship". Our annual luncheon is scheduled for December 8th, at Farmingdale State University.

RASD: Karen Baudouin reported. RASD met on September 12, 2006 at the Port Jefferson Library. The committees reported as follows: CARE has sold out the Career Outreach Directory. The core career collection bibliography is almost complete. It will be sent to each library with additional copies available for \$5 each. The committee will meet on September 28, 2006 at Comsewogue Library. ELECTRONIC RESOURCES meets on September 14, 2006 at Half Hollow Hills for an overview and demonstration of federated searching by Linda Braun, technology consultant. On January 25, 2007, the committee will meet at Comsewogue to plan for the year. They are considering doing a program at the LILC. The HEALTH CONCERNS committee meets on October 25, 2006. As always, this meeting follows RASD's Annual Breakfast Meeting. This year's program on "Stroke" has two speakers, Carol Chamoff from Brunswick Hospital and Dr. Perkins, from the Dept. of Neurology at University Hospital, Stony Brook. One free copy of the stroke bibliography will go to each library with a \$5 charge for extra copies. The LONG ISLAND HISTORY committee met on June 29, 2006 at Brentwood. On September 28, 2006, they are meeting at Harborfields and will be talking about gifts that are given to libraries and what to do with them. LONG ISLAND READS met on May 15, 2006, July 11, 2006 and September 5, 2006. A packet of all materials for 2006 was put together and sent to Mark Mills in London along with a card signed by all of the Committee members. He responded by e-mail that he was "very touched". Evaluation Forms for LI Reads 2006 have gone out to all Suffolk County libraries. Everyone is encouraged to fill it out and return in the "bag" to Diane Eidelman at SCLS. They selected "The Color of Water" by James McBride for reasons that will soon be described on the flyer. They meet again on October 17, 2006 at Huntington Public Library from 9:30AM-12NOON. The MEDIA Committee is meeting on September 22, 2006 at North Shore Library. n advised that whenever possible carry the SCLA/RASD calendar to meetings so that we can avoid duplication whenever possible. MEMBERSHIP is at 323. We discussed techniques for getting new members or renewals of those who have lapsed. We considered sending a reminder to those who have let their membership lapse. We discussed SCLA's system of renewal once a year instead of a rolling membership. It was pointed out that other methods could be quite cumbersome for the membership person. Rona Dressler suggested that perhaps

SCLA could consider having a January to December membership and a July to June membership. Maureen Nicolazzi is going to work on a new RASD brochure incorporating all of our committees. It could be given to libraries to be distributed to all new employees. MULTICULTURAL SERVICES is meeting on September 19, 2006 and they are planning a workshop on multi-lingual collection development. OARS met in June and they are working on a senior citizens volunteer opportunities booklet. They are meeting at Mastics Library on September 13, 2006. The PROGRAMS committee is generating ideas for the Long Island Library Conference. We discussed possible topics. The next issue of RAMBLINGS will be published in March 2007. READERS ADVISORY will meet on September 21, 2006 at Mastics to discuss Hispanic literature of Spain, South America and the Caribbean. Their genre for January 2007 is Female Private Detectives Under 50. Committee members were reminded to keep up with meeting dates and add content to the WEB PAGE. The RASD DINNER is on the evening of September 26, 2006. 40 people have signed up so far. Juliana Podd has gotten \$350 in donations from publishers and we are using the money for door prizes-likely to be two DVD players and two gift baskets. We also have two sets of tickets for two to a show.

CATS: Michael Aloï reported. On September 8, 2006 the CATS Executive Board held its monthly meeting at SCLS. As of the most recent membership report, CATS has 178 members. The final meeting of the Cataloging Roundtable for 2006 will be held on October 24. We have finalized our CATS Annual Meeting (Tuesday, December 5, 2006 at SCLS). The topic will be Online Calendar Creation and we have all 5 speakers from assorted types of libraries already lined up. The next issue of our bi-annual CATS newsletter will be ready by the Annual Meeting (12/5/06). We have nearly finalized our slate of Executive Board members for 2007. Our next board meeting will be Thursday, October 5, 2006 at SCLS.

SSD: Vincent Rodgers reported for Susan Siegel. Membership in SSD stands at 135. The division met in September. They are planning an annual luncheon meeting/program combination, which will include a program given by Joseph Coppolino on Effective Listening. However, Mr. Coppolino charges \$500, and the division would like to ask SCLA to pay this fee, so that the program could be offered without charging SSD members. SSD has a policy of not charging members for programs. Sue Gottesman made a motion to approve this expense. Cynthia Guzzo seconded the motion. None were opposed. SSD is also going to run a 50/50 raffle during their luncheon to benefit the SCLA Scholarship Fund.

YASD: No report.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported. The archive project is 99.9% finished. Regina is still attempting to identify some photographs. There are 20 boxes of material, now arranged with an index. Beth Haney did a wonderful job of organizing the material. SSD and SLA still have materials upstairs at SCLS, but these are not part of the SCLA archives.

CONSTITUTION AND BY-LAWS: No report. However, Susan Gottesman has revised and updated them and e-mailed them to Rona Dressler, for next year's directory. Susan also volunteered to do this job next year.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Kris Minschke reported. There will be an organizing meeting for this committee October 16th at SCLS. Kris asked for an appropriation of up to \$50 for lunch expenses. Sue Gottesman moved to appropriate this amount of money. Vincent Rodgers seconded the motion. None were opposed.

ELSA: Joanne Genovese sent this report. We have eight ELSA nominees this year. They are excellent candidates and it will be difficult to select a winner. The nominees are:

Lynne McClure, Lead Custodian, Commack Public Library

Brad Singer, Reference Librarian, Center Moriches Library

Anne Marie Tognella, Public Relations Specialist, The Smithtown Library

Arlene Schmidt, Senior Library Clerk, The Smithtown Library

Mary Ellen Moll, Head of Community Services, Northport-East Northport Library

Joyce Rienzo, Reference Librarian, Riverhead Free Library

Mary Jane Hunt, Reference Librarian, Northport- East Northport Library

Kathleen O' Riordan, Principle Library Clerk, The Smithtown Library

Letters have just been sent out to the nominees, those who nominated, and the directors of each candidate's library. Shortly we will have a winner and each nominee and our winner will be invited to the SCLA annual dinner on November 10. SCLA generously pays for the winner and a guest to attend the dinner. I would like to ask the board to consider easing the cost of the dinner for the nominees so as to encourage attendance and make it even more special for them. It is truly a great honor to be one of eight candidates. Susan and Steven pointed out that the dinner was already being subsidized by SCLA, and no one was in favor of additional subsidy.

FALL DINNER: Cynthia Guzzo reported. Cynthia showed a draft of the flyer. She needs check for Atlantis Marine World. She will give payment checks to Suzanne in one batch. There was discussion as to whether we should be subsidizing the dinner for non-SCLA members. In general, the feeling was probably not, but it is too late to change it for this year, since e-mail notification had already been sent out, and reservations and checks received. It is something to consider for next year. Also, Cynthia reported that the sound system at Atlantis Marine World is broken, and not likely to be fixed. Various suggestions were offered about possible music for the evening. Cynthia will explore these, as well as see if Atlantis will give us any reduction in price due to their broken equipment. Steven Ingram made a motion to fund music entertainment for the dinner up to the amount of \$300, should it prove necessary. Kris Minschke seconded the motion. None were opposed. Cynthia will bring information back to the October meeting.

INTELLECTUAL FREEDOM: No report.

LDA: No report.

LEGISLATIVE: Deb Cunningham reported. The committee met on Tuesday 9/12 at Farmingdale Public Library. Ten people attended. We are all on schedule for the Nassau and Suffolk Legislative Breakfasts on 9/29 and 9/22 respectively. James Olney and I are meeting on Friday 9/15 at Northport Public Library with our speaker, Ted Burrows, to go over the agenda and his speaking points. James and I will also finalize any loose ends. Suffolk County Breakfast: Herb Biblo of LILRC will speak, James and/or I will speak for SCLA and acknowledge those present, and Art Friedman will "MC" with a brief background as to library legislation and acknowledge the local legislators present. Then Mr. Burrows will speak. (He is the author of "Gothem: A History of New York City to 1898", the 1999 Pulitzer Prize winner for history.) As of Tuesday, 66 people had signed up to attend. Follow-up phone calls to legislators who have not RSVP'd will be made. Connetquot and Director Kim DiChristofaro will host and welcome everyone. If you haven't registered and would like to attend and thank our local legislators for their support, please do so at: www.lilrc.org/calenders/lilrccalender.php SCLA (Me, as chair of the Legislative Committee) sent the 600+ flyers to SCLA members as well as to presidents of the Friends, and Boards of Trustees of Suffolk County public libraries. The flyer was a joint effort with Nassau and Suffolk information. In addition, James and I composed a list-serv announcement for the SCLA list, as the flyer did not mention our special speaker. I have a receipt for \$78 for postage to be reimbursed to me. I will send it to Suzanne via system bag. The caterer is "Lovin' Oven"- half the cost will be our responsibility. Herb advises that they are reasonable. Hope to see you all there. Next meeting is Tuesday, October 24, 2006 at 10:00 am at Farmingdale Public Library.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: Rona Dressler reported that they are meeting on Monday. Forms for program proposals are due at the beginning of December. There are some difficulties with arranging a venue.

LONG RANGE PLANNING/PUBLIC RELATIONS: Sue Holden and several other committee members attended a panel at Palmer Library School and spoke to the students about library service to teens, technical services, scholarships and joining SCLA.

MEMBERSHIP: Regina McEneaney reported. We have 677 members for 2006, of which 7 are already renewed for 2007. Renewal flyers will go out in November/December. In March reminders will go to those who have not renewed. Regina will run a list of former members for the divisions, so that they can be checked for names of people who retired, moved away, or died. We need to print 1500 renewal forms. Rona Dressler suggested that Regina write an article for the Jan-Mar Newsletter, and also print a renewal form in the newsletter.

NEWSLETTER: Jeri Cohen reported. The fall newsletter is out. Deadline for the next newsletter is November 1st. Danielle Musorofi-Miller will write an article as incoming president. In order to include news of the dinner and ELSA award winner, Cynthia and Angela will write articles by November 15th.

NOMINATING: Susan Gottesman reported. There are two possibilities for the post of V.P./ President Elect, Michael Aloï and Karen Baudouin. We still need someone to run for secretary, and 2 people for members-at-large. Cynthia Guzzo volunteered to run for a member-at-large position.

SCHOLARSHIP: Angela Richards reported. I'm so pleased to report that for the first time in several years we have a record number of eight very well qualified applicants for the SCLA Scholarship. Packets of all documentation have been distributed to the SCLA Scholarship committee and they have a deadline of September 25th to render their decision. Applicants must be members of SCLA. I'm forwarding our raffle ticket checks made out to SCLA in support of our scholarship to our Treasurer. Jerry Nichols made a generous donation of \$50 to the Scholarship Fund. The deadline for the Support Staff Continuing Education Award hasn't resulted in a great response. I'm awaiting the completion of the application and requirements from two candidates.

STATISTICAL SURVEY: Stephen Ingram reported that the Statistical Survey is progressing.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Basic maintenance.

LIAISONS:

CLASC: No report.

EASTERN SUFFOLK BOCES: No report.

LILRC: Herb Biblo reported. Herb thanked everyone for the support that LILRC has received for the 11th Annual Archives Week, which will be from October 8 to 14th, and for the 15th Annual Conference on Libraries and the Future, starting October 19th. LILRC will host a reception at NYLA this year at Lillian's Restaurant at Saratoga Springs on November 2d at 6:30 pm. They are sponsored by the Palmer School and the Joseph P. Price Agency. LILRC will hold its annual meeting on November 16th, and all are welcome. Roger Tilles of the Board of Regents will speak. LILRC has been holding some successful technology workshops on specialized topics, attracting 15 to 20 people each. Therefore, they are going to try to continue to plan another three programs in the coming months.

LVA: No report.

NCLA: Rona Dressler reported. NCLA met on September 8. On September 18, Children's Services will visit the Center for Science, Teaching and Learning. On the 26th, the Clerical Division will host a bus trip to the Culinary Institute and a visit to the Duck Walk winery. Media Services will visit Books On Tape on October 17 (a studio visit, then go to the International Center of Photography. On December 5, they will hold their Annual brunch. Civil Service is looking into the Library Clerk title. According to the Finance Committee, there is a \$5 mandatory fee on all programs for non-members of NCLA. For programs with a fee, there is a \$10 differential. On October 7, the Health Services committee will host Dr. Williams who will

speak on Nutrition. There are currently 976 members. The Member Library Directors will hold a Friends Forum with Michael Borges as the speaker. Nassau Library System will have \$600,000 from the construction grant and \$48K from a regular construction grant. Nassau BOCES is moving to Hicksville from Massapequa Park. On September 26, Middle Country will host a program from NYLA on Disabilities.

PLDA: No report.

SCLS: Kris Minschke reported for Kevin Verbesey. The Historic Newspaper project is online and active and press releases have been sent out. We hope that after patrons and staff members have a chance to use the product that they will be supportive of us continuing to expand the collection of newspapers available. We are continuing to work on developing our five-year plan of service that is due up to the State later this fall. During the process we are working to be sure that we are as responsive to the needs and wishes of our members as possible. We are happy to be moving through the process of filling two vacant positions at SCLS, one is for a PALS Systems Coordinator and the other is for a Young Adult Consultant. We are also continuing to work on expanding the number of Wi-Fi hotspots available through public libraries around the County. We are assisting libraries that would like to partner with local businesses to provide this service.

SLA: No report.

MEMBERS-AT-LARGE: Diane Eidelman is still trying to find a speaker to address the subject of the difficult patron. All suggestions are welcome. Suzanne McGuire reported that the Ducks fundraiser was a success. She sold 70 tickets, realizing a small profit of \$120 for the SCLA Scholarship Fund. If SCLA should repeat this fundraiser in the future, she suggests not having 2 baseball fundraisers in the same season, possible raising the profit to over \$3 per ticket, and finally although is cost time and money to send the mailing to all SCLA membership, no tickets were sold as a result. Angela said that it is unlikely that we would organize a trip to Shea or Yankee Stadium again, as it is too expensive. Rona suggested that we combine a Ducks game with a picnic at the Ducks picnic area.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

The meeting was adjourned at 12 noon.

Respectfully submitted
June Cervený

SCLA Minutes
Minutes of the Executive Board Meeting
Friday, October 13, 2006
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, June Cerveney, Suzanne Johnson, Karen Baudouin, Cynthia Guzzo, Rona Dressler, Regina McEneaney, Angela Richards, Danielle Musorofi-Miller, Lorraine Squires, Sue Sloan, Michael Squillante, Tom Cohn, Kevin McCoy, Deborah Cunningham, Paula Bornstein, and Joanne Genovese.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:05 am. The September 2006 minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Regina McEneaney seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out the treasurer's report for September 2006. The balance for September was \$55,539.16. Bills to be paid included:

SCLS Printing Sept /Oct newsletter	\$650
SCLS Beth Haney, archives project	\$1420.98
SCLA Scholarship recipient	\$2000
SCLA Cont. Ed Scholarship recipient	\$1000
Angela Richards, mall certificate Fall Dinner door prize from the Huntington Town House	\$100
LILRC, our share of the Legislative Breakfast costs	\$896.50
Danielle Miller, hospitality	\$9.76
Cindy Guzzo, dinner supplies and postage	\$99.16
Joanne Genovese, ELSA supplies	\$313.50
Longwood Public Library, library conference postage	\$90.09
Debbie Antolini, library conference supplies	\$22.97

Angela Richards moved to approve expenses. Rona Dressler seconded. None were opposed.

PRESIDENT'S REPORT:

Susan Gottesman reported that she had received two letters of congratulations concerning the legislative breakfast. One was from Herb Biblo of LILRC, and the other from Kevin Verbesey of SCLS. Sue thanked Deborah Cunningham and James Olney for their work in making the breakfast a success. Sue also received a letter telling us that the new Suffolk County treasurer is Angie Carpenter.

DIVISION REPORTS:

DASL: Regina McEneaney reported. DASL met on October 27th at Suffolk Community College to finalize plans for the November 17th workshop on academic hiring and getting promoted. They will meet for their annual lunch on December 8th.

RASD: Karen Baudouin reported. RASD has not had an Executive Board Meeting since we last reported our activities at an SCLA Executive Board Meeting on September. The RASD Dinner was on the evening of September 26, 2006 at Captain Bill's on the waterfront in Bay Shore. It was a great success. We had 54 guests. Juliana Podd deserves kudos for organizing a wonderful event, including getting Mary Kate Chelton as our speaker and soliciting donations from vendors. These donations allowed us to have great door prizes without having to sell raffle tickets. For example, we had 2 portable DVD players, two huge gift baskets, an MP3, three sets of tickets for two to community playhouses, and two sets of gift certificates to Outback. Our next meeting is our annual breakfast meeting on Wednesday, October 25, 2006. As always, this meeting is followed by the Health Concerns presentation. This year's program is on "Stroke" and has two speakers, Carol Chamoff from Brunswick Hospital and Dr. Candice Perkins, from the Department of Neurology at University Hospital, Stony Brook. One free copy of the stroke bibliography will go to each library with a \$5 charge for extra copies. The breakfast is at 9 AM followed by the RASD meeting and then the program at 10 AM. The RASD ballot is going through its finishing touches and should be out shortly. Our nominating committee did a great job of getting candidates for 2007 so we think that the membership will be pleased that so many outstanding colleagues are willing to serve.

CATS: Tom Cohn reported. Due to scheduling conflicts, the CATS Executive Board was unable to hold an October meeting. The last meeting of the Committee was on September 8, 2006. As of the most recent membership report, CATS has 180 members. The final meeting of the Cataloging Roundtable for 2006 will be held on October 24th. We have finalized our CATS Annual Meeting, to be held Tuesday December 5, at SCLS. The topic will be Online Calendar Creation and we have 5 speakers from assorted types of libraries lined up. The next issue of our bi-annual CATS newsletter will be ready by the Annual Meeting. Our next board meeting will be Monday, November 6, 2006 at SCLS, during which we plan to discuss submitting a program for the LILC conference in May 2007.

SSD: No report.

YASD: Lorraine Squires reported. YASD had a meeting for members interested in running for office in September and will be sending out ballots at the end of October or beginning of November. Depending on when SCLS announces a new Young Adult Services Coordinator, we may have a meeting in November or December to welcome him or her.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported: We have our 2006 winner. We had some very impressive candidates and it was a difficult decision for the committee.

Winner:

Arlene Schmidt, Senior Library Clerk, The Smithtown Library

Nominees:

Lynne McClure, Lead Custodian, Commack Public Library

Brad Singer, Reference Librarian, Center Moriches Library

Anne Marie Tognella, Public Relations Specialist, The Smithtown Library

Mary Ellen Moll, Head of Community Services, Northport-East Northport Library

Joyce Rienzo, Reference Librarian, Riverhead Free Library

Mary Jane Hunt, Reference Librarian, Northport-East Northport Library

Kathleen O'Riordan, Principal Library Clerk, The Smithtown Library

Yesterday we held a breakfast reception for our three Smithtown nominees and surprised our winner. Everyone was very excited and delighted. The plaque, gift check and certificates are ready for the November annual dinner. Letters have gone out to all the nominees inviting them to the dinner.

FALL DINNER: Cynthia Guzzo reported. Cynthia will need a check for \$3000 for Atlantis and a check for \$300 for a jazz band, and also tip money at \$ 1.50 per person.

INTELLECTUAL FREEDOM: Kevin McCoy reported. The essay contest brochure is ready to go out. The committee was not successful in getting donations from local businesses for prizes. I wrote a grant through the New York Civil Liberties Union and received a \$600 grant to fund the first place prizes. I would like to use the \$500 donation from the Brookhaven League of Women Voters and SCLA Intellectual Funds to cover the 2nd and 3rd place prizes and the printing of the brochures. We will need \$250 for 5 Borders gift certificates, \$125 for 5 Blockbuster gift certificates, and approximately \$250 for printing the brochures. We are having our 3rd Annual Intellectual Freedom Conference on April 13th. The title of the conference will be "Where has all the data gone?". It will include sessions on the reduction of government publishing, copyright issues, and libraries leasing rather than owning their collections. We are co-sponsoring a workshop with the NCLA Intellectual Freedom Conference. They are organizing the topic and speaker. I met with Kevin Verbesey to talk about the issue of community groups in libraries. We talked about possibly doing a program at SCLS to talk about the legal issues relating to having groups using library community rooms. The Long Island Coalition Against Censorship is looking for libraries to join their organization. We are always looking for more members to serve on the committee, particularly public librarians. Cynthia Guzzo made a motion to approve the

expenditure of the necessary monies for the Essay Contest. Rona Dressler seconded. None were opposed.

LDA: No report.

LEGISLATIVE: Deb Cunningham reported. The Legislative Breakfast was held on September 22, and over 90 people attended. Pat Eddington was there, as well as other legislators or their representatives. Dr. Burrows spoke about how he used the library in his research. The caterer worked out well. Art Friedman MC'd the breakfast. And Min Liu took photographs, which will be put on CD. She will give a CD to Jeri for the newsletter. The Nassau County Legislative Breakfast also went very well.

LIST-SERV: Kevin McCoy reported. The List-Serv has 1134 subscribers. There are still problems with AOL e-mails, AOL spam filters block messages sent to multiple AOL addresses. I periodically send out messages to AOL members asking them to consider switching and many people do switch. The next step might be to prohibit AOL subscriptions.

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. The LILC will be held on May 3, 2007 at The Crest Hollow Country Club. There will be space for 15 individual sessions. Sponsor forms for sessions have gone out, and are due back by December 15. Letters concerning the free booths will go out in November. Vendor's letters have already been sent out. Wireless connections will be available at Crest Hollow.

LONG RANGE PLANNING/PUBLIC RELATIONS: Deb Cunningham reported for Sue Holden. Six librarians representing different areas of librarianship were invited by the Dean of the Palmer Library School to attend the Fall Orientation, address the new MLS students, and give them a welcome and introduction to the field. In attendance were Jo-Ann Carhart, James Olney, Angela Richards, Lorraine Squires, Sue Holden and a representative from the Nassau County Library Association. Librarians shared information on why they entered their field, what their jobs consist of, information on professional associations and organizations, Civil Service, and continuing education. Librarians were invited to stay for lunch, and to mingle with students and answer any questions that they had. It was a very successful and pleasant day.

MEMBERSHIP: Regina McEneaney reported. SCLA has 685 members. Regina will send Cynthia a list so that she can check Fall Dinner reservations against it.

NEWSLETTER: Jeri Cohen reported. The next deadline for the newsletter is November 1st. This issue will cover upcoming events for December, January and February. I am planning on including the membership renewal form, and information on the donations made for flooded libraries. If anyone would like to write articles on these topics, I would appreciate it. Please forward all articles to me by November 1st. Articles relating to the annual dinner, please forward by November 15th, so that I can get the newsletter to the printer on time. Thanks for your help.

NOMINATING: Danielle Musorofiti-Miller reported. We have a full slate of nominations, and ballots will go out shortly. New officers will be announced at the Fall Dinner.

SCHOLARSHIP: Angela Richards reported. The SCLA scholarship for 2006 was awarded to Beth Haney. The Continuing Education Scholarship for Support Staff was awarded to Teri Hatred of SCLS Youth Services Department. We have received thank you letters from both recipients.

STATISTICAL SURVEY: Renee Capitanio and Stephen Ingram reported. The statistical survey is being imported into an access database with the help of Anthony Martocello of Northport. I would like to compensate Anthony for his skills, because the transition is quite complicated, and the benefits of using the access format will be of great use to the statistical survey. I will have a greater understanding of the time he has invested in the project within the next few days, but I propose a minimum of no less than \$25 per hour, or will come up with a reasonable, but not outlandish figure. Discussion of compensation was deferred until we find out how much time is involved in the project.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported. Spoke with Louis DeRobertis of SCLS who can host a web calendar that we can grant specific members of the association access. This will allow us to coordinate programs across the association and present one calendar for members to use. A sample is the SCLS calendar at <http://calendar.suffolk.lib.ny.us> The cost is a one-time fee of \$50 and once registered, Louis will help us set it up. The web page has been updated with the library dinner information.

LIAISONS:

CLASC: Clasc Executive Board met on September 14, 2006. The general membership meeting will be November 15 from 6:00 to 9:00 pm at Middle Country Library. The topic will be "Burnout Prevention". Jen Gronbach is looking for new places to add to the "Affordable Things to Do on Long Island". Many of the current places are summer based, and she is looking for year-round places to add. The New Book Forum was held on September 7 from 7-9 pm at Northport Public Library. John Green's editor, Julie Straus-Gabel, spoke about the editing process. Books have been ordered for the Literature Conference. There are currently 106 people registered for the conference.

EASTERN SUFFOLK BOCES: No report.

LILRC: No report.

LVA: No report.

NCLA: Rona Dressler reported.

PLDA: Michael Squillante reported. PLDA met on October 11th. The civil service exam (0812) which is listed as a Trainee exam is also for Librarian I positions Filing date is October 18th. The legislative Breakfast was discussed. One of the best ever!

SCLS: No report.

SLA: Angela Richards reported. SLA is hosting a program called "Smart Search Update" on November 30, 2006 at Hofstra University from 7-9 pm. The session will cover new resources, specialized search tools, and important news about web searching.

OLD BUSINESS:

None.

NEW BUSINESS:

Angela Richards noted that we need to find a way to get all the raffle tickets to the dinner. Cynthia suggested that we ask someone from SCLS to check the mailbox and bring them. At the suggestion of Regina McEneaney, a moment of silence was observed in memory of Susanne Carlson of West Islip Library, who had been an SCLA member for more than 30 years.

The meeting was adjourned at 11:07 a.m.

Respectfully submitted
June Cervený

Suffolk County Library Association
Minutes of the Annual Meeting
November 10, 2006
Location: Atlantis Marineworld Aquarium, Riverhead

Call to Order: Danielle Musorofiti-Miller called the meeting to order at 7:22 p.m.

President's Report: Susan Gottesman thanked the 2006 Board and all Committees Chairs for a successful year. She thanked everyone for his or her hard work and acknowledged the success SCLA has had this year.

Approval of Minutes: Danielle Musorofiti-Miller asked for a motion to accept the minutes of the previous Annual Dinner. Stephen Ingram made a motion to accept the minutes as written and Susan Gottesman seconded. The motion passed.

Treasurer's Report: Suzanne Johnson reported the balance on hand as \$51,766.54, which includes the General Fund, and \$3442.95 in the Scholarship Fund, and \$1197.50 in the Intellectual Freedom Fund. General Fund income for October was \$7188.28, and expenses were \$4466.96. Scholarship income was \$327, and there are expenses of \$3100. Cynthia Guzzo made a motion to accept the treasurer's report. Angela Richards seconded the motion.

Announcement of the Newly Elected Incoming Executive Board Members:
Susan Gottesman announced the 2007 SCLA Board members:
President: Danielle Musorofiti-Miller, Suffolk County Community College
VP/President Elect: Karen Boudouin, The Smithtown Library

Secretary: Jackie Narkiewicz, Elwood Public Library
Treasurer: Suzanne Johnson, Longwood Public Library
Past President: Susan Gottesman, The Smithtown Library
Members-at-Large: Cynthia Guzzo, The Smithtown Library
M. Suzanne McManus, The Smithtown Library/KP

Announcements of Newly Elected Division Officers:

DASL-

President: Chris Kretz, Dowling College
VP/President Elect: Kristen Nyitray, Stony Brook University
Secretary: Kami Convery, Dowling College
Treasurer: Mike Aloï, Dowling College
Past President: Virginia Antonucci-Gibbons, LILRC
Member at Large: Azadeh Mirzadeh, SUNY Farmingdale
Archivist: Marjorie Fusco, Dowling College

RASD-

President: Robert Cognato, Deer Park Public Library
VP/President Elect: Brian Adams, Longwood Public Library
Secretary: Grace O'Conner, West Islip Public Library
Treasurer: Megan Sala-James, Deer Park Public Library
Past President:
Member at Large: Julianna Podd, Longwood Public Library

CATS-

President: Tom Cohn, Huntington Public Library
VP/President Elect: Susan Ketcham, LIU
Secretary: Ted Gutmann, Emma S. Clark Public Library
Treasurer: June Zinsley
Past President: Mike Aloï, Dowling College
Members at Large: Joyce Bogin, Middle Country Public Library
Cynthia Guzzo, The Smithtown Library
Melissa Hinton, LIU
Min Liu, LILRC

Dana Mattola, Sachem Public Library
Wendy Reeve, Cutchogue-New Suffolk Free Library

SSD-

President: Vincent Rodgers, Longwood Public Library
Vice President/President Elect: Celia Vollmer, Brentwood Public Library
Treasurer: Anne Marie Hofmann, Mastic Moriches Shirley Community Library
Secretary: Aileen Clark, Emma S. Clark Public Library
Members at Large: Dorothy Curto, SCLS Human Resources
Marsha Greenspan, Brentwood Public Library
Anne McCaffrey, Dowling College Library
Judy Romano, Sachem Public Library
Joy Mangiaracina, West Islip Public Library
Past President: Susan Siegel, West Babylon Public Library

YASD-

President: Laura Panter, Middle Country Public Library
Vice-President/President Elect: Candace Reeder, Northport/East Northport
Secretary: Michelle Vagner, Northport/East Northport
Treasurer: Cheryl Conenello, Sachem Public Library
Editor of Teen Talk YASD Newsletter: Tracy Van Dyne, Connetquot Public Library

Excellence in Library Service Award: Joanne Genovese thanked the ELSA Committee and acknowledged all of the worthy candidates:

Mary Jane Hunt, Reference Librarian, Northport-East Northport Library
Lynne McClure, Lead Custodian, Commack Public Library
Mary Ellen Moll, Head of Community Services, Northport-East Northport Library
Kathleen O'Riordan, Principle Library Clerk, Smithtown Library
Joyce Rienzo, Reference Librarian, Riverhead Free Library
Brad Singer, Reference Librarian, Center Moriches Library
Anne Marie Tognella, Public Relations Specialist, Smithtown Library
Arlene Schmidt, Smithtown Library
Arlene Schmidt was awarded the ELSA award and Rob Lusak, Director of Smithtown Library, gave a moving congratulatory speech.

Scholarship Awards: Angela Richards, the Chair of the Scholarship Committee and the 1997 recipient of the Scholarship, thanked all the members of the committee. She acknowledged all of the many qualified applicants, and awarded the Scholarship to Beth Chase Haney. Angela then awarded the Continuing Education Award for Library Support Staff to Teri Hatred.

Adjournment: Danielle Musorofiti-Miller adjourned the meeting at 7:55 p.m. Karen Baudouin proposed a motion to adjourn the meeting and Stephen Ingram seconded it.

Respectfully submitted,

Jacqueline M. Narkiewicz

SCLA Minutes
Friday, November 16th, 2006
SCLS Blue Room

IN ATTENDANCE: Susan Gottesman, Danielle Musorofiti-Miller, June Cerveney, Suzanne Johnson, Diane Eidelman, Lorraine Squires, Deb Cunningham, Karen Baudouin, Virginia A. Gibbons, Vincent Roger, Beth Whalen, Janet O'Hare, Kris Minschke, Cynthia Guzzo, Angela Richards.

CALL TO ORDER: Susan Gottesman called the meeting to order at 10 am. The purpose of this meeting is to discuss the budget for next year.

DISCUSSION: Suzanne Johnson presented the budget report, which indicated that income exceeded expenses. There was lively discussion of possibilities for next year's budget. Topics included:

Should we continue to subsidize the cost of the annual dinner? Proposed to put \$2000 in the budget for this.

The present legislative line provides money for legislative breakfast and library lobby day bus for Albany. Possibly some people could go to Albany the night before, so as not to miss seeing legislators at the NYLA breakfast meeting. This might mean a second, smaller bus. Possibly we should have a second lobby day in the fall. Proposed to increase the legislative budget line.

Discussed increasing the quarterly distributions of funds to divisions in order for divisions to plan more programming. Proposed increase from \$175 quarterly, to \$300 quarterly.

Programs line. Could funds from this line be used for programs such as Long Island Reads and Battle of the Books?

SCLA awards. Proposed to increase this line to \$1000.

Suzanne Johnson will work on the budget and present a proposed budget at the December meeting.

The meeting was adjourned at 12:10

Respectfully submitted,
June Cerveney

SCLA Minutes
Minutes of the Executive Board Meeting
Friday, December 15, 2006
SCLS Blue Room

IN ATTENDANCE:

Susan Gottesman, Danielle Musorofiti-Miller, June Cerveney, Suzanne Johnson, Deb Cunningham, Suzanne McGuire, Stephen Ingram, Virginia Antonucci-Gibbons, Karen Baudouin, Michael Aloï, Susan Siegel, Beth Whalen, Janet O'Hare, Kris Minschke, Joanne Genovese, Paula Bornstein, Susan Sloan, Regina McEneaney, Jeri Cohen, Jennifer Marin, Rona Dressler, Kevin Verbesey.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:04am. The October 2006 and the November

2006 budget minutes were reviewed and corrected. Rona Dressler moved to accept the minutes as corrected. Kris Minschke seconded the motion. None were opposed.

TREASURER'S REPORT:

Suzanne Johnson passed out the treasurer's report for November 2006. The total balance was \$59,724.20. Bills to be paid included:

Hampton Jitney bus deposit	\$200.00
Harborfields Library (Legislation)	\$35.25
Art Friedman LILC postage	\$70.59
NCLA LILC supplies	36.25
Renee Capitanio Stat. survey postage	\$4.14
SCLS printing membership apps	\$248.00
Deb Cunningham Legislation postage and supplies	\$72.54
Michael Ficco Jazz Fall dinner	\$300.00
Atlantis Marine World Dinner balance	\$2125.00
S. Johnson reimburse cash dinner gratuity	\$210.00
Danielle Miller postage	\$71.37
December paid bills included:	
Joanne Genovese ELSA	\$102.42
Regina McEneaney postage	\$70.20
Danielle Miller hospitality	\$8.86
Kevin McCoy printing, Intell Freedom Cmte	\$325.88
Patchogue Library, printing newsletter	\$152.46
Steve Ingram website	\$50
Kris Minschke Prof. concerns	\$39.08

Kris Minschke moved to approve payment of expenses. Regina McEneaney seconded. None were opposed. Suzanne presented the proposal from our accountant for services that he would provide in the coming year. She recommended that we continue to retain the accountant. A motion was made to contract with Baldessari and Coster LLP to prepare a simple financial statement for 2006 at a fee of approximately \$1100, and prepare a Federal form 990 and New York State CHAR 500 for an additional \$700. Rona Dressler moved that we accept the accountant's proposal. Stephen Ingram seconded the motion. None were opposed. Suzanne presented the 2007 budget proposal, and explained all of the changes from the previous budget. Janet O'Hare moved that we adopt the proposed budget. Deb Cunningham seconded the motion. None were opposed. Bills to be paid in December were presented. Stephen Ingram moved to pay the bills. Susan Gottesman seconded the motion. None were opposed.

PRESIDENT'S REPORT:

Susan Gottesman thanked all of the board members for working with her this year, and noted that she expects great things from the organization in the coming years.

DIVISION REPORTS:

DASL: Virginia Antonucci-Gibbons reported. The Academic Librarianship 101 workshop was held on November 17, 2006, and was attended by 26 people. The program for the LILC on May 3, 2007 has been set. The presenter will be Helen Harrison of the Krasner-Pollock House in East Hampton. She will discuss the art and artists of Long Island's east end. She will also discuss her book, "Hamptons Bohemia", and Jackson Pollock and Polly Krasner. A book signing will follow. Membership of DASL stands at 121. The new president of DASL is Chris Kretz of Dowling College. The vice president is Kristen Nyitray. Treasurer is Michael Alois. Recording Secretary is Kami Convery. Corresponding Secretary is Regina McEneaney. Members at Large are Azadeh Mirzadeh and Judi Bird.

RASD: Karen Baudouin reported. RASD met on November 7, 2006 at the Huntington Public Library- Station Branch and December 5, 2006 at The Smithtown Library- Nesconset Branch. The committees reported as follows: CARE met on November 16 at Half Hollow Hills. The Core Career Collection has been completed and distributed to all member libraries. They are meeting on February 1, 2007 at the Islip Public Library. They will be doing a Retirement Resource Directory. ELECTRONIC RESOURCES is meeting next on January 25 at Comsewogue to plan for 2007. HEALTH CONCERNS reported that the program on Stroke was informative and well attended (38 librarians). With their permission, the speakers' presentations will be posted on the RASD website. Each library received a copy of the annotated bibliography on Stroke. Next year's Health Concerns presentation and RASD Annual Meeting is October 24, 2007. The topic is not yet set. LONG ISLAND READS reported that several committee members had gone to hear the author at St. Joseph's College. The committee met on November 30 at Brentwood. Dates were set for two book club summits. The first will be February 3, 2007 at the Selden branch of Middle Country library and the second is at Port Washington on February 10, 2007. Book discussion workshops for librarians will be held at Farmingdale library on Tuesday, February 6, 2007 by Lee Fertitta and at Suffolk Library System on March 8, 2007 by Grace O'Connor. MEDIA is meeting on January 19 at Huntington Library and plan to work on updating the list of member libraries' media lending policies. Board members hashed over giving incentives for MEMBERSHIP and discussed ways to encourage membership for those who did

not renew. We will likely buy sticky pads to be used as incentives. We are revising the RASD membership brochure. MULTICULTURAL SERVICES met on November 21. We discussed doing a program in the future on "Herstory". OARS met on November 15 at West Islip and on December 6 at Comsewogue. Valerie Lewis spoke about postal rules and mailing materials to the blind. OARS is doing a program at LILC on Senior Volunteer Opportunities. They are working on a booklet on this topic which they plan to have at the conference and posted on their website. RASD's PROGRAM for LILC (co-sponsored w/ Nassau) is on pop culture and libraries. It is based on a new book by Sophie Brookover and Liz Burns, who will be the speakers. See <http://www.popgoesthelibrary.com> for more info. READER'S ADVISORY will meet on January 25 at Cold Spring Harbor to discuss Female Private Detectives. The RAMBLINGS newsletter will be published in March 2007. All members are encouraged to supply articles. Committee leaders are reminded to notify Rona Dressler about committee meeting dates to be placed on the WEB PAGE. Our next meeting is January 9th at West Islip. Our February meeting is the 6th at Central Islip. We will set the remaining meeting dates in January.

CATS: Michael Aloï reported. The CATS Division held its Annual Meeting on December 5, 2006 at SCLS. The finalized slate of officers for 2007 was approved. The program was on Online Calendar Creation. Attendance was approx. 35 members and the program was well received. Evaluation forms have not been processed yet. The first 2007 meeting of the Cataloging Roundtable will be held on Tuesday, February 27. We will be presenting a program on using digital photography in libraries at the LILC on May 3, 2007. Our most recent newsletter was available at the CATS Annual Program, and will be mailed to our division members soon. The next issue of our bi-annual CATS newsletter will be ready by the LILC in May. Our next board meeting will be Thursday, January 4, 2007 at SCLS, under the administration of our 2007 president, Tom Cohn.

SSD: Susan Siegel reported. The SSD had a luncheon in October, with a speaker on Effective Listening. 58 people attended. They had a 50/50 raffle at the luncheon to raise money for the scholarship fund. The 2007 Annual Roundtable is scheduled for March. The program being planned for the LILC in May will explore the natural linkage between public libraries and the one-stop employment centers. The SSD has 138 members. We are working on our web site. The Support Staff Division of the Suffolk Library Association is proud to present its 2007 Executive Board:

President: Vincent Rodgers, Longwood Public Library

Vice President/President Elect: Celia Vollmer, Brentwood Public Library

Secretary: Aileen Clark, Emma S. Clark Public Library

Treasurer: Joy Mangiaracina, West Islip Public Library

Members at Large: Dorothy Curto, SCLS; Marsha Greenspan, Brentwood Public Library; Anne Marie Hoffman, Mastic Moriches Shirley Community Library; Anne McCaffrey, Dowling College; Judy Romano, Sachem Public Library

Past President: Susan Siegel, West Babylon Public Library

YASD: Beth Whalen reported. Ballots have been sent out for officers (VP/President Elect, Secretary and treasurer) in 2007. Winners will be announced on December 19th. Laura Panter will be President in 2007. December 19th we will be having a meeting to introduce Barbra Moon to YASD members. We are pleased and excited to have Barbra working with us. We have begun

planning for the 3rd annual Fran Romer Book talking Workshop. They have also started working with Barbra Moon on Battle of the Books 2007. Titles are being chosen. And vendors are being researched. I thank you for your time and truly enjoyed being involved as an officer of YASD. The new president of YASD is Laura Panter of Middle Country Public Library.

COMMITTEE REPORTS:

ARCHIVES: Janet O'Hare reported. The archives are organized and in good condition. All Division presidents are asked to send Janet anything that needs to go into the archives. Janet will meet with June and Suzanne to get minutes and treasurer's reports.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Kris Minschke reported. The committee met on October 16th. A proposal for a program for the LILC is being submitted. The program will consist of a panel from libraries that have successfully incorporated electronic communication into their services. The focus will be on IM, blogs, and chat reference. We are also considering topics for programs to be held at SCLS in the coming year.

ELSA: Joanne Genovese reported. The ELSA award was presented to Arlene Schmidt of the Smithtown Library at SCLA's Annual Dinner Meeting. The Smithtown Library staff was so excited to have three nominees that approximately 20 staff members attended, including their new director and many support staff members. They are thrilled to have the 2006 winner! The committee would like to thank SCLA for affording us this annual opportunity to recognize outstanding service. We would also like to thank Stephen Ingram who volunteers his time each year to help us produce our brochure and flyer.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Kevin McCoy reported. The Freedom of Speech essay contest brochure and constitution was mailed to all public libraries in Suffolk County. They were also e-mailed to all school media centers and faxed to every Suffolk county superintendent. I have been getting calls from teachers for additional brochures and there has been a lot of interest in the contest, but I have not received a lot of essays yet. I am hoping that everyone is waiting until the last minute. We are having our 3rd Annual Intellectual Freedom Conference on April 13th. The title of the conference will be "Where has all the data gone". It will include sessions on the reduction of Government Publishing; Copyright issues and the libraries leasing rather than owning their collections. Siva Vaidhyanathan, author of *Anarchist is the Library* is our first confirmed speaker. We are co-sponsoring a workshop with the NCLA Intellectual Freedom conference at the Long Island Library conference in June. This will be a panel discussion on an overview of an Intellectual Freedom issue that occurred in the last year. The Faces of Liberty display will be in Suffolk May, June and July of 2007. Wyandanch Public Library will host the display one of the months. I am still waiting to hear from Southampton and Patchogue to see if they want the display the other two months.

LDA: Paula Bornstein reported. I sent an article about the upcoming 2007 LDA Award nominations to Jeri Cohen, SCLA newsletter editor. The article described the requirements for

nominating an individual. This information and more will be in the LDA Award brochure/nomination form, copies of which will be sent to SCLA members in February. In 2007, it is SCLA's responsibility to arrange and pay for the printing of the brochures. After this, SCLA and NCLA will mail them out to their memberships. Entries must be submitted to the LDA Award Committee by March 16, 2007.

LEGISLATIVE: Deb Cunningham reported. The buses have been booked for the Library Legislation Day in Albany on March 13th. Flyers will go out in January. The Hampton Jitney Company might consider a pick up further out east before Bellport. The food provision is in process. The committee will meet again on January 13 or 16. Kevin Verbesey reported that there are people going up to Albany on the evening of March 12th to attend the fundraiser by New Yorkers for Better Libraries. He also is going to ask member libraries to send trustees and library users to Library Legislation Day, as well as librarians. In the spring of 2007, PLDA is going to plan a golf outing fundraiser for New Yorkers for Better Libraries.

LIST-SERV: Kevin McCoy reported. We currently have 1143 subscribers. There are still problems with AOL e-mails, AOL spam filters block messages sent to multiple AOL addresses. I sent a message to all AOL subscribers and 17 subscribers have switched to non-AOL accounts.

LONG ISLAND LIBRARY CONFERENCE: Sue Sloan reported. Sue thanked everyone for their timely submission of program proposals. There will be fewer program slots this year due to the new venue- Crest Hollow. There will also be a new fee structure. A box lunch is included in all fees. Student rate will be \$25; members, \$40; non-members, \$50. The keynote speaker will be Susan Isaacs. She is not charging a fee, but we are making a donation to her favorite charitable cause. The registration form for the conference (minus the detailed list of programs) will be on the web site after January 1st.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. All membership renewals to 2006 members have gone out. By the end of December a friendly reminder to those who were members in 2003-2005 will be sent inviting them to rejoin SCLA. As of December 13th, the membership is 695, with 30 members already renewed for next year.

NEWSLETTER: Jeri Cohen reported. The December issue of the newsletter is out. Thanks to all who contributed. The deadline for the next issue is February 1st.

NOMINATING: No report.

SCHOLARSHIP: No report.

STATISTICAL SURVEY: Stephen Ingram reported. It was proposed that the Statistical Survey be made available to each member. Kevin Verbesey proposed that it just be put in PDF format and posted on the web site. This might have been difficult in previous years, since the date and information were in several different types of formats. The plan this year is to use an access database, and it might be possible to provide the survey in PDF format.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported. Louis has installed the on-line calendar, and divisions will now be able to post their events on the calendar.

LIAISONS:

CLASC:CLASC currently has 155 members. The annual CLASC dinner will be held on April 18th at the Three Village Inn. A program and exhibit "Children Between Worlds: International Children's Books that Promote Peace and Tolerance" will be held at the Northport-East Northport Public Library on January 16, 2007 at 7:30 pm. The CLASC program at the LILC will be illustrated by Lisa Desimini.

EASTERN SUFFOLK BOCES: No report.

LILRC: Virginia Antonucci-Gibbons reported. The LILRC Health Sciences Committee and the Documentary Heritage Program Committee will cosponsor a workshop at the Long Island Library Conference on May 3, 2007. The presenter will be Professor Nancy Tones of the History Department at Stony Brook University. Professor Tones will discuss pharmaceutical advertising over the years and the effect it has on consumer health. Gary Arthus will present 3 workshops in the Technology Series for 2007

Workstation, Server and Network Security II, on January 30th

Installing and Administering a Content Management System using Open Source Software on February 27th

The Construction of a Digital or Institutional Repository on March 27th

To be placed on a mailing list for the technology series send a message to garthus@lilrc.org or call 631-632-6652. LILRC will also be presenting a workshop on library space re-design in March. The LILRC Documentary Heritage Program will present a series of workshops on the Documentation and Conservation of Historic Cemeteries. All are invited to the LILRC Open House on January 10, 2007, from 11:00 am to 2:00 pm. Herb Biblo asked that SCLA send a resolution on the closings of the EPA library to the Honorable Stephen Johnson, Administrator of the EPA, with copies to our two U.S. Senators and to members of the House of Representatives. Virginia read the sample LILRC resolution, and then moved to have SCLA send that resolution also. Deb Cunningham seconded the motion. None were opposed.

LVA: No report.

NCLA: Rona Dressler reported. NCLA's fundraiser for disaster relief has netted approximately \$2500 over the year. The last event was a night out at Governor's Comedy Club. Clerical Division toured the NY Culinary Institute in CI. They were given a presentation and tour before lunch, and then traveled to the Duck Walk Vineyard where they had a wine tasting. Media visited Books on Tape recording Studio and the International Center for photography. In November they had a program on building foreign and independent film collections.

Programming had a meeting in October with guest speaker Shelly Strickler from WOR. She discussed the nature of the news business and how technology has changed it. Also, she told the group about some top stories she covered such as the release of the Iran hostages and the Bess Myerson case. In November the topic was appraisal programs and the speaker detailed how she appraises jewelry. Reference had a program on online business resources in December. In January, there will be a program on databases from a librarian's point of view. In February, Mary Westermann will head a panel on health issues. YASD had their Annual Brunch with guest speaker K.L.Going, author of the Printz Honor Book *Fat kid rules the world*. Health Services hosted a program in November called *Defining Nutrition* at the library at Post. LILC reported that each Association will be receiving \$6741.80 from the proceeds. Tech Services toured 2 libraries in November, Manhasset and Merrick. Each demoed their RFID.

PLDA: No report.

SCLS: Kevin Verbesey reported. In November, SCLS held the annual trustees workshop. The theme was, *Changing Customers, Changing Libraries*. In January they will sponsor a workshop on Social Networking. SCLS has a new trustee from the Brookhaven Town, Harold Trabold. In the spring, work will be done on the roof and the air-handling unit at the SCLS building. Suffolk Web dial up service is scheduled to end in December of 2007; so far there has been no great protest. SCLS obtained a \$20,000 grant for the Historic Newspaper Project, and each zone will be asked to put up matching funds so that the project can move forward. Barbara Moon is the new YA Specialist, and Laura Nichols is the new PALS Coordinator. In January, SCLS plans to look at the Live Librarian Service and the VRC, to evaluate their effectiveness. The Long Range Planning Committee has asked SCLS to explore the idea of Saturday delivery of system bags.

SLA: No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Dates for Executive Board meetings for the coming year:

January 19

February 16

March 16

April 20

June 15

August 17

September 21

October 11

December 14

Regina suggested that new Board members be given a packet with a list of Board members, dates of meetings, nametags, and expense forms.

Janet O'Hare suggested that SCLA consider sponsoring dental and/or eyeglass insurance. We will discuss at the January meeting.

The meeting was adjourned at 11:45 a.m.

Respectfully submitted
June Cervený

2005

[January 21](#) / [February 18](#) / [March 18](#) / [April 22](#) / [June 17](#) / [July 15](#) / [August 19](#) / [September 16](#) / [October 21](#)

Friday, January 21, 2005
SCLS Blue Room
Coffee and Refreshments – 9:30 a.m.
Business Meeting – 10 a.m.

IN ATTENDANCE:

Stephen Ingram, Susan Gottesman, Janet O'Hare, Diane Eidelman, Lorraine Squires, Virginia Antonucci, Maureen Nicolazzi, Ted Gutmann, Susan Siegel, Suzanne Johnson, Paula Bornstein, Rona Dressler, Rocky Riganti, Herb Biblo, Bruce Massis.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:10 a.m. The November 2004 Minutes was reviewed. Janet O'Hare corrected the treasurer's report figure to \$47,757.77. Suzanne Johnson made a motion to approve the minutes as corrected, seconded by Lorraine Squires. None were opposed.

TREASURER'S REPORT:

Janet O'Hare has requested Division heads to provide copies of their divisions' December 2004 bank statements. The IRS has waved our penalties for nonfiling. The board extended a special thank you to both Janet and Al Coster, the SCLA accountant, for all of their hard work in this matter. The following expenditures were submitted for approval:

\$85.10	Regina McEneaney for membership
\$276.25	for the Brooklyn bus trip (who?)
\$600	Edana Cichanowicz for Writer's on the Vine
\$200	Marina Sullivan for an Accountant's conference for LILC
\$525	SCLS for newsletter
\$415	SCLS for ballots
\$1850	Suzanne Johnson for buses for Library Legislation Day in Albany
\$40	NCLA membership

Rona Dressler made motion to approve the expenditures and SCLA's proposed 2005. Lorraine Squires seconded. No opposed.

PRESIDENT'S REPORT:

Stephen Ingram welcomed everyone to the new year!

DIVISION REPORTS:

DASL: Virginia Antonucci reported on a legislative breakfast committee meeting on 1/11/05, Planned a DASL committee meeting at LILRC office in the Melville Library Building, Suite E5310. Legislative breakfast with LILRC is set for 1/25/05.

RASD: Maureen Nicolazzi reported. The CARE Committee's December meeting had to be cancelled and was rescheduled for 2/1//05. HEALTH CONCERNS: In Rona's absence, Maureen reported that they are meeting 1/25 and to choose a topic for this year's bibliography. There are only a few Macular Degeneration Bibliographies left and several were purchased by Nassau Libraries. LONG ISLAND HISTORY: Diane reported that all of the information packets have been sent to Long Island libraries and the coordinated order has been entered. OARS: Cindy reported the committee is meeting on 1/19 at SCLS. They will be taking care of the details for Barbara Hoffman's program on multi-generational oral and written stories (Your story begins at home). PROGRAMS: Maureen explained that there was a misunderstanding with the fee to be paid to our speakers. After conferring with board members and to be fair to both speakers, she made the decision to give each one \$200. Please note we expect to be reimbursed in part by Nassau County RASD. READER'S ADVISORY: Grace reported that the 1/20 meeting at Comsequeogue will be about Cozy Mysteries. When the ad hoc committee has finalized their subject headings, they will complete their annotations for the update to Patton's Fiction in Long Island Setting. Diane suggested that this be published on our web page. New members Karen Baudoin, Vice president/president elect and Sue Meringolo, Member at Large were welcomed to the committee. Preparation for the LILC were begun and will be discussed further at February meeting, handouts for the program, coverage for the RASD table on the day of the conference, freebies, candy, raffle, etc. Our annual dinner was set tentatively for September. Further discussion will take place at the next meeting 2/1/05.

CATS: Ted Gutmann reported On January 4, 2005 the CATS board met at SCLS. Discussed at the meeting were ideas for upcoming programs. On March 29, 2005 CATS will present a "Dewey vs. LC" program at SCLS for catalogers and interested librarians. There is no charge for the program. Tom Cohn, CATS Member-at-Large, has set up an AACR2 study group which will meet five times per year. Future programs: CATS will be sponsoring two programs at the LILC this year. We are looking into libraries that we might want to include on our annual library tour. Ted Gutmann will try to add links to Power Point presentations under the Past Programs section of the CATS web page.

SSD: Susan Siegel reported that SSD is currently seeking a venue for the Annual roundtable Discussion to be held sometime late March. Once again we expect a large turnout. About 80 people attended last year's roundtable and we received a lot of positive feedback. The SSD division currently has 132 members. All officers were reminded to renew their membership. SSD is actively exploring different ways to utilize the SCLA website to promote programs and boost membership.

YASD: Lorraine Squires reported that they will have a board meeting shortly. Programs in the works include a Teen Spaces meeting with Nassau and a teen chat and chow in February.

COMMITTEE REPORTS:

ARCHIVES: Some materials have been received.

CONSTITUTION AND BY-LAWS: No report. A suggestion was brought to Stephen Ingram that the terms for officers should be extended from one year to two years. Stephen will talk with NCLA to find out their terms.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA:The ELSA Committee has transitioned all the files to the new chairperson, Joanne Genovese. The committee would like to thank Gail Pepa and Elyse Hayes for ensuring he smooth transition. At this time we are working on the 2005 brochure and flyer.

FALL DINNER: No report. Looking for members.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported that she had spoken with Ken Bellafiore, NCLA LDA Award co-chair. The schedule was tentatively set: brochures will be ready by the 4th week of February and mailed by 1st week of March. The deadline for nominations to be received is by Friday April 1st.

LEGISLATIVE: S. Johnson reported that there will be 2 buses for the trip and the cost of refreshments will be \$5.

LIST-SERV: No report.

LONG ISLAND LIBRARY CONFERENCE: There is a new proposal for disbursement. The Treasurer's Report: \$9175 received from vendors, brings the total balance to \$16403.55. Registration fees will be: \$20 for members; \$30 for non-members; \$10 for students/retirees; \$30 for on-site registration; and \$23 for the lunch buffet. There are 26 vendors with 32 tables. A second letter will go out to the vendors in mid-February. Proposed door prizes include: camera, flash drive and gift certificate to Borders or Barnes & Noble. The possible guest speaker is Mike Lupica. The committee is still in need of a publicity person from Suffolk and a Nassau representative for the job table. The committee would like to eliminate the duplication of labels as much as possible and may ask smaller groups to print registration information in their newsletters. On the tour of the Town House, it was learned that vendors will eat with us in the Penthouse (the alternate dining room). There will be 6 buffet stations in the Main dining area and 3 in the Penthouse.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney submitted the following report: There are 711 active members of which 305 member shave renewed for 2005. Division lists were distributed as was a list of students for the scholarship committee.

NEWSLETTER: No report.

NOMINATING: No report.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS: William Salas sent the following report. SCLA Representatives recruitment at C.W. Post will occur on January 21.

SCHOLARSHIP: Angela Richards filed the following report. SCLA members who indicated an interest in volunteering for the Scholarship Committee have been contacted. Our first priority is fundraising so if anyone has anyone or business that I should contact, please e-mail me- arichard@suffolk.lib.ny.us. Revision to the 2005 SCLA Scholarship flyer was completed and fifty copies forwarded to Sue Holden for the Palmer open house. Both the SCLA Scholarship flyer and the Continuing Education award will be printed and distributed to all academic, public and special libraries in Suffolk County.

STATISTICAL SURVEY: Not everyone has reported. Only 32 of 58 libraries have responded.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: The new web page goes up on Monday using the calendar program created by Smithtown.

LIAISONS:

CLASC: No report.

Eastern Suffolk BOCES: No report.

LILRC: There will be a digitization workshop series from April through June. The theme of the 14th Libraries of the Future Conference will be "Changing Demographics in Our Libraries." NYLA will be moving from Buffalo because of the Erie County budget cuts for libraries.

LVA: No report.

NCLA: Rona Dressler reported for NCLA. Children's Services is planning a Literary Walking Tour. RASD is having a workshop on 2/9 with Mamie Eng discussing Librarian II tests and Civil Service. YASD's February meeting will have Kim Taney discussing how to design teen spaces. The Civil Service Committee is working on eliminating the Asst. Director II classification. Computers and Technology has a program on January 11 on "How to remove viruses, Trojans and spyware" and another in March on controlling printing problems and situations in public libraries. Intellectual Freedom is sponsoring an essay contest on Freedom to Read. There will be 3 age categories, 2 winners in each. NCLA had 995 members in 2004 and are aiming for 1000 in 2005. The Outreach Committee is holding a workshop on February 3 on Literacy Outreach to Special Populations. Personnel Issues/Professional Concerns has made a commitment to enroll with Concordia Plan for Dental insurance. NCLA has 3 scholarship winners: Justin Rosello,

Christine Pena and Edward Goldberg. On March 11, the member libraries will have their Legislative Forum similar to the Huntington area one last year. NLS lost \$183,000 in 2004 and are awaiting responses to LSTA grants. NYLA is opening apposition for a Special Projects Manager and an Asst. Director for NYLA. The NYLA conference is in Buffalo this year. Dues have not changed since 1989. The money coming from the sale of the Directory allows the association to retain its dues structure.

PLDA: No report.

SCLS: No report.

SLA: No report.

MEMBERS-AT-LARGE:

Fran Altemose submitted the following: King Kullen Promotion- King Kullen has agreed to promote Sept. 2005 as National Library Card Sign Up Month on their grocery bags, along with their back to school safety message. I will submit camera ready art when they request it. I asked about LI Reads in April 2005, but it was already taken. Diane Eidelamn will contact them in November for April 2006.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

The meeting was adjourned at 11:33 a.m. by Susan Gottesman

Respectfully submitted,

Renee Capitanio

Friday, February 18, 2005

Location: SCLS Blue Room

IN ATTENDANCE:

S. Gottesman, S. Ingram, J. O'Hare, R. Capitanio, D. Eidelman, R. McEneaney, M. Fusco, V. Antonucci, T. Gutmann, L. Squires, K. Molloy, B. Massis, M. Bollerman, C. Gray, E. Chicanowicz, H. Costello, R. Dressler, F. Altemose, P. Bornstein, M. Nicolassi, V. Rodgers, S. Johnson, B. Hoffman.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:10 a.m. The November 2004 Minutes was

reviewed. Janet O'Hare corrected the treasurer's report figure to \$47,757.77. Suzanne Johnson made a motion to approve the minutes as corrected, seconded by Lorraine Squires. None were opposed.

TREASURER'S REPORT:

J. O'Hare offered the Treasurer's report for January 2005. The report showed a fund balance of \$68,849.18 as of the end of January 2005. Janet presented the following bills to be reimbursed: \$950 to the LILC for the reimbursement of a vendor (Whitcomb Associates) who cancelled; \$100 to NYLA for the \$50 per bus fee imposed by the Albany Police Dept. for security for Library Legislation Day; \$79.18 to Longwood Public Library for the postage for mailing the Legislation Day flyers; \$50 to SCLS for the printing of the same; and \$25.95 to Carol Gray for reimbursement for refreshments for the Continuing Education program, Displays on a Dime. R. Dressler made a motion to accept all bills and the Treasurer's report as presented, P. Bornstein seconded. None were opposed.

PRESIDENT'S REPORT:

S. Ingram reported on the executive session held prior to the meeting regarding the possibility of sponsoring a Legislative Breakfast. Both LILRC and PLDA have inquired about possibly co-sponsoring such an event. Discussion ensued regarding the political, economic and manpower issues. Stephen stated his feeling that SCLA is the ideal institution to represent Suffolk County in this area. Tentative plans were made to move forward once the feedback to the DASL event and the individual zone luncheons is received. Stephen then turned his attention to the Long Island Library Conference, for which plans are moving ahead smoothly. The Association should be very busy over the next few months both with the LILC and the other events that are planned.

DIVISION REPORTS:

DASL: V. Antonucci offered the following report. There is no financial report as the Division has not had a meeting since the last Board meeting. The LILC program will be "With a little help from Friends" about creating a effective Friends group for the library. They are currently looking for a speaker to represent the public library sector. The Legislative Breakfast will be held on 2/25 at the Wang Center at SUNY Stony Brook. Chris Filstrup will do a presentation for the legislators and Herb Biblo will speak briefly on the ramifications of the newly created New York Office of Cultural Education. This department would remove responsibility for libraries from the State Education Department beginning October 1. A request was made for funds to help pay for refreshments. Said funds have been previously approved.

RASD: M. Nicolazzi offered the following report. Several of our committees are reviewing their goals and strategy for the upcoming year. The CARE Committee's January meeting was cancelled. The next meeting is scheduled for February 17 at Mastics. ELECTRONIC

RESOURCES: Bruce Silverstein reported that the committee had plans to meet in late March or early April at Patchogue-Medford. Gary Lutz, a part-timer at Patchogue, is interested in leading meetings. A list of ideas was drawn up for possible meeting topics, including local community databases, VRC additions, and comparisons of databases in various subject categories. At the first meeting, participants will have a chance to discuss topics for future meeting. HEALTH

CONCERNS: The last meeting was held on January 25 at Patchogue-Medford. 14 people attended. The topic for the coming year will be obesity. Committee members have been assigned

various sections of the bibliography to compile. The committee will try to meet again in June. The Annual Meeting will be held on October 19 at SCLS. HISTORIAN: No report. LONG ISLAND HISTORY: No report. LONG ISLAND READS: Deborah Cunningham and Elizabeth Olesh gave a presentation at Nassau Library System on the One Community/One Book program idea and on the book, *Travels with Charley*. The new website is <http://www.longislandreads.org/>. Book discussion workshop for *Travels with Charley* was held on 2/15. Deborah Cunningham and Elizabeth traveled to Sag Harbor to meet with David Lee, who knew John Steinbeck, and are hoping to arrange a program in Sag Harbor in April. MEDIA: The committee will be doing a March 21 program at SCLS on online e-books and audio books. Flyers have been sent to all the libraries. MULTICULTURAL: This committee is still organizing its structure and activities. The last meeting was held on January 11 at South Huntington. A November trip to the Brooklyn Public Library was a great success. Thanks to Anne Marie Tognella for arranging it. The next committee meeting will be held at Brentwood on April 12. The committee is also arranging a September program at SCLS, with a panel discussion on multicultural issues and how they impact service, such as differing perceptions of time and personal space. OARS: Their upcoming program for the Long Island Library Conference was discussed. Barbara Hoffman will be speaking on multi-generational oral and written stories (Your Story Begins at Home). Future meeting topics and programs were also discussed. The next meeting will be held on February 16 at Connetquot. READER'S ADVISORY: The committee met on January 20 at Comsewogue. Cozy mysteries were discussed. Bruce Silverstein provided background for the next topic of alternative history. Additional work is begin done on the Long Island Fiction bibliography. It was decided that the bibliography should be made available both online and in print. The next meeting will be held on April 21 at Half Hollow Hills to discuss alternative history novels. RAMBLINGS : Next issue is due out in March.

CATS:T. Gutmann offered the following report. On February 1, 2005 the CATS board met at SCLS. We discussed some of our upcoming programs. On March 29, 10:00 a.m., at SCLS, Sue Ketcham will present a program on "Dewey vs. LC" cataloging. Tom Cohn's AACR2 Study Group will meet for the first time on March 1. In June, CATS will sponsor a two-part workshop on assisting patrons with job search and resume creation. The program is hands-on and will be presented by Ceil Hearn of Sharper Training Solutions. We discussed some ideas for upcoming programs which included an Open Forum on media repair and issues related to electronic content such as MP3 files.

SSD: Vincent Rodgers offered the following report. The Support Staff Division met on February 9, 2005. Most of the meeting was spent discussing the Long Island Library Conference. We are looking forward to the LILC and the program we are co-sponsoring with NCLA- Team Spirit is Essential. We are finalizing plans for our Annual Roundtable Discussion program to be held in late March. The Support Staff division currently has 133 members. We hope to attract new members through upcoming programs and events.

YASD: L. Squires offered the following report. The division recently held their annual joint meeting with Nassau at Jericho library. The 1st annual Fran Romer memorial Literature Conference will be held on April 15th. The division hopes that this will become an annual self-sustaining event.

COMMITTEE REPORTS:

ARCHIVES: S. Johnson offered the following report. Lots of materials is being received. Suzanne and V. Antonucci visited the storage area and Ginny made some suggestions on storing the materials. A request will be made for more space from SCLS.

CONSTITUTION AND BY-LAWS: S. Ingram reported on the preliminary investigation into extending the terms of office. NCLA has one year terms for all but the Treasurer who serves a two year term. An amendment to the by-laws will be proposed that we should do the same. Also, it was proposed that we amend the by-laws to designate the responsibility of appointments to the Long Island Library Conference Committee and bring the conference back under the auspices of the associations.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: C. Gray submitted the following report. The committee has not met since the last board meeting. We did however have a successful workshop on February 3rd. *Displays on a Dime: Quick, Collaborative and Economical Approaches to Library Outreach*. Approximately 50 people were in attendance. Our sincere thanks go to the librarians of Dowling College who put together this interactive program. They were Michael Aloï, Chris Kretz, Lisa Esposito, Joyce Gotsch and Diane Holliday who is an active member of our committee. Digital photos were forwarded to Barbara Hoffman for the newsletter. Our next meeting will be held at the Middle Country Public Library at Selden on Tuesday, March 8 at 9:45am. It is requested that if your committee is going to send someone to our meetings that you forward their e-mail address to Karen Baudouin at kebaudou@suffolk.lib.ny.us The agenda for that meeting will be: The Long Island Library Conference workshop that we are sponsoring, *Authors, Books and the Journeys They Have Taken Us On*, with Larry Davidson. Third annual library bus trip. Fall programs

ELSA: No report.

FALL DINNER: M. Fusco said she would help but did not wish to chair the committee. A discussion ensued on why we have been unable to attract more members to the dinner. This will be explored further once a chair has been appointed. It was suggested that we try to choose a sight that is centrally located for all of Suffolk.

INTELLECTUAL FREEDOM: K. McCoy submitted the following report. The committee met on February 11 and continued to plan for the Spring Intellectual Freedom Conference. We have the program finished and conference announcements will go out shortly. We would like to offer this conference for free. DASL is picking up the cost of the refreshments. The NCLA's Intellectual Freedom Committee is helping with the advertising. We would like to use the Intellectual freedom budget and some SCLA money to cover the travel cost and the honorarium for the speakers. The total cost should come to approximately \$750. Title of the Conference: "It Couldn't Happen Here, Could It?: Intellectual Freedom Battles on Long Island." Date & Time: Friday, April 15th 9am-1pm Location – Suffolk Community College – Selden – Islip Building, Room 115.

Speakers: Don Wilson- First hand account of the Pico v. Island Trees book banning case; Don Gilzinger- Wicked Times in Oakdale- Aaron Kramer, Long Island's Blacklisted poet; Jared

Feuer- The Patriot Act & the Suffolk County Bill of Rights Campaign; and Abby Gundrum- The Feds, Libraries and the Patriot Act. Our committee is also co-sponsoring a program with NCLA's Intellectual Freedom committee at the Long Island Library conference. The program will focus on Media consolidation. "Shattering Glass", a book that was banned at a high school library has been returned to the library. The teacher was also given permission to use the book in her class. Unfortunately, there is another school district that has taken the book "Angus, Thongs and Full-Frontal Snogging" out of their middle school library. We will have more details at the next meeting. The Suffolk Chapter of the New York Civil Liberties Union is having their first Annual Awards Banquet on March 19th from 12pm-3pm at the Three Village Inn in Stony Brook. This year's honorees are David Kilmnick, Founder/Director of the Long Island Gay & Lesbian Youth; Charlotte Sky & Vic Skolnick, Founders/Directors of the Cinema Arts Center and Catherine Tambini, Director of the film Farmingville. If you are interested in going please contact me at mccoykj@sunysuffolk.edu. Our next meeting is on March 11, 9:30am at Suffolk Community College.

LDA AWARD: P. Bornstein reported that the 2005 LDA Award brochure was updated by R. Dressler. The brochure now is at the SCLS print shop where it will be printed shortly. (2500 copies) Address labels will be needed for all SCLA members and reimbursement will be needed for postage (approx. \$70) at the March meeting. Discussion ensued regarding how to get more candidates nominated.

LEGISLATIVE: S. Johnson reported that the two buses for Lobby Day in Albany (March 15) will make pick ups at SCLS as well as Exits 58 and 49. The flyer has been printed and mailed, put on the web page, distributed via SCLS delivery to directors, and given to CLASC and PLDA. A newsletter article will highlight the trip. She will attend the next LILRC Legislative Committee meeting on March 1. A request was made that we purchase "Libraries Matter" bracelets for the attendees, as well as for the LILC. B. Massis reported that the bracelets, selling for \$150 for 100, have sold out. We may not get them in time for the trip. F. Altomose offered to call several vendors to inquire about the cost to have some made up. A request was made for funds, not to exceed \$300, to purchase said bracelets. P. Bornstein made the motion, F. Altomose seconded. None were opposed.

LIST-SERV: K. McCoy reported that there are currently 966 subscribers. We will most likely go over the 1,000 mark in a couple of months!

LONG ISLAND LIBRARY CONFERENCE: R. Dressler reported that the last meeting was held at No. Bellmore Library, on February 14. We have 4 positions for Concierge. It was agreed that the students will pay for their own lunch, but we will waive the registration fee. The Town House now has wireless access available so we will have to determine how to utilize it with the vendors. More next meeting. We have 38 vendors with 44 tables. They are requesting 50 lunches. The Job Table will ask LILRC/Herb Biblo if we can post jobs on the LILRC site. Mike Lupica has agreed to be our guest speaker at a cost of \$2500. To be discussed is his travel arrangements. It was suggested and agreed upon that handouts will be posted on the website in Word after the conference. We want to publicize the website as much as possible and utilize it for information, registration, program announcements, changes, etc. Please make sure that postcards arrive at your library. They were sent out this week. The registration form is on the

website ready to be downloaded. Confirmation letters to all program arrangers will be sent out this week. Afterwards, they will be published on the website. Lunch tickets are being printed up in 2 different colors. It was decided that the committee and vendors will be seated upstairs along with the winners of awards. Still to be determined are the other 100 or so people who can be seated upstairs.

LONG RANGE PLANNING/PUBLIC RELATIONS: S. Holden submitted the following report. On January 21 st, Joann Carhart, Susan Holden, Will Salas, and James Olney spoke to incoming MLS students at the Palmer school. The presentation to about 50 new students was very successful. Also submitted was a letter from Acting Dean Mary Westermann-Cicio thanking the committee.

MEMBERSHIP: R. McEneaney reported that SCLA currently has 739 members for 2004, 429 have renewed for 2005. Reminders will go out at the beginning of March to those who have not renewed. Division and committee lists were distributed. Regina said she needed to purchase labels and would be sending out the membership cards.

NEWSLETTER: B. Hoffman reported that she is working on the current issue and hopes to have it out by March 1st. She still needs reports from the Divisions and requested articles from the following: K. McCoy on intellectual freedom and the 1000 th Listserv subscriber (who will receive a free 1 year's membership to SCLA); S. Johnson on NY Political Action Committee; and on Long Island Reads (she will e-mail D. Cunningham). Barbara will be retiring in June and SCLA will either need to replace her or divide the writing tasks and e-mail them to her.

NOMINATING: No report.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS: No report.

SCHOLARSHIP: No report.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco requested that paperback, non-violent books be donated to the Yaphank or Riverhead Jails. Please send them through the SCLS system bag and make them either Yaphank or Riverhead. Thank you for all donations.

WEB PAGE: S. Ingram reported that the new page is up and running with A. Tiffany's help. An Events Calendar will be added with both old and new meetings. He is planning to work on both the YASD and SSD pages.

LIAISONS:

CLASC: Harriet Costello sadly reported the death of Diane Andresen from Sachem's children's department. The department will forward messages of condolence to the family. On a lighter note, the next program being planned is for March 31 at Bay Shore-Brightwaters Library on

“Civil Service Forms...and Other Things that go Bump in the Night.” Linda Clark will discuss filling out the forms, etc. Space is limited and CLASC members will be given priority. The Annual Dinner and General Membership meeting is planned for April 12 at Three Village Inn in Stony Brook. The guest author/speaker will be Sarah Weeks, the author of *So B It* and many other books. Kate and Jim McMullan, who are the authors of many popular books, will be the guest speakers at the Long Island Library conference, May 4. They wrote the *I Stink* and *I’m Mighty* picture books. The Library Practices committee is preparing a brochure of *Places to go Free or Almost Free on Long Island*, which is intended for families. Finally, we are surveying our membership to develop a list of favorite books of children’s librarians in many categories, such as board, picture, easy reader, etc.

Eastern Suffolk BOCES: No report.

LILRC: V. Antonucci expressed LILRC’s support of an SCLA legislative breakfast. The 3rd symposium on Digitization will be held shortly. This program demonstrates how to get started and how to sustain electronic records. The three digitization training workshops are coming up as is a training workshop on the software used for digitization. A program on caring for rare books and several DHP programs are also in the works.

LVA: No report.

NCLA: No report. The Association is meeting concurrently with SCLA.

PLDA: M. Bollerman reported he is happy to hear that SCLA is considering a legislative event. PLDA would like to thank SCLA for the great job it is doing and wants the members to know that the directors have taken notice of all their hard work.

SCLS: B. Massis reported that he has visited 30 of the public libraries in the county and the system is investigating several initiatives including: hiring a full-time grant writer for the county. Inspired by D. Eidelman’s LSDA grants, the system is expanding continuing education by bringing programs out to the libraries. A workshop on customer service will be held in a library in each of the 5 zones. The system has purchased digital recording equipment and is looking into streaming continuing education events, enabling those who cannot attend to view the program from their desktop computers. Patron Placed Holds has taken off and it was necessary to purchase a 4th truck, create a 4th route and hire another driver for the deliveries. It is expected that 48-50 of the 56 county libraries will be members of PALS by the end of the year.

SLA: The division is planning a workshop on Excel for February 25 at the Palmer School.

MEMBERS-AT-LARGE:

F. Altomose will contact vendors regarding the “Libraries Matter” bracelets and she is planning on ordering the LI Ducks tickets as soon as they post the Fireworks night. E. Chicanowicz requested an expenditure of up to \$600 of previously approved funds for the tickets to Writers on the Vine. She would be willing to work on the Legislative Breakfast if someone would take over Writers on the Vine. L. Squires will to Edana to find out what’s involved.

OLD BUSINESS:

There was a brief discussion on giveaways for the Conference. In addition to the bracelets, YASD will be doing their candy bar fundraiser and CATS still has jar openers. Steven asked that we consider manning the SCLA table during the conference when planning our LILC schedules.

NEW BUSINESS:

R. McEneaney requested that SCLA purchase LDA directories for Board members as had been done in the past. We would need about 20, but the retail is \$75. We had previously received at cost. Steven will look into this.

Due to conflicts with programs, the April meeting will be held on April 22 in the auditorium at SCLS.

The meeting was adjourned at 11:33 a.m. by Susan Gottesman.

Respectfully submitted,

Renee Capitanio

Friday, March 18, 2005
SCLS Blue Room

IN ATTENDANCE:

Fran Altemose, Herb Biblo, Matthew Bollerman, Paula Bornstein, Renee Capitanio, Harriet Costello, Rona Dressler, Diane Eidelman, Susan Gottesman, Carol Gray, Ted Gutmann, Stephen Ingram, Dave Jones, Bruce Massis, Regina McEneaney, Maureen Nicolazzi, Janet O'Hare, Angela Richards, Lorraine Squires.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:10 a.m. The February 2005 Minutes were reviewed and corrected. Rona Dressler made a motion to approve the minutes as corrected, seconded by Angela Richards. None were opposed.

TREASURER'S REPORT:

Janet O'Hare offered the Treasurer's report for February 2005. The report showed a fund balance of \$80,311.05. Most of the income for the month was due to the Long Island Library Conference. We also received \$174.00 for the Scholarship Fund and \$28.00 for Intellectual Freedom. Janet proposed that we place some of our funds into an interest bearing CD to return a higher yield. A motion was made to place 50% of the fund balance into a 6 month CD. Lorraine Squires made a motion to approve, seconded by Diane Eidelman. None were opposed. The following expenditures were submitted for approval:

\$409.09 Suzanne Johnson for Library Legislation Day bus trip, various

	expenses for food and bus driver tip
\$26.90	Megan Sala-James for card stock for raffle tickets
\$817.50	SCLS for printing costs for Newsletter and LDA brochure
\$81.40	Regina McEneaney for Postage for Membership renewals
\$133.20	Patchogue-Medford Library for Postage for Newsletter
\$52.30	Nancy Sherwood for Postage for mailing postcards
\$34.15	Art Friedman for Postage for Save the Date postcards
\$335.19	Debbie Antolini for Various mailing supplies, postage, door prizes
\$74.00	Paula Bornstein for Postage for LDA brochures

Diane Eidelman made motion to approve the expenditures; Fran Altemose seconded. No opposed.

Janet requested that Divisions remember to submit their financial reports with bank statements attached. Reimbursement forms should also have receipts attached.

PRESIDENT'S REPORT:

Stephen Ingram reminded everyone of the change of date for the April meeting. We will meet on Friday, April 22 in the auditorium since there are 3 excellent programs being offered on April 15. In June we will need to look at nominations for the empty spots on the LILC Committee for next year, as well as for the Continuing Education Committee and Newsletter editor. He will speak to Cindy Guzzo about possibly chairing the fall dinner. He is also arranging to reprint the membership cards and will design a generic SCLA business card for the board to use.

DIVISION REPORTS:

DASL: Regina McEneaney offered the following. Since DASL had to cancel the Legislative Breakfast due to inclement weather, the division would like to combine with SCLA for a fall legislative breakfast. They have an excellent program worked up that could be adapted to include information on public libraries. Stephen stated that we will wait until after the LILC to being planning. There will be a Needs Assessment coming out in July for public libraries and we should incorporate that into the program. The Intellectual Freedom program is set for April 15 and the LILC program will feature the Friends group from Stony Brook University as well as Sue McCormick who was responsible for the startup of the Friends group in Sayville.

RASD: Maureen Nicolazzi reported. Our last meeting was held at West Islip Public Library on March 8. Treasurer's report: the cash balance is \$3297.44. We reviewed a list of several restaurants for our dinner. We are looking for a central location with a September date. Our next meeting will be April 5 at Central Islip Library. Committee Reports: CARE-Linda Knel sent a report on their activities. Members are working on entries for their *Career Services Directory*, which they hope to have ready for the LILC. One free copy of the directory will be sent to all Suffolk public libraries with additional copies available for purchase. The next meeting is April 7 at Connetquot Library. Electronic Resources-Gary Lutz, co-chair with Bruce Silverstein reported that their first meeting is March 28 at Patchogue. They are hoping to have guest speakers and

roundtable discussions following. The outcomes would be divided into sections for bibliographic instruction and the results would be posted on their website. Gary would like to see the committee have a listserv as well and future input into the VRC. Health Concerns-The committee is busy working on their obesity project. Their next meeting is tentatively scheduled for June. Long Island History-no report. Long Island Reads-Deborah Cunningham sent a report for their latest plans. LI Reads special event during National Library Week will be held on Tuesday, April 12. It will feature speakers, possible roundtable discussion and a short video on John Steinbeck. Nassau Community College will host the event plus a luncheon. Astoria Federal has designed a poster and bookmark. Media-There will be a workshop on e-books and audio books. The speakers will be representatives from Overdrive and Recorded Books. It is March 21 at 10 a.m. The next meeting will be April 1 at Comsewogue. Multicultural Services-no report. OARS-Cindy Miller reported the committee is meeting on March 16 at Sachem. They are finalizing their conference program with Barbara Hoffman and working on a flyer and future speakers. LILC-Our Readers' Advisory program is scheduled for the 8 a.m. time slot at the conference. We are booking accommodations for one of our speakers, Ms. Reisner to guarantee her arrival. She lives in New Jersey. We are currently working on our giveaways, raffle and table plans for the conference. Readers' Advisory-Grace O'Connor reported the committee has completed its annotations for Cozy Mysteries. It will be posted on the RASD website. They are still working on Fiction in a Long Island Setting. Ramblings-Rona Dressler should be printing the latest version shortly.

CATS: Ted Gutmann reported. March 7, 2005 the CATS board met at SCLS. Our upcoming program "Dewey or Don't We?- LC See, Let's See!" (March 29, 2005) had very few registrations initially. We had considered canceling it due to lack of interest. However, as of this week, registrations have picked up and the program will go ahead as scheduled. We discussed some plans for the upcoming Long Island Library conference, including giveaway items and a gift basket that we will raffle off.

SSD: Susan Siegel submitted the following report. Due to the inclement weather the Support Staff Division was unable to hold its regularly scheduled meeting. In its place a committee meeting was held to finalize the details of the upcoming roundtable meeting as well as discussing LILC issues. Our Annual Roundtable Discussion will be held on Thursday March 31 st at the Mastic-Moriches-Shirley Community Library. We currently have about 40 people registered for this event. The Support Staff division currently has 133 members. The SSD thanks Stephen Ingram for his assistance with the website while we undergo some changes with its management. Your patience and cooperation has been truly appreciated.

YASD: Lorraine Squires reported that the flyers for the Fran Romer Conference have gone out. She thanked the librarians at Northport for their input and support. The Annual Candy Bar sale has started. The bars are \$1.00 each and are available on their website and at the LILC. They are hoping to redo their membership flyer- Why Join YASD? It was suggested that the flyer also be put on their website. The First Annual Fran Romer Literature Conference will be held on April 15 at Middle Country Library.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Carol Gray reported. The committee met at the Middle Country Public Library-Selden. In attendance were Carol Gray, Karen Baudouin, Diane Holliday and Dorothy Curto. We reviewed the workshop held on February 3rd, *Displays on a Dime: Quick, Collaborative and Economical Approaches to Library Outreach*. Over 50 people were in attendance. We discussed the workshop, *Authors, Books and the Journeys They Have Taken Us On*, which the Continuing Education Committee is sponsoring at the Long Island Library Conference. The website for the LILC brochure is to be forwarded to Larry Davidson, our guest speaker. Plans for the third annual bus trip to Manhattan were brought up. It was decided that we should aim for Friday, September 30th. The bus details would be handled by Karen Baudouin. Diane Holliday would look into visiting the Hispanic Society and Carol Gray would check into visiting the Schomburg Center for Research in Black Culture. We thought these would be 2 interesting places to visit in light of the changing cultural diversity on Long Island. Larry Davidson expressed interest in putting together a panel discussion with a group of writers who are originally from Long Island or whose books take place predominantly on Long Island. The idea of a literary conference sounds enticing. However, it was felt that an undertaking such as this necessitates a larger and more involved membership as well as commitments from other divisions. This is compounded by the fact that both co-chairs will be stepping down soon. There is a need for new leadership for the committee as Carol Gray will be retiring in July and Karen Baudouin will be more actively involved in RASD. Diane suggested that we might want to use Larry Davidson for the Long Island Reads program next year. Nassau is doing a multi-disciplinary program this year and the LI Reads committee could do something similar at SUNY Stony Brook next year. Stephen stated that he does have some ideas on replacements for Carol and Karen. Carol stated that no one on the existing committee wants to chair and it will be necessary to get more membership involvement if we would like to step up to a larger conference. Regina stated that SCC has a writer's series of college professors who have published and that would be an excellent source for an all-day conference. The next meeting will be held at the Middle Country Public Library-Selden on Tuesday, May 17 at 9:45 am.

ELSA: Joanne Genovese submitted the following report. We have a new committee member to welcome this year, Min Liu from LILRC. The 2005 ELSA brochure and flyer are updated and are being dropped off for printing. I want to thank Stephen Ingram for all his help, we couldn't have been ready without him.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Kevin McCoy sent the following report. We already have twenty people registered for the conference; the intellectual freedom web site is almost complete (I will move it to the SCLA server and announce it sometime next week); we are still looking the issue of advocacy groups using library meeting rooms and bulletin boards.

LDA AWARD: Paula Bornstein reported that 2500 brochures advertising the 2005 LDA Award were received from the SCLS print shop. 1250 brochures went to Ken Bellafiore, the LDA Award co-chairperson from NCLA. Brochures were sent to all SCLA members via the SCLS system bags and the mail. Members were asked to return all nominee applications/packets by

April 1, 2005. Matthew Bollerman said he will talk to PLDA about pushing for nominations. Rona Dressler will send the brochure to Stephen to put up on the website.

LEGISLATIVE: Stephen Ingram reported on the success of the bus trip. We booked 2 buses and filled only one. We will need to make our voice louder next year. Angela Richards suggested perhaps we should lobby the directors to allow more staff to go. Herb Biblo reported that, on the whole, the trip was very upbeat for the first time in years, even though the numbers were down and perhaps we need to educate the directors to send more staff.

LIST-SERV:Kevin McCoy sent the following report. We are slowly moving up to the 1000 mark. We currently have 971 subscribers.

LONG ISLAND LIBRARY CONFERENCE: R. Dressler reported. Committee met on March 16 at Garden City Library. It was requested that each committee put together a timeline and a job description to pass along to succeeding chairs. We will compile a list of hotels in the area. So far, we have 4 student volunteers to act as concierges. They will have their registration waived and C.W.Post will pay for their lunch. Design Audiovisual will do all the AV equipment. We will not be using any of the Huntington Town House material. We've also requested 12 walkie/talkies for the concierges and other volunteers. There will be a concierge on each level. Also, one will be at the Main Desk (registration) to check in the speakers and be a liaison between arrangers and speakers. There is a cost of \$150 for a wireless connection at the Town House. So far, we have 47 vendors with 63 tables. 3 have asked for a wireless connection. 86 vendor lunches and 4 ads for our program. We've made up a tentative floor plan depending on how many vendor tables are sold. A bookmark (?) might be created with a listing of websites and listservs for jobs. There will also be a listing of the library schools in the area, Civil Service applications, and a separate listing of all the test numbers and what they are for Nassau and Suffolk Civil service. A confirmation letter was sent to Mike Lupica. B&T will provide us w/100 copies of each of his latest 2 books. As a giveaway we will have black totes with a lime green logo. We're also purchasing Mood pens. Raffles will be printed up in a different color with the attendees name and library. So far, we have 4 registrations from Nassau and 1 from Suffolk. Lunch tickets will also be lime green. Tags, folders and seals should run approximately \$1000. The dais will consist of the Chair and Treasurer of LILC, Mike Lupica and the Program chair, the 2 Presidents of the Associations, Art Friedman and the presenter of the BEST award. Our next meeting will be at the Huntington Townhouse on April 18 at 1PM. Wrap meeting on June 15 at PML.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP:Regina McEneaney submitted the following report: There are 757 active members of which 515 members have renewed for 2005. Renewals will be sent out this weekend. A new membership application will have to be printed. She has enough for the renewals but not for the Spring Open Houses. The redesigned application should be ready within the month and a printing run of 3000 should last 2 years. Stephen will email the redesigned application to the board members for proofing. Regina requested that all Division Boards should check the membership status of their board members.

NEWSLETTER: No report.

NOMINATING:Stephen Ingram reported that discussions are underway to change the by-laws to allow for a two year term for the treasurer.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS:William Salas sent the following report. PR Committee membership is up from 2 members to 7. We hope with our increased numbers that we will be able to take more action in increasing SCLA membership and promoting SCLA events. Currently Pub Relations members are working with Angela Richards of the SCLA Scholarship Committee to help secure raffle prizes for the scholarship. Also, the PR Committee is trying to arrange for an SCLA visit to the Oakdale campus of St.John's University. I hope to arrange the first Public Relations Committee meeting soon where we will discuss the promotion of SCLA events.

SCHOLARSHIP:Angela Richards reported. Last month flyers were sent to Suffolk County libraries and library schools for posting announcing the 2005 Scholarship. As a result, six requests for 2005 Scholarship applications from potential candidates were mailed during the past three weeks. Personal e-mails were sent to students members of SCLA announcing the scholarship. Received a box of 50 "Goodwill" books from BWI as a donation supporting the scholarship. The books are a mixture of juvenile, teen and adult titles and will be given out free to members who arrive (first come, first served) at the Annual Dinner. Letters requesting donations were sent to organizations such as the Tilles Center, Broadway on Main, Smithtown Center for the Performing Arts and Flowers by Fred. The Scholarship committee is also working on soliciting donations for the raffle. It was suggested that Baker &Taylor, Midwest and III all be contacted.

STATISTICAL SURVEY: Dave Jones reported that the survey is going to the printer today.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported that he has been updating the page and is looking for a good calendar program to use. If anyone has anything to be posted it should be sent to Stephen.

LIAISONS:

CLASC:Harriet-Jane Costello reported. CLASC will participate with SCLA in a legislative event. Dianne Roberts and Kim Giery, of Longwood, will be volunteers. We are anxiously awaiting our annual dinner event and the Long Island Library Conference. Both feature children's authors as speakers-Sarah Weeks will speak at our dinner at the Three Village Inn. Kat and Jim McMullan will speak at the Conference. Jen Marin from South Country has been working on our favorite children's books lists. Participation from members is featured. Also, a brochure of places to go on Long Island with children is being prepared. We are planning a walking tour of the Greenwich Village area of NYC on September 14, lead by Leonard Marcus, a children's book author, historian and critic. It will feature homes of children's authors and places of interest to children's literature. When questioned about their literature conference, Harriet stated that their very successful conference which is held every other year was last

October. The most difficult task is to find a suitable venue; it is a lot of work but has great benefits.

Eastern Suffolk BOCES: No report.

LILRC:Herb Biblo reported. The LILRC Conference on Libraries in the Future will have focus on "The Changing Demographic in Libraries" and will be held on October 20 and 21. The program is almost complete and Herb expressed a desire to see the faces of some board members at this leadership conference. Virginia Antonucci has arranged addition OCLC digitization workshops in April with others to follow. Input creeps along as time allows. LILRC is teaming with Firstsearch to create a regional union catalog. The OCLC program has a broader base and it is hoped that it will help to integrate the various libraries' catalogs. It also allows for a dynamic serials list and should up and running on April 1. Herb suggested that members should contact Bob Barra, a Nassau County representative, who is the only LI member on the committee which determines Library Aid. There have been pledges to restore the 5%- and a campaign is under way to have the additional funds based on the 2000 census.

LVA: No report.

NCLA: Rona Dressler presented the following report. Tickets will be on sale for the Ducks game beginning April 30. Academic and Special Libraries will hold a full-day conference on May 13. Arranging for speakers. Children's Services will sponsor a literary walk in NYC sometime in May. Beginning to plan the March 2006 Talent Showcase. On March 8, had a workshop with the speaker dressed up as Emma Goldman talking about women's rights. On March 8, Computers & technology had a workshop on Printing Solutions for Libraries-discussing networking, types of printers, software management programs for printing...In mid-April, there will be a workshop entitled "Utilizing Technology for disabled patrons". Continuing Ed is working on a workshop for September 22 with Walter Matthews, called, Being Excellent, Being Perfect. On March 2, the information was sent to all directors by the Intellectual freedom Committee for their essay contest, What Does Freedom to Read mean to me? One essay has already been submitted. 46 people have signed up so far for Legislation day. NCLA currently has 696 members with the Clerical Division moving up quickly with 157 members. The first management Class has graduated from NCLA's Management Courses. On April 21, there will be Hempstead career fair. The Annual Dinner will be at Manor East. NLS sponsored a program, Marketing Databases by the Ivy Group on March 10. It was announced that the Regional catalog, hosted by OCLC, only contains 200,000 records, far fewer than the libraries own, because they only started entering the records several years ago. ALIS has all the records. NYLA is redeveloping the Vitality Fund Committee. The conference this year will be in Buffalo. Encourage everyone to go to Albany.

PLDA:Matthew Bollerman reported that it was felt that the libraries' message has been heard in Albany and thanked the membership for its support.

SCLS:Bruce Massis thanked the association for a trip which went well and he felt the message was heard. Meetings were positive, sometimes with the legislators, sometimes with aides. He suggested that we should be proactive and is sending thank you letters. We should keep up the calls and e-mails for next week's vote. The legislature wants to wrap up the budget by 4/1,

possible by 4/15. This is a real team effort. System has had its second meeting with North Fork Bank regarding their committing to being the lead funder for a digitization project. This 4 year grant would digitize 28 historical newspapers and system would be seeking additional funders as well. The hope is that the digitization would be done at SCLS and housed on their servers. They are also talking to SUNY-Stony Brook about a partnership. The advertisement for a full-time grant writer to bring additional funding for programs and services has produced several fine candidates. Interviews will begin in 2 weeks with the intention to have the person on board by May 1.

SLA:James Olney sent the following report: Save the Date: May 18, 2005- Professional Development Workshop: Tracking Technology Trends in Libraries. Speaker: Steven Cohen. Time and Place: Morning workshop at Adelphi University. Details to be announced...

MEMBERS-AT-LARGE:

Diane Eidelman committed to working on the Legislative Breakfast in the fall. Lorraine Squires will speak to Edana Chicanowicz regarding taking over the Writers on the Vine series to free Edana to work with her. Fran Altemose reported that 150 tickets for the Monday, September 5, 6:05 p.m. LI Ducks game have been reserved. The base price is \$9 and the decision was made to charge \$12. The final count and the check are due 6 weeks prior to the game. She will do a flyer for the LILC. Estimates on individually personalized bracelets are high, \$1.10 each plus a \$350 set up fee. Delivery is 4-5 weeks. The Libraries Matters bracelets also would not be available until early May, too close for the conference. It was decided that we should get the bracelets anyway and use them for later events such as Teen Read Week and the Battle of the Books. The text will read "Suffolk Libraries Matter" and the bracelets will be blue. A motion was put forth to authorize \$1500 for the wristband campaign, with details to follow. Angela Richards so moved, Carol Gray seconded, none opposed. The discussion then turned to giveaways for the LILC. On a motion by Diane Eidelman, seconded by Rona Dressler, an expenditure of \$3500 was authorized to purchase 1000 Post-It Cubes with the SCLA logo surface printed on the sides. None were opposed. Fran will order.

OLD BUSINESS:

Stephen has not yet contacted Art Friedman regarding the Library Directories. He is looking for someone to take over the newsletter when Barbara Hoffman retires. He reminded the board that the date for the April meeting has been changed to Friday, April 22 in the Auditorium.

NEW BUSINESS:

Angela Richards would like to see more jobs posted on the website, and it was suggested that perhaps we could link to the NYLA site. Stephen will look into this.

The meeting was adjourned at 11:45 a.m. by Susan Gottesman on a motion by Fran Altemose, seconded by Maureen Nicolazzi.

Respectfully submitted,

Renee Capitanio

Friday, April 22, 2005
SCLS Blue Room

IN ATTENDANCE:

Karen Baudouin, Herb Biblo, Paula Bornstein, Renee Capitanio, Harriet Costello, Rona Dressler, Joanne Genovese, Kim Giery, Susan Gottesman, Ted Gutmann, Stephen Ingram, Suzanne Johnson, Kevin McCoy, Regina McEneaney, Maureen Nicolazzi, Angela Richards, Susan Siegel, Lorraine Squires.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:02 a.m. The March 2005 Minutes were reviewed. Angela Richards made a motion to approve the minutes, seconded by Suzanne Johnson. None were opposed.

TREASURER'S REPORT:

Janet O'Hare sent the following the Treasurer's report for March 2005. The report showed a fund balance of \$91,213.18. Gross income for the month was 17,166.31. We also received \$9.00 for the Scholarship Fund and \$12.00 for Intellectual Freedom. A 6 month CD has been opened in the amount of \$45,000. On a motion by Rona Dressler, seconded by Susan Siegel, the Treasurer's Report was approved.

The following expenditures were submitted for approval:

\$15.84	Suzanne Johnson for Library Legislation Day bus trip, various expenses
\$219.50	Michael Firestone-beer and wine for the Albany trip
\$399.68	ABL Office Products for portfolios
\$490.58	ABL Office Products for badges
\$3,493.00	September Associates for Post It Cubes (previously approved funds)

Rona Dressler made motion to approve the expenditures; Karen Baudouin seconded. No opposed.

Janet requested that Divisions and Committees remember to use the tax-exempt form for any purchases. Also, there are two outstanding checks for DASL and YASD, please deposit them.

PRESIDENT'S REPORT:

Stephen Ingram reported that he had received a phone call from Jeremy Cotton from the New York Mets office inquiring whether we would be interested in a bulk purchase of tickets similar to the ones we get from the LI Ducks. After much enthusiasm from the board, Stephen will meet with Mr. Cotton and discuss cost and availability. It was felt we should not pursue getting a bus

and might want to partner with NCLA for the purchase. The revision to the by-laws should go to open vote in June in order to have the change to the Treasurer's term to two years. James Olney spoke with Art Friedman regarding the purchase of the LI Directory. We would be able to purchase 100 copies at \$15 and hopefully resell them at \$20. Stephen will work out the details with Art at the LILC. The post-it cubes have arrived for the LILC and Stephen requested help transporting the many boxes to Huntington. We should push SCLA membership when we give out the cubes. A signup sheet for table coverage was passed around for the board to sign up for time slots.

DIVISION REPORTS:

DASL: Virginia Antonucci sent a report and Regina McEneaney reported. DASL met on April 8, 2005 at Southampton College Library. Our thanks to Sue Ketcham for her hospitality. The Committee discussed the Annual Luncheon in December. We will not be having it at NYIT Culinary Arts due to the closing of the campus and the uncertainty as to whether the facilities would be able to handle the luncheon. The tentative date for the luncheon is December 2 at the Irish Coffee Pub, Islip. However, that will depend upon the SCLA Dinner which has the Irish Coffee Pub as one of its possible sites. Topic for keynote speaker: Serving the Culturally and Ethnically diverse community on college campuses. The Legislative Trip to Albany was successful and Virginia Antonucci represented DASL as well as LILRC. The DASL presentation at the Long Island Library Conference was discussed. Presenters Kristen Nyitray, Head of Special Collections and Jason Torre, Archivist, for Stony Brook University and Susan McCormick, a retired school librarian, will discuss issues concerning "Friends of the Library" from the Academic and Public library viewpoint. Susan started a successful friends group for the Sayville Public Library. The Committee discussed presenting the program that DASL had to cancel as part of the Legislative Breakfast in fall, that is, if there is a breakfast. If not, we will schedule visits to legislators' offices. We will send copies of the DASL newsletter to all academic library directors whether or not they are members. We would like to keep them apprised of what we are doing. The issue of two major academic libraries closing here on Long Island was discussed. The next meeting of DASL will be at Dowling College on June 10, 2005.

RASD: Maureen Nicolazzi reported. Our last meeting was held at Central Islip on April 7 th. **Committee Reports:** **CARE:** The committee met to proof the *Career Services Directory* on April 7th at the Connetquot library. The number of pages will be 20-25, slightly under the original estimates. They do not expect it to be ready for the Conference. **ELECTRONIC RESOURCES:** Gary Lutz, co-chair with Bruce Silverstein reported that at their meeting on March 28th, the committee drafted a statement which consisted of their format for future meetings, a list of ways to promote the committee, and possible topics for future meetings. They are creating a website with a blog. Their next meeting is at Connetquot on May 26 th where guest speakers will present "Negotiating with Database Vendors." **HEALTH CONCERNS:** Next meeting is June 9th at Patchogue. They are in the process of selecting speakers for October's workshop. Possible speakers include a nutritionist and a health professional on obesity. **LONG ISLAND HISTORY:** An outing has been scheduled on May 18 to the Long Island Maritime Museum in West Sayville. Lunch will be at Cricket's in Sayville. **LONG ISLAND READS:** On April 12th there was a program at Nassau Community College "An Interdisciplinary Approach to John Steinbeck's *Travels with Charley*. This event is sponsored by the National Library Week Committee of NCC and the Long Island Reads Committee of the Nassau and Suffolk Library Systems. All the events

are open to the public. MEDIA: Their next meeting is June 24 at Cutchogue.

MULTICULTURAL SERVICES: They met on April 12 th at Brentwood. OARS: The committee met on April 6 th at Central Islip. They are finalizing their flyer and program for the LILC. READER'S ADVISORY: Grace reported that they will meet on April 21 for their Alternative History discussion. The status of the Long Island Authors bibliography remains unchanged from the last report. RAMBLINGS: The new edition of Ramblings was mailed out to members.

LIBRARY CONFERENCE: Rose Marut has been busy finalizing the handouts and arrangements for our presentation. We are creating a "reader's basket" raffle at the LILC. We are finalizing the plans for our table at the conference. We are working on a brochure promoting RASD. It will be available at the Conference.

We are planning a sit-down dinner at the Garden Grill. It will be at the end of September. Our next meeting is June 7 th at the North Babylon Library.

CATS: Ted Gutmann reported. On April 5, 2005 the CATS board met at SCLS.- Sue Ketcham's program "Dewey or Don't We?-LC See, Let's See!" took place on March 29, and was well received. The AACR2 Study Group will meet on May 10, at SCLS. We finalized some details about CATS programs and our table at the upcoming Long Island Library Conference on May 4. Our next newsletter is being finalized and we will have copies available at the Conference. We will be sponsoring a program in June: Online Career Resources and Resume Software. It is a two-part program, June 9 and June 16 to be held from 2pm-4pm at SCLS. The program will hands-on and will be presented by Ceil Hearn of Sharper Training Solutions.

SSD: Susan Siegel reported. The Support Staff Executive board met on April 13. Our Annual Roundtable Discussion was held on Thursday, March 31 at the Mastic-Moriches-Shirley Library. About 60 people attended and we received very positive feedback. We seemed to really peak interest as many people inquired about becoming involved in SCLA. The MMS library staff was very accommodating providing demonstrations of their Radio Frequency Identification system (RFID). We spoke about the LILC and our "Team Spirit is Essential" program which we are co-sponsoring with NCLA. We have finalized all other details involving the day's events as well. The division currently has 136 members. We will be posting updated information regarding our Annual Luncheon meeting as well as plans for additional fall programs.

YASD: Lorraine Squires reported. The Fran Romer Literature Conference was a tremendous success. The evaluation forms were very positive and the division is already planning for next year. Thank you to SCLA for the financial support. The Teen Talk book titles (Dragon Song and Staying Fat for Sarah Burns) as well as the chocolate bars will be available for sale at the LILC. Battle of the Books fundraising is beginning and YASD is requesting funds from SCLA. It was suggested that YASD should provide a breakdown of costs so that the SCLA board can assess what funds might be needed.

COMMITTEE REPORTS:

ARCHIVES: Suzanne Johnson reported that she is searching for the Association's incorporation papers which have been requested by the accountant.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Karen Baudouin reported that tasks have been assigned for the upcoming bus trip. The next meeting will be May 17, 9:45 a.m. at Middle Country. Stephen reported that he has someone interested in chairing the committee and will ask her to attend the next meeting.

ELSA: Joanne Genovese reported. The Brochures and flyers are ready and will be available at the SCLA table at the LILC. The packets will be sent to all members and libraries May 5, the day after the conference. The brochure and flyer will also be available on the SCLA web page. A letter will be sent out next week to each library director informing them of the May arrival of their ELSA packet. In preparing the brochures I noticed that I need to mail 211 brochures as home addresses were given instead of library addresses. This requires \$78.07 in postage.

FALL DINNER: No report. Cynthia Guzzo is looking for a sight. Angela Richards reported that she had spoken to Cindy about changing the night to a Thursday in hopes that we could draw more members and get a better price on the restaurant.

INTELLECTUAL FREEDOM: Kevin McCoy reported. The Intellectual Freedom website is up and running and is linked from the SCLA homepage. The conference was very successful and Kevin is submitting expenses of \$885.63. The Committee is looking into sponsoring an essay contest in the fall. The topic will be "What does Freedom of Speech mean to me?" The contest will be open to all ages. The committee will be partnering with the Brookhaven League of Women Voters in their Local Voices project. A traveling exhibit, "Faces of Liberty", will be available from January through April 2006 and they are looking for libraries to host the exhibit. The committee is looking into complaints that groups are being refused permission to use library community rooms if the meeting has a political agenda.

LDA AWARD: Paula Bornstein reported. We received nomination packets for three candidates. Copies of these packets were sent to the six LDA Committee members, three from the NCLA membership and three from the SCLA membership. Score sheets are due back at the end of this week; so far, I have received those from two of the committee members. When all are returned, I will review them with LDA co-chairperson Ken Bellafore. After we have determined the winner of this year's LDA award I will order the plaque, notify Andrew Ippolito of LDA Publishing Company about the results, and ask Art Friedman to make the presentation at this year's Long Island Library Conference

LEGISLATIVE: Suzanne Johnson reported on the successful Legislative trip which helped to restore the library funds to the state budget. There was only one library trustee and she felt we should make an effort to get more trustees to attend. Suzanne will speak to Bruce Massis about an appeal at the Trustees Workshop. Steven reported that the breakfast is still on the back burner until after the conference. He felt we should do something with the theme, "Your library card...the smartest card in your wallet."

LIST-SERV: Kevin McCoy reported. We currently have 978 subscribers.

LONG ISLAND LIBRARY CONFERENCE: R. Dressler reported. We met at the Townhouse on Monday April 18. The cost for the Townhouse should be approximately \$40,000. The estimate for Design Audiovisual is about \$7300. We have a \$5000 deposit on the Townhouse already. There will be a meeting of the Concierges on Tuesday, May 3 at 10 to explain what their responsibilities will be. Signs are being made for each room to be placed on easels outside each room. We have 12 walkie talkie's rented, 1 for each concierge, 2 for arrangements, 2 for the Townhouse staff, DAV person, and exhibit hall committee. We will also have a raffledrum in the exhibit hall. Raffles will have the names of all who registered so no one has to remember to drop a slip in the drum. So far, we have 81 vendors with 95 tables. There are 14 association tables and these will have the names of the associations/divisions on them. The job table will have a wireless connection so people can email information to themselves. The Long Island Directory should be complete and available at the conference. We're expecting an electronic confirmation for Mike Lupica. We also have a list of vacancies for the next year.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported. There are 782 active members of which 583 members have renewed for 2005. Reminders have been sent out. She has checked LILC registration against the membership list in past years and found that very few who say they are members are not.

NEWSLETTER: No Report. Stephen reported that he does have someone interested in taking over for Barbara when she retires.

NOMINATING: Sue Gottesman reported that she is soliciting people to run but has nothing solid yet.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS: William Salas sent the following report. The Public Relations committee has been in contact with St. John's University and although unable to secure time to speak with the students of the Oakdale campus directly arrangements are being made for an October visit. In lieu of a visit to St. John's University SCLA packets will be distributed to all students at the Oakdale campus. Furthermore, I will be speaking on behalf of SCLA at the Brentwood campus of C.W. Post on Thursday the 21st of April. Once again, I apologize for not being able to attend the board meeting.

SCHOLARSHIP: Angela Richards reported. The Scholarship committee has been very successful in our efforts to solicit raffle prizes. The raffle tickets will read: Support the Suffolk County Library Association's Scholarship Fund Raffle and Annual Dinner, November 2005; \$100 "Mall" certificate donated by the Huntington TownHouse; \$25 Gift Certificate to Book Revue; Two Tickets to the Smithtown Center for the Performing Arts; Two Tickets to Theatre Three Productions; Your Favorite Seuss donated by Random House; Floral Arrangement donated by Flowers by Fred; Donation: \$1.00 per ticket or six for \$5.00 ; *You do not have to be present at the dinner to win.* The tickets will be ready in time for the LILC. The owner of the Huntington Town House contributed a check for \$100 which we will turn into a "Mall" certificate. To date

12 Scholarship applications have been requested and three Continuing Education Award applications. I plan to print up additional flyers to hand out at the table for the LILC. Angela asked that everyone at the table promote the scholarship applications.

STATISTICAL SURVEY: Stephen Ingram reported that it is printed and he will check on distribution.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported that he has spoken with Louis regarding using the same calendar program that SCLS uses on their website. Once the conference is over, he will post information on both the ELSA and the scholarship. A question was raised as to whether we have a counter on our site. Stephen stated that SCLS has a counter which keeps track of all sites housed at system.

LIAISONS:

CLASC: Kim Giery reported. The CLASC annual dinner was very successful with 76 attendees. Sarah Weeks, author of "So Be It" was the speaker. The sale of her books raised money for the CLASC scholarship fund. The walking tour of the Greenwich Village area of NYC on September 14 is all set as their LILC program.

Eastern Suffolk BOCES: No report.

LILRC: Herb Biblo reported. A list of the future LILRC continuing education programs was handed out. The new dean at the Palmer School will be someone from the publishing world. He is currently president of Elsevier. While it is good that the library funds were restored to the state budget, they are still at the 1990 census levels. In a meeting with the NYLA Legislative committee, Herb urged them to push for funding based on the 2000 census. The new Union List of Serials is dynamic and can be updated instantaneously. As a result, libraries should send their changes as they occur. The new newsletter is in the mail and accessible on the LILRC website. LILRC held two very successful continuing education programs. The third part of the Digitization series was well attended, as was the demonstration of the new Firstsearch product. At a meeting at Nassau Library System, the directors expressed concern over the overlap of continuing education programs between Nassau and Suffolk and would like to coordinate programs. The annual conference program on "Changing Demographics in our Libraries" has an excellent panel including Ruben Martinez, a 2000 MacArthur Genius Award winner.

LVA: No report.

NCLA: Rona Dressler presented the following report. On May 25, The Children's Division will sponsor a walking literary tour of Greenwich Village with Leonard Marcus. On April 21, the Clerical Division will hold a Roundtable at Hewlett Woodmere. On March 22, the Media Division held their Roundtable, while on April 22, they will have workshop with Recorded Books about downloading audiobooks. On June 14, RASD will sponsor a bus trip and on May 23, a workshop with Jerry Nichols on Management Skills and Techniques.

On June 16, the Young Adult Division will host their Annual Luncheon at Peppercorns. On April 22, the Computer Committee will have a workshop with a panel discussion "Utilizing Technology to Assist Patrons with Disabilities." The LI Directory will be going to the printer and should be published by the Conference.

43 people attended Legislation day. The Library aid package is at the 1998 level. There has been no agreement on additional funding. NCLA has 811 members, 180 of which are Clerical. Baruch College will accept 3 courses from the Library management Coursework for credit towards an MPA. Each class is \$630.

On May 11, there will be a program on Services to Homebound Patrons. The Professional Concerns Committee is looking into GHI for part-timers and Retirees, since most libraries will not pay for continuing health coverage. Also being discussed is having a lawyer on retainer. Members are encouraged to join the ALIS Exchange yahoo group. They need the Director's permission. NLS is giving away 11,088 CD's. They've also asked member libraries for financial support due to the state budget situation. NYLA has sent 3 titles dealing with NY State to the 1 Nation 1 Book project. Rona also reported that NCLA has many institution members. Discussion ensued as to how SCLA could attract more libraries to joining as institutions as well as more directors and trustees as individuals. H. Biblo stated that we should ask libraries to join to support SCLA activities. There is a broad benefit down the road for the libraries to support association and continuing education activities for their staff. R. McEneaney suggested that institutions be made members of all divisions, so they receive all newsletters and flyers for programs. Institutional membership is \$55 and many libraries have institutional memberships to other groups. Stephen will write a letter to all libraries as well as to PLDA. We could treat institutional membership as an honor roll to be published in the newsletter.

PLDA:No report.

SCLS:No report.

SLA:James Olney sent flyers advertising their Professional Development Workshop: Tracking Technology Trends in Libraries with Steven Cohen to take place at Adelphi University on May 18 at 12:30 p.m. \$20 for members, \$30 for nonmembers.

MEMBERS-AT-LARGE:

Lorraine Squires reported that she has had conversations with Edana regarding taking over the Writers on the Vine series. Edana Chicanowicz sent the following report. 75 tickets for Writers on the Vine have been purchased. The cost was \$450 or \$6 per ticket. Palmer wants us to sell for \$8 per ticket. I've contacted Larry Davidson but have not yet received the schedule of speakers. Our tickets are for July and August, any Sunday. One ticket per Sunday. Tickets will go on sale at the LI Library Conference. I hope to have the full schedule by then. Fran Altemose sent the following. Renee has the invoice for the SCLA post-its- 700 at a cost of \$3493. They were shipped to Steve at Northport for the LILC. Bracelets: Royal blue SUFFOLK LIBRARIES MATTER (or lower case Suffolk Libraries Matter) bracelets would be \$1500 for 1000 pieces (1.50 each) or \$3250 for 5,000 units (.65 each). Arial or Tahoma font. Please call Marilyn at September Associates (589-4044) and give her the count, the font and the case- she will go ahead

as soon as she knows how many and she will send the bill directly to Janet O'Hare. (\$1500 was authorized at the March meeting.) The artwork for September King Kullen bags can be sent in July when I am back. The sample bracelets were passed around for the board to inspect. It was decided to go with 1000 blue bracelets, Ariel font. Renee will call to order. We could market them to the libraries for their summer reading clubs.

OLD BUSINESS:

None.

NEW BUSINESS:

Stephen Ingram expressed an interest in seeing if we could get discounted tickets for "New York is book country" which takes place in Washington Square Park in NYC. There are lots of vendors and K. Baudouin reported that it is an excellent opportunity to get free books.

The meeting was adjourned at 11:30 a.m. by Susan Gottesman on a motion by Angela Richards, seconded by Maureen Nicolazzi.

Respectfully submitted,

Renee Capitanio

Friday, June 17, 2005
SCLS Blue Room

IN ATTENDANCE:

Stephen Ingram, Susan Gottesman, Renee Capitanio, Janet O'Hare, Lorraine Squires, Virginia Antonucci, Susan Siegel, Suzanne Johnson, Kevin McCoy, Rona Dressler, Regina McEneaney, William Salas, Marjorie Fusco, Herb Biblo, Carole Gambrell, Mary Donor.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:10 a.m. The April 2005 Minutes were reviewed. Marjorie Fusco made a motion to approve the minutes, seconded by Rona Dressler. None were opposed.

TREASURER'S REPORT:

Janet O'Hare offered the Treasurer's report for April and May 2005. The April general fund balance was \$123,992.76, with income of \$38,664.22, and expenditures of 9,243.09. The May general fund balance was \$86, 234.11, with income \$13,337.53, and expenditures of \$51,261.18. Regina McEneaney made a motion to approve, seconded by Will Salas. None were opposed. The following expenditures were submitted for approval:

Check # Date Payee amount category comments

743 5/5/2005 New York Mets \$5,410.00 programs FAO

744 5/4/2005 Huntington Townhouse \$39,531.48 LILC FAO

745 5/4/2005 New York Mets \$200.00 Programs FAO

746 5/4/2005 DAV \$6,119.70 LILC FAO

747 6/17/2005 LI Coalition against censorship \$250.00 LILC program

748 Baker & Taylor \$2,138.45 LILC books Lupica)

749 NCLA \$3,150.00 LILC Directory LI libraries

750 Larry Davidson \$250.00 LILC program

751 Susan Sloan \$214.00 LILC Flowers Corsages

752 Andrew Gibson \$43.00 LILC refund

753 Waldner's Business \$150.00 LILC refund missed journal ad

754 Diane Lesniewski \$10.00 LILC refund

755 Fred Strum \$43.00 LILC refund

756 Tracy Van Dyne \$43.00 LILC refund

757 SCLS \$20.00 LILC Diane Eidelman

758 Pat Med Library \$23.00 LILC refund

759 Stephen Ingram \$43.00 LILC refund speaker

760 Great Neck P.L. \$43.00 LILC refund

761 Loudon's minuteman press \$167.40 LILC printing raffle books

762 Hillside Public Library \$20.00 LILC refund

763 Nancy Sherwood \$19.16 LILC townhouse floor plan

764 Ken Bellafiore \$76.22 LILC office supplies

765 Jerry Nichols \$43.00 LILC refund

766 NCLA Clerical Div. \$75.00 LILC program

767 SSD \$75.00 LILC program

768 Proquest \$150.00 LILC refund (wireless service)

769 Plymouth Rocket \$150.00 LILC refund (wireless service)

770 CDW Govt \$150.00 LILC refund (wireless service)

771 EBSCO \$150.00 LILC refund (wireless service)

772 VOID

773 JanWay \$2,766.75 LILC book bags

774 Marsid \$1,817.43 LILC forms, signs, labels

775 LI Coalition against censorship \$25.00 dues

776 Regina McEneaney \$22.20 postage

777 DASL \$885.63 program Intellectual Freedom Conf.

778 Janet O'Hare \$11.23 postage

779 CLASC \$250.00 LILC program

780 RASD \$250.00 LILC program

781 Megan Sala-James \$23.99 LILC tickets for lunch

782 Barbara Hoffman \$200.00 LILC program

783 Supreme Trophies \$100.00 Awards plaque LDA

784 Lisa Esposito \$76.95 LILC supplies

785 CATS \$250.00 LILC program

786 VOID

787 Barbara Hoffman \$7.59 supplies newsletter

788 Pat Med Library \$136.80 postage newsletter

789 Jeffrey Feinsilver \$250.00 LILC program
790 SCLS \$572.75 printing nominations brochure
791 Debbie Antolini \$166.36 LILC door prizes, etc.
792 August Alfieri \$250.00 LILC program
793 DASL \$233.25 LILC program
794 Stephen Ingram \$35.80 LILC postage, candy
795 Susan Sloan \$380.00 printing stationary, business cards
796 Susan Gottesman \$77.10 supplies refreshments
797 Joanne Genovese \$90.39 ELSA stationary, postage
798 Huntington Townhouse \$5,000.00 LILC deposit
Total \$72,636.63

Lorraine Squires made motion to approve the expenditures; Rona Dressler seconded. No opposed.

Janet spoke with the attorney regarding the incorporation papers which were sent up to Albany. When we have notification that we have been incorporated, we will then have to file our NY state tax return. There will be a fee for both New York State and the attorney for the incorporation. Janet requested that Divisions remember to submit their financial reports with bank statements attached. Even if the division has no meeting that month, the financial statements must be submitted.

PRESIDENT'S REPORT:

Stephen Ingram thanked Rona Dressler and Janet O'Hare for the wonderful job they did this past month with the Long Island Library Conference. SCLA should have a quiet summer, although we have three fundraising efforts ongoing: Writers on the Vine, Li Ducks and Mets tickets. The By-laws will be examined to determine the procedure for changing the Treasurer's term to two years; as well as, combining the Professional Concerns and Continuing Education committees. It is believed that all that is needed is a quorum vote of the executive board. It was decided to purchase 10 copies of the Libraries Directory for use by the executive board. Lorraine Squires will look into purchasing a new banner for SCLA. The paper cubes were a big hit as a giveaway. The directory of members should be ready at the end of the summer. An note should go out requesting any changes that should be made.

DIVISION REPORTS:

CATS: Ted Gutmann sent the following: I am sorry to report that at the end of April, Melanie

Weiss, our current Secretary and long-long-time member of the CATS Board, submitted her resignation. Mellissa Hinton, current Member-at-Large will assume the responsibilities of Secretary for the remainder of the term. On June 7, 2005 the CATS board met at SCLS. A nominating committee was appointed for the election of officers for next year's term. We recently finished up two programs:

1. The AACR2 Study Group met on June 15. Documents from this meeting and past meetings can be found on the CATS home page.
2. Online Career Resources and Resume Software-a two-part program, June 9 and June 16. The program was presented at SCLS by Sharper Training Solutions.

Today (June 17, 2005) is the CATS Annual Library Tour. This year we are visiting South Huntington, Hauppauge and West Islip. We have set a tentative date of October 19, 2005 for our annual Technical Services Open Forum. Later in the Fall, we are considering a program on RSS/XML and another on computer spyware, viruses and scams. No dates have been set.

DASL:Virginia Antonucci reported. There was no meeting in May. About 28 people attended the 8:30 a.m. program on Friends of the Library at the LILC. The program is all set up for the Legislative Breakfast and DASL would like to reschedule. A tentative date of 10/21 was decided upon if the Wang Center at Stony Brook is available. Academic libraries will be the focus, since most public libraries are scheduling zone meetings with their legislators, but they will be invited. Costs will be split between LILRC and SCLA. There will be no charge for the Wang Center. No alternative date can be chosen due to conflicts with religious holidays and other programs.

RASD:Rona Dressler reported for Maureen Nicolazzi. The annual dinner has been scheduled for September 29 at the Garden Grill in Smithtown. The Health Concerns Committee has scheduled its Annual Breakfast for October 19 with two speakers on nutrition and obesity. CARE is still working on their handout. The LILC program on Reader's Advisory had over 120 people in attendance.

SSD:Susan Siegel reported. The Support Staff Division met on June 8. We all enjoyed the day's events at the LILC including our program "Team Spirit is Essential" which we co-sponsored with NCLA. The group discussed possible changes for next year's conference such as distributing information and running the raffle more efficiently. Our annual luncheon meeting is scheduled for September 14. There will be a brief meeting followed by lunch, and a program on "Identity Theft". The speaker is a representative from the Suffolk County District Attorney's office. We also have several program ideas in the works for November. The division currently has 138 members and we have begun the process of nominating board members.

YASD: Lorraine Squires reported. The last YASD meeting was held on Thursday, June 9 at West Islip where we discussed Teens Talk Books programming and materials. The next meeting will be on Thursday, July 14 at Hauppauge. Teen Advisory Boards will be the topic and we are planning to hear from some of Hauppauge's TAB members. Battle of the Books has received a grant for its summer program, so the proceeds from the sale of wristbands should go elsewhere. It was decided to put the proceeds towards the Intellectual Freedom Committee's funds.

COMMITTEE REPORTS:

ARCHIVES: Material is coming in and a quantity of materials was just received from former secretary Patty Thompson.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Carol Gray sent a report that the committee has not met.

ELSA:Joanne Genovese submitted the following report. June is a quiet month for the ELSA committee. We are waiting for nominations to come in. In fact, I received our first one today!

FALL DINNER: No report. Cindy Guzzo is looking into a location.

INTELLECTUAL FREEDOM: Kevin McCoy reported. The Committee is working on Bulletin Board and Community Room policies which require groups to obtain insurance to use the rooms. Kevin spoke to a reporter regarding the Operation Safeguard program which has police coming in to the libraries and requesting that they report any suspicious activity. Plans are moving forward for the essay contest which has the support of the local Civil Liberties Union. They are currently looking for corporate sponsors. Work is proceeding on the Bill of Rights campaign which is national in scope. The House of Representatives has voted to delete section 215, regarding libraries and booksellers, from the Patriot Act. The Senate has not yet acted. Work has begun on next year's conference, which will focus on Libraries as Community Spaces, the Role of the Library in the Community. And "Faces of Liberty" a traveling exhibit will be presented in several local academic libraries.

LDA AWARD:Paula Bornstein sent the following report. Gerald D. Nichols was selected as the recipient of the 2005 LDA Award. He was chosen from among three candidates. LDA Award Committee members Tom Bazzicalupo, Vivian Kowalewski, and Christine Kulakis (NCLA), and Eileen Feynman, Maureen Nicolazzi, and Bruce Silverstein (SCLA) reviewed the portfolios of the three individuals before making their decision. Jerry Nichols is the former Director of the Suffolk Cooperative Library System and is currently Director of the Palmer Institute for Public Library Organization and Management at C.W. Post Center, Long Island University. Art Friedman presented the award and an engraved plaque to him on May 4 th, at the Long Island Library Conference. SCLA was responsible for ordering and picking up the plaque. I sent a copy of the bill for \$100 to treasurer Janet O'Hare for payment. I am sending a letter to Andrew Ippolito, president of LDA Publishers, asking that the reimbursement check be written out to Suffolk County Library Association and sent to Janet.

LEGISLATIVE: Suzanne expressed concern about her budget in regard to the Breakfast. Extra money was set aside in programs for events and if needed, we can use some of that. The East End Zone is having a legislative breakfast on September 30 at SCLS. With our new incorporation, the association is not allowed to lobby, only present information.

LIST-SERV:Kevin McCoy reported that the 1000 th subscriber has been achieved. She will receive a free membership. A letter will be sent to ask permission to post her name on the Listserv. We now have 1010 subscribers.

LONG ISLAND LIBRARY CONFERENCE: R. Dressler reported. The 2005 and 2006 Conference Committee members met on June 15 at the Patchogue-Medford Library. Invited guests were Stephen Ingram, president of SCLA and Treasurer, Janet O'Hare. New and old members introduced themselves and then each committee presented their viewpoint of the Conference, the things that went well, and the items we have to work on. Arrangements suggested that speakers and arrangers should go to the Concierge and sign in there. Phone numbers should be exchanged. We discussed when to do the raffles and where. The possibility of listing the times raffles would be announced in the program was also mentioned. The loading/unloading dock presented some problems for the vendors, since there were no signs to tell anyone where to go around the back. Signage will be corrected next year and we will put the restrooms on the map, which should be included in the program, rather than a separate sheet of paper. The vendors liked the fact that attendees and vendors had different colored badges. We had 108 vendors, and 2 no-shows. There was very little use of the computer at the job table. The possibility of putting job listings on the LILC website was discussed. We had 18 programs listed and 1 presenter did not show up because he had the wrong date written down. We will add whiteboards to the list of available equipment for speakers. All Divisions, Committees and other groups who plan on having a program, should start thinking about it now. Letters will be sent out by September to remind everyone. We have been doing the conference this way for many years so this should not be a surprise for anyone. Publicity will begin earlier, with reminder postcards. We discussed having copies of all handouts on the webpage the day after the conference. To save money this year, we did our own printing off the webpage for stationery, reimbursement forms, vendors' invitations, Verizon, and sponsor forms. We will add envelopes to this. Registration requested that all attendees, even if their library pays, should fill out the registration form. We discussed the possibility of having a membership list prior to the conference to see if any memberships lapsed and remind people to pay their dues. The Committee approved the Townhouse for next year's conference. The quote was sent from the Townhouse for \$2700 for May 2, (setup day) and room rental for May 3, the date of next year's conference was \$8500. There was a 50 cent increase in the price for a continental breakfast and a \$1 increase in the cost of the lunches. I'd like to request a \$5000 check as a down payment for the Townhouse for next year. We were hoping to finalize the Treasurer's report this month but several bills have not come in as of now. We estimate about \$9000 to each Division. Janet, Steve, Tom and Elaine will have to discuss how to transfer the funds to NCLA once we have completed this year.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP:Regina McEneaney reported that all non-renewed members have been removed from the file. We have 642 members for 2005. Two chance books will be sent to each member. Stephen suggested we should target those LISTSERV subscribers who are not members and that a description of the benefits of membership should be developed. Will Salas said he will work on this so that he can also have it available for school visits, etc. Stephen is currently working on a letter to libraries suggesting that they should join as an institution.

NEWSLETTER:No Report. The newsletter has been delivered and it would appear that there has been a smooth transition.

NOMINATING:Susan Gottesman reported that it is hoped that the slate will be filled by July 1. If not, we will have to have a special meeting in September to solicit candidates.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS:William Salas reported. There was a very successful visit to the Brentwood campus of CW Post in April for Barbara Hoffman's class. St. John's University has invited us back for another visit in October.

SCHOLARSHIP:Angela Richards sent the following report. 1500 raffle ticket booklets to raise scholarship funds were printed and delivered to Regina McEneaney at the Long Island Library Conference, May 4th. Scholarship flyers and Support Staff flyers were available at the SCLA table and the SSD table. The "Geekspeak" program arranged by CATS was very well-attended even though it was the last session of the day. I also joined Stephen Ingram and Jeanne Vasdaz in negotiating a great "family" day at the METS game on July 24 th. I've been in touch with Sue Gottesman to offer my help with any of the details.

STATISTICAL SURVEY:Stephen thanked Dave Jones for completing the survey. Renee Capitanio will be taking over the survey this year with Stephen assisting and he will get the materials from Dave.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: Marjorie Fusco reported. To continue our service to the Suffolk County Jails, please remember to donate your non-violent paperbacks. Please send books through the system and mark the bag either Riverhead or Yaphank. Thank you for past contributions.

WEB PAGE:Stephen Ingram reported that he has made some minor changes and put the Ducks, Mets and Writers on the Vine links up.

LIAISONS:

CLASC:Harriet-Jane Costello sent the following reported. Our program at the Long Island Library Conference was very successful, with over one hundred attendees. Kate and Jim McMullan, children's books authors, gave a power point and personal presentation of how they created their popular picture book I Stink! We are planning a walking tour of Greenwich Village with Leonard Marcus in September. The literature committee continues to hold monthly book discussions, the last at MCPL. The Dark Hills Divide by Patrick Carman was discussed.

Eastern Suffolk BOCES: No report.

LILRC:Herb Biblo reported. Literature on continuing education programs was made available to the board. The 10th Annual Archives and Leadership Conference will be held on October 7, with invitations going out in August. The Dowling Conference is scheduled for October 20 and 21, and the first registrations have come in. The dynamic, real time Union List of Serials is available.

In addition, FirstSearch subscribers will have access to a group catalog. LILRC is concentrating its digitization work in Nassau so as not to conflict with SCLS' proposed project. About 1500 images have been scanned into the Long Island Memories collection.

LVA: No report.

NCLA: Mary Donor reported. Nassau's Intellectual Freedom committee would like to strengthen ties with Suffolk's committee. Nassau Civil Service has been cooperative in redesigning the librarian lists. Art Friedman announced that NYLA's Conference has been scheduled for October 26-27 in Buffalo at the Adam's Mark Hotel. There is an ongoing video project to create a presentation of "24 hours in your library".

PLDA: No report.

SCLS: No report.

SLA: No report.

MEMBERS-AT-LARGE:

No report.

OLD BUSINESS:

Forty-four Mets tickets have been sold. A flyer will go out shortly.

NEW BUSINESS:

A deposit is required for the Huntington Townhouse for next year's LILC. On a motion by Sue Siegel, seconded by Will Salas, \$5000 was approved for this purpose.

The meeting was adjourned at 11:35 a.m. by Susan Gottesman on a motion by Regina McEneaney, seconded by Rona Dressler.

Respectfully submitted,

Renee Capitanio

Friday, July 15, 2005

SCLS Blue Room

IN ATTENDANCE:

Stephen Ingram, Susan Gottesman, Renee Capitanio, Janet O'Hare, Virginia Antonucci, Suzanne Johnson, Rona Dressler, Regina McEneaney, Fran Altemose, Edana Chicanowicz, Maureen Nicolazzi, Ted Gutmann, Jeri Cohen, Angela Richards, Harriet Costello, Matthew Bollerman, Bruce Massis, Diane Eidelman.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:06 a.m. The June 2005 minutes were reviewed and corrected. Regina McEneaney made a motion to approve the minutes as corrected, seconded by Rona Dressler. None were opposed.

TREASURER'S REPORT:

Janet O'Hare offered the Treasurer's report for June 2005. The June general fund balance was \$6,696.35, with income of \$1,782.69, and expenditures of \$20,360.45. The following expenditures were submitted for approval:

\$74.00 Regina McEneaney for postage
\$86.00 NCLA for a refund for cancelled attendance, LILC
\$198.52 Verizon for high speed internet at the LILC
\$63.20 Debbie Antolini, for printing and mailing thank you notes, LILC
\$1700.00 Accountant's fees for income tax preparation
\$100.00 SCLS for printing

On a motion by M. Nicolazzi, seconded by D. Eidelman, the treasurer's report was accepted and bills approved for payment.

PRESIDENT'S REPORT:

The president reported with Old Business.

DIVISION REPORTS:

CATS: Ted Gutmann reported. CATS has not met since the last SCLA meeting but are scheduled to meet on Monday, July 18. Laura Hawrey has resigned from the CATS board upon assuming her new position as director of North Shore.

DASL: Virginia Antonucci reported. The annual luncheon will be held on December 2 at Dowling College. DASL's financial report will be available in September and Janet reminded all that bank statements must be attached to financial reports.

RASD: Maureen Nicolazzi reported. The annual dinner has been scheduled for September 29 at the Garden Grill in Smithtown. Long Island Reads has chosen *Amagansett* as the title for next year's program.

SSD: No report.

YASD: Lorraine Squires sent the following. YASD met Thursday, July 14 at Hauppauge PL. Our networking meeting discussed using Teen Advisory Boards. Guest speakers were three members of the Hauppauge PL's TAB. They spoke about activities that they have planned and executed at HPL.

COMMITTEE REPORTS:

ARCHIVES: Suzanne Johnson reported that there is a lot of material to be sifted and filed.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA:No report.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: Kevin McCoy sent the following: The committee is meeting this morning and is working on the following issues: **Library Bulletin boards & Meeting rooms-** I will be conducting a meeting room workshop at SCLS this fall. **Essay Contest– What does “Freedom of Speech Mean to Me?”-** The Intellectual Freedom committee is meeting this morning to plan for this event. We are looking for volunteers to help with this contest. Please contact Kevin if you want to be involved. **Local Voices: Citizen Conversations on Civil Liberties and Secure Communities-** Over 70 people attending this forum which was sponsored by the Brookhaven League of Women Voters. There were a number of librarians that participated in the event. The League of Women Voter’s thanked us for help with the logistical support and made a \$500 donation to SCLA’s Intellectual Freedom committee. **Suffolk Bill of Rights Campaign-** The Suffolk County Legislature’s Public Safety & Public Information Subcommittee will be meeting Tuesday August 2nd. Last meeting the resolution was tabled. SCLA formally endorsed this campaign last year. Contact Kevin if you would like to attend or speak before the legislature. **2nd Annual Intellectual Freedom Conference-** The tentative date will April 14 th and the theme will be “Libraries as Community Space” Some possible topics will be the civic commons, serving immigrant populations, and libraries role in the community. We will be discussing this conference at our meeting this morning. **Faces of Liberty”- NYCLU display-** Plans for the exhibit have been finalized. The schedule is: Jan. 2006- Riverhead Public Library; Feb. 2006- Stony Brook University Library; Mar. 2006- Dowling College; Apr. 2006- Suffolk Community College (Selden Campus). The exhibit will be back in Suffolk County in the summer of 2007. We will focus on public libraries when it comes back. Please contact Kevin if your library is interested in displaying this exhibit.

LDA AWARD:Paula Bornstein sent the following report. I sent a letter to Andrew Ippolito of LDA Publishing Company, asking for reimbursement of the \$100 paid by SCLA to Supreme Trophies Inc. for this year’s award plaque. I asked Mr. Ippolito to send the check in care of Janet O’Hare, SCLA treasurer.

LEGISLATIVE: Suzanne Johnson reported. The Legislative Breakfast is scheduled for September 23 at the Wang Center at SUNY Stony Brook and requires a \$50 deposit. Funds were approved on a motion by Angela Richards, seconded by Virginia Antonucci. Despite expressed concerns, the Wang center is fully compliant under the ADA guidelines. Low vision attendees may have difficulty, but those concerns will be addressed. Chris Filstrup has agreed to do a short program at the breakfast.

LIST-SERV:Kevin McCoy sent the following: We currently have 1014 members. If we have Met tickets available, it would be nice to give Deborah Grayovski, two tickets to the Met game as well as one year free membership. Stephen will send the tickets to Patchogue for her.

LONG ISLAND LIBRARY CONFERENCE: R. Dressler reported. They have not had a meeting since the last report, but are busy trying to finalize the books. The next meeting will be August 10 in North Babylon.

LONG RANGE PLANNING/PUBLIC RELATIONS: No report.

MEMBERSHIP: Regina McEneaney reported there are 654 members for 2005. The directory is put together and ready to go to print. Chance books have been sent out to all members. Regina pointed out that several SCLA and division board members have not renewed their memberships. Stephen will contact them directly.

NEWSLETTER: Jeri Cohen reported that the next deadline is August 1, for a proposed printing date of September 1. Please forward all materials in a timely manner.

NOMINATING: Susan Gottesman reported she is still looking for nominees.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS: No report.

SCHOLARSHIP: Angela Richards reported. Money for the chance booklets is coming in. The application deadline for the scholarship is September 1, for a September 15 decision. She has sent out about 15 packets and has received 3 complete applications. The deadline for the Continuing Ed award is October 1, for an October 15 decision. Angela will e-mail applicants names to Regina to be sure they are actually members of SCLA.

STATISTICAL SURVEY: Renee Capitanio reported that the information has been received from Dave Jones. It is hoped that the questionnaires will go out by the beginning of August so that we can have our replies back by September 15. M. Bollerman will provide assistance in getting responses from recalcitrant libraries.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported that he has made some minor changes, but with the SCLS computer problems, it has not been possible to make major changes.

LIAISONS:

CLASC: Harriet-Jane Costello reported. The Executive Board of the Children's Librarians Association of Suffolk County, Inc. met June 9 at Half Hollow Hills Community Library. We are continuing plans for previously reported programs such as a Walking Tour of Greenwich Village in the fall. Also, October 6 will be the Literature Conference at Crest Hollow. This year's event is being planned by Nassau. CLASC is beginning to plan for our 2006 Literature Conference.

Eastern Suffolk BOCES: No report.

LILRC: Virginia Antonucci reported. Digitization workshops are being held on July 25 and 26 and the Documentary Heritage program on Understanding Data Bases is scheduled for August 10. LILRC is planning a program in conjunction with ACRL on using statistics in academic settings to be held at NCLS.

LVA: No report.

NCLA: Mary Donor sent the following: NCLA does not meet in the summer. The next report will be in September when meetings resume.

PLDA: Matthew Bollerman reported that things are quiet.

SCLS: Bruce Massis reported that SCLS has been very busy this week trying to fix multiple computer problems at system. They are currently monitoring the situation with III, Verizon and the multiple viruses that have hit the libraries. Bruce thanked the libraries for their patience and understanding. Tech issues are a growing concern and a replacement policy has been put into effect. In addition, all grant proposals will have an equipment line to aid in replacing aging technology. The focus on next's year Legislative trip will be on getting the addition \$2.6 million the libraries are owed based on the 2000 census figures.

SLA: James Olney sent the following: SLA-LI reports that it will be asking all officers to remain in their current positions for an additional 6 months so that we may convert from July-June annual terms to January-December terms. This request has been made by SLA headquarters to align governance and fiscal years. SLA members also approved bylaws changes to permit e-voting which should be in place before the end of the year.

MEMBERS-AT-LARGE:

Fran Altemose reported that she has received the bracelets. Stephen suggested she contact Lorraine who has a flyer ready to go to advertise them. They will be sold for \$2, with profits going to the Intellectual Freedom fund. She also announced that the cutoff date for the Ducks tickets is Wednesday, since she has to give them a count by the 23rd.

Edana Chicanowicz reported that she still has 15 tickets for the Writers on the Vine program.

OLD BUSINESS:

Although we have purchased 200 Mets tickets, we have only sold 76. Stephen asked the board to push the game whenever possible and take some tickets to sell. He will put them up for sale on the internet in an attempt to cut our losses.

NEW BUSINESS:

None.

The meeting was adjourned at 11:15 a.m. by Susan Gottesman on a motion by Rona Dressler, seconded by Maureen Nicolazzi.

Respectfully submitted,

Renee Capitanio

Approved 8/19/2005

Friday, August 19, 2005
SCLS Blue Room

IN ATTENDANCE:

Stephen Ingram, Susan Gottesman, Janet O'Hare, Diane Eidelman, Fran Altemose, Edana Cichanowicz, Virginia Antonucci, Ted Gutmann, Paula Bornstein, Regina McEneaney, Angela Richards, Marjorie Fusco, Rona Dressler, Bruce Massis.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:03 a.m. The July 2005 minutes were reviewed and corrected. Maureen Nicolazzi made a motion to approve the minutes as corrected, seconded by Fran Altemose. None were opposed.

TREASURER'S REPORT:

Janet O'Hare offered the Treasurer's report for June 2005. Income of \$1,190.94, and expenditures of \$1,545.78. Final figure for income from the Library Conference was 9,199.71. The following expenditures were submitted for approval:

\$9.98	Rona Dressler for postage.
\$316.05	Patchogue-Medford for postage.
\$1,100	SCLS for printing.
\$47.25	Regina McEneaney for labels.
\$42.54	Stephen Ingram statistical survey supplies.
\$74	Stephen Ingram postage.
\$25.22	Susan Gottesman for refreshments.
\$42.85	Angela Richards Mets overnight mailing.
\$1500	September Associates for bracelets.
\$171	Vanguard Corporation for Legal filing.

On a motion by D. Eidelman, seconded by A. Richards, the treasurer's report was accepted and bills approved for payment.

PRESIDENT'S REPORT:

The president reported with Old Business.

DIVISION REPORTS:

CATS: On July 18, 2005 the CATS board met at SCLS. Past Programs: CATS sponsored two

programs earlier this summer. 1. Online Career Resources and Resume Software Workshop-June 9th (part 1) and June 27th (part 2). The program had 24 attendees, which was the maximum for this hands-on program. 2. Annual Library Tour-June 17th. We had about 30 people on the tour. We visited South Huntington Public Library, Hauppauge Public Library and West Islip Public Library. Upcoming programs: 1. Technical Services Annual Forum-October 19th at Sachem Public Library. 2. Spyware, Scams, Viruses, Identity Theft is a possible topic for our annual meeting. We were originally going to make e-audio books the subject of the annual meeting, but may instead just make that a regular program. We were unable to get a speaker for a possible RSS/XML program for this year. We may try to move the program to sometime next year. The AACR2 Study Group meets again on September 27.

DASL:Virginia Antonucci reported. The legislative breakfast is approaching. 20 people have signed up with 4 legislators. Annual Luncheon is set at Dowling College on December 2nd.

RASD:Maureen Nicolazzi reported. Next meeting of RASD is scheduled for September 13th. Dinner is set for the 29th. October 19th is their next annual meeting with coming programs centered on obesity and electronic resources and databases.

SSD:Susan Siegel could not attend. No report.

YASD: No representative, no report.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA:Joanne Genovese submitted the following. All the nominee packets have been sent out and the committee is busy reading them. We will meet in September to make our selection.

FALL DINNER: Annual dinner will be held at the Meadow Club. Cost of the dinner will be subsidized by SCLA to run \$35 per person. A motion to subsidize the dinner was made by M. Niccolazi, seconded by T. Guttman. None opposed.

INTELLECTUAL FREEDOM: No report.

LDA AWARD:No report.

LEGISLATIVE: Suzanne Johnson suggested that we send some materials from the library.

LIST-SERV:No report.

LONG ISLAND LIBRARY CONFERENCE: Rona Dressler reported. The Committee met on August 10 at North Babylon Public Library. Our first topic of discussion was to think of a theme

for this year's conference. Knowing that last year's was the 30th Anniversary made the discussion interesting. We decided on "Embracing Change", since libraries are now all about change. We picked our color, blue, for this year. The treasurer's report stated that we had made a profit of \$18,399, to be divided between NCLA and SCLA. Arrangements will look into the problems we had last year with the Verizon connection and call the Townhouse to find out if they have plans for creating a hotspot throughout the building. We would like to not use Verizon if possible. Arrangements will also look into the signage that did not come out properly last year. We thought, in addition to signs, having a color coded map of the facility near the staircases and in various other locations. It was noted that people don't read signs, but need more visual cues. Letters will be sent out to the Vendors in October. We will try to put as much info and our letterhead, etc on the web. Several keynote speakers were suggested: Susan Isaacs, Barefoot Contessa, Rachel Ray, Nelson DeMille, Sharon Robinson, Daniel Pinkwater, and Jonathan Safran Foer. We're looking at authors who live close by. One of the new options we've discussed is having any group who is doing a workshop send a copy of their handouts in pdf format to Debbie Antolini, who is running our website prior to the Conference. This will cut down on photocopying for all concerned, and if we post it the next day, everyone can download and print any materials they need. This information will be sent to all programmers. Our next meeting is September 14.

MEMBERSHIP: Regina McEneaney reported there are 654 members for 2005. The directory is put together and ready to go to print. Chance books have been sent out to all members. Regina pointed out that several SCLA and division board members have not renewed their memberships. Stephen will contact them directly.

NEWSLETTER: No report.

NOMINATING: Susan Gottesman reported she is still looking for nominees.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS: No report.

SCHOLARSHIP: Angela Richards reported. Four SCLA Scholarship candidates submitted "parts" of the documentation required for a completed application. As of 8/12/05 several pieces are missing from each portfolio. The deadline is Sept. 1st. The Scholarship committee will receive copies of completed applications and render a decision by Sept. 15th. The deadline for the Continuing Education Award is October 1st.

STATISTICAL SURVEY: Surveys are coming in.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: Stephen Ingram reported that he has made some minor changes.

LIAISONS:

CLASC: No report.

Eastern Suffolk BOCES: No report.

LILRC:No report.

LVA: No report.

NCLA:No report.

PLDA:No report.

SCLS:There are plans to have a long range planning meeting once a month to build a plan for SCLS services by October 2006.

SLA:James Olney submitted the following report. SLA-LI reports that it will be asking all officers to remain in their current positions for an additional 6 months so that we may convert from July-June annual terms to January-December terms. This request has been made by SLA headquarters to align governance and fiscal years. SLA members also approved bylaws changes to permit e-voting which should be in place before the end of the year.

MEMBERS-AT-LARGE:

Fran Altemose reported that she has received the bracelets. Stephen suggested she contact Lorraine who has a flyer ready to go to advertise them. They will be sold for \$2, with profits going to the Intellectual Freedom fund. She also announced that the cutoff date for the Ducks tickets is Wednesday, since she has to give them a count by the 23rd. Edana Chicanowicz reported that or the Writers on the Vine program will conclude shortly. Fran Altemose sold 135 Ducks tickets with a profit of \$405. She is also looking into advertising the association through King Kullen bags and is looking into distributing bracelets at the Ducks game.

OLD BUSINESS:

Discussed the SCLA listserv and membership drives.

NEW BUSINESS:

None.

The meeting was adjourned at 12:09 a.m. by Susan Gottesman on a motion by Rona Dressler, seconded by Maureen Nicolazzi.

Respectfully submitted,

Renee Capitanio

Friday, September 16, 2005
SCLS Blue Room

IN ATTENDANCE:

Stephen Ingram, Susan Gottesman, Renee Capitanio, Janet O'Hare, Diane Eidelman, Lorraine Squires, Fran Altemose, Suzanne Johnson, Carol Gray, Karen Baudouin, Paula Bornstein, Rona Dressler, Regina McEneaney, William Salas, Angela Richards, Harriet Costello, Herb Biblo, Rona Dressler, Bruce Massis.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:07 a.m. The August 2005 minutes were reviewed and corrected. Regina McEneaney made a motion to approve the minutes as corrected, seconded by Rona Dressler. None were opposed.

TREASURER'S REPORT:

Janet O'Hare offered the Treasurer's report for August 2005. Income of \$276.15, and expenditures of \$14,204.60. Total scholarship income was \$145.00, and \$47 in income was received for the Intellectual Freedom Fund. The Total balance stands at \$54,203.66. The incorporation papers have been approved by New York State and we are officially incorporated. The following expenditures were submitted for approval:

\$25	NYS Dept of Law/allows to solicit funds
\$50	NYS Dept of Law / annual tax statement to Charities Bureau
76.59	Longwood Public Library, postage for Legislative Breakfast
15.66	Susan Gottesman, refreshments
89.91	Patchogue-Medford, postage for newsletter
650.00	SCLS, printing newsletter
15.40	Janet O'Hare, Fedex of incorporation documents
10.52	Northport, postage for scholarship applications
264.00	YASD, replacement of check that was never cashed. Original check has been stopped.

Financial statements are needed from all divisions. The auditor requires copies of all bank statements to accompany the financial statements. The Certificate of Deposit will be renewed at the end of September for an additional 6 months. On a motion by D. Eidelman, seconded by A. Richards, the treasurer's report was accepted and bills approved for payment. None were opposed.

PRESIDENT'S REPORT:

Candidates are needed to run for office. It would be nice if we had additional academic candidates. Everything is set up for next year and we are in good financial shape. Two candidates are needed for all offices. Discussion ensued regarding possible candidates. A special meeting of the voting board members will be held on Wednesday, October 5 at SCLS at 9:30 a.m., to select a slate.

DIVISION REPORTS:

CATS: Ted Gutmann submitted the following report. We did not meet since the last SCLA meeting, not too much to report:

1. The next CATS board meeting will be next Thursday, September 22 at the Emma S. Clark Memorial Library.
2. We still have openings for two member at large positions for the CATS board for next year, if anyone is interested.
3. The next AACR2 Study Group meeting will take place on September 27.
4. Our annual Technical Services Open Forum is coming up on October 19, at Sachem Public Library. Flyers have already gone out.

DASL: Virginia Antonucci submitted the following report. The SCLA, LILRC, DASL Legislative Breakfast to date has 35 registrants and 5 legislators or a representative attending. The DASL annual luncheon will be held at Dowling College on December 2 with an executive board meeting and guest speaker prior to the luncheon. A flyer will be sent out about the luncheon in October. The next DASL Executive Board Meeting will be after the Legislative Breakfast on Sept. 23, 2005 at LILRC's Office's, Melville Library Bldg. Suite E5310, Stony Brook. The September 30th meeting is cancelled, since we will be meeting on the 23rd, and we will not have a meeting on Oct. 14 as previously scheduled. We will schedule a meeting for either Oct. 28 or Nov. 4th at the next meeting on Oct. 23rd. Thanks to Chris Kretz and Carole Gambrell for updating the DASL portion of the SCLA homepage. Joan Lauri does not have a financial report for DASL at this time but will have one for October.

RASD: Rona Dressler reported for RASD. Treasurers Report: Checking balance: \$630.12. Savings: \$2,122.78. Oars: \$100.39. It is in the SCLS bag to Janet. Committee Reports: CARE has completed its third proofing of the CARE directory. They are meeting on Sept. 22 to choose cover art and do an introduction. It should go to the printer in late September. One copy will be sent to each library. ELECTRONIC RESOURCES next meeting will be September 21 at Smithtown-Nesconset on how to market your library's databases. HEALTH CONCERNS meeting will be held October 19th in conjunction with the RASD annual breakfast meeting. The bibliography is being edited and will go to the printer at the end of this week. The speakers for October 19 are Dr. Peter Morelli, Assistant Professor of Pediatrics and the Director of the Pediatric Preventative Cardiovascular Risk program at Stony Brook. LONG ISLAND READS is arranging a book club summit or a web event with the author. It is tentatively scheduled for January 28 at the Bryant library in Roslyn. This is being done to encourage book club members to embrace our Long Island Reads event. The committee is also contacting speakers, doing posters, publicity, contacting Starbuck and Commerce Bank for funding and/or distribution of a pamphlet with L.I. Reads bibliography, book talk questions, author bio, etc. They are also working on a date and location for Suffolk County. MEDIA met on June 24 in Southold at the home of Mariella Ostrowski. They discussed non-fiction DVD selection and sources and new options for CD and DVD security. Afterwards, they had a tour of the Ostrowski family bookbinding workshop. Their next meeting is at East Islip Library on October 14. MULTICULTURAL SERVICES workshop "Practically serving a Multicultural Community" has been changed to meet on Sept. 28 at Brentwood. OARS will be meeting in Riverhead on Sept. 14th to plan for the coming year. READER'S ADVISORY will meet on September 22 to

discuss Horror, as their genre. The update of *Long Island Authors and Settings* has been completed and will be ready to send to Diane Eidelman after the Sept. meeting. Diane said that the bibliography will have its own website. RAMBLINGS went to the printer and it will be out soon. The next issue will be out in February. December 31 will be the deadline for articles. Our annual DINNER is Thursday, September 29 at the Garden Grill in Smithtown. \$36 per person. Registration has been extended to September 26th. Any questions please contact Maureen Nicolazzi (NBAB) or Sue Meringolo (SMTH). It was decided we would donate the proceeds from our 50/50 raffle to a library in need in the wake of Hurricane Katrina. RASD ELECTIONS: Ballots should go out next week. Announcement of new officers is done at the annual meeting on October 19.

SSD: Susan Siegel could not attend. No report.

YASD: Lorraine Squires reported. There was no meeting in August. The YASD Annual Luncheon will be held on Thursday, 9/22, with a meeting at East Islip, then going to NYIT Epicurean Room. The first meeting of committee on 2nd Annual Fran Romer Memorial Booktalk Workshop will meet on Thursday 9/29 at MCPL Centereach.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: Carol Gray and Karen Baudoin reported. NCLA Continuing Ed committee is planning the LILC 2006 program and have settled on a topic: Putting punch in Your Presentations: simple, powerful ways to enhance your public speaking. This interactive workshop will be given by Linda Tagliaferro, author and president of the Freeport-Hempstead Toastmasters. Karen and Carol are retiring from the committee and it will be combined with the Professional Concerns Committee. Carol has enjoyed her years working with SCLA.

ELSA: Joanne Genovese submitted the following. Our committee meeting to select the winner of the ELSA award is set for Monday, September 19. We have six good candidates to choose from and alot to discuss.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported that there is nothing to report.

LEGISLATIVE: Suzanne Johnson reported. Last call for attendees. About 50 attendees are expected with 5 legislators or their aides. Suzanne has been trying to contact new legislator Marc Alessi to attend. Several gifts will be given to the legislators including the SCLA cubes and gel bracelets. It is possible to purchase parking passes for \$3.50 for attendees, who will be contacted as to how to use them.

LIST-SERV: Kevin is ill and unable to attend. Stephen spoke with Kevin and beginning with the new year, the Listserv will be moderated for members only. We will need to develop a Listserv policy.

LONG ISLAND LIBRARY CONFERENCE: Rona Dressler reported. The committee met at Deer Park Public Library on September 14. We will have wireless connections in the Exhibit Hall, but in our letter to the vendors, there will be a note that we cannot accommodate MACs. The Town House is in the process of installing a T1 line but they don't want to guarantee that it will be available for this year, definitely for next year. The TownHouse will provide a cable hookup for the Presidential Suite. Exhibitors asked if they could be part of the regular luncheon instead of separate. We're going to try to work on the logistics. We also discussed raffles by associations, divisions, committees, etc. We thought we would announce it at lunch and then post it at the back of the exhibit hall. We also want to have a vendor raffle at the end of the day, awarding the winner a free booth for next year. We would also like all raffles to be standardized, instead of all those little numbered ones. Will work on that and inform anyone who plans on having raffles about this. Raffles may be able to be printed off the webpage (one option). We will still have 18 programs at 65 minutes each. Program letters will be sent out shortly. When confirming a speaker, please note carefully all AV needs. The first wave of Save the Date postcards will be sent out in 2-3 weeks. We're looking at ways to cut down the cost of the printing the postcards also. Thank you to all the associations and other groups who were very responsive and sent in the mailing labels. Cost of registration will remain the same. There was a discussion of a different sort of food setup for the next year (not necessarily a luncheon but maybe a brunch). Our next meeting is on October 12th in North Bellmore.

LONG RANGE PLANNING: Sue Holden submitted the following report. Six librarians visited the Palmer Library School and participated in the Fall Student Orientation on Friday, September 9. Close to 50 new MLS students attended. Librarians Stephen Ingram, James Olney, Sue DeMasi, Sue Holden and Lisa Herskowitz, spoke representing the various fields of librarianship. The new Dean was very complimentary and receptive. Lunch followed. I will be assembling 50 packets to be distributed at St. John's on October 19th. This visit is being arranged by Will Salas who will also be accompanied by several librarians.

MEMBERSHIP: Regina McEneaney reported there are we have 658 active members, 15 new members. Membership renewals will go out in December.

NEWSLETTER: No report.

NOMINATING: Susan Gottesman reported she is still looking for nominees.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS: Will Salas reported. Public Awareness/Long Range Planning will be consolidated next year. Everything is in place for the St Johns visit and 20 to 30 students are expected to attend. Kris Minschke will speak about Live Librarian; Stephen Ingram will discuss civil service; James Olney will represent special libraries; Edana Chicanowitz will discuss reference service. Representatives are still needed for young adult services, academics

and childrens. H. Costello stated that she has a CLASC representative who should be able to attend. Will has 25 packets and will try to update them.

SCHOLARSHIP:Angela Richards reported The Scholarship Committee has been deliberating the applications for the SCLA Scholarship from eight candidates. Several candidates failed to comply with the specific requirements and, therefore, could not be considered. The Committee has selected a recipient who excelled in all aspects of the application process. I am in the process of informing the others of our regrets and will personally contact the scholarship winner and invite her to the annual dinner. Many Support Staff flyers have been distributed throughout the year with a great of support from the SSD. As a result, I received several requests for applications. Yet to date, none has been completed. I personally contacted those who requested applications to remind them of the October 1st deadline. Yesterday, at the SSD annual meeting I was able to generate interest from an additional 10 candidates. I am requesting an extension of the deadline to October 7th. Also, I've received a donation from SSD for \$19 toward the award as a result of a 50/50 raffle. I will be requesting a check for \$100 so that I could purchase the Mall Certificate raffle prize and \$2000 for the recipient of the SCLA Scholarship.

STATISTICAL SURVEY:Renee Capitanio reported that about 20 surveys have been received. Reminders will go out next week. Names of libraries who have not responded will be sent to Matthew Bollerman who has agreed to ask his fellow directors to participate.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:Stephen Ingram reported that he has made some minor changes.

LIAISONS:

CLASC:Harriet Costello reported. The Executive Board of the Children's Librarians Association of Suffolk, Inc. met on Thursday, September 8 at South Country Library. Meeting and program ideas and dates were discussed for the coming year, including those for a fall General Membership Meeting. Preliminary discussion took place for our Children's Literature Conference, planned for October, 2006. Twenty members attended a Walking Tour of New York City September 14, lead by Leonard Marcus.

Eastern Suffolk BOCES: No report.

LILRC:Herb Biblo reported. Virginia has provided handouts for the archives week program. It is important that people attend the Legislative Breakfast, as numbers count. The LILRC conference is on the same date as the next board meeting. On Tuesday, Herb will be attending the NYLA Legislative Committee meeting to discuss the focus of their activities, as well as their involvement in the East Hampton library situation. A bill regarding association libraries and construction permits became Suffolk County specific and was vetoed by the governor. Lastly, LILRC will no longer be purchasing 3M tattletape, but will go to a cheaper alternative that has been working well in other libraries. Virginia submitted a letter (attached) requesting funding for Tenth Annual Archives Week Leadership Conference. \$300 was requested, and on a motion by Lorraine Squires, seconded by Suzanne Johnson, the amount was approved without opposition.

LVA: No report.

NCLA:Rona Dressler submitted the following. The meeting was held on Friday, September 9, 2005. Currently, there are 1012 members. Children's Services is holding a tabletalk on Oct. 24 "I'm New, What Do I Do?" as NLS. In June, Dan Kirk finally spoke about how he gets ideas for his books. On September 15, Clerical Services will host a bus trip to Gateway Playhouse to see Sugar, with a lunch in Bellport. On Nov.10, they plan on hosting a workshop at East Meadow on Stress Management. On 9/20, Media Services will sponsor a bus trip to NYPL's Humanities Library and the Museum of Television. In October, there will be a workshop on Collection development of Foreign Films. Program committee is working on 2 workshops: October-Programs for Seniors, and January will be Ethnic Programming. RASD will have their Annual breakfast at the Maine Maid Inn on Oct. 19. On Nov. 2, there will be discussion of Marketing – Practical strategies for Libraries. YA is working on a program tentatively entitled: Sex in Books for Teens. Civil Service has eliminated all levels for Director and Asst Director. The Director test will be given in November. On Sept. 27, Computers and Technology will be looking at all the new advertised technologies announced over the summer. Continuing Ed is hosting a workshop on 9/22 with Walter Matthews called "Being Excellent vs. Being Perfect." On 11/15, they will co-sponsor a workshop on Health Service databases with Mary Westermann-Cicio. Library Management courses have been taken over by Queens College. They will offer the first course in the spring at Nassau Community College.

PLDA:Matthew Bollerman submitted the following: The Public Library Director's Association met on September 14 at Sachem Public Library. We asked SCLS will begin an examination of computer software to replace Cybrarian. The association is looking to place public service announcements that feature George Lopez on local media. An Ad Hoc committee charged with developing a statement of PLDA's legislative mission is being appointed by the President.

SCLS:Bruce Massis reported. There will be no more money from the state this year. The focus should be on approaching the legislators to go for the 2.3 million tagged to the 2000 census. Also the system is looking for member item money to go to the system as well as to the individual libraries. Six grants are in the works: IMLS grants for digitization, continuing education, and recruitment. Also, grants for diverse communities, partnering with Palmer School to provide MLS candidates from diverse backgrounds. SCLS is also looking at corporate and foundation grants for technology dollars to build/replace network technologies. The Return on Investment report has taken four months to put together. This report puts a market value on the services provided by SCLS and the costs of those services to the member libraries. The return on investment is from 4 to 17 times the dollar investment depending on the library and provides justification for membership in the system. Individual libraries could do the same sort of report for their budget votes as a way to prove their worth through solid data. This report is a great model and several other library systems have inquired about how to do it.

SLA:James Olney submitted the following report. SLA would like to thank SCLA and Sue Holden for organizing the speaking engagement at Palmer School. The Association was pleased to be invited to take part.

MEMBERS-AT-LARGE:

There is an ALA plan asking libraries to adopt a library affected by Katrina. Stephen asked Diane to look into this. Fran Altemose reported: A total of 137 tickets were sold for the September 5th Ducks baseball game at \$12 each. I paid \$9 each so the profit to SCLA was \$511. Checks have been sent to Janet O'Hare. DASL will pay her their \$24 at Friday's meeting. The camera ready art for the Smartest Card promotion through King Kullen supermarket has been sent. Alan Schelp put it on a CD, so their graphics department would have no trouble using it. The artwork was taken from the PLA website. Both NCLA and SCLA are credited. No date was specified to allow its use on flyers, bags or hand-outs at any time convenient for King Kullen.

OLD BUSINESS:

Discussed the SCLA listserv and membership drives.

NEW BUSINESS:

None.

The meeting was adjourned at 11:52 a.m. by Susan Gottesman on a motion by William Salas, seconded by Angela Richards.

Respectfully submitted,

Renee Capitanio

Friday, October 21, 2005
SCLS Blue Room

IN ATTENDANCE:

Stephen Ingram, Susan Gottesman, Renee Capitanio, Janet O'Hare, Diane Eidelman, Lorraine Squires, Rona Dressler, Regina McEneaney, Angela Richards, Jeri Cohen, Dianne Roberts, Maureen Nicolazzi, Ted Guttman.

CALL TO ORDER:

Susan Gottesman called the meeting to order at 10:05 a.m. The September 2005 minutes were reviewed and corrected. Regina McEneaney made a motion to approve the minutes as corrected, seconded by Rona Dressler. None were opposed.

TREASURER'S REPORT:

Janet O'Hare reported that she has received notification that we are officially registered with New York State. September's income was 623.82, with a positive expense reported of 730.92; total scholarship income was 107; and total Intellectual Freedom income was \$1.00. The total balance of all funds is 55,665.80. The following expenses were submitted for approval:

\$101.50 Stephen Ingram, for postage and supplies

17.70	Sue Gottesman for refreshments
325.00	SCLS, printing for the ballot
295.74	Joann Genovese for ELSA award expenses
2000.00	Linda Swanson for the Scholarship
1000.00	Delphine Messell for the Continuing Education award
100.00	Angela Richards, for raffle prizes

Expenses were approved on a motion by Lorraine Squires, seconded by Maureen Nicolazzi. None opposed. The preliminary budget for 2006 was presented. Dollar amounts are allocated to divisions based upon membership. 25% of the initial dues goes to the primary division or the entire \$1.00 as an additional division. The 2006 budget was approved on a motion by Rona Dressler, seconded by Maureen Nicolazzi. None opposed.

PRESIDENT'S REPORT:

Stephen Ingram reported. Ballots are arriving, please vote. Sue did a wonderful job of getting together the nominations. The Save the Date cards for the LILC are arriving and the Annual Dinner flyers are out. Thank you to all who attended the special executive board meeting. It should be smooth sailing for the rest of the year with only the Annual Dinner as a major program. We have some gaps in committee assignments which are being worked on.

DIVISION REPORTS:

CATS: Ted Gutmann reported. The Tech Services Open Forum was held at Sachem Public Library was very successful. About 50 people attended. The Annual Meeting is scheduled for December 8 at Sachem, with a topic of Security in the Electronic Age. Officers will be announced at that meeting.

DASL: Virginia Antonucci submitted the following report. The legislative breakfast held on Sept. 23, 2005, cosponsored by SCLA, DASL and LILRC, was quite successful. Fifty four librarians, historians, and archivists attended the breakfast. Three legislators and five legislative aides attended. Dean of Libraries, F. Christian Filstrup of Stony Brook University Libraries was guest speaker. The DASL Luncheon will be held at Dowling College on December 2, 2005. A flyer will be mailed soon.

RASD: Our annual dinner was held on Thursday, September 29th at the Garden Grill. 29 people attended. The proceeds from our raffles are being sent to a needy library in Mississippi or Louisiana. Annual Meeting was Wednesday, October 19th at SCLS. It was followed by the Health Concerns workshop on Obesity. It was very informative. A free copy of the annual Bibliography was provided for each Suffolk library. Additional copies are available for sale. We are working on ideas for next year's conference. Rose Marut has already been in touch with Nassau RASD. The board for RASD for 2006 will be: Karen Baudouin (SMTH) President; Robert Cognato (DPRK) Vice-president/President; elect; Grace O'Connor (WISP) Secretary; Bruce Silverstein (PTCH) Treasurer. CARE is in the final stage of producing its Career Resources directory. A free copy will be sent to each Suffolk public library. Additional copies will be available for sale. Long Island READS is working on plans for next year's event. They are planning a Book Club Summit for January. It will be held at Riverhead Free Library RASD

requested \$200 for the Long Island Reads Program. Funds were approved on a motion by Maureen Nicolazzi, seconded by Lorraine Squires. None opposed. Multicultural and Multilingual Services Committee held a workshop on Wednesday, September 28, "Reaching out to your Latino Community" at the Brentwood Public Library. It was attended by over 80 people from libraries in Nassau and Suffolk counties. Mary Kelly is the new committee chairperson. ELECTRONIC RESOURCES met on September 21 at Smithtown- Nesconset on how to market your library's databases. RAMBLINGS newsletter was mailed out READER'S ADVISORY latest area is Horror. The update of *Long Island Authors and Settings* has been completed and will post to the website.

SSD: Susan Siegel reported. The Support Staff Division Board met on October 14. SSD held its Annual Luncheon Meeting/Program on September 14. A lecture was given by a representative of the Suffolk County District Attorney's Office. It was an excellent program and was very well received. On November 10, SSD will sponsor an ergonomics program. The program will explain the impact of our work environment on our physical health. SSD respectfully requests assistance from SCLA in defraying some of the cost for this informative program. \$125 was requested to pay half the fee for the program. Funds were approved on a motion by Susan Siegel, seconded by Regina McEneaney. None opposed. The Division currently has 108 members. We are always working on ideas to boost membership. We were able to entice 5 new members to join at our Annual Meeting by refunding the program fee for non-members who joined that day. We are also working on the possibility of issuing membership cards. The ballots for the 2006 slate were distributed. Susan Siegel will be holding her position as president through 2006, as will the VP/President elect. We have a new Member-at-Large as well as a new Treasurer running unopposed. The SSD Board is currently searching for a viable candidate to manage our Web Page.

YASD: Lorraine Squires reported. On Thursday, September 22, YASD had its annual meeting and luncheon at East Islip PL and the NYIT epicurean room. The meeting focused on Summer Reading and Teen Read Week activities. Then we went to lunch, where YASD and SCLS presented Steven Rodriguez, the winner of the 2005 Teen Read Week art contest, with a plaque and check. We had 28 attendees, including some Nassau librarians. Planning continues for the 2nd annual book talk workshop, that committee will meet next on Tuesday, November 1st at Northport PL. The next YASD meeting will be a planning meeting for board and committee members, date, time and location to be determined.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: No report.

ELSA: Joanne Genovese reported. The Committee is pleased to announce the winner of this year's Elsa: Carolyn Agenjo, Head of Computer Services at the West Islip Public Library. I notified Ms. Agenjo in person. In fact, I called the Mr. Andrew Hamm, the director and we planned a surprise visit. The library made a banner, staff gathered to congratulate her and I

brought flowers from the ELSA committee. Our nominees for 2005 are: Theresa Van Denise, Half Hollow Hills Library; Anne Marie Tognella, The Smithtown Library; Arlene Schmidt, The Smithtown Library; Susan Gottesman, The Smithtown Library; Theresa Ferreira, Elwood Public Library. All nominees have been notified and invited to attend the Annual Dinner next month. The nominee certificates are prepared. The AMEX gift certificate and the ELSA plaque are all ready. The dinner flower arrangements are underway. Matt Bollerman suggested a press release to get more patron initiated nominations. A. Richards asked that past applicants be allowed to be considered again. Nominations could be resubmitted with more concrete examples of what the applicant does.

FALL DINNER: Cynthia Guzzo submitted the following report. Flyers for the dinner are going out this week. So far I have 10 people signed up for the dinner. We have guaranteed 75 people. We should not have any problems. I need a check for \$300.00 made out to James Diele for the DJ. I have also spent \$19.53 on paper. This week I will finalize the Meadow club menu. The Meadow club will need a check by Nov. 3 for at least \$3675. That is 75 people at \$49.00. If more people are registered we will need \$49.00 times the amount of people attending. I also need a tax exempt form from Janet to give to the Meadow Club. Janet may need to bring a check the night of the Dinner in case we have more people than planned plus we will need to tip the maitre'd \$100-150 depending on how many people attend. (approx. \$1-2 dollar tip)

INTELLECTUAL FREEDOM: No report.

LDA AWARD: Paula Bornstein reported that there is nothing to report.

LEGISLATIVE: No report.

LIST-SERV: Kevin is ill and unable to attend.

LONG ISLAND LIBRARY CONFERENCE: Rona Dressler reported. The committee met on October 12 at North Bellmore Public Library. Vendor tables will be \$475 each, and we are discussing how to let vendors know to whom the checks are made out to, whether NCLA, LILC/NCLA, or LILC. Since the vendors requested that they would like to sit with attendees, we are charging them the cost of a regular luncheon should they need more than 2, which is \$23. We're also looking at Security for the Exhibit Hall since last year someone's jacket was taken. The Security will also be in force for the lunch hour so vendors may leave their tables unattended. Letters to all committees, divisions and associations who sponsor programs will be going out shortly. We would like to publicly thank the Brentwood Library and Mr. Tarantowicz for his donation of library staff, volunteers, and paper material to allow us to keep our costs low. This has been a tremendous help so that we do not have to use the printer for as many items. The first wave of postcards has gone out to SCLA, NCLA, BOCES, etc. members to remind them of the library conference. Each location was also sent a few extra to post. We're still working on a keynote speaker. Our next meeting will take place on November 9 at South Huntington.

LONG RANGE PLANNING: No report.

MEMBERSHIP:Regina McEneaney reported. There are 674 members for 2005. Any new members from here on will be put into 2006. Renewals will go out at the end of November or beginning December. Please remind your board members to renew.

NEWSLETTER:Jeri Cohen reported. November 1 is the deadline for the December/January issue which will have the ELSA and Scholarship winners in it. Pictures would be great. Also if anyone has pictures of the Legislative Breakfast and Long Island Library Conference, it would be useful. There is a possibility of one new advertiser.

NOMINATING:Susan Gottesman reported that the ballots are out and she has received some back already.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS:Stephen Ingram reported on the St. John's visit which went very well and was well received by the school.

SCHOLARSHIP:Angela Richards reported. The Scholarship Committee received completed applications from three candidates for the Support Staff Continuing Education Award. The recipient of the 2005 award is Delphine Messell, a full-time clerk in the Technology Center at the Sachem Public Library. The recipient of the 2005 SCLA Scholarship is Linda Swanson who works on projects for the Cold Spring Harbor Laboratory Library and Archives. Both have been invited to attend the annual dinner as our guests. All candidates who applied received letters wishing them continued success in their educational pursuits.

STATISTICAL SURVEY:Renee Capitanio reported that reminders have gone out. We are continuing to solicit responses.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:Stephen Ingram reported he has made some small changes and has created a new design for the SSD page.

LIAISONS:

CLASC:Dianne Roberts reported. CLASC Executive Board met October 13 at Longwood Public Library. A General Membership Meeting is planned for November 30 also at Longwood Public Library. The program topic will be the difference between excellence and perfection. Preliminary plans have begun for the October, 2006 Children's Literature Conference.

Eastern Suffolk BOCES: No report.

LILRC:Virginia Antonucci submitted the following. The 10th Annual Archives Week Leadership Conference was held on Oct. 7th. Fifty five people attended the conference at Coe Hall of Planting Fields Arboretum. A tour of the mansion followed the breakfast. Keynote Speaker were Robert Bullock, Director of the NYS Archives Partnership Trust. Geoffrey Fleming, Director of the Southold Historical Society, and Barbara Russell, Historian of the Town

of Brookhaven, were guest speakers. Thanks to the Suffolk County Library for your support of the Archives Week Leadership Conference. The LILRC Hospital Library Services Program will be presenting several events during the month of November. Please check the LILRC website for programs and dates. The LILRC Regional Digitization Program presented a "Hands On" Content DM training workshop on Oct. 14th. The workshop, with a maximum attendance of 21, was filled to capacity. LILRC's 14th Annual Conference on Libraries and the Future, being held Oct. 20th and 21st, has 111 registrants.

LVA: No report.

NCLA:Rona Dressler reported. NCLA plans on matching up to \$500 in donations to the Texas Library Association Disaster Relief Fund. On October 24 Children's is hosting a roundtable "I'm New, Now What Do I Do?" On November 10 the Clerical Division is hosting a program "Are You Stressed Out?-Solutions" at East Meadow Public Library. On October 27, Media Services is running a seminar on Horror Movies-Then and Now with 2 speakers. At their Annual brunch in December, the program will be "Selection of Performing Arts DVDs." Programming and Public Relations is doing a program on October 11, "Sterling Programs for Silver Foxes." Senior patrons don't want programs on just senior topics. On December 1, YA is doing a workshop on "Marketing Tips for the Teen Population." Civil Service will start looking into Clerical Exams. The first week of November, Computers and Technology will host a program called "Copier Printing and Scanning-Solutions for Libraries." On November 15, Continuing Ed is sponsoring a workshop on Providing Internet-based Health Services." In Spring '06 there will be a 2 part workshop on Situational Ethics for Libraries. Health Services is doing a workshop on Bibliotherapy. NCLA Promotions sent out a mailing to all junior high and high schools for their career day to remind them to ask them for speakers. Nassau Library System is sending out a survey to all member libraries to determine what NLS can do for them. They are working on a training grant for workshops for new trustees.

PLDA:Matthew Bollerman reported. There will be a Legislative Mission Committee at the end of November. The PSA of George Lopez is now available for radio spots and the video version will soon be available for television. The election of PLDA officers is underway.

SCLS:No report.

SLA:James Olney submitted the following report SLA members overwhelmingly approved an amendment to the Bylaws in the Association's first eVote that concluded on the 7th of October. This action removes a 12% cap on membership dues increases, allowing a new, and more flexible dues structure to be implemented as of January 1, 2006. This completed SLA's very first electronic voting experience. There was a 25% participation from the membership in SLA's first eVote. Electronic voting provides the ability to achieve change quickly and easily, since the process can be implemented on short notice. Arrangements for SLA-LI's Annual Dinner are being finalized. The date and time will be announced shortly.

MEMBERS-AT-LARGE:

Lorraine will work on getting a new SCLA banner. YASD has one but she is having trouble finding companies. Fran Altemose sent the following report. 200 Ducks Tickets are being held

for SCLA for one of next year's 2006 fireworks nights. The dates will be sent to me in December. Gel bracelets are selling slowly. Please encourage your colleagues to buy them!!

OLD BUSINESS:

Mets Tickets for next year-we are trying to get a smaller number of tickets for a Mets/Yankees game.

NEW BUSINESS:

None.

The meeting adjourned at 11:12 a.m. on a motion by Angela Richards, seconded by Maureen Nicolazzi. None opposed.

Respectfully submitted,

Renee Capitanio

2004

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Friday, January 16, 2004
SCLS Blue Room

IN ATTENDANCE:

C. Guzzo, S. Ingram, J. O'Hare, S. Holden, K. McCoy, B. Hoffman, F. Altemose, S. Johnson, E.R. Capitanio, F. Byrne, G. Pepa, K. Baudouin, S. Gottesman, E. Cichanowicz, P. Thomson.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:15AM. The December minutes were reviewed. S. Johnson made a motion to accept the minutes as corrected, F. Altemose seconded. None were opposed.

TREASURER'S REPORT:

J. O'Hare offered the Treasurer's report. The report showed a fund balance of \$36,603.09 as of the end of December 2003. S. Ingram asked if Janet was comfortable with the accounting procedures used, and Janet said yes. C. Guzzo asked about the budget line that addressed the need to deduct outstanding checks. Janet wasn't sure what checks were outstanding, but said she'd look into it. Janet also reported that checks for each division were about to be sent. Cindy made a motion to accept the Treasurer's report as stated. K. McCoy seconded. None were opposed. Janet asked for a motion to spend \$900 for the cost to print 750 'SCLA Handbook of Committee Charges' booklets. S. Ingram made the motion to expend the money, and B. Hoffman seconded. None were opposed. Kevin reported that the Intellectual Freedom Committee had spent \$1579.87 for the Patriot Act program and was requesting \$500 for expenses. S. Ingram made a motion, E.R. Capitanio seconded. None were opposed. Janet then presented the 2004 Proposed Budget and reported that she spent considerable time with Joe Loughren to review accounting procedures and discussing specifics about the SCLA Budget. S. Johnson asked if there was anything other than the Library Legislation Bus Trip and the Legislative Breakfast that was included in the Legislative budget line. F. Altemose asked if there was money allotted for gifts for legislators for Library Legislation day. Cindy said that need was accounted for. Cindy made a motion to accept the report as presented. R. McEneaney seconded. There was no opposition.

PRESIDENT'S REPORT:

C. Guzzo welcomed everybody to the new Board, and thanked each one for their commitment to participate. One thing that Cindy stressed is the need to have representation from every Division, Committee, and Liaison. There are some positions that are still open, and Cindy is aware of the need to fill those positions. She and Stephen are working on filling those positions.

DIVISION REPORTS:

DASL:K. McCoy offered the following report. On February 6, 2004, the monthly DASL meeting will be held at the Long Island Library Resource Council at 10am. After the meeting, members will tour the new Wang Center at 12:00pm. A publishing series that will offer an overview of web publishing using three different web editors is scheduled for the following Fridays: March 12th, 19th, 26th of 2004. Announcements will be going out shortly. And on Wednesday May 5th DASL will present "As Time Goes By: Creating an oral history of your community or institution" at the Long Island Library Conference. Elly Shodell, Port Washington Public Library will speak about how to preserve your institutional or community memory with an oral history project so history doesn't die as people retire, die, or move away. Ms. Shodell is director of the Port Washington Public Library's 15-year-old oral history program and written and edited many local history books. S. Ingram asked who will be presenting the 3 web publishing workshops. Kevin is offering one, and two other instructors from Suffolk Community College are offering the other two.

RASD:S. Gottesman offered the following report. RASD last met on January 13th. CARE was scheduled to have a meeting on Thursday, January 15th at the Brentwood Public Library. S. Holden reported that the meeting was rescheduled for February 5th. A tour of the One-Stop Career Center in Hauppauge is scheduled for March 18th. CARE's bibliography for career development has been posted to their web page. The Health Concerns Committee has a meeting scheduled for January 29th at Patchogue-Medford Library. Ideas for this year's topic for will be discussed. The Historian had no report. The Long Island History Committee's new co-chair, Cathy Ball, reported that a survey was sent to help the committee decide how to best proceed with their mission. The Media Committee had no report. Membership for RASD is currently at 322 members. Jo-Ann Carhart is still filling in for Mary Soergel. She has drawn up a letter that will be e-mailed to each committee chairperson to use at their meetings to 'encourage' those in attendance who may not be members of SCLA/RASD. The Multicultural/Multilingual Committee held their first meeting on December 19th at the Brentwood Public Library. Jean Kaleda and Mary Kelly discussed their trip to the Guadalajara Book Fair. Nan Chen has done a demographic profile for all Suffolk County libraries. The committee would like to arrange with CARE a visit to the job center at the Brooklyn Public Library and also sponsor a non-English book fair at SCLS. The next meeting is scheduled for March 23rd at the Huntington Library-Huntington Station Branch. OARS had a meeting scheduled for Thursday, January 15th at the Central Islip Public Library. Barbara Hoffman will be doing a program at the Long Island Library Conference titled "The Story Begins At Home: Grandparents sharing stories with grandchildren." The next Reader's Advisory Committee meeting will be on January 22nd at the Huntington Library-Huntington Station Branch. Members will discuss Long Island authors and settings. Diane Eidelman suggested that they update the list of Long Island books created a few years ago by John Patton. The committee will be doing a Reader's Advisory reference workshop at SCLS on March 31st. New RASD Board members were introduced. The next RASD meeting will be on February 10th at SCLS.

CATS:CATS met on Tuesday, January 13th. Upcoming meetings include a 2-part PowerPoint workshop is scheduled for March 5th and April 30th from 2-4pm at SCLS. Ceil Hearn of Sharper Solutions will be offering the presentation. The cost is \$15 for members and \$20 for non-members. On March 22nd, there will be an Open Forum for Technical Services at the Half

Hollow Hills Community Library. And on May 5th, CATS will be sponsoring a program at the Long Island Library Conference on Security and the Invasion of Privacy.

SSD: Since the January SCLA Executive Board meeting of SSD will not be held until January 20th, there was little to report. F. Byrne has announced that all subsequent SSD Executive Board meetings are set for the Tuesday before the SCLA Executive Board Meetings. The SSD website has been updated and now shows all current information. They wish to thank Joe Loughren who will continue to chair the SSD website committee. The Long Island Library Conference Committee has accepted the program proposal that SSD submitted entitled "Serving People With Disabilities." Committee member Valerie Lewis will present the program. SSD looks forward to a very informative and helpful presentation at this year's conference.

YASD: No report.

COMMITTEE REPORTS:

ARCHIVES: S. Johnson reported that, while looking for something completely different, she read a few facts that answer questions she heard people mention recently. The Library Conference has been held since 1946, although she heard it was decided to use 1964 as the official start date. It was called the Spring Institute since 1946 and attendance the first year was 60. By 1964, 360 people attended. Also, from Stanley Ransom's history of SCLA "The initiation of an annual financial and statistical survey of Suffolk County libraries... was first undertaken in 1960 by Mrs. Joy Meisels, director of the West Islip Public Library."

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION/PROFESSIONAL CONCERNS: K. Baudouin offered the following report. The committee met on January 13, 2004. The committee has expressed an interest in having a Continuing Education calendar on SCLA's web page. The committee has a workshop scheduled for February 26th at 10am at SCLS titled "How to Run an Effective Meeting" to be presented by Walter Matthews. The committee wants to offer Mr. Matthews a \$250 honorarium. The committee plans on charging a registration fee of \$10 for members and \$12 for non-members. With those fees, they would need 30 people to attend to be able to cover all expenses. If they have less than 25 people, they would need money for refreshments. Karen asked if she should make a motion to request money. C. Guzzo suggested that the committee wait until February's SCLA Executive Board meeting, as it will still be prior to the workshop, and at that point, there will be a clearer idea as to how many people will be interested in attending. S. Ingram suggested that if the committee could cover at least half of the expenses, that SCLA is likely to vote to cover any necessary additional expenses. S. Holden reminded everyone that a Board Action would be needed, and Stephen said that he was aware of that, but wanted to give the committee a general idea as to what they might be able to expect the SCLA Board to support. The committee has a program scheduled for the Long Island Library Conference that will address personality types. They plan to have a follow-up session with a registration fee to follow up on the information offered at the Conference. There is a trip being planned for Fall of 2004. Stephen suggested that one possibility that might want to be considered is the Suffolk County Police Department Library. He had occasion to speak to the librarian there and found it fascinating. B. Hoffman also mentioned the Suffolk County Police Department Museum in

Yaphank. The committee is also focusing on e-mailing information to interested people, rather than flyers in order to save money. The next meeting is scheduled for March 9th.

ELSA:G. Pepa reported that she and Elyse Hayes are the official co-chairpersons of the committee for 2004. They have invited our 2003 committee members to sign-up for another term and Gail has heard from several members to date who will continue on. If there is anyone who would like to join us or if people have checked off ELSA on their SCLA membership forms, please let either Gail or Elyse know. The committee is working with Rona Dressler, unofficially, on updating the brochure for this year but they think there needs to be a better method to get this done from year to year. In the past, Angie took care of this and then passed it on to Paul at SCLS to print. A more formal arrangement needs to be set up by which the layout and editing is done. S. Ingram volunteered to help out with the existing file, and also suggested creating a central location for files such as these. C. Guzzo asked if the SCLA web page could be used more for brochures such as this one, and Stephen said he would look into it, and that he would touch base with Rona to discuss how he could help. Gail also announced that the ELSA plaque will now be displayed in the winner's library for the year of the award.

FALL DINNER: C. Guzzo reported that Della Bucher and Marjorie Fusco will be the co-chairs for the 2004 Fall Dinner.

INTELLECTUAL FREEDOM: K. McCoy reported that an electronic survey to gather input from librarians to see what issues and activities they would like to see the committee involved with is currently being conducted.

LDA AWARD:No report.

LEGISLATIVE: S. Johnson reported that there was a meeting on January 6th, but because there was no quorum, there was no official action taken that day. There was, however, a lively discussion about Library Legislation Day and the Legislative Breakfast. One request that was made was that there be one flyer that is used for Library Legislation Day for both NCLA members and SCLA members with the same basic information. Upcoming events include Library Legislation Day (the annual bus trip to Albany) which will be on March 16th. The cost will be \$8 per person, and will include refreshments. Flyers will be sent out soon, and there will be two pick-up locations in Suffolk County for people to choose from. S. Ingram asked if there were any specific issues to be addressed, and Suzanne emphatically answered that there are. The primary issue is the proposed New York State Budget, which once again attempts to cut state aid to New York Libraries. It was reported that legislators found the postcard campaign of last year very effective. Suzanne asked for a motion for a check for \$250 for the deposit for the bus company. Stephen made the motion, C. Guzzo seconded. None were opposed. F. Altemose agreed to help with the arrangements with the bus company, and Fran asked for suggestions. K. Baudouin recommended Sunrise, and Fran said she would look into it. Suzanne said the future of the Legislative Breakfast was also discussed. PLDA did vote to have their own breakfast in 2004. Stephen asked if this hurts SCLA, and people seemed to agree that it does. It is feared that numerous breakfasts will cause sponsoring groups to compete. Cindy asked if Suzanne was at the breakfast last year and, if so, what her impression of the breakfast was. Suzanne was there,

and she did acknowledge that there were glitches, but she felt that those issues didn't necessarily warrant 'throwing out the baby with the bathwater.'

LIST-SERV:K. McCoy reported that there are currently 849 members. He also noted that there are more people on the listserv than SCLA has as members. Kevin will update the listserv once Regina compiles the list of new members.

LONG ISLAND LIBRARY CONFERENCE: P. Thomson read the following report. The committee met on January 12th at the Crest Hollow Country Club in order to continue planning for the conference and to walk through the venue's facilities. The issue was raised about the decision of the committee to not include those program proposals that were incomplete by the posted deadline. The decision to adhere strictly to established deadlines was made at the start of the 2004 committee's planning year, and is important in order to maintain the flow of work necessary to successfully plan for the annual conference. All program slots were filled as of December 17th. The committee and Alan Schelp, the 2004 Chairperson, regrets if any group or groups felt overlooked or slighted, and wanted to reassure everyone that no disrespect was meant in holding to the decision of honoring deadlines as posted. The next planning meeting is scheduled for February 11th at the Sachem Public Library. C. Guzzo relayed what, specifically, had occurred to the best of her knowledge. S. Holden said she felt it was a real concern that a division was not going to be presenting their program that the conference. Sue also noted that, because the venue for the conference had been changed a few years ago, the number of programs has been cut almost in half. She felt that was a problem that needed to be addressed and that the SCLA Executive Board should get involved with addressing the issue. The issue of having regular representation at SCLA Executive Board meetings was noted as a problem and that this particular situation illustrates some consequences of a lack of representation and communication at SCLA Executive Board meetings. F. Altemose suggested that perhaps the program that was ultimately created for the 2004 conference could be used for the 2005 conference instead. B. Hoffman expressed a concern about the timeliness of the topic. P. Thomson said that, due to the limited number of program slots, that the responsibility should ultimately fall on each division or committee to submit their proposal as early as possible. The consistency of the deadline for program proposals should be used to each division or committee's advantage. However, if there is to be any following-up on the progress of program proposals, Patty felt that the SCLA Executive Board should make it their responsibility and inquire in late summer or early fall about each committee and division's progress. B. Hoffman mentioned the Best Award, and it was suggested that the Long Island Library Conference committee be contacted for any ideas or suggestions specifically dealing with the conference.

LONG RANGE PLANNING/PUBLIC RELATIONS:S. Holden reported that the committee met on January 4th at the Northport Public Library to discuss goals for 2004-2005 and to make final arrangements for the Palmer School Spring Orientation Visit, scheduled for January 23rd. Various librarians from Nassau and Suffolk libraries will be attending the spring orientation representing different fields of library science, and R. McEneaney was thanked for agreeing to attend to discuss opportunities available in the academic field. One of the goals mentioned at the January meeting was to increase the membership of SCLA, and to that end they suggested that Regina meet with all membership chairs in one place to share ideas and to become more cohesive. S. Ingram said he would also attend, if invited. Stephen also suggested using

SCLA's web page as the central source of information, and asked each division to be mindful of sending relevant information to the SCLA Webmaster to be posted. B. Hoffman also mentioned that she would like to have the newsletter posted to the web page, but she has problems with the pictures.

MEMBERSHIP:P. Thomson read the following report. As of January 8th, there are 731 active members. Many renewals are coming in daily. Division membership lists were distributed to division presidents.

NEWSLETTER:B. Hoffman reported that there were problems printing the December/January/February newsletter. Barbara will talk to Aurora to try to prevent the problem in the future. She also will ask Paul Miner if she can proof the newsletter one additional time before it goes to print to prevent errors. The deadline for articles for the next newsletter is February 1st. The information that S. Johnson reported for Archives will be included in the next newsletter. Suzanne asked if an article about Library Legislation Day could appear on the front page. Barbara said that would be okay, as long as she receives an article. Suzanne said she would make sure that Barbara got a copy of the flyer that will be sent to all members. Barbara also asked for pictures, and reminded everyone that pictures cannot be returned. She also said that if program information for the newsletter isn't submitted prior to a program, she would gladly print articles about programs after they have occurred. Barbara is trying to get the newsletter out by the first week of March. She mentioned that they are actively working on advertisements, and that Laurene Tesoriero is the Advertisement Manager. They haven't made a major push yet to get articles, but hope to publicize the availability of advertising space in the next newsletter. E. Cichanowicz asked about the rates, and Barbara said that they were discussed and approved at a prior board meeting. P. Thomson suggested creating a flyer for the vendors who participate at the Long Island Library Conference, and Barbara said she would pass the suggestion to Laurene. S. Ingram said he would contact D. Zubiller to see if the newsletter can be posted to the SCLA web page.

NOMINATING:Cynthia Guzzo reported that S. Ingram will now chair this committee and that he will be working on this throughout the year.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/RELATIONS:

SCHOLARSHIP: No report.

STATISTICAL SURVEY: No report. C. Guzzo said she was still looking for someone to fill this position. E.R. Capitanio asked what needs to be done. S. Ingram said the most important thing is that the person really knows Excel. Stephen also said he would work on a way to have an electronic form that could be posted on SCLA's website to make data collection easier. Forms need to be sent by June in order for printing to take place on time.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE:No report. C. Guzzo said that she was aware that there were problems with SCLA's web page, but they are now fixed.

LIAISONS:

CLASC:No report. S. Holden reported that CLASC will also send a member to Palmer's Student Orientation.

Eastern Suffolk BOCES: No report.

LILRC:No report.

LVA: No report.

NCLA:No report. C. Guzzo reported that she appointed Rona Dressler for this position. After she made that appointment, Laurene Tesoriero asked if she could continue her position. S. Holden asked if both could co-chair, and that having two people might be ideal. Everyone seemed to agree. Cindy agreed to have both Rona and Laurene share the position.

PLDA: No report.

SCLS:No report.

SLA:P. Thomson read the following report. SLA-LI is making arrangements for a number of upcoming programs. One is called "Change is Critical" scheduled for March 2nd. Another program will be a jointly sponsored breakfast with MEDLI. The third program will address budgeting issues, and is planned for the Spring. More information will follow as the details are finalized.

MEMBERS-AT-LARGE:

E. Cichanowicz has already started planning for the 2004 Writers on the Vine fundraiser. Last year, she spent \$445 for tickets, and SCLA made \$675. This year, she suggests that we purchase 100 tickets. SCLA's cost would be \$600, but we would have the potential to raise \$900 if the cost per ticket were to be increased to \$15. F. Altemose made a motion to expend the necessary money for the purchase, B. Hoffman seconded. None were opposed. Fran said she is going to look into the purchase of Ducks tickets, making arrangements for the bus for Library Legislation Day, and asked about approaching King Kullen to have publicity on their shopping bags. In the past, the problem was we were recognizing National Library Week. Fran suggested asking for publicity in September, when libraries celebrate Library Card month. Everyone agreed that September was a better month to ask for publicity.

OLD BUSINESS:

No report.

NEW BUSINESS:

B. Hoffman mentioned that she has authored a book called "My Nana's a Librarian." Barbara owns the rights to the story, and wants to keep the copyright for the text, but she has offered to

make the book available for outreach or fundraising purposes. Some discussion as to how to best take advantage of this offer took place. Suggestions included using the text on the SCLA web page and to apply for a grant to have the book published. S. Ingram said he would look at the text of the book as an outreach tool.

S. Ingram adjourned the meeting at 12:03PM.

Friday, February 20, 2004
SCLS Blue Room

IN ATTENDANCE:

S. Ingram, S. Gottesman, C. Gray, E. Cichanowicz, R. McEneaney, M. Fusco, E. Hayes, K. McCoy, V. Antonucci, K. Minschke, L. Hawrey, A. Richards, F. Byrne, B. Hoffman, W. Salas, D. Jones, S. Holden, A. Schelp, M. Bollerman, F. Altemose, P. Bornstein, P. Thomson.

CALL TO ORDER:

Ingram called the meeting to order at 9:55AM. The January minutes were reviewed. K. Minschke made a motion to accept the minutes as corrected, M. Fusco seconded. None were opposed.

TREASURER'S REPORT:

J. O'Hare offered the Treasurer's report. The report showed a fund balance of \$40,909.09 as of the end of January 2004. C. Gray moved to accept the report as written, B. Hoffman seconded. Barbara asked if the \$750 check from Joe Price to advertise in the SCLA newsletter was included in the January report. It wasn't reflected in January's report, but Janet did receive it, and it should appear in the February report. P. Thomson asked if the Reimbursement/Request for Payment Form could be posted online on the SCLA web page. S. Ingram said that it could, but there were other items he felt should be added first. Stephen felt there was no problem adding forms, and he asked for all suggestions for forms that should be considered for inclusion. Janet asked for a motion to approve a bill for \$450 for the tickets purchased for the Writers on the Vine fundraiser event. Stephen made the motion and F. Altemose seconded. There was no opposition. Janet handed out a list of outstanding transactions. She noted that she has arranged to stop payment on the few outstanding checks that exist and will issue new checks. Janet also reminded Division presidents that she needs financial reports from each of them, and she might be calling requesting that information from each of them in the near future.

PRESIDENT'S REPORT:

S. Ingram offered a report in C. Guzzo's place. He thanked F. Byrne for allowing him to sit in on the SSD meeting. Stephen intends to coordinate a meeting in March with membership officers of each division. He commented that SSD had some great ideas for promoting membership that should be shared. Stephen asked everyone to start considering when they can be available to volunteer at the SCLA table. He also asked for suggestions as to what to hand out the day at the conference. He asked for assistance from the Members At Large in coordinating the handouts for

the conference. Many people offered suggestions as to what their divisions/committees have offered in the past. Any suggestions would be greatly appreciated. M. Bollerman agreed to look into plastic magnifiers. Stephen said he'd like to be ready to order whatever is agreed upon after March's SCLA Board Meeting. Everyone agreed that having candy at the table is also a good idea, and is relatively inexpensive. Stephen also asked everyone to request approval to attend the conference from his or her supervisors as early as possible. A. Schelp reported that the Long Island Library Conference committee is making a concerted effort to get the registration form out earlier this year. Regina asked about the mailing schedule, as she thought that last year reminder cards went out in February and registration forms went out in April. Alan reported that print reminder cards would not be used. Rather, the listserv will be used for notification. Stephen also reminded everyone that there will be a presentation by Jerry Nichols about Library Advocacy on March 8th and is open to anyone interested in learning more.

DIVISION REPORTS:

DASL:K. McCoy offered the following report. On February 6, 2004, DASL had their monthly meeting at the Long Island Library Resource Council. After the meeting, attendees toured the new Wang Center. Everyone seemed to enjoy the tour of the new facilities. Upcoming activities for DASL include a web publishing series on Fridays, March 12th, 19th and 26th. Topics include an overview of web publishing using three different web editors: Homesite (taught by Kevin McCoy), Dreamweaver (taught by Kim Owens) and FrontPage (taught by Scott Mandia). These workshops will be held at SCCC, Selden Campus. Also, DASL will be sponsoring a program at the Long Island Library Conference on May 5th. The program is called "As Time Goes By: Creating an Oral History of Your Community or Institution" and will be presented by Elly Shodell, Director of the Port Washington Public Library's 15-year-old oral history program and author and editor of many local history books. The program will address how to preserve your institutional or community memory with an oral history project. S. Ingram asked if the information appearing on the web page could be updated, and suggested using the listserv to promote the web publishing programs. B. Hoffman also asked for something from Kevin for the newsletter, which he agreed to submit. Stephen asked how many people could attend the web publishing workshops. Kevin said 16, and that they deliberately kept registration low to measure interest. A larger program will be offered if necessary.

RASD:RASD: S. Gottesman offered the following report. C.A.R.E. will sponsor the tour of the One-Stop Career Center in Hauppauge on March 18 and there will be a limit on the number of participants. Rona Dressler reported that the Health Concerns committee held their meeting on January 29 at Patchogue-Medford and they have chosen Macular Degeneration for this year's bibliography and program. Cynthia Sciacca and Cathy Ball of the Long Island History committee sent word that they are seeking a new speaker because Story Corps did not respond to their inquiry. Jo-Ann Carhart reported for Membership that RASD currently has 328 members. She distributed letters to be used at meetings to encourage people to join SCLA/RASD. The next meeting for the Multicultural/Multilingual committee will be on March 23. Edana Cichanowicz reported that they are finalizing a trip to the Brooklyn Public Library to observe their multilingual services/collections later this spring. Cindy Miller reported that OARS would not be able to participate in the Long Island Library Conference this year. They hope to do "The Story Begins at Home" next year. Rose Marut of the Programs committee has been working with Nassau County on a genealogy program entitled "Digging up Roots: Tracing your Family

Tree”. Nassau will do the artwork and the African-American and Jewish genealogy bibliographies. The Genealogy Federation of Long Island will be doing the Irish, Italian and German bibliographies. Suffolk is creating a basic “Getting Started” bibliography, including websites. The Reader’s Advisory committee met on January 22 and covered Long Island Authors and Settings. They will be meeting on April 22 to discuss Short Stories. The committee is producing new bookmarks to be distributed on the Conference in May. Diane Eidelman reported for the Long Island Reads committee that they have not heard from Pete Hamill so they are proceeding under the premise that he will not be available during National Library Week. The bibliography and the books have gone out. Diane is still waiting to hear from Astoria Federal about publicity expenses. Grace O’Connor held a workshop at SCLS on February 18, 2004 called “How to Do a Book Discussion for Snow in August”. M. Bollerman said there were approximately 25 people in attendance for that workshop, and that it was a great program. The next meeting is March 2, 2004 at Brentwood Public Library.

CATS:L. Hawrey offered the following report. The CATS Executive Board met on Tuesday, February 10, at Sachem Public Library. Registration is underway for both the PowerPoint 2-part workshop on March 5 and April 30 and the Tech Services Open Forum on March 22. The CATS Board decided to move the Open Forum to Sachem after anticipated participation from Nassau County fell through. Panelists will include Sue Ketcham, Regina McEneaney, Della Bucher, Kathy Irish, Mike Aloï, and Sue Goldman. Cindy Guzzo will moderate. Plans were finalized for the Dewey Number Building workshop in April. Discussion ensued regarding the Long Island Library Conference. CATS was informed on January 20 that their program had not been given a time slot for the Long Island Library Conference. The reason given was that they missed the deadline. The committee feels that, if that did happen, it was not by much-but whatever the reason-they feel they were not informed in a timely manner. On looking over the program schedule, the Division feels there is not a single program devoted to computer or technical services. CATS believes that the Long Island Library Conference Committee should try to try to present a balanced program that has something to appeal to all segments of the library community. A letter requesting that this should be kept in mind for future conferences will be sent to the Committee from CATS. S. Ingram mentioned that there is concern about having a balanced slate of programs, and that SCLA will continue to work on a resolution to the issue for future conferences.

SSD:SSD met on January 20th and February 10th. They were happy to have S. Ingram attend the February meeting, and they hope that it was as productive for him as it was for the SSD Board. SSD has finalized all of the paperwork for the Suffolk Federal Credit Union to include all signers to their account. They felt that more paperwork was necessary this year than in past years. Anne McCaffrey will be chairing SSD’s Membership Committee. They spoke to Stephen about revising the SCLA membership application. Follow-up letters and applications to join SCLA were sent to all those who attended the Library Clerk Exam program (approximately 125 people). SSD also sent a letter to Patricia Pankowski, a member of SSD, congratulating her on winning the 2003 ELSA Award. B. Hoffman noted that an announcement also appeared in Newsday.

YASD:D. Jones offered the following report. On Thursday, Feb 12, 55 people went to Half Hollow Hills Community Library in Dix Hills for the workshop “Anime 101 for

Librarians". Jasmine Potter, head of Anime Track at SUNY Stony Brook I-CON spoke. This was the annual joint meeting of Nassau and Suffolk YASD and was well attended. In addition to YA librarians, many media & A/V librarians attended. Two roundtables are scheduled for Thursday, April 8 and Thursday, May 13. The location for each of these roundtables will be announced. The April roundtable will discuss collection development challenges and the May roundtable will focus on new books for young adults. Another future activity will be on Friday, April 2. It will be an evening get-together to discuss adult books with young adult appeal. Dave also mentioned that the Young Adult Division would not be presenting a workshop at the Long Island Library Conference this year because they hadn't submitted their proposal on time. According to Mamie Eng, their proposal was submitted on time. YASD hopes for more discussion on the matter. In the meantime, Dave reported that C. Guzzo mentioned the possibility of a compromise that may involve funds for a program. S. Ingram said that if SCLA can do anything to promote YASD and CATS efforts to have a unique program during the year since they won't be having a program at the Library Conference, that SCLA would go above and beyond to help. SCLA wants all members to value their involvement in SCLA and to have the opportunity to attend relevant programs that address their specific interests. YASD also asked for time during the keynote address to present the BEST Award. Discussion was tabled until the Long Island Library Conference report later in the meeting.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: C. Gray offered the following report. The Continuing Education committee hadn't met since the last SCLA Executive Board meeting. They are in the process of accepting registration for their workshop called "How to Run a Meeting". They have 27 people registered so far, which is enough to cover their expenses. They do still have room for people to attend. S. Ingram suggested a posting on the SCLA listserv to let people know that there is still time to register.

ELSA: E. Hayes reported that the 2003 ELSA winner was featured in Newsday's "Winners" column on Sunday, February 8th. S. Ingram is helping to update the ELSA brochure for 2004. There is a full complement of committee members for the 2004 ELSA Award. S. Ingram asked who is the contact person at Newsday to send information for publicity. K. McCoy pointed out that contact information is listed at the bottom of the column. Stephen mentioned that it would be great to have publicity for the Long Island Library Conference, the BEST Award, and other events and awards throughout the year.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: K. McCoy reported that the committee sent out an electronic survey January 16th and that 18 responses were returned. Of the 18 responses, there are 7 people who indicated they were interested in serving on the committee. The survey was publicized again on February 19th. The committee will meet in early March to analyze the survey results determine priorities.

LDA AWARD:P. Bornstein reported that she received the LDA Award brochures, printed this year by NCLA. She mentioned that it cost \$100 less than it does for SCLA to print, but that the quality of the brochure isn't as good. Brochures will be sent to members this week. Nominations are accepted throughout the month of March. Paula asked that Irving Toliver, 2003 LDA Award winner, be given a 1-year membership to SCLA, as it is stated as one of the prizes awarded. Paula will send Mr. Toliver's information to R. McEneaney for membership. Paula will also need reimbursement for the USPS mailing of brochures at the March SCLA meeting. She anticipates the cost to be approximately \$30. S. Ingram asked everyone present to nominate at least one person for the LDA Award. Paula also said she would get a copy of the brochure to D. Zubiller to post on SCLA's web page.

LEGISLATIVE: P. Thomson read the following report. S. Johnson attended a meeting of the LILRC Legislation Committee on January 22 as SCLA liaison. Art Friedman (who is also NYLA President) informed those in attendance that the governor has proposed a \$4.4 million cut in library aid (which totaled \$89 million in 2003), a 5% cut. This is essentially the entire amount granted to academic libraries last year. It would result in operating at 1997-98 funding levels. It is imperative that everyone speak to his or her legislators and let them know this is unacceptable. They heard us last year and they need to hear from us again. The "Save the Date" postcard has been mailed for Library Legislation Day in Albany, which is Tuesday, March 16th. NCLA will send two buses and SCLA has contracted for one. The flyer has gone out and reservations are due March 11th. The cost is \$8, which includes bagels in the morning on the bus, and sandwiches and beverages on the return trip. There may be a reception with the legislators between 11am and 12 noon. Jerry Nichols will present an overview of legislative issues for those who are Albany bound at SCLS on Monday, March 8th at 2pm. J. O'Hare asked for a motion to approve a \$50 expense for a bus fee implemented by Albany police for additional security. B. Hoffman made the motion, S. Gottesman seconded. None were opposed. Suzanne also passed along extra flyers to all those in attendance at the meeting, and sent additional flyers with M. Bollerman for PLDA members. Suzanne asked about the possibility of buying a stamp for SCLA to be used for mailings. S. Ingram approved it, saying discussion wasn't necessary for the purchase. V. Antonucci asked about the Library Legislation Breakfast. She wanted to know if SCLA was still interested in co-sponsoring an event with LILRC. Matthew reported that PLDA has already begun plans to host their own event, separate from SCLA and LILRC. He and Tom Tarantowicz have already begun planning the PLDA event, and are moving to have their own legislative breakfast. They will have a decision about the specifics of their event at the next PLDA meeting. V. Antonucci asked if there was concern about library administration supporting a second event if those administrators are already having a similar event of their own. She also raised the concern that the usual venue, Sachem Library, may not be available due to construction. LILRC is inquiring because of budgeting reasons. S. Ingram said that, while it appeared that feedback was positive about having an event co-sponsored by SCLA, that key people, including C. Guzzo and S. Johnson were not present and that more discussion was needed before making a commitment. Stephen will talk to Cindy, and the issue will be discussed again at the March SCLA Board meeting.

LIST-SERV:K. McCoy reported that after adding the new members and cleaning up old e-mails, we currently have 892 people subscribed to the SCLA-LIST.

LONG ISLAND LIBRARY CONFERENCE: A. Schelp reported that the last meeting was held on February 12th at the Sachem Public Library. As of that meeting, there was a tentative program schedule compiled and 23 vendors registered with a total of 26 tables arranged for. Discussion centered on the selection of a keynote speaker and the logistics of running the conference. Joan Trabane, a photojournalist, has agreed to attend the conference, take pictures of the event, and to write a piece to be submitted to several local newspapers. She has been published in the Smithtown Messenger, Ronkonkoma Review, and other publications. Her fee will be \$200. Alan and Ruth Westfall have compiled a list of possible venues for future conferences and will arrange visits to assess them. The job table will be offered in electronic format, with at least 1 PC available for assisted searches. LILRC is providing the computer, and their job site will be used to access some job postings. Brochures from the Long Range Planning Committee and Civil Service forms will also be available at the job table. Two people have volunteered to help on the set-up and conference day. They will be used. The committee has planned for two information tables and a concierge for directing people on the day of the conference. The concierge will also check in program speakers, which should offer them a more pleasant experience. In lieu of sending print reminder cards, the reminders this year will be sent through the SCLA listserv. This will allow for financial savings as well as allowing for an earlier availability of the registration form to ease the approval process from each library's administration. Alan also addressed the concerns about some divisions not being able to have a program. He assured the SCLA Board that the conference committee has always aimed to have the best conference possible, and never would intentionally or willingly 'snub' any group. S. Ingram reiterated the concern for a balanced slate, and Alan said he understood. A. Richards stated that one concern to be aware of is that many administrators review the relevancy of programs before approving staff to attend the conference. Alan said he would be willing to bring back all suggestions and comments to the conference committee for discussion for future conferences. Alan reported that there was a good possibility that Laura Bush might commit to being the keynote speaker, but the committee recently learned that she was not available. At this time, they were still looking for a keynote speaker. Stephen asked if there was any concern about finding someone, as SCLA could help if necessary. Alan said he was not concerned about finding someone for the keynote speaker. Stephen asked how many tables maximum the Crest Hollow could accommodate for vendors and associations. Alan thought the count was approximately 108. Alan also announced that, beginning this year, non-profit organizations would be offered vendor tables at a discounted rate of 50%. P. Thomson asked which venues were being considered. Alan didn't know off hand. Stephen asked about the need for additional volunteers. Alan said that he would be willing to accept help from additional volunteers. Alan also said that offering time to YASD to present the BEST Award during the keynote address was not a problem.

LONG RANGE PLANNING: S. Holden reported that the January visit to the Palmer School Student Orientation was very successful, with approximately 35 students and 10 librarians attending. Thanks were offered to K. McCoy, S. Ingram, W. Salas, John Bosco, Sheryl Sessa, Eva Efron, Lisa Herskowitz, James Olney, and Jo-Ann Carhart, who joined Sue in attending the Spring Semester Orientation. R. McEneaney reported that these visits do increase membership. Regina had 8 new members sign up from CW Post.

MEMBERSHIP:R. McEneaney reported that, as of February 15th, there are 749 members of SCLA. There are 405 members who have already renewed for 2004. Reminders go out at the end of March to those people who haven't renewed for 2004. Non-paying members are purged May 1st. S. Ingram suggested that each division remind those attending a meeting to renew their membership. Membership lists were handed out. A. Richards asked when Regina needs the scholarship raffle tickets. Regina said that, last year, raffle tickets were available at the library conference, but hadn't been mailed out to members at that time. The raffle tickets were mailed to members in June last year. Angela reported that new raffle booklets will be printed, as the prizes have changed since last year. She will have them ready for the library conference in May. She also found that sending 2 raffle books to each member worked very well last year, and that she will do that again this year. Angela kept the raffle coupons, and sent the money to the Treasurer. F. Byrne asked how she could tell from her membership list who has renewed for 2004 and who hasn't. Regina said there was no way with the way the format used to print the list for anyone to tell that information. Stephen reported that he is trying to get a room to have the March meeting for membership chairs. Also, the membership form will be redesigned for next year. Stephen asked for any ideas anyone had regarding the redesign be brought to the March meeting.

NEWSLETTER:B. Hoffman reported that the current newsletter is 75% done and that she is on target for meeting her deadline. She complimented Laurene Tesoriero for the great job she did in securing the first advertisement, which generated \$750. There is a second company that is 'on the hook', if not for this issue, then likely for the next issue of the newsletter. She is still looking for articles regarding the Long Island Library Conference, DASL, Legislative Information, and the Statistical Survey. She asked if there are any statistical surveys left, and S. Ingram said he would talk to Sandy Atlas to see if there are any still available. He mentioned that he would like 2-3 people to work on the survey, and that work typically begins in June. D. Jones expressed an interest in working on the survey. Barbara reported that she had some jobs from the listserv to print in the newsletter, but she is accepting any announcements for libraries looking to hire or from people looking for employment. Stephen recently talked to Aurora about printing the newsletter directly from a computer file. Stephen suggested that he, Barbara, and Aurora all sit down together to talk about the possibility. Stephen feels that a PDF file would make printing easier.

NOMINATING:S. Ingram reported that he is taking suggestions and is starting the process to compile a slate.

PROFESSIONAL CONCERNS:K. Minschke reported that there are people, often students and people new to the field, who don't fully understand Civil Service rules and regulations. A. Schelp mentioned that each school typically has their own listserv that may be available for communication. P. Thomson mentioned that in Nassau County, there is a Civil Service Committee that discusses issues relating to Civil Service and sometimes meets with the Civil Service Commission to make recommendations. S. Ingram said that Jerry Nichols is available to answer questions. Someone else thought that Bill Cicola of Mastic-Moriches-Shirley Community Library was somehow connected to Civil Service here in Suffolk County.

PUBLIC AWARENESS/RELATIONS:Salas thanked all involved with the C.W. Post Student Orientation visit for allowing him to attend and speak to the students. Will also reported that he was working with Dr. Pollicino of St. John's University to arrange for a visit to the university's Oakdale campus. Will suggested that the same format used during the C.W. Post visit be used for the St. John's colloquium. Will announced that he will be asking those who volunteered for the C.W. Post visit to volunteer once again for the St. John's visit. He will be in contact with the volunteers with possible dates for our visit. Will also asked if people who are involved in awards committees could share their publicity contacts with him. This would allow him to develop a media contact list for future SCLA promotions. He also suggested that perhaps all the people involved with publicity from various divisions and committees could get together to share ideas. B. Hoffman mentioned the Connection Day Conference as being a great place to meet people that could help with publicity. E. Cichanowicz suggested a new column in the SCLA newsletter designated for publicity.

SCHOLARSHIP:A. Richards reported that a flyer informing students of the SCLA Scholarship was included in packets distributed at the Palmer School Orientation. Candidates return the flyer to indicate interest, and Angela then sends an application packet. She needs committee members to help her. She is currently working on securing donations for prizes, but would gladly take any suggestions for prizes.

STATISTICAL SURVEY: No report. D. Jones expressed an interest in participating in this committee. He requested more information, but seemed willing to help. F. Byrne reported that she has one person in SSD who expressed an interest in learning more about helping with data entry if it is a paid position.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:M. Fusco thanked all libraries who have recently sent materials, and asked everyone to continue to send non-violent paperback books to either the Riverhead jail or the Yaphank jail. Items can be sent through the SCLS system bad. Items must be marked with the location in which they are to be sent.

WEB PAGE:No report. S. Ingram asked that everyone use the web page more to advertise upcoming programs. He also thanked D. Zubiller for all of her help with the web page.

LIAISONS:

CLASC:No report.

Eastern Suffolk BOCES: No report.

LILRC:V. Antonucci reported that upcoming programs include a MLA Teleconference called "Roles and Essential Skills for the Expert Searcher" on March 10th at 1PM at North Shore University Hospital. She reminded everyone of NYLA's Library Lobby Day in Albany on March 16th. On March 24th, LILRC's Serials Committee will present "Union Listing Basics" at the Nassau Library System at 9am. On March 25th at 9am, LILRC's Committee on Services to Health Sciences Libraries and MEDLI co sponsor a program on health and libraries at Southside Hospital. And on June 15th, the 2nd "Symposium on Digitization" will be offered at the Farmingdale Public Library. Liz Bishoff and Tom Claeson from OCLC will speak. Liz is a

former Project Manager of the Colorado Digitization Program. Anyone interested in these or other programs can visit www.lilrc.org for more information and to register. Virginia also announced that LILRC membership has also been opened up to historical societies.

LVA: No report.

SLA: Two flyers were distributed to announce upcoming programs. One program is called "Thriving on Career Change" scheduled for March 2nd at 7PM at the East Northport Public Library. Another program is a jointly sponsored breakfast with MEDLI, scheduled for April 21 at 9:30am at Farmingdale Public Library. The topic is "Getting Your Message Across". Details detailing registration are available on each flyer.

Members-At-Large:

F. Altemose has ordered 150 Ducks tickets for Tuesday, August 10th. This is the first of three home games against the Somerset Patriots (who won the South Division in 2003). Tickets will cost us \$8, but will be sold for \$10 as a fundraiser. Fran will submit an article to be published in the newsletter about the event. Sunrise Coach will provide transportation to Albany on Lobby Day, March 16th. There will be a 6:30 pick up at Exit 58 of the LIE and a 6:45 pick up at Exit 49 of the LIE. The coach fee is \$975 dollars, and that has already been paid. Fran has sold 5 more SCLA t-shirts this month at the reduced price of \$8.

OLD BUSINESS:

No report.

NEW BUSINESS:

C. Gray asked for a motion for \$200 for a speaker for a Continuing Education program. K. Minschke made the motion, and R. McEneaney seconded. None were opposed.

S. Ingram adjourned the meeting at 11:52AM.

Friday, March 26, 2004

SCLS Blue Room

IN ATTENDANCE:

C. Guzzo, D. Bucher, M. Fusco, R. McEneaney, J. Clemens, E. Cummings-Young (NCLA Rep), H. Biblo, S. Johnson, F. Byrne, E.R. Capitanio, L. Squires, W. Salas, G. Pepa, S. Holden, R. Dressler, S. Gottesman, S. Ingram, P. Thomson.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:04AM. The February minutes were reviewed. S. Gottesman made a motion to accept the minutes as corrected, D. Bucher seconded. None were opposed.

TREASURER'S REPORT:

P. Thomson read the Treasurer's report. The report showed a fund balance of \$45,125.09 as of the end of February 2004. S. Johnson moved to accept the report as written, R. Dressler seconded. None were opposed. E.R. Capitanio asked if the fund balance was earmarked for a particular purpose, as the IRS typically requires that income tax be paid if a non-profit organization has a profit that exceeds \$25,000. P. Thomson read the report regarding outstanding bills, as of the date of the report, there was \$1394 still needing to be distributed. The following expenses were approved: for Legislation-\$9.98 for mailing, \$202.50 for food, \$241.95 for M. Firestone for beverages, \$450 for NCLA for half of the second bus needed (\$425 for the bus and \$25 for the additional stop). R. Dressler made the motion, and S Gottesman seconded. There were no objections. For the newsletter: \$140.40 was approved for postage for March/April/May mailing of the SCLA newsletter, and \$525 for the printing of the newsletter. E.R. Capitanio made the motion, and F. Byrne seconded. None were opposed. The Continuing Education committee submitted a request for \$10.10 for refreshment expenses for the workshop "How to Run an Effective Meeting." J. Clemens asked if there was a registration fee. When she learned that there was, she felt that the fee collected should cover the expense of refreshments. D. Bucher stated that she felt that if the expense wasn't approved ahead of time, that it shouldn't be approved. There was some discussion, and some questions came up, but as there wasn't a representative to answer the questions, P. Thomson suggested that the vote be tabled until there could be discussion and specific questions could be answered. R. Dressler thought that the subject of program and expenses had been addressed during her tenure as President of SCLA, and that all programs were expected to be self-sustaining. J. Clemens said that, she too, tried to stress to everyone that programs be self-sustaining. The vote was tabled until April's meeting. S. Ingram reminded everyone that financial reports from each Division need to be submitted in a timely fashion each month.

PRESIDENT'S REPORT:

C. Guzzo thanked S. Johnson for all of her efforts in coordinating the Legislative Bus Trip to Albany. Cindy reported that she heard nothing but great things about the day, and many people agreed that everything ran very smoothly and that it was an effective day.

DIVISION REPORTS:

DASL:R. McEneaney offered the following report. DASL cancelled their web-publishing program on Homesite, as only one person registered. The other two programs, designed to instruct on Dreamweaver (taught by Kim Owens) and FrontPage (taught by Scott Mandia). These workshops will be held at SCCC, Selden Campus. A business meeting is scheduled for Friday, April 2nd. Also, DASL will be sponsoring a program at the Long Island Library Conference on May 5th. The program is called "As Time Goes By: Creating an Oral History of Your Community or Institution" and will be presented by Elly Shodell, Director of the Port Washington Public Library's 15-year-old oral history program and author and editor of many local history books. The program will address how to preserve your institutional or community memory with an oral history project. They had to switch their program slot, as their speaker wasn't available for the initial timeslot. DASL is also working on a tour at Brookhaven National Lab for June, but they have to work on security clearance. S. Ingram had attended the last DASL meeting, and was impressed with the idea of using literature from other libraries to promote services. He thought that SCLA could expand on that idea, perhaps in time for the Long

Island Library Conference, and suggested that the listserv be used. S. Ingram asked for a volunteer to help with the project, and Regina said she would help, as she shares an office with K. McCoy. Stephen and Regina will touch base within the next few days to arrange for a contact person. Anything that promotes libraries will be solicited. D. Bucher also offered to help with the project, if necessary.

RASD:S. Gottesman offered the following report. RASD last met on March 2nd at Brentwood. C.A.R.E met at the One-Step Career Center on March 19, 2004. At last meeting, there were 15 people signed up to attend. There was nothing to report for Electronic Resources, Health Concerns, Historian, Long Island History, or the Multicultural/Multilingual committee. Regarding Membership, Jo-Ann Carhart reported that S. Ingram met with the division membership chairs at East Northport on March 23 to discuss coordination and direction to increase membership and member participation. The Reader's Advisory committee will next meet on April 22 and the committee will report on Short Story Collections. The next RASD meeting will be held on April 2 at Central Islip.

CATS:E.R. Capitanio offered the following report. CATS Executive Board met on Tuesday, March 16th at SCLS. The first half of the PowerPoint workshop was held on March 5th, with 24 people attending. The second part of the workshop is scheduled for April 30th. The Technical Services Open Forum was held on Monday, March 22nd at Sachem Library. The panel members included Sue Ketcham from LIU/Southampton College, Michael Aloï of Dowling College, Regina McEneaney of Suffolk Community College, Kathy Irish of Mastic-Moriches-Shirley Public Library, and Sue Goldman of The Smithtown Library. There were 68 people who attended to hear the panel discuss workflow, acquisitions, processing, outsourcing, and other topics. Renee also complimented C. Guzzo on doing a great job as moderator. The CATS Board has sent a letter to the Long Island Library Conference Committee regarding the schedule of programs for the 2004 conference. A copy of that letter has also been presented to the President and Vice President of SCLA. The Board decided to purchase lid grippers with the CATS logo on them to hand out at the Conference. Plans are being made for a raffle and handouts at the table. CATS has requested a master membership list so they can determine if a program participant is a member of SCLA. R. McEneaney has given that list to Renee today. This is especially important for a full-day Fred Pryor Workshop on "Managing Priorities and Meeting Deadlines" program to be offered on June 7th. In order to make this program self-supporting (all of CATS programs are self-supporting), the fee has been set at \$50 for members and \$70 for non-members. Since CATS has not sponsored a program like this in some time, they are concerned about whether or not they will have full registration. They will have to have a full registration of 50 people in order to meet the cost of the program. In addition, CATS has scheduled a program called "De-mystifying Dewey", a full day workshop on Dewey number building to be given by Tom Cohn of Huntington Public Library. The program will be held on Tuesday, April 27th at SCLS. S. Ingram asked if the program was posted on SCLA's web page. Renee said it would once program flyers are created. Cindy said she felt that, due to the nature of the scheduling problems at the Long Island Library Conference this year, she felt it would be appropriate to offer both CATS and YASD \$250 for a program later in the year. J. Clemens asked if this money would be coming from the Long Island Library Conference. Cindy said no, the money would come from SCLA. Joan asked if the money had to be used for a program, and S. Ingram said yes. L. Squires said that, regarding YASD, funding for this year's

program was to come from NCLA. D. Bucher asked if CATS had a program arranged for, and Renee said that they did. The topic was to be RFID, and the speaker was arranged for. S. Ingram said that this concept would be up for discussion for future years, that this vote would not be a precedent, but rather a reaction to this year's specific circumstances. Cindy asked for a motion to offer CATS and YASD \$250 each for programs that are to be approved by the SCLA Executive Board. R. McEneaney made the motion, and R. Dressler seconded. None were opposed. P. Thomson asked all division and committee members to encourage their members to attend the conference, as the success of the Long Island Library Conference benefits all of SCLA. D. Bucher said she felt that it should be a given that all Divisions be represented. Stephen said that he felt the SCLA Handbook needed to be updated to reflect representation at the Long Island Library Conference from all aspects of SCLA.

SSD:F. Byrne offered the following report. The Support Staff Division met on March 9. Regarding membership, in Anne McCaffrey's absence, Fran attended the membership meeting being held at East Northport Library by S. Ingram on Tuesday, March 23. Regarding the Long Island Library Conference, SSD's program description has been edited and our exhibit table has been reserved-thanks to the conference committee for their help. We're hoping to have all of Valerie Lewis' handouts available online. All give-away items have been ordered, and will include pencils, pens, and key rings. Regarding programming, will be hosting our Annual Roundtable Discussion on Wednesday, April 28 at the West Babylon Library. SSD's General Meeting and Breakfast program will be held on September 22, 2004 at SCLS. The guest speaker for the program will be Jean Maloney from EAP who will be discussing personal safety. Regarding SSD's website, Joe Loughren has been very helpful in keeping our website current and will be presenting a report to the SSD Board every month. Regarding SSD's Constitution, they are presently reviewing our Constitution and by-laws. We noticed that only one signature is required for checks from SCLA but were curious to know who the authorized signers on that account are for comparison purposes. Fran reported that SSD uses both flyers and the listserv for self-promotion, and it works very well for them. S. Ingram stressed that he felt this was a good idea for all divisions.

YASD:L. Squires offered the following report. The following programs are scheduled: on Thursday, April 8 a roundtable on collection development and challenges will be held at the Riverhead Public Library. On Thursday, May 13, a roundtable on new books for Young Adults will be held. The location will be announced when details are finalized. An evening get-together to discuss Adult books with YA appeal is scheduled for Friday, April 2nd. And YASD will be selling candy bars at Long Island Library Conference to raise money for Battle of the Books. The candy sale will continue throughout the summer. Computer Associates stopped underwriting the event two years ago, and so there is a need for financial support. YASD almost had a sponsor for this year's event, but it fell through at the last minute.

COMMITTEE REPORTS:

ARCHIVES:No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION:P. Thomson read the following report. C. Gray and K. Baudouin met with the Nassau Library Association Continuing Education Committee on March 11. The committees discussed their co-sponsorship of the Long Island Library Conference program “Personality Type-What’s Yours: The Meyers-Briggs Type Indicator”. Laura Goudket, the Chair of NCLA’s Continuing Education Committee, has been working with the speaker of that program to create future workshops on personality type that might be co-sponsored by both committees. The committees had envisioned the Conference program as an opportunity to build interest in a future program on the topic. While Laura Goudket had obtained funding for such a program via the NLA budget, the potential speaker’s fees seemed to “grow”, bringing into question Laura’s ability to hire the speaker for a June program. We were left with much uncertainty. The Continuing Education Committee met again on March 23. In attendance were K. Baudouin, C. Gray, Diane Holliday, Arlene Lesser, and S. Sessa. They discussed their ongoing attempts to develop a fully functioning SCLA Continuing Education Calendar for the organization. Sheryl will be speaking with S. Ingram on the details. They discussed the success of our February 26th Workshop entitled “How to Run an Effective Meeting”. The feedback supplied on the speaker evaluations were overwhelming positive. The attendance was sufficient for the committee to make approximately \$110.00 profit. Since our March 11th meeting with NCLA Continuing Education, Laura Goudket notified us that she was able to procure a different speaker for a June workshop on personality types. It can be held at Farmingdale Library with both committees co-sponsoring. SCLA would not need to supply funding as the speaker is quite inexpensive and budgeting issues for it are being dealt with by NLA. More information will be supplied as details develop. The committee also discussed possible programs including “serving patrons from different cultures”. They are researching the details. Given the success of our bus trip to the Museum of Natural History and the NY Historical Society, another field trip was discussed. Each person on the committee selected two city museums with library collections and began preliminary research. They will continue to weigh the options and select a destination for our next adventure.

ELSA:G. Pepa reported that, with the great assistance of S. Ingram, the ELSA brochure is at the printer. They will be available initially at the Long Island Library Conference, and a mass mailing and posting on the SCLA website will follow. Each packet typically includes two flyers to be posted in both public and staff areas for each library’s use. The committee proposes that these flyers also be printed by SCLS. They would like to print roughly 150 flyers. In the past, this has been done at the Smithtown Library at no cost to the association. The committee is also requesting a current list of membership labels for our mailing, as well

FALL DINNER: D. Bucher and M. Fusco reported that they have already begun to identify possible locations for this year’s dinner. Possible locations include Captain Bill’s, Dowling College, and the Brentwood Country Club, among other locations. They will have a better idea regarding the location at next month’s meeting. The date of the dinner is November 12th, and they will submit a ‘Save This Date’ reminder for the next SCLA newsletter. They will gladly accept any ideas regarding the dinner. One idea being considered is a 50/50 raffle fundraiser. Another idea is to have a raffle, with half of the money generated going to SCLA, and the other half being divided among a number of winners. Another idea is to clearly identify the purpose of the money being generated with that raffle. S. Johnson reported that, in the past, there were raffles similar to this. C. Guzzo said that she thinks some of the concern is that these types

of raffles may compete with the Scholarship raffle. E.R. Capitanio stressed that we encourage all of our colleagues to attend this dinner. D. Bucher reported that the attendance for past dinners has been excellent, but that perhaps SCLA wants to consider subsidizing the cost of the dinner to encourage more people to attend. P. Thomson reported that she has heard from others that the cost of the dinner is a reason why some choose not to attend. L. Squires suggested that a structured conversation about how to spend SCLA's income be added to next month's agenda.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: P. Thomson read the following report. The LDA Award brochures were received and distributed. They were routed through the SCLS delivery system whenever possible. A total of 190 brochures were sent to members through the U.S. mail, and the cost of postage was \$70.30. P. Bornstein spoke with Tom Bazzicalupo, NCLA LDA Award Chairperson. So far, two people who are interested in sponsoring candidates have telephoned him. The deadline for submission of candidate information packets is April 1st.

LEGISLATIVE: S. Johnson reported that Library Legislation Day, which was on March 16th, was a great success despite the weather. There were 48 people who traveled on the SCLA bus, with another 12 people signed up for the second bus that was split with NCLA. A total of 77 people signed up, and checks were non-refundable. There were several cancellations due to the weather forecast, but those who did make the trip reported having positive interactions with their legislators. Also, the food and company were very enjoyable as well. S. Johnson submitted several bills to be paid. Thanks to F. Altemose for reserving the bus and requesting the driver, Kiki Collins, who was incredibly calm and adept under terrible driving conditions. Our legislators indicated that not only would the 5% cut be restored, but there would be additional funds added to library aid. The day began in Meeting Room 6 with Library Rave featuring Assembly Speaker Sheldon Silver. Individual meetings with legislators were crowded and upbeat. Letters and e-mails sent by Suffolk County residents were read and acknowledged. Suzanne wanted to thank her NCLA counterpart, Maureen Chiofalo, who has been very cooperative, Flo Denny for arranging for the bagels for breakfast, M. Firestone for arranging for refreshments, and Suzanne's Longwood colleagues for helping with the distribution of food. Thanks were also offered to J. Nichols for hosting the "Library Advocacy Afternoon" on Monday, March 8th, where 20 people attended and learned what to expect in Albany. SCLS covered the cost for printing the flyers. In other news, Suzanne attended a meeting of the LILRC Legislation committee at the Farmingdale Public Library. LILRC made the appointments for Library Legislation Day, and she thanked them for their efforts. There was a Legislative Breakfast scheduled for February 13th in the Huntington Zone, and Suzanne understands that it went very well. NCLA held a Legislative Brunch on March 5th for Directors and Legislators. There has been some discussion about holding a legislative event at the 2005 Long Island Library Conference. Space and logistics are issues to be addressed. Current NYLA President and Legislative Committee member Art Friedman would like to address other legislative issues such as Wick's Law, mandates for library service, the No Child Left Behind Act, the Patriot Act, and copyright among other issues. R. McEneaney commented on how in past years, those who attended Library Legislation Day spoke to aides, and how this year most people in attendance spoke to their legislators. She also commented on how small gifts, such as post-it cubes for a legislator's desk, appeared to be used and that SCLA may want to consider for

the future. G. Pepa noted that Peter Ward and Jerry Nichols did speak to Governor Pataki. Suzanne noted that NCLA will contract next year for 2 buses, and she suggests that SCLA budget to contract for 2 buses as well for the 2005 Legislative Bus Trip. She suggested that each bus only deal with one location on the LIE to make logistics easier. H. Biblo asked about SCLA' position regarding a Legislative Breakfast or similar event. Suzanne, as Legislative chair, made the suggestion that SCLA not sponsor a legislative event this year. Joan Clemens voiced her agreement. It was decided that SCLA would not sponsor a legislative event this year. Herb said that LILRC might have their own event. S. Ingram said that SCLA is more than willing to consider getting back involved in future years. It was also reported that PLDA is going to sponsor a legislative event of some sort this year, and that J. Nichols is promoting more local visits to legislators throughout the year. Herb acknowledged the good 15 year partnership LILRC and SCLA have had regarding the Legislative Breakfast, and said that LILRC would be willing to work with SCLA again in the future for that purpose.

LIST-SERV:R. McEneaney reported that SCLA currently has the 892 people subscribed to the SCLA-LIST from last month, plus an additional 25 people from the last two weeks who have subscribed.

LONG ISLAND LIBRARY CONFERENCE: P. Thomson read the following report. The committee met on March 15th, with 12 people in attendance at the Sachem Public Library. Plans were made, addressing program sessions and keynote speaker selection. The finalization of the plans for the 2004 conference is progressing well. The registration form was distributed electronically though both the SCLA and LILib list serves. A full, printed registration form will be distributed through the county systems and US Mail as soon as the most recent switches in the program slot have been made. The search for a new venue continues. Several locations are being considered and visits are planned for next week. They are seeking to find a venue allowing for more program slots and the ability to have a lunch that does not require two rooms or a breakdown time before programs can continue. Nancy Sherwood, next year's Chairperson, is spearheading this search. The keynote speaker for this year's conference is award-winning essayist Roger Rosenblatt. Mr. Rosenblatt was persuaded to accept the role through the kind efforts of Helen Crosson, Director of the Cold Spring Harbor Public Library. They have no doubt that the presentation by Mr. Rosenblatt will be a memorable one. The committee thanks Helen for her help in obtaining him. The next meeting is scheduled for April 14th at the Sachem Public Library to finalize the Conference brochure and planning activities.

LONG RANGE PLANNING:S. Holden reported that the last meeting was held on March 24th at the Northport Public Library. There were 7 people in attendance. The next activity scheduled is the Student Colloquium scheduled for April 6th at St. John's University, Oakdale Campus. The name of the program is "Meet the Professionals," and various librarians will speak on a host of issues relevant to students in the field. This is the first visit to St. John's University.

MEMBERSHIP:R. McEneaney reported that SCLA currently has 773 members, 467 of which have renewed for 2004. There are 296 people in the database that were members between 1996 and 2002 that have not renewed. Regina will be sending reminders out at the end of next week. The Membership committee met March 23 to develop ways to promote SCLA and increase membership. They came up with many suggestions, including a welcome packet for

new and existing members, division vice-presidents to attend meetings of other divisions, place a brief history of SCLA prominently on the web page, consider having half price membership for those people joining for the first time half way through the membership year. Everybody agreed that it was a very productive meeting.

NEWSLETTER:P. Thomson read the following report. The newsletter is out for the quarter. B. Hoffman is aware that <http://> needs to be added to the web address in the newsletter, because she tried scla.net and it didn't work for her. She also noticed that Angie's name is still listed as a contact person on the SCLA web site. Barbara apologized for not being able to add some of the articles that came in after the newsletter went to press. She did the best she could to fill the space that was being held for articles that weren't submitted on time by taking information from the division's websites. It appears that the problems with the new printer have been ironed out. Thanks to S. Ingram and Aurora Tiffany for their help with that issue.

NOMINATING:No report.

PROFESSIONAL CONCERNS:No report.

PUBLIC AWARENESS/RELATIONS:W. Salas reported that April 6th has been confirmed as the date for SCLA's visit to St. John's University, Oakdale Campus. Approximately 30 library science students, 20 alumni, and faculty will attend the student colloquium. SCLA representatives that have committed to speaking and their topics are as follows: Dave Jones, Young Adult services, Tracey Firestone, Live Librarian, James Olney, special libraries, Edana Cichanowicz, Reference services, William Salas, multicultural services. The following people may attend: Stephen Ingram, civil service, Julie McKay, Children's services. In addition to their field of librarianship, speakers will address the importance of joining professional organizations such as SCLA.

SCHOLARSHIP:P. Thomson read the following report. The Scholarship Committee has been formed with representatives from young adult, audio-visual, juvenile, academic, and public service, as well as SCLS. They have been working on obtaining commitments for raffle prizes. Thus far, they have a \$100 donation from Midwest Tapes, Staller Center tickets, and an event at the Wang Center at Stony Brook University. As soon as the donations are finalized, A. Richards will have the raffle booklets printed and delivered to R. McEneaney for distribution after the Long Island Library Conference. So far there have been 7 requests for scholarship applications. The deadline for submitting all information is June 1st.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:No report.

WEB PAGE:No report. S. Ingram asked that everyone use the web page more to advertise upcoming programs. He also thanked D. Zubiller for all of her help with the web page.

LIAISONS:

CLASC:No report.

Eastern Suffolk BOCES: No report.

LILRC:H. Biblo reported that the Digitization Project is progressing nicely. A number of upcoming programs were announced. Details about these and other programs can be found at www.lilrc.org. November 4th and 5th will be the dates for the LILRC Annual Dinner and Conference at Dowling College. This year's topic is 20/10: Library Vision. There are already three speakers in place for the event. LILRC's Business Meeting is set for November 18th, and Michael Borgess, the new Executive Director of NYLA, will speak.

LVA:No report.

NCLA:E. Cummings-Young, the NCLA Representative reported that NCLA is speaking to Queens College regarding their Library Management program. Everyone welcomed Elaine to the meeting.

PLDA:P. Thomson read the following report. PLDA has formed a committee comprised of a member from each Zone to plan a legislative event. Committee members are meeting on Friday, March 26th to discuss the event. They hope to have more information for PLDA's next Executive Meeting on April 14th.

SCLS:No report.

SLA:J. Olney submitted a program flyer to be circulated. The program is a jointly sponsored breakfast with MEDLI, scheduled for April 21 at 9:30am at Farmingdale Public Library. The topic is "Getting Your Message Across". Details detailing registration is available on the flyer.

Members-At-Large:

P. Thomson read the following report. F. Altemose has researched items for SCLA to hand out at the Long Island Library Conference, and sent the information about each item to C. Guzzo. If the order is placed by April 3rd, then they would be received one week before the Conference. Fran will be back on April 1st to check on the selection, put together camera-ready artwork, and place the order. Descriptions for each item were passed around, and discussed. Some of the pricing wasn't clear, so a motion was made to allow for a maximum of \$1.00 to be spent per item. S. Johnson made the motion, C. Guzzo seconded. None were opposed. A list of first, second, and third choices for items were created for Fran to work with.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

OTHER:

S. Ingram presented a new design for SCLA stationery. He had requested a sample of the old SCLA envelope to coordinate a design for that as well. Stephen also suggested having a general SCLA business card. J. Clemens commented that she thought it was a good idea. The idea of

changing the stationery was discussed. Angie's name and the old SCLA phone number would have to be removed. After much discussion, S. Gottesman made a motion to use the new logo for the SCLA stationery. W. Salas seconded. None were opposed. J. Clemens clarified where the stationery would be stored, and reminded everyone that it is only to be used for official correspondence. If anyone needs stationery before the next meeting, please contact Stephen. On another note, R. McEneaney commented that she managed to save money in the past by sending scholarship raffle tickets with membership cards in the past. Regina now feels that the membership card should be sent separately, as early as the beginning of the year. This would mean an approximate increase of 200 pieces of mail. R. Dressler suggested that perhaps the newsletter could be posted on the web, and an e-mail notification could be sent when the new newsletter was posted. There was electronic format. F. Byrne suggested that the listserv be used to encourage membership for SCLA and Division membership. Everyone agreed that was a good idea. Regarding SCLA's tax status, H. Biblo suggested that NCLA be contacted, as they seem to carry a large bank balance from month to month. They may be able to offer suggestions as to how they protect their tax-exempt status.

S. Ingram adjourned the meeting at 12:15PM

Friday, April 23, 2004
SCLS Blue Room

IN ATTENDANCE:

C. Guzzo, S. Ingram, P. Thomson, F. Altemose, E. Cichanowicz, J. Clemens, K. McCoy, S. Gottesman, E. R. Capitanio, F. Byrne, S. Johnson, C. Gray, K. Baudouin, G. Pepa, D. Bucher, M. Fusco, R. McEneaney, W. Salas, A. Richards, V. Antonucci, R. Dressler, E. Cummings-Young, M. Bollerman.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:08AM. The March minutes were reviewed. D. Bucher made a motion to accept the minutes as written, R. Dressler seconded. None were opposed.

TREASURER'S REPORT:

P. Thomson read the Treasurer's report. The report showed a fund balance of \$45,181.10 as of the end of March 2004. R. McEneaney moved to accept the report as written. S. Johnson seconded. None were opposed. A financial statement for March 2004 was distributed to everyone in attendance, as was a list of outstanding transactions. The following expenses were approved: for ELSA-\$216 for printing costs for flyers and brochures. D. Bucher made the motion, F. Altemose seconded. None were opposed. For Continuing Education-\$10.10 for out of pocket refreshment expenses for workshop entitled "How to Run an Effective Meeting" held February 26, 2004. K. McCoy made the motion, D. Bucher seconded. None were opposed. For Long Range Planning: \$63.92 was approved for 8 boxes of folders for Student Orientation publicity. S. Gottesman made the motion, and R. McEneaney seconded. None were opposed. S.

Ingram reported that he was working on addressing the issue with the IRS about our tax-exempt status and our fund balance exceeding \$25,000. Anyone who had suggestions or recommendations for professional advice was encouraged to contact Stephen. He said he would report more at the next meeting.

PRESIDENT'S REPORT:

C. Guzzo reported that all appears to be going smoothly on all fronts. She thanked everyone for his or her hard work and efforts thus far.

DIVISION REPORTS:

PLDA (out of order): M. Bollerman reported that SCLS is working hard on their digitization program. Bill Cicola is to meet with Civil Service to discuss a variety of issues. PLDA is pursuing its own legislative event, which is tentatively scheduled for October 8th at the Brentwood Library. On April 22, PLDA and SCLS hosted a meeting on RFID technology. It was well attended and received positive feedback. Staff members from SCLS and the Patchogue-Medford Library are reviewing the VRC as a package for the county. Discussion has begun regarding the replacement of Jerry Nichols, who will be retiring December 2004. There will be a special meeting, advertisements of the vacancy in such publications as Hotline, Library Journal, and other professional publications. They will take the search for candidates nationwide in order to find an acceptable replacement. A. Richards asked if the RFID meeting was open to anyone interested. Matthew said that it was the Directors who made the decision about who was to attend. K. McCoy voiced his concern about PLDA having its own legislative event. Kevin is concerned that not all voices will be heard regarding library issues. Matthew said that, although he couldn't say for certain, as he is not on the committee planning the event, he agreed that the PLDA meeting would likely focus on concerns Directors of public libraries have for their legislators. He thinks this meeting will be modeled after the Huntington Zone Director's event held recently. F. Byrne asked that there be more representation of issues relating to Support Staff members at the Civil Service meetings. For example, Support Staff members don't have the opportunity to apply CEU's towards their exams. Matthew said he would bring those concerns back to Bill Cicola. S. Johnson said she would like to discuss more what DASL would like regarding a legislative event. S. Ingram suggested that the issue be discussed when we got to Legislative's report.

DASL:K. McCoy offered the following report. DASL offered two web-publishing programs at Suffolk Community College-Selden campus. The first was on Friday, March 26th and it addressed Dreamweaver (taught by Kim Owens) and the other was on Friday, April 2nd and it dealt with FrontPage (taught by Scott Mandia). DASL will be sponsoring a program at the Long Island Library Conference on May 5th. The program is called "As Time Goes By: Creating an Oral History of Your Community or Institution" and will be presented by Elly Shodell, Director of the Port Washington Public Library's 15-year-old oral history program and author and editor of many local history books. The program will address how to preserve your institutional or community memory with an oral history project. DASL is also scheduling a business meeting for Friday, June 4th, which is likely to be held at the Brookhaven National Laboratory. Other upcoming activities include a plan to co-sponsor a workshop on Outcomes Assessment for Middle States with LILRC's Continuing Education Committee in September. Also, DASL is investigating the possibility of conducting its own legislative activity now that SCLA has

decided not to host an event for 2004. Many DASL members were upset at the last meeting that PLDA has 'taken over' legislative activities. They feel that special and academic libraries are excluded. Another concern is that many events may have us appear as though we are not united. S. Ingram said that SCLA is also concerned, but that some focus needs to be paid to the Library Legislation Day. J. Clemens said that she felt this annual bus trip to Albany is an excellent avenue to communicate with local legislators, and is open to anyone interested in attending. K. McCoy questioned what is discussed at those meetings with legislators, and expressed concern about some libraries desire for member items that help one library specifically, without benefit to libraries in Suffolk County as a whole. M. Bollerman said that member items were a direct benefit from meeting with legislators last year, and that those items are important to many public libraries. S. Johnson mentioned that she just learned of the existence of a new political action group forming and that she has some literature to be shared. E. R. Capitanio expressed concern that SCLA is losing power by not hosting a legislative breakfast. J. Clemens said that she felt that a breakfast is not the only way to get in touch with legislators; there are other venues as well that can be explored. Renee said that she was concerned about the appearance of losing power by not hosting the breakfast as has been done in the past. There was discussion regarding the cost and nature of past breakfasts, and many people felt that the event became more effective in past years with changes that were made. Matthew reported that one thing that he felt has been very successful this year has been coordinating visits to legislators in their local offices. V. Antonucci said she felt that the Legislative Breakfast, in her opinion, has lost momentum, and that the time of year in which it is typically held could be tough for legislators to attend. M. Fusco is the representative for DASL on LILRC's Legislative Committee. Marjorie reported that there will be a meeting next week that she will be attending, that she will bring all the concerns expressed to the meeting, and will report back to SCLA the discussion that results at June's SCLA Board Meeting.

RASD:S. Gottesman offered the following report. RASD last met on April 16th at the Smithtown Library. C.A.R.E met at the One-Step Career Center and approximately 18 people attended. They were impressed with the depth of resources available. The committee is planning a trip to the New York State Department of Labor in Patchogue on June 17th. Rona Dressler is still trying to locate a speaker on Macular Degeneration for the Health Concerns committee for their October meeting. It was suggested that she contact the Lighthouse on Long Island. From the Historian, Diane Eidelman asked about including Long Island Reads material in the RASD archive. It was the consensus that she should make a separate folder for this purpose. Cathy Ball reported that there is a trip planned by the Long Island History committee to tour Hempstead House at the Sands Point Preserve on Tuesday, May 18th. Mary Soergel of the Membership committee met with the division membership chairs at East Northport on March 23rd and they agreed that RASD needs to promote SCLA to all librarians. Cindy Miller reported for OARS that their next meeting will be held at the Sachem Library on April 28th. The speaker will be from Abilities Incorporated, an agency that helps people with disabilities who are unemployed or underemployed. Final arrangements are being made by the Programming committee for the 'Digging Up Roots' program to be offered at the Long Island Library Conference. The Reader's Advisory committee held a workshop that was attended by over 60 people at SCLS. The RASD Annual Dinner will be held on June 10, 2004 at Painter's Restaurant in Bellport. Flyers will be distributed, and the announcement will be posted on the RASD webpage. There was nothing to

report for Electronic Resources, Media, or Multicultural/Multilingual committees. The next RASD meeting will be held on April 2 at Central Islip.

CATS: E.R. Capitanio offered the following report. The CATS Executive Board met on Thursday, April 15th at Sachem Public Library. Plans for the Long Island Library Conference were discussed. Dewey De-Mystified has about 40 people signed up and the second part of the PowerPoint workshop is scheduled for April 30th. The Fred Pryor workshop on Managing Deadlines has been posted to the listserv. Plans are underway for the Annual Library Tour in June. Libraries in the Huntington area will be contacted. Preliminary plans for Fall programs are in the works. The excess SCLA t-shirts came up, and there was discussion as to what to do with those extra shirts. It was agreed upon that each local legislator would be sent a t-shirt and a note of thanks for support once the state budget supporting libraries is passed. The additional t-shirts will be given away, with a request for a \$1 donation.

SSD:F. Byrne offered the following report. The Support Staff Division met on April 13. Regarding membership, Anne McCaffrey's reported that the Support Staff Division has 152 members. Table coverage was arranged and all assignments have been distributed for the day of the Long Island Library Conference. Approximately 40 people have already registered for SSD's Annual Round Table Discussion to be held on Wednesday, April 28th at the West Babylon Public Library. At the last SCLA meeting, NCLA mentioned something about a Dental program. One of SSD's board members recalled something of this nature being discussed many years ago with SCLA, but they believe that nothing came of the discussion. Board members of SSD have volunteered to serve on a committee if SCLA was interested in looking into this again. According to last year's Statistical Survey Report, 27 of the 55 libraries in Suffolk County did not have any dental programs in place. SSD made \$14 in interest last year. Anything over \$10 has to be reported to the IRS, but because all of SSD's accounts are under SCLA's identification number, F. Byrne has given the interest statement to S. Ingram to be included in SCLA's tax return. However, SSD was wondering if keeping the money in the savings account is worth the extra paperwork it will make for SCLA at income tax time. They request SCLA's input on this issue. Also, as was asked of them this month, Fran spoke to SSD's Board about ways that could utilize SCLA funds. Suggestions included having SCLA either give each division paper, stamps, and labels for program advertising or reimburse each division for these expenses. It was also suggested that funds could be allotted to pay for quality programming that would normally not be affordable with existing budgets. Fran had the opportunity to speak with Connie Stanga, President of the NCLA Clerical Division. She invited Sue Siegel and Fran to their next Board meeting on May 19th. She is looking forward to this opportunity to discuss many topics of common interest to both divisions. S. Ingram reported that he called NCLA and asked how they manage their fund balance. They have an accountant. R. Dressler spoke to Nancy Sherwood, Treasurer of NCLA about this as well. They pay \$800 to have their books audited and to have their return filed. J. Clemens suggested posting a request to the listserv asking people for volunteer services. Stephen reported that SCLA had used an auditor each year until the 1980's, and he felt having an accountant was a very good idea. He also spoke to Joe Loughren, asking if SCLA needs to file each year. M. Bollerman suggested the accountant that he uses at his library, and others recommended people as well. Stephen asked that all suggestions be forwarded to him. Stephen also reported that NCLA also puts some of their money into CDs and money market accounts. D. Bucher suggested that SCLA find one accountant who understands the history of

SCLA and what we attempt to do. A. Richards mentioned that, in the past, when SCLA wasn't as strong fiscally, the scholarship that is awarded each year was reduced from \$2000 to \$1500, and she suggested that the amount be increased. C. Guzzo said that a motion would have to be made in 2004, but, if passed, wouldn't be available until the following fiscal year. It was suggested that all suggestions of that nature be forwarded to her for consideration at the budget planning meeting later in the year.

YASD:P. Thomson read the following report. YASD had a discussion meeting on April 8 at Riverhead Public Library. It included a tour of the library and a free-ranging discussion of some Young Adult Services issues including challenges to collections and teen advisory boards. S. Ingram visited them, and approximately 10 people attended. YASD is very happy that the BEST Award will be presented during the Keynote session at the Long Island Library Conference. They feel it's a great thing to give recognition to teens that work to make their libraries better places. They ask that everyone visit the Nassau and Suffolk YASD tables at the Long Island Library Conference. Suffolk will be selling candy bars to raise money for the BEST Awards and Battle of the Books, and Nassau will have a raffle of the YA book "The Earth, My Butt, and Other Round Things" to promote their June speaker, Carolyn Mackler.

COMMITTEE REPORTS:

ARCHIVES:No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION:C. Gray read the following report. The committee met at the Middle Country Public Library on March 23. There were 4 people in attendance. They discussed the success of the February 26th workshop "How To Run an Effective Meeting" with Walter Matthews. The meeting with NCLA's Continuing Education committee was also discussed. Laura Goodket is handling all of the details of the Long Island Library Conference workshop 'Personality Types: What's Yours'. A follow-up meeting is scheduled for June 22nd at the Farmingdale Library. Information will be posted to the SCLA web page. A fall trip based on last year's trip to Manhattan is being planned. The Cooper Hewitt Museum of the City of New York, the Jewish Museum, Schomberg Center, the Frick Museum, the Metropolitan Museum of Art, and the Morgan are all being considered. A tentative date for the trip has been set for Friday, October 1st. A possible workshop called 'Many Cultures: How Can The Library Be a More Welcoming Place' is being scheduled for the Fall. Diane Eidelman mentioned that there is already a similar workshop scheduled. Members of the Continuing Education committee will attend and decide if a follow-up program is necessary. Carol also mentioned how, in the past, Continuing Education used to have a budget of \$1000. It was then reduced to \$500, and at present, they do not have a budget. They have requested having their own budget line. J. Clemens mentioned that there is \$500 designated for 'seed money' allocated to the Continuing Education committee.

ELSA:G. Pepa reported that the ELSA committee has been busy assembling the packets for this year's nominations. A letter was sent to each library director informing him or her of the May arrival of the ELSA packet. Included was a prepared library newsletter article for their use. K. McCoy took the packets for the academic libraries, and Gail will send the packets for special

libraries to James Olney. All other packets will be sent on May 6th, the day after the Long Island Library Conference. In preparing the brochures for members, Gail discovered that she had to mail 191 brochures to home addresses. This required postage that amounted to \$70.67, which brings the committee close to its budget allocation for 2004. She requested that the committee is reimbursed for the purchase of 200 stamps at a cost of \$74. S. Johnson made the motion, K. Baudouin seconded. None were opposed. Gail also requested that the committee be allocated sufficient funds for the 2005 fiscal year, as well as all future years to cover this additional expense. S. Ingram said this would have to be brought up again at budget time. J. Clemens said that an annual report from each committee is required, and in that report should include suggestions for funding and other needs that would help.

FALL DINNER: D. Bucher and M. Fusco reported that they continue to visit possible locations for this year's dinner, including the Irish Coffee Pub, Captain Bill's, Dowling College (which is not available), and the Brentwood Country Club. The date of the dinner is November 12th. They asked if SCLA pays for printing costs. C. Guzzo said that the cost of the dinner should include printing, any free dinners, postage, and other expenses. There is \$250 budgeted for seed money. Dell and Marjorie will have more to report at the next meeting.

INTELLECTUAL FREEDOM: K. McCoy reported that the committee is planning to meet the first week of May. The first order of business is to draft a resolution concerning the Patriot Act to bring to the June SCLA Board Meeting. Suffolk Community College had a representative from the Suffolk Chapter of the New York Civil Liberties Union. They are trying to get the Suffolk County legislature to pass a resolution against the Patriot Act. It would be useful if SCLA could support this initiative. The committee will also focus on the issues that were raised in the 'SCLA's Intellectual Freedom Committee Interest Survey'. NLS and SCLS will conduct a CIPA workshop at the Long Island Library Conference. And 15 people have expressed interest in participating in this committee.

LDA AWARD: P. Thomson read the following report. Two individuals have been nominated as candidates for the 2004 LDA Award. One candidate is from Suffolk County and the other is from Nassau County. LDA Award Committee chairperson Tom Bazzicalupo received all nominating materials and distributed copies of the materials to LDA Award Committee members. These members are, from Nassau County Ken Bellafiore, Christine Kulakis, and Frank McKenna. From Suffolk County Eileen Feynman, Mary Koferl, and Bruce Silverstein. Each committee member is requested to return his or her decision in writing by Monday, April 26th to Tom. Votes are tallied and the winner is notified. The winner will be presented with a plaque at the Long Island Library Conference during the Keynote session.

LEGISLATIVE: S. Johnson distributed flyers from New Yorkers for Better Libraries Political Action Committee. Suzanne asked if SCLA would consider sending a contribution to this organization. J. Clemens asked who they are and what they do. Suzanne wasn't sure, as they are a new organization. Suzanne made a motion to contribute \$50 to the organization. K. McCoy said he wasn't sure that SCLA could contribute, due to the nature of our organization. Suzanne said she would look into the matter for the next meeting. Meanwhile, the motion was tabled. Suzanne is also scheduled to attend LILRC's legislative meeting next week, and will report at the June meeting what was discussed.

LIST-SERV:K. McCoy reported that SCLA currently has 932 people subscribed to the listserv (which is more than the current number of members to SCLA). F. Byrne asked if there was a message posted on the listserv encouraging membership to SCLA. Kevin reported that he would post a message this month of that nature.

LONG ISLAND LIBRARY CONFERENCE: P. Thomson read the following report. The committee met on April 14th, with 13 people in attendance at the Sachem Public Library. Plans were finalized for the 2004 conference, and all is progressing well. A total of 2,500 conference flyers were distributed via system bags and US Mail. Among the first of the flyers to be delivered were packets of several flyers sent to library directors with a request to distribute them among staff. Association flyers and those to be mailed were sent next. Some of the mailing lists in electronic format were delayed in being sent to the committee, but the response was generally good. The use of electronic member lists allowed for some reduction in the number of duplicate recipients. The electronic format should be continued for future conferences. Although the revised flyers indicate April 21 as the registration deadline, a reasonable accommodation will be made for those received after that date. The next meeting is scheduled for May 4th at the Crest Hollow Country Club. The committee meets at 7:30am for the full-day set-up meeting when a final walk through of the facilities will occur. Directional signs and registration tables will be put into place, members will compile conference handouts and giveaways, and associations, committees and vendors are welcome to come on that day to setup their exhibits. Overnight security is provided. P. Thomson reminded all Division presidents to be sure that they have requested a table if they were interested in having one at the conference. Patty also distributed a copy of the conference schedule and asked everyone to sign up for a time slot to cover the SCLA table in the Association hall. D. Bucher reported that Alan Schelp called her asking for past minutes for the Long Island Library Conference committee meetings. She looked for the minutes in the archives, and could only find minutes through 1991. S. Johnson reported that she had Exhibit information from her involvement on the committee in past years. Suzanne also said that she thought that past Chairs may have passed minutes to the next Chair from one year to the next, and that they may never have made it to the archives. She suggested that past Secretaries and Chairpeople be contacted to ask if they have copies of minutes from 1991 to the present. Della suggested that a second copy of the minutes be made, and that Nassau County also should store a set, as a preventative measure. Everyone agreed. F. Altamose reported that she arranged for the giveaways for the SCLA table, and that the bookmark pens are done and ready to be distributed. Fran said she would bring information about the Ducks game to the June board meeting.

LONG RANGE PLANNING:No report (to be included with Public Relations).

MEMBERSHIP:R. McEneaney reported that SCLA currently has 789 members, 565 of which have renewed for 2004. There were an additional 20 renewals waiting this morning as well. Reminders went out in March, and renewals come in each day. Regina did report that they did get 5 old members back, as well as 10 new students, which she was pleased about. Membership cards will be sent within the next two weeks, rather than waiting for raffle tickets as has been done in the past. Regina also indicated that she would need postage, as some people request having materials sent to their home. Fran also had committee volunteer lists, which she distributed to the appropriate people.

NEWSLETTER:No report.

NOMINATING:No report.

PROFESSIONAL CONCERNS:No report.

PUBLIC AWARENESS/RELATIONS:W. Salas reported that the SCLA visit to St. John's University, Oakdale Campus on April 6th was a success. He thanked the following people for their help:Stephen Ingram, Tracey Firestone, Toni Dean of CLASC, Dave Jones, Edana Cichanowicz, Sue Holden, and James Olney. Will Salas was also in attendance. There were a total of 23 students and recent alumni in attendance. The recent alumni literally received their diplomas at the colloquium. Dr. Pollicino was very pleased with the speakers, and has invited SCLA back to speak next year. Queens College has expressed an interest in having SCLA represent Suffolk County libraries at its Career Day. Unfortunately, Will did not receive much notice; their career day is May 1st from 12-3. Will cannot attend, but S. Ingram and K. McCoy will both attend. F. Byrne will see if she can attend. A. Richards asked if they need scholarship flyers for the event. It was agreed that having them would be a good idea. Will said any additional questions and suggestions could be directed to him, and he would answer them to the best of his ability.

SCHOLARSHIP:A. Richards has finalized the prizes for the scholarship raffle. Prizes for the 2004 raffle include a Polaroid digital camera, a \$100 gift certificate from Midwest Tape (which will likely be converted to a mall gift certificate), 2 tickets to an event at the Tilles Center, 2 tickets to an event at the Wang Center, and an Avon basket. Angela also submitted a request for reimbursement for \$175.95 for 1,500 raffle booklets to be printed, numbered, and perforated. R. McEneaney made the motion, W. Salas seconded. None were opposed. These raffle booklets will be sent separate from the membership cards, although she will continue to send two booklets, as many more tickets were sold last year. R. McEneaney asked if raffle booklets should be available at SCLA's table at the Long Island Library Conference. Everyone seemed to think that was a good idea. Angela will also have flyers available announcing the Support Staff Award at the table. The criterion for eligibility has been reduced from 5 years of service down to 3 years to allow more people to apply. Angela also said she needed scholarship raffle booklets for the night of the SCLA Fall Dinner, as she sells many tickets the night of the raffle.

STATISTICAL SURVEY: No report. It was agreed upon that the price of the additional surveys could be reduced to \$10 and sold at the SCLA table at the Long Island Library Conference.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:No report.

WEB PAGE:No report. S. Ingram asked that everyone use the web page more to advertise upcoming programs.

LIAISONS:

CLASC:No report.

Eastern Suffolk BOCES: No report.

LILRC:V. Antonucci reported that LILRC has redesigned their web page. There is a lot of information available there, including a calendar of events. Some programs worth noting include the Regional Digitization Symposium in June, Archives Week in October, and the Annual Dinner and Conference and LILRC's Business Meeting, both to be held in November.

LVA:No report.

NCLA:E. Cummings-Young reported that YASD has finalized arrangements to have Carolyn Mackler, 2004 Printz Award Honoree for Young Adult Literature, speak at the June YA Luncheon. The lunch is on June 10th from 12-3pm at the Milleridge Inn, and the cost is \$25 for NCLA members, SCLA members, and students. Flyers will be sent to all YASD members and YA librarians in both Nassau and Suffolk by the end of April. RASD, in conjunction with Clerical Services, had a very successful seminar called 'Dealing With Difficult People in the Library'. It was hosted by Arthur Seltzer Human Resources Consulting. They used actual experiences submitted by both Reference and Clerical staff to develop scenarios for role-playing and other exercises. Media Services held a program called 'Changing Media Formats'. The speaker was Shelley Matthews, Assistant Division Head for Literature and Media of the Rochester-Monroe County Central Library, who spoke on this topic at NYLA this past Fall. On May 19th, there will be a panel discussion on 'How To Build a Music Collection' at the Hewlett-Woodmere Public Library. As of April 16th, NCLA has 787 members. Arthur Friedman, membership chair, extends congratulations and compliments on SCLA's membership totals, and is thinking of incorporating some of SCLA's ideas, such as the welcome packet used. NCLA's Annual Dinner will be held on December 1st at the Sand Castle. Public Relations reports that they have difficulties at high school career days justifying low salaries to interested students. There will be Customer Service Training for all interested library staff at NLS in May.

SCLS:No report.

SLA:No report. S. Ingram attended the program "Getting Your Message Across" and said the speaker was great.

Members-At-Large:

E. Cichanowicz reported that 100 tickets for the Writers on the Vine Series will be available for sale at the Long Island Library Conference for \$15 a ticket. S. Ingram suggested that the dates for this series be posted on the SCLA web page.

OLD BUSINESS:

J. Clemens asked about the SCLA stationery. S. Ingram reported that he had templates available to show C. Guzzo.

NEW BUSINESS:

No report.

S. Ingram adjourned the meeting at 12:10PM.

Friday, June 18, 2004
SCLS Blue Room

IN ATTENDANCE:

C. Guzzo, S. Ingram, P. Thomson, F. Altemose, E. Cichanowicz, J. Clemens, K. McCoy, S. Gottesman, E. R. Capitanio, F. Byrne, S. Johnson, C. Gray, M. Fusco, R. McEneaney, A. Richards, R. Dressler, E. Cummings-Young, M. Bollerman, D. Jones, S. Holden, K. Minschke, H. Biblo, P. Bornstein, J. O'Hare, L. Squires, B. Hoffman.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:00 AM. The April minutes were reviewed. M. Fusco made a motion to accept the minutes as written, S. Gottesman seconded. None were opposed.

TREASURER'S REPORT:

J. O'Hare read the Treasurer's report for April 2004. The report showed a fund balance of \$42,254.60 as of the end of April 2004. She also read the report for May 2004, which showed a fund balance of \$43,702.43. There was discussion about whether or not an accountant should be hired. Janet got a few recommendations, one of which was Al Coster, who has done work for North Shore and Brookhaven Free Libraries. He said that SCLA might be liable for a penalty. He suggests that a letter be written, that SCLA should request that an average be taken of the last 4 years, in which SCLA hasn't had more than \$25,000 per year in income. Mr. Coster does not think that SCLA needs a formal audit. He recommends a simple financial statement. His firm charges \$1,000 for such a statement. His firm would charge \$500-\$1000 to file the necessary paperwork to the IRS to resolve the current issue. Hourly fees for his firm are \$150 for services from a partner and \$60-\$125 for services from a staff member. Janet recommends using Mr. Coster's firm. S. Ingram reminded everyone that NCLA does have an accountant that also advises NCLA as to what they can do with the income they generate. F. Altemose asked why, exactly, is SCLA carrying excess income. Stephen said that Past-Presidents had worked hard to make all programs self-sufficient, membership to SCLA has increased, and other steps were taken to get SCLA out of debt. He also reminded everyone that the \$25,000 figure is the amount of money that the organization takes in, not the balance that is maintained at any one time. The financial balance at the end of the month is not what is used. The funds generated is. Stephen said that the IRS could enforce a penalty of \$100 a day for not filing the necessary paperwork if they choose. Janet made a motion for SCLA to pay the one-time charge to file the necessary paperwork to the IRS, and then to approve hourly fees as necessary after clearing the financial books. J. Clemens seconded. None were opposed. C. Guzzo reminded everyone that SCLA might not always need an accountant. Janet felt that having an accountant could provide financial continuity that could benefit the organization. There were bills presented for approval. The first was a bill from SCLS for \$188 for the printing of SCLA letterhead. P. Bornstein made the motion to approve the bill, S. Gottesman seconded. None were opposed. Cindy said that the letterhead would be at the Xerox machine at SCLS. Joan suggested that there be a method of keeping track as to what the letterhead was being used for, and R. Dressler suggested a sign-in sheet that indicated who took letterhead and for what purpose. Everyone agreed this method

should work if everyone abided by it. Membership submitted two bills. The first was for postage and envelopes, and totaled \$82.78. The second was for labels and stamps, and that totaled \$75.25. R. Dressler made the motion to approve. F. Byrne seconded. None were opposed. Stephen submitted a bill for \$70.14 for refreshments. S. Gottesman made the motion to approve. R. Dressler seconded. None were opposed. encouraged to contact Stephen. He said he would report more at the next meeting.

PRESIDENT'S REPORT:

C. Guzzo asked that everyone think about how the income SCLA has at the moment should be used. She asked that all suggestions be submitted for consideration at the Fall Budget Meeting. She reported that the Long Island Library Conference was a success, and thanked everyone for his or her part in helping to make it such a great day.

DIVISION REPORTS:

DASL:K. McCoy offered the following report. On Wednesday, May 5th, DASL sponsored a program at the Long Island Library Conference called 'As Time Goes By: Creating an oral history of your community or institution'. Elly Shodell, Director of Port Washington Public Library's Oral History Program, demonstrated how to conduct an oral history program in your institution. The program was well attended (over 65 people) and we received good feedback. DASL sponsored business meeting on Friday, June 4th at Suffolk Community College. At that meeting discussion focused on upcoming elections for DASL officers (DASL holds elections every two years), upcoming programs and organizing a 'Bring Your Legislature to Campus' day. We have a tentative date of February 28th and it will be hosted at Suffolk Community College. Upcoming programs include a DASL business meeting on Friday, September 10th at Brookhaven Labs, a program on Friday, September 24th (possibly at SUNY Farmingdale) called 'Outcomes Assessment for Middle States' which will be co-sponsored with LILRC's Continuing Education Committee and demonstrate successful assessment techniques to meet the Middle States Accreditation, and the Annual Luncheon on Friday, December 10th at the NYIT, Central Islip Campus. This will be DASL's Annual Luncheon meeting. New officers will be installed and the luncheon will take place in NYIT's Culinary Art's Institute. There will a speaker from the Suffolk Center on the Holocaust, Diversity and Human Understanding talking about the new archive at Suffolk Community College.

RASD:S. Gottesman offered the following report. The Health Concerns meeting met on June 17th at SCLS. Rona Dressler has arranged for two speakers for the Annual Health Concerns Forum held in October—Jean Lewis of the Department of Ophthalmology at the University of Stony Brook and Tony D'Angelo of the New York Commission for the Blind. Regarding Media, since Ellen Druda works part-time, it was suggested that someone else from that committee attend the RASD meetings. OARS had a meeting on June 9th at the Huntington Library. They will not meet again until September. Rose Marut reported for the Programming committee that thank you notes would be sent to the speakers from the Genealogy Federation of Long Island. Evaluation forms were distributed to those in attendance at the Long Island Library Conference presentation, but very few were returned. Those that were submitted were positive. Extra copies of the handouts were sent to individuals who were unable to get them at the Conference. Grace O'Connor reported for the Reader's Advisory Committee that their next meeting will be held on September 23, 2004 at the West Islip Public Library. The focus of that discussion will be 'first'

novels. A small portion of the committee is still working to update John Patton's 1993 publication 'Fiction in a Long Island Setting'. Regarding Ramblings, Rona has asked if the committee members would write an article regarding their committees and what they are planning. Grace O'Connor suggested an ongoing column 'What Are You Doing At Your Library' where members can share any new or different programs being offered at their library. Diane Eidelman reported that the Long Island Reads Committee met on May 17th. She hopes that more librarians will become actively involved in the committee in the following year. The next meeting was held on June 17th at the Farmingdale Public Library. RASD's Annual Dinner was held on June 10th at Painter's Restaurant in Bellport. There were 30 members in attendance, and everyone seemed to enjoy the food and the company of their peers. RASD held a silent auction and a 50-50 raffle. The next RASD meeting will be held on September 7th at The Smithtown Library.

CATS:E.R. Capitanio offered the following report. The CATS Executive Board met on Wednesday, June 16th. CATS sponsored two programs—the Fred Pryor workshop on Managing Deadlines in which 27 people attended (CATS lost \$1100), and the Annual Library Tour that included 3 libraries in the Huntington area. Finances were discussed at their executive board meeting. CATS is requesting funds to offset costs for their Fred Pryor workshop and for a future program on blogging (scheduled to be offered on September 29th). A motion was made to provide \$350 for the blogging program. M.Fusco made the motion, R. Dressler seconded. None were opposed. L. Squires asked that the meeting be cross promoted to the Young Adult librarians. Renee said that the program would be promoted to all library staff, and advertised as an SCLA program as well as a CATS program. F. Altemose made to give CATS \$500 to cover approximately half of the loss CATS sustained from their Fred Pryor workshop. C. Gray seconded. None were opposed.

SSD:F. Byrne offered the following report. The Support Staff Division met on June 9th. Approximately 180 people attended SSD's program at the Long Island Library Conference called 'Communicating With People Who Have Disabilities'. Thanks to Valerie Lewis for an outstanding job presenting ideas to help make public libraries more comfortable and useful to everyone. SSD's Annual Roundtable Discussion program was offered on Wednesday, April 28th at the West Babylon Public Library. There were 80 people in attendance representing Circulation, Technical Processing, Administration, Children's, Young Adult, and Custodial Departments. The program also included a tour of the newly renovated facility. SSD thanks West Babylon for their hospitality. On Wednesday, September 22nd, SSD will hold their Annual General meeting and breakfast. This year's meeting will include a presentation by Jean Maloney of the Employee Assistance Program on Developing Awareness of Personal Safety. SSD has found that the issue of employee safety is often mentioned on survey forms for suggested topics. This program will show attendees ways to raise awareness of each person's experiences as well as review some techniques and strategies to keep one personally safe. Registration information will be forthcoming. SSD's Board Members and NCLA's Clerical Division Board Members met on May 19th at the East Meadow Public Library to discuss topics of mutual interest and importance. An all Long Island Heads of Circulation meeting is already in the works for October. They plan to meet again to discuss co-sponsorship of a program at the 2005 Long Island Library Conference. At that meeting, it was discovered that NCLA has not sponsored a dental program in several years, but are presently in negotiations to reinstate that program, Chris

Penna has been forwarding information to Fran regarding this. If SCLS is interested in investigating such a program, members of SSD would be happy to be involved. The SSD Board discussed ways to increase interest in the Continuing Education Award and is beginning to think about candidates for the 2005 slate of officers. Regarding the dental program, it was reported that Tom Taranowicz set up the SCLA dental program initially. K. McCoy said that people responded to the e-mail that, in part, advertised a dental plan available to SCLA members. Sunrise is the program that was used in the past, and M. Bollerman suggested that the company be contacted to see if the program is still in place. E. Cummings-Young reported that NCLA has their members deal with the company directly. NCLA does not want the responsibility of acting as the administrator of the program for a variety of reasons. C. Guzzo said she would call Tom to find out more about the dental program.

YASD:L. Squires offered the following report. At the Long Island Library Conference on May 5th, YASD awarded the BEST award to 2 Long Island teens, had a YASD association table, and held a very profitable candy bar sale to support Battle of the Books. They will be donating \$1000 for this year's Battle. On June 11, 8 people went to the Book Revue in Huntington for the Teen Librarian Chat and Chow. Attendees discussed new and notable YA literature, possible award winners for this year, and recent talks by YA authors Alex Flinn and Carolyn Mackler. Upcoming program or activities include roundtable discussions. The first will be on July 8 at the Hauppauge Library to discuss teen summer reading clubs and the second will be held on August 19 or 20, the location to be announced, to discuss the promotion of libraries to teens. YASD continues to sell candy bars, and will promote this sale on the SCLA listserv.

COMMITTEE REPORTS:

ARCHIVES:No report. S. Johnson asked if any of the paperwork from the archives helped address the issue with the IRS. S. Ingram said he was still working on it, but that he was also advised that there may be additional paperwork in the SCLA drawer that may help. Stephen asked if archival boxes were ordered. Suzanne has a catalog, but has not placed an order yet. E. Cichanowicz made a motion for boxes to be ordered, but that no more than \$50 is spent. B. Hoffman seconded. None were opposed.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION:C. Gray read the following report. The committee met on May 25. They discussed their successful program at the Long Island Library Conference. Twenty people are needed for the follow-up meeting, which is scheduled for June 22nd. They have enough people already registered. The date for the fall trip has been set for Friday, October 1st. A workshop called 'Many Cultures: How Can The Library Be a More Welcoming Place' was being considered, but it was determined that it was too similar to a workshop that Diane Eidelman offered. They are working on a new topic for a future meeting. Their next meeting is scheduled for July 13th.

ELSA:P. Thomson read the following report. The ELSA packets have been sent out to the membership, public, school, academic and special libraries. The complete brochure is posted on the SCLA page and a reminder message was recently posted to the listserv. The deadline for submission of nominations is June 29. We ask that you all encourage the staff (and public) in

your libraries to participate in recognizing your most dedicated colleagues. Brochures were handed out to everyone at the meeting, and everyone was encouraged to nominate someone. Anyone needing more time can contact Gail to request the deadline be extended.

FALL DINNER: M. Fusco reported that this year's Fall Dinner will be at Captain Bill's in Bay Shore. The dinner is November 12th from 6-10p.m. Della Bucher gave a \$100 deposit to secure the date and now needs to be reimbursed. F. Altomose made a motion for \$100 to reimburse Della. S. Gottesman seconded. None were opposed. C. Guzzo suggested posting the date, time and location on the SCLA listserv so people can mark their calendars early.

INTELLECTUAL FREEDOM: K. McCoy reported that the committee met the first week of May. They drafted a resolution concerning the Patriot Act, which we would like the SCLA board to discuss and vote on. Along with the Intellectual Freedom resolution, the committee would like the SCLA Board to discuss and vote on the 'Suffolk County Bill of Rights Defense Campaign resolution. The committee is meeting on June 29th and we are working on an Intellectual Freedom web page. We are still looking for volunteers, particularly from public libraries. We are interesting in getting feedback on the CIPA/filtering issue. K. McCoy made a motion to accept the resolution as written. R. McEneaney seconded. None were opposed. B. Hoffman requested a copy of the resolution for the newsletter. Kevin also mentioned that the ACLU is asking associations to support their efforts, and have information on their web page regarding their position. Kevin had some copies, but said he would forward the web page address to P. Thomson to distribute. Everyone is asked to review their web page before the next meeting so it can be discussed further at the July meeting.

LDA AWARD: P. Bornstein reported that members of the LDA Award Committees from both Nassau and Suffolk Counties selected Mamie Eng as the recipient of the 2004 LDA Award. Ms. Eng, the Assistant Director of the Henry Waldinger Memorial Library in Valley Stream, has been an active member of NCLA for several years. She has served as President in 1993, and is currently President of the Young Adult Division, Editor-In-Chief of the NCLA newsletter, and a member of the NCLA Civil Service Committee. Ms. Eng has also been an active member of the New York State Documentary Heritage Program since 1988. Art Friedman, 1985 LDA Award recipient and current President of NYLA, presented the award and plaque to Ms. Eng during they keynote session at the Long Island Library Conference. NCLA was responsible for handling the purchase of this year's plaque and submitting the bill to Andy Ippolito for reimbursement, which is not to exceed \$100. Paula mentioned that LDA Award nominees could be resubmitted from one year to the next. P. Thomson suggested that a similar policy be used for the ELSA Award. The suggestion will be forwarded to members of the ELSA committee. E. Cichanowicz made a motion to reimburse Paula \$70.30 for postage used for the LDA Award. E.R. Capitanio seconded. None were opposed

LEGISLATIVE: S. Johnson reported that she attended the LILRC Legislative Committee meeting on June 10th. There were 5 people in attendance, which is not enough for a quorum. However, there was lively discussion. Art Friedman has done a good job keeping everyone informed. There is still no state budget. Suzanne submitted a picture from Library Legislation Day for the SCLA newsletter. It features Assemblymember Pat Eddington and many who lobbied that day on behalf of libraries. Regarding the new PAC called New Yorkers for Better

Libraries Political Action Committee, Suzanne reported that Myron Roochvarg, a former library director, has joined and has agreed to keep SCLA informed regarding the committee's activities. M. Bollerman asked that, in light of the failure to pass a New York State budget, if libraries should consider reviving the letter writing campaign to local legislators. Suzanne said that legislators reported that they got the message about the importance of libraries when we were in Albany, so she feels it was effective. Matthew asked if it's still needed. Suzanne said that Art did not, specifically suggest a new letter writing campaign. H. Biblo reported that Jackie Thresher, Director of the Nassau Library System, has encouraged letters to be sent and that he feels that sending letters is never a waste of time. Herb also said that the LILRC Legislative Committee will be re-organized and that he hopes that this will make for improvements in the future.

LIST-SERV:K. McCoy reported that SCLA currently has 927 people subscribed to the listserv after purging obsolete accounts. A message went out on the list urging non-SCLA listserv subscribers to join SCLA.

LONG ISLAND LIBRARY CONFERENCE: P. Thomson read the following report. The next meeting will be on June 28th at the Sachem Public Library. At that time, there will be a wrap up of the year's activities, and the responsibilities of Chairperson will be handed over. Those who sponsored programs and have not submitted a request for reimbursement must do so before July 1, 2004. A complete summary of the conference, revenues, attendance, meals served, and vendor/exhibit participation will be sent when completed. Both the SCLA and NCLA Presidents will be attending the final meeting. Suzanne asked if the 2005 Conference is going to be at the Huntington Town House. C. Guzzo said that it is. Suzanne asked if it is a one-year contract that was signed. S. Ingram said he was not sure, but that he would ask at the meeting. B. Hoffman thanked LILRC for all of their help with data entry and the computers that were used for the Jobs Table at the Conference. S. Ingram said he felt it was a good conference, and many agreed. J. Clemens suggested to everyone that we encourage the vendors that we do business with throughout the year to attend and support the Conference.

LONG RANGE PLANNING:S. Holden reported that K. McCoy and S. Ingram represented SCLA at Queens College's Career Day on May 1st. They reported that they handed out materials and spoke to students. However, it was not as well attended as previous years. The only systems represented were SCLA, NCLA, and Queens Borough. The Long Range Planning Committee met with the Public Relations Committee and the Professional Concerns meeting on June 15th. There were 6 people who met to discuss upcoming events for 2004-2005. Future meetings include a meeting scheduled for October 21st at SCLS called 'Navigating Civil Service for the Professional'. Various librarians and representatives from Suffolk County Department of Civil Service will speak. F. Byrne reported that she had difficulties dealing with the county department, and that Jerry Nichols did all of the contacting for SSD.

MEMBERSHIP:R. McEneaney reported that SCLA currently has 656 members as of June 9, 2004. All of the Divisions are well represented and Regina expects a few renewals during the summer. Those joining or renewing after October will be entered as 2005 members. Regina has sent membership cards and 2 raffle books to all regular members. S. Ingram asked if there was still an interest in redesigning the membership form, and Regina said yes, there was still an

interest in doing that. Regina also had lists for all committees of interested volunteers, which she distributed.

NEWSLETTER:B. Hoffman handed out the June/July/August newsletter. She reported that this is the second issue featuring advertisements, and this issue generated \$1650 from ads. She asked that everyone let those advertisers know that they saw their ad in the Suffolk Libraries newsletter, and she thanked Laurene Tesoriero, the advertising manager, for all her work. Barbara reported that the printing of pictures is somewhat problematic, but that the newsletters are in the mail. It was suggested that some new features be added, including a new jobs corner, a new column featuring publications by local authors, and a section in the newsletter for performers to advertise for a fee. Performers could briefly describe who they are and what they do. It would cost them \$10 to advertise. Paula made the motion to amend the current advertising policy to include performers for a \$10 fee, C. Gray seconded. None were opposed. A disclaimer will be added to protect SCLA as well. Barbara asked if SCLA was going to do something to recognize Jerry Nichols's retirement. There was a feature in the current newsletter, and a number of other ideas were also mentioned. C. Guzzo asked that everyone think of ideas to share at the next meeting.

NOMINATING:S. Ingram reported that a request for nominations was posted on the listserv, and that there were responses. He will also be asking some people to consider positions. He will have more to report at the next meeting. C. Guzzo asked that people think of colleagues who would make good candidates and to bring names to the next meeting as well.

PROFESSIONAL CONCERNS:. Minschke reported that there are 11 people now on the committee, and that they are working closely with the Long Range Planning and Public Awareness committees on the Fall Program about Civil Service for Professionals.

PUBLIC AWARENESS/PUBLICITY:No report.

SCHOLARSHIP:A. Richards reported that, from February 2004 to present, she received six requests for the SCLA Scholarship application from prospective candidates from Cold Spring Harbor, Deer Park, Huntington, Commack, Babylon and Riverhead. Several students didn't realize that the classes taken toward the 12 credit minimum requirement could be completed during the Spring 2004 semester. She extended the deadline from June 1st to June 15th to accommodate the receipt of their transcripts. Next year, she thinks it best to extend the deadline to June 15th to eliminate this confusion. Of the two candidates who completed the requirements, a reference rating form is missing. Angela will follow up on that. Regarding the Continuing Education Support Staff Award, Angela received two requests for applications in April. The deadline for completed this application is September 1st. Flyers describing the award have been distributed to libraries with a request that the information be posted. SSD is also aware of the need to promote the award. As a reminder, Angela will also post the Continuing Education Support Staff Award flyer on the SCLA list serve. C. Guzzo suggested that the deadlines for the scholarships be reversed so that the Support Staff Award deadline is in June and the Scholarship for a MLS candidate is in September. It was agreed that this would be a good idea for 2005. F. Byrne also highlights the Continuing Education Support Staff Award in her newsletter article.

STATISTICAL SURVEY:D. Jones reported that surveys will be sent next week. Dave will be asking for help when the surveys are returned.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:M. Fusco asked that people continue to send non-violent paperback books through the system bags and designate if they should be sent to the Riverhead or Yaphank jail. She thanks everyone for their past participation.

WEB PAGE:No report. C. Guzzo asked that everyone indicate on their web page that they are a division or committee of SCLA. There is an effort being made to standardize the pages so that there is consistency from one page to another. Danielle will be attending the meetings as of July. In the upcoming months, everyone is asked to write down the dates of all future events and give them to Danielle. K. McCoy mentioned that an online submission form is used at his place of work, and that it is very effective. R. McEneaney agreed. S. Ingram said he would look into that for the future.

LIAISONS:

CLASC:No report.

Eastern Suffolk BOCES: No report.

LILRC:H. Biblo discussed a variety of group purchase options currently available, including CheckPoint security and Long Island Union List of Serials. He reminded everyone that the LILRC newsletter is now available online, often earlier than the print version is made available. There are many continuing education opportunities, including LILRC's Annual Conference, which a variety of excellent speakers have agreed to speak, and the LILRC Annual Business Meeting. All are encouraged to attend. J. Clemens recently attended a LILRC workshop on wireless networking and that it was a great program.

LVA:No report.

NCLA:E. Cummings-Young reported that the last meeting was on June 11th. Current activities include, but are not limited to a Blood Drive on July 13th, a Ducks game which is sold out and a waiting list has been formed, a censorship program their Media Division is coordinating with the Palmer School on September 30th (Nancy Crane, former ALA President and current NYU Librarian will speak), a meeting between the PR/Public Relations committee and the coordinator of the Nassau Grants for the Arts for the Long Island Arts Council, a program on how to improve your memory, a Young Adult Luncheon in which 39 people attended, two Civil Service committee meetings in which the issue of the need to increase the pool of potential directors candidates is being addressed, and a school essay contest sponsored by the Intellectual Freedom committee titled 'What Freedom to Read Means to Me', a Legislative Breakfast on October 1st at the Hempstead Library. A workshop is scheduled for October 10th, location to be announced, called 'Collect, Save & Preserve Organizational Historic Material'. NCLA and LILRC are co-sponsoring this event. A committee is being formed to promote libraries via Public Service Announcements, and research into the dental plan is taking place. NCLA's membership is at 921, and they are shooting for a membership of 1000 this year. There was also discussion about a

workshop about how libraries can promote services in light of so many library budgets failing this year.

PLDA: No report.

SCLS: No report.

SLA: No report.

Members-At-Large:

E. Cichanowicz reported that there are still tickets available for purchase for the Writers on the Vine Series. The cost is \$15 a ticket. Edana has already sold \$525 in tickets. F. Altemose has arranged for Ducks tickets for the August 10th game. Tickets are \$10 and the last day tickets can be purchased is June 28th. R. Dressler made a motion for Fran to get a check from the Treasurer for the amount needed to purchase the tickets on June 28th, S. Gottesman seconded. None were opposed.

OLD BUSINESS:

A lively discussion was had regarding what can be done with some of SCLA's income. Ideas included conferences, author appearances, sponsorship of existing programs, and more. It was suggested that each Division send one representative to work with Continuing Education on developing programming of this nature. All names are to be submitted to C. Guzzo as soon as possible. A call for more ideas was made and will be discussed at the next meeting.

NEW BUSINESS:

No report.

S. Ingram adjourned the meeting at 12:10PM.

Friday, July 16, 2004
SCLS Blue Room

IN ATTENDANCE:

J. Clemens, E. Hayes, W. Salas, K. Baudouin, E. Cichanowicz, S. Johnson, H. Biblo, R. McEneaney, T. Firestone, D. Zubiller, S. Gottesman, J. O'Hare, M. Bollerman, F. Byrne. S. Ingram, P. Thomson.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:08AM. It was determined that there was a quorum for the meeting. The June minutes were reviewed. S. Gottesman made a motion to accept the minutes as written, R. McEneaney seconded. None were opposed.

TREASURER'S REPORT:

J. O'Hare offered the Treasurer's report for June 2004. The report showed a fund balance of \$50,177.13 as of the end of June 2004. Janet noted that most of the General Fund income was due to Membership. Stephen complemented everyone on the good job they were doing to increase membership. Janet asked all of the Division Presidents to give her their Treasurer's Reports and their December 2003 Report. It is critical supporting paperwork needed to rectify the situation with the IRS. Everyone was reminded that we can be penalized for each day that the necessary paperwork is not filed, so it is important that she get those reports as soon as possible. At the very minimum, she needs the December 2003 Report right away. Janet presented two bills for reimbursement. The first was a bill for \$6.83 to reimburse Barbara Hoffman for Avery mailing labels for the newsletter. F. Byrne made the motion. J. Clemens seconded. None were opposed. The second bill was for \$117.60, also for Barbara Hoffman for mailing some newsletters via US Postal Mail. R. McEneaney made the motion. S. Gottesman seconded. None were opposed.

PRESIDENT'S REPORT:

S. Ingram reported that LILRC is planning their annual Archives Week and has asked if we would consider co-sponsoring the event again this year. They are asking for \$300. C. Guzzo suggested (to Stephen prior to the meeting) contributing \$100. J. Clemens suggested that the same amount that was offered last year be the amount again offered this year. Nobody present at the meeting was certain how much SCLA contributed last year, so the issue was tabled until the August meeting. Stephen reported that he went to the Long Island Library Conference meeting and spoke about the concerns that SCLA has. He felt that they were well received. One concern in particular is the number of program slots. The committee is concerned that there may actually be too many next year, so Stephen suggested that not only should everyone start planning now what program they would like to sponsor next year, but that perhaps Divisions should consider sponsoring more than one program. Stephen also said he is very impressed with the members of the committee and how well they work together. He expects that someone from SCLA will attend the next LILC meeting, scheduled for August 10. However, the attendance at their meetings does not eliminate the need to have an official representative attend the monthly SCLA meetings. It was agreed on by everyone there that their presence at our meetings is necessary as well.

DIVISION REPORTS:

DASL: R. McEneaney offered the following report. DASL has a business meeting planned for Friday, September 10th at the Brookhaven Labs. A program called 'Outcomes Assessment for Middle States' is scheduled for Friday, September 24th at SUNY Farmingdale. It will be co-sponsored with LILRC's Continuing Education Committee. At this workshop, successful assessment techniques to meet the Middle States Accreditation will be demonstrated. DASL's Annual Luncheon will be on Friday, December 10th at NYIT, Central Islip Campus, when new officers will be installed and the luncheon will take place in NYIT's Culinary Art's Institute. There will a speaker from the Suffolk Center on the Holocaust, Diversity and Human Understanding who will discuss the new archive at Suffolk Community College. DASL members were saddened to hear that the Southampton campus of LIU might be closing after the 2004-2005 academic year. The librarians at Southampton College were excited to be moving to a

new library building on the Southampton campus this fall. Now it appears that they will have to commute to the Brooklyn Campus in 2005 if they want to keep their jobs.

DASL has started planning for the Legislative Breakfast that it will host in February. We are also looking for people to run for the DASL board. If you are interested, please contact Virginia Antonucci.

RASD:S. Gottesman offered the following report. The Health Concerns meeting met on June 17th at SCLS. They are starting to put together their annotated bibliography on Macular Degeneration. OARS had a meeting on June 9th at the Huntington Library. They held a discussion regarding adult summer reading clubs. Sandy Atlas told the group that Smithtown is doing their own 'Get Caught Reading' display by taking pictures of their patrons reading in the library (with the permission of the patrons). Articles for Ramblings, the RASD publication, are still needed for the next issue. There were no other reports. The next RASD meeting will be on September 7 th at the The Smithtown Library.

CATS:P. Thomson read the following report. The CATS Division has had no activity since the last SCLA meeting. Their next meeting is scheduled for July 29 th at SCLS.

SSD:F. Byrne offered the following report. The Support Staff Division met on July 14 with all Board Members in attendance. Anne McCaffrey reported that as of June, the final count of members for the Support Staff Division for 2004 was 126 members. They have the names of many people who attended the last two programs. Anne will be comparing the list to see if there were any attendees who are not members of SCLA and will reach out to them. On or about August 10th, SSD will be sending out flyers for the annual meeting and breakfast, which will be held on September 22. The speaker will be Jean Maloney of EAP, who will talk about developing awareness of personal safety. On October 26, the Division is co-sponsoring an All Island Heads of Circulation meeting with the Clerical Division of NCLA at the Farmingdale Library. Details will follow. Members-at-Large Vinny Rodgers and Marsha Greenspan are looking into the possibility of placing a coordinated order for all libraries interested in purchasing good quality American flags. The hope is to obtain a better price by ordering a large quantity. Fran will report back with their progress. SSD has reviewed their Constitution and By-Laws and feel there are no changes necessary at this time. Fran was happy to report that all members except Marie Mueller are interested in running again for 2005. The search will focus on filling the ever-important Vice-President/President-Elect position. Marie, as Past President, is finishing a 3 year commitment to the Division. The next SSD meeting will be held on Tuesday, August 10 at 7:05 at the Ducks Stadium. Nine of the 10 Board Members are able to attend.

YASD: T. Firestone offered the following report. A network meeting is scheduled for July 8 at the Hauppauge Library. A fundraiser is scheduled to help fund Battle of the Books for August 25 th at Sports Plus. The tickets will be sold at SCLS. A meeting is scheduled for September 23 rd at the NYIT Campus, with lunch to follow. A teen 'One Book, One Island' program is being considered. More will be reported about this venture at a future date.

COMMITTEE REPORTS:

ARCHIVES:S. Johnson has been talking to D. Bucher regarding her need for boxes for archival

purposes. S. Ingram asked if there is an Archival group within RASD that might be interested in a project he has in mind. He would like to reorganize and index all the items included in the archives. Stephen would like everything pulled out, itemized, and reorganized. Stephen asked about a file cabinet in the area that isn't being used and Suzanne said that there is a black file cabinet that belongs to SLA. SCLA mistakenly used it once before and had to remove everything in it. Stephen thought there was still one drawer that is available. It was suggested that money could be designated for a new file cabinet next year. H. Biblo suggested that V. Antonucci be consulted regarding the best way to preserve the items in the archive, and Suzanne agreed that her expertise would be very valuable. J. Clemens suggested that, with many libraries undergoing construction, perhaps there is an older file cabinet that a library could donate to SCLA. Stephen thought that was a good idea, and a request will likely be posted on the listserv. Stephen said he would also ask SCLS if they were discarding any cabinets if they would keep SCLA in mind.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: K. Baudouin read the following report. The committee met on July 13. John Richardson attended to represent the CATS Division. They discussed the ongoing need to establish a Continuing Education calendar that represents all of the events scheduled by the Divisions and Committees of SCLA. A fall bus trip was also discussed, and it was decided to visit the libraries at the Metropolitan Museum of Art on Friday, October 1. Various pricing scenarios were discussed and it was decided that they would be presented to the SCLA Board. Karen discussed each scenario, and requested \$400 from SCLA to help offset the cost of the trip. With \$400 to offset costs, they would charge \$32 for members and \$38 for non-members. Karen explained that they might not need as much as \$400, that it could be as little as \$175, depending on how many people go on the trip. K. Baudouin made the motion that SCLA contribute a maximum of \$400 to help fund the fall trip, R. McEneaney seconded. J. Clemens praised the idea of a member/non member fee schedule. She asked if there were any conflicts that anyone knew of. Nobody knew of any conflicts. She also asked what would happen if fewer than 20 people were interested in going. Karen responded that they are confident that they will get 20 people to attend. E. Hayes asked if a bus was necessary, and asked if taking a train would be easier and cheaper. Karen said that they thought about that option, but it seemed easier and cost approximately as much to rent the bus as it would to take mass transportation both ways. Karen said that they might need to add on postage costs as well. S. Johnson suggested advertising in the newsletter. T. Firestone asked about cross-posting the announcement, and asked about advertising the trip to non-members. R. McEneaney said that the trip is advertised to non-members via the listserv. J. Clemens suggested using the listserv exclusively, which would minimize costs from flyers. Regina said that if it was needed, she could generate labels for members who have indicated that they don't have e-mail. A vote was taken to contribute \$400 for the trip. None were opposed. The Continuing Education committee also discussed how to get more people involved with Continuing Education and the value of hiring skilled trainers to present programs. Topics that they thought would be of interest included hiring/firing, performance evaluation, and retention of employees. They did not schedule another meeting date at that time. Karen also asked how Continuing Education could get a line in the budget. Stephen said that it should be brought up at the budget planning meeting in October, and that a proposal is needed.

ELSA:E. Hayes reported that they are very pleased to have received more nominations this year than last year, and from varied libraries. They have received 11 nominations. Special, academic, school and public libraries are all represented. Committee members will receive copies of all the nominee packets in a week or so and they will meet in September to make the final decision. They thanked the SCLA Board for encouraging their colleagues in their divisions, committees and libraries to participate. Elyse also reported that the committee could use more money in their budget to promote the award. Various ideas as to how to best promote the award were discussed. And, it was suggested that the request be suggested for consideration during the Fall Budget meeting.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: P. Thomson reported that the committee met June 29th. A subcommittee will work on drafting a letter to local legislatures concerning the Patriot Act resolution the SCLA Board passed in their June meeting. Along with the Patriot Act resolution, the committee would like the SCLA Board to discuss and vote on the 'Suffolk County Bill of Rights Defense Campaign resolution. This was tabled in the SCLA's June meeting. Work has begun on an Intellectual Freedom web page and we would like to conduct an all day Intellectual Freedom workshop in Spring 2005. Copies of the resolution were distributed, and those in attendance reviewed the resolution. It was decided to table the vote until the August meeting, when Kevin could answer questions about the proposal.

LDA AWARD:No report.

LEGISLATIVE: S. Johnson passed around a form letter to the Governor drafted by NYLA asking for support of the Love Your Library License Plate Bill and Statutory Authorization for Library Aid. Suzanne asked that everyone bring copies back to their library and encourage their patrons to sign the letter showing their support. Suzanne suggested that patron's include their address as well, as often legislators like to mail an acknowledgement of their communication.

LIST-SERV:P. Thomson reported that currently, there are 938 people subscribed to the SCLA newsletter.

LONG ISLAND LIBRARY CONFERENCE: No report.

LONG RANGE PLANNING:No report.

MEMBERSHIP:R. McEneaney reported that SCLA currently has 666 members.

NEWSLETTER:P. Thomson read the following report. Another check was received for advertisement in the newsletter. The June/July/August newsletter was distributed. Performers and workshop leaders are being solicited for newsletter copy for future issues. The deadline for the September/October/November newsletter is August 1. Barbara also sent extra copies of the newsletter intended for college libraries or student lounges. She asked for volunteers to drop newsletters off at Stony Brook, Suffolk Community College, St. John's (Queens and Oakdale), Queens College, and C.W. Post. Enough people volunteered to get copies to each campus.

NOMINATING:S. Ingram reported that he received responses to his request for nominations, which was posted on the listserv. He will also be asking some people to consider positions. He asked for input and suggestions from the Board, and that the suggestions be made as soon as possible. More information will be available at the next Board Meeting.

PROFESSIONAL CONCERNS:. No report.

PUBLIC AWARENESS/PUBLICITY:W. Salas reported that the October 21 st date set for the Civil Service workshop was not good for J. Nichols. A new date will be chosen, and publicity will be created. Will suggested that some of the publicity be sent to the schools with programs in library science.

SCHOLARSHIP:P. Thomson read the following report. Members of the Scholarship committee will be receiving copies of the packets of information submitted by the two candidates applying for the scholarship. Committee members will report and discuss the fulfillment of requirements during the month of August. The candidate will be selected by the end of August. Regina suggested that, in addition to posting information about the scholarship at schools with library science programs, that she include information about the scholarship to students who join SCLA when their membership card is sent to them. Everyone agreed this was a great way to advertise the scholarship at no cost.

STATISTICAL SURVEY:No report. It was mentioned that a colleague mentioned the availability of the Statistical Survey for purchase in her posting.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:No report.

WEB PAGE:D. Zubiller reported that she is now at the Brentwood Public Library. She mentioned that she is considering ways to improve the effectiveness of and centralize the SCLA web page. A variety of suggestions were discussed, including the changing of the monthly report that includes a section that collects information to be included on the web page. Efforts on many fronts will be made, and Danielle will report back on any changes at the next meeting.

LIAISONS:

CLASC:No report.

Eastern Suffolk BOCES: No report.

LILRC:H. Biblo reported that the NCLA Legislative Breakfast will be held on October 1. Herb discussed a variety of group purchase options currently available, including CheckPoint security, the Long Island Union List of Serials, and variety of medical databases. There are 3 digitization programs scheduled for this summer. They are a repeat of last year's programs, which were popular. There are many continuing education opportunities, including LILRC's Annual Conference and the LILRC Annual Business Meeting.

All are encouraged to attend. LILRC is also looking into finding a location for a social event during NYLA in Rochester. He reported that there are open seats for the LILRC Board, although

most seats are for Nassau County representatives. LILRC's Annual Budget is being published in next month's newsletter. S. Johnson asked if there is a fee for attending the LILRC Archives Conference. Herb said there was, but it's a modest fee. Lunch is included.

LVA:No report.

NCLA:E. Cummings-Young and R. Dressler both reported, via e-mail, that NCLA does not meet during the summer and, therefore, there is no report.

PLDA:M. Bollerman reported that there was some confusion regarding the Librarian I Civil Service Exam. The test will be given on October 23rd, and Library Trainee and Librarian I lists will be generated from the results of that exam. The search for a Director of SCLS has begun and PLDA has a representative on the hiring committee. Interviews have begun this week. PLDA will meet on July 21st and will discuss their Legislative Breakfast on October 8th at the Brentwood Public Library.

SCLS:No report.

SLA:No report.

Members-At-Large:

E. Cichanowicz reported that there are still tickets available for purchase for the Writers on the Vine Series. The cost is \$15 a ticket. J. Clemens reported that her library purchased 6 tickets for prizes for their adult summer reading club, and suggested that others consider doing the same. R. McEneaney reported that she and her husband attended a Writers on the Vine session and were very pleased and impressed with the speakers. She encouraged everyone to attend at least one session.

OLD BUSINESS:

No report.

NEW BUSINESS:

No report.

S. Ingram adjourned the meeting at 11:58AM.

Friday, August 20, 2004
SCLS Blue Room

IN ATTENDANCE:

S. Holden, E. R. Capitanio, P. Bornstein, D. Jones, G. Pepa, K. Baudouin, M. Fusco, K. Minschke, C. Gray, V. Antonucci, F. Altemose, R. Dressler, L. Squires, S. Gottesman, M. Bollerman, S. Ingram, C. Guzzo, P. Thomson.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:05M. The July minutes were reviewed. K. Baudouin made a motion to accept the minutes as corrected, M. Fusco seconded. None were opposed.

TREASURER'S REPORT:

P. Thomson read the Treasurer's report for July 2004. The report showed a fund balance of \$48,796.02 as of the end of July 2004. S. Gottesman made a motion to accept as written, R. Dressler seconded. None were opposed. The following bills were approved with no opposition: \$625 for Continuing Ed. for Sunrise Coach for a bus for the Fall Trip (R. Dressler made the motion, F. Altemose seconded), \$2400 for Treasurer for Baldessari & Coster for a 2003 financial statement and prepared tax returns for the 2003 and 2002 tax years (S. Gottesman made the motion, S. Holden seconded), \$525 for Newsletter for SCLS printing of SCLA Newsletter (P. Bornstein made the motion, F. Altemose seconded), \$25 for SCLA for Membership Organization dues for Long Island Coalition Against Censorship (K. Minschke made the motion, E. R. Capitanio seconded). When the bill for CATS for \$250 was presented, it was stated that it was approved at a prior meeting. There was no further discussion.

PRESIDENT'S REPORT:

C. Guzzo reported that SCLA appeared to be in excellent standing in every way, and thanked everyone for his or her contributions throughout the year.

DIVISION REPORTS:

DASL:V. Antonucci offered the following report. DASL has a business meeting planned for Friday, September 10th at the Brookhaven Labs. A program called 'Outcomes Assessment for Middle States' is scheduled for Friday, September 24th at SUNY Farmingdale. It will be co-sponsored with LILRC's Continuing Education Committee and ACRL. At this workshop, successful assessment techniques to meet the Middle States Accreditation will be demonstrated. DASL's Annual Luncheon will be on Friday, December 10th at NYIT, Central Islip Campus, when new officers will be installed and the luncheon will take place in NYIT's Culinary Art's Institute. There will a speaker from the Suffolk Center on the Holocaust, Diversity and Human Understanding who will discuss the new archive at Suffolk Community College. DASL's Nominating Committee has also actively been seeking nominations to fill their slate for their upcoming election. They have candidates for all positions except for the Vice President/President Elect position. All suggestions for possible candidates are welcome.

RASD:S. Gottesman submitted a Treasurer's report. She also reported that there has been no activity for RASD for the month of August.

CATS:E. R. Capitanio offered the following report. The CATS Executive Board met on July 27th at SCLS. Plans were finalized for the Blogging Workshop. The flyer has been distributed, and approximately 40 people have already expressed an interest in attending. The program will be posted to the listserv next week. A workshop on FRBR (Functional Requirements for Bibliographic Records) has been scheduled for November 10th at SCLS. John Richards will give this workshop. FRBR is a cataloging tool that will change the way items appear in the public catalog. The flyer for this workshop will go out to all members since this is a public service

issue. A call for nominations has gone out to members. The Executive Board is eagerly anticipating responses from all those anxious to run for office in the CATS Division.

SSD:P.Thomson read the following report. The last meeting of the Support Staff Division met on August 10 th at Citibank Stadium. Under the circumstances, the agenda was tabled until the next meeting, which is scheduled for September 14. Flyers for the SSD annual meeting and breakfast, which will be held on September 22, were mailed this week. A copy of the flyer was submitted and SSD has requested the information be included on the SCLA web page. Fran Byrne will be meeting with Chris Penna of NCLA in the near future to work on the All-Island Heads of Circulation meeting, which is scheduled for October 26th at the Farmingdale Library. A Treasurer's report was also submitted.

YASD: L. Squires offered the following report. Members of YASD are looking forward to their annual luncheon at NYIT's Culinary Arts Center Restaurant on Thursday, Sept. 23 at noon. A YASD meeting at Central Islip Public Library from 9:30am-11:30am will precede the luncheon. YASD is proud to support Battle of the Books and continues to work on fundraising for the event. The Division is going to start looking at our postage costs and will discuss them with the SCLA board at a future date. YASD is considering running a teen version of "One Book, One County" or a similar program. Any program would be dedicated to the memory of Fran Romer, a leading light in YA services here in Suffolk.

Note: It was suggested by F. Byrne that the Agenda be reversed on occasion so all representatives eventually be given equal time at meetings. It was agreed upon by those in attendance to reverse the agenda for this meeting.

Members-At-Large:

F. Altemose reported a successful fundraiser with tickets being sold for a Ducks game. There were 90 tickets sold for an evening game that, fortunately, had beautiful weather. Ticket sales generated \$180 for SCLA. Checks totaling \$827 were submitted to the Treasurer on August 20th. Fran said that 90 tickets reflected decent attendance. Next year, Fran will look for a night with an appealing promotion or a night that fireworks will be displayed, even though those tickets are generally a little more expensive. Everyone seemed to think that people would pay an extra dollar or two to see the fireworks, and that it might increase attendance.

LIAISONS:

SLA:No report.

SCLS:No report.

PLDA:M. Bollerman reported much of the members' energies have been directed towards the need to replace SCLS's Director, as they have been afforded some opportunities to meet with the candidates and discuss their opinions and concerns with SCLS's Board of Trustees. There are two candidates being considered. J. Nichols is scheduled to retire at the end of the year, and the successful candidate will begin in 2005. Regarding PLDA's legislative forum, they are not continuing with the October date originally suggested. They are now looking at a date in January, which will work into a 3-month process to encourage the passing of the NY State

budget. In January, PLDA would sponsor an event for legislators, in which Directors will attend, and members of each library's Board of Trustees and the Executive Board of SCLA are likely to be invited to attend as well. In February, members of PLDA would visit their legislators' local offices. In March, PLDA members would travel to Albany to speak to their legislators. Matthew also reported that LIA is conducting an ROI study to measure the value of libraries to their community. SCLS is managing the flow of information requested. The results are due to be published before the legislative event. It is the hope that this study can be used to reinforce the importance and the value libraries have in the community for all people.

NCLA:No report. (NCLA does not meet in July or August).

LVA:No report.

LILRC:V. Antonucci reported that LILRC is coordinating a program called 'Outcomes Assessment for Middle States' is scheduled for Friday, September 24 th at SUNY Farmingdale. It will be co-sponsored with DASL and ACRL. At this workshop, successful assessment techniques to meet the Middle States Accreditation will be demonstrated. The NCLA Legislative Breakfast will be held on October 1. A Grant Writing Session, part of the Documentary Heritage Program, is scheduled for October 6th at 9:30 at Sachem Public Library. LILRC's Archives Week Leadership Conference is scheduled for October 8th at the Charles B. Wang Center for Asian and American Cultures at SUNY Stony Brook. Arrangements have been made for parking for those attending. Virginia also reported that the Digitization Symposium workshops in June were very well attended, and two more libraries have signed on: Freeport and Hempstead Public Libraries in Nassau County. Numerous historical societies have also expressed an interest in participating. S. Ingram asked if any digitization projects are available online. Virginia said they are, through LILRC's website at www.lilrc.org. S. Gottesman made a motion to contribute \$300 towards LILRC's Archives Conference, L. Squires seconded. None were opposed. LILRC submitted a request for a contribution to sponsor part of their Annual Conference. The discussion and vote were tabled until the next meeting, when we can determine how much was donated last year.

Eastern Suffolk BOCES: No report.

CLASC:No report.

COMMITTEE REPORTS:

WEB PAGE:No report. P. Thomson reported that the Monthly Report form has been updated to include information to be posted to SCLA's web page, and encouraged that the form be e-mailed for ease of use. S. Ingram asked if anyone has been checking the scla@suffolk.lib.ny.us e-mail account. Nobody has been. Stephen said he would arrange for the password to be reset, and delegate the task of checking the account. Stephen also reported that there have been some technical difficulties with the web page, but that the problems were corrected and that the page is now up and running. A letter of thanks was sent to Mastic-Moriches-Shirley Community Library for hosting the web page until recently. A suggestion was made to create a forms page, where commonly used forms could be made available. Stephen has asked that the SCLA logo appear on every Division's web page.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:M. Fusco has thanked everyone for their donations, and she encouraged future donations of non-violent paperback books to be sent to either the Riverhead or Yaphank Jails.

STATISTICAL SURVEY:D. Jones reported that he had hoped to have sent the questionnaire out by now, but it needs updating. He has done what updating he can for this year, and the questionnaires will be sent out next week. Dave reported that the computer file used in the past also needs to be redesigned, but that someone with expertise in Excel would be needed. Dave also reported that he has had a few requests for the computer file used, and a few Directors have asked for the ability to submit the information online. There was some discussion about the possibility of collecting information online, posting information online (while continuing to use the survey as a fundraiser), and the need to redesign the format. All these issues will be reviewed and ideas for improvement considered in the upcoming months.

SCHOLARSHIP:P. Thomson read the following report. The SCLA Scholarship recipient has been selected by a unanimous vote of the committee. Angela is just beginning to receive completed references for the Continuing Education Award.

PUBLIC AWARENESS/PUBLICITY:P. Thomson reported that the Public Relations Committee has been in contact with Queens College and will be looking into speaking at future MLS student orientation sessions. The earliest anticipated SCLA visit to Queens College is projected for their Spring Semester orientation.

PROFESSIONAL CONCERNS:. No report.

NOMINATING:Ingram reported that the Executive Board met earlier that morning to come up with names as possible candidates for the 2005 slate. Steven reported that he would have a complete slate at the September Board Meeting. He has encouraged all suggestions to be submitted as soon as possible, and thanked those who volunteered or made suggestions.

NEWSLETTER:No report. Barbara has asked all Division Presidents to submit articles as soon as possible. Information about the Fall Dinner will also be submitted.

MEMBERSHIP:P. Thomson read the following report. SCLA currently has 668 members for 2004. Patty distributed membership lists to each Division President for Regina.

LONG RANGE PLANNING:S. Holden reported that representatives from various divisions of SCLA will attend the Palmer School's Student Orientation on September 10th at 9:30am.

LONG ISLAND LIBRARY CONFERENCE: No report. It was noted that having a representative from the Conference Committee is extremely important to SCLA to facilitate communication.

LIST-SERV:No report.

LEGISLATIVE: P. Thomson read the following report. The New York State budget did finally pass, with included the restoration of library aid, but no additional funds. There will be an additional \$750 million in school aid, but no resolution of the New York City school aid (CFE) judgement. All were thanked for their hard work and efforts in encouraging legislators to pass the budget and support public libraries.

LDA AWARD: No report.

INTELLECTUAL FREEDOM: No report.

FALL DINNER: No report.

ELSA: G. Pepa reported that the ELSA committee members are currently evaluating the 11 candidates. Gail is in the process of scheduling a meeting for September when members will meet to make their final decision. Gail also reported that neither she nor Elyse will be continuing as Chair of the committee, and thanked everyone for his or her support. They have enjoyed their service, but neither can continue for 2005. Both will be available to advise the new Chair if needed.

CONTINUING EDUCATION: K. Baudouin reported that, so far, 15 people have signed up for the Fall bus trip. They can take a maximum of 27 people, due to space limitations of the museum libraries. An issue came up with a member of CLASC, asking if they were eligible to pay the SCLA member price. That person was told that they are not, as CLASC is not a division of SCLA. A few people have asked if they can attend the tour but not take the bus. This option is being considered if there are still openings close to the date of the trip. A price for the tour without the bus would be calculated, if necessary. Regarding the cost of admission to the museum, the standard admission charge was used when drafting the proposal for anticipated cost. Karen was happy to learn that the museum will not be charging those taking the tour any admission charge, so costs will be lower than originally expected. The committee will be meeting with the Nassau County Continuing Education Committee meeting in September.

CONSTITUTION AND BY-LAWS: No report.

ARCHIVES: No report. S. Ingram reported that he would be asking permission to add some file cabinets to the storage area. V. Antonucci recommended that shelving and acid free boxes be used to make the collection a true archive, and has volunteered both her expertise and the possibility of an intern to help index and preserve SCLA's records.

OLD BUSINESS:
No report.

NEW BUSINESS:
No report.

S. Ingram adjourned the meeting at 11:40AM.

Friday, September 17, 2004
SCLS Blue Room

IN ATTENDANCE:

E. Hayes, S. Holden, K. Baudouin, D. Bucher, M. Fusco, E. Cummings-Young, H. Biblo, F. Altomose, C. Gray, M. Bollerman, K. McCoy, R. McEneaney, E. R. Capitanio, A. Richards, F. Byrne, D. Zubiller, S. Gottesman, Al Coster, J. O'Hare, S. Johnson, E. Cichanowicz, B. Hoffman, D. Jones, S. Ingram, C. Guzzo, P. Thomson.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:03AM. The August minutes were reviewed. E. R. Capitanio made a motion to accept the minutes as corrected. S. Gottesman seconded. None were opposed.

PRESIDENT'S REPORT:

C. Guzzo reported that everything is going well. Cynthia asked everyone to think about a program for the Long Island Library Conference, which in 2005 will be one hour long. Cynthia also announced that she will be having a pre-budget meeting in October. She invited anyone interested to attend, and sent around a sheet for people interested to sign-up for notification. Cynthia will arrange for a meeting place, and will e-mail those who would like to attend.

TREASURER'S REPORT:

J. O'Hare offered the Treasurer's report for August 2004. The report showed a fund balance of \$46,943.02 as of the end of August 2004. F. Altomose made a motion to accept as written. D. Bucher seconded. None were opposed. S. Ingram asked if the Amazon program offering SCLA a contribution when items are purchased through the SCLA website is still active. Janet didn't know. Stephen will look into that. K. McCoy asked if the Divisions were issued their reimbursements for their Long Island Library Conference Program. Janet said she received a check from the Conference Committee, but wasn't clear if she was expected to reimburse divisions that sponsored programs from that amount. Kevin indicated that DASL has not yet received a reimbursement. Janet asked that DASL submit a request for reimbursement to her. Kevin said he would get that to her as soon as possible. J. O'Hare had a bill for \$7.27 for postage she spent to send SCLA's tax forms to be filed. K. McCoy made the motion. R. McEneaney seconded. Al Coster, of Baldessari & Coster LLP offered a detailed presentation explaining the services he and his firm provided for SCLA. The IRS does require non-profit organizations to file if their receipts total \$25,000 or more. Mr. Coster explained that, based on what he could see, SCLA needed to file for the 2002 and 2003 tax years. He also mentioned that many non-profit organizations forget to register with New York State. We will be looking into whether or not SCLA is registered, and if we are not, we may need to have an attorney assist us. Mr. Coster then reviewed the Consolidating Financial Statements that were prepared for the 2003 fiscal year. Mr. Coster made a few suggestions that may help us in the future, including the need for descriptions defining the source of income, and using uniform descriptions for all divisions. He reviewed the cost for his services rendered, and reviewed the different levels of services available. Those in

attendance had the opportunity to ask questions. Overall, everyone seemed pleased with the assistance we received.

DIVISION REPORTS:

DASL:K. McCoy offered the following report. On Friday, September 10th, DASL held their business meeting at Brookhaven Labs. At this meeting they approved nominees for the 2005-2006 DASL board. They also planned upcoming meetings and workshops. They were surprised to hear that Suffolk County Public Library Directors did not have their legislative breakfast in September and were disappointed that SCLA cancelled their breakfast. DASL has started planning for the Legislative Breakfast that it will host in February 28th. DASL members feel strongly that SCLA should hold a breakfast in the Fall, regardless of what the Suffolk Public Library Directors plan. After the business meeting, Mary Peterson gave a presentation about the BNL library and those who attended took a tour of the library. On Friday, October 15th, DASL will co-sponsor a program called 'Outcomes Assessment for Middle States' with LILRC's Continuing Education Committee, tentatively scheduled to be held at SUNY Farmingdale. The workshop will demonstrate successful assessment techniques to meet the Middle States Accreditation. They are still waiting to get final word from Farmingdale for venue. Speakers include Gloria Roberson of Adelphi University, who is a Middle States representative who will discuss the Middle States Guidelines and Information Literacy representing the Middle States point of view. Marsha Spiegelman and Nancy Williamson of Nassau Community College will discuss their experience with Middle States re-accreditation. Elena Cevallos and Ann Grafstein will speak about the Middle State experience at Hofstra University. On Friday, November 12th, DASL will have a business meeting at a location to be announced. On Friday, November 19th, DASL will co-sponsor a trivia night along with NCLA and SLA-LI at Jillian's Restaurant in Farmingdale. On Friday, December 10th, DASL will have their Annual Luncheon at NYIT, Central Islip Campus. This will be DASL's Annual Luncheon meeting. New officers will be installed and the luncheon will take place in NYIT's Culinary Art's Institute. There will be a short presentation on how to organize a friends group in Academic Libraries.

RASD:S. Gottesman reported the following report: the CARE Committee is co-sponsoring to a trip to the Brooklyn Public Library with the Multicultural Committee on Tuesday, November 16th. They will tour the career center and observe their multilingual services and collections. The price is \$42. Boxed lunches will be served and buses will be available at Exits 63 and 49 on the LIE. The committee is also working on an outreach directory, and their next meeting is on September 23rd at the Port Jefferson Library. The Health Concerns Committee has arranged for 2 speakers for their October 27th meeting. Jean Lewis, Head of the Ophthalmology Department at SUNY Stony Brook and Tony DeAngelo of the New York Commission for the Blind will speak. The Long Island History Committee will sponsor a round-table discussion on September 20th at SCLS from 10-12 to discuss LILRC's Digitization Project. The Long Island Reads Committee has agreed to read three more titles for this year's selection: Steinbeck's *Travel's With Charley*, DeMille's *Plum Island*, and Dee's *Liberty Campaign*. OARS next meeting will be held at Central Islip on September 22nd, where they will discuss ideas for their next project. The Programming Committee is leaning towards a Reader's Advisory project and still need to decide on what genre they will use. Some suggestions made by the board were Science Fiction, African-American, Chic Lit, and Romance resources. The Reader's Advisory Committee will hold their next meeting on September 23rd at West Islip where they will discuss 'debut novels'. Their

January meeting will cover 'cozy mysteries'. The Ramblings newsletter should be published by the end of September. All committee meeting dates will be put on the webpage to help avoid conflicts. Regarding the Annual Dinner, the chairperson stated that it was difficult to find 30 people to attend the dinner. She suggested possibly not holding it every year, combining the dinner with that of another division, or holding the dinner at a different time of year. The board agreed that June is a busy time of the year and perhaps the end of February or early March might be a better time. The next RASD is the Annual Breakfast at SCLS on October 27.

CATS:E. R. Capitanio reported that the Blogging Workshop is full with 80 people registered. The Board has also begun working on tentative programs for 2005.

SSD:F. Byrne offered the following report. The Executive Board of the Support Staff Division met on Tuesday, September 14, 2004. Regarding programming, SSD's Annual General Meeting and Breakfast will be held next Wednesday, September 22nd. So far, 38 people are planning to attend. Fran has met with Chris Penna of NCLA on Wednesday, September 8th to plan their co-sponsored program called 'East Meets West—an All-Long Island Heads of Circ. Meeting' to be held on Tuesday, October 26th at the Farmingdale Public Library. SSD believes this will prove to be a productive yet fun program. Dottie Curto, as SSD's Programs Committee Chairperson, has volunteered to represent the Support Staff Division at the Continuing Education Committee meetings and is planning to attend the meeting on September 28th. SSD's slate for 2005 is complete and we are pleased to have candidates for all Board positions. SSD hopes to develop a newsletter for their division in 2005.

YASD:D. Jones said that YASD hasn't met and, therefore, has no report. He did remind everyone that YASD's luncheon is scheduled for Thursday, Sept. 23rd at noon. A YASD meeting at Central Islip Public Library from 9:30am – 11:30am will precede the luncheon.

COMMITTEE REPORTS:

ARCHIVES:S. Johnson reported that she will be meeting with Virginia Antonucci, a regional archivist, next week. Suzanne also reported that she will need archive boxes, but that she will order the boxes through her library, and submit a bill to be reimbursed.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION:C. Gray reported that the committee hasn't met since the last SCLA Board meeting, but the October 1st bus trip is filled. Their next meeting will be on September 28th at 9:30AM in Selden. K. Baudouin sent e-mail reminders to Divisions asking for representatives, and they thanked those Divisions who have already designated a representative to attend their meetings.

ELSA: E. Hayes offered the following report. The committee met at the Commack Branch on Wednesday, September 8th at which time they made the final selection for this year's recipient. All of the nominees should have received a letter informing them of their nomination and by whom on their staff. Elyse is handling the arrangements of the plaque, Robert Cognato will be working on the certificates for the winner and nominees and Carolyn Hasler will be responsible for the flowers at the dinner meeting. The committee would like to request \$150 to cover a

bouquet for the winner and boutonnieres/corsages for the nominees who attend. The committee intends to submit a budget request for 2005 prior to the October meeting. Joanne Genovese, a librarian from Smithtown, has contacted the committee expressing an interest in chairing the committee for 2005.

FALL DINNER: D. Bucher reported that they have secured the location for the dinner, but have not yet established a theme. The cost will be approximately \$50. C. Guzzo suggested that SCLA help fund the dinner by paying for the music, provided the cost does not exceed \$600. S. Gottesman made the motion, E. R. Capitanio seconded. None were opposed. Della asked for clarification, asking if SCLA pays for the award winners. That is the case; in the past the ELSA Award winner, the Scholarship Award winner, the Continuing Education Award winner, and the Fall Dinner Committee Chairs typically didn't pay for their dinners in the past. Someone asked if there is a discount rate offered for the musicians. Della and Marjorie will look into that. Flyers will go out at the end of September with all of the details about the dinner. The RSVPs will be directed to either Della or Marjorie.

INTELLECTUAL FREEDOM: K. McCoy reported that Banned book week is September 25th through October 2nd. ALA has a great informational site about banned books at <http://www.ala.org/bbooks>. NCLA Media Services Division is having a program entitled 'You Can't Say That!!!! Censorship and the Media' to be held at Long Island University, CW Post Campus, Hillwood Commons Auditorium on Thursday, September 30 from 2-5 pm. The event will be cosponsored by: Long Island School Media Association of Nassau, Suffolk County Media Association, NCLA Intellectual Freedom Committee. The Huntington Town Board passed a Bill of Rights resolution on September 14th that vows to "affirm and uphold civil rights and civil liberties" and criticizes some provisions of the PATRIOT Act. Suffolk ACLU is now pushing to lobby the Suffolk County Legislature to push a similar resolution. Kevin feels that we have already passed our own resolution and feels we should pass the ACLU's resolution as well to present to Suffolk County Legislators. E. R. Capitanio made a motion for SCLA to formally support the Suffolk County Bill of Rights Defense Campaign, D. Bucher seconded. None were opposed. Kevin also reported that an Intellectual Freedom sponsored event is being planned for April 15th, 2005 that will deal with such issues as the PATRIOT Act, copyright, and other issues.

LDA AWARD: No report.

LEGISLATIVE: S. Johnson reported that there was a LILRC Legislative Meeting on September 15th, but that there weren't enough people to have a quorum. Governor Pataki vetoed the NYS Budget. Suzanne will forward a letter from Michael Borgess of NYLA, asking for support for the NYS Budget. PLDA's Legislative Event was moved from October to January. Suzanne mentioned that she recommends 2 buses to be arranged for Library Legislation Day in Albany. F. Altomose said she would arrange for the deposit to be placed immediately. Suzanne asked for a motion for \$500 for 2 bus deposits, R. McEaney made the motion, S. Gottesman seconded. None were opposed. K. McCoy felt that this is the time to talk about a legislative event for next year. Suzanne said she is going to look into the possibility of attending Nassau's Legislative Breakfast October 1st. H. Biblo proposed re-establishing a Suffolk County Legislative event in Fall 2005. Many people discussed their opinions about the effectiveness or ineffectiveness of the

event, and other suggestions were made as well. Suzanne suggested that the Board wait until January to see how PLDA's event unfolds, and reminded everyone that PLDA had mentioned the possibility of inviting SCLA's Executive Board to attend the event.

LIST-SERV: K. McCoy reported that after performing a thorough weed of invalid e-mail addresses, SCLA currently has 945 subscribers. For the past week, all AOL e-mail is getting bounced back. I will be working with AOL to troubleshoot the problem.

LONG ISLAND LIBRARY CONFERENCE: P. Thomson read the following report. The 2005 Long Island Library Conference Committee has begun to meet to plan the Conference, which will be held on May 4th at the Huntington Town House. After an organizational meeting in August, the full committee met on September 14th at the Farmingdale Library. One Nassau County and one Suffolk County representative has been appointed to each of the standing committees. The Exhibits committee will be sending out letters to vendors who have exhibited in the past and to new contacts as well. All SCLA members are encouraged to submit names of new vendors who may be interested in exhibiting at the 2005 conference. Please contact Debbie Antolini at the Longwood Public Library with contact information. The programs committee will be sending program reservation forms to the division and committee presidents of SCLA and NCLA, as well as other groups who have presented programs in the past. There will be three program sessions of approximately one hour. Each session will consist of six program slots. The 2004 officers of divisions and committees should plan programs. The deadline for reservations is December 31, 2004. Sue Ketcham from LIU Southampton is the Program Chair. If anyone has questions or suggestions about the Conference, they are asked to contact Nancy Sherwood at the Garden City Public Library.

LONG RANGE PLANNING: S. Holden reported that 8 librarians representing various fields of librarianship addressed new MLS students at Palmer School's Student Orientation on September 10th. As usual, they were very well received. The librarians who spoke were Hedi Beniachan from Suffolk Community College represented academic libraries, Edana Cichanowicz spoke about Reference Services and Multicultural Services in Public Libraries, Lorraine Squires spoke about Young Adult Services, Kris Minschke spoke about Live Librarian, Stephen Ingram spoke about Civil Service, Associations and Professional Organizations, and Scholarships, James Olney spoke about Special Libraries, and Sue Holden spoke about Mentoring. On November 30th, the committee is sponsoring a Civil Service workshop at SCLS. Rona Dressler, Diane Eidelman, and a representative from Suffolk County Civil Service will speak. Sue requested money to purchase new folders for upcoming library school orientation visits at Queens, Palmer, & St. John's. The cost for 4 boxes is approximately \$30. F. Altemose made the motion to purchase 4 boxes (100 folders), S. Gottesman seconded. None were opposed.

MEMBERSHIP: R. McEneaney reported that SCLA currently has 671 members for 2004, including approximately 50 honorary members. Students who register now will be registered as members for 2005. Regina will check—she believes that she has enough applications for current members, but might not have enough for new members. S. Ingram said he would work on the new design for the application. Regina said that she got labels for lists for each Division, and will be sending bills to each Division's Treasurer. There was some discussion about SCLA's logo and the need for consistency.

NEWSLETTER: B. Hoffman reported that the current newsletter is in the mail. SCLA did make money from the performer's advertising section. This issue, \$80 was generated. The next newsletter will be December/January/February and can include the award winners from the Fall Dinner if people contact Barbara to reserve space.

NOMINATING:S. Ingram reported that he had a full slate for the 2005 election, but has since had some openings. He asked for any suggestions to be forwarded to him as soon as possible. He will have the complete slate as soon as possible, and will e-mail the board with the slate before it is sent.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY:P. Thomson read the following report. W. Salas has asked St. John's University faculty to post links to Civil Service examinations to their listserv for MLS students. A program regarding Ethics in Librarianship is scheduled for Monday, October 25th at SCLS. Dr. Patrick McGuire of St. John's University is scheduled to speak.

SCHOLARSHIP: A. Richards reported that 3 candidates have submitted applications for the Continuing Education Award. The deadline is September 27th. The winner will be notified by October 1st.

STATISTICAL SURVEY:D. Jones reported that the questionnaires are complete and sent to Directors. He has asked that they be returned by October 4th.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco has thanked everyone for their donations, and she encouraged future donations of non-violent paperback books to be sent to either the Riverhead or Yaphank Jails.

WEB PAGE:D. Zubiller reported that the webpage has been moved to the SCLS server and that it is running well. She will be redesigning the page to make the pages consistent.

LIAISONS:

CLASC: P. Thomson read the following report. Harriet-Jane Costello of Patchogue-Medford Library is the new President of CLASC.

Eastern Suffolk BOCES: No report.

LILRC:H. Biblo reported that the ballot for LILRC's election has been approved. There are 7 spots, and 5 of those elected will be new members. The NCLA Legislative Breakfast will be held on October 1. LILRC's Annual Conference will be November 4th and 5th. LILRC's Annual Meeting is scheduled for November 18th. Herb reported that the Digitization Task Force is being phased out and a User Council Group is being phased in with current users.

LVA:No report.

NCLA:No report. (NCLA does not meet in July or August).

PLDA: No report.

SCLS: No report.

SLA: No report.

Members-At-Large:

F. Altemose and E. Cichanowicz's terms expire at the end of 2005. E. Cichanowicz submitted an additional \$487 from the Writers on the Vine fundraiser. Edana is also coordinating a trip to Brooklyn and asked for a motion to be permitted to spend no more than \$650 for a bus for the trip. S. Gottesman made the motion, F. Altemose seconded. None were opposed.

OLD BUSINESS:

LILRC has requested that SCLA sponsor part of their Annual Conference. The vote was tabled until the next meeting, to see if SCLA contributed in the past. Herb did not think that SCLA sponsored any part of their conference in the past.

NEW BUSINESS:

It was suggested that J. Nichols be offered a lifetime membership in SCLA to recognize his retirement from SCLA. S. Johnson made the motion. E. Cichanowicz seconded. None were opposed. It was also suggested that SCLA pay for Jerry's dinner at the SCLA Fall Dinner.

S. Ingram adjourned the meeting at 12:15PM.

Respectfully submitted,
Patricia Thomson

Friday, October 15, 2004
SCLS Blue Room

IN ATTENDANCE:

W. Salas, D. Bucher, P. Bornstein, K. Baudouin, N. Sherwood, S. Johnson, F. Altemose, H. Biblo, E. R. Capitanio, H. Costello, A. Richards, F. Byrne, D. Jones, L. Squires, J. O'Hare, S. Ingram, C. Guzzo, P. Thomson.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:07AM. The September minutes were reviewed. C. Guzzo made a motion to accept the minutes as corrected. D. Jones seconded. None were opposed.

TREASURER'S REPORT:

J. O'Hare offered the Treasurer's report for September 2004. The report showed a fund balance of \$48, 184.58 as of the end of September 2004. F. Byrne made a motion to accept as written. W.

Salas seconded. None were opposed. Janet asked for approval for the following bills: \$23.73 to Regina McEaney for paper and labels, \$1000 to SCLS for the printing of the SCLA Handbook and Membership Directory, \$525 to SCLS for the printing of the September/October/November newsletter, \$132 to Barbara Hoffman for postage for the newsletter, \$100 to A. Richards to reimburse the donation from Midwest Tape for a Scholarship raffle prize (to be converted to a mall gift card), \$500 check to be made payable to the Continuing Education Award winner (winner to be announced at the Fall Dinner), \$1500 check made payable to the Scholarship winner (winner to be announced at the Fall Dinner), \$250 check to DASL to reimburse expenses from the Long Island Library Conference, \$250 check to CLASC to reimburse expenses from the Long Island Library Conference, \$150 check to RASD to reimburse expenses from the Long Island Library Conference. A motion to approve all above bills was made by L. Squires, seconded by D. Bucher. None were opposed. Janet announced that she has created a new Treasurer's Report for all Divisions, and she asked that a copy of each division's bank statement be attached as well. Janet also announced that she had extra copies of reimbursement forms for anyone who needed them.

PRESIDENT'S REPORT:

C. Guzzo reported that everyone should be thinking about programs for next year, including programs for the 2005 Long Island Library Conference. Cindy announced that she had a pre-budget hearing that was well attended. She had a draft copy of a proposed budget, but announced that it is still in the works. One notable change is that a line was added that allows for prior year's reserves to be requested for supplemental program funding. S. Ingram said there is still time for anyone wishing to make a request. The final budget proposal will be distributed at the December meeting, and it will be voted on at January's meeting. F. Byrne asked if money was allocated specifically for publicity flyers for programs. Cindy said no, because additional money is being allocated for programs in general. Stephen said that he anticipates that there will be more conferences likely in the future.

Note: As was suggested a few months ago, the Agenda was reversed at this meeting so all representatives eventually be given equal time at meetings. It was agreed upon by those in attendance to reverse the agenda at this meeting.

PUBLIC AWARENESS/PUBLICITY (out of sequence): W. Salas announced that a meeting addressing Ethics and Librarianship is in the planning stages. The program is likely to be sometime in November, and flyers will be sent out soon. S. Ingram asked if there is only one speaker arranged for this program. Will said yes. Stephen suggested that John Bosco, director of the Jericho Library, be contacted as a possible second speaker. John is an instructor of Ethics at Post and Stephen thought he would be a good second speaker for that program. Will said he would look into it.

Members-At-Large:

F. Altomose reported that she has reserved 2 buses for the 2005 Library Legislation Day in Albany.

LIAISONS:

SLA:P. Thomson reported that SLA will be co-sponsoring their 3rd Annual Trivia Night, along

with DASL. This year's event will be held at Jillian's on Thursday, November 18th from 7-10PM. The cost is \$20 for students/unemployed/retirees, \$25 for SLA and SCLA members, and \$30 for non-members. Stan Newman is the Master of Ceremonies. Stephen mentioned that he has attended in the past, and that it is a fun evening. He encouraged everyone to attend.

SCLS:No report.

PLDA: No report.

NCLA:P. Thomson read the following report. The new secretary of NCLA is Regina Masica. Michelle Young resigned due to a maternity leave. Academic and Special Libraries: On April 25, they will sponsor a workshop called Evolution in Librarianship, which will be part of their Annual Meeting. Children's Services: On October 18, Laura Figaro-Sieger, author of the Hidden Alphabet will speak. Media Services: On November 16, Suffolk County and Nassau County will have a joint meeting. On November 3, the Media Services Division will host a workshop on How to License Movies for Public Libraries. On December 7, there will be the Media Service's Annual Brunch (their 15th Anniversary). RASD: On November 10, RASD will host a panel discussion with 3 editors from different review journals titled 'Review Journals Review' at the Port Washington Public Library. They will discuss how different sources get their reviews and to which types of libraries they would be used by. Programming: This division had a panel discussion on "Programming for the Latino Community". They are looking at doing a similar program at the L.I. Library Conference. Young Adult: On October 15, Richard Peck will speak at the Port Washington Public Library. Also, on December 9, the YASD's Annual Meeting will be held at the Garden City Public Library. On November 9, there will be a program called "Using Assistive Technology at the Library" at NLS. On November 13, there will be a program "Wireless for Dummies" at NLS. There is discussion about having Steven Wishniak do a program on "Think and Do: Improving Customer Relationships". The Intellectual Freedom committee is having an essay contest called "What Does Freedom to Read Mean to You?" There are presently 982 members of NCLA. The guidance counselors in the Nassau high schools have been contacted regarding their Career Day programs. A representative from NCLA attends to discuss libraries and the careers available. The Library Management Course addresses Facilities Management this semester. NCLA is considering using HealthPlex for their dental plan. All that's needed is Board approval and an administrator to handle the checks. Discussion ensued regarding different libraries doing it on a rotating basis. On December 1st, NCLA will host their Annual Dinner at Sand Castles in Franklin Square. The cost will be \$45. So far 30 surveys have been returned for the Statistical Survey.

LVA:No report.

LILRC:H. Biblo reported that LILRC participated in the Nassau Legislative Breakfast on October 1st, which was very successful. LILRC's Annual Conference is scheduled for November 4th and November 5th. The theme is Libraries and the Future, and there has been exceptional registration numbers thus far for the conference with early-bird registration being implemented for the first time this year. LILRC's Annual Meeting will be on November 18th, where Michael Borgess will speak. Herb also reported that 6 Historical Societies have joined LILRC. Herb also

announced that LILRC would be sponsoring a social event in Rochester Thursday evening from 6-8PM at a brewery. The cost will be \$15 per person.

Eastern Suffolk BOCES: No report.

CLASC:H. Costello thanked everyone for allowing her to have a “learning curve” as she begins so many new endeavors at once. I officially assumed the position of President of CLASC in April. CLASC had board meetings in September and October, setting future board meeting dates at the September meeting and discussing logistics for our upcoming SCLS/CLASC children’s literature conference at the October meeting. “Pictures Worth a Thousand Words: Visual Literature For All Ages” is the theme of the conference, which is to be held Friday, October 29 at The Sheraton Long Island Hotel, Hauppauge. Also, a General Membership Meeting is scheduled for Tuesday, November 30, to be held at Longwood Public Library. The theme of this meeting is “Stress Management,” and will be facilitated by Neva Hacker from the Employee Assistance Program.

COMMITTEE REPORTS:

WEB PAGE:S. Ingram reported that Aurora Tiffany is redesigning the page for us. Stephen has set January 2005 as the target date for completion. Stephen suggested having one SCLA events page to post all events. That way, there can be some uniformity and everyone can try to keep conflicting programs to a minimum.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:M. Fusco has thanked everyone for their donations, and she encouraged future donations of non-violent paperback books to be sent to either the Riverhead or Yaphank Jails.

STATISTICAL SURVEY:D. Jones reported that he had received 25 responses thusfar. He receives 1-2 completed surveys a day. He has had the responses returned directly to him, rather than having them returned to SCLS. Dave has found this to work very well for him, and he recommends this practice for the future. Dave will follow up with phone calls to libraries that haven’t returned surveys in the next few weeks. Stephen reported that he has had a few people look at the existing file, and he cannot find anyone who is willing to work with it in its current form. He anticipates the need to recreate the file in the near future.

SCHOLARSHIP: A. Richards announced that a winner was selected unanimously for the Continuing Education Support Staff Award. The winner was notified, and will attend the Fall Dinner. Angela will describe the winner’s accomplishments and have it published in the next newsletter. Angela stated that she now realizes that Angie did much of the work that needs to be done for the awards. She now has a handle on it, but she feels that publicity needs to be increased to raise awareness of the awards. Angela also feels strongly that the awards for the Continuing Education award and the Scholarship award be increased in future years. After some discussion, Lorraine Squires made a motion to increase the Continuing Education award to \$750 for 2005 and the Scholarship award to \$2000 for 2005. S. Ingram seconded. None were opposed.

PROFESSIONAL CONCERNS: No report.

NOMINATING:S. Ingram reported that the ballot for the 2005 officers has gone to press, and that people should receive their ballots next week. Ballots must be returned by November 10th. Stephen will post an announcement on the listserv as well.

NEWSLETTER: No report.

MEMBERSHIP:P. Thomson read the following report. SCLA currently has 675 members for 2004 as of October 10th. Renewals will go out the first week in November. Patty distributed membership lists to each Division President for Regina.

LONG RANGE PLANNING:No report. S. Ingram reported that Sue Holden was finalizing plans for a Civil Service workshop for a date in November (he wasn't certain of the date). Publicity should be sent out next week.

LONG ISLAND LIBRARY CONFERENCE: N. Sherwood wanted to address some problems and concerns that she has been made aware of. Nancy has asked for suggestions for possible venues from both Cindy and Chris Penna, President of NCLA. There will be a buffet lunch for the 2005 conference, but lunch will be served in 2 rooms to alleviate congestion and to allow for more serving stations. There will be a concierge assigned to each program room to better attend to the needs of each program immediately as they arise. There will be 6 rooms, 3 program slots, each program will run for 1 hour and 5 minutes. There will be a program before lunch to attempt to alleviate the crowd that typically forms during the exhibit session before lunch. There will only be one program person to speak to this year, and that person is Sue Ketcham of LIU-Southampton. All questions should be directed to her, and she is responsible for coordinating all programs. Letters inviting divisions and committees to sponsor programs have been sent out, and information can be found on their web page as well (www.suffolk.lib.ny.us/lilc). The deadline for program registration is December 31st, and that deadline is absolutely firm. Any A/V needs need to be stated as early as possible as well, to best slate the program in the best room. Also, it is essential to let the committee know what the program is about; a program title is not enough information. The \$250 that is issued for each program is to reimburse expenses. Receipts are necessary, and divisions and committees are reimbursed the amount spent up to a maximum of \$250. The registration form will be available on the web page. Next year, handouts will be available on the web page for a limited time. Everyone is asked to encourage companies that they deal with to exhibit at next year's conference. Each association was given \$4000 from the proceeds of the 2004 Long Island Library Conference. F. Altemose asked if a vendor registration form is available presently. Nancy said that the form will be available online soon, but anyone needing a form can contact Debbie Antolini at Longwood Public Library for a vendor registration form. D. Bucher asked if the web page address is well advertised in the SCLA newsletter? S. Ingram said that he knows that there is a link on SCLA's web page. Nancy also said that it is their goal to have publicity appear in every newsletter up to the time of the conference next year.

LIST-SERV: No report.

LEGISLATIVE: S. Johnson reported that the NYS Budget is not finalized yet. The Governor's veto may still be overwritten. There is a compromise bill that is floating around which includes

money for libraries, but there is not enough support at present to pass that bill. There are reassurances from our local legislators that libraries have not been forgotten about. The NYS Higher Education Committee is scheduled to meet at the Sachem Library on October 26th from 10AM to 1PM. Suzanne encouraged anyone interested to attend, and said she would post a notice of the meeting on the listserv.

LDA AWARD: No report.

INTELLECTUAL FREEDOM: No report.

FALL DINNER: D. Bucher reported that the flyers about the Fall Dinner were sent out this week. There was a problem with the labels, which caused the flyers to go out later than she had intended. She apologized for the delay. The menu is set, and a vegetarian entrée is available. The dinner will be at Captain Bill's in Bay Shore; directions are included on the flyer. Music will be provided by Bruce Aronson. The cost is \$400 (down from \$450). A female singer can perform as well for an additional \$100. The music will be both dinner music and dance music. The theme is 'On Moonlight Bay'. Decorations and favors have been ordered and have already arrived. The final price is \$50, and should be sent to Della at Harborfields. Stephen said he would post an announcement on the listserv as well.

ELSA: P. Thomson read the following report. The committee is pleased to announce the winner of this year's ELSA: Eleanor Koller, Head of Technical Services at the Riverhead Free Library. Ms. Koller is the second recipient of our award from the Riverhead Free Library, as Frances Johannemann was our winner in 2001. Elyse Hayes visited Riverhead last week and notified Ms. Koller in person. A formal notification letter was sent to the winner and her director as well. The deserving nominees for 2004 are: Theresa Madonia, Islip Public Library, Celia Vollmer, Brentwood Public Library, Catherine Rickert, West Babylon Junior High School, Ramiz Chaudhry, Stony Brook University Health Sciences Library, Eileen Vargas, Mastics-Moriches-Shirley Community Library, Jean Pollak, Sayville High School, Barbara Slater, Sayville Library, Barbara Moore, Mattituck-Laurel Library, Ryan Athanas, Suffolk Cooperative Library System, and Carolann Lorenz, West Islip Public Library. All nominees have been notified and invited to attend the Annual Dinner next month. The US Savings Bond, award certificates and ELSA plaque arrangements are underway.

CONTINUING EDUCATION: K. Boudouin reported that there was a meeting on September 28th, and that a CATS representative attended. The bus trip on October 1st was successful. There were 25 people who attended. The entire trip paid for itself. The next meeting is scheduled for November 16th in Selden at 9:45AM. Karen also announced that Carol is expected to retire next year, and Karen has found that having a co-chair has been very helpful. Anyone interested in serving as co-chair should contact her.

CONSTITUTION AND BY-LAWS: No report.

ARCHIVES: S. Johnson met with V. Antonucci and Virginia is looking for an intern to work on our archiving project.

DIVISION REPORTS:

YASD:L. Squires reported that YASD had a very successful luncheon. The Division wanted to thank S. Ingram for his work on their web page. A planning meeting is scheduled for November 3rd. A Teen Library Chat and Chow Social is scheduled for tonight at 7PM at Borders in Stony Brook. On Thursday, November 18th, Pnina Moed Kass, author of Real Time is slated to speak. YASD is also working on their 2005 Teen Book and trying to get Nassau YASD to participate as well. Two books will be selected—1 for middle school readers and 1 for high school readers. The selections will be announced at the Fran Romer Conference in March.

SSD:The Executive Board of the Support Staff Division met on Tuesday, October 12, 2004.

Programming: Their annual general meeting and breakfast was held on Wednesday, September 22 with 36 people in attendance. Thanks to Jean Maloney of EAP for an informative program on personal safety. This meeting also afforded an opportunity to promote SCLA and six membership applications were submitted that morning. On October 12, Sue Siegel and I met with Chris Penna of NCLA where they worked out the final details for our co-sponsored All-Long Island Heads of Circ Meeting, to be held on Tuesday, October 26 at the Farmingdale Public Library. With two weeks to go, they already had 50 people register so they are anticipating quite a turn out for this program. Dottie Curto, our Programs Committee Chairperson, was unavailable to attend the last Continuing Education Committee meeting but is looking forward to attending future meetings. With the December deadline right around the corner, Dottie is also following up on some programming ideas for the 2005 Long Island Library Conference. Regarding their 2005 election, all ballots have been returned and tabulated. The new officers will be announced at the SCLA annual dinner. New Business: The 2005 calendar was reviewed and SSD Executive Board meetings will be held the second Wednesday of each month. Fran asked about the Savings Bond Award amount for this year for ELSA (it is \$200). She suggested that the ELSA Award also be increased next year. She also asked why a savings bond is issued. She suggested a cash award be issued instead. S. Ingram said he would arrange to have a publicity sized check for each award given at this year's Fall Dinner for pictures.

CATS:The CATS Executive Board met on Tuesday, October 13 at SCLS. The Blogging Workshop, co-sponsored by SCLA, was held on September 29th. Fifty-five people attended an enlightening presentation by Steven Cohen. Registration for the FRBR workshop is underway, and so far about 50 people have indicated that they will attend. Plans have been finalized for the Annual Meeting on December 7 at 2 p.m. The presentation of In-House Solutions will be given by four of Suffolk County's finest systems administrators and computer technicians. Plans are being finalized for the LILC and we have booked our first program for next year: LC For Dewey Users.

RASD:RASD has not had a meeting since the last SCLA Executive Board meeting. The next RASD meeting is on October 27, which is their annual breakfast at SCLS. It is also our Health Concerns meeting.

OLD BUSINESS:

J. O'Hare had two more bills to present. One was for \$69.18 for paper and stamps, the other for \$53.19 for Stephen Ingram for refreshments for the SCLA Executive Board meetings. C. Guzzo

made a motion, P. Bornstein seconded. None were opposed. LILRC had requested that SCLA sponsor part of their Annual Conference. C. Guzzo made a motion to give LILRC \$300 to help sponsor the event. L. Squires seconded. None were opposed. S. Johnson asked if SCLA has considered sponsoring any aspect of the Long Island Reads program. She thought that NCLA should consider doing so also. S. Ingram said he would speak to Diane Eidelman about it.

NEW BUSINESS:

D. Bucher asked if anything was finalized regarding J. Nichols' retirement gift. S. Ingram said a lifetime membership to SCLA would be presented at the Fall Dinner.

S. Ingram adjourned the meeting at 11:40AM.

Respectfully submitted,

Patricia Thomson

Friday, December 17, 2004
SCLS Blue Room

IN ATTENDANCE:

D. Bucher, S. Holden, R. Dressler, D. Eidelman, P. Bornstein, S. Siegel, V. Rodgers, C. Gray, S. Johnson, F. Altemose, J. Nichols, R. McEneaney, H. Biblo, K. McCoy, V. Antonucci, M. Fusco, M. Aloï, R. Capitanio, A. Richards, B. Hoffman, M. Bollerman, L. Squires, D. Jones, W. Salas, S. Gottesman, J. O'Hare, S. Ingram, C. Guzzo, P. Thomson.

CALL TO ORDER:

S. Ingram called the meeting to order at 10:15AM. The October minutes were reviewed. M. Fusco made a motion to accept the minutes as written. R. Capitanio seconded. None were opposed.

TREASURER'S REPORT:

J. O'Hare offered the Treasurer's report for December 2004. The report showed a fund balance of \$47,767.77 as of the end of December 2004. F. Altemose made a motion to accept as written. D. Bucher seconded. None were opposed. Janet offered everyone in attendance reimbursement forms and tax-exempt forms. Janet then presented the following bills to be reimbursed: \$100 to S. Ingram for a tip for the Captain Bill's wait staff, \$2,598 to Captain Bill's to pay the balance of the invoice for the Fall Dinner (we had already paid a \$100 deposit), \$82.14 to Patchogue-Medford Library for newsletter postage, \$50 to K. Baudouin for the tip for the bus driver from their Fall Trip to NYC, \$120 to E. Hayes for ELSA, which was for the \$100 Savings Bond award and \$20 to add the winner's name to the ELSA plaque, \$499.72 to D. Bucher for supplies for the SCLA Fall Dinner, \$350 to reimburse CATS for an honorarium to Steven Cohen for a program offered in the Fall, \$87 to Carolyn Hassler for flowers for the ELSA Award, \$20.17 to Camera Connection for developing film from the Fall Dinner, \$212 to Patchogue-Medford for SCLA

Handbook postage, \$32.50 to A. Richards for corsages for the Scholarship and Continuing Education award winners, \$27.46 to G. Pepa for mailing expenses for mailing ELSA certificates to nominees, \$32.36 to Jo-Ann Carhart for refreshments for the Civil Service workshop, \$11.34 to S. Holden for refreshments for the Civil Service workshop, \$31.96 to Harborfields Library for folders for Student Orientation presentations, \$60.16 to S. Ingram for refreshments for SCLA meetings, \$121.36 to S. Ingram for postage for SCLA ballots, \$13.03 to C. Guzzo for refreshments for Fall bus trip, \$85.10 to R. McEneaney for stamps for membership applications. S. Gottesman made a motion to accept all bills as presented, R. Dressler seconded. None were opposed. Janet then updated everyone with the status of SCLA's issue with the IRS. The IRS has fined SCLA \$1,529.90 for the 2002 tax year and \$1,967.80 for the 2003 tax year. Al Coster has responded to the IRS, pleading SCLA's case. Janet will update the board again when the IRS responds to Mr. Coster's letter. Janet also reported that the Long Island Library Conference Committee sent a check to SCLA for \$7,249.12, which reflects SCLA's share of the profits generated from the successful conference in May. Janet also reported that the Long Island Library Conference dissolved their checking account, and SCLA and NCLA will rotate the responsibility of maintaining the checking accounts for the Long Island Library Conference Committee each year. As R. Dressler is the Treasurer for the 2005 Conference, SCLA anticipates working closely with the LILC and doesn't anticipate any problems with this arrangement.

PRESIDENT'S REPORT:

C. Guzzo thanked everyone for a very successful year. She specifically thanked S. Ingram for all his hard work and input and J. O'Hare for all of the work she did to correct the financial issues that arose this year. Stephen presented Cindy with a small token of the board's appreciation for all of her hard work: a painting that he painted for her. Also, thanks were offered to J. Nichols for all of his support, and the support of SCLS through the years. In recognition of his retirement from SCLS, Jerry was awarded a lifetime membership to SCLA. Jerry thanked everyone, and recognized the great relationship between both organizations through the years. Cindy also thanked D. Bucher and M. Fusco for a wonderful Fall Dinner and for all of their hard work that made the evening such a success.

DIVISION REPORTS:

DASL: V. Antonucci offered the following report. DASL has arranged for their Legislative Breakfast to be held at the Wang Center at Stony Brook. DASL hosted a very successful Annual Luncheon at NYIT, Central Islip Campus. A program is scheduled for April 15th, and will be co-sponsored with the Intellectual Freedom committee. Also, DASL has submitted a program for the Long Island Library Conference that deals with Special Collections.

RASD: S. Gottesman offered the following report. The CARE Committee co-sponsored a trip to the Brooklyn Public Library with the Multicultural Committee on Tuesday, November 16th. They had approximately 30 librarians who took the tour. The Health Concerns Committee had a very successful meeting on October 27th, with approximately 60 people attending. Jean Lewis, Head of the Ophthalmology Department at SUNY Stony Brook and Tony DeAngelo of the New York Commission for the Blind both spoke. The next meeting will be in January 2005 to pick the next topic. The Long Island History Committee had no report. On behalf of the Long Island Reads Committee, Deb Cunningham has reported that she and Elizabeth Olish are meeting with a representative from Astoria Federal to discuss the bank's continued financial support for the

coming year's event. The Programs list has now been distributed. OARS met on December 8th and have arranged for Barbara Hoffman to speak at the Long Island Library Conference about the importance of multi-generational oral and written stories (Your Story Begins at Home). Rose Marut has arranged for Mary Kay Chelton and Rosalind Reizner to do a Reader's Advisory program at the Long Island Library Conference. The Reader's Advisory Committee will hold their next meeting on January 20th at Comsewogue where they will discuss 'cozy mysteries'. When the committee has finalized their subject headings, they will complete the annotations for the update of John Patton's Fiction in a Long Island Setting. Grace O'Connor is writing a bibliographic essay for Library Journal's 'The Reader's Shelf' about Long Island authors and settings. Articles are needed for the Spring issue of Ramblings. All committee dates will be put on the web page to help avoid conflicts. Susan thanked R. Dressler for her help with the RASD web page. The RASD Annual Dinner will be held in March 2005. The next RASD meeting will be held on January 11th at SCLS.

CATS:R. Capitanio reported that CATS met twice since the last SCLS meeting. November's meeting took place just prior to their very successful meeting on F.R.B.R., given by John Richardson, and approximately 75 people attended. December's meeting was their Annual Meeting, which was held on December 7th. Another successful program followed, which was arranged by incoming CATS president Ted Guttman on 'In-House Solutions' to computer service problems. The CATS newsletter for the second half of 2004 has been sent out to their membership and was available at their annual meeting. The slate of officers for 2005 was approved at the CATS Annual Meeting on December 7th. The 2005 Officers are: Ted Guttman, President, Michael Aloï, VP/President-Elect, June Zinsley, Treasurer, Melanie Weiss, Secretary, Members-at-Large: Joyce Bogin, Tom Cohn, Melissa Hinton, Sue Ketcham, Min Liu, Cynthia Guzzo, & Laura Hawrey, Renee Capitanio, Past President, John Richardson, SCLS Liaison. CATS has submitted the following two workshops to the Long Island Library Conference Committee for inclusion on the program: Geek Speak, to be presented by Angela and Ron Richards and Scanning for Digitization Projects to be presented by Stephen Ingram. That program will be co-sponsored with NCLA Technical Services and Computer Divisions. Future program ideas include LC for Dewey Users, to be presented by Sue Ketcham from LIU, and a Sharper Training Solutions program on Composing Resumes. The AACR2 Study Group should get off the ground in early Spring.

SSD:S. Siegel offered the following report. The Support Staff Division met on December 14th. Regarding programming, SSD has received many positive responses regarding their October program 'The All-Island East Meets West Heads of Circulation Meeting' which was co-sponsored with NCLA. There were close to 90 people in attendance. The program was held at the Farmingdale Public Library. It began with a presentation entitled 'Circulation and It's Role in Good Customer Service, given by Fran Byrne and Sue Siegel of SCLA, and Chris Penna of NCLA. The audience was then broken down into smaller groups for a roundtable discussion. It was a great experience for all involved. Regarding the Long Island Library Conference, SSD is looking forward to providing more informative programming at the 2005 Long Island Library Conference, and once again will co-sponsor with NCLA's Clerical Division. The relationship between the two divisions is proving to be both positive and beneficial. The incoming Executive Board is anxious to begin the New Year. They are pleased to represent the Support Staff Division and look forward to a successful year.

YASD:L. Squires reported that on Wednesday, November 3rd, the members of YASD met to discuss future planning for 2005. Plans for next year, including a speaker for the Long Island Library Conference, publicity for BEST Awards and Teen Read Week, fundraising ideas, the Fran Romer Memorial Booktalk Workshop, the Teens Talk Books project, and officers and committees for 2005, were discussed. On Thursday, November 18, Nassau and Suffolk YASDs met to hear Pnina Moed Kass, the author of Real Time, speak. On Friday, December 3rd, YASD had their Chat 'n' Chow, which was moved to Sage Café due to low attendance. The next Chat 'n' Chow will be on Friday, February 18 at the Milk and Sugar Café in Bayport. On Thursday, December 16th, the YASD Committee on Teens Talk Books and Booktalk Workshop met. They now have a keynote speaker: Jennifer Hubert, librarian at the Little Red Schoolhouse in NYC, multiple year member of ALA YALSA's Best Books for YA committee and host of Reading Rants website. She will speak on Friday, April 15 at MCPL Centereach. The next YASD meeting will be in February. The date will be announced. The 2005 YASD Officers are: David Jones, President, Beth Whalen, Vice President/President Elect, Catherine LaStella, Secretary, and Laura Panter, Treasurer.

C. Guzzo thanked all the Division Presidents for the fine work they did throughout the year. She acknowledged their efforts, and the efforts of the membership in each Division.

COMMITTEE REPORTS:

ARCHIVES:S. Johnson reported that she recently received a scrapbook from 1944 that will be added to the Archives.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION:C. Gray reported that the meeting scheduled for November 16th was cancelled, due to MCPL Selden becoming a site for flu shot distribution that day. They have received approval from the Long Island Library Conference for their program. Larry Davidson, who hosts a cable show and hosts the 'Writer's on the Vine' series will speak. The next Continuing Education meeting is scheduled for January 11th. A program called 'Displays on a Dime' is scheduled for February 3rd, more details to follow.

ELSA:P. Thomson read the following report. ELSA's year ended on a positive note with the presentation of the annual award to Eleanor Koller of the Riverhad Free Library at SCLA's Annual Dinner meeting. They would like to note that Eleanor is the second award winner from Riverhead; the first was Frances Johanneman. Those in Riverhead are as pleased as SCLA members are to have the plaque on display in their library for the year. Joanne Genovese of Smithtown has graciously volunteered to serve as chairperson for ELSA in 2005. Elyse Hayes and Gail Pepa will step down knowing the committee is in very capable hands. Both Elyse and Gail have truly enjoyed the experience of working with a great committee on a very worthwhile project and with a very enthusiastic and supportive SCLA Board.

FALL DINNER: D. Bucher and M. Fusco reported that the Fall Dinner was a success. Everyone reported having a great time. The music, provided by Bruce Aronson, was wonderful, and it was a beautiful venue. The staff at Captain Bill's was pleasant to work with. Both Della and Marjorie

thanked everyone who attended. Many people commented on what a great time they had. Della and Marjorie thanked everyone for their support.

INTELLECTUAL FREEDOM: K. McCoy reported that he attended a meeting of the Suffolk Chapter of the New York Civil Liberties Union. He was surprised to find that advocacy groups have had a hard time using community rooms in some Suffolk public libraries. The Kings Park school district on Long Island has banned a book that was used in a high school class and has taken it out of the high school library. We are investigating the details of this case. An Intellectual Freedom conference is being planned for April 15th. The focus will be on intellectual freedom issues on Long Island. It will include a presentation by Don Gilzinger, author of *Wicked Times: Selected Poems* by Aaron Kramer. Aaron Kramer was a blacklisted poet that taught at Dowling College and lived in Sayville. The conference will also have a speaker that was involved in the *Pico v. Island Trees* case. This case dealt with book banning by the Island Trees school district in the 1970s. Jared Feuer, Director, of the Suffolk NYCLU will talk about the Patriot Act and how it impacts libraries. Members of the committee are working with the Suffolk Bill of Rights Defense Campaign to get the Suffolk County Legislature to pass a resolution defending the Bill of Rights. We are looking for volunteers to visit legislator's offices. Please contact Kevin if interested in working with this committee. A. Richards also noted that the Northport Public Library has a comprehensive of Kramer's works as part of their collection.

LDA AWARD: P. Bornstein reported that Ken Bellafigiore was chosen as the NCLA LDA Award Committee co-chairperson for 2005. Paula made a motion to award Mamie Eng, the 2004 LDA Award winner, one year's membership to SCLA as part of her prize. J. Nichols made the motion, P. Bornstein seconded. None were opposed.

LEGISLATIVE: S. Johnson reported that there still is no library aid from Albany. Governor Pataki's veto of the library aid package still stands because the legislature has not called for a vote. Some member items have been received from individual libraries. Everyone is encouraged to write letters and visit their local legislators. The annual trip to Albany to meet with local legislators is set for March 15th. SCLA will arrange for 2 buses and work with NCLA again this year. Hopefully, there will be no snow this year.

LIST-SERV: K. McCoy reported that there are currently 958 subscribers. The problems that AOL members experienced in the past appear to be resolved. Kevin asked if we should consider offering a token gift for the 1000th subscriber. A motion was made to offer a year's membership to SCLA to the 1000th subscriber. K. McCoy made the motion and J. Nichols seconded. None were opposed.

LONG ISLAND LIBRARY CONFERENCE: S. Ingram reported that there were 9 programs confirmed thus far. Also, 4 new vendors committed to attending, and 18 vendor tables have been sold right now. There is no keynote speaker yet. The conference is scheduled for May 4th. Stephen asked if DASL submitted a program proposal yet, and K. McCoy reported that they had. Stephen asked if YASD submitted a program proposal yet, and L. Squires said they were going to submit the proposal today. Stephen also announced that Marina Sullivan has stepped down as Treasurer, and that R. Dressler will be the Treasurer for the 2005 Conference. There are still program slots and tables available for vendors. Any questions can be directed to Nancy

Sherwood, Chairperson or to Sue Ketcham if they relate to programming. Overall, Stephen is happy with the way the committee has decided to resolve their finances to avoid any problems.

LONG RANGE PLANNING:S. Holden reported that 85 people attended the 'Navigating the Civil Service Maze' workshop offered on November 30th. Helene Miller, Rona Dressler, and Diane Eidelman presented information, and it was very successful. On January 21st, various librarians will attend CW Post's Spring Student Orientation. Sue asked that if anyone is interested in speaking to contact her. A meeting will be scheduled for early 2005 to set goals for the year.

MEMBERSHIP:R. McEneaney reported that SCLA currently has 694 members for 2004, 649 of whom are paid members and 45 members are honorary members. There are 55 members who have paid for 2005, so there are already 100 members for 2005 (including honorary members), and 10 are students. Angela asked for the names of the students so she could send them information about the Scholarship. Regina also indicated that she was going to need to have the membership flyer updated and printed. She thinks she may have enough for the March mailing. She will send copies to S. Holden for her Student Orientation in January. S. Ingram said that he would create the new membership form.

NEWSLETTER: B. Hoffman reported that all is well with the newsletter. She reminded everyone that the deadline for the newsletter is always one month before publication. The next deadline is February 1st, and the newsletter will be the March/April/May edition. She will include information about the trip to Albany and the Long Island Library Conference. She asked anyone with information to contribute.

NOMINATING:No report. S. Gottesman will be handling nominations for 2005.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY:W. Salas reported that the committee is looking for new members. He reported that he spoke to S. Gottesman's graduate class of 15 about the benefits of membership in SCLA and handed out applications on December 8th. Will has plans to do the same at a date to be announced at CW Post. Also, PR will be trying to promote the Scholarship awards given each year. One idea that will be implemented is to take a picture of all past winners. The Ethics program has been delayed indefinitely.

SCHOLARSHIP: A. Richards reported that she received a thank you note from Mary Lee Gaynor. Angela will include an article in the next newsletter about the Continuing Education Award winner. Angela clarified the change in the due dates for the two awards under her jurisdiction: the Continuing Education applications will now be due on August 1st, as no transcripts are needed, and the Scholarship applications will now be due on September 1st.

STATISTICAL SURVEY:D. Jones reported that he has received 34 responses so far. He has had some difficulties with responses from East End libraries. Dave will delegate some of the work still needing to be done, and he thanked Stephen for working on the Excel file. Stephen said that

the survey is behind schedule, and that January should be the date that the survey should be completed.

SUFFOLK COUNTY JAILS LIBRARY SERVICE:M. Fusco has thanked everyone for their donations, and she encouraged future donations of non-violent paperback books to be sent to either the Riverhead or Yaphank Jails.

WEB PAGE:Stephen reported that he hopes to unveil the new web page in January.

LIAISONS:

CLASC: No report.

Eastern Suffolk BOCES: No report.

LILRC:H. Biblo reported that LILRC is working with OCLC to create a dynamic Union List of Serials, which would be updated daily. Herb remarked that LILRC is co-sponsoring the legislative event that Kevin spoke of in February, and that everyone is invited to attend. Herb announced that there are some new officers on the LILRC Board. A digitization workshop is being scheduled for the near future, as is subject-oriented NOVEL training, which will be funded with grant money. Lastly, Herb reported that LILRC was happy to host a very successful reception in Rochester during the NYLA conference. LILRC is actively looking for a sponsor for the 2005 event in Buffalo.

LVA:No report.

NCLA:Rona reported that NCLA will be celebrating their 70th Anniversary and that they have almost 1000 members. The Children's Division had Laura Vaccaro speak at their December meeting. The Media Division sponsored a workshop called 'How to License Movies'. RASD had a December meeting with a lecture called 'Review Journals Review' with speakers from LJ, Kirkus, and PW. YA had their Annual Lunch in December at the Garden City Public Library. The Computers and Technology division have a workshop scheduled for January called 'Computers with Confidence' and are interested in co-sponsoring a program entitled 'Digitization Made Simple' with SCLA's CATS Division at the Long Island Library Conference. Tear out sheets for NCLA's directory will go out shortly. Directors will be asked to list all staff members. NCLA's budget was adopted. NCLA's Legislative Breakfast was a success. NCLA's Annual Dinner will be on December 1st at Sand Castle. Comedians for Hire will be the entertainment. The Technical Services Division had a program in November called 'Meet the Vendors' and 30 people attended. NLS applied for 2 LSTA grants, one for YA and the other for serving people with disabilities. They also hope to receive the NOVEL grant for public training of databases. NYLA is looking for nominees for Vice President and 4 Members-at-Large. There has been discussion about creating a videotape to send to legislators demonstrating what public and academic libraries do.

PLDA: M. Bollerman reported that many directors met in December to wish Jerry well in his new ventures.

SCLS:J. Nichols reported that the digitization of newspapers project is moving along nicely. Bruce Massis, the new Director of SCLS will begin in January.

SLA:No report.

Members-At-Large:

F. Altemose reported that she has been in touch with King Kullen about the possibility of having shopping bags printed celebrating National Library Card Sign Up month in September. She submitted her proposal and is waiting to hear if it has been approved. D. Eidelman asked if there was a possibility of having publicity in April for the Long Island Reads program. Fran is concerned about the possibility that we might be competing against ourselves, and said she would like to wait to hear of their response for September's publicity before requesting publicity in April as well.

OLD BUSINESS:

None.

NEW BUSINESS:

Barbara Hoffman suggested that perhaps a committee be created for retired librarians. Regina said that there are approximately 50 people who are retired currently as members of SCLA. There was discussion that having retired librarians' expertise and knowledge would be useful, and that there would be discussion at a later date as to how SCLA may be able to use their talents.

S. Ingram adjourned the meeting at 11:50AM.

Respectfully submitted,
Patricia Thomson

2003

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January 17, 2003 — SCLS Auditorium

Present: C. Guzzo, P. Thomson, J. Clemens, R. Dressler, J. Loughren, B. Hoffman, M. Mueller, R. McEneaney, F. Altemose, G. Pepa, E. Cichanowicz, L. Squires, V. Antonucci, L. Hawrey, D. Bucher, D. Cunningham, J. Nichols.

C. Guzzo called the meeting to order at 10:05 a.m. After a review of the Dec. 20th minutes, D. Bucher moved to accept them. R. McEneaney seconded. None were opposed.

A list of 2003 officers and their e-mail addresses was passed around. Each member was asked to check the spelling of his or her name and e-mail address and change as needed.

TREASURER'S REPORT: J. Loughren distributed copies of the monthly financial statement for December 2002, which showed a fund balance of \$20,850.47. C. Guzzo moved to accept the financial report. D. Cunningham seconded. None were opposed.

J. Loughren then reviewed the proposed 2003 budget, which was presented last month. Joe again stated that the main change in the structure of the budget was in the presentation of the information. For example, the Fall Dinner in the 2003 proposed budget is listed only as a net expense, rather than in both the income and expense categories. The same is true for the Programs budget line. Rather than report all expected income and expenses, only the anticipated net expenses are listed (\$250 for the Fall Dinner and \$500 for Programs). Joe explained that this is standard accounting procedure. Joe opened up his presentation to questions. None were posed.

R. Dressler made a motion to accept the 2003 SCLA Budget as it was presented. C. Guzzo seconded. None were opposed.

PRESIDENT'S REPORT: J. Clemens welcomed everyone to the 2003 Board. Joan thanked Joe for his presentation and complimented him on implementing this new method of presenting the budget, commenting that it's a more professional method for reporting.

J. Clemens then thanked Rona for doing such a good job putting together the welcome packets for this meeting. The group sounded their agreement with applause.

J. Clemens reported that, in order to improve the flow of information, C. Guzzo was able to join Joan in attending this year's budget meeting. It is Joan's hope that the flow of information will continue to run smoothly as it has in the past.

J. Clemens also made a request to each member of the board to please submit a written monthly report to either her or P. Thomson each month before the Board meeting, regardless of whether or not the person will be in attendance. This makes record keeping much easier and more accurate. Also, submitting tentative dates and confirmed dates of upcoming meetings will allow us to minimize conflicts between groups. All meeting dates will be posted on the SCLA web site.

DIVISION REPORTS:

DASL: K. McCoy was not in attendance. R. McEneaney offered his report on his behalf. DASL did not meet in January. They will meet February 7, 2003 at Suffolk County Community College, Ammerman campus. Members are also in the process of putting together a workshop on the PATRIOT Act this spring.

RASD: D. Cunningham reported RASD meet this past Tuesday, but that most of their committees had not met since December. The CARE committee will be meeting January 23, 2003 at East Northport Public Library to plan their April program. This program is likely to be about Long Island employment websites and will be held at SCLS. The Electronic Resources committee will be meeting some time in January, although there is no firm date set at this time. The topic to be discussed is how to publicize databases. The Health Concerns committee chair, R. Dressler, reported that their extensive and well-received bibliography on Autism & Asperger's Syndrome is completely sold out. Requests for purchase came from Nassau County as well. There was more demand than actual bibliographies, and Deborah offered her congratulations to all those involved. The committee was due to meet yesterday to discuss the 2003 topic for the bibliography and the October meeting. The Long Island History Committee will hold its first meeting in February and will plan their spring trip at that time. SCLA and RASD membership reminders have been sent via e-mail. The Membership Chair is currently vacant. Deborah hopes to hear from someone today who may be interested. Deborah has worked with her for sometime and his hopeful she'll accept. Otherwise, Deborah has asked for suggestions or volunteers for the position. Those interested should e-mail Deborah directly. OARS will be meeting February 12th at the Central Islip Public Library. The Reader's Advisory Committee will meet on January 30th at the Half Hollow Hills Public Library. The Committee Chair, Grace O'Connor will also be running a program on February 19th at the Riverhead Library at 10AM. The topic will be 'How to Run a Book Discussion' in preparation for the LI Reads selection *How the Garcia Girls Lost their Accents*. This program is modeled after the program offered in Nassau County. Fliers were sent to all libraries. The Long Island Reads author, Julia Alvarez, will be speaking on April 30, 2003 at 12:30 at Nassau Community College, Multi-Purpose room with a reception to follow. Treasurer Kitty Grinnell was to go to the bank to finalize the changes needed on the signature card to reflect the new officers. Diane Eidelman, RASD Historian, has reported that the RASD archives are now up to date. RASD will have 3 speakers at the 2003 Long Island Library Conference. Details are being firmed up, and A/V arrangements for the programs are in place. RASD will be submitting a letter of request and a proposed proclamation to Suffolk County Executive Robert Gaffney's Office in early March, requesting that April 6 through the 13th be proclaimed National Library Week in Suffolk County, as well as nationally. This was done last year as well. Dates and locations for 2003 RASD meetings have been set, and the snow chain is in place for the year.

CATS: L. Hawrey reported that their last meeting was on January 14th, and at that time, possible programs were discussed. A vendor tour though Books on Tape in New York City is planned, as well as a visit to a New York City library. No dates were offered. Members-at-Large positions have been reassigned. The next scheduled meeting will be on February 11th.

SSD: M. Mueller reported that their Executive Board had met on January 14th. On January 15th, SSD presented a program titled 'Photoshop for Beginners'. There were 44 people in attendance, 5 of which were not SCLA members. Marie thanked S. Ingram for his excellent presentation, and reported that the program was very well received. During the first week of April, SSD is planning on having a program about carpet and floor care. The target audience is building managers and custodians. The annual meeting will be held on June 11th, and it will include breakfast and an author lunch.

The SSD Board has decided not to co-sponsor a program with the NCLA Clerical Division at the 2003 Long Island Library Conference. It was felt that the topic chosen did not have a wide enough appeal. The presenter is not charging for the program. Marie spoke with Ms. Heredia in November and expressed reservations with the topic NCLA Clerical Division selected. Marie said that she needed to discuss the topic with her Board before deciding whether or not to co-sponsor. The next day, Ms. Heredia submitted an application for a slot at the conference without SCLA SSD as a co-sponsor, and asked Marie to get back to her with SSD's decision. Ms. Heredia did get in touch with Marie in January, and Marie indicated that SSD did not want to be involved in presenting a program at this year's conference because they want to focus on other programs this year.

YASD: L. Squires reported that YASD's first meeting of the year was held on January 9th. It was their annual Mock Printz Workshop and it was held in conjunction with the Nassau YASD. Suffolk County's winners were Born Confused by Tanuja Desai Hidier and When My Name Was Keoko by Linda Sue Park. Their next meeting will be on February 27th and will again be a joint meeting with Nassau YASD. It will be held at the Farmingdale Public Library and the guest speaker will be Mel Glenn. YASD will be co-sponsoring a presentation at the 2003 Long Island Library Conference titled 'Poetry in the Branches'. It's being presented by NYC's Poet's House and it's designed to enable libraries to increase poetry programming and circulation.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: No report.

ELSA: G. Pepa reported that Elyse Hayes has agreed to co-chair the committee for 2003. Gail said that Carolyn Hasler, the 2002 ELSA award recipient, has agreed to be on the committee as well. Gail asked for volunteers, especially requesting volunteers from support staff positions within libraries. Gail said that work would start soon for the upcoming year.

FALL DINNER: C. Guzzo reported that, according to the survey issued last year, the Meadow Club and the Irish Coffee Pub tied as close second choices for the location for the SCLA Dinner. Cindy said that she would get prices from both locations. D. Bucher suggested looking into the Bellport Country Club, as they are affiliated with the Irish Coffee Pub. D. Cunningham reported that the RASD dinner was held there last year and that she recommended it. B. Hoffman agreed with the positive assessment.

INTELLECTUAL FREEDOM: K. McCoy was not in attendance. R. McEneaney offered the report on his behalf. While Kevin did not have an official report, he expressed concern. He would like to see more activity from this committee, and has solicited volunteers.

LDA AWARD: P. Bornstein was not in attendance. J. Clemens read the following report. Paula received a price quote from Paul Miner, SCLS printer. It will cost \$175 for 2,500 copies of the ALDA Library Award 2003" brochures which, according to schedule, should be distributed during the month of February to SCLA and NCLA members. Also, Thomas Bazzicalupo, NCLA Secretary, has been selected as LDA Award Committee Chairperson for 2003. He will be the Chairperson for 2004.

LEGISLATIVE: L. Tesoriero was not in attendance. J. Clemens offered her report on her behalf. F. Altomose has been working with Laurene, and has booked a bus from Harran Coachways that seats 56 passengers for the Legislative Bus Trip to Albany. A \$200 deposit was required within 10 days (of January 14th). The total cost for the bus will be \$875. Contacts are being made regarding refreshments on the bus. In the past, bagels, butter and cream cheese have been offered for the trip up (those in attendance are asked to bring their own coffee). Snacks, drinks, and a hero are offered for the trip back. The legislative flyer is in the works and will be distributed at the end of January. In the mean time, a posting of this event with some basic information will be posted in the listserv so SCLA members can make the appropriate plans. Laurene asked the Executive Board to consider keeping the price at \$7 or raising it. This year's flyer will include the \$7 non-refundable fee (checks to be made to SCLA only) to offset the cost of refreshments as well as the tip for the bus driver at the end of the day (unless another amount is decided).

F. Altomose also reported that Suffolk County has officially separated from Nassau County in planning for this event. Fran also mentioned that we would have the same driver if everyone were happy last year. Everyone was pleased.

V. Antonucci reminded everyone that there is a rally scheduled for 12:30-1:30 on the steps of the Legislative Building. Therefore, some meetings will be scheduled for later in the day, and the departure time for Albany is likely to be later.

J. Clemens asked for discussion as to whether the cost should remain at \$7 or should be raised to \$8. R. Dressler suggested raising the price to \$8 to cover all the related expenses. D. Bucher made a motion, D. Cunningham seconded. None were opposed.

LISTSERV: K. McCoy was not in attendance. R. McEneaney offered this report on his behalf. There are currently 720 subscribers. Kevin will get the list of new members and their e-mail addresses and they will be added in February.

L.I. LIBRARY CONFERENCE: S. Johnson was not present. P. Thomson offered this report on her behalf. 30 vendors have registered for the Conference. Mick Foley will be the Keynote Speaker. There will be 12 programs spread throughout the day using 4 time slots. Reminder postcards will be going out at the end of the month.

LONG-RANGE PLANNING: S. Holden was not in attendance. P. Thomson offered her report on her behalf. Sue was at the Palmer School of Library and Information Science to offer a presentation to incoming graduate library classes that day (January 17th). A similar presentation will be offered at Queens College on January 23rd. On January 13th, 4 people attended a planning meeting at the Northport Public Library in order to prepare for these library school presentations.

MEMBERSHIP: R. McEneaney reported that SCLA had 660 active members. 232 members have already renewed for 2003 (although many of those were considered honorary). Regina asked if she should meet with the Division Presidents or Membership Chairs to attempt to avoid duplication and overlap in membership. She indicated that some people have already paid twice (an one ambitious person registered 3 times!). She also reminded everyone (including Executive Board members) to please renew, and that she can be contacted by e-mail or submitting a paper form if someone is interested in a division. She asked all Division Presidents in attendance at today's meeting to see her after the meeting ended.

NEWSLETTER: B. Hoffman reported that the SCLA newsletter went out in December. Barbara also stated that she is still using Microsoft Publisher, and asked that, if e-mailing files, to please use Microsoft Word. However, Barbara will take articles in any format if necessary. She did suggest that photos be sent by mail. The quality of the photograph does not remain true when it is e-mailed to her. The newsletter had been 12 pages in the past, but this past newsletter, Barbara was able to keep it to 8 pages. She reiterated that the deadlines are February 1st for the March/April/May newsletter, May 1st for the June/July/August newsletter, August 1st for the September/October/November newsletter, and November 1st for the December/January/February newsletter. It generally takes her 4 to 6 weeks to put together the newsletter. Barbara also asked for suggestions for themes for upcoming newsletters. In the past, suggestions have come either from SCLA Board Meetings or from the SCLA President. J. Clemens complimented Barbara on the fine job she is doing with the newsletter.

NOMINATING: No report.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: No report. J. Clemens reported that S. Ingram was with S. Holden making a presentation to the graduate students at the Palmer School of Library and Information Science. Joan also said that she appreciated all of Stephen's work with the packets that will be presented to those in attendance at these workshops.

SCHOLARSHIP: No report.

STATISTICAL SURVEY: No report

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: J. Clemens thanked Danielle Zubiller for her continued participation in this capacity throughout the 2003 year.

LIAISON REPORTS:

CLASC: No report.

Suffolk County Library Association
Minutes of the Executive Board Meeting
February 21, 2003
Location: SCLS Auditorium

Present: C. Guzzo, P. Thomson, J. Loughren, J. Clemens, E. Cichanowicz, S. Holden, S. Ingram, S. Atlas, H. Biblo, J. Barr, P. Bornstein, K. Minschke, C. Gray, D. Bucher, B. Hoffman.

C. Guzzo called the meeting to order at 10:18 a.m. After a review of the Jan. 17th minutes, C. Guzzo moved to accept them. D. Bucher seconded. None were opposed.

TREASURER'S REPORT: J. Loughren distributed copies of the monthly financial statement for January 2003, which showed a fund balance of \$26,912.15. P. Bornstein moved to accept the financial report. D. Bucher seconded. None were opposed.

J. Clemens's report noted that the LDA brochure was printed and asked what the cost was. P. Bornstein reported that it was \$175. Paula asked if that figure will be included in the SCLA Financial Statement, and J. Loughren stated that it will.

PRESIDENT'S REPORT: J. Clemens acknowledged that NYLA recently passed a resolution on the USA PATRIOT Act. Joan said that SCLA may or may not want to think about coming up with a position for SCLA. She recognizes that there are many issues that are involved, including issues of privacy and security. S. Ingram added that ALA also has guidelines regarding the USA PATRIOT Act.

DIVISION REPORTS:

DASL: K. McCoy was not in attendance. P. Thomson read his report on his behalf. DASL met on February 14th, 2003 at Suffolk County Community College , Ammerman campus. It was a

DASL business meeting, and 12 people attended. One upcoming program is a tour of the library and archive at the Seminary of the Immaculate Conception in Huntington , NY on March 28th. Breakfast is at 9:30 and the tour begins at 10:30 . Elyse Hayes, Director of Library & Information Services, will be the speaker. Another future program is scheduled for September 26, 2003 at SCCC, Ammerman Campus. Tracy Mitrano, Co-Director of the Computer Policy and Law Program at Cornell University will be speaking about the PATRIOT Act in Libraries.

RASD: D. Cunningham was not in attendance. P. Thomson read the report on her behalf. There was a RASD monthly meeting held at the Longwood Public Library on February 4th. Fourteen people attended to discuss programs offered at the Long Island Library Conference. Also, the Membership Chair has been filled. Mary Soergel from Harborfields will be filling the position.

The annual meeting for RASD Health Concerns has been scheduled for October 29th, 2003 . It is tentatively scheduled to be held at SCLS, and the topic will be Multiple Sclerosis. The speaker is to be announced at a later date.

Upcoming committee meeting dates and topics, as well as upcoming programs are still in the planning stages. Some specifics regarding RASD Committees are as follows: Reader's Advisory, led by Grace O'Connor, has chosen Asian Literature as the topic for several meetings. Health Concerns, led by Rona Dressler, has chosen Multiple Sclerosis as their topic for the 2003 bibliography as well as their annual meeting. Electronic Resources will meet on March 5th to discuss publicizing electronic databases to the public and Millennium Access Plus.

CATS: L. Hawrey was not in attendance. P Thomson read her report on her behalf. The CATS board met on February 11th. CATS has not had any programs since the last SCLA meeting, but they are planning on future programs. At this time, there are no dates to report, but Laura will have dates for the March SCLA Executive Board meeting. Some topics to be addressed at future meetings include a 2 hour session on beginner's Excel, a tour of Recorded Books in New York City combined with an afternoon library tour, an open forum for Technical Services, and a library tour of three public libraries in Suffolk .

SSD: M. Mueller was not in attendance. P. Thomson read her report on her behalf. The SSD board met on February 21st at the Sachem Public Library. A program is scheduled on April 3rd from 9:30am-12pm . The topic is carpet maintenance and the meeting will be held at the Sachem Public Library. Specifically, how to prolong the life of carpets through basic maintenance procedures and spot removal techniques will be discussed. A message will be posted on the listserv and fliers will be distributed. A tentative date of September 25th was chosen for SSD's Annual Roundtable program. This year, SSD has identified the need to promote membership. Many of the current board members will not be able to serve on the board next year. SSD's next meeting will be held at the Sachem Public Library on March 18th at 9:30am .

J. Clemens mentioned she had received information that she thought would be of particular interest to M. Muller. Judith Andrew will be offering a presentation locally that might be of interests to library staff. Joan will forward the details to Marie

YASD: No report.

J. Clemens had just received 2 fliers that were worthy of noting. The first was an announcement for the 2003 joint meeting of NCLA & SCLA Young Adult Librarians. Mel Glenn will be at the Farmingdale Public Library on February 27th from 9:30am-12pm . Also, NCLA Young Adult Services Division printed a calendar of events for 2003. Joan commented on how helpful that seemed to be.

COMMITTEE REPORTS:

ARCHIVES: No report.

J. Clemens mentioned that S. Atlas will be submitting copies of the Statistical Policy Surveys for the Archives to Suzanne Johnson for archival purposes. Joan also reminded everyone that there is a desk and storage area for SCLA at SCLS. There are additional welcome packets available there as well.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: C. Gray reported that the Continuing Education Committee met on January 28th at the Middle Country Public Library, Selden Branch. Three people were in attendance. Karen Baudoium offered a recap of the program at the SUNY Stony Brook Health Sciences Library and said that it was very successful. Carol reported that the Continuing Education Committee will be sponsoring a program at the 2003 Long Island Library Conference titled I Love My Boss, But...Dealing Effectively with Your Supervisor/Employer. They have been in touch with Newsday trying to get a speaker for this topic. Carol also asked everyone about a speaker that offered a similar program in the past who was affiliated with Cornell's International Labor Relations program. C. Guzzo recognized it as a CATS program and said that L. Hawrey coordinated that program. Carol will touch base with Laura about the possibility of a speaker from Cornell's ILR to speak on the topic as well. Carol is also going to check with Helene Hertzlinger from NCLA to see if there's an interest in co-sponsoring the program. Upcoming programs include a private tour of the library at the Museum of Natural History in late September or early October. Other topics being considered are a web design workshop on "Marketing Your Library through Displays, Presentations, and Exhibits" to be offered in Winter 2004. Carol said she'd get possible meeting dates to Sheryl Sessa. S. Ingram reminded everyone that he is working with Sheryl in coordinating SCLA event dates, and stressed the importance of getting meeting dates on the SCLA web site as early as possible to avoid conflicts and increase program attendance. A short discussion ensued, and everyone agreed that it is important and that we should make it a goal to improve upon the present method to keep the SCLA page current.

ELSA: No report.

FALL DINNER: C. Guzzo reported that she is still looking into the possibilities of the Meadow Club, the Irish Coffee Pub, and the Bellport Country Club. No further details are available at this time.

INTELLECTUAL FREEDOM: K. McCoy was not in attendance. P. Thomson read the report on his behalf. He reminded everyone of the meeting sponsored by DASL scheduled for September 26th regarding the US PATRIOT Act. Kevin said he wants to be more active regarding intellectual freedom with the new legislation that has been passed. He inquired as to the availability of a list of people that indicated an interest in the Intellectual Freedom Committee on their SCLA membership.

J. Clemens said she would talk to R. McEneaney and get the appropriate list of interested people for each committee to each chair as soon as possible.

LDA AWARD: P. Bornstein reported that the LDA Award brochures were printed and that the fliers for Suffolk County staff have already been sent. Paula gave the appropriate brochures to the NCLA representative. Those who work in Nassau and those who receive SCLA mail at home should receive their brochures within the next week. The deadline for applications is April 1st. D. Bucher complimented Paula on the great job she has done.

LEGISLATIVE: L. Tesoriero was not in attendance. P. Thomson read her report on her behalf. The Albany Bus Trip for Library Legislation Day is March 18, 2003 . At present, there are 15 confirmed reservations (checks have been received), 13 unconfirmed reservations (checks not yet received). Checks are required to reserve a seat on the bus. \$105 will be forwarded to J. Loughren next week for deposit. A \$100 check is requested from Joseph, payable to J. Clemens to be cashed ahead of time to be used for the tip for the driver, and Laurene e-mailed Joseph with the information to pay the balance of \$675, which is due March 3rd. Flo Denny will be handling the food and refreshments, as she has in past years. David Jones of Patchogue will be bringing along a camera as per B. Hoffman's request for newsletter pictures. Jerry Nichols wrote a legislative summary for the upcoming SCLA newsletter. The summary will also be used as a handout on the bus trip. There is a strong possibility that there will be no gifts for Legislators this year. Last year, Legislators reported that they could not accept gifts. A suggestion was made by James Olney to purchase a copy of the book 1984 for each legislator to use as a segue for our discussions with legislators to urge them not to bring us back to 1984 funding levels but rather to offer the support that is needed. This suggestion was met with applause from the SCLA Executive Board, and the suggestion will be brought back to the LILRC Legislative Committee. Two listserv announcements have been made already about the trip. A third will be made shortly on the listserv. The next LILRC Legislative Committee meeting will be on Thursday, February 27th.

J. Clemens apologized for not getting the information about the price increase that was voted on at January's meeting to Laurene in time. All announcements that Laurene released reflected the 2002 price of \$7, rather than the \$8 price approved at January's SCLA Executive Board Meeting. Joan said she's trying to find a sponsor for the trip, and she asked if anyone wanted to help make up the difference in the amount not collected by the registration fee to please feel free to do so.

LISTSERV: K. McCoy was not in attendance. P. Thomson read this report on his behalf. There are currently 729 subscribers. There was discussion about how some people are choosing to

unsubscribe to the listserv, and that we should encourage people to delete messages but to not unsubscribe to the listserv altogether.

L.I. LIBRARY CONFERENCE: No report.

LONG-RANGE PLANNING: S. Holden reported that the Spring Orientation for MLS students at the Palmer School at CW Post on January 16th was very successful. Everyone in attendance enjoyed themselves. Sue's only regret was that they couldn't stay for lunch, because the tour in between was too time consuming. Sue is going to suggest that lunch follow the presentations, so visiting librarians can stay longer and mingle with the students. John Bosco, Eva Efron, and Mamie Eng represented Nassau County, and Sue, S. Ingram, Sheryl Sessa and James Olney represented Suffolk County. Some of the issues discussed were Civil Service and practical issues relating to the field of librarianship. The same presentation offered at Queens College on January 23rd proved to be a little more difficult, as people (including professors) would get up and leave during the presentation. But at both locations, students asked lots of questions, and Sue and Steven both agreed it is well worth having representatives there. Sue received a letter from Mary Westermann from the Palmer School thanking her for their attendance at the New Student Orientation. The letter will be placed in the archives.

D. Bucher relayed how she has a few friends who are library science students and how helpful the listserv is to them in both keeping current with issues and events and in locating possible job information.

MEMBERSHIP: No report.

J. Clemens brought extra copies of the membership form and reminded everyone present to be sure they have paid their annual dues for SCLA membership.

NEWSLETTER: J. Clemens complimented Barbara on the fine job she is doing with the newsletter. B. Hoffman says she loves doing it. The March/April/May newsletter is in progress. The blizzard held up production slightly. The lead story will be Jerry Nichol's article about the proposed NYS budget and the Save SuffolkWeb campaign. Barbara does not have themes for the next 3 issues. She asked for ideas from anyone, and specifically from Joan if nothing was suggested. She asked that Division Presidents send articles to her. Barbara is going to call Lorraine Squires, as an article for YASD is missing. She will be asking Regina McEneaney for labels for newsletters, and Barbara asked everyone in attendance if anyone had a picture of any of the award winners from the 2002 SCLA Dinner. Barbara reported that there were many winners to the last trivia question...all winners will receive a button that states "I Knew The Answer" that Patchogue Medford's Graphics Department is creating. The Executive Board seemed to really like that idea.

NOMINATING: C. Guzzo is looking for volunteers for the 2004 slate. She asked that anybody having any interest to contact her directly.

PROFESSIONAL CONCERNS: K. Minschke reported that she is making an effort to revive this committee. There was a meeting last week and 3 other people attended. They decided to

eliminate the questionnaire format and replace it with a roundtable discussion. Possible dates for the roundtable include April 7th and May 21st. There were 4 others that expressed an interest but weren't able to attend the February meeting. Flyers will announce meeting specifics, and points of concern will be sent ahead of time to get people thinking of issues to discuss. Kris feels much better about the relevance of this committee, as compared to a few months ago. She asked that any concerns be brought to her attention, and asked for suggestions from the Executive Board.

J. Clemens commented on the relevance of the USA PATRIOT Act and that discussion might be appropriate in this committee. Joan commented that it might be difficult, but that it's probably necessary to define the mission of the committee and identify concerns to be addressed. Joan also stated that the nature of the Professional Concerns meeting may be similar to the Long Range Planning Committee, which tends to generate work for others. H. Biblo relayed how, years ago, LILRC identified the problem of low starting salaries. LILRC addressed this by requiring a certain minimum salary in order to post a job on their jobline. Herb reported that some libraries did actually change their minimum salaries to be posted. Joan relayed a story how, in Baltimore, she saw an advertisement for a volunteer with an MLS to fill a position without pay. Everyone reacted strongly to that, as to the sad state of our profession. S. Ingram suggested using LISNews.com as a good source for current concerns in the field. Joan mentioned the Google versus Librarians debate; at Johns Hopkins, the library staff is taking an active role in having students and staff use the knowledge of librarians rather than relying on search engines for assistance. B. Hoffman said that this issue has many implications. At present, Patchogue-Medford Library is presenting a vote to their community, and there's a small group of people that ask why libraries should continue to be funded when there's the Internet and Blockbuster. Joan commented that this is great fodder for consideration for this committee.

PUBLIC AWARENESS/PUBLICITY: S. Ingram reiterated that the New Student Orientation went well. Steven again stressed the need to maintain the SCLA web page. There are many dates that have already been set that are not posted on the page. Also, many people are announcing meeting dates at our Executive Board meetings and those dates are not on the SCLA page. Steven then handed out an article about Mick Foley, the keynote speaker for the 2003 Long Island Library Conference, that appeared in January 27th Publishers Weekly. Steven expressed concern that people may not recognize the name Mick Foley, and he thinks they may not know that he is a best selling author of both children's and adult books. Steven is concerned that attendance for the conference may be affected by this lack of awareness. He suggested that Mr. Foley's publicist be contacted for press information. P. Thomson said that she had worked on the Library Conference in the past, and it's common procedure to get publicity releases from the keynote speaker's PR team. Patty suggested that Suzanne McGuire (Commack Public Library, Programs Committee Suffolk County representative) be contacted. A suggestion was made to include an article in the SCLA newsletter about Mick Foley. Barbara said she'd contact Suzanne for information to be included.

SCHOLARSHIP: Angela Richards was not in attendance. P. Thomson read her report on her behalf. Thanks to Regina, Angela now has a list of all the "students" in the database who may be eligible for a scholarship. A special e-mail will go out to them asking if they'd like Angela to send an application to them. A fact sheet about the scholarship was part of the packet for the New Student Orientation at Post and Queens College. Angela will reproduce the same fact sheet

for all the Suffolk County libraries so they can be posted in break rooms. Angela planned on having the revised Scholarship application in the system bag by today's meeting date for Joan so that Joan could hand deliver the application to the printer. Angela doesn't anticipate needing more than 50. Angela asked if anyone had a lead on an "entity" that would donate to the raffle at the SCLA Dinner, she would be grateful for any suggestions. Angela has to print up the raffle booklets and she doesn't know what the prizes will be yet. D. Bucher volunteered to put a basket together for a prize at the dinner.

STATISTICAL SURVEY: S. Atlas reported that she has already collected \$600 from the sales of the SCLA Statistical Survey (both personal sales and additional copies for libraries). She is expecting \$60 more. Sandy anticipates sending out the request for information to each library in May. She'll be printing it on brightly colored paper so that it catches people's eye easily. She thought that, last year, approximately 52 libraries responded. J. Clemens showed everyone the NCLA Salary & Personnel Benefits booklet. There was discussion as to how the information provided in NCLA's survey is very useful, and the suggestion was made that perhaps we could change our survey to collect additional data. Sandy will contact the coordinator of the project in Nassau County. She also said that changing the survey to include requests for additional information would take time. Sandy needs assistance with data entry and, if changing the format, could use help in composing the survey. She also expressed that the project, as it exists right now, is very time consuming and requires a lot of work. Joan suggested that Sandy talk to people who have been involved with the statistical survey in the past. There was also discussion about how to encourage all libraries to complete all aspects of the survey and how that information can be helpful for everyone in Suffolk libraries, as well as those working in Nassau.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISON REPORTS:

CLASC: No report.

BOCES: J. Barr reported that Eastern Suffolk BOCES District Superintendent, Gary Bixhorn, is hosting a State-sponsored meeting on Library Advocacy. Long Island library directors, educators, community members, Parent Teacher Associations, etc. have been

invited to attend this meeting at Sachem Public Library on February 26th at

9:30 (registration). From 10AM-noon Commissioner Richard P. Mills and Regent Robert M. Johnson will be speaking about New Century Libraries. Also in attendance from the

State Education Department will be Janet Welch, Carole Huxley, Carol Desch,

and Jean Hargrave. Lunch will be provided at noon followed by an Advocacy Workshop, presented by Carolyn Giambra, Mary Jo Ketchum, and Donald Van Cleef. Janet encouraged everyone to attend this very important meeting.

LILRC: H. Biblo reported that the Annual LILRC Dinner will be held on October 16th & 17th at Dowling. The theme will be Reference in the Digital Age. Four high level speakers have already agreed to speak. The Opening Session will feature Amy Goodman of Democracy Now and Long Island native. Herb reported that the digitization pilot program at Roslyn's Bryant Library has been very successful thusfar. The postcards that have been digitized should be posted on line very soon. A survey will follow to assess interest in this project. Herb also reminded people that anyone interested in a copy of the teleconference in December 2002 regarding the USA PATRIOT Act is available through LILRC. Herb also mentioned that similar legislation, including UCITA and a second USA PATRIOT Act, is still present on state and national levels and deserves our attention.

LVA SUFFOLK : No report. Maxine left material to be distributed.

NCLA: L. Tesoriero was not in attendance. P. Thomson read her report on her behalf. At present, NCLA has 20 people registered for their bus trip for Library Legislation Day. NCLA's web page has been down for a few days due to upgrades being made. The NCLA Executive Board voted to approve a new committee called the Outreach Committee. More information will be made available soon. The NCLA Personnel Issues and Professional Concerns Committee is working on a project regarding starting salaries for new librarians. Laurene asked Ken Bellafiore, NCLA President, if the committee would be interested in SCLA working with them on this project. Ken thought it was a good idea. If the SCLA Professional Concerns Committee wishes to know more about this project, they should contact John Bosco at the Jericho Library.

PLDA: No report.

SCLS: No report. J. Clemens reminded everyone of Jerry Nichol's article in the SCLA newsletter, and stressed the importance of library advocacy at this point in time.

SLA : No report.

OLD BUSINESS: D. Bucher asked when the 2003 Legislative Breakfast will be. Herb didn't have the date, but he could say that it will be sometime in September 2003. He will provide the specific date as soon as possible. Della volunteered to do a display. She had an idea about an informative display that will let our legislators know that what we do goes far beyond just books. She wanted to highlight some of the more unique, less traditional library services. Harborfields Public Library has travel kits that circulate that include videos, audio tapes, brochures, and a variety of additional information for many places that people wish to travel to. Della suggested putting out a call on the listserv to heads of departments, clerical staff, and anyone who might have other suggestions. S. Ingram volunteered to help with the physical display. Herb asked if anyone has approached the LILRC Legislative Committee with this suggestion. Herb also said that he wanted to be sure that academic, special, and school libraries were represented if such a display was approved. It was suggested that Laurene take this idea to the next LILRC Legislative Committee meeting for consideration.

C. Guzzo suggested meeting with the Members-At-Large to discuss fund-raising ideas. One idea that was discussed was a candy fundraiser. There are both pros and cons to consider, and more

time is needed to weigh these factors before making a decision. D. Bucher said she was willing to coordinate another White Elephant Sale. There was discussion about how in past years, there have been problems with volunteers not showing up when scheduled. There's a lot of work that needs to occur that makes the sale difficult, set-up, clean-up, pricing of items, and other items are time consuming and labor intensive. There was discussion about asking people to price the items they wanted to donate. Della also graciously offered an incentive to solicit volunteers: an afternoon on her boat. Della is open to suggestions. She also reminded everyone that t-shirts are on still available for purchase.

E. Cichanowicz reported that she is still working with Larry and Michael Davidson of Palmer Vinyards to coordinate another fundraiser centered around their Writers on the Vine series. The 2003 series will run from June through August, and will feature very prominent writers, including Susan Isaacs, Nelson DeMille, and Donald E. Axinn. There's one snag at the moment – the price for tickets was quoted at \$8.50 each. Last year, it was \$5. They did say that the price is negotiable, and Edana's goal is to get them to agree to a \$5 ticket price again this year. Last year, tickets were sold for \$10. Edana will keep us posted with her progress.

NEW BUSINESS: J. Clemens read correspondence from NCLA advertising their June 28th fundraiser – Duck tickets available for purchase. Joan passed around Monthly Report forms and strongly encouraged everyone to use them, regardless of whether or not they will be at the meeting. P. Thomson stressed that point, and thanked all the people who submitted reports for this meeting. Patty also reported that there were some changes on the contact list that was included in the welcome packet. Patty will get in touch with R. Dressler, update the list with the changes, and include as an attachment when the minutes are sent for review in March.

J. Clemens thanked C. Guzzo for her all her help and for providing the refreshments.

C. Guzzo asked for a motion to adjourn. D. Bucher made the motion. The meeting was adjourned at 11:50 a.m.

Suffolk County Library Association
Minutes of the Executive Board Meeting
March 21, 2003
Location: SCLS Auditorium

Present: C. Guzzo, P. Thomson, J. Loughren, J. Clemens, D. Cunningham, S. Holden, S. Ingram, D. Bucher, F. Altemose, L. Hawrey, E. Hayes, V. Antonucci, K. Minschke, R. McEneaney, M. Fusco, K. McCoy, C. Gray, L. Squires, R. Dressler, P. Bornstein, L. Tesoriero.

C. Guzzo called the meeting to order at 10:03 a.m. After a review of the Feb. 21st minutes, K. Minschke moved to accept them. L. Squires seconded. None were opposed.

TREASURER'S REPORT: J. Loughren distributed copies of the monthly financial statement for February 2003, which showed a fund balance of \$30,020.66. J. Clemens asked if the \$475 listed for printing expenses was for the SCLS newsletter. Joe replied that it was. R. Dressler moved to accept the financial report. D. Cunningham seconded. None were opposed.

PRESIDENT'S REPORT: J. Clemens spoke about Library Legislation Day. She mentioned that there were a few glitches that she would like to see tightened up in future years, but overall, she felt it was a very successful day. Joan reported that it seemed like more legislators were present for the meetings, rather than their aides being present on their behalf. Joan mentioned the rally on the steps of Capitol Hill and that it may have garnered some local attention. K. Minschke mentioned that the legislators she had appointments with all commented on how affective letters were and that it was important to write letters. Most legislators suggested writing to the Governor directly. S. Ingram asked if NYICE is still being considered in the current legislation, and nobody was certain. Joan suggested that we make appointments to speak with our individual representatives in their local offices. F. Altemose relayed a comment from a legislator that, as a group, library advocates tend to be to 'nice' and should be more aggressive in their requests. More pressure was needed in order to see change. Joan also said that it was encouraging to see people from all different levels of library service, from trustees to directors to students attending this year's Library Legislation Day.

DIVISION REPORTS:

DASL: K. McCoy reported a Tour of the library and archive at the Seminary of the Immaculate Conception on March 28th. E. Hayes will be the speaker. Also scheduled for DASL is a business meeting on April 4th at the Katherine Gibbs College in Commack . DASL will also be sponsoring a program at the Long Island Library Conference on Middle States Accreditation. The speaker will be Gloria Robeson, Associate Librarian at Adelphi University . And on September 26, 2003 , DASL will host a workshop titled PATRIOT Act in Libraries at Suffolk County Community College , Selden Campus. The speaker will be Tracy Mitrano, Co-Director of the Computer Policy and Law Program at Cornell University.

Kevin also reported the sad news of the loss of Francie Davis, reference Librarian from Dowling College , who died in an airplane accident on March 15th. Her husband Jim, Head of Neurology at Stony Brook University Hospital , and her daughter Mandy, who just successfully published a novel, also died. M. Fusco also spoke of Francie, who was a member of SCLA DASL. Francie worked for several years with LILRC's committee on the Annual Virtual Libraries Conference held at Dowling as well as with ACRL – New York . A memorial service will be held at Dowling College in the Hunt Room of Fortunoff Hall on Wednesday, March 26th, from 2 pm to 3 pm . Marjorie also mentioned that the Library Department at Dowling is discussing the creation of a student scholarship memorial in her name. More information will follow.

RASD: D. Cunningham reported that there was an RASD meeting on March 4th. It was at SCLS and 13 people attended. The next RASD meeting will be on April 1st at the Mastics-Moriches-Shirley Community Library. On February 19th, approximately 15 people attended 'How to Lead a Book Discussion: How the Garcia Girls Lost Their Accents' at the Riverhead Library. The

speaker was Grace O'Connor, a member of RASD. While it was a good program, the unusual snowfall appeared to interfere with attendance.

On May 7th, RASD will be sponsoring a program at the Long Island Library Conference. The program is titled 'It's A Small World: Multilingual Collection Development for Long Island Libraries'. The speakers will be Fred Gitner and Adriana Tandler of the New Americans Department of the Queens Borough Public Library. RASD members are working on handouts and securing catalogs and journals in bulk to hand out to attendees the day of the program.

The CARE committee has chosen 'Long Island Jobs Online' as the focus of their next meeting. S. Holden reported that program would be on April 23rd at SCLS. She also emphasized the importance of this workshop given the current economic climate. Websites and a variety of other resources will be presented. Flyers will be sent soon. The next CARE committee meeting will be on March 26th at the Port Jefferson Free Library.

The Reader's Advisory committee met on January 30th. Sixteen people attended and discussed nonfiction that reads like fiction.

OARS last met on March 12th. They are in need of a regular meeting place.

Long Island History Committee met on February 15th. There were 3 people in attendance.

A proclamation from Suffolk County Executive Gaffney was issued recognizing National Library Week in Suffolk County. The proclamation is currently being housed at SCLS.

D. Cunningham also wished to thank Diane Eidelman for all her hard work in arranging for the publicity for Long Island Reads. Deborah showed the group the current publicity posters, and suggested that if anyone needed or wanted more flyers, to contact Deborah directly.

CATS: L. Hawrey reported a workshop on beginner's Excel scheduled for Friday, May 23rd and Monday, June 2nd from 2-4pm. Ceil Hearn of Sharper Training Solutions will present the workshop. This workshop will be offered at SCLS, and will be hands on through the use of laptop computers. The cost will be \$15 for SCLA members and \$20 for non-SCLA members. CATS will also be sponsoring a program at the Long Island Library Conference called 'OCLC Metadata Migration'. Also planned for future sessions are a tour of Recorded Books in New York City combined with an afternoon library tour (no date as of yet), an open forum for Technical Services (tentatively scheduled for September 30th or October 1st), a program offered by John Richards from SCLS titled 'Websites for Technical Services', scheduled for October 30th, and their Annual Meeting will focus on Emerging Technologies.

SSD: M. Mueller reported that the SSD Board met on Tuesday, March 18th at the Sachem Public Library. They discussed preparations for the next two programs to be offered and the table they will have at the Long Island Library Conference. In addition, they addressed the need for a contact list that would include members at every library to make sure that incoming SSD mailings are directed to the appropriate staff. One Board member in particular never receives mailings sent by SSD. Flyers were distributed for their upcoming program, 'Carpet Maintenance

and Spot Removal Techniques'. That program will be on April 3rd from 9:30 to 12:00 at the Sachem Public Library. A listserv message was also posted this week announcing the program. The deadline for registration is March 28th. So far, 5 people have registered. SSD's website was recently updated. They are still working on additional changes to their page. The next SSD meeting will be held at the Sachem Public Library on April 15th.

YASD: L. Squires reported that there were 2 YASD programs since her last report. On February 27th, approximately 30 people attended the Annual Nassau/Suffolk Joint YASD meeting at the Farmingdale Library. The guest speaker was Mel Glenn, author of several YA novels in poetry format. On March 13th, approximately 20 people attended the SCLA YASD meeting at SCLS. Tracey Firestone led a group discussion about Summer Reading Programs for Young Adults. On April 10th, YASD will have their monthly meeting at SCLS. The topic will be 'Teens in the Working World: Helping Teens Find Jobs, Career Options, Internships and Volunteer Opportunities'. Long Island Works Coalition, Suffolk County Department of Labor, and Community Database of Long Island will all be sending speakers. On May 7th, Nassau YASD and Suffolk YASD will be co-sponsoring a program titled 'Poetry In The Branches: Using Poetry Collections and Programming With Young Adults'. The speakers will be Jen Abrams, Poetry in the Branches Coordinator for Poets House and Cheryl Boyce Taylor, Poet. Lorraine announced that the Best Award deadline is approaching. People can still nominate a teen that has provided excellent service in Libraries. Lorraine suggested that nominations be sent directly to her, and she still has nomination forms available. S. Holden asked what the maximum age for nomination is. Lorraine was pretty sure it was 19. Lorraine also reported that Young Adult Librarians are preparing for the Summer Reading Programs and Battle of the Books. The YASD Board is exploring ways that YASD can better support Battle of the Books. The YASD Board is also looking to revive the Literature Committee, with a focus on booklists and flash talks.

COMMITTEE REPORTS:

ARCHIVES: No report.

D. Bucher reminded everyone that she has all of the Long Island Library Conference archive materials. She also mentioned that the scrapbook is falling to pieces. Della has taken everything home since Harborfields is renovating. Della asked if she could purchase boxes for archival purposes for the Long Island Library Conference material. She feels that scrap booking is not the way to go with these items. The boxes Della are looking at are \$3.79 each for 3 boxes from Gaylord. J. Clemens suggested that Della contact Suzanne Johnson to see if Suzanne already has boxes. Della asked what she should do if Suzanne does not have boxes. Joan replied that she likes the idea of using boxes, but that Della should defer to next month's meeting if Suzanne doesn't have anything to offer to help. Della also asked people to send her anything that people have from past Long Island Library Conferences. People do not have to worry whether Della has the material already or not. She would appreciate anything people have to contribute. Joan reminded Della that SCLA has some space at SCLS where items can be stored. L. Hawrey suggested that perhaps something should be sent on the listserv asking for additional materials. V. Antonucci may have pictures from past conferences. She will pass along anything she has.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: C. Gray reported that the Continuing Education Committee will be sponsoring a program on May 7th at the Long Island Library Conference. It will be called 'I Love My Boss But...Dealing Effectively With Your Supervisor/Employer'. The speaker will be a reporter and columnist from Newsday. Karen Baudouin has confirmed the tour of the Museum of Natural History for Friday, October 3rd. Karen is now firming up the costs involved. Carol spoke of a program being planned for February 2004 that deals with archiving. V. Antonucci expressed concern about a possible overlap with an upcoming LILRC program in October about archiving. They each discussed some of the specifics of their program, and they agreed to get together after our meeting to discuss it further.

ELSA: E. Hayes handed out the ELSA brochure asking for nominations. She thanked R. Dressler for her help updating the form and SCLS to their help in printing out the brochures. Elyse announced that Carol Hassler has joined the committee. ELSA would like to have at least one Support Staff representative on the committee as well. The committee is presently working on distributing the flyers to SCLA members, SCLS libraries, academic libraries, BOCES, and others. Elyse expressed a concern that the ELSA committee has. Gail can't print the flyers for distribution to libraries (generally 2 flyers per SCLA library). She asked for suggestions as to how they can be printed. D. Bucher suggested that Elyse contact Camille Iolucci to see if she can help. Camille was the winner of the risograph machine at the Long Island Library Conference last year. Elyse commented that there aren't many committee meetings because their committee is so small. One idea that ELSA had in terms of publicity is to see if they could publicize the award in the newsletters of various libraries. The committee is exploring various avenues to provide additional publicity. Any and all suggestions are welcome.

FALL DINNER: C. Guzzo reported that she thinks this year's Fall Dinner should be at the Meadow Club. The Meadow Club was the runner up in last year's survey. Cindy anticipates the cost of the dinner to be approximately \$50 if there is no DJ. She will look into it and offer more specifics at a future meeting.

INTELLECTUAL FREEDOM: K. McCoy passed out the NYLA resolution and the ALA resolution on the USA PATRIOT Act for discussion. Kevin also reported that R. McEneaney sent him the names of those people who expressed an interest in being involved in the Intellectual Freedom committee. Kevin will contact those people (there were 5 or 6 new names). J. Clemens asked for a possible response from SCLA. Kevin reported that there is a PATRIOT ACT 2 that, while not formally proposed, is leaked to be in the works. Joan pointed out that this issue ties in nicely to the Professional Concerns committee. S. Ingram mentioned how he used the LILRC Videoconference as a launching point for further discussion at his library. Different scenarios were discussed. Stephen suggested that writing to local representatives could be part of actions taken as well. Joan suggested that this issue is similar to the filtering concerns of years ago. Stephen suggested being proactive. Joan suggested that Kevin and K. Minschke talk after the meeting.

LDA AWARD: P. Bornstein reported that the LDA Award brochures were distributed and that the deadline for nominations is April 1st. LDA brochures were also distributed among NCLA

members. Paula asked for nominations for the LDA Award. J. Clemens asked Paula if she's considered appointing people. S. Ingram asked how many nominations have been submitted thus far. Paula said that she couldn't be specific, but she could say that she has put the announcement on the listserv. One of the concerns Paula has is that people see the LDA Award as a reward upon retirement, and that's not the case. She stressed that nominees don't have to be 'senior' people. She asked that anyone interested in nominating a colleague speak to her directly. Paula stressed that it is a relatively easy application.

LEGISLATIVE: L. Tesoriero reported another successful Legislative Bus Trip to Albany to lobby for libraries. Laurene reported a full bus and a wide variety of people in various positions, from directors and assistant directors to school media librarians to a high school student, who Laurene planned to contact to see what type of an article describing the day's events he submitted to his superintendent. Laurene summarized the expenses incurred, and reminded everyone that no gifts were given this year. J. Clemens asked if we have received the bill from the bus company yet for transportation. F. Altomose said not yet. Laurene reported that one problem was that the bus left an hour later than it was scheduled to from Albany because a couple of people couldn't find the bus. Another correction that needs to be made is to raise the fee to \$8 per person. Laurene thanked many people, including Jerry Nichols for his summary and talking points, Flo Denny for her assistance with the refreshments, F. Altomose for assisting with making the bus reservations. Alan Schelp hosted the flyer on Sachem's web site, and David Jones took pictures during the day of the event. Laurene also thanked Judy Willner for her continued support. Laurene reported that the last Legislative Advocacy meeting was on February 26th at the Sachem Library. Library advocacy was the focus at that meeting. Local legislators suggested that libraries make more of an effort to partner with schools. One concern that was raised is that at present, librarians in elementary schools are not mandated. Many elementary school librarians face being exscessed with the proposed NYS budget cuts. Laurene reported that the suggestion of providing displays for the Legislative Breakfast was presented, but that the initial feedback had brought up concerns about the availability of space on the day of the breakfast. Those on the committee are concerned about space. One suggestion was to use flipcharts to be made available on each table. Another suggestion was for SCLA to create some type of portable display. One benefit is that it could be used at a variety of other locations as well. Something else that was mentioned was that people consider contacting their legislators at their home offices. Laurene reported that one legislator reported that the most effective means of making an impact, in order of strongest methods to least effective methods, are: a visit, an individualized letter, and individualized postcard, phone calls, and lastly, e-mails. J. Clemens asked if anyone else was at Sachem the day of Library Advocacy. Joan reported that it was a very interesting day. She reported that one legislator suggested that libraries should try to fight for more funding before money for education is appropriated. Joan anticipates a tough battle with education this year for funding. Regarding possible display ideas, S. Ingram, D. Bucher, and L. Tesoriero will get together to discuss further ideas. F. Altomose spoke of a PowerPoint presentation that Alan Schelp put together for the library advocacy meeting that was very dramatic. Fran suggested that perhaps, something similar could be done for our legislators. She also suggested supplementing that type of presentation with a packet of information as well. Joan mentioned that NYLA offered plastic bags full of information to legislators on Library Legislation Day and that many legislators looked at the information right away. Joan suggested

perhaps coming up with something creative, such as stickers, to make packets more appealing to local legislators if packets are to be used.

LISTSERV: K. McCoy reported having done some cleaning of the listserv. All new members have been added and those who indicated they did not want to continue to be on the listserv were purged. Kevin also removed any non-functioning e-mail accounts. At present, there are 785 people participating. J. Clemens said she's always disappointed when people express an interest in unsubscribing to the listserv. R. McEneaney reported that approximately 150 people are on the listserv that aren't members.

L.I. LIBRARY CONFERENCE: S. Johnson was not in attendance. P. Thomson reported on her behalf that all was going well with the conference and that registration

brochures would be sent out within the next week.

LONG-RANGE PLANNING: S. Holden reported that there was no past meeting to report, but that there will be a meeting in June (date to be announced) at the Northport Public Library to discuss future projects for 2003-2004. One suggestion is a partnership with the Public Relations Committee to discuss the image of libraries and librarians. Also to be discussed is the redesign of the 'library career' brochures. Copies of these brochures will be available at the Long Island Library Conference in May.

MEMBERSHIP: R. McEneaney reported that reminders have been sent for 2003 renewals. They were sent on March 15th to 450 members from 2000 through 2002. There were 715 members from 2002 with many students joining. At present, there are 453 members for 2003. Regina also printed out lists of people expressing interest for each committee and has them available for each division or committee chair. Those needing lists should see Regina. Regina reported a problem she has had recently where a number of people have been sending in SCLA applications that appear to be from 1999. She knows the application is outdated because it asks that the membership form be sent to Angie, who is no longer involved. She asked if anyone knew the source of the outdated information. S. Ingram asked if an application is posted on SCLA's web page. Regina said it was possible. The problem is that the fee structure is off. She e-mailed J. Clemens about the problem. She didn't know if the source is from some student contact, because three of the incorrect applications were from students. P. Thomson suggested calling those that had submitted the application to ask them where they found the forms. D. Bucher questioned old fees being accepted. She felt that someone should contact these people to explain that a mistake was made and that the current membership fees are different. Regina felt that it was an honest mistake and that people weren't deliberately looking to pay less than what's currently asked. Stephen suggested that Regina contact each person directly. Regina asked that each division president look at his or her division's information to make sure that the current information is being used. L. Tesoriero asked about the Long Island Libraries Handbook. Specifically, she wanted to know how many copies SCLA is entitled to and if we paid for those books. Joan answered that last year SCLA arranged for 50 copies and paid a reduced fee based solely on printing costs. She reported that each member of the Executive Board received a copy. E. Hayes asked when they were made available, and it was reported that they are usually available sometime the first week of May to correspond with the Long Island

Library Conference. Laurene asked if SCLA is still providing a membership handbook. R. Dressler answered yes, but we're still waiting for a sponsor at the moment. Joan suggested that we use our listserv to promote membership, and Laurene suggested that we take advantage of the SCLA newsletter as well to encourage membership.

NEWSLETTER: No report. R. Dressler said she had extra copies of the newsletter, and encouraged everyone to send their articles to B. Hoffman.

NOMINATING: C. Guzzo asked for clarification as to what positions she has to be looking to fill for the slate. J. Clemens said that they are VP/President Elect, Treasurer, Secretary, and 2 Members At Large. Joan was to e-mail any relevant information to Cindy directly. The deadline for a slate is the June SCLA meeting. Joan will check by-laws to make sure everything is being done correctly. It was asked if the listserv could be used to ask for interested people to respond. Joan and D. Bucher both seemed to agree that this is a good idea. R. McEneaney also suggested perhaps putting together a committee to help with the process.

PROFESSIONAL CONCERNS: K. Minschke reported that there was no meeting to report of, but that there is a Round Table Discussion scheduled for May 21st at SCLS. She requested mailing labels from R. McEneaney. Kris was also going to prepare a brief summary to make available at the Long Island Library Conference in the hopes of generating more interest. J. Clemens suggested possible topics to include the NYS Budget, privacy versus security, and the image of library staff.

PUBLIC AWARENESS/PUBLICITY: S. Ingram reported that he has been working hard on getting people to post their information on SCLA's web site, but he's happy to report that he's had success. Specifically, RASD and the Legislative Committee have added programs to SCLA's page. Stephen is pleased to see that the Events Page has been updated as well, and thanked Danielle Zubiller for her assistance. He strongly encourages everyone to continue to post their scheduled events that they report at our Executive Board meetings on the SCLA web page. He also noted that the minutes on the SLCA website needs to be fixed. J. Clemens suggested that the pictures that were taken at Library Legislation Day be posted at scla.net as well. Alan Schelp has also offered to provide pictures from Library Advocacy Day. F. Altemose reported that she is trying to get in touch with King Kullen to ask them to commit to using their shopping bags to advertise for libraries as they have done in the past. Fran has had success in the past, but King Kullen rejected her request to highlight National Library Week because it is only a weeklong event. Fran is going to see if she can get them to commit to something in September to correspond with Library Card month.

SCHOLARSHIP: Angela Richards was not in attendance. It was acknowledged that we have received some positive feedback about raffles to use for the scholarship. Any other offers or suggestions would be appreciated.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco thanked everyone who has donated books to either the Yaphank or Riverhead jails for their support. She asked that people

continue to donate non-violent books to either jail. Books can be sent through the system. Marjorie simply asks that the boxes be marked to indicate if they are to be sent to Yaphank

WEB PAGE: No report.

LIAISON REPORTS:

CLASC: No report.

BOCES: No report. J. Clemens took a moment to say that J. Barr was very busy advocating for schools. Joan also reported that there was a very nice article about the Library Advocacy Forum in the School Library System News (volume 5, issue 3 – Spring 2003)

LILRC: V. Antonucci thanked F. Altomose and L. Tesoriero for their very hard work that helped to make Library Legislation Day such a success. Herb Biblo was grateful as well. Virginia announced that LILRC is sponsoring a program at this year's Long Island Library Conference. The title of their program is 'Why Should a Hard Copy Be Retained' and the speaker will be Greg Hunter, Professor at the Palmer School of Library and Information Science at C.W. Post. R. McEneaney commented on the relevance of this program, and spoke of the concerns she has when publishers pull copies of articles from databases and the availability of information when the Internet goes down. Virginia also announced that LILRC's Digital Project is available on the Internet at <http://lilrcdigitalpilot.cdm.oclc.org> Virginia asked if anyone had problems regarding access, that they call her directly. LILRC is also going to be sending a survey of what needs people have regarding digitization. Virginia passed around copies of printouts of post-cards that have been digitized during this current project. She commented on the ease of use postcards provide, and that people who have no experience to start did very well. Virginia also spoke of the symposium on digitization that is planned. LILRC has contracted with OCLC for instructors. The symposium will cover all aspects of digitization. LILRC is making every effort not to overlap with others. Also, LILRC will be hosting the 8th Annual Archives Week Leadership Conference at the Milleridge Inn on October 10th from 9am-1pm .

LVA SUFFOLK : No report. Suzanne Smith left material. J. Clemens spoke about LVA's Annual Recognition Celebration and the LVA Winter/Spring 2003 Workshop Schedule.

NCLA: L. Tesoriero reported that 26 people attended at Librarian 2 Civil Service Examination Workshop sponsored by NCLA. The suggestion was made that perhaps we should offer something similar in Suffolk . Laurene also reported that their Outreach Committee is still in the process of forming. Ten people have expressed an interest so far. Tracey Simon, past president of NCLA, is working on creating a Management Institute modeled after Jerry Nichol's program. Presently, they are looking for qualified instructors. And NCLA's salary schedule is printed and is available for sale through the association.

PLDA: No report. J. Clemens said that Debbie Engelhardt reported that it's Peter Ward's responsibility to appoint a new liaison for PLDA. Debbie will no longer be acting as PLDA's liaison.

SCLS: No report. J. Clemens reported that J. Nichols expressed his sincere thanks to SCLA for their support for Library Legislation Day.

SLA : No report. J. Olney asked that a meeting sponsored by SLA be announced.

OLD BUSINESS: None.

NEW BUSINESS: J. Clemens was pleased to see that the attendance at our SCLA Executive Board meetings has improved. She also announced that the next meeting will be on April 25th and the following meeting will be on June 20th.

J. Clemens thanked C. Guzzo for her all her help and for providing the refreshments.

C. Guzzo asked for a motion to adjourn. D. Bucher made the motion. The meeting was adjourned at 11:35 a.m.

Suffolk County Library Association
Minutes of the Executive Board Meeting
April 26, 2003
Location: SCLS Blue Room

Present: J. Clemens, R. Dressler, B. Hoffman, J. Loughren, P. Bornstein, R. McEneaney, F. Byrne, S. Atlas, H. Biblo, C. Gray, F. Altemose, D. Cunningham, E. Cichanowicz, S. Ingram, S. Holden, C. Guzzo, P. Thomson, J. Barr, D. Bucher.

C. Guzzo called the meeting to order at 10:08AM. After a review of the March 21st minutes, necessary corrections made. F. Altemose moved to approve the minutes as corrected. P. Bornstein seconded. None were opposed.

TREASURER'S REPORT: J. Loughren distributed copies of the monthly financial statement for March 2003, which showed a fund balance of \$33,937.45. P. Bornstein asked if the LDA expense was paid. Joe reported that it was. R. Dressler moved to accept the financial report. F. Altemose seconded. None were opposed.

PRESIDENT'S REPORT: J. Clemens addressed the issue of budgetary requests, asking that anyone having an item to be considered for the 2004 budget to let her or J. Loughren know as soon as possible. D. Bucher asked for archival material. It was also pointed out that the stationery currently being used still has Angie's name on it. Joan also reported that a letter was sent to Xerox Corporation asking them to consider being a corporate sponsor for the SCLA Membership Handbook. She requested a \$500 contribution. Joan has contacted J. Nichols asking for support for entering data for SCLA's Statistical Survey. Jerry suggested contacting Mickey

Cantwell. Joan asked that if there was anything else that Angie had done in the past that needs to be re-assigned, to let Joan know.

DIVISION REPORTS

DASL: R. McEneaney read the following report. DASL sponsored a program on March 28th at the Seminary of the Immaculate Conception in Huntington. It was a tour of the library and archive and 18 people attended. Elyse Hayes, Director of Library & Information Services gave the presentation and it was noted that she did an outstanding job and that everyone in attendance enjoyed themselves. It was also reported that there are books in the library at the Immaculate Conception written in Latin that need cataloging. Any help that can be offered to address this need would be greatly appreciated. Upcoming DASL programs include a presentation at the Long Island Library Conference on May 7th. The topic is Middle States Accreditation and Gloria Robeson, Associate Librarian at Adelphi University will be the speaker. On June 13th, there will be a DASL Business Meeting at Long Island University, Southampton campus. And on September 26th at Suffolk County Community College, Selden Campus, there will be a program about the PATRIOT Act in Libraries. Tracy Mitrano, Co-Director of the Computer Policy and Law Program at Cornell University will be speaking. S. Atlas mentioned that ALA has a video about the PATRIOT Act that is supposed to be very good as well.

RASD: D. Cunningham reported that on April 23rd, there was an excellent program offered by the CARE Committee about Long Island Jobs on the Internet. It was very well attended, and Linda Knel, Fred Strum, Barbara Sussman and Grace O'Connor all offered excellent presentations regarding local employment opportunities and search strategies. Deborah also reported that the LI History Committee met on April 15th and that Cynthia Sciacca e-mailed a survey to be completed as to what people would like to see from the committee. Everyone was encouraged to respond. Deborah reported that membership numbers are up and that RASD's newsletter, Ramblings, has been sent out. A streamer has been added to RASD's website to announce upcoming events. Upcoming programs include a program at the Long Island Library Conference titled "It's a Small World: Multi-Lingual Collection Development for Long Island Libraries". The speaker will be Adriana Tandler and Fred Gitner, Head and Assistant Head of the New Americans Program at the Queens Borough Public Library. Deborah provided a preview of the handouts and catalogs that will be available at that program. Also scheduled is "Asian Authors, Part 1", offered by the Reader's Advisory Committee on May 22nd. The RASD Annual Dinner will be held on June 5th at the Irish Coffee Pub in East Islip. Deborah also reminded the group that Julia Alvarez, the author of *How the Garcia Girls Lost Their Accents* will be speaking and signing books on April 30th at 12PM at Nassau Community College. All were encouraged to attend.

CATS: No report.

SSD: F. Byrne reported that there was an SSD meeting on April 3rd about Carpet Maintenance. It was very well attended with 14 people present, representing 10 different libraries. They were very pleased, considering how specific an audience they were attempting to target. The SSD Board met on April 15th at the Sachem Library. The purpose of that meeting was to complete plans for the Long Island Library Conference, including their table and their

program. The SSD Annual Meeting and Breakfast will be held on June 11th at 9AM. Dan Bubbeo, an author, will be speaking about the women of Warner Brothers. The division is very anxious to be present at the Long Island Library Conference to let everyone know of their presence and to encourage membership. Anyone interested in joining this division or becoming more involved should contact Marie Mueller.

J. Clemens used this opportunity to address the inquiry that was made from a division of NYLA representing library assistants as to whom to contact within SCLA. She reported that it is a bit of a tough fit finding the appropriate division, as library assistants don't neatly fit into any one division. Joan said she would contact them and let them know that she couldn't help them at this time.

YASD: P. Thomson read the following report. On April 10th, there were 19 people who attended "Teens and the Working World: Helping Teens Find Jobs, Internships, Volunteer Opportunities and Career Options" at SCLS. Speakers included Lisa Strahs-Lorenc representing LI Works Coalition, Richard Krebs representing Suffolk County Department of Labor, and Noreen Stackpole, representing Community Resources Database of LI. Upcoming activities include a workshop at the Long Island Library Conference called "Poetry in the Branches". SCLA YASD, along with NCLA YASD, will be awarding the BEST award to Nassau and Suffolk winners, which will take place during the keynote and awards session. Also planned is a meeting on May 15th at the North Shore Public Library called "First Social Meeting" which will include a tour of North Shore's YA area, a discussion of teen programs, and lunch at Phil's in Wading River.

COMMITTEE REPORTS

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No Report

CONTINUING EDUCATION: C. Gray reported that the committee met on April 22nd at the Middle Country Public Library, Selden Branch. Three people attended. Items discussed included finalizing details for the program to be offered at the Long Island Library Conference. Their topic is "I Love My Boss, But...Dealing Effectively With Your Supervisor/Employer". The speaker will be Carrie Mason-Draffan of Newsday. Upcoming events include an October bus trip. One possible destination is the American Museum of Natural History. The concern is that the cost for the day may be too high. Specific numbers for actual costs are still being addressed. Another suggestion was a walking tour of Central Park. It was suggested that the proposed topic scheduled for the February 2004 workshop be changed in order to prevent a conflict with a similar program being offered by Virginia Antonucci of LILRC. The committee discussed it and felt that a workshop about marketing libraries through displays, presentations, and exhibits should go on as planned. It was felt that the programs planned by Virginia for Archives Week would have a different focus. Diane Holliday brought her portfolio of exhibits from Dowling College. The idea of a workshop titled "How to Run Meetings" was well received. It was suggested that, due to its potential for wide appeal, the topic be used for a program at the 2004 Long Island Library Conference. The next meeting will be on June 10th at the Middle Country Public Library, Selden Branch.

ELSA: P. Thomson read the following report. The ELSA brochure is ready to be distributed. The committee wished to thank R. Dressler for her help with the update and Paul Miner for a great job printing the brochures. Copies will be sent to libraries one week prior to the Long Island Library Conference. Additional brochures will be available at the SCLA table at the Conference and on the SCLA web page. Letters were sent to library directors on April 16th announcing the call for nominations for the 2003 ELSA Award. A sample publicity item designed as a model for announcing in local newspapers and library newsletters the award and to encourage participation was enclosed. Thanks were also offered to the Smithtown Library staff for printing two flyers for each library to be used when displaying the brochures. The deadline for nominations is June 28th.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: P. Thomson read the following report. K. McCoy is trying to set up a meeting once the academic semester is over.

J. Clemens said that she sees natural links between this committee and the Professional Concerns committee and sees the potential for these two committees to work together in the future.

LDA AWARD: P. Bornstein reported that there were no nominations made either from Nassau or Suffolk Counties for the 2003 LDA Award. Consequently, Paula announced that there would be no LDA Award this year.

That prompted a lively discussion. A few suggestions were made.

LEGISLATIVE: P. Thomson read the following report. Reminder notes for the September Legislative Breakfast are planned to go out at the beginning of May. The next LILRC Legislative meeting is scheduled for Tuesday, April 29th.

LISTSERV: P. Thomson read the following report. At present, there are exactly 800 people on the listserv. K. McCoy will bring instructions on how to subscribe to the list to the Long Island Library Conference.

L.I. LIBRARY CONFERENCE: No report.

R. Dressler sent around a sign up sheet and asked for volunteers to man the SCLA table at the Long Island Library Conference. She asked that people bring appropriate items for the table. J. Clemens will bring flyers, S. Atlas will bring extra copies of SCLA's Statistical Survey, F. Altomose will bring t-shirts to be sold, R. McEneaney will bring membership forms, and B. Hoffman will bring copies of the current newsletter.

S. Atlas asked if the purchase price for the remaining Statistical Survey's should be reduced. A new edition will be released in November 2003. There are 10 copies left, and it was suggested that the price be reduced to \$10 (from the original price of \$20). S. Atlas made a motion to reduce the price to \$10. B. Hoffman seconded. There were no objections.

B. Hoffman is the Suffolk County representative for the Jobs Table for the Long Island Library conference. At present, she only has one job listing. She asked that anyone that worked in a library that had openings e-mail her information to advertise at the Long Island Library Conference. Barbara reported that letters were also sent to library directors. A job description for any job title is acceptable.

The issue of the LDA Award was revisited. One name was mentioned that many people agreed would be a good candidate. E. Cichanowicz offered to have a statement to Paula by the end of that day, and Paula agreed to contact the Nassau representative to discuss whether that person could be considered for this year's award and if the deadline could be extended to May 1st.

B. Hoffman suggested that, if there is an LDA Award winner, that information be submitted for the newsletter. P. Bornstein said that she would submit something for the newsletter, if there is an LDA winner this year.

D. Bucher brought up the issue of the SCLA t-shirts. She mentioned that she likes the t-shirt, but not the black font that is used. She prefers blue font on the t-shirts.

LONG RANGE PLANNING: S. Holden reported that Queens College has scheduled their annual Career Day program for Saturday, May 3rd. SCLA has been asked to send a representative to answer student's questions about employment opportunities and issues that relate to Suffolk libraries. The Long Range Planning committee is trying to find one or two people to send to represent Suffolk, and is considering partnering with the CARE Committee to discuss civil service, the wide variety of libraries in Suffolk County and how they function. A call for any volunteers available to attend that day was made to those at the meeting. It was also suggested that CLASC be contacted, as there are likely to be many people interested in children and school media services. St. John's University, Oakdale Campus is holding an Information Day on Saturday, April 26th, where prospective students will have the opportunity to speak to faculty and to tour the facilities. This information came to the Long Range Planning committee rather late. The committee will contact St. John's to see if SCLA can be more involved in future orientations as we are with Palmer and Queens. Sheryl Sessa is in the process of contacting library schools to get their upcoming Fall Orientation dates and to make sure SCLA is on the agenda. The next Long Range Planning Committee meeting is scheduled for June 4th at the Northport Public Library. The topic is future projects for 2003-2004. Sue also said that she would like to request more money soon in order to prepare for the fall presentations at various library schools. J. Clemens asked if the same amount as was used in the past would be sufficient. Sue said yes, although she has very little left over. Sue also said that she would bring some brochures for the SCLA table at the Long Island Library Conference.

MEMBERSHIP: R. McEneaney reported that there are currently 736 members, 625 of whom are already members for 2003. Next week, Regina will be dumping those people that haven't been active since 2002. Membership and raffle tickets will be sent out next week. That will wipe out her supply of SCLA envelopes. Membership packets should arrive at libraries within the next 2 weeks. Regina reported that membership picks up again in June or July. Regina also asked what should be done regarding the Directories of Long Island Libraries and Media Centers. In the past, copies have been offered to the first 50 members. Regina has already received

approximately 15 requests for these directories. Nothing was decided at this point in time. It was also suggested that every division and committee post a copy of the membership application on its web page. The source of the outdated membership application was identified and corrected. There is still the question as to what to do regarding those people who used an outdated form and consequently sent in the wrong fees for membership.

NEWSLETTER: B. Hoffman reminded everyone that May 1st is the deadline for the June/July/August newsletter. It is important to get all the information to Barbara in a timely fashion, so she may meet her deadline. She will be working on copy the first week of May and the material will be sent to the printer the last week of May.

NOMINATING: Ballots are usually ready at the end of July. C. Guzzo is working on creating a slate. She asked that anyone interested in being considered for the 2004 slate to contact her as soon as possible.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: S. Ingram stressed the importance of nominating people for the awards that are available and strongly encouraged everyone to nominate at least one deserving candidate for the ELSA Award.

SCHOLARSHIP: P. Thomson read the following report. The SCLA scholarship raffle tickets (1500) with a wide variety of prizes were printed and sent to R. McEneaney's attention. Regina will include them in her mailing to all members and have some for the SCLA table at the Long Island Library Conference. Printing costs of \$175 was submitted to J. Loughren. Fifteen scholarship applications were mailed to prospective candidates during March. Regina added that there might be 2 additional applications sent.

STATISTICAL SURVEY: S. Atlas reported that there has been \$660 collected from sales of the survey. There are some extra copies that haven't yet sold. Sandy thanked R. Dressler for her assistance. She mentioned that there's a significant problem regarding data entry. Sandy needs assistance in order to get the directories ready for this year. J. Clemens is working on resolving this problem. Sandy said that Sunday pay is likely to be a new question in future surveys. She's hoping to be able to insert the question without changing the format. She also has to make sure that the pages don't shift. Sandy is hoping to get out the request for information at the end of May and receive completed questionnaires at the beginning of July. She hopes to have the survey ready by November. J. Clemens said that she feels that the responsibility of entering the data should not fall on SCLA. Rather, she feels that SCLS should be doing that aspect of the work needed for the survey. R. McEneaney mentioned that she printed out lists of people who expressed interest in each division and committee. Regina gave Sandy a list of people who expressed interest in her committee. Regina asked that anyone who hasn't yet received a list for their division or committee to contact her as soon as possible. Joan stressed the importance of contacting those people who are interested in participating, and asked everyone to do so as soon as possible.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIASONS

CLASC: No report. Someone mentioned that the CLASC Annual Dinner was scheduled for the upcoming week.

BOCES: J. Barr handed out copies of the most current School Library System newsletter. J. Clemens complemented Janet on the excellent write up summarizing the Library Advocacy Forum. Janet thanked everyone for the help offered in making the day a success and encouraged everyone to write more letters to legislators.

LILRC: H. Biblo explained that he and V. Antonucci are sharing the responsibility of being the liaison to SCLA. LILRC's Legislative Breakfast is scheduled for September 19th. There will be approximately \$7-\$10 registration fee, but legislators and their aids will not be expected to pay to attend. More details will follow in the upcoming months. Herb reminded everyone that New York State budget proposals will be released next week and that it's important that library funding be present in and not cut in any way. LILRC's newsletter will be released next week. Herb also reminded everyone that coupons for New Horizons Computer Classes are available. LILRC will be spending considerable time reaching out to libraries. In past weeks, there have been meetings with public library directors from the East End, Brookhaven, and Islip zones. One thing that LILRC learned is that all mailings should go both to directors and heads of reference in each building. LILRC hopes to implement more useful suggestions in future months. Another thing learned is that many directors are unaware of the databases available through LILRC. Herb reminded everyone of the availability of WALDO, a cooperative entity available to all New York State libraries to purchase additional databases. Some staffing changes at LILRC include Judy Neufeld's return after a 6-month leave and the elimination of the title Special Projects Coordinator as of June 30th. LILRC's Annual Conference is scheduled for October 16 & 17. The theme is The Information Commons: Delivering Library Service in a Virtual World. Amy Goodman, host of Democracy Now, will be the guest speaker. LILRC's Digitization Symposium is scheduled for May 15th. OCLC and librarians currently working on digitization projects will speak. Herb stressed that digitization is a major activity for LILRC. Hofstra University is once again a participant in the Research Loan Program.

NCLA: P. Thomson read the following report. The Directory of Long Island Library and Media Centers 2003 will not be ready in time for the Long Island Library Conference. They are expected to be available soon after the May 7th date. Art Friedman, who happens to be President-Elect of NYLA, has recently earned his Doctorate. There are 796 members of NCLA as of March 2003. NCLA is considering purchasing New York Publicity Outlets & Marketing Library Services. It is published twice a year and it has names of people to call or write for public relations information. The cost is approximately \$135. Nassau committee members of the Long Island Library Conference Public Relations committee felt this would be a valuable resource in saving time when planning for the conference. The NCLA Annual Dinner will be at the Sand Castle in Franklin Square on December 3rd from 5:30-10:30PM. Price is not yet

determined. The NCLA Nominations Committee has sent out letters to all Division Heads to select one volunteer to serve on the committee for next year's election.

PLDA: No report. J. Clemens has asked to have a new liaison, as the position is vacant at this time.

SCLS: No report.

SLA: No report.

OLD BUSINESS: E. Cichanowicz has spoken to representatives at Palmer Vineyards. Ticket prices for the Writers on the Vine Series will be sold to the general public for \$8.50. Palmer will sell the same tickets to SCLA for \$6.50. Last year, SCLA sold all 50 tickets to members for \$10. This year, there is a very strong slate of authors speaking, including Nelson Demille and Susan Isaacs. After much discussion, it was decided that Edana should get 75 tickets and sell them for \$12. Edana asked if tickets could be sold at the SCLA table the day of the Long Island Library Conference. D. Bucher made a motion to approve the sale of tickets at the SCLA table the day of the conference, and C. Gray seconded the motion. There were none opposed.

J. Clemens asked for a volunteer to take over the sale of Ducks tickets. D. Engelhardt had handled the sale in the past. Joan asked for one or more Members-At-Large to volunteer. F. Altomose agreed to coordinate the sale of tickets. Joan thanked her for her help.

D. Bucher spoke of her research into the suggestion made by C. Guzzo about a fundraiser based on the sale of candy or some other food item. Della researched the logistics that would be involved, and she feels it's not practical for our situation. Getting the number of items to individual libraries could be a huge imposition on SCLS's delivery system, and anyone Della spoke to who has done similar fundraisers in other venues has spoken about the large amount of work involved. Della then spoke about the White Elephant Sale. She will not be able to do as much during her typical workday as she has done in the past, so if it's decided to offer a white elephant sale, it is going to require the help and participation of a lot of people. Della is still willing to coordinate the sale and reported that past sales have generated approximately \$1000 in pure profit. But she stressed that anyone who volunteers to help must follow through on the commitment, because a lot of help is needed the day of the sale. Last year, the large majority of people who volunteered backed out last minute, and that cannot happen again this year. J. Clemens also brought up the problem that Harborfields does not have a lot of space this year to store items before the sale. Della also made the suggestion that people donating items wash items and price them before sending them along. Joan asked for additional fundraising ideas and asked that they be submitted by June's 'meeting. Della requested a list of those people who expressed an interest in participating in fundraising. R. McEneaney will run a list for Della and get it to her as soon as possible.

NEW BUSINESS: None.

CORRESPONDENCE: Debbie Engelhardt forwarded information about a Business Expo and suggested that SCLA consider having a booth to promote library services that could help small, local businesses.

S. Holden asked again for people to volunteer for Queens College's Career Day program. Sue also asked about people's decision as to whether or not they will be attending ALA's Annual Conference in Toronto with the travel advisory regarding SARS. A brief but lively debate ensued.

C. Guzzo asked for a motion to adjourn. R. McEneaney made the motion. The meeting was adjourned at 11:45AM.

Suffolk County Library Association
Minutes of the Executive Board Meeting
June 20, 2003
Location: SCLS Blue Room

Present: C. Guzzo, D. Cunningham, S. Holden, L. Tesoriero, S. Johnson, V. Antonucci, C. Gray, K. Minschke, E. Cichanowicz, R. McEneaney, S. Atlas, G. Dickerman, J. Clemens, R. Dressler, J. Loughren, F. Altemose, B. Hoffman, P. Bornstein, P. Thomson.

C. Guzzo called the meeting to order at 10:06AM. After a review of the April 26th minutes, K. Minschke moved to approve the minutes. R. McEneaney seconded. None were opposed.

TREASURER'S REPORT: J. Loughren distributed copies of the monthly financial statement for April & May 2003, as there was no May meeting. The report showed a fund balance of \$35,590.86 as of the end of May 2003. S. Johnson moved to accept the financial report. C. Guzzo seconded. None were opposed.

PRESIDENT'S REPORT: J. Clemens raised the issue of budgetary requests, reminding everyone to consider what they anticipate needing for the upcoming year. Any requests to be considered for the 2004 budget must be sent to her or J. Loughren as soon as possible. If preferred, one can note what is needed and can submit the request when the 2004 budget will actually be drafted (in December). But she and Joe are happy to take all requests now. Joan commented that this year has been a very good year thus far fiscally. Joe agreed. Joan reported that this year's Long Island Library Conference appeared to be very successful, and she thanked R. Dressler for her help in coordinating the SCLA table. Joan discussed how the absence of a corresponding secretary has been problematic at times, and that anyone needing assistance that would normally come from a corresponding secretary should contact Joan with that need. SCLA's Executive Board meeting for September conflicts with the Suffolk County Legislative Breakfast. Joan is going to look into rescheduling the monthly SCLA Board meeting.

DIVISION REPORTS

DASL: R. McEneaney offered the following report. DASL offered a very specific workshop at the 2003 Long Island Library Conference, targeting academic librarians. The topic was Middle States Accreditation and Gloria Robeson, Associate Librarian at Adelphi University spoke. They were pleased with their turnout of 21 people, especially because they were scheduled for the last program slot of the day. There was also a DASL Business Meeting at Long Island University, Southampton campus with a visit to a local art gallery that followed. Upcoming programs include a workshop scheduled for September 26th at Suffolk County Community College, Selden Campus. The topic will be the PATRIOT Act 2, proposed for libraries. Tracy Mitrano, Co-Director of the Computer Policy and Law Program at Cornell University will be speaking. DASL's Annual Meeting will be on December 5th at NYIT Islip, at their Culinary School. Planning has also begun for the 2004 Long Island Library Conference.

RASD: D. Cunningham reported that on April 30th, approximately 350 people attended "An Afternoon with Julia Alvarez". Ms. Alvarez is the author of *How the Garcia Girls Lost Their Accents* and she was very well received. The program was co-sponsored by the LI Reads Committee & Nassau Community College. Four members of SCLA/RASD were on the LI Reads Committee. RASD sponsored a program at the Long Island Library Conference titled "It's a Small World: Multi-Lingual Collection Development for Long Island Libraries". Approximately 100 people attended, and all 40 packets prepared for the workshop were taken. Requests for additional copies were made. Information will be posted on RASD's web page as well. Publicity about the program was also sent to a few media publications that target both library staff and Hispanic business members. The RASD Annual Dinner was held on June 5th at the Irish Coffee Pub in East Islip. There were 30 people in attendance. Information from the CARE workshop on jobs will be posted on the SCLA web page. There is a Reader's Advisory meeting scheduled for the Fall. And there is discussion about a new committee in which the focus would be multilingual issues.

CATS: C. Guzzo offered the following report. The workshop CATS offered at the Long Island Library conference was well attended. Even though it was specific to cataloging, there were 70 people who attended, which was a very strong turnout. CATS has scheduled more computer workshops, as their last workshop was so successful. Topics include Excel, Desktop, and Microsoft Word. Flyers have already been sent out to announce the 2 sessions in August about Excel. A library tour is scheduled for June 27th – Quogue, Hampton Bays, and Bellport libraries are the destination. Ron Richards will be speaking in December about upcoming new technologies for the 2004 year.

SSD: G. Dickerman reported that the SSD Annual Meeting and Breakfast was held on June 11th at 9AM. Dan Bubbeo, an author, spoke about the women of Warner Brothers. One of the objectives identified by the officers is to increase membership. However, they are finding that many people report not wanting to join SCLA now, since half the year is completed. SSD felt that the raffles at the end of the Long Island Library conference seem to be a problem. One suggestion made is that a microphone is used in the room designated for associations and that it be passed along the association tables. S. Johnson agreed that the raffles at the end of the conference were a major problem again this year, and assured everyone that the LI Library

Conference Committee was well aware and attempting to address the problem for future conferences. The next SSD meeting will be on July 17th at Longwood Public Library.

YASD: P. Thomson read the following report. On May 7th, YASD sponsored "Poetry in the Branches" at the Long Island Library Conference. Jen Abrams, Coordinator of Poets House & Cheryl Boyce Taylor, poet, were the speakers. Because the keynote speaker went over the allotted time, there wasn't sufficient time for this program in the room assigned. Fortunately, the program coordinators were able to find space for the program to finish up. On May 15th, the "First Social Meeting" was held at the North Shore Public Library. Nine people attended this network meeting and lunch. It was the first such meeting, and it was a very successful start. On June 12th, 20 people attended "Selected Non-Fiction Videos/DVDs for Young Adults". Tracey Firestone offered a very informative lecture. Upcoming programs include Network Meetings & Lunches on July 10th and August 14 at the Brentwood Public Library and the South Country Public Library. Also, on August 16th and August 18th, the Battle of the Books, regional play-offs, and Battle of the Books award night will take place.

COMMITTEE REPORTS

ARCHIVES: S. Johnson received a list of people interested in helping out with Archives, and she thanked Regina for the list. Suzanne commented on the newsletter, which included a photo from the archives. She receives lots of requests for pictures. Suzanne reported that she will be sending an e-mail requesting consideration in next year's budget for file folders. J. Clemens asked if people should send flyers, newsletters, and similar material to Suzanne as they receive things that might be of interest for the archives. Suzanne asked that all material be submitted at the end of the year in a manila folder. Joan suggested that a reminder be sent on the listserv asking for any relevant material. Suzanne said she would arrange for that. Suzanne also asked that each president and committee head collect relevant information for the archives.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: C. Gray reported that the committee met on June 10th at the Middle Country Public Library, Selden. Four people attended. Items discussed included review of the program offered at the Long Island Library Conference. They were pleased with their turnout, and a thank you note was sent to Carrie Mason-Draffan of Newsday. Plans were finalized for the October 3rd bus trip to the American Museum of Natural History. They are looking to see if the cost for a tour is a set amount or if it's a suggested donation. They are also checking to see if participants will have access to the Museum's cafeteria. The bus, provided by Sunrise Coach, is scheduled to leave Bellport at 7am. There would be an additional pick-up in Huntington, and the estimated time of arrival at the Museum is 9:30am. Lunch would be on your own, and a guided tour of the New York Historical Society is scheduled for 1pm. At present, the New York Historical Society is closed for renovations, but they are scheduled to re-open in August. As a back up, someone has looked into the possibility of a walking tour of Central Park. A \$50 deposit is needed. The committee needs approval from the SCLA Executive Board for an advance of \$150 for the deposit for the Sunrise Bus. The balance of \$450 is due 3 weeks

in advance of the trip. Also, money is needed for supplies and postage to send flyers to libraries and to SCLA members not on the listserv. One question posed is if there is a profit on this trip, if the committee can keep the profits, or if they must be turned over to SCLA. They hope to keep the cost of the trip to \$35-\$40 dollars. "How to Run Meeting" is the proposed topic scheduled for the February 2004 workshop. The next meeting is scheduled for July 1st at 9:45am at the Middle Country Public Library, Selden.

J. Clemens announced that a motion needed to be made. A question was raised as to how they came to the price announced. C. Gray said that the bus they have arranged for has a maximum capacity of 27 passengers. They factored the cost of the trip accordingly. The price between a smaller bus and the larger bus is very similar. S. Holden agreed, saying that she usually arranged for 50 people. Carol said that the problem isn't getting a bus for 50 people, but rather ensuring that they could fill a bus that size. She would rather start her plans with a turnout of 27, and if there were more people interested, they could arrange for a larger bus. Joan asked if 27 people attending was what is needed to break even. Carol said yes. Having 50 people attend would ensure a profit. Joan asked where the money requested would come from the budget. J. Loughren said that it would come from the Program budget line. If the money was paid out of that budget line, the money that was reimbursed to SCLA would return to that Program line. Any additional money would be the Continuing Education Committee's. Carol said that she also needed money for flyers and postage in order to advertise the program. R. McEneaney said she could give Carol exact numbers of membership. Joan asked how many items do not go through the SCLS delivery system. K. Minschke reported that she just spent \$54 for items sent outside of SCLS's delivery system, and that was with her hand delivering items to St. Joseph's and people in public libraries. When questioned why so many people request home delivery, Regina said that many people report that their Director doesn't know of their involvement in SCLA, or that items get lost within libraries. B. Hoffman reported that she just sent 197 newsletters at 56 cents each. Kris said that she had 155 people after removing legislators. Carol said that she had a 2-fold motion she'd like to make. First, she asked for \$150 for the deposit needed for Sunrise Bus. She also stated that she might need \$50 for a deposit for the Central Park tour. The second part of the motion was to ask for money for postage. Joan asked if the Continuing Education Committee could provide the paper. Carol said that they couldn't impose on their libraries any further, and included in that second request was approval for money for a ream of paper. R. Dressler seconded the motion. Joan made a motion to vote on approving the fund requests as stated. F. Altemose seconded the motion. There was no further discussion. All were in favor. None were opposed. Both motions passed.

ELSA: P. Thomson read the following report. As of June 16th, the committee received 2 complete nomination packets. Gail Pepa has received several phone calls inquiring about how and what to include when sending the nominations. She is encouraging everyone to send in any nominations as soon as possible, because the committee does want to adhere to the June 28th deadline. Everyone was also asked to take a moment to remind their colleagues that not only may they nominate a co-worker, but patrons can nominate someone as well. Staff should encourage patrons offering praise about a colleague to submit a nomination. They encourage everyone from school, special, academic, and public libraries to participate.

FALL DINNER: C. Guzzo reported that she was able to get pricing at the Meadow Club in Port Jefferson for a Thursday night for \$50 a person. That figure included centerpieces, beer, wine and soda. S. Johnson reminded Cindy that we should not be paying tax, as SCLA is a tax-exempt organization. Cindy said she would make sure the price does not reflect sales tax. Cindy asked the group if there was a preference between buffet and sit-down service, as we could choose either for the same price. After some discussion, a vote occurred and a buffet was selected. There is a minimum of 75 people needed. Cindy tentatively booked the Meadow Club for Thursday, November 14th from 6-10pm. She was approved for a \$500 deposit to secure the date. J. Loughren asked that Cindy send him an e-mail stating the request. J. Clemens asked if this date conflicts with NYLA, but Suzanne said no, NYLA is scheduled for the week before.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: P. Bornstein reported that Irving Toliver was the recipient of the 2003 LDA Award, awarded on May 17th at the Long Island Library Conference. Art Friedman made the presentation during the keynote address to the recipient, who is a past president and member of the SCLS Board of Trustees and currently an active library advocate. Paula reported that she had the plaque, and asked J. Clemens if she could give it to Mr. Toliver. Paula also laid out the money for related expenses, including \$100 for the plaque and \$25 for conference registration, and asked if she could be reimbursed from the check sent by Andy Ippolito, the sponsor of the award, when it arrives. J. Loughren asked if Paula laid out the money for the expenses herself, and Paula said she did. Joan reported how appropriate she felt the candidate was to win the award. She said that he was very pleased, and that he wasn't often recognized for all the effort he has made advocating for libraries. Paula said that she would contact Mr. Toliver to let him know that the award is at Harborfields. Paula also asked about possible Newsday coverage; she recalled that last year, the recipient of the ELSA award was published in the Newsmakers section of the paper. Paula said she would try to find out more. L. Tesoriero said that she thought that ELSA sent the picture in to Newsday for publication. Joan said that the money already spent was a budgeted item, so Paula will not have to wait for Mr. Ippolito's check in order to be reimbursed. B. Hoffman asked for a copy of the picture of the award being given for the newsletter. Paula said she would get that to her as soon as possible.

LEGISLATIVE: L. Tesoriero reported that she attended a program "Impact of the Patriot Act on the Freedom to Read" at the Long Island Library Conference, sponsored by the Long Island Coalition Against Censorship and the Long Island School Media Association. During this presentation, information was distributed regarding a House bill sponsored by Representative Bernie Sanders of Vermont, HR 1157. Known as the Freedom to Read Protection Act, it would require that the FBI to show reasonable cause before a court-ordered subpoena or warrant could be issued requesting personal information about library patrons. Currently, the 2001 US PATRIOT Act does not require that prerequisite for an FBI investigation. Information about this issue was sent to the NCLA newsletter editor and published in their June 2003 newsletter. Laurene handed out copies of the handouts to the Executive Board members. Information in these packets includes how to send a letter to your local representative asking for their support for this new, proposed legislation. At the LILRC Legislation Committee meeting, PLDA representatives suggested that a special presentation of a certificate and recognition be given to those legislators who supported overriding the Governor's veto for

library funding. Those representatives not supporting the override of the veto include Acampora, Barraga, Conte, Ferrara, and Labriola. It was agreed upon, and the committee will continue to plan for the Legislative Breakfast. The next meeting is on July 31st. Laurene brought up the concern regarding expenses relating to the breakfast. Judy Wilner has contacted Joseph Price, and he has agreed to sponsor additional expenses above and beyond what is normally reimbursed by the Associations. Laurene also addressed the issue of publicity at the breakfast. She said that while the idea of flip charts sounded good, the committee is, instead, looking to have information professionally printed. The concern expressed is that any information provided needs to represent all libraries. The desire to create some publicity can still be addressed, but not for the Legislative Breakfast. Laurene suggested something general that can be left for legislators. J. Clemens suggested that Laurene talk to Stephen Ingram about some possibilities. Laurene said that she would submit budget requests for consideration for next year's budget. Joan asked for clarification as to exactly how much will be requested from SCLA for this year's breakfast. Laurene said that she would get specifics as soon as possible. Joan said that she wanted to get in touch with PLDA regarding the recognition of some legislators. She also mentioned that Della Bucher had expressed an interest in being involved with any publicity for the event. Joan was disappointed, as she thought that SCLA could offer something for the breakfast. Laurene reported that the concern is that flip charts or anything already recommended could only highlight a few, select libraries. Joan wanted the issue addressed again; she wants there to be something that SCLA contributes to the breakfast for the legislators. She suggested that, if a few libraries had to be chosen for publicity material, that one library from each zone might be appropriate. Joan said that she would get in touch with Peter Ward of PLDA immediately to discuss this matter further. Laurene recognized SCLA's desire to be more involved, and she said that she would touch base with Stephen about possible publicity material to be created.

LISTSERV: No report.

L.I. LIBRARY CONFERENCE: S. Johnson reported that the Conference was very successful this year, with over 850 people in attendance. That number is higher than the 2002 Conference. The 2004 Conference will again be at the Crest Hollow, as a 2-year contract was signed for the 2003 & 2004 years. One issue that was raised was the possibility of the New York State School Library Media Conference to co-sponsor the Conference in 2005. The 2003-2004 committee will give this more consideration. Problems identified at the 2003 Conference included the final raffle at the end of the Exhibits, with very few people in attendance for the drawing. One suggestion was to have the final raffle issued during lunch, but the problem with the current facility is that lunch is split between two rooms. Suzanne noted that the Long Island Directories, which are supposed to be available the day of the Conference for Exhibitors, continue to be a problem. Suzanne said that she would like SCLA to become more involved in this issue to get the directories available on time. This is a very important issue. The conference committee has changed the by-laws to absorb the cost of the speakers. This should make the flow of the day easier, as there are typically problems the day of the conference with speaker's registration. J. Clemens said that she thought that was a great idea. Another issue is the Program deadline. While the conference knows that most committees change boards in the Winter, the deadline is always well-known in advance. She encouraged everyone to be planning now for the 2004 conference. Letters will be sent out in July, and the deadline for program submission will

be in December. Alan Schelp is the 2004 Chair of the Conference. The committee received excellent, positive feedback regarding Mick Foley, the keynote speaker. S. Holden asked if there was any way to smooth out the program slot right before lunch. For a few years now, tables have been rolled out and distracting noise has been created during the program slot just before lunch, and it's very distracting to both the speaker and those attending a program. Suzanne replied that the Crest Hollow is not strong in that area, but that she would bring the feedback to the committee. Sue felt that the problem is so bad that people may not want to sponsor a program in that time slot. Suzanne reported that a variety of options are being considered, including changing the basic layout of the day to address that problem.

LONG RANGE PLANNING: S. Holden reported that Queens College had their annual Career Day program on Saturday, May 3rd. Sue went representing SCLA and there were many people lined up waiting to speak to her. While many of the questions didn't relate to SCLA directly, she did her best to answer all questions. She said that it was non-stop traffic for 5 hours, and stressed the importance of being there. Sue brought SCLA applications, newsletters, job postings, a list of Suffolk County libraries with markings identifying which libraries weren't Civil Service libraries with her to hand out. Many of the questions asked of her related to Civil Service. Sue did her best to answer their questions. She felt that SCLA looked great, and reported that Queens College was very appreciative of the showing. St. John's University did finally respond to a letter sent by Stephen Ingram, and SCLA made the request to be present at future orientations for students at St. John's. On June 17th, 5 people attended a meeting at the Northport Public Library to discuss upcoming Fall Orientation visits and goals for 2003-2004. It was a very productive meeting. On August 21st, Queens will be having their Student Orientation for Fall Admissions. SCLA will be represented. Sue believes that Palmer's orientation will be on September 5th. Sheryl Sessa is making sure that SCLA will be on that agenda. Sue is collecting items for the publicity folder they provide at these types of events. The committee wishes to change these packets a little bit. Sue also said that she needs to request money for paper and labels for more packets. Sue made the motion to request \$100 for supplies needed for publicity. C. Gray seconded the motion. J. Loughren asked if Sue is planning on laying out the money for the expenses. Sue said she would do that, but she wanted to make the motion today to ensure reimbursement. J. Clemens made the motion that the committee be permitted to fund necessary expenses not to exceed \$100 for publicity. None were opposed. The motion carried. Sue also talked about what the committee should be focused on in the future. She feels that reaching out to younger, high school students is a real possibility. Sue said that many times, libraries are not represented at high school job fairs, and when they are, libraries don't seem to be appealing, so librarians attending don't see much traffic. The committee felt that the focus should change to appeal to the population. A brochure created by Stephen Ingram was passed around, showing a template as to how the publicity might be altered for this age group. It seemed as though people liked the cover art work, but felt that the text of the brochure should be changed. R. McEneaney said that it's not only high school students that we should focus reaching out to, but undeclared undergraduate students as well are a good population. Joan reported that she has gone to Career Days and brought packets from Long Range Planning in the past. Sue said that having hand-outs and things that make you look interesting are necessary for those types of events. She reported that two librarians went to a job fair recently, and only one student stopped by at the table to talk about libraries. She feels there's a real need to change that.

MEMBERSHIP: R. McEneaney reported that there are currently 689 members after she dropped those people who haven't renewed for 2003. Included in this number are legislators, honorary members, and institutions. Approximately 50 memberships are honorary. She was surprised at how many people, 129, did not select a division with their membership. Regina feels that it needs to be clearer on the membership form that one selection is included in the registration fee. Also, she felt that it needs to be clearer that each additional division selected is an additional \$1 per selection. Regina said that she is scheduled for vacation from July 11 through August 5. Anyone who needs labels needs to let her know before she leaves, or they will have to wait for her return to get them.

NEWSLETTER: B. Hoffman reported that newsletters were sent out the prior day. There were 1,250 copies sent, 689 going to individual members and 196 sent by US Postal Service. The newsletter has to be laid out in increments of 4 pages. Barbara feels a 12 page newsletter is best. But postage increases to 60 cents an item with a larger newsletter. Barbara asked that something be included in the Message from the President encouraging people to have newsletters sent to the library in order to cut down on expenses. R. McEneaney said she felt it was unfair to ask that. She felt a better solution was to group mailings by institution for academics and then have it distributed at the place of employment. Barbara's concern is that the mailing labels often don't print together. Regina said that the mailing labels are sorted by zip code, but when people use the additional 4 digits, it separates out. Regina said that she could eliminate the additional 4 digits, and that should correct the problem. Barbara said that another option is to consider advertisements in the newsletter. She said that, once before, the concept was approved. J. Clemens asked if doing so would compromise SCLA's non-profit status. Barbara said no, Patchogue-Medford Library does something similar with their Youth Advisory Board without a problem. Barbara said that ads can be limited to one page, so that she can control the layout of the newsletter copy easily. Regina suggested reducing the membership form as well, possibly down to ¼ of a page. Barbara said she didn't want the form to be too small, as many people reading the newsletter are not members. She leaves copies in student lounges, staff rooms, and other places where she's hoping people may see the newsletter and choose to join. Regina said the membership form could be a separate page, but Barbara said that is labor intensive. K. Minschke suggested using the website. Barbara said that she uses the replies to the Reference Question to assess how many people are reading the newsletter. S. Johnson asked where the web address was on the newsletter. Barbara said it was on the back. J. Clemens said that the phone number needs to be changed. The one listed is a very old number no longer belonging to SCLA. Barbara said she would remove it. J. Loughren said that he would be interested in looking at a proposed rate sheet for advertisements. Joan asked that Barbara bring a proposed fee schedule and any other relevant information to next month's Board Meeting. Barbara said she would do so. Barbara also asked that color be considered for the newsletter. F. Altemose said that she finds that using 1 color is usually relatively cheap. Barbara said that she's only looking to use one color. She prefers a bright color, such as yellow to catch people's attention. She asked Paul what the cost would be. It would be an additional \$75 on top of the \$450 it now costs to print the newsletter. Joan asked if this is a recurring cost, Barbara said it is. Joan suggested perhaps trying it for one month and then to have the ability to offer feedback. Barbara asked if she should wait regarding advertisements. Joan asked if increasing the size of the newsletter would cause Barbara any difficulty remaining within her budget. Barbara said that if she keeps the newsletter to 8 pages, the cost to mail USPS is 37 cents. She has tried to find a way to send

the newsletters cheaper, but that seems to be the only option. She has looked into changing the paper used, but Paul has suggested leaving the weight of the paper used as is, as to prevent the ink from leaking through. Joan suggested incorporating color if the newsletter can be kept to 8 pages. Barbara reminded everyone that the deadline is August 1st for the September/October/November newsletter. An article on Irving Toliver is to be included. Also, the Legislative Breakfast, and an interview with Alan Schelp about the Long Island Library Conference are also topics to be included. The newsletters will be printed the first week of September. Regina gave Barbara a list of people expressing interest in working with the newsletter.

NOMINATING: C. Guzzo is working on creating a slate. She posted a notice on the listserv about the creation of the slate and asking for nominations. She received 1 reply. At present, the slate is J. Loughren and Marina Sullivan, pending approval from her director for Vice President/President Elect. P. Thomson and Sue Tychnowicz, pending approval from her director are slated for Secretary, and Kitty Grinnell, Joe Cox, and Janet O'Hare are slated for the position of Treasurer. Members-at-Large include Edana Cichanowicz, Fran Altemose, and Paula Bornstein.

PROFESSIONAL CONCERNS: K.Minschke reported that on Wednesday, June 25th from 10-12, there will be a roundtable discussion. Four members of the committee will be facilitating discussion on 4 different topics. Also, the committee hopes to get a better handle on what topics need to be addressed. J. Clemens said she was pleased with the program, and that she sees natural ties to the Long Range Planning Committee. Kris also said that she has spent \$54 in expenses regarding this program and would like to make a motion to be reimbursed for the expenses. Joan called for a motion. Kris made the motion. C. Gray seconded the motion. There was no discussion. The motion passed.

PUBLIC AWARENESS/PUBLICITY: No report.

SCHOLARSHIP: P. Thomson read the following report. Money has been sent to J. Loughren. Angela also asked that Joe check the SCLA mail and keep the money, sending only the raffle stubs to her. Angela is putting together the files on the scholarship candidates. The deadline for submission was June 2nd. The flyer for the Support Staff award went out to all Suffolk County libraries. Fran Byrne said she would discuss it at the SSD's Annual Meeting as well.

J. Clemens reported that she was pleased with the response for the scholarship.

STATISTICAL SURVEY: S. Atlas reported that the packets requesting information was sent out 9 days prior. She printed them on bright paper, with the hopes that they will stand out in a pile. Already, she received 7 out of 55 packets back. The deadline for returns is set for July 25th. Sandy hopes to have all the information back by the end of August. One item that has been added for this survey is the rate for Sunday pay, in regards to clerical, custodial, and librarian staff members. Sandy asked about stationary – she removed the bottom of the stationary that had outdated information and made copies for her needs. She also asked for clarification as to how much SCLS does in putting together the surveys. In the past there was a person paid by SCLA

who did much of the work. Now that the position is vacant, that issue needs to be addressed. Sandy reported that there has been \$660 collected from sales of the past survey. She mailed about 7 out. She asked about getting reimbursed for expenses relating to the survey as to where the money would come from and if a motion is needed to be reimbursed. J. Clemens said that she would clarify printing issues relating to the survey. Jerry Nichols has said that SCLS will deliver the surveys to libraries. SCLA is only responsible to those surveys not going to Suffolk libraries. Data entry, in the past, was the responsibility of a paid employee of SCLA. Mickey Cantwell only offers the data already collected for the NYS report for the survey. Joan said that they might be billed for that; she wasn't certain. Last year Joan did all of the work regarding the election slate herself. She said that all of that should have been sent to SCLS for printing and that SCLA should have been billed for the cost of that work. Sandy said that last year, she brought the brochure to SCLS to be printed, she decided on the cover and the number to be printed, and left it in the hands of the printer. She doesn't recall seeing a bill. She is not certain of the financial end of the survey from last year. Joan said that, perhaps, SCLS paid for the printing. J. Loughren believed that to be the case. Sandy said that there was no postage involved with the initial distribution. It was only when it was announced on the listserv that additional copies were available for purchase that postage became an issue. Joan said that Sandy should be reimbursed and that it should come from the budget. Sandy also said that she isolated the information that was used to create the initial packet, so if she gets a request for an additional packet, it should be easy to reproduce. Joan suggested they explore how many hours are needed for data entry. Sandy said that, so far, she has spent several evenings, which include at least 3 hours each night and one full weekend. Joan said that information is what is needed for the end of the year report. Sandy also reported having some difficulty with the size of the file. It's already too big to be stored on a floppy drive. Her master file doesn't fit, and she has trouble e-mailing with the SuffolkWeb system.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report. People were thanked for their participation in the program, and encouraged to continue to send non-violent books to either Yaphank or Riverhead Jails. The books get sent through the SCLS delivery system, with the destination clearly marked on the box.

WEB PAGE: No report.

LIASONS

CLASC: No report.

BOCES: No report.

LILRC: V. Antonucci reported that their most current newsletter has much of the information she reported. LILRC was pleased with the attendance at their Long Island Library Conference program. There were 135 people who attended a workshop on why a hard copy should be retained. LILRC's Regional Digitization project is underway. There were 57 people who attended their workshop in May to learn more about the initiative. Approximately 16 libraries have already committed to working with LILRC on digitization projects. There are 3 workshops planned for July and August. There are only 10 slots that remain, and they hope to reserve

registration to members of libraries that have already committed to the project. LILRC's Annual Conference is scheduled for October 16 & 17. The theme is The Information Commons: Delivering Library Service in a Virtual World. Amy Goodman, host of Democracy Now, will be the guest speaker. LILRC's Annual Meeting is scheduled for November 20th. LILRC has arranged with Barnes & Noble an incentive discount program when purchasing classics and novels when using LILRC as the referring site. Hofstra University is once again a participant in the Research Loan Program. A list of new databases was passed around. Many subscriptions begin on July 1st. Everyone was encouraged to take advantage of these databases.

NCLA: L. Tesoriero reported that Art Friedman is the 2004 NYLA President. His involvement will be a benefit to everyone on Long Island. Laurene suggested two things. First, she suggested that SCLA become a member of NYLA if we aren't already. Secondly, she requested that an invitation be extended to Art to have an opportunity to publish in SCLA's newsletter and possibly the SCLA web page regarding NYLA. Laurene reported that Art is still working on the library directories, and at present, NCLA has 843 paid members. J. Clemens commented on how NCLA uses a stamp on their newsletter reminding individuals that their membership has expired. She said she would love to implement something similar for our newsletter.

PLDA: No report.

SCLS: No report.

SLA: P. Thomson read the following report. The SLA conference in New York City last week was well attended and a great opportunity for New York librarians to network with librarians from all over the world. The Long Island Chapter is seeking one more candidate to make their 2003-2004 slate complete. They are currently planning for their annual meeting. Details have not yet been finalized.

OLD BUSINESS: F. Altomose said that she had plenty of tickets for the August Ducks game and that she still needed to sell a number of tickets. Fran asked for a motion to sell a ticket and a t-shirt combination incentive for a \$2 discount (\$18 instead of \$20). J. Clemens called for a motion, which Fran made. E. Cichanowicz seconded. None were opposed. The motion passed.

Virginia asked that a motion be made that SCLA sponsor the Fall Archives workshop. R. Dressler made a motion that SCLA offer \$100 to help sponsor the 8th Annual Heritage Archives workshop. L. Tesoriero seconded the motion. None were opposed. The motion passed.

Edana reported that the Writers on the Vine fundraiser was very successful, netting a \$462 profit. She suggested that next year, the sale of the tickets only be available at the Long Island Library Conference.

J. Clemens reported that there was no response from Xerox regarding their interest in sponsoring the SCLA membership handbook. S. Johnson asked if anyone else was contacted. R. Dressler made a motion to print the handbook with the ability to contact other companies (including Baker & Taylor, Recorded Books, Unique Books) for sponsorship. Suzanne also suggested contacting Bibliotheca. She felt they were very responsive at the Long Island Library Conference.

and very eager to become more visible. Joan asked Suzanne to send the contact information to Rona. Suzanne said she would. J. Loughren seconded the motion. None were opposed. The motion passed.

NEW BUSINESS: None.

J. Clemens asked again that people bring up issues ahead of time so that people have time to consider things before being asked to vote.

C. Guzzo asked for a motion to adjourn. R. McEneaney made the motion. The meeting was adjourned at 12:07PM.

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Suffolk County Library Association
Minutes of the Executive Board Meeting
July 18, 2003
Location: SCLS Blue Room

Present: S. Atlas, S. Holden, C. Gray, K. Baudouin, S. Ingram, F. Altemose, S. Johnson, L. Squires, J. Barr, K. McCoy, H. Biblo, J. Clemens, J. Loughren, B. Hoffman, P. Thomson.

J. Clemens called the meeting to order at 10:04AM. After a review of the June 20th minutes, some corrections were made. S. Johnson moved to approve the minutes. C. Gray seconded. None were opposed.

TREASURER'S REPORT: J. Loughren distributed copies of the monthly financial statement for June 2003. The report showed a fund balance of \$35,612.76 as of the end of June 2003. J. Clemens asked how this budget compared to this time last year. Joe reported that we're doing fine. Joan asked that all requests for money be e-mailed, stressing that having a written record of the request seems to work best. Joan also reiterated that people can submit budget requests now, or they can wait until the end of the fiscal year. F. Altemose moved to accept the financial report. K. McCoy seconded. None were opposed.

PRESIDENT'S REPORT: J. Clemens reported that September's Executive Board meeting has been changed. The new date is now Friday, September 12. The date was changed in order to avoid a conflict with the Fall Legislative Breakfast, scheduled for Friday, September 19. Joan reported that she received a check from Andy Ippolito for the plaque for the LDA Award. Mr. Ippolito has requested that the cost of the plaque be no more than \$100 in future years. Joan reminded everyone that information like this is very important for present presidents, chairs, and liaisons to pass along to their successors. Joan also made a motion to approve reimbursing F. Altemose \$765 for the purchase of the Long Island Ducks tickets for the SCLA Fundraiser in August. S. Johnson made the motion. L. Squires seconded. None were opposed.

DIVISION REPORTS

DASL: K. McCoy reported that on June 18th, 12 people attended a DASL business meeting and tour of the LIU, Southampton College Parish Art Museum & Library. It was a successful day and enjoyed by all. Upcoming programs include a business meeting on September 19th at the Sachem Public Library, immediately following the Fall Legislative Breakfast, and a presentation on the PATRIOT Act in Libraries on Friday, September 26th at SCCC, Selden Campus. The speaker will be Tracy Mitrano, co-director of the Computer Policy and Law Program at Cornell University. Also scheduled is an annual meeting and luncheon on December 5th. It will be held at NYIT, Central Islip Campus. Lisa Melendez, Library Instruction librarian at Suffolk Community College will be speaking about information literacy in Cuba.

RASD: P. Thomson read the following report. The Health Concerns meeting of RASD met on June 11th. On August 13th, there will be a meeting to discuss the formation of a new committee within RASD. This committee would address multi-lingual or multi-cultural concerns of libraries. A petition is being drawn up, and other preliminary work has begun. The 4 members of RASD who are on the 'Long Island Reads' committee met with the full committee on June 10th at the Nassau Library System. At present, they are reviewing a short list of books for the 2004 selection and are still considering some other suggestions. They will meet again on July 15 at 10AM at the Lindenhurst Memorial Library with the hope of selecting a book. They want to give library programmers as much time as possible to plan events for the 2004 event.

CATS: No report.

SSD: No report.

YASD: L. Squires reported that 10 people attended the first Network Meeting at the Brentwood Public Library. The topic was Running Job Fairs, and Martha Mikkleson spoke. Those attending commented on benefiting from the opportunity to discuss topics relevant to them with colleagues as well as having the opportunity to see other YA library settings. A Network Meeting is scheduled for August 14th at the South Country Public Library. The South Country Teen Advisory Board will discuss the topic of Teen Advisory Boards. Lorraine reported that many people are preparing for the Battle of the Books competition in August. YASD is sponsoring a fundraiser; candy will be sold at the Battle of the Books and at individual libraries with the proceeds helping future Battle of the Books competitions and future Best Awards.

COMMITTEE REPORTS

ARCHIVES: S. Johnson reported that nothing was new. J. Clemens asked where the archives are located, and Suzanne discussed the location and what types of materials are included in the collection.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: C. Gray and K. Baudouin reported the following: the committee met on July 8th, which was changed from the original date of July 1st. Three people

attended. They have added one member to the committee. Details of the October 3rd trip to the Museum of Natural History and the New York Historical Society were discussed, and a flyer was created. Also, there will be two pick-up locations, one at SCLS and one at Exit 49 of the LIE. Upcoming meetings include a meeting in September with the Nassau County Library Association Continuing Education Committee to discuss topics for the 2004 Long Island Library Conference. One possible topic is 'Marketing Your Library Through Displays, Presentations, and Exhibits'. Another meeting is scheduled for February 25, 2004. The topic is How to Run a Meeting, and it will be held at SCLS.

ELSA: No report.

FALL DINNER: No report. J. Clemens asked that everyone mark his or her calendar for Friday, November 14th for the Annual SCLA Fall Dinner, which will be held at the Meadow Club in Port Jefferson Station.

INTELLECTUAL FREEDOM: K. McCoy spoke of two topics of interest to this committee. The first deals with CIPA. The Supreme Court upheld CIPA with a 6-3 majority, but without a majority opinion. Four justices- Rehnquist, O'Connor, Scalia, and Thomas wrote the plurality report. Two justices- Kennedy and Breyer wrote concurring reports on narrower grounds leaving door open for further clarification. CIPA requires filter ALL Internet terminals if they receive e-rate and LSTA funds. SCLS and NCLS are currently reviewing their options. A good place for information is www.ala.org/cipa. The other topic is the Total Information Awareness Program. The Senate's Pentagon budget does not include money for the Total Information Awareness Program. The budget bill still has to pass the house. There is little support for TIA in the Senate, more in the house.

LDA AWARD: No report. J. Clemens reiterated Mr. Ippolito's request that the cost of the plaque given to the LDA Award winner not exceed \$100.

LEGISLATIVE: P. Thomson read the following report. The Legislative Breakfast will be on Friday Sept. 19th at 8:30 am at the Sachem Public Library. Invitations have been sent out by LILRC to the Legislators. At present, 5 legislators have responded at this early date. Assemblyman Fred W. Theile (R), Senator John J. Flanagan (R), Michael Fitzpatrick (R) Smithtown Council Member, and Assemblyman Ramos will attend. Assemblyman Thomas F. Barraga (R) will not. A listserv announcement about the breakfast will be posted during the month of August and then again in the beginning of September. Laurene Tesoriero has not been able to speak with Judith Willner with regard to anything that has been developing with PLDA and any special presentations to legislators at the breakfast as of yet. At the last meeting someone suggested handing out framed certificates to those legislators who have shown their support for library funding. She will report any new developments that she learns of. Laurene has contacted the three individuals interested in SCLA legislative activity as per their response on the SCLA application form via e-mail. The next LILRC Legislative Committee meeting will be on Thursday, July 31st. at the Farmingdale Public Library.

LISTSERV: K. McCoy reported that there are 836 people subscribed to the listserv and that it is growing fast. Kevin asked that people continue to use the listserv to promote any activities or meetings scheduled.

L.I. LIBRARY CONFERENCE: S. Johnson reported that there is nothing new. The next meeting is scheduled for September. She asked if anyone knew if the \$2500 for SCLA was deposited in the Fund Balance. Those present were not certain.

LONG RANGE PLANNING: S. Holden reported that there is one addition to the committee. They are working on a program for Spring 2004 to be held at SCLS. The topic is how to represent the field of librarianship at job fairs. They want to have a panel discussion and are working on arranging for speakers and materials for the program. Sue thanked everyone who sent material to be considered for inclusion in the publicity packet the Long Range Planning committee uses. Queens College's Student Orientation is scheduled for August 21st, and Palmer's Student Orientation will be on September 5th. CLASC has been notified of these dates as well. Various professionals from the field will attend, as will members of CLASC, which is a first for that organization. J. Clemens mentioned an article she recently read in Library Journal that addressed the topic of recruitment and how it is changing. Joan also mentioned how a friend of hers who is a military photographer has expressed an interest in using digital technology for archival purposes and that the field of library science may appeal to people presently in other fields.

MEMBERSHIP: J. Clemens reported that as of July 9th, there were 702 members of SCLA for 2003. Joan handed out the names of those people expressing an interest in various committees. Joan also had a draft of a revised renewal application reflecting current contact information. She asked that everyone review for corrections to be made.

NEWSLETTER: B. Hoffman did research issues surrounding advertisements in the SCLA newsletter. She had copies of the SCLA Advertising Policy, the fee schedule, and the contract already drafted. J. Clemens asked if these documents were approved, and Barbara reported that they were approved in 1997 and that some ads were sold at that time. Barbara handed out copies and asked people how they felt about the prices listed. She also asked if anything needed to be done to re-approve these items for use. S. Johnson asked about issues surrounding the posting of advertisements on SCLA's web page, since SCLS hosts the site. S. Ingram suggested that we delete that particular phrase and only offer advertisements in our newsletter. Everyone seemed to be in agreement. Stephen asked what program is used for the newsletter, and Barbara reported that it's Publisher that she uses. Joan suggested that all discussion relating to revisions and acceptance of these policies be put on next month's agenda. She felt that everyone would benefit having time to review, and Joe could have a copy to review from the Treasurer's perspective. Barbara said she would send a copy to Joe. She expressed her desire to keep ad prices 'attractively economical'. Barbara also stated that she wanted to use recruit volunteers to help solicit ads. Joan said that she likes the clause that allows all ads to be reviewed and that ads have to be approved for publication. She reported that this discussion would be added to August's agenda. Barbara reminded everyone that the deadline for the September/October/November newsletter is August 1st. Joan asked if this is the month that one color would be integrated into the newsletter. Barbara reported that she wants to wait due to the

expense until ads can help offset the cost. Joan agreed with that idea. K. Baudouin asked when the newsletters are actually sent out. Barbara said she tries for the first week of the month, but sometimes it ends up being the second week when they actually are sent. Barbara alters any announcements and articles as necessary to accurately reflect the information. C. Gray asked if sending a flyer about a program is acceptable for inclusion in the newsletter. Barbara said no problem. S. Holden asked if there was a theme for the fall newsletter. Barbara said there wasn't at present, but she was open for suggestions. She thinks the Legislative Breakfast may work nicely as a feature article.

NOMINATING: P. Thomson read the slate, as it existed on July 8th. At that time, it read as follows: Vice President/President Elect: Joe Loughren, Secretary: Patty Thomson, Treasurer: Kitty Grinnell and Janet O'Hare. Members-At-Large: Fran Altemose, Edana Cichanowicz, and Paula Bornstein. J. Clemens stated that there should have been a slate for June's meeting, and asked for additional nominations. S. Holden asked when was the latest that names could be submitted. Joan reported that ballots are typically sent in August or September. Sue said that she believed that this was the first time in 20 years that there weren't 2 candidates for each position and that we should all try to make it a priority to have additional candidates. Joan said that next year, she plans as Past President to focus on creating a Nominating Committee. In the meantime, she suggested that the slate be accepted as proposed, with the understanding that everyone will work on suggesting additional candidates. Joan feels that one problem is getting support to make meeting attendance possible. S. Johnson reported that, according to SCLA's bylaws, that there must be at least 2 candidates for elected positions. Joan thought that there was a second name for consideration for the position of Secretary, but she couldn't remember who it was. She acknowledged that this is an area needing work in the future. Joan asked for a motion to accept the slate as proposed. K. McCoy made the motion. F. Altemose accepted. One person opposed. The motion passed.

PROFESSIONAL CONCERNS: K. Minschke reported that the roundtable discussion went very well. There were 15 people in attendance, and there was lively discussion about such topics as civil service, continuing education, PATRIOT Act, and the image of librarians. People are very concerned about civil service and the lack of understanding about the need for the exam, the frequency of the exam, and the length of time it typically takes to score the exam. J. Nichols has sent letters to the schools offering programs in library science to try to inform people there of these issues. Kris acknowledged the need to work with the Long Range Planning committee to discuss issues of civil service to students of library studies. B. Hoffman voiced one concern – that this issue isn't relevant to all students. S. Holden said that one option is to educate the advisors of the students. L. Squires said that she believes that many advisors aren't aware of the issues. J. Clemens reiterated the need of this committee to work with both the Continuing Education committee and the Long Range Planning committee to address these issues. Kris said that they were also considering sponsoring a program at the Long Island Library Conference in 2004. Joan said that Helene Miller of the Suffolk County Civil Service Department visits some classes to speak with students. One thing that Ms. Miller stresses is that she is responsible for more than just the librarian exams. They deal with hundreds of other titles as well, and that can account for the frequency of the exams and the delay in grading them.

PUBLIC AWARENESS/PUBLICITY: S. Ingram spoke of the professional resources website he is working on. Things from their publicity brochure are likely to be posted, and entire sections are to be dedicated to many of the topics just discussed, including civil service. Stephen said he would have something for everyone to review next month. Stephen encouraged any feedback for topics to be included. J. Clemens said there are things that people may not realize. For example, many people don't know that they can check their civil service scores online, and that this resource could be helpful in educating others about these topics. Stephen also suggested that the listserv be used to announce exams, and Joan said she thought this was a good idea for those not as savvy using the web. Stephen stressed that this resource can be useful in going into depth into many topics people want to know more about. For example, at the Student Orientations, speakers often only have time to skim the surface of many topics. They can only go into depth when speaking individually to people with questions. A resource such as the website could reach more people. K. Minschke thought it could also be useful to address inaccurate perceptions, such as the idea that those hiring are permitted hire anybody they want when, in fact, this is not the case.

SCHOLARSHIP: P. Thomson read the following report. Over 15 requests for applications for the SCLA scholarship resulted in four candidates who were able to fulfill all the requirements. Copies of each of the files will be distributed to members of the scholarship committee. A meeting will be scheduled at the end of August to select the scholarship recipient.

On June 25th Angela Richards posted the flyer announcing the Support Staff award on the SCLA listserv. In addition, copies of the flyer were distributed to all libraries for posting on staff bulletin boards. To date, Angela has received four requests for applications for this award.

H. Biblo asked for clarification as to which libraries made up the 'all libraries' that was reported. Patty reported that she didn't know the answer to that question, and suggested that Herb contact Angela directly for clarification.

STATISTICAL SURVEY: S. Atlas reported that she has received 21 surveys so far. The deadline is July 25th, and she is sending a reminder memo to those Directors who have not responded today in the system's delivery bag. She will then wait a few weeks and will follow up with reminder phone calls to those Directors still needing to send information to her. Sandy is hoping to at least match last year's response of 51 of 55 libraries. She still needs to speak to Mickey regarding statistical information included in the State Report and someone at SCLS about being able to e-mail the file, which is a large file, using the Suffolk Web system. She is having a lot of problems because of the size of her file. J. Clemens reminded everyone that volunteers are still needed for this committee. People with experience in Excel and file management are preferred. Sandy said that SCLA might need to appoint someone else to chair this committee next year. The position requires creating the format of the survey and data entry. She feels the person needs to be very savvy in the use of Excel. Sandy isn't certain that she will commit for another year, so she asked for volunteers who may be interested.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report. J. Clemens discussed the need to find out about the possibility of posting ads on the web page. She asked B. Hoffman to ask Jerry Nichols about this issue. S.

Ingram said that he doesn't think we should consider that. Everyone seemed to be in agreement. Joan said that we'll drop that issue altogether.

LIASONS

CLASC: No report.

BOCES: J. Barr passed out copies of the Summer 2003 School Library System News. She asked everyone to notice that their web address has changed. She also highlighted the chart that reflects which library districts are automated and which are Electric Doorway Libraries. Janet noted while there has been a lot of progress, there's still a way to go.

LILRC: H. Biblo passed out a list of events. He also reported that the digitization project is underway, and that the 2 day workshop with a speaker from OCLC was a success and well attended. There will be a hands-on workshop in August for all interested on the mechanics of scanning, and there's a 2-day workshop being planned to address LINUX Open Source. A mailing has gone out about the new and improved Long Island Union List of Serials. J. Barr asked if there is a CD-ROM version available. Herb explained that the issue is complicated, due mostly to expense, and that they are attempting to make the CD-ROM in-house. A definitive answer will be available soon as to the availability of a CD-ROM.

NCLA: No report. NCLA will not be meeting during the months of July and August.

PLDA: No report. There is still no liaison for PLDA.

SCLS: No report.

SLA: P. Thomson read the following report. The Special Libraries Association, Long Island Chapter for our Annual Dinner and Election of Officers for the term 2003-2004 will be on Thursday, July 24, 2003, 6:30-9:30pm at the Library Café in Farmingdale. The cost is \$27 for members/non-members and \$15 students.

SLA-Long Island announces the following candidates for open positions on our Executive Board, 2003-2004:

President Elect - Ellen Maleszewski. Ellen is currently a librarian with the Northport Veteran's Administration Hospital, and was previously an informatics librarian at Stony Brook's Health Sciences Center. Ellen has just ended a two-year stint as president of MEDLI (Medical and Scientific Libraries of Long Island). She received her MLS from CW Post, and has been a member of SLA-Long Island since 1999.

Secretary – Georgina Martorella. Georgina is currently Assistant Professor working in Government Documents at Hofstra University. A former librarian at Newsday, Georgina received her MLS from Queens College, and her MBA from CW Post. Georgina most recently held the post of Director of our chapter.

Director – Christine Orr. Christine is currently Marketing Manager for Publications at the American Institute of Physics. Christine received her MLS from CW Post, and has held several positions in our chapter, including President, Bulletin Editor, and most recently, Immediate Past-President.

Elections for these officers will be held at our Annual Meeting on July 24th at the Library Cafe in Farmingdale. If you are a Long Island chapter member, and unable to attend that meeting, please email laura.mann@newsday.com with your acceptance or rejection of the slate.

OLD BUSINESS: P. Thomson reported that the Palmer Vineyards fundraiser raised \$462. Tickets can be used until the end of the Writers on the Vine Series in August.

NEW BUSINESS: J. Clemens reminded everyone that the September meeting is now scheduled for Friday, September 12th at 10AM at SCLS.

J. Clemens asked for a motion to adjourn. S. Johnson made the motion. The meeting was adjourned at 11:15AM.

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Suffolk County Library Association
Minutes of the Executive Board Meeting
September 12, 2003
Location: SCLS Auditorium

Present: J. Clemens, J. Loughren, R. McEneaney, K. McCoy, M. Fusco, V. Antonucci, M. Mueller, S. Atlas, R. Dressler, F. Altemose, D. Bucher, P. Bornstein, L. Hawrey, B. Hoffman, P. Thomson.

J. Clemens called the meeting to order at 10:10AM. Joan apologized for the canceling the meeting in August. She was without electricity both at home and at work, and had assumed that the problem was widespread throughout Suffolk. She acknowledged that canceling the meeting with no notice caused confusion for many, and she apologized to everyone who was inconvenienced.

Minutes for the July 18th meeting were reviewed. R. Dressler moved to approve the minutes. M. Fusco seconded. None were opposed.

TREASURER'S REPORT: J. Loughren distributed copies of the July/August financial statement (combined due to the cancelled meeting). The report showed a fund balance of \$35,711.56 as of the end of August 2003. F. Altemose moved to accept the financial report. R. McEneaney seconded. None were opposed. D. Bucher asked how SCLA was, financially, at this point. Joe reported that the organization is doing well financially. Della explained that her reason for asking relates to the White Elephant Sale. Typically, this fundraiser occurs at the end of October, but

Della said she wanted to discuss it further. Joe said that, while he personally didn't want to say whether or not we should pursue this fundraising opportunity, he felt as Treasurer that at present, SCLA is doing well financially. Della remarked that the White Elephant sale is typically quite profitable, but that it takes a lot of time and hard work, and would be particularly difficult this year. Joan commended everyone for being fiscally responsible and noted that sound management of the budget has been shown throughout the year. She suggested that the issue of the White Elephant sale be revisited later in the meeting.

PRESIDENT'S REPORT: J. Clemens reported asked if there was enough money in the Scholarship Fund for the awards in November. J. Loughren reported that there is \$3300, more than enough to cover the amount needed. Joan reported that she received a copy of a letter written by the Directors of the Huntington Zone. They expressed their dissatisfaction at the format of the Legislative Breakfast, and because they felt that there weren't significant changes made from last year's breakfast, the members of that zone have decided not to attend this year's breakfast. There was lively discussion about the breakfast, and many people commented that there were, in fact, many changes that were implemented in past years that made it a more effective format for people to speak to their representatives. It was also noted that there has always been ample opportunity in the past to voice concerns, and that the concerns that this group had last year were, in fact, expressed. Joan also reported that certificates were going to be awarded to those legislators who supported the NYS Budget that, in part, restored funding for public libraries. There may be legislators present not recognized, because they didn't vote for the Budget, but someone pointed out that the point of the certificates was to recognize those legislators who did support the budget. D. Bucher commented that she had been to some breakfasts in past years, and she questioned how effective it was in being able to approach legislators. Della also felt that SCLA should be more proactive in helping to define the nature of the breakfast. Joan agreed that SCLA should get more involved. Many questions were raised. R. McEneaney asked if all legislators are invited to attend. K. McCoy said that it's only state legislators. Someone suggested that local legislators should also be included. V. Antonucci asked what, exactly was the criteria for the certificates being awarded. F. Altomose had a copy of the certificate, as the Sachem Library was providing the actual certificate, and it read that the recipients were being recognized for their support of the NYS budget. It was clearly not for member items, which some legislators have provided to individual libraries. Joan said that, perhaps in future years, more items publicizing libraries, such as table displays, could be integrated into the event. Meanwhile, Joan said that she does not plan to draft a response to the letter written. Joan felt that the response should come from the Legislative Committee, which has an SCLA representative on the committee.

DIVISION REPORTS

DASL: K. McCoy reported that upcoming programs include a business meeting on September 19th at the Sachem Public Library, immediately before the Fall Legislative Breakfast. A presentation titled Confidentiality in a Post 9/11 World: Federal Legislation and its Impact on Libraries, IT, and Higher Education will be offered on Friday, September 26th at SCCC, Selden Campus. The speaker will be Tracy Mitrano, co-director of the Computer Policy and Law Program at Cornell University. Also scheduled is the 2nd Annual Trivia Night, co-sponsored with NCLA and SLA-LI. That will be held at Jillian's Restaurant in Farmingdale on Wednesday,

November 19th. Stan Newman will be the host for the evening's events. DASL's annual meeting and luncheon will be held on December 5th. It will be held at NYIT, Central Islip Campus. Lisa Melendez, Library Instruction librarian at Suffolk Community College will be speaking about information literacy in Cuba.

RASD: P. Thomson read the following report. The last committee and Board meetings were held in June 2003. There were no meetings in July and August. A Board meeting was held on September 9th at the Smithtown Library. Planning for the 2004 Long Island Library Conference was initiated. On September 16th, the 2004 Slate of Officers will be sent out to RASD membership. Committee meetings are scheduled for September and October. Upcoming workshops include a program offered by Reader's Advisory at SCLS in March 2004. The workshop will be on reader's advisory. Specifics regarding the date and time will be announced. Reader's Advisory is scheduled to meet on September 18th at South Country Library. They will discuss Part II of Asian Literature: Japanese and Korean Literature. The Long Island History Committee has a tour of historic houses in Port Jefferson Village on September 17th from 9:30-12:00. Anyone interested in attending can still contact Cynthia Sciacca at Longwood Public Library for more information. On October 29th, the Health Concerns Committee will be offering a program at SCLS from 10:00-12:00. The topic is Multiple Sclerosis. The next RASD meeting is on October 29th, before the 10:00 program.

CATS: L. Hawrey reported that the Desktop Publishing workshop has been rescheduled. It is now scheduled for October 3rd. Of the 26 people who registered, 20 can attend the newly scheduled session. There are a few openings still available. Anyone interested can contact a CATS officer directly. The CATS Technical Services Open Forum has been postponed until Spring 2004. There will be a meeting for CATS members on October 1st at SCLS.

SSD: M. Mueller reported that SSD's Annual Round Table was held at the Brentwood Public Library. There were 22 people in attendance. There was some disappointment in the number of people in attendance, as there were 70 people who attended last year's event. Marie thought that the problems with the listserv made it difficult to notify people of the event. Flyers were sent out 2 weeks before the event. J. Clemens suggested that, perhaps with more notice, people might be able to make arrangements. Joan felt that, in her particular circumstances, 2 weeks notice isn't a lot of time to make the necessary arrangements to attend a meeting outside of her library. Marie announced that SSD is looking for candidates for Board Members. Anyone interested can contact Marie directly. They are having difficulty filling all positions, except for the position of Member-At-Large. SSD's slate of candidates will be mailed next week. Marie announced that there were some unexpected changes in their officers, due to job changes. Fran Byrne has agreed to step in to fill the position of Vice President, and Marie has volunteered to assume the role of Treasurer. There is a meeting scheduled for Tuesday, September 16th, where the membership will vote for those changes.

YASD: No report.

COMMITTEE REPORTS

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: P. Thomson read the following report. The Continuing Education Committee is sponsoring a bus trip to the libraries at the American Museum of Natural History and the NY Historical Society on October 3, 2003. The 27-passenger bus is filled. There is a short standby list, but it's not yet long enough to warrant an upgrade to a larger bus. They wanted to thank everyone who has encouraged people to attend this program. The Committee met with the Nassau Continuing Education Committee on September 11, 2003. Co-sponsorship of a Long Island Library Conference program was discussed. It will very likely be a program on communication styles, pending our potential speaker's schedule and financial expectations. We are tentatively planning a program for February on "How to Run Great Meetings". We have not yet set our next meeting date.

ELSA: G. Pepa sent the following report. The ELSA Committee met on Wednesday, September 10th and all members were present. Nominees for this year's award were discussed, voted upon, and a winner was chosen by unanimous decision. The committee will begin making arrangements for the plaque to be engraved, certificates will be printed, and participants will be notified. Gail encouraged all members of the committee to attend the Annual Dinner as a showing of full support for the winner. Gail would also like to announce the availability of the ELSA Chairperson position for 2004 to the SCLA Board. Gail feels it is the sort of committee and position in that committee that would benefit by a change of leadership every few years. Gail has enjoyed the process very much, but she would like to pass the opportunity on to another candidate.

FALL DINNER: No report. J. Clemens asked that everyone mark his or her calendar for Friday, November 14th for the Annual SCLA Fall Dinner, which will be held at the Meadow Club in Port Jefferson Station. There was a printing error in the Fall newsletter that will be corrected by hand before it is sent out.

INTELLECTUAL FREEDOM: K. McCoy reported that the flyers for the Confidentiality in a Post 9/11 World conference on September 26th were distributed by e-mail and print. There is an article in the current SCLA newsletter. To date, there are 45 people registered. It would be nice to look at the filtering issue once the Confidentiality workshop is over.

LDA AWARD: No report.

LEGISLATIVE: P. Thomson read the following report. The time of the Legislative Breakfast was changed from 8:30 to 10:30 am. This change was made to avoid a conflict with the Literacy Volunteers of America – Suffolk County Legislative Breakfast scheduled for the same day from 8-10am at the Radisson Hotel MacArthur Airport. For information about this breakfast, one can call 286-1649. The administrative office at the Sachem Public Library is currently taking e-mails and calls from legislators and staff wishing to attend the breakfast at the Sachem. As of September 10th, 70 people have signed up to attend. Certificates will be presented to the legislators. The Sachem Library will be providing the frames for the certificates. If a legislator is not present, the certificates will be presented to that legislator's aide.

LISTSERV: K. McCoy reported that after new additions and maintenance, we now have 845 people subscribed to the SCLA-List listserv. There was a problem with the SCLS server. It seems to be resolved now.

L.I. LIBRARY CONFERENCE: No report. J. Loughren did report that the money from the profitable 2003 conference was received.

LONG RANGE PLANNING: No report.

MEMBERSHIP: R. McEneaney reported that as of Sept. 12th, there are 706 members for 2003. Membership renewal forms will go out the beginning of November.

NEWSLETTER: B. Hoffman reported that the Fall newsletter was printed and ready to be mailed. This issue was the first issue that used color. Paul Miner of SCLS, who prints the newsletter, charged \$75 for the additional color. Everyone agreed that the price was more than reasonable. The policies that relate to the selling of advertisements in the newsletter were revisited. Most of the policies were in place from 1998, and most seemed to be appropriate as written if applied today. J. Clemens asked who would actually take the responsibility of selling the advertisement space. Barbara wants to ask those people who have expressed an interest in being involved with the newsletter to assist. There was some discussion as to how much space should be allotted for advertisements. Many people agreed that having R. McEneaney's contact information and perhaps the web address that would lead someone to the membership form on SCLA's web site is more than sufficient. By doing so, the full-page membership form could be removed, and more space could be available for ads to be displayed. At present, all ads would be in black and white, although that could change if it proved profitable. Graphics and photos can be included. The only stipulation is that advertisements have to be submitted camera ready in order to be eligible for print. Joan asked how much it costs to print the newsletter, and Barbara said that she wasn't certain, as the bill goes directly to the Treasurer. Barbara made a motion to accept the advertising policy, advertising rate, and contract as written. R. Dressler seconded the motion. J. Loughren asked when this would go into effect. Barbara said it would be effective as of the printing of the very next issue. Joe asked if the money generated from advertisements would be used to offset the cost of printing the newsletter, and Barbara said that it would. She thought the cost to print the newsletter was about \$700. Joe said it could be between \$750 and \$900. D. Bucher asked again about the rates, and Barbara read the rates again, and stressed that the rates used could be changed in the future if that was seen as necessary. J. Clemens mentioned that the phrasing that referred to placement on SCLA's website had to be removed, as discussed previously. Della suggested that one thing that could be added in the future was a calendar of events. Barbara mentioned that she already has a section titled 'Remember These Dates', but that she would be willing to consider a calendar for future issues. F. Altemose said that 3 months worth of calendars could pose a problem. Barbara agreed to try collecting that type of information and printing it in the best format possible. The Board voted on the policy, rates, and contract as amended, and it passed, with no opposition.

NOMINATING: P. Thomson read the slate, as it existed on September 12th. At that time, it read as follows: Vice President/President Elect: Joe Loughren, Secretary: Jan Miller and Patty Thomson, Treasurer: Kitty Grinnell and Janet O'Hare. Members-At-Large: Fran Altemose,

Edana Cichanowicz, and Paula Bornstein. J. Clemens stated that there should have been a slate for August's meeting, and asked for additional nominations. Joan reported that Stephen Ingram was also nominated for the position of Vice President/President Elect. Joan asked for a motion to accept the slate as announced. R. Dressler made the motion. D. Bucher seconded. There was no opposition. The results will be announced at the Fall Dinner. R. McEneaney asked when the ballots were going to be sent out. P. Thomson replied that she thought that C. Guzzo was planning on having them completed at the end of September. Regina said she would get a set of mailing labels to Cindy by October 1st. Patty reported Cindy Guzzo's new contact information to the Board.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: J. Clemens read the following report. Stephen submitted the following summary he wrote to explain the new addition to the SCLA web page. It reads 'SCLA is pleased to announce the addition of a professional resource section to our web site. In it, you will find a listing of the different sections of librarianship, a brief job description, details about any specific educational requirements, schools relevant to your choice of vocation and unique details related to the individual areas. Links to further resources are also available.' Stephen also wanted to add something to the description to suggest that SCLA members can take this information on the road to a school or classroom as needed, but he couldn't think of a way to phrase it. He was open to suggestions. He also said that he spoke to Jerry Nichols and Jerry said that he would have no problem answering any questions about civil service. Questions would just have to forward to him. Stephen would also like to make a new brochure that talks just about SCLA, perhaps completely different from the application. He hasn't gotten to the point of getting his ideas to paper, yet. He would like to add another section to the professional resources page that just discusses civil service. Stephen would be happy to have any volunteers help with that project. He also asked for more suggestions for improving the PR page. Several people sent him comments during its formation, and he thanked those people who helped. Stephen also thanked Danielle Zubiller for posting the information to the SCLA web page so quickly.

SCHOLARSHIP: P. Thomson read the following report. The Scholarship committee has been deliberating the selection of the scholarship recipient. There are five worthy candidates and A. Richards has given the committee a few more days to be absolutely sure on who they've selected as number one. The votes are very close – three members favoring one person and two members favoring another. Angela will report the final results, contact the recipient by phone and then follow-up with a formal letter of congratulations.

STATISTICAL SURVEY: S. Atlas reported that she has received 50 of 55 surveys so far (not including the Elwood Library, as they do not have data yet to send). Sandy has also had 3 libraries that, although they haven't sent in their survey yet, have promised to return their surveys. Two of the libraries traditionally do not respond, and New York State Report Card data is typically used. This is the time when the heavy workload begins. Sandy is looking for someone else to help with the secretarial aspects of the work needing to be done. Sandy thanked R. Dressler for offering so much help and support. A co-worker at Smithtown is helping Sandy proof the data. Sandy is using Excel to compile the information. J. Clemens asked if perhaps

there was someone from SSD who could help. R. McEneaney said she would send Sandy the names of those people expressing an interest in this committee. Sandy said it was a very different job this year without having a secretary. Joan asked that Sandy include that information in her end of the year report. Specifically, the report should discuss each aspect of compiling the survey that needs to be done. Sandy said that one difficulty that arose this year is that a few surveys were lost. One library tried sending a copy three times to Sandy before she received it. Sandy said that she'd be available to advise on this committee next year, but she can't commit to the level of work that has been required of her this year. Sandy isn't quite certain when this year's survey will be completed. Joan asked if copies are typically available for purchase at the Fall Dinner. F. Altemose said that they have been sold there in the past, but typically, only one or two surveys are sold. Joan then said that Sandy shouldn't put pressure on herself to have it available by a particular date. Most copies were sold through the SCLA listserv or at the Long Island Library Conference. Joan thanked Sandy and Rona for their hard work.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco asked that non-violent, paperback book donations be sent via the SCLS system bag. Please mark the destination as either "Yaphank Jail" or "Riverhead Jail".

WEB PAGE: No report.

LIAISONS

CLASC: No report.

BOCES: No report.

LILRC: V. Antonucci reported the following upcoming events: LILRC's 8th Annual Archives Week Leadership Conference: Marketing Your Archives and Special Collections: How to Promote It, So They Will Come, Friday, October 10th, 9am-1pm at the Milleridge Inn in Jericho, LILRC's 12th Annual Conference on Libraries and the Future, the Information Commons: Delivering Library Service in a Virtual World, October 16th, 6pm-9pm and October 17th, 8:30am-4pm at Dowling College, and Opening the Door: Serving the Culturally & Linguistically Diverse will be held on Friday, October 24th, 9:30-12:30 at the Farmingdale Library, and LILRC's Annual Meeting, Thursday, November 20th, 9:30am at the Woodbury Country Club in Woodbury. Virginia also reminded everyone that registration flyers are available at www.lilrc.org as PDF files, as well as a complete calendar of events. Also, Virginia was happy to report that the regional digitization project is underway, the dedicated server is set up, and that there are a number of libraries that have joined with LILRC to work on a digital project.

NCLA: P. Thomson read the following report. There is no NCLA meeting for the month of August. NCLA now has a newsgroup similar to the SCLA listserv. To subscribe, you can visit NCLA-subscribe@yahoo.com or contact Tracy Simon, Lynbrook Public Library at (516) 599-8630 for more information. The Nassau Legislative Breakfast, which is hosted by the Hempstead Public Library, will be held on September 26th at 8:30am. Candidates for the NCLA Executive Board are as follows:

President
Christine Penna
Uniondale

Vice Pres/President Elect
Tom Bazzicalupo
North Bellmore

Secretary
Regina Mascia
West Hempstead

Michelle Young
Oceanside
Treasurer

Nancy Sherwood
Garden City
Director

John Bosco
Jericho

Rocco Cassano
East Meadow

Lee Fishel Fertitta
Port Washington

Trina Reed
Lakeview

Darlene Rogers
Peninsula

Alicia Sanchez
Nassau Community College

PLDA: No report. J. Clemens announced that Carroll Kelly of Huntington is the PLDA liaison.

SCLS: No report.

SLA: No report.

OLD BUSINESS: D. Bucher discussed the details concerning the White Elephant sale. A letter was sent to Janet Messina of Islip Parks to request space at the Fall Antiques and Collectibles

Show. Della received a response from Mary Lou Cohallen that indicated that SCLA could have space at the show and, as has happened in previous years as well, we would not be charged for the space. The date of the show is Saturday, October 25th, with the rain date set for Sunday, October 26th. Della made a flyer, and she thought that do-it-yourself pricing would be a good idea, as Harborfields Public Library is under construction. However, she is concerned, as there are typically problems with this fundraiser. Staffing is always difficult. The show runs from 10am-4pm, and set-up time and clean-up time is needed on either side of the show as well. Originally, this fundraiser was done for the sole purpose of funding the scholarships. Now, it's used as a general fundraising event. J. Clemens asked how much is typically made at the White Elephant sale, and Della reported that it's usually around \$900. Joan acknowledged that there is a lot of work involved, especially leading up to the event. Della said that one problem is that many people sign up to help that day, but many people end up not showing up. Joan said that a motion is not needed, as it is not a regular practice. Della said that there are two sides to the issue; the positive is that it is a fun day and it is successful. But one other concern that Della has is that she has a personal conflict that day, and she is typically extremely involved with the activities the day of the sale. Joan suggested that perhaps the format should change so that SCLA only offers the White Elephant Sale once every 2 years, rather than every year. B. Hoffman suggested that SCLA not do the White Elephant Sale this year due to the conflict with the date. Everyone in attendance agreed. Joan thanked Della for her efforts and said that the White Elephant Sale would be considered again next year.

NEW BUSINESS: J. Clemens announced that NYLA's Giving wall will be unveiled on September 17th at 3:30pm in Albany. She also announced that SCLA would be renewing our membership with NCLA.

J. Clemens asked for a motion to adjourn. F. Altemose made the motion. The meeting was adjourned at 11:46AM.

Respectfully submitted.
Patricia Thomson
2003 Secretary

Suffolk County Library Association
Minutes of the Executive Board Meeting
October 17, 2003
Location: SCLS Auditorium

Present: J. Clemens, C. Guzzo, J. Loughren, A. Richards, R. Dressler, S. Johnson, L. Tesoriero, S. Holden, S. Ingram, A. Richards, S. Atlas, C. Kelly, D. Miller.

After consulting the bylaws, it was determined there were not enough members in attendance for a quorum. It was decided to meet anyway, and postpone action items to next month. J. Clemens called the meeting to order at 10:20am.

Minutes for the September 12th meeting were reviewed. Corrections were made.

PRESIDENT'S REPORT: J. Clemens received a copy of the Directory of Long Island Libraries. More copies are needed for the members of the Executive Board. Joan also noted that the SCLA letterhead needs to be updated, with the return address changed to SCLS. Other business will be discussed during division and committee reports.

TREASURER'S REPORT: J. Loughren dropped off copies of September financial statement. The report showed a fund balance of \$35,332.77 as of the end of September 2003.

DIVISION REPORTS

DASL: No report.

RASD: D. Cunningham submitted the following report. On September 17th, the Long Island History Committee sponsored a Historical House Tour in Port Jefferson and lunch at Pasta Pasta. The committee is actively looking for a new Chair for the LI History Committee. On September 18th, the Reader's Advisory Committee met at the South Country Public Library. The topic was a second part of a workshop about Asian Authors. Japanese and Korean literature and authors were discussed. Election ballots for RASD officers have been sent out, returned, and counted. The results will be announced at the SCLA Annual meeting in November. On October 29th at 10am at SCLS, the Health Concerns Committee will sponsor a program about Multiple Sclerosis. RASD has developed a new committee called Multicultural/Multilingual Services. Edana Cichanowicz will chair this committee. There are no meeting dates scheduled at this time.

CATS: No report.

SSD: No report.

YASD: Lorraine Squires sent the following report. On September 30th, over 30 people traveled to the Half Hollow Hills Community Library in the morning and the Syosset Public Library in the afternoon for meetings. The topic for the morning meeting was 'What's New in YA Literature', and the afternoon session addressed 'Young Adult Services'. These meetings were co-sponsored by SCLA and NCLA. The speaker was Michael Cart. S. Holden noted that Mr. Cart is an excellent speaker. On October 23rd, the committee will meet at the East Islip Public Library to discuss the wrap-up of the Summer Reading Club and Teen Read week and then will travel to the NYIT Culinary Arts Restaurant for their Annual Luncheon.

COMMITTEE REPORTS

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: Karen Baudouin submitted the following report. The Continuing Education Committee ran a successful bus trip to the libraries of the American Museum of Natural History and the NY Historical Society on October 3, 2003. Tom Baione gave the group a very thorough tour of both the public area of the library (it is open to the public) and the “inner sanctum”, which is filled with incredible photographs and other relics of the past. The group also got to view the library’s digitization project in action. Nina Nazionale of the NY Historical Society Library gave the group a great overview of the library’s holdings of precious materials from New York’s early days. The committee would like to thank the SCLA Board for its support of the trip, especially Joe Loughren who went out of his way to get the necessary checks. The committee also wants to recommend Sunrise Coach Lines to anyone considering a bus charter. They provided top-notch professional service.

ELSA: Gail Pepa sent the following report. As reported last month, the ELSA winner was selected by unanimous decision. Elyse Hayes and Gail will be notifying the winner in person next week. On that day, official letters notifying the winner, the winner’s director, and nominees will be going out. Subsequently, publicity will be sent to the SCLA newsletter, the SCLA website, the winner’s local newspapers, and Newsday. Gail will contact Cynthia Guzzo next week to arrange for the winner’s place at the annual dinner, paid for by the association. The members of the committee are looking forward to next month’s presentation of the ELSA award and the opportunity to acknowledge our most worthy nominees.

FALL DINNER: Cynthia Guzzo reported via e-mail that the annual dinner flyers will be sent out on October 18th.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: No report.

LEGISLATIVE: Laurene Tesoriero reported on the Legislative Breakfast, which had taken place at the Sachem Public Library on Sept. 19th. Approximately 100 people attended. There was discussion about the format of the breakfast. Joan gave a positive overview. C. Kelly, representing PLDA, had a different perspective, noting that the reaction from some legislators was negative. The Huntington Zone directors voted not to attend, and will hold a separate event. Joe Price made a donation of \$2500 to offset the costs of the breakfast. Nassau County’s PLDA breakfast will be held in March. Carroll recommended that we attend the Literacy Volunteers Breakfast, as a good example to emulate. David suggested making Advocacy packets, highlighting the 21st Century Libraries Initiative. Cost is a concern, as LILRC funds the event.

LISTSERV: No report.

L.I. LIBRARY CONFERENCE: S. Johnson reported that the 2004 committee had its first meeting. A treasurer is still needed, and should be a Nassau person. More Suffolk people are needed for the various committees.

LONG RANGE PLANNING: S. Holden reported the committee is doing a great job with outreach to the library schools. On September 5th, 7 library staff from various Nassau and Suffolk libraries attended a Student Fall Semester Orientation at the Palmer School at CW Post. They spoke to approximately 60 students, and it was a very successful and well-attended session. A meeting will be scheduled for December at the Northport Public Library to plan for activities for 2004.

MEMBERSHIP: R. McEneaney reported that, at present, there are 713 members. There was discussion of what jobs are done by the various committee chairs that were previously done by Angie.

NEWSLETTER: No report.

NOMINATING: Cynthia Guzzo reported that election ballots for SCLA officers were going out today.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: No report. S. Ingram reported that the committee members are working on initiatives.

SCHOLARSHIP: A. Richards gave an overview of the process involved in reviewing the Scholarship applications, especially in light of Angie's departure. A \$100 gift certificate for a restaurant was obtained from Baker and Taylor. Angela agreed to continue to serve as chair next year. Mail pickup at SCLS needs to be checked on regularly, then distributed to the committee persons. Angela also requested the application forms be available on the web page.

STATISTICAL SURVEY: S. Atlas reported that all but 2 libraries had responded which is a great success. The data entry required is quite tedious. Carroll Kelly suggested the form be filled out online. We may have to hire someone to compile the data.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISONS

CLASC: No report.

BOCES: D. Miller reported that Eastern Suffolk BOCES has a new web page in the works. On Oct 15th a liaison meeting was held. Advocacy packets were distributed.

David also noted that LILRC's Annual Conference at Dowling College was taking place today.

LILRC: No report.

LVA-SC: No report.

NCLA: L. Tesoriero reported that the NCLA Civil Service Committee is trying to ease the residency requirement for the position of Library Director. The new residency requirements would open up possible job opportunities to library staff in Suffolk and Queens. Irene Duszkiwicz of the Hempstead Public Library and Rhoda Orenstein of the Plainview-Old Bethpage Public Library are the current co-chairs of this NCLA committee. The Nassau County Legislative Breakfast went well. Approximately 3 legislators and 2 representatives attended, with a few legislators who showed up towards the end of the breakfast. The NCLA Annual Dinner will be at the Sands Castle in Franklin Square on December 3rd from 5:30-10:30pm. The cost is \$38 for NCLA members and \$48 for non-members. This year, they will have a comedian rather than a speaker. The cost includes an open bar. The NCLA web page is up and running on the NLS server. Previously, the site was hosted at the LILRC server. The web address is www.ncla.info. Rocco Cassano is the webmaster for the page. The next NCLA meeting is on November 14th.

PLDA: C. Kelly reported that PLDA is concerned about CIPA, The Children's Internet Protection Act, the USA Patriot Act, and the proposed Uniform Vote Day.

SCLS: No report.

SLA: J. Clemens reported for James Olney that SLA is planning their second Long Island Trivia Night.

OLD BUSINESS: None.

NEW BUSINESS: None.

J. Clemens adjourned the meeting at 11:50AM.

Respectfully submitted.

Suzanne Johnson & Patricia Thomson

Suffolk County Library Association
Minutes of the Annual Meeting
November 8, 2003
Location: Atlantis Marine World Aquarium, Riverhead, NY

1. Call to Order: Rona Dressler called the meeting to order at 7:40 p.m.

2. President's report: Rona Dressler thanked the 2002 Board and all Committee Chairs for a successful year. She thanked Cynthia Guzzo and the Annual Dinner Committee for all their work. Rona spoke about SCLA's cooperative efforts with NCLA, and she mentioned the Legislative bus trip, the Legislative workshop, and the L.I. Reads program. She introduced Janis Schoen, Director of the Elmont Library and chair of the L.I. Reads Committee and Trina Reed of the Elmont Library, a member of the Committee for 2003. Ms. Schoen spoke briefly and announced that Julia Alvarez's *How the Garcia Girls Lost Their Accents* would be the committee's choice for 2003.

Rona Dressler then resumed her report. She continued her overview of the past year and thanked the following people: Angela Richards, for work on the Walk-a-thon; Debra Engelhardt, for arranging the L.I. Ducks outing; and Edana Cichanowicz for organizing "Writers on the Vine." Rona reported that SCLA has obtained (at no cost) coverage for general liability insurance. The L.I. Library Conference moved to the Crest Hollow Country Club and was a big success, with over 830 attendees. This past year the SCLA Handbook of Committee Responsibilities was updated. She thanked Stephen Ingram and Sue Holden for their work on the Public Awareness and Long Range Planning Committees, which have begun visiting orientation programs at nearby Library Schools. Rona thanked Fran Altemose for beginning a new campaign to sell SCLA t-shirts. Rona mentioned that Joe Loughren had worked on obtaining tax-exempt forms for the various Divisions. She also thanked Laurene Tesoriero for her work on the Legislative breakfast.

3. Approval of minutes: Rona asked for a motion to accept the minutes of the previous Annual Dinner (Nov. 9th, 2001). James Olney made a motion and Joseph Loughren seconded it. The motion passed.

4. Treasurer's Report: Joseph Loughren reported \$16,414.62 in the general fund, \$3,365.50 in the Scholarship Fund, and \$342.50 in the Intellectual Freedom fund, for a total bank balance of \$20,122.62. Cynthia Guzzo made a motion to accept the Treasurer's report. Laurene Tesoriero seconded the motion. The motion passed.

5. Announcement of the newly elected incoming Executive Board members: Joan Clemens announced the 2003 SCLA Board members.

President: Joan Clemens, Harborfields Public Library
V.P./ President-Elect: Cynthia Guzzo, Longwood Public Library
Secretary: Patty Thomson, Longwood Public Library
Treasurer: Joseph Loughren, Mastic-Moriches-Shirley Community Library
Members-at-Large:
Edana Cichanowicz, SCLS
Angela Richards, Northport-E. Northport Public Library
Past President: Rona Dressler, Patchogue-Medford Library

6. Announcements of newly elected Division Officers:
DASL – Sue Ketcham announced the names of the incoming officers:
President: Kevin McCoy, SCC/Ammerman Campus

V.P./President Elect: Virginia Antonucci, LILRC
Recording Secty.: Jeffrey Santorello, MLS candidate
Corresponding Secty.: Regina McEneaney, SCC/Ammerman Campus
Treasurer: Joan Lauri, NYIT/Central Islip Campus
Past President: Sue Ketcham, LIU/Southampton Campus
Members-at-Large:
Carole Gambrell, SCC/Ammerman Campus
Matthew Sheehy, Dowling College

Sue Ketcham also invited everyone to DASL's annual meeting on Dec. 6th.

RASD – Jo-Ann Carhart announced the names of the incoming officers:
President: Deborah Cunningham, Harborfields Public Library
V.P./ President-Elect: Sue Gottesman, Smithtown Library
Secretary: Peggy McCarthy, Smithtown Library
Treasurer: Kitty Grinnell, Longwood Public Library
Jo-Ann also announced that Christine Farrugia had just given birth to a baby girl, Savannah Rose.

CATS – Laura Hawrey announced the names of the incoming officers:
President: Laura Hawrey
Vice President: Matthew Sheehy
Secretary: Melanie Weiss
Treasurer: June Zinsley
Past President: Aurora Tiffany
Members-at-Large:
Joyce Bogin, Renee Capitano, Cynthia Guzzo, Anne Reissig, Angela Richards, Min Liu.

SSD – Fran Byrne announced that the division had dropped the word “services” from its name, and is now simply the Support Staff Division. She then announced the 2003 Board of the division:
Marie Mueller, Westhampton Free Library, President
Gail Dickerman, Sayville Library, V.P./President-Elect
Laureen Andria, Westhampton Free Library, Treasurer
Linda Hoff, SCLS, Secretary
Members-at-Large: Dorothy Curto, SCLS; Rose-Ann Karasavas, Longwood Public Library; Don Klersy, Sachem Public Library; Marsha Greenspan, Sayville Library.

YASD – Jennifer Quirk announced the 2003 officers:
President: Lorraine Squires, Middle Country Public Library
V.P./President-Elect: Rhea Pollack, Brentwood Public Library
Secretary: Susan Tychnowicz, Sachem Public Library
Treasurer: Jennifer Quirk, Patchogue-Medford Public Library

7. Excellence in Library Service Award: Gail Pepa thanked the committee and acknowledged all ten outstanding nominees: Rosetta Barbera, North Shore Public Library; Karen Eisinger, North

Babylon Public Library; Christine Farrugia, Smithtown Library; Gilbert Hardy, Rogers Memorial Library; Donna Headley, Dowling College; Jeanne Moroney, Middle Country Public Library;

James Olney, Northport Public Library; A.J. Olsen, South Huntington Public Library; Theresa Selg, Islip Public Library. Nominees who were present came up received their certificates of recognition. Gail then reported that the committee's unanimous choice for the 2002 ELSA was Outreach Librarian Carolyn Hasler, of Huntington Public Library. Carolyn Hasler was presented with a framed certificate and a \$200 savings bond. She spoke briefly, saying she enjoyed the variety of her work that the award was precious because it had come from her peers.

8. Scholarship awards: Jennifer Quirk and Will Salas thanked everyone for buying raffle tickets and supporting other fundraisers that contributed to the Scholarship fund. They presented the 2003 Scholarship to Serena Brooks, an MLS candidate at the Palmer School and a Trainee at the Smithtown Library, Commack Branch. Serena accepted the scholarship, expressed her gratitude and vowed to continue to work hard in library school. Jennifer and Will then announced the winner of the new Continuing Education Award for Library Support Staff. This award went to Barbara Anne Schott. Barbara is a computer technician and instructor of seniors at Floyd Memorial Library.

9. Adjournment: Rona asked for a motion to adjourn. Cynthia Guzzo made a motion, and Kris Minschke seconded it. The meeting was adjourned.

November 14, 2003 Minutes of the Annual Meeting

Suffolk County Library Association
Minutes of the Annual Meeting
November 14, 2003
Location: Meadow Club, Port Jefferson Station, NY

1. Call to Order: Cindy Guzzo called the meeting to order at 7:20 p.m.

2. President's report: Joan Clemens thanked the 2003 Board and all Committee Chairs for a successful year. She thanked Cynthia Guzzo for all of her hard work in putting together the Annual Dinner. Joan highlighted the work of the Scholarship Committee, the work of RASD and the Long Island Reads Committee, the success of the Writers on the Vine series (thanking Edana Cichanowicz for all of her hard work and noting that next year, tickets are likely to be available only at the Long Island Library Conference), and the success of the Long Island Ducks Game and SCLA t-shirt (thanking Fran Altemose for all she did to make this possible).

Joan noted that SCLA is in good financial shape, and thanked Joseph Loughren for his professional spin on all the financial reports he has prepared throughout the year. Joan

acknowledged the work of Sue Holden and Stephen Ingram in effectively reaching out to many library schools in the area to promote the profession. Joan also acknowledged all the work that SSD had performed during the year. They had 125 people attend their civil service preparation workshop, and Joan noted that programs like these and membership in these Associations exemplify some of the many reasons to belong to SCLA. She thanked everyone, past and present, for contributing to SCLA's success.

3. Approval of minutes: Patty Thomson asked for a motion to accept the minutes of the previous Annual Dinner (Nov. 8th, 2002). Alan Schelp made a motion to accept the minutes as corrected and Regina McEneaney seconded it. The motion passed.

4. Treasurer's Report: Joseph Loughren reported there is \$29,920.59 in the general fund, \$3,367.00 in the Scholarship Fund, and \$594.50 in the Intellectual Freedom fund, for a total bank balance of \$33,853.04. James Olney made a motion to accept the Treasurer's report as presented. Cynthia Guzzo seconded the motion. The motion passed.

Announcement of the newly elected incoming Executive Board members:

Joan Clemens announced the 2004 SCLA Board members:

President: Cynthia Guzzo, The Smithtown Library

V.P./ President-Elect: Stephen Ingram, Northport-East Northport Public Library

Secretary: Patty Thomson, Longwood Public Library

Treasurer: Janet O'Hare, North Shore Public Library

Past President: Joan Clemens, Harborfields Public Library

Members-at-Large: Edana Cichanowicz, Brentwood Public Library and Fran Altemose, Sachem Public Library

6. Announcements of newly elected Division Officers:

DASL – Virginia Antonucci announced the names of the officers who will begin serving their second year of their 2-year terms in 2004:

President: Kevin McCoy, SCC/Ammerman Campus

V.P./President Elect: Virginia Antonucci, LILRC

Recording Secretary: Jeffrey Santorello, MLS candidate

Corresponding Secretary: Regina McEneaney, SCC/Ammerman Campus

Treasurer: Joan Lauri, NYIT/Central Islip Campus

Past President: Sue Ketcham, LIU/Southampton Campus

Members-at-Large: Carole Gambrell, SCC/Ammerman Campus, Joan Kurtz, Katharine Gibbs, Matthew Sheehy, Dowling College

DASL log editor: Azi Mirzadeh, SUNY Farmingdale

Virginia also invited everyone to DASL's Annual Meeting on Dec. 5th at NYIT – Central Islip.

RASD – Deborah Cunningham announced the names of the incoming officers:

President: Susan Gottesman, The Smithtown Library

V.P./President Elect: Maureen Nicolazzi – Westhampton Free Library

Secretary: Peggy McCarthy, The Smithtown Library

Treasurer: Bruce Silverstein, Patchogue-Medford Public Library

Past-President: Deborah Cunningham, Harborfields Public Library

Deborah also announced that the selection for the 2004 Long Island Reads event is Snow In August by Pete Hamill and that Diane Eidelman will be the Chairperson for Suffolk County.

CATS – E. Renee Capitanio announced the names of the incoming officers:

President: Renee Capitanio, Sachem Public Library

V.P./President Elect: Ted Gutmann, Port Jefferson Free Library

Secretary: Melanie Weiss, North Babylon Public Library

Treasurer: June Zinsley

Past President: Laura Hawrey, North Shore Public Library

Members-at-Large: Michael Aloï, Dowling College, Joyce Bogin, Middle Country Public Library, Tom Cohn, Huntington Public Library, Cynthia Guzzo, The Smithtown Library, Melissa Hinton, Long Island University – CW Post, Sue Ketcham, Long Island University, Southampton College, Min Liu, Long Island Libraries Resource Council

SSD – Marie Mueller announced the names of the incoming officers:

President: Fran Byrne, Northport-East Northport Public Library

V.P./President Elect: Susan Siegel, West Babylon Public Library

Secretary: Linda Hoff, Suffolk Cooperative Library System

Treasurer: Jana White, The Smithtown Library

Past-President: Marie Mueller, Westhampton Free Library

Members-at-Large: Dorothy Curto, Suffolk Cooperative Library System, Judy Romano, Sachem Public Library, Vinny Rodgers, Longwood Public Library, Anne McCaffrey, Dowling College, and Marsha Greenspan, Sayville Library

YASD – Lorraine Squires announced that YASD was still tabulating their election results and that their officers would be announced the following week.

(Note: Election results are as follows:

President: Lorraine Squires, Middle Country Public Library

Vice President/President Elect: Dave Jones, Patchogue-Medford Library

Secretary: Laurie Farr Kindler, Northport Public Library and Martha Mikkleson, Patchogue-Medford Library

Treasurer: Pat Adamko, Comsewogue Public Library)

7. Excellence in Library Service Award: Gail Pepa & Elyse Hayes thanked the committee and acknowledged all of the worthy candidates: Illena Betcher, Middle Country Public Library, Valerie Schwarz, Port Jefferson Free Library, Patricia Thomson, Longwood Public Library, Mary Schumacher, Middle Country Public Library, and Jana White, The Smithtown Library. Each candidate received a certificate and hearty congratulations. Elyse then announced the committee's choice for the award. The 2003 ELSA Award winner is Patricia Pankowski a circulation page at the Patchogue-Medford Library. Elyse highlighted Patricia's many accomplishments and the effect she has had on both patrons and staff. Patricia was presented with a framed certificate, a plaque to be hung at SCLS, and a \$200 savings bond.

8. Scholarship awards: Angela Richards, the Chair of the Scholarship Committee and the 1997 recipient of the Scholarship, thanked all the members of the committee. She acknowledged all of the many qualified applicants, and awarded the Scholarship to Jennifer Chivvis. Robert Lusak,

the Director of the Babylon Public Library, said a few words about Jennifer's achievements. Angela then awarded the Continuing Education Award for Library Support Staff to Jesse Reinard. James Olney, Assistant Director of the Northport–East Northport Public Library said a few words about Jesse's work at the library.

9. Adjournment: Cynthia Guzzo adjourned the meeting at 7:50PM.

2002

[January 18](#) / [February 15](#) / [March 22](#) / [April 19](#) / [June 21](#) / [July 19](#) / [September 13](#) / [October 18](#) / [December 20](#)

January 18, 2002 — SCLS Blue Room

Present: R. Dressler, J. Clemens, J. Olney, J. Loughren, P. Bornstein, T. Simon, C. Farrugia, D. Jones, J. Carhart, V. Antonucci, C. Gray, K. Baudouin, F. Altemose, C. Guzzo, S. Ketcham, R. McEneaney, S. Johnson, F. Byrne, L. Clark, L. Tesoriero, D. Bucher, A. Lehner, A. Tiffany, K. Minschke, E. Cichanowicz, S. Ingram, S. Holden, E. Hayes.

J. Clemens called the meeting to order at 10:05 a.m. After a correction was made, R. McEneaney moved to accept the December minutes. K. Minschke seconded the motion. None were opposed.

TREASURER'S REPORT: J. Loughren reported a fund balance of \$11,843.23. This reflected a savings account balance of \$4,632.34, a checking account balance of \$8,220.47 and outstanding checks totaling \$1,009.58. J. Olney made a motion to receive the Treasurer's report. S. Ketcham seconded it. None were opposed.

PRESIDENT'S REPORT: R. Dressler discussed the proposed 2002 budget. D. Bucher moved to approve the budget. F. Altemose seconded the motion. None were opposed.

Fundraising: Rona reported that Angela Richards of Northport Public Library had agreed to organize a fundraising SCLA walk-a-thon for April 20th, with a rain date of April 27th. Rona also mentioned that D. Engelhardt had reserved 200 L.I. Ducks tickets. Debra said the game would be August 20th. SCLA will sell the tickets for \$10 each, and realize a profit of \$600 if all the tickets are sold. Edana Cichanowicz reported on another summer fundraiser at a winery. She has arranged to buy a block of tickets to the "Voices on the Vines" author series at Palmer vineyard. Lisa Scottoline is one of the authors participating in the series. J. Olney pointed out that SCLA does not have liability insurance for this type of event, and suggested we investigate that. After some discussion, it was suggested that we reserve 50 tickets (at \$5 each) for the Palmer series.

R. Dressler reported that the Legislative Bus Trip would be Tuesday, March 19th. She introduced NCLA President Tracey Simon. A discussion followed on how to educate SCLA members on legislative issues. Tracey hoped to run an informational meeting before the trip.

DIVISION REPORTS:

DASL: S. Ketcham reported that the Serials workshop date had been changed to March 15th, and a speaker from TD Net had been added to the agenda. It would either be held at SUNY Farmingdale or Farmingdale Public Library.

RASD: J. Carhart reported that the Executive Board had met on Jan. 15th. C.A.R.E. is working on 13 career-related bookmarks which will be available online for downloading and printing. They will be sponsoring a "school to work" program at the LILC.. The Health Care Concerns Committee is working on picking a topic for 2002. L.I. History is planning a trip in April to the Cradle of Aviation Museum in Farmingdale with lunch at the 56th Fighter Squadron restaurant. They will sponsor a program on lighthouses at the LILC. O.A.R.S. is meeting soon to compile a list of successful programs for seniors. Reader's Advisory will meet soon to discuss mainstream African-American authors. Jo-Ann Carhart is the Suffolk contact for the "L.I. Reads" program. Preliminary packets have gone out, and a second packet (with promotional materials) will also be sent out. The related program on running a book discussion was well-attended. Some Nassau Community College professors have volunteered to run book discussions on *The Great Gatsby*. RASD members hoped that PLDA could be the contributing sponsor from Suffolk County for this program. A consolidated purchase of copies of the novel is being made.

CATS: A. Tiffany reported. CATS will be doing a program on Windows XP. They have planned a Technical Services Roundtable for April 12th. Other possible programs include a trip to a New York City museum library. The 4th annual library tour will tentatively include Sachem, Comsewogue, and Emma Clark libraries, with lunch in Port Jefferson. People can now e-mail the division at cats@suffolk.lib.ny.us. Aurora expressed interest in helping to support or co-sponsor the Continuing Education Committee's workshop on "Creating Newsletters," and planned to discuss this with her Board.

SSSD: F. Byrne reported that the Executive Board had met on Jan. 16th. The division is planning to co-sponsor a LILC program with the NCLA Clerical Division which addresses handling confrontational situations and problematic patrons. The division plans to conduct another Round Table meeting for support staff, like the one they ran in the autumn. They are planning their first annual meeting for June (possibly a dinner/theater outing). They hope to have their website up and running soon, as an important part of their outreach program.

YASD: D. Jones reported that they were working to resolve some banking problems. They had met with the Nassau YASD and held a mock Printz award workshop. There will be another joint meeting soon to discuss Summer Reading Clubs. The division is working on putting together a program on local youth organizations and public libraries.

Rona Dressler asked that all Division heads submit a monthly budget report .

COMMITTEE REPORTS:

ARCHIVES: S. Johnson reported that she and D. Engelhardt would meet soon, and that approximately 5 members had volunteered for the committee this year. They will be needing some funding for supplies.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: C. Gray and K. Baudouin reported that the "Creating Newsletters" program was going to cost \$200. She invited the divisions to contribute money

towards this unanticipated speaker's fee. She said the committee was planning a visit to the Newsday library in the autumn. R. Dressler encouraged divisions to help the committee pay the speaker's fee. The committee did not want to charge for the program, since it had already been advertised as free. Treasurer J. Loughren stated that, in general, divisions and committees should try to run self-sustaining programs by charging small fees, as the CATS division has done many times, in order to cover speaker's fees. A general discussion of fundraising and the SCLA budget followed. The lump sum of \$1,000 for "Programs(New)" in the 2002 budget is an amount to be disbursed at the discretion of the Board, especially for committees that do not have funding, such as Long-Range Planning, Public Relations, Continuing Education, Professional Concerns, etc. Vice President J. Clemens said the Executive Board would like to institute a new practice of Board members asking for funding first, before spending money on meetings or programs. In the past, the Board had been presented with many bills after the fact, which made budget planning difficult. Committee heads are now asked to bring proposed ideas to the Board before committing any money.

ELSA: 2001 Chairperson E. Hayes reported that the ELSA winner, Fran Johannemann of Riverhead Free Library, had been featured in Newsday's "Winners" column.

FALL DINNER: C. Guzzo reported that the committee had begun to look at two new places to hold the Annual Dinner: the Meadow Club in Port Jefferson, and the Aquarium in Riverhead. She passed around sample flyers. Cost of the dinner would have to go up to \$55 per person. The committee favored the Aquarium, but planned to continue looking at different sites. Board members gave her feedback on the ticket price. Tentative date is Nov. 8th.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: L. Tesosriero said she would be meeting soon with the NCLA committee member. NCLA is responsible for the flyer this year.

LEGISLATIVE: L. Tesoriero reported that the flyers for the March Legislative Bus Trip would be sent out the following week. She gave details on the two buses that had been booked for the trip. J. Clemens remarked that a stop in Western Suffolk County should be added (exit 49 of the L.I.E.). Each bus costs \$825. In response to a question, R. Dressler said that LILRC's offer to pay for the SCLA bus last year was almost certainly a one-time favor. Discussion followed on gifts for legislators, and how much to charge attendees to cover food and a tip for the driver. D. Bucher made a motion to charge each attendee \$7. K. Minschke seconded it. None were opposed.

LISTSERV: R. Dressler thanked members for using the listserv, and encouraged its continued use.

L.I. LIBRARY CONFERENCE: S. Johnson reported that all program slots are full. The next committee meeting will be a walk-through at the Crest Hollow. 30 vendors are committed so far. Postcards went out. The online version of the conference brochure will be available very soon – before the print version. Letters have gone out to associations, and they should reserve tables as soon as possible.

LONG-RANGE PLANNING: S. Holden reported that the dates for the library school visits were Jan. 24th and 25th (different from what was originally reported). Committee members will also participate in Career Awareness day at Queens College on May 4th. She and S. Ingram handed out samples of brochures profiling the different types of librarianship. These will be used as handouts when visiting the library schools. The committee may need to ask for money for supplies.

MEMBERSHIP: R. McEneaney reported that close to 400 members had renewed for 2002, and that total membership was now 644. She said reminders had gone out to people who had not renewed in the past couple of years. In March, people will be notified that they will be dropped from the membership list as of May 1st if they have not sent in their 2002 dues. A short discussion on membership cards followed.

NEWSLETTER: R. Dressler said that all copy for the newsletter should be sent to Barbara Hoffman by the end of February.

NOMINATING: No report.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: (covered earlier in meeting)

SCHOLARSHIP: C. Farrugia reported that she is in the process of recruiting committee members. She said it is an exciting year, since it is the first year we will be awarding the newly created SCLA Continuing Education Award for Library Support Staff, in addition to our SCLA Scholarship for a library school student. She is in the process of revising the flyer, and plans to announce the new award on both the SCLA website and the SSSD division website.

STATISTICAL SURVEY: No report.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISON REPORTS:

CLASC: L. Clark reported that the Dec. 4th annual meeting had featured a program on "Pre-Adolescent Programming." She mentioned programs in upcoming months. For the LILC in May, CLASC would be presenting a program on writing biographies for children. Julie Cummins will speak. The annual children's literature conference has been changed from Spring to Autumn and will be held Oct. 4th at the Water Mill Inn in Smithtown.

BOCES: J. Barr reported on a meeting held at SUNY Stony Brook where students demonstrated research projects integrated with technology. After a liaison's business meeting, a Model Schools Conference was held. Janet is working with Edana Cichanowicz on a March 15th program on

“Library Advocacy,” to be held at SCLS. The speaker will be Linda Todd, from the Division of Library Development.

LILRC: V. Antonucci reported that they were working on updating their calendar of events. The Conservation & Preservation Committee is working with DASL on a program, “Conservation and Repair of Your Circulating Collection.”

LVA SUFFOLK: No report.

NCLA: President Tracey Simon, who had been participating in discussions throughout the meeting, stated that she hoped for renewed cooperation this year between NCLA and SCLA.

PLDA: D. Engelhardt reported that the Board had met on Jan. 9th. Their LILC program will be an EAP mini-workshop on Stress Reduction, with speaker Neva Hacker. A committee is looking at the dues structure. The history of the PLDA will be published soon in booklet form with the help of SCLS staff. J. Carhart asked if anything had been decided on PLDA contributing to the “L.I. Reads” program. Debra said no.

SCLS: No report.

SLA: No report.

OLD BUSINESS: R. Dressler thanked Angie Lehner for sending out folders to the Board promptly. Each committee and division head will be receiving copies of the old SCLA handbook, so that the wording can be revised.

NEW BUSINESS: The Board congratulated Debra Engelhardt on becoming the new Director of the Rogers Memorial Library . R. Dressler summarized a letter from Kristina Farmer of the Inter-library Loan Department at SCLS. Rona mentioned that LILRC was looking for co-sponsors for an April 5th meeting at the DeSeversky Center , “Managing and Licensing Digital Resources.” It was decided that SCLA could not afford to contribute.

R. Dressler asked for a motion to adjourn. F. Altemose made a motion, seconded by J. Carhart. None were opposed. The meeting was adjourned at 12:10 p.m.

Suffolk County Library Association
Minutes of the Executive Board Meeting
February 15, 2002
Location: SCLS Blue Room

Present: M. Firestone, S. Atlas, E. Cichanowicz, B. Hoffman, K. McCoy, D. Miller, L. Tesoriero, S. Holden, S. Ketcham, R. McEneaney, D. Bucher, F. Byrne, F. Altemose, K.

Baudouin, C. Guzzo, M. Fusco, S. Johnson, K. Minschke, P. Bornstein, S. Ingram, G. Pepa, J. Carhart, D. Jones, V. Antonucci, J. Clemens, J. Loughren, J. Olney, R. Dressler, E. Hayes.

J. Clemens called the meeting to order at 10:05 a.m. After review and corrections, D. Bucher made a motion to accept the minutes of the previous meeting. R. McEneaney seconded. None were opposed.

TREASURER'S REPORT: J. Loughren reported a total fund balance of \$16,843.16, \$14,963.16 of which is in the general fund. The Scholarship Fund contains \$1,583.60 and the Intellectual Freedom Fund contains \$296.50. S. Ketcham made a motion to accept the Treasurer's Report. J. Carhart seconded. None were opposed.

PRESIDENT'S REPORT:

-R. Dressler handed out flyers for the Talent Showcase sponsored by the NCLA on March 6th.

-Rona said that profit realized from the sale of L.I. Ducks tickets this summer would go to the SCLA Scholarship Fund.

-She asked for an update on the winery benefit. E. Cichanowicz reported that she had been in touch with M. Davidson of Palmer Vineyards about reserving a block of 50 "Voices on the Vines" tickets for \$5 each. She hoped to have a finalized list of featured authors by mid-March, and would submit an article for the SCLA newsletter. After some discussion, it was agreed to charge SCLA members \$10 for the tickets, and non-members would pay \$15.

-Rona announced that the date for the Walk-a-thon had been changed to April 13th, with a rain date of April 20th. Angela Richards needs volunteers for registration the morning of the walk.

-Rona reported she had visited the NCLA. She asked that if anyone had any experience with Intergenerational programs, to please contact Muriel Turk at Great Neck.

-Rona noted that there are links to SCLA off the SCLS and SuffolkWeb web pages. From SCLS, you must click on "For Library Staff" before you see the link. From SuffolkWeb, you must click on "Websites by Subject" then "Library Associations" to find the SCLA link.

-Art Friedman will be doing another general legislative workshop at Elmont Public Library on March 6th at 10 am.

-Rona reported that SCLA now has a Certificate of Liability Insurance. Coverage is general liability for each occurrence of \$1,000,000 and excess liability for each occurrence of \$5,000,000. This coverage is at no cost to SCLA and it covers all divisions and committees.

-Rona noted that Past President James Olney had sent a gracious thank you note for his end-of-year gift.

-Rona thanked Alan Schelp for continuing to help with Library Legislation Day, and noted that people could register for the trip right on Sachem's web page.

DIVISION REPORTS:

DASL: S. Ketcham reported that the program "Full Text Journals: Where are They Hiding?" would be held March 8th at SUNY-Farmingdale. This program is sponsored by DASL and the LILRC Serials Committee. Two future workshop ideas being worked on are: Information literacy/accreditation, and "Sept. 11th Changed Our World, has it changed out Libraries?" Kevin McCoy has handed over responsibility for the DASL web page to two Katherine Gibbs students. It will be updated soon. The DASL Board voted to donate \$50 toward the cost of the Continuing Education newsletter workshop.

RASD: J. Carhart reported that their board would meet March 5th. She said they worked on confirmation letter design and made tentative plans for their annual dinner in June. RASD will no longer be sending out division membership cards. The board decided to contribute \$40 towards the Continuing Education program on newsletters. They continue to work on their LILC program. C.A.R.E. is in the final stages of producing the career information bookmarks mentioned at the last meeting, and working on their "school to career" program for the May conference. Health Care Concerns members are working on the topic of Autism. L.I. History continues to work on the April 11th Cradle of Aviation trip, and their Lighthouse program for the LILC. The Media committee is updating their list of which libraries lend media material.

CATS: No report.

SSD: F. Byrne reported that their Executive Board had met on Feb. 13th. P. Sinram is coordinating all division activities for the LILC. Vice President Marie Mueller plans to volunteer on the ELSA Committee this year. The division looks forward to working with the Scholarship Committee on the new SCLA Continuing Education Award for Library Support Staff. The "Career Opportunities in Public libraries for Support Staff" brochure that they have been asked to prepare will be ready in time for the May 4th Career Day at Queens College. The second Roundtable Discussion Program will be held on Wed., April 24th at 9 a.m. at Longwood. The division's first annual meeting will be Thursday, June 6th at a dinner theater in Port Jefferson. G. Dickerman is working on networking as Membership Chair. M. Mueller has designed a recruitment poster that will be mailed, along with a letter of introduction, to all library directors. J. Loughren is working on their new website.

YASD: D. Jones reported that the Executive Board voted to contribute \$50 to the Continuing Education Committee's program on newsletters. A joint meeting was held with NCLA recently to share summer reading club success stories. YASD is preparing for the L.I. library Conference and the BEST award. Flyers will go out soon, and everyone is encouraged to nominate volunteer teens. A \$250 stipend will accompany the BEST award.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: R. Dressler congratulated Mike Firestone on his recent appointment as Director of the Hampton Library in Bridgehampton.

CONTINUING EDUCATION: K Baudouin reported that the newsletter seminar on Feb. 27th, with nearly 60 people registered, was considered closed. The committee is excited to present Vittoria Semproni as the speaker. So far, the committee had received \$140 – \$180 in pledges from other divisions to help pay the speaker's fee. They hoped to hand out SCLA membership brochures that day. "Collaborative Digital Reference Service", presented by an OCLC representative, will be their program at the LILC. The committee welcomes ideas for local trips to plan for the autumn.

ELSA: G. Pepa reported. ELSA has been added as a separate committee on the SCLA web page. Gail is in the process of building the committee. She is working on the 2002 brochure. The amount of a \$200 savings bond would be advertised in the brochure. Gail made a motion to officially open the ability to nominate library employees for the ELSA to patrons as well as colleagues, as had been discussed at previous meetings. F. Altemose seconded the motion. None were opposed. R. Dressler said she would notify PLDA about patrons being involved in the ELSA nominations.

FALL DINNER: C. Guzzo reported that she had made up a form for polling SCLA members on their choice for the location of the Annual Dinner. She said the committee would be investigating the Irish Coffee Pub, as well as the Timberpoint Country Club as potential sites.

INTELLECTUAL FREEDOM: K. McCoy reported. He is working on the DASL 9/11 workshop. He plans on using the SCLA listserv to share information on the Patriot Act, which is changing the laws regarding law enforcement's surveillance and investigative powers.

LDA AWARD: P. Bornstein reported that A. Lehner had created this year's brochure, and that NCLA's LDA chairperson Lisa Paulo is having it printed. The brochures should go out in early March to SCLA members, NCLA members, and to a CLASC liaison.

LEGISLATIVE: L. Tesoriero reported that 18 people had registered for the "Legislation 101" program on Feb. 20th at Commack Public Library. The presentation by J. Nichols and A. Friedman would be taped and shown on the March 19th bus trip to Albany. So far, 36 people had signed up for the Legislative bus trip to Albany. She outlined various issues that would be on SCLA's agenda when they spoke with legislators that day. F. Altemose also submitted a report stating that two buses had been booked for the trip. The Suffolk bus is a 56-passenger bus and will cost \$850. A \$200 deposit is due within two weeks.

LISTSERV: K. McCoy reported that there are 666 subscribers to the listserv, some of whom are not SCLA members. J. Olney noted that it is not a moderated listserv, but asked about the posting of guidelines for its use. Kevin asked that R. Dressler, as President, do that.

L.I. LIBRARY CONFERENCE: R. Dressler reported that the committee had met at the Crest Hollow Country Club and begun to finalize plans. There were approximately 38 exhibitors

signed up. She said registration packets would be sent out soon. Rona pointed out that SCLA does make money on the conference, and encouraged everyone to register.

LONG-RANGE PLANNING: S. Holden reported on the committee's successful visits to Queens College on Jan. 24th and the Palmer School on the 25th. She said the MLS students at both schools responded very well and asked many questions. Volunteers are needed for attending Career Day on May 4th at Queens College. The committee might need some money for the cost of printing brochures. The committee hopes to connect with MLS students at St. John's and Pratt in the near future. There was a short discussion of the level of involvement of MLS students once they become SCLA members.

MEMBERSHIP: R. McEneaney reported that we have 654 members, including 42 "honorary" members (legislators, etc.). She pointed out that 20-25% of SCLA members do not wish to be on the listserv. When division heads ask for the e-mail addresses of their division members, they do not get a complete list of division members. In response to a question from R. Dressler, Regina said postage could be saved if division heads ask her for lists of only those members who have not provided e-mail addresses (the rest can be reached via e-mail).

NEWSLETTER: B. Hoffman reported, noting that Feb. 15th was the deadline for the upcoming March/April/May issue. This issue will have a feature on Sister Joan and the Suffolk County Jail Library Project. She said each of the quarterly issues would feature: a President's message, messages from division heads, information on Membership and on Talking Books Plus. She outlined special features she was planning for future issues. Barbara will welcome artwork and photographs. She noted that photo releases are necessary, especially for children.

NOMINATING: No report.

PROFESSIONAL CONCERNS: K. Minschke reported that the committee's first meeting of the year would take place on March 1st.

PUBLIC AWARENESS/PUBLICITY: (S. Ingram had contributed to the discussion during the Long Range Planning Committee's report.)

SCHOLARSHIP: R. Dressler reported that there had been one inquiry about the scholarship. It will be publicized on the listserv. C. Farrugia later e-mailed a report saying that the flyer about the Scholarship had been distributed to all Suffolk public libraries and to the three local library schools: Queens College, St. John's and C.W. Post. It is also available on the SCLA website. Christine is working on the flyer for the new Continuing Education award.

STATISTICAL SURVEY: S. Atlas reported that Angie Lehner and Mickey Cantwell will help once again with the survey. Cathy Ball has also volunteered to help. The committee is deciding if there are any questions that should be added this year, and they welcome input from members. They plan to send the survey to library directors in May.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco explained the program for the benefit of new board members.

WEB PAGE: R. Dressler said there had been some discussion of posting an events calendar as a link from the SCLA website, and that she would speak to D. Zubiller about it. She invited board members to send information on upcoming programs directly to Danielle Zubiller. Rona hoped Danielle might be able to put the ELSA and both scholarship applications on the website as well.

LIAISON REPORTS:

CLASC: No report.

BOCES: D. Miller reported that a web page generated by the Model Schools Conference was in the works.

LILRC: V. Antonucci did a rundown of upcoming LILRC programs and handed out a list of them, reprinted from the March/April issue of the LILRC newsletter. She mentioned "Pizza and Computer Management," Monday, Feb. 25th at the Northport Public Library, which would feature SCLA board members J. Olney and S. Ingram. She also talked about Archives Week, to be held in October in Stony Brook. The theme will be "Telling Our Stories" (oral history).

LVA SUFFOLK: No report.

NCLA: L. Tesoriero reported that the next NCLA meeting would be March 8th. They, too, will be doing a L.I. Ducks outing this year. They also do a Statistical Survey, which is given to all members. Their Annual Dinner has been set for Dec. 3rd.

PLDA: D. Engelhardt faxed a report: Their Board met on Feb. 13th. They unanimously approved a \$250 donation to the "L.I. Reads" program to be accompanied by a letter pledging PLDA's willingness to get more involved in the program in future years. PLDA's Legislation Committee Chair, Kevin Verbesey, will be recommended by the PLDA Executive Board for appointment to LILRC's Legislative Committee. Next Board meeting is April 10th.

SCLS: E. Cichanowicz reported for J. Nichols. Jerry thanked everyone who had worked on the recent Inter-Library Loan survey. He reported on recommendations of the SCLS Resource Sharing Advisory Committee. Three issues have emerged: 1.) The ability of patrons to return any library material to any SCLS library is important as a significant convenience to the patron 2.) the committee recommends that the Resource Sharing Code be amended to authorize the interlibrary loan of all library materials 3.) libraries should be free to offer any of their resources to members of other libraries when practical, in the interest of strengthening public library service county-wide. Any changes in the code would have to be approved by two-thirds of member libraries.

SLA: No report.

OLD BUSINESS: R. Dressler said that copies of the SCLA handbook should be ready by the middle or end of Spring, and will be given to all Board members. It might be posted on the SCLA website.

J. Clemens asked for a motion to adjourn. James Olney made a motion to adjourn at 11:30 a.m. Joe Loughren seconded it.

Suffolk County Library Association
Minutes of the Executive Board Meeting
Friday March 22, 2002
Location: SCLS Blue Room

Present: E. Hayes, M. Firestone, F. Altemose, E. Cichanowicz, S. Ingram, S. Holden, M. Fusco, R. McEneaney, P. Bornstein, C. Farrugia, F. Byrne, D. Baudowin, J. Carhart, V. Antonucci, A. Tiffany, J. Clemens, J. Loughren, J. Olney, R. Dressler, L. Tesoriero, G. Nichols, D. Engelhardt, D. Eidelman.

J. Clemens called the meeting to order at 10:04 a.m. After a review of the minutes, R. McEneaney moved to accept them. M. Fusco seconded. None were opposed.

TREASURER'S REPORT: J. Loughren reported a \$16,613.16 fund balance. J. Olney made a motion to accept the Treasurer's report. J. Carhart seconded it. None were opposed. Joe announced that he had changed jobs, and asked people to direct correspondence to him at Mastics Moriches Shirley Library.

PRESIDENT'S REPORT:

Angela Richards had sent an e-mail message, reminding everyone about the April 13th Walk-a-thon. Board members were asked to make donations if they were unable to attend the walk. D. Engelhardt reported that the L. I. Ducks game will be Aug. 20th at 7 p.m. We have 200 tickets which will go on sale at the end of May. E. Cichanowicz reported that the final agenda had been set for the authors' series at Palmer Vineyards this summer, for which SCLA is buying a block of tickets. Nassau Community College contacted Edana about buying some tickets through SCLA.

President Rona Dressler reported on the Legislative Workshop held on Friday, March 15th at Half Hollow Hills. 25 people attended. Art Friedman from Nassau Community College and Gerry Nichols of SCLA were the speakers. They gave a complete overview of the budgeting process and following a bill from beginning to end. The meeting was videotaped, and a copy of the tape was shown on the bus to Albany on the Legislative Trip March 19th. Rona thanked Gerry Nichols for all his work on the workshop. She thanked Fran Altemose for ordering the buses for the trip. Rona also thanked people who helped on the day of the trip: Flo Denny, Kristina Farmer, Mike Squillante, Kris Minschke, Alan Schelp, and Laurene Tesoriero. Rona said there is a need to control last-minute cancellations for people attending the trip. She also reported there had been some discussion of new ways to publicize libraries to legislators.

DIVISION REPORTS:

DASL: S. Ketcham e-mailed a report. The March 8th workshop at SUNY Farmingdale, "Full Text Journals: where are they hiding?" was a success. They received positive feedback from the 40 people who attended. DASL is updating their web page. Next meeting will be April 19th at Katherine Gibbs.

RASD: J. Carhart reported that their last Executive Board meeting had been March 5th. Membership is at 300. C.A.R.E.'s career bookmarks are now on their web page and ready for downloading. Printed copies of the dozen bookmarks will be available at the LILC. The Electronic Resources Committee is under the process of reorganizing. RASD is in need of an Historian, because Arlene Leventhal had to step down. O.A.R.S. has completed their list of programs popular with seniors. They viewed assistive devices at their last meeting. Rose Marut of the Program Committee arranged for a proclamation to be made on 4/1/2002 by County Executive Robert Gaffney about the L.I. Reads program in conjunction with National Library Week. Copies of the proclamation will be made available. Their Annual Dinner is set for June. The "Ramblings" newsletter went out the week of March 11th.

CATS: A. Tiffany reported that the division's newsletter would be going out the following week. They currently have 211 members. The division web page will now be maintained by Matthew Sheehy. We can look forward to seeing its new design at <http://cats.suffolk.lib.ny.us>. CATS will be holding the first in their Open Forum series on Friday, April 12, 2002 at SCLS. It will be focused on Technical Services (primarily technical processing). 20 people have registered so far. Ron Richards will be their speaker at the LILC, discussing "Migrating to Windows XP." There is concern that the program time slots at the LILC are too short (40 min.). They are looking into a trip to Manhattan in the autumn, possibly to the Performing Arts Library at Lincoln Center. Aurora thanked the Continuing Ed committee for offering the newsletter workshop.

SSSD: F. Byrne reported that their Executive Board had met on March 13th. Their membership chair has been in touch with the head of NCLA's Clerical Division, and has found them very helpful. On Wed. April 24th another Roundtable Discussion program for support staff is planned for 9 a.m. at Longwood. Plans for their Annual Dinner have been finalized: a performance of "Gypsy," and dinner at the Elk Street Grille in Port Jefferson on June 6th (\$45 for members, \$50 non-members). They are planning raffles, giveaways and membership incentives for their table at the LILC.. A mailing went out recently to all library directors announcing the formation of the division. Joe Loughren, with help from Danielle Zubiller, has gotten their website up and running. Soon, they will have a division e-mail address.

YASD: no report

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: K. Baudowin reported that 60 people attended their newsletter workshop, even though they only used e-mail to publicize it. The presenter gave helpful critiques of Suffolk library newsletters. A listserv of about 30 people might grow out of the workshop. Karen expressed appreciation for the financial support from other divisions, which helped pay the speaker's fee. "Collaborative Reference" will be their program for the LILC. For this autumn or next spring, they might do a Long Island or Manhattan trip to a library. The committee is still considering "Internet Addiction" as a topic for a program. The committee might survey members to figure out interest in various programs.

ELSA: G. Pepa faxed a report. The make-up of the committee has been finalized. A camera-ready copy of the ELSA brochure is ready to be printed. Special thanks to Stephen Ingram for updating the ELSA logo that will be used in all the publicity that is sent out.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: P. Bornstein reported that the brochures had been printed by NCLA, and that they have been distributed. The deadline for submissions is April 1st. The committee hoped that special and academic libraries would participate.

LEGISLATIVE: L. Tesoriero reported on the "Legislative Workshop 101" on March 15th which helped prepare people for the trip to Albany. (see President's Report, above). She said there would be an article covering the March 19th Albany trip in the SCLA newsletter.

LISTSERV: R. Dressler thanked members for using the listserv to communicate.

L.I. LIBRARY CONFERENCE: (Rona Dressler had mentioned during her President's Report that there would be one more meeting of the committee to finish up on details.) Rona asked people to mention the inadequacy of the 40 minute time slots in evaluation forms that day, if they were dissatisfied.

LONG-RANGE PLANNING: S. Holden reported that the committee members were working on having brochures on the different types of librarianship ready for the LILC.. The May 4th Career Day at Queens has been re-scheduled. Initial contact was made with Pratt, and committee members may visit that library school in the fall to discuss librarianship.

MEMBERSHIP: R. McInaney reported that we have 655 members. 347 have renewed for 2002. Renewal reminders would go out the week of March 25th. After May 1st, non-renewers will be notified that they are being dropped from the membership list. There was a short discussion on the renewal process. Regina had lists available of members who had volunteered for the various divisions and committees.

NEWSLETTER: B. Hoffman sent in a report. The latest issue of the newsletter is out. She thanked everyone who sent in articles and artwork. E-mail is the preferred method for sending material to her. Digital photos are preferred. The deadline for the next issue is May 1st. The next

issue's feature will be a Long-Range Planning Committee report. A "Director's Corner" column has been added. The December issue will likely have a tribute to Angie Lehner. She thanked Marcia Jefferson and Rona Dressler for their help in learning how to use new software, and she thanked Stephen Ingram for being staff artist.

NOMINATING: J. Clemens invited people to join the committee, and she said she would welcome ideas for nominees from the Board members.

PROFESSIONAL CONCERNS: K. Minschke e-mailed her report. The committee had their first meeting. They would like to re-work the survey on compensation that went out in September, 2000, and send it out as an opinion poll to the general membership. They will run it by the Board first, including Jerry Nichols, and possibly the PLDA. Kris hoped to have the revised questionnaire ready for the April Board meeting. The committee plans to meet, tally the results of the opinion poll, and write a report. They would like to have a roundtable discussion in the fall, and use the findings from the poll and the roundtable discussion to draft a statement of purpose/mission for the committee. The mission statement could be used when recruiting new members. The committee would like to ask what charge they had been given by the SCLA Board, and wondered if it would be contained in old minutes.

PUBLIC AWARENESS/PUBLICITY: S. Ingram reported that he was working with Long Range Planning on the librarianship brochures. Stephen thanked the SSSD Division for helping to produce a brochure highlighting support staff. He also mentioned that James Olney was helping with a brochure on special librarianship. Stephen had been in touch with NCLA, and they were sharing their brochures with him.

SCHOLARSHIP: C. Farrugia reported that we have received at least two requests for applications. C.W. Post has put a message on their listserv advertising the scholarship. The committee is gathering prizes for this year's fundraising raffle. She asked if there were any objections to including a Borders gift certificate as a prize (There were none.) Someone suggested looking into an amazon.com gift certificate, since SCLA gets a small percentage of the purchase price when members purchase from amazon.com through the SCLA web page.

STATISTICAL SURVEY: S. Atlas faxed her report. The committee is still working on possible additional questions for this year's survey. Anyone with suggestions is encouraged to e-mail her at satlas@suffolk.lib.ny.us

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco thanked everyone for the paperback book donations that had been sent to the jails.

WEB PAGE: D. Zubiller e-mailed a report that said the website for L.I. Reads is up and running at: <http://scla.net/scla2000/events.shtml> (short listing) and <http://scla.net/scla2000/lireads.html> (actual site).

LIAISON REPORTS:

CLASC: No report.

E.S. BOCES: J. Barr gave out copies of the School Library System News. She reported that she was still working on a “virtual reference” project.

LILRC: V. Antonucci reported on several upcoming programs: an OCLC videoconference series (in March, April & May) ; the Documentary Heritage Program workshop April 30th on “Introduction to Appraisal and Selection of Historical Records”; and “Introduction to Arrangement and Description of Historical Records” on May 22nd. Virginia said that the Three Village Inn had been secured as a site for Archives Week in October.

LVA SUFFOLK: No report.

NCLA: L. Tesoriero reported that the 2002 membership of NCLA was 523 so far. At the NCLA meeting, there had been a discussion of the results of a survey about continuing education programs offered to NCLA members. Members were pleased with recent offerings, and wanted a balance between entertainment and coverage of educational issues. Laurene mentioned that an upcoming NCLA program on Library Security would feature some speakers from Suffolk libraries (Stephanie Heineman, Eileen Minogue, James Olney, and Charles Cornetta).

PLDA: D. Engelhardt reported that PLDA did not meet in March. She mentioned their Stress Management program for the LILC in May.

SCLS: Jerry Nichols thanked everyone in SCLA who supported the Albany legislation trip. He said SCLS will be delighted to help with the “L.I. Reads” campaign next year, and continue the cooperation we’ve seen with Nassau-Suffolk. He reported that bond issues were coming up in Babylon, Harborfields, and Sayville.

SLA: No report

OLD BUSINESS: R. Dressler said she was waiting for A. Lehner’s return from vacation in order to go ahead with the revision of the SCLA Handbook.

NEW BUSINESS: There was some discussion of Angie Lehner’s impending retirement from SCLS, and about some articles missing from the newsletter.

J. Clemens asked for a motion to adjourn. J. Olney made a motion, and J. Loughren seconded it. The meeting was adjourned 11:40 a.m.

Suffolk County Library Association
Minutes of the Executive Board Meeting
April 19, 2002
Location: SCLS Blue Room

Present:: C. Gray, B. Hoffman, P. Bornstein, S. Ingram, S. Holden, K. Minschke, R. McEneaney, S. Ketcham, D. Miller, A. Lehner, C. Farrugia, L. Tesoriero, D. Jones, J. Carhart, C. Guzzo, A. Richards, J. Clemens, J. Loughren, J. Olney, R. Dressler, E. Hayes, F. Byrne, H. Bilbo.

J. Clemens called the meeting to order at 10:01 a.m. After a review of the minutes, K. Minschke moved to accept them, and P. Bornstein seconded the motion. None were opposed.

TREASURER'S REPORT: J. Loughren reported that he had prepared tax exempt applications for the various divisions to use. He presented his report, which showed a \$16,589.08 fund balance. S. Ketcham moved to accept it. J. Olney seconded the motion. None were opposed.

PRESIDENT'S REPORT: R. Dressler thanked Joe Loughren for working on the tax exempt applications. She also thanked Angela Richards for her work on the recent Walk-a-thon in Northport Village. Angela had two suggestions for future walk-a-thons. 1.) Change the venue to a different historical setting, since we had used Northport two years in a row. 2.) Publicize ahead of time that a portion of the proceeds would go towards SCLA scholarships. Rona briefly discussed the upcoming sale of the L.I. Ducks tickets and asked what people thought about not limiting the number of tickets sold per person. A limit of 8 per person was suggested. She mentioned that brochures for the "Writers on the Vine" fundraiser would be coming out soon. There was a discussion about having new SCLA t-shirts printed. S. Ingram offered to work on a new image to use for the next batch of t-shirts. Rona read a letter from LILRC aloud. The letter asked SCLA to be a sponsor of the 7th Annual Archives Week, "Telling Our Story," to be held this autumn. L. Teroriero made a motion to donate \$100, the same amount SCLA contributed last year. S. Ketcham seconded the motion. None were opposed.

DIVISION REPORTS:

DASL: S. Ketcham reported that their next Board meeting would be April 26th at the Southampton campus of L.I.U. R. McEneaney said she and Sue Terry of Dowling College would be presenting a preservation workshop at the LILC.

RASD: J. Carhart reported. The Electronic Resources committee is restructuring. They planned to meet May 1st and discuss new VRC products. A subsequent meeting is planned to discuss CybraryNet. Health Concerns is working on a program for October. Diane Eidelman has volunteered to become the new Historian (to replace Arlene Leventhal). The Long Island History committee had a good response to their "Cradle of Aviation" trip. It went well. OARS met in March and had a representative from Literacy Volunteers speak to them. They are working on compiling and distributing information they have gathered on programs for seniors. Deadline for the next issue of the Ramblings newsletter will be in early September. Readers' Advisory is meeting to discuss police procedurals fiction. The RASD annual dinner is the same night as the SSSD dinner. It will be held at the Irish Coffee Pub in Islip. Jo-Ann said the division had been trying to solve the problem of overlapping meetings within RASD. A discussion followed.

CATS: C. Guzzo reported that there was a new "swap and sell" section on the division's web page. She said 66 people attended the 1st Annual Technical Services Open Forum on April 12th. A possible trip to the Performing Arts division of the N.Y. Public Library in Manhattan had

been proposed for the fall. She asked who issues CEUs earned through attendance at workshops and how the division should handle requests for CEU certification. A. Lehner explained that SCLS is an issuing body, and that they keep track of CEUs for public library employees as a courtesy. H. Bilbo mentioned that LILRC issues certificates. There was a discussion about the need for people to keep track of their own CEUs. It was suggested that divisions could, when asked, supply a letter simply verifying attendance at any given workshop, even though they are not the issuing body for the CEUs.

SSSD: F. Byrne reported that their board had met the previous Tuesday and finalized plans for their participation in the LILC. They had 30 people registered so far for their second Support Staff Roundtable on April 24th. E-mail for the division can now be sent to sssd@suffolk.lib.ny.us, thanks to Joe Loughren. The division has sent in their tax exempt certificate application to N.Y. State.

YASD: D. Jones reported that YASD had met on April 11th and discussed the upcoming "Battle of the Books," to be held on August 17th. This competition, begun by Tracey Firestone, has grown into a big event. This year, thirty libraries are expected to participate.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: C. Gray reported that new committee member Angela Mondelli volunteered to be the contact person when people want to post SCLA events on LILRC's Regional Events Calendar. Send e-mail with "LILRC Calendar" in the subject line to: mondelli@lilrc.org. The committee hopes to meet with their NCLA counterpart to discuss joint programs for the L.I. Library Conference. Carol said they would like to send a two-part survey out on the listserv, asking members for input on program topics and also asking if they had expertise to share. R. Dressler asked them to send her the wording before they sent the survey out. Carol Gray said the committee wondered if they could act as a "clearinghouse" for the scheduling of SCLA programs, to eliminate duplication and scheduling conflicts. Sheryl Sessa would be willing to work on this. Discussion followed.

ELSA: G. Pepa e-mailed a report that the 2002 brochures would be mailed out to coordinate with the LILC. The nomination forms will also be available on the SCLA web page. A question was asked about distribution of brochures to patrons, since this year, patrons are allowed to nominate. It will be up to each individual library director's discretion whether or not to put the brochures out for patrons. A discussion followed.

FALL DINNER: C. Guzzo reported that they had visited the Irish Coffee Pub as a possible site for the dinner. Cynthia submitted a sample questionnaire that could be sent out to the membership, asking them to vote for the location of the Annual Dinner. The Board approved it.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: P. Bornstein reported that all the relevant material had been received. Everything has been forward to the judges, who are evaluating it.

LEGISLATIVE: L. Tesoriero reported that the next LILRC Legislative Committee meeting would be April 26th. She said the SCLA representative to this committee is called an ex-officio member. She suggested possible SCLA activities such as: sending “thank you” postcards as a follow up the Albany trip; periodic correspondence sent to legislators; sending various SCLA representatives along on LILRC committee visits to legislators.

LISTSERV: No report.

L.I. LIBRARY CONFERENCE: R. Dressler reported a balance of \$32,387.25 in the account as of April 10th. Signs for locations of programs will be color-coded. There were 78 exhibitor’s tables reserved so far. David Baldacci’s book will be on sale that day for \$18-20. He will sign them. The committee was working on a re-usable name tag holder for attendees. There were still a couple of time slots open for coverage at the SCLA table. Rona said current registration (177 people from Suffolk, 140 from Nassau) was at the break even point. She asked Board members to encourage staff members to attend. Many libraries had still not sent in their coordinated registrations yet.

LONG-RANGE PLANNING: S. Holden reported that the committee had met to finalize the “Careers In. . .” brochures in time for the LILC. She asked for Board approval of a purchase of brightly-colored paper for the brochures (approximately \$50). C. Gray made a motion to approve the purchase. J. Carhart seconded the motion. None were opposed. Sue mentioned that next year the committee might need to ask for reimbursement for a new cartridge for the reisograph machine they had been using for printing at Harborfields Library.

MEMBERSHIP: R. McEneaney reported membership was at 698, but qualified that by stating that many people had not renewed their membership in 2002. Reminder flyers had gone out two weeks previous. Non-renewing members will be dropped in May. Regina said that twelve library students had joined SCLA recently as a result of the Long Range Planning Committee’s school visits. Regina pointed out that there is no money in the budget for Membership, yet \$100-150 per year is spent on mailing labels. Discussion followed. Divisions should absorb the cost of printing labels, either by printing out their own labels from a file e-mailed to them by Regina, or by paying for mailing labels ahead of time if Regina prints them.

NEWSLETTER: B. Hoffman reported that the next deadline would be May 3rd. The next issue will include a feature on the Long Range Planning Committee. Angie Lehner, who is retiring, will be featured in the Dec./Jan./Feb. issue.

NOMINATING: J. Clemens reported that she is looking for volunteers for this committee.

PROFESSIONAL CONCERNS: K. Minschke reported that she had met with the Executive Board that morning and discussed a proposed survey of the membership. She said she would go back to her committee and convey all the input she had gotten, then present a new draft to the Board.

PUBLIC AWARENESS/PUBLICITY: S. Ingram reported that he was working with the Long Range Planning Committee on the “Careers In. . .” brochures. L. Tesoriero mentioned that Stephen had worked on an informational bookmark that might be given to legislators. She suggested it might be adapted for other SCLA promotional uses.

SCHOLARSHIP: C. Farrugia reported that they had received six requests for applications, and one completed application so far. The flyer for the new support staff award were ready, and would be given out at the LILC. She thanked Angie Lehner for help with the flyer. J. Carhart asked about the possibility of having one SCLA member as a liaison at every library. A discussion followed.

STATISTICAL SURVEY: R. Dressler read a report from S. Atlas. The 2002 questionnaire is almost ready. There will be three additional job description salary schedules canvassed and added to the publication. Anticipated distribution is for the early part of May.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISON REPORTS:

CLASC: L. Clark sent a written report. E. Hayes read out details about the CLASC Annual Dinner on April 30th, featuring speaker Barbara McClintock.

E.S. BOCES: No report.

LILRC: H. Biblo reported that, for the first time in years, there was a full bus from Nassau County on the Legislative Day trip to Albany. He said the library contingent pushed that day for maintaining library funding in areas that lost population in the 2000 census. He said the Legislative Committee wants to make visits to legislators’ local offices, and they would need people from their areas to be in the delegations. Herb mentioned that Art Friedman is running for President Elect of the N.Y. Library Association. He handed out information on databases available through LILRC, and told people they could contact Min Liu at LILRC. Herb also reported on LILRC’s annual “Libraries and the Future” conference in the fall, and a recent court decision on Internet pornography vis a vis libraries. He mentioned that the Regional Events calendar, which had been discontinued for a while, was now up again. He also said that LILRC was working on a union catalog for area academic libraries. Herb also reported on a push to establish a regional minimum salary for librarians, and mentioned that Hofstra had withdrawn from their Research Loan program. He reminded everyone about the June 13th workshop on finding aids for archival materials.

LVA SUFFOLK: No report.

NCLA: L. Tesoriero reported. She shared a feature article about L.I. Reads that had appeared in Newsday on April 17th. NCLA is offering a block of L.I. Ducks tickets for sale (similar to what SCLA is doing), and they are selling well. They are updating their scholarships. The Andrew

Ippilito Scholarship of \$1,500 to someone enrolled in library school will be increased to \$2,000. The Kate McNeil award for \$1,000 to an entering library school student will probably be discontinued, and three awards of \$500 each may be offered to librarians or support staff for continuing education.

PLDA: D. Engelhardt faxed her report. PLDA met on April 10th. They will host a fall program at SCLS entitled "Measuring Electronic Resources." It will be given by Diane Mayo of Information Partners. The workshop will run almost a full day.

SCLS: No report.

SLA: J. Olney reported that there would be a dinner meeting on April 29th at Tello restaurant in Huntington. Hope Tillman would be the guest speaker, and non-members were welcome to attend.

OLD BUSINESS: Rona thanked all division and committee heads for helping to revise the SCLA handbook. A mockup of the revised handbook will be handed out at the June meeting.

NEW BUSINESS: R. Dressler asked Board members to look at the current structure for SCLA membership dues, with an eye to revising them. She asked that members check at their libraries to see what the average salary was for part-time clerks and librarians. Rona stated that Angie Lehner would be retiring not only from SCLS, but also from SCLA. Angie will finish out the year, but we will need to replace her as Executive Secretary.

J. Clemens asked for a motion to adjourn. S. Ketcham made a motion, seconded by C. Guzzo. The meeting was adjourned at 12 noon.

June 21, 2002 — SCLS Auditorium
Suffolk County Library Association
Minutes of the Executive Board Meeting
June 21, 2002
Location: SCLS Blue Room

Present: E. Hayes, S. Atlas, R. Dressler, J. Olney, J. Loughren, J. Clemens, D. Bucher, P. Bornstein, A. Lehner, J. Carhart, L. Tesoriero, F. Byrne, C. Gray, K. Baudouin, C. Farrugia, G. Pepa, D. Miller, M. Fusco, S. Ketcham, S. Ingram, S. Holden, K. Minschke, E. Cichanowicz, B. Hoffman.

J. Clemens called the meeting to order at 10:05 a.m.

D. Bucher reported on the White Elephant Sale fundraiser. Della submitted a copy of the letter she would be sending to the Town of Islip, requesting to participate in the Antiques &

Collectibles sale again this year. Della thought it would probably be the third Saturday in October. She said she would be able to print flyers at Harborfields Public Library. Della asked those present for the loan of extra tables and shelving units for the sale. Collection of items to sell would begin the first week of September. All donations can be sent to Della's attention at the Harborfields Public Library.

After reviewing the April 2002 minutes, S. Ketcham made a motion to accept them. M. Fusco seconded the motion. None were opposed.

TREASURER'S REPORT: J. Loughren reported that one of the divisions had had their application for tax exempt status turned down, because their description of their services had not been specific enough. Joe said he would ask the State agency for guidance on this. He went over the May Financial Statement. There was a fund balance of \$18,516.44, with \$1,703.50 in the Scholarship Fund, and \$342 in the Intellectual Freedom Fund, for a total of \$20,562.44. J. Olney made a motion to accept the Treasurer's report. J. Carhart seconded it. None were opposed.

PRESIDENT'S REPORT:

- R. Dressler reported that half of the L.I. Ducks tickets for August 20th were sold, and she encouraged everyone to buy tickets. (Proceeds will go towards the Scholarship Fund.)
- Rona asked E. Cichanowicz about the "Writers on the Vine" series. Edana reported that she had sold half of the available tickets so far. She pointed out that ticket holders could use their 20% discount at the Palmer store, even if they could not attend the event.
- Rona thanked everyone, especially Joan Clemens, for staffing the SCLA table at the Long Island Library Conference. She said the feedback from the surveys was positive. She reminded Board members to send in reimbursement forms for the conference by the end of June.
- Rona thanked everyone for helping to update the SCLA Handbook, and passed copies around. She thanked Angie Lehner for putting it together.
- Rona reported that Sheryl Sessa of Comsewogue Public Library had volunteered to coordinate the "clearinghouse" for SCLA events which had been discussed at the previous Board meeting. Rona asked that divisions and committees notify Sheryl of planned and proposed programs or trips. This will eliminate duplication and encourage joint efforts.
- Rona read aloud a letter from the President Elect of the N.Y. Library Association, soliciting SCLA's contribution to their capital campaign to purchase a headquarters. After some discussion, P. Bornstein moved to contribute \$100. C. Gray seconded it. The motion passed.

DIVISION REPORTS:

DASL: S. Ketcham reported that their program at the L.I. Library Conference had been a huge success, attended by approximately 100 people. DASL's last meeting had been June 14th at

Dowling College. The next meeting will follow the Legislative Breakfast on September 20th. DASL's webpage is still under construction. Once it is ready, Sue will send an announcement via e-mail. Future programs include: Oct. 11th, Information Literacy, location to be determined, and Dec. 6th, the US Patriot Act, at NYIT at Central Islip. DASL's annual luncheon at the Culinary Institute will take place right after the Dec. 6th workshop.

STATISTICAL & POLICY SURVEY COMMITTEE: S. Atlas reported that the questionnaires had gone out the first week in May, and so far, she had gotten responses from 50% of the libraries. They hoped to have all the needed information by the end of the summer, and to publish the results in the autumn. S. Ketcham suggested including academic libraries in the survey. Sandra said she would look into that possibility for next year's survey.

RASD: J. Carhart reported that their Executive Board had met on June 4th and would next meet on Sept. 10th. The Electronic Resources Committee met on May 4th and June 19th. In May, Edana Cichoanowicz had attended and discussed some new electronic products and possible changes in the Virtual Reference Collection. A new demo page would be set up soon. Health Concerns met on June 11th. They have confirmed a speaker on the topic of autism for the October annual meeting. Diane Edelman is the new Historian for RASD. Jo-Ann thanked Arlene Levanthal for her years of service to RASD. The Long Island History Committee last met on May 31st and discussed plans for celebrating Brookhaven Town's 350th anniversary. The committee planned a summer outing to the East End, which would include visits to the East Hampton Library and local historical spots as well as a lecture on East End architecture by local author Alastair Gordon. O.A.R.S. last met on June 12th and heard a speaker from Verizon on the topic of services to people with disabilities. Reader's Advisory met on June 11th. They will meet on September 26th to discuss "coming of age" novels. In December, they will focus on non-fiction that reads like fiction. The RASD annual dinner was attended by 30 people on June 6th at the Irish Coffee Pub. Jo-Ann said that handouts from RASD's program at the LILC were available on their webpage. She gave a special thank you to Camille Iuliucci for helping out at the RASD table. A L.I. Reads evaluation meeting was held on June 11th at NLS, and another will be held on July 18th. Plans have begun for next year's program. Jo-Ann reported that RASD currently has 315 members.

CATS: No report.

SSSD: F. Byrne reported that their board had met on June 18th and discussed the election process. Marie Mueller will chair the Nomination Committee. SSSD hopes to reach out to custodial staff with some of its future programs. The division is also looking into co-sponsoring programs with CATS, since Technical Services departments are often staffed by clerical workers. The SSSD's request for tax exempt status was denied, but they plan on appealing the decision. Over 60 people attended the division's second Roundtable Discussion program on April 24th at Longwood Public Library. Approximately 300 people attended their program, "Handling Confrontational People and Situations," at the LILC.. Evaluation forms were positive. Many people stopped by the SSSD table that day, and eight new members joined. Fran said they were very pleased with the staff of the Crest Hollow Country Club. Unfortunately, the division's annual dinner was cancelled, because they were unable to meet the minimum number of guests required by the restaurant. They look forward to trying again next year.

YASD: No report.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: K. Baudouin reported that their program at the LILC went well, and that they found the Crest Hollow staff helpful. C. Gray reported that the committee had met May 28th. The committee might sponsor a tour of the Health Sciences Library at SUNY Stony Brook in the future. Sheryl Sessa has begun to receive notification of planned or possible SCLA events. She would like to forward the information to the SCLA President and committee heads, in order to keep them informed. Angela Modelli of LILRC requested that people follow the existing format when submitting events for the LILRC Regional Calendar page. The committee is looking into running a program entitled "Internet Addiction" in the fall. Peter Mastroinni of SUNY Stony Brook may run the program. Carol asked if the committee could use SCLA funds for refreshments for the program. After a short discussion, \$25 was agreed upon as the maximum the committee would be reimbursed. The next committee meeting will be held June 25th.

ELSA: G. Pepa reported that very few nominations had been received so far, and urged Board members to encourage staff members at their libraries to get nominations in soon. In response to a question, she said that no nominations had been received from library patrons.

FALL DINNER: C. Guzzo reported that Marine World in Riverhead got the most votes when she surveyed members about their preference for the location of the Annual Dinner. It will be held Friday, November 8th. Dinner will probably be served in a separate room, but attendees will be free to meander among the tanks in the Aquarium during the evening.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: P. Bornstein reported that Harriet Edwards, Assistant Director at the East Meadow Public Library, was presented with the 2002 LDA Award during the L.I. Library Conference on May 8th. Paula thanked Janet Barr, Sue Ketcham and James Olney for their work on the committee. She asked about the honorary SCLA membership for the winner, and said that she would fill out a 2003 application for Ms. Edwards.

LEGISLATIVE: L. Tesoriero reported that the LILRC Legislative Committee had discussed "New Centuries Libraries", the Regents Legislative and Budget Initiative for libraries in New York State, and seen it in a positive light. The NOVEL (N.Y. Online Virtual Electronic Library) component is seen by the committee as a viable first step in the process of funding libraries. The two public Library Director Associations could be asked to endorse these initiatives. These New York State proposals would be discussed during planned visits with individual legislators. Links to information on these proposed funding programs have been added to the SCLA webpage under "Legislative Committee." During meetings with legislators, committee members

will also ask for restoration of system funding. Utilizing Friends of the Library organizations to solicit for library funding was also discussed by the committee. Plans for the Legislative Breakfast on Sept. 20th are moving ahead. "Save the Date" post cards were almost ready for mailing. (Note: the SCLA Board will meet on Sept. 15th in order not to coincide with the Legislative Breakfast.)

LISTSERV: No report.

L.I. LIBRARY CONFERENCE: S. Cohen sent a written report. The Conference was held for the first time at the Crest Hollow Country Club, and it "was a smashing success!" Over 830 people attended. There were 93 Exhibitors at 109 tables. 16 Associations had tables, some of which had never attended before. Steve wrote: "We had 12 well thought out presentations and our keynote speaker, N.Y. Times best selling author, David Baldacci, got rave reviews from the crowd. Not only did he wow us with his words, but with his generosity as well. As noted, a donation was made to the Multiple Sclerosis Society in the amount of \$1,500. Plus, we sold over 250 of his new book, which he signed for anyone who asked. Because of our happiness with the work of Crest Hollow and their staff, we have extended our contract with the facility to host the LILC for the next two years at little additional cost (\$1.50 per head for lunch) to the conference. Financially, we were able to turn a decent profit from the event and will be supplying each county association with a reimbursement check for \$3,500. " Steve reported that Regina Mascia of West Hempstead Public Library would be the next chairperson for the conference. He thanked SCLA for allowing him to serve as the LILC Chairperson.

LONG-RANGE PLANNING: S.Holden reported. She shared samples of the new brochures prepared by the committee, each of which profiles careers in different fields (Public Libraries, School Media, Academic, Special, and Support Staff). These were developed for library school students or potential library employees. Final revisions on the brochures will be made soon. Committee members will attend orientations for library school students at the Palmer School and at Queens College in the autumn. They invite SCLA members to volunteer to help at these meetings. The committee plans to meet over the summer and discuss ways to reach high school students and college undergraduates in order to promote careers in libraries. Sue noted that she was glad that Long Range Planning would be featured in the upcoming SCLA newsletter.

MEMBERSHIP: A. Lehner read a report sent in by R. McEneaney. As of June 9th SCLA had 595 active members. Non-renewing members had been dropped from the list after May 5th. Regina has purchased a box of mailing labels for each division and sent a memo to each division president explaining how to reimburse her for the labels.

NEWSLETTER: B. Hoffman reported that the new issue of the SCLA newsletter had just been printed. She noted that it contained an exclusive report from Mary K. Chelton of Queens College which dealt with the CIPA hearings and decision. Barbara said the next newsletter deadline would be August 2nd. Barbara noted that e-mail is the preferred format when submitting material for the newsletter.

NOMINATING: J. Clemens reported that James Olney and Sue Ketcham had joined the committee. They hoped to have a slate ready by the July Board meeting.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: S. Ingram displayed several proposed new logo designs for SCLA t-shirts. The Board voted by a show of hands on the preferred design. It was agreed that the new shirts would sell for \$10 each, be printed with black ink on grey shirts, and that the following quantities would be made up: 50 each of medium, large, and extra large sizes.

SCHOLARSHIP: C. Farrugia reported that she had received four applications for the 2002 Scholarship. The committee will select a winner in September. Thanks to Danielle Zubiller, information about the new Continuing Education Award has been added to the SCLA webpage. Printed flyers will soon be distributed to libraries. The committee has already obtained some raffle prizes for the raffle which benefits the Scholarship Fund. Raffle tickets will be enclosed with the SCLA membership cards that are getting mailed out soon. Please contact Christine if you know of a business that would be willing to donate a raffle prize.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: R. Dressler noted that D. Zubiller had put information about the "Writers on the Vine" series on the SCLA webpage, as well as the links from the Legislative Committee section.

LIAISON REPORTS:

CLASC: No report.

BOCES: No report.

LILRC: No report.

LVA SUFFOLK: No report.

NCLA: L. Tesoriero reported that NCLA Board members had been impressed with Northport Library employees who helped present their Continuing Education Committee's Security Workshop on May 31st. (The guest speakers/presenters had been Stephanie Heineman, Eileen Minnogue, James Olney, and Head of Security Charlie Cornetta.) Laurene also reported that the NCLA Civil Service Committee has been working on inquiring about eliminating the residency requirement for working in Nassau County Libraries.

PLDA: D. Engelhardt faxed her report. PLDA will be working with SCLS to negotiate with Baker & Taylor for low-cost (or free) Titlesource II software. The Board will reach a decision at its September meeting regarding which of its existing committees will stand, and which will be dissolved. Debra noted that payment for tickets to the L.I. Ducks game outing was due in one week.

SCLS: No report.

SLA: J. Olney reported that the association was working on a new slate of officers. He also said that the N.Y. Chapter would be hosting the SLA's national meeting in 2003.

OLD BUSINESS: It was announced that the new SCLA t-shirts would be available this summer.

NEW BUSINESS: R. Dressler asked everyone to consider a revision of the dues structure for SCLA members – one that would encourage more part-time and clerical workers to join. There was some discussion about changing the categories, which are determined by annual income, to include more categories. Board members were asked to be prepared for more discussion at the next meeting. It was announced that SCLA Executive Secretary Angela Lehner would be retiring from her SCLA job at the end of September.

J. Clemens asked for a motion to adjourn. J. Carhart made a motion. J. Olney seconded it. The meeting was adjourned at 11:35 a.m.

Suffolk County Library Association
Minutes of the Executive Board Meeting
July 19, 2002
Location: SCLS Blue Room

Present: E. Hayes, J. Clemens, F. Altemose, A. Richards, K. Minschke, J. Carhart, F. Byrne, C. Farrugia, M. Fusco, S. Atlas, S. Johnson, V. Antonucci, M. Weiss, D. Bucher, K. Baudouin, G. Pepa, A. Lehner, J. Loughren, J. Olney, R. Dressler, J. Barr.

J. Clemens called the meeting to order at 10:05 a.m. After some corrections were made, K. Minschke made a motion to accept the minutes of the June meeting. J. Carhart seconded the motion. None were opposed.

TREASURER'S REPORT: J. Loughren reported \$88.24 income for June, and \$1,587.60 in expenses. The total fund balance of \$19,063.08 included \$1,703.50 in the Scholarship Fund and \$342.50 in the Intellectual Freedom Fund. D. Bucher made a motion to accept the report. J. Olney seconded. None were opposed.

PRESIDENT'S REPORT: R. Dressler reported that 160 L.I. Ducks tickets had been sold, and that \$2 from the price of each ticket would go into the Scholarship Fund. She reported that all the Writers on the Vine series tickets had been sold. Rona had attended one of the series events, and highly recommended them. She thought SCLA might consider other events at Palmer Vineyards. Rona asked about the White Elephant sale table planned for the Antiques & Collectibles Show in Islip. D. Bucher reported that flyers would go out to members in August. She asked for volunteers to help with the mailing. SCLS will once again allow donations

to be transported via their daily van. Donations should be marked to Della Bucher's attention at Harborfields library. B. Hoffman has offered the use of her van on the day of the sale. R. Dressler asked about the SCLA t-shirts. F. Altemose reported that t-shirts had been ordered and would be available in approximately three weeks. She will fill orders from Sachem Public Library. The cost is \$10. Checks should be made out to SCLA. Our production costs should be no more than \$5.95 each. They are available in medium, large and extra large sizes. D. Bucher suggested they could be sold in October at the Antiques & Collectible Show.

DIVISION REPORTS:

DASL: No report.

RASD: J. Carhart reported that planning for next year's L.I. Reads campaign has started. The joint committee hoped to select the book title at their August 8th meeting. In response to feedback from this year, the committee hoped to get materials out to all libraries much earlier. Jo Ann reported that J. Nichols of SCLS might have a staff member on this year's committee. This might be helpful, because it is Suffolk County's turn take charge of some of the printing and distribution of materials. The next RASD Board meeting will be Sept. 10th.

CATS: M. Weiss reported that the East End library tour had been very successful. CATS is planning an Oct. 18th trip to the N.Y.P.L.'s Performing Arts Division at Lincoln Center in Manhattan. Cost will be \$20 for non-members, \$16 for members. The Board is thinking of a way to memorialize the recent death of Board member Elaine Etkin. July 23rd will be their next meeting.

SSSD: F. Byrne reported that the nominating slate for next year's officers was set. She mentioned that custodians were represented on the slate, and said that soon a mailing soliciting more nominees would go out. The division plans a membership drive in the fall.

YASD: No report.

COMMITTEE REPORTS:

ARCHIVES: S. Johnson reported that she had been asked to find SCLA's original tax exempt application, but so far had only found references to it in old minutes from 1965. She said she had found background information on the Scholarship Fund, and was sharing that with the current Scholarship Committee. Suzanne said that she would be interested in any older material on SCLA, especially material from the 1960's, if anyone had it.

CONSTITUTION AND BY-LAWS: No report.

CONTINUING EDUCATION: K. Baudouin reported that the committee had met in June. They are planning an Internet Addiction program at Emma S. Clark Library on Oct. 24th. Karen is writing an article for the next SCLA newsletter about the program, and it will be advertised through the listserv. C. Gray has arranged a joint meeting with NLA's Continuing Education Committee in September. A. Mondelli will try to schedule a visit to the Medical Library at Stony

Brook. K. Minschke spoke up and said she had helped organize visits to the medical library in the past. Karen reported that new committee member Stephen Ingram had offered to present a Photoshop workshop, possibly in January or February. S. Sessa is working on the database of upcoming programs, and will share information with SCLA President Rona Dressler.

ELSA: G. Pepa reported that the committee had received ten “tremendous” nominations for the Excellence in Library Service Award. Some had come from patrons. The committee had been sent copies of all nominations, and they will meet in September to pick the winner.

FALL DINNER: C. Guzzo had e-mailed a report. The Fall Dinner will be on Friday, Nov. 8th from 6:30 –10 p.m. at the Atlantis Marine World in Riverhead. Save the Date notices will be going out shortly. The cost is \$56 per person. A \$500 deposit and contract was sent out this week. There will be a cocktail hour with a variety of hors d’oeuvres. Dinner choices will be Penne a la Vodka, Chicken Francaise and Veal Marsala. Dessert will be Italian cookies. Soft drinks and coffee and tea are included. There will be a cash bar available.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: No report.

LEGISLATIVE: L. Tesoriero e-mailed her report. Planning for the autumn Legislative Breakfast continues. Changes from last year include: reminder calls to legislators prior to the event; invitations sent out to each library director and each library board president; LILRC rather than Sachem Public Library will prepare the flyer; more communication between the two host libraries (Nassau and Suffolk) to encourage a consistent format; a Legislative Committee meeting immediately after the breakfasts, for the purpose of evaluation. Other issues discussed at the committee’s meeting were the possible formation of a “Political Action Committee,” and encouraging the involvement of Friends of the Library groups in legislative lobbying efforts.

LISTSERV: No report.

L.I. LIBRARY CONFERENCE: R. Dressler said she had received a list of nominees for the various sub-committees for next year’s conference.

LONG-RANGE PLANNING: No report.

MEMBERSHIP: R. McEneaney sent a written report which stated that there were 603 active SCLA members. Regina asked that all nominees for officers in the different SCLA divisions please check their membership status.

NEWSLETTER: R. Dressler said that the Sept./Oct./Nov. issue of the newsletter would be a tribute to retiring SCLA Executive Secretary Angie Lehner, and asked that people with stories or photos to contribute please submit them by August 1 to Barbara Hoffman.

NOMINATING: J. Clemens handed out the proposed slate of nominees for SCLA Board officers for 2002-2003: Vice President/President Elect, Cynthia Guzzo and Marina Sullivan; Secretary,

Mary Ann Kofler and Patty Thomson; Treasurer, Joe Loughren; Member-at-large, Paula Bornstein, Edana Cichanowicz, Susan Ketcham, and Angela Richards. Della Bucher and Fran Altemose still have one year left in their two-year terms as Members-at-large. Joan asked if there were any nominations from the floor. Marge Fusco volunteered to run in the empty slot as the second nominee for Treasurer. S. Johnson made a motion to accept the slate. D. Bucher seconded it. None were opposed.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: No report.

SCHOLARSHIP: C. Farrugia reported that flyers about the new support staff continuing education scholarship were going out, and she asked Board members to promote the new award. We had received \$250 in raffle ticket sales so far. She reported that \$465 had been donated in memory of CATS Board member Elaine Etkin, who passed away recently.

STATISTICAL SURVEY: S. Atlas reported she had received 32 responses to the survey, and needed 20 or so more. She planned to follow up, and hoped to have all responses by August 1st. (She wants to have all data collated before A. Lehner retires in September.) Sandy said that she had looked at the recent suggestion to include academic libraries in the survey, but the committee had concluded that the SCLA survey was not well suited to academic libraries. She pointed out that some of the funding for the survey came from SCLS. The committee thought perhaps there was a need for a separate, academic library survey. Someone suggested that Sandy write up her recommendations and keep them on file for future reference.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISON REPORTS:

CLASC: No report.

BOCES: J. Barr handed out copies of the Eastern Suffolk BOCES School Library System Newsletter. She invited people to visit their new website, <http://sls.sricboces.org>. She reported that the system will have something similar to the Virtual Reference Collection used by the public libraries. The schools, however, are not able to purchase in the same way as the public libraries (site licenses cost more, etc.), so they would not be able to offer as wide an array of databases as the public libraries.

LILRC: V. Antonucci reported on upcoming events, including the two Legislative Breakfasts, Archives Week, and a workshop on medical vocabulary at Northport library on July 30th. She reported that the LILRC Annual Conference on Libraries and the Future would be held at Dowling College on Oct. 3 & 4. Virginia also mentioned that LILRC's Annual Meeting in November would feature Judith Krug, Director of ALA's Office for Intellectual Freedom, as their speaker.

LVA SUFFOLK: No report.

NCLA: L. Tesoriero sent e-mail stating that NCLA would next meet on Sept. 13.

PLDA: D. Englehardt faxed a report. The PLDA held its semi-annual Luncheon in early June. At its next regular Board meeting, they plan to address the offer of having a PLDA member on the L. I. Reads Committee.

SCLS: No report.

SLA: J. Olney reported that he is on the new SLA nominating slate as Vice President/President Elect.

OLD BUSINESS: A revised version of the SCLA dues structure was handed out: Friends, Student, Retirees would pay \$10 per year, members earning up to \$15,000 per year would pay \$15 dues, members earning between \$15,001 and \$30,000 per year would pay \$25 dues, members earning between \$30,001 and \$45,000 would pay \$35, members earning more than \$45,001 per year would pay \$45, Trustees would pay \$25, and Vendors and Institutions would pay \$55. After some discussion, F. Byrne made a motion to adopt the new dues structure. K. Minschke seconded the motion. None were opposed.

NEW BUSINESS: R. Dressler shared e-mail she had received which solicited sponsorship for a Ronald McDonald House Mini-Golf Fund Raiser. After discussion, it was decided not to contribute.

R. Dressler asked for a motion to adjourn. J. Clemens made a motion to adjourn, and A. Richards seconded it. The meeting was adjourned.

Suffolk County Library Association
Minutes of the Executive Board Meeting
September 13, 2002
Location: SCLS Blue Room

Present:: E. Hayes, S. Holden, F. Byrne, S. Ingram, L. Tesoriero, S. Ketcham, M. Fusco, R. McEneaney, A. Richards, V. Antonucci, B. Hoffman, S. Johnson, D. Bucher, A. Lehner, Elvis, J. Corso, S. Atlas, P. Bornstein, K. Minschke, G. Pepa, C. Farrugia, F. Altemose, J. Carhart, J. Clemens J. Loughren, J. Olney, R. Dressler.

J. Clemens called the meeting to order at 10:04 a.m. After a review of the August 23rd minutes, L. Tesoriero moved to accept them and F. Altemose seconded the motion. None were opposed.

TREASURER'S REPORT: J. Loughren reported that income for August was \$1,479.90, and expenses were \$1,134.69. There was a current fund balance of \$15,707.03, plus \$3,239.50 in the Scholarship Fund and \$342.50 in the Intellectual Freedom fund, for a total balance for all funds of \$19,289.03. J. Carhart moved to accept the Treasurer's Report. D. Bucher seconded. None were opposed.

PRESIDENT'S REPORT: R. Dressler asked about T-shirt sales. F. Altemose said that over 20 had been sold so far. D. Bucher reported on the White Elephant Sale. She thanked James Olney and Rona Dressler for their help mailing out the flyers. Della passed around a sign-up sheet for volunteers to work during the sale on October 26th (rain date Oct. 27th). R. Dressler read a note from the president of NYLA, thanking SCLA for its contribution to the capital campaign to build headquarters. Rona asked division heads to send calendar information to Danielle Zubiller, so she can put it on the SCLA web page.

DIVISION REPORTS:

DASL: S. Ketcham said there would be a DASL meeting on Sept. 20th.

RASD: J. Carhart reported that their executive board had met on Sept. 10th. Ballots had gone out for elections with the following candidates on them: Vice President/President Elect-Sue Gottesman, Secretary-Ryan Athanas, Peggy McCarthy, Treasurer-Kitty Grinnell, Bruce Silverstein. The CARE committee has meetings planned for September 19th and November 21st (also for January 23rd, 2003, March 20th, and April 30th). Electronic Resources meetings included one on Community Information held Sept. 4th at Huntington, and one to be held November 6th at Smithtown, on locally created databases. Health Concerns would hold its annual meeting, on the subject of Autism, on Oct. 30th at SCLS. Long Island History had planned a meeting on Sept. 18th featuring author Natalie Naylor. The Media Committee was meeting Sept. 13th. Reader's Advisory would meet September 26th to discuss Coming of Age novels. The division plans to put their newsletter, "Ramblings," on the web page. They hoped to announce the book for the 2003 Long Island Reads campaign by the end of September. Suffolk is represented by Grace O'Connor, Diane Eidelman, and Jo-Ann Carhart.

CATS: No report.

SSSD: F. Byrne reported that the division would hold their Annual General meeting on Sept. 18th. They hoped to address two constitutional issues (terms of office and the Division's name). Fran handed out a flyer for a program on Oct. 1st, "Searching the Internet More Effectively." Edana Cichanowicz would be the presenter. 20 people had registered so far.

YASD: No report.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: M. Firestone e-mailed a report saying the proposed changes to the Bylaws and membership dues structure would go out with ballots for SCLA officers. Ballots are due back by Nov. 1st.

CONTINUING EDUCATION: No report.

ELSA: G. Pepa reported that the committee had had a very good meeting, and chosen this year's ELSA winner. The winner will be announced after they have been notified. There were 10 nominees in all. Seven patrons contributed to the nominations.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: No report.

LEGISLATIVE: L. Tesoriero reported that the Legislative Breakfast would be fairly low-key. The committee has prepared informative handouts.

LISTSERV: R. Dressler said she was pleased with the amount of activity on the listserv.

L.I. LIBRARY CONFERENCE: R. Dressler read a letter from Regina Mascia, Chair of the 2003 Conference. The letter accompanied a check to SCLA for \$3,500 – proceeds from the 2002 conference. The amount was higher than the committee had predicted. Rona said the conference committee would meet on Sept. 18th, and that the 2003 conference would be held on May 7th.

LONG-RANGE PLANNING: S. Holden reported that the committee's visits to Library School orientations had been very successful. Sue, James Olney and Stephen Ingram spoke at Queens College on August 29th in front of 80-100 M.L.S. students. The committee gave a set of handouts to all the attendees. On September 6th at the Palmer School, other committee members also came to help. Sue complimented Christine Farrugia in particular for her enthusiastic talk. The committee planned to meet in October. They hope to develop a complete folder to hand to each M.L.S. student at future orientation visits. The committee's next project will be a brochure aimed at undergraduates.

MEMBERSHIP: R. McEneaney reported that we had 602 members. She said not as many members had to be dropped this year for non-renewal. Once a new flyer with the revised due structure is printed, Regina plans to do a mailing.

NEWSLETTER: *(see below, later in meeting)*

NOMINATING: J. Clemens reported that the ballots for SCLA officers would be going out Monday, Sept. 16th. She pointed out that the same mailing would include a ballot for changes to SCLA bylaws and dues structure.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: S. Ingram reported that he had been asked by Pratt Institute to send an SCLA representative to talk to M.L.S. students in a particular class. Stephen pointed out that NCLA had brought a complete list of all NCLA programs to the Library school orientations. He hoped SCLA could produce a similar list. L. Tesoriero suggested listing committee meetings as well as large workshops. D. Bucher commented, saying she thought that the SCLA visits to library schools will have far-reaching results.

SCHOLARSHIP: C. Farrugia reported that the committee had met and selected the winners of the two SCLA scholarships. There had been four applications for the regular scholarship and five for the continuing education award. Christine said one of the people applying for the continuing education award was an M.L.S. student. She suggested we make it clearer in the future that this award was not aimed at M.L.S. students. Christine asked how much award money would be granted to the two winners. R. Dressler said the Executive Board would get back to her. A short discussion followed on promoting certain SCLA fundraisers as specifically helping to fund scholarships.

STATISTICAL SURVEY: S. Atlas reported that Angie Lehner had done all the data entry, and that we were still waiting for N.Y. State information. Sandra questioned how the survey project would be managed next year, after Executive Secretary Angie Lehner retires. Discussion followed on: SCLA and SCLS involvement in the statistical survey, ownership of the database of data collected, how the survey is distributed, how to publicize the existence of the survey, and how to make it more widely available to all SCLA members as a benefit of membership. It was suggested that, instead of sending two free copies per SCLS library to the attention of the director, that one copy be sent to the director, and one to the head of reference.

At this point in the meeting, “Elvis Presley” (a professional impersonator) was ushered into the room by Barbara Hoffman, who announced that this was the Board’s special present to Angela Lehner. (Angie, who is retiring after many years of service as SCLA’s Executive Secretary, had once said she’d like to have an Elvis impersonator visit her.) Elvis serenaded Angie with several songs, as SCLS staffers crowded into the room. Elvis sang and gyrated, getting up on the table at one point. When he sang “let me be Your Teddy Bear,” he presented Angie with a plush bear. After Elvis left, the Board presented Angie with some other gifts. Angie blushed and thanked everyone very sincerely. Cake was served.

NEWSLETTER: B. Hoffman reported that extra copies of the “Angie issue” were run off and given to Angela Lehner. Barbara thanked everyone who contributed to the newsletter. The next deadline will be November 1st. She mentioned that, because Angie was retiring, someone was needed to send out the newsletter

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco reminded people that the jails still welcome donations of non-violent paperbacks in good condition.

WEB PAGE: R. Dressler asked people to send dates of workshops and meetings to D. Zubiller.

LIAISON REPORTS:

CLASC: No report.

BOCES: No report.

LILRC: V. Antonucci reported on LILRC's Annual Conference, their Annual meeting, and on Archives Week.

LVA SUFFOLK: No report.

NCLA: L. Tesoriero reported that NCLA's Annual Dinner will be on December 3rd at Verdi's in Westbury.

PLDA: Suzanne Johnson reported that PLDA liaison Debra Engelhardt had given birth to a baby boy the day before: Scott Logan, 7 lbs., 6 oz.

SCLS: No report.

SLA: J. Olney reported that they were still working on a Trivia Night.

OLD BUSINESS: None.

NEW BUSINESS: R. Dressler said that SCLA had been invited to send one of their members to sit on a panel that would pick Suffolk County's Poet Laureate. Barbara Hoffman volunteered. Angie Lehner asked what to do about the SCLA telephone in her home. It was decided to leave it as it was for one month after she retires, then to disconnect it. President Rona Dressler said we would all miss Angie a great deal when she retires. Rona said Angie had been an important part of SCLA, and that her absence would be felt. Angie thanked everyone again for the gifts.

J. Clemens asked for a motion to adjourn. K. Minschke made the motion. F. Altemose seconded it. The meeting was adjourned at 12:15 p.m.

October 18, 2002 — SCLS Auditorium
Suffolk County Library Association
Minutes of the Executive Board Meeting
October 18, 2002
Location: SCLS Blue Room

Present:: E. Hayes, J. Olney, F. Byrne, S. Ingram, S. Holden, R. McEneaney, M. Fusco, H. Biblo, J. Nichols, S. Johnson, J. Carhart, S. Atlas, D. Miller, E. Cichanowicz, D. Bucher, P. Bornstein, L. Tesoriero, D. Jones, M. Firestone, J. Clemens, J. Loughren, R. Dressler.

The meeting was called to order at 10:07 a.m. by J. Clemens. After a review of the September 13th minutes, S. Ketcham made a motion to accept them, and P. Bornstein seconded. None were opposed.

DASL report [out of sequence]: S. Ketcham reported that their Oct. 11th workshop entitled “From Competencies to Competence” at Suffolk Community College had been very successful. The division has had to postpone hosting Herb Foerstel as a speaker on the Patriot Act at their annual meeting, because Herb had a heart attack. They were looking forward to hearing Laura Zelasnic, of the N.Y. State Newspaper Project, speak right before the luncheon on Dec. 6th at the Culinary Institute. The division lost its webmasters (they graduated). Sue might take over the webmaster slot as Past President. Oct. 31st is the deadline for DASL ballots. Their next meeting is scheduled for Nov. 1st at NYIT/Central Islip Campus Library. Sue passed around a copy of the book she authored with Marge Fusco, “Distance Learning for Higher Education: An Annotated Bibliography,” published by Libraries Unlimited.

TREASURER’S REPORT: J. Loughren gave his report. Income for the General Fund in September was \$4,203.04. Expenses were \$2,225.70. Scholarship Fund income was \$90. The Fund Balance was \$17,684.37, plus \$3,329.50 in the Scholarship Fund and \$342.50 in the Intellectual Freedom Fund, for a total balance of all funds of \$21,356.37. J. Olney made a motion to accept the report. D. Bucher seconded. None were opposed.

PRESIDENT’S REPORT: R. Dressler asked about progress on the White Elephant Sale. D. Bucher reported that she had more donations than last year, and would need some more tables. She asked if we could give her custodian at Harborfields Public Library an SCLA t-shirt (it was agreed). Rona asked everyone to give important SCLA dates to Danielle Zubiller, so that she could post them on the web page. Rona mentioned two NCLA programs, one on print vs. online resources, Nov. 6th, and a tour of the Port Washington Library on Nov. 26th.

DIVISION REPORTS:

DASL: (see above)

RASD: J. Carhart said that the RASD Board had not met since the last SCLA Board meeting. She reported that their annual meeting would take place on Oct. 30th. The Health Care Concerns Committee would present a program on Autism.

CATS: A. Tiffany e-mailed a report: The Preservation and Repair workshop on Sept. 20th was a huge success. 49 people attended. Thank you to Regina McEaney from Suffolk Community College and Tracee Ugenti from Longwood for doing such an outstanding job. The CATS New York City library tour was taking place Oct. 18th, with approximately 50 people attending. They were planning to visit the Performing Arts division of the N.Y. Public Library and the Grolier Club Library. The CATS annual meeting will be Tuesday, Dec. 10th at SCLS, and will feature a discussion of wireless networks. The CATS newsletter should be out in December. Jim Balletta has resigned from the CATS Board. Min Liu from LILRC will be a Member-at-Large on the 2003 Board.

SSSD: F. Byrne reported that the division had held its annual general meeting on Sept. 18th and an Executive Board meeting on Oct. 15th. The program "Searching the Internet More Effectively" on Oct. 1st was very well received by the 50 people who attended. The division plans to offer programs on a quarterly basis. Their next program, "Photoshop for Beginners," will be given Jan. 9th, 2003 at Northport Public Library. In late March, they hope to offer a Building Maintenance program. In September, they will have another Roundtable Discussion. The tentative date for the next Library Clerk Civil Service exam is January 2004, and the division hopes to run a "prep" course in December. Deadline for ballots is Oct. 23rd. One Member-at-Large position has been added to the Board. In November, planning will begin for co-sponsoring a program with the NCLA Clerical Division at the annual May conference. In November, their Board will vote on changes to the constitution and by-laws. The term of office for Members-at-Large may be changed, and the word "Services" will probably be dropped from the name of the division. Fran pointed out that the new Continuing Education Award for Support Staff was left off the agenda for the SCLA Annual Dinner.

YASD: D. Jones reported. He said their annual luncheon at NYIT had been very successful. They were planning a program on Nov. 14th on "Youth Violence, and What Librarians Can Do To Prevent It."

COMMITTEE REPORTS:

ARCHIVES: S. Johnson asked those present to hold on to any SCLA materials they had from the 1970s.

CONSTITUTION AND BY-LAWS: M. Firestone reported that the change in term limits looked like it would pass with 164 yes votes and 11 no votes so far. The revision of SCLA dues structure had received 118 yes votes and 64 no votes. Deadline for SCLA ballots is Nov. 1st.

CONTINUING EDUCATION: K. Baudouin e-mailed a report: The Committee met on September 24th. They were joined by members of NCLA's Continuing Education Committee Helene Hertzliner of Levittown Library and Marjorie Lentz of Plainview Library. They discussed future shared programs and resources, including a program for the L.I. Library Conference. The committee is running the "Caught in the Net" program on Oct. 24th. They are re-thinking their visit to the Health Sciences Library in light of possible conflicts with other tours. They looked forward to Steve Ingram doing a Photoshop program. Please e-mail programming events to Sheryl Sessa, who will keep a master calendar.

ELSA: G. Pepa e-mailed a report. She was pleased to announce that Carolyn Hasler of Huntington Public Library is the 2002 ELSA winner. She was nominated not only by an enthusiastic staff but by colleagues at Literacy Volunteers, as well as several library patrons. Gail visited her at the main building as well as the Station Branch, where Carolyn is most often on duty and found her to be as kind and professional as she was described. Photographs were taken with her director and other staff members. Her award, a \$200 US savings bond, has been ordered, and Gail is working on the award certificates for Ms. Hasler and the nominees. The ELSA plaque has been engraved as well. The committee is looking forward to the formal presentation at the Annual Dinner. Gail needed reimbursement forms and asked that they be sent

to her at Smithtown. Gail expressed concern as to whom might be taking up Angie's responsibilities next year, as there were certainly many projects that this year's ELSA committee relied on her for. Gail couldn't imagine doing the same work without someone as capable.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: P. Bornstein reported that Lisa Paulo, the 2002 LDA Chair, had sent Paula paperwork from this year's report. In 2003, it will be SCLA's turn to chair the LDA Committee, with NCLA appointing one of their members as co-chairperson. SCLA will be responsible for the expense of printing the LDA Award brochures and any mailing fees. This should be incorporated into the 2003 budget. SCLA must also absorb the cost of a year of SCLA membership dues for the 2002 LDA Award winner.

LEGISLATIVE: L. Tesoriero reported on the Legislative Breakfast held in September. Eight legislators and over 100 other people attended. Laurene thanked Jerry Nichols of SCLS for putting together an informational folder on the "New Centuries Library" project. Laurene said the cost of the breakfast was quite high, and wondered if SCLA could have more of a voice in planning and scaling back expenses. This year's bill was \$2,775. SCLA had only allowed \$800 in their budget. A long discussion followed. J. Olney mentioned that last year the breakfast also went over budget, and SCLA had asked Sachem Public Library, the hosts, to cut back on expenses. Herb Biblo, Joe Loughren, Della Bucher also contributed to the discussion. It is hoped that SCLA can work more closely with the LILRC Legislative Committee and the host library to control costs.

LISTSERV: No report.

L.I. LIBRARY CONFERENCE: S. Johnson reported that the website had been updated with some information on the 2003 Conference, to be held May 7th. A mailing to 150 vendors should produce a good response. This year there were 108 vendors at the conference. The website address is: www.suffolk.lib.ny.us/lilc.

LONG-RANGE PLANNING: S. Holden reported that the committee would be meeting on Oct. 23rd to plan Spring semester visits to library schools. She asked if the Board could authorize the expense of some folders and labels, to be given out to the library school students. After a short discussion, J. Carhart made a motion to authorize \$100 in expenses. R. McEneaney seconded the motion. None were opposed.

MEMBERSHIP: R. McEneaney reported that we had 634 active members and 75 honorary members. Renewal brochures will go out in November. Reminders and invitations to re-join SCLA will go out after the first of the year.

NEWSLETTER: no report.

NOMINATING: J. Clemens reported that we had received approximately 200 ballots so far. She said she would put a reminder (to vote) on the listserv.

PROFESSIONAL CONCERNS: No report.

SCLS: (Liaison report) [out of sequence]: J. Nichols reported that Maxine Jurow, of Literacy Volunteers of America, had been in a serious car accident recently. A budget proposal had been sent out to member libraries. A staff re-organization was underway. (Angie Lehner had retired, etc.) A new edition of the Virtual Reference Collection was being offered. He mentioned that SCLA would be taking over some Talking Books work from NCLA. He mentioned some library building news, including the groundbreaking for the new South Huntington Public Library, and the dedication of the Hauppauge Public Library. Jerry mentioned the upcoming vote in the Elwood school district, among others.

PUBLIC AWARENESS/PUBLICITY: S. Ingram reported that John Richardson of SCLS would be able honor a request from Pratt and visit a "Knowledge Management" (cataloging) class there. Steven asked if the brochures on different forms of librarianship could be put on the SCLA web page as PDF files.

SCHOLARSHIP: No report. (Angela Richards will be taking over as chairperson of this committee from Christine Farrugia.)

STATISTICAL SURVEY: S. Atlas reported that the finished survey was at the print shop. She thanked R. Dressler for helping her with all the Excel files. She planned to send all directors two copies as per usual, rather than "take one away" and send them only one (and send the other to a department head), as had been discussed earlier. Sandy said more copies of the survey would be printed this year. R. Dressler mentioned that Jerry Nichols had said SC LS would try to re-distribute some of Angie Lehner's old SCLA tasks.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISON REPORTS:

CLASC: No report.

BOCES: D. Miller reported that Dr. Janet Barr had created a web address, with electronic resources and links organized there, and made it available to BOCES schools. She had worked with vendors to the benefit of all the BOCES schools.

LILRC: H. Biblo reported. He handed out flyers for several programs, including one entitled "Statistics Without Fear," to be held at Huntington Public Library on Oct. 31st. He also mentioned a grant writing workshop offered by the Documentary Heritage Program. He reminded everyone that Judith Krug would be giving a talk on the U.S. Patriot Act and other issues at the LILRC Annual Meeting on Nov. 21st. He mentioned that LILRC staff member

Judith Nuefeld was still out on medical leave. Herb also talked about the upcoming NYLA meeting. He mentioned that discount coupons for New Horizons classes were available.

LVA SUFFOLK: No report.

NCLA: No report.

PLDA: No report.

SCLS: (see above)

SLA: J. Olney reported that they would be having a Trivia Night at Jillian's in Farmingdale on November 20th at 7:30 p.m. He thanked DASL for co-sponsoring the event. James also asked for a SCLA t-shirt to be donated as one of the prizes (it was agreed).

OLD/NEW BUSINESS: J. Clemens said that a job description for Executive Secretary (Angie Lehner's old position) did exist. She asked that Board members write down tasks that Angie had performed for their committee/division and send them to Rona Dressler in order to make the job description more thorough. Board members were asked to submit budget requests by the beginning of November, so that the Executive Board could use them to formulate the proposed 2003 budget.

J. Clemens asked for a motion to adjourn. J. Loughren made a motion. R. McEneaney seconded. The meeting was adjourned at 11:45 a.m.

December 20, 2002 — SCLS Auditorium

Present: E. Hayes, J. Clemens, D. Cunningham, J. Carhart, B. Hoffman, H. Biblo, R. McEneaney, M. Fusco, S. Ketcham, K. McCoy, S. Ingram, S. Holden, P. Bornstein, E. Cichanowicz, K. Minschke, M. Mueller, C. Gray, P. Thomson, S. Johnson, G. Pepa, S. Atlas, D. Miller, D. Bucher, D. Engelhardt, J. Olney, J. Loughren, F. Byrne, C. Guzzo, R. Dressler, L. Tesoriero, J. Nichols.

The meeting was called to order at 10:09 a.m. by J. Clemens. After a review of the Oct. 18th minutes, S. Ketcham moved to accept them. C. Guzzo seconded. None were opposed.

TREASURER'S REPORT: J. Loughren distributed copies of the monthly financial statement for November, 2002, which showed a fund balance of \$18,705.89. R. McEneaney moved to accept the monthly report. C. Guzzo seconded. None were opposed.

J. Loughren then presented the proposed 2003 budget. Joe pointed out that the main change in the structure of the budget was in the category of the Annual Dinner. Rather than report all expected income and expenses, only the anticipated net expenses (of \$250) are listed. The budget line for Programs was handled the same way. He went over the budget in detail. Joe pointed out that, although an anticipated expense of \$2,000 for personnel was proposed, this is flexible. Executive Secretary A. Lehner has retired, and she will not necessarily be replaced in 2003. Rona Dressler said that the budget would be voted on by the Board at the January 17th meeting.

PRESIDENT'S REPORT: R. Dressler invited everyone present to introduce themselves, and state their division or committee, as well as if they were "incoming" or "outgoing" officers, etc.

DIVISION REPORTS:

DASL: S. Ketcham reported on the division's Annual Meeting in early December and the presentation they heard on the N.Y. State Newspaper Project. She said the 2003 Annual meeting (at the Culinary Institute) would be on Dec. 5th. Their next Board meeting would be Feb. 7th at Suffolk Community College, Ammerman Campus.

RASD: J. Carhart reported on the work of various committees within RASD. She said the Electronic Resources Committee was planning a meeting on how to publicize electronic resources. Health Concerns will meet in January to pick their annual topic. The Long Island History Committee met in November for a lecture on the history of Girl Scouting in Suffolk County. An invitation to join RASD for 2003 will be put on the listserv. O.A.R.S. met on Dec. 4th to learn about the newspaper ABLE. The next issue of Ramblings will be in March. Reader's Advisory will meet on Jan. 30th. RASD is planning two programs at the LI Library Conference. One is in cooperation with Nassau RASD, on Multicultural Collection Development. The other will be called "Hook up with Distance Learning @ Your Library," with speaker Rhonda Miller from Dowling. Four RASD members are on the L.I. Reads Committee, which is featuring Julia Alvarez' "How the Garcia Girls Lost their Accents" this year. Packets for National Library Week went out. The committee is working on funding for an author dinner with Julia Alvarez in late April. The RASD board met on Dec. 3rd and discussed division business such as meeting schedules, banking, and anew Membership Chair.

CATS: C. Guzzo reported that 49 people had attended their "Wireless Technology" session at their Annual Meeting. The division is planning a program on Technical Services websites for the L.I. Library Conference in 2003. They also hope to schedule a vendor tour, and they expect to hold their annual member library tour again.

LONG RANGE PLANNING : S. Holden reported that the committee had met on Oct. 23rd to prepare for visits to Palmer and Queens library school Spring semester Orientations (on Jan. 17th and 23rd respectively). Sue asked for copies of the newsletter and the Scholarship brochures to put in with the packets. She had a bill to submit for information folders she had purchased. Sue said that Palmer has 50 new students entering the program, and Queens has 150.

NEWSLETTER : B. Hoffman reported that the SCLA newsletter would go out later that day. She had samples with her. Barbara said that extras had been printed for the library school student packets, and also for a Career Day at Patchogue High School, given through the Rotary Club. J. Carhart mentioned that anyone participating in a Career Day need only contact A.L.A. through their website and they could receive lots of free materials on librarianship as a career.

SSSD: F. Byrne reported that their Executive Board had met on Dec. 18th. New membership applications were being printed. Their workshop on "Photoshop for Beginners" on Jan. 16th had gotten a good response so far in terms of registration. Fran said incoming President Marie Mueller would take over in January. Fran thanked the outgoing officers for their service to the division. She reported that the division had not yet decided whether to co-sponsor the program that NCLA's Clerical Division had planned for the L.I. Library Conference.

YASD: No report.

COMMITTEE REPORTS:

ARCHIVES: S. Johnson noted that there was an article on the archives in the SCLA newsletter.

CONSTITUTION AND BY-LAWS: R. Dressler said that copies of the revised Constitution & Bylaws would be distributed at the January meeting.

CONTINUING EDUCATION: C. Gray reported that they had scheduled a Jan. 7th tour of the Health Services library at SUNY Stony Brook. It will include a demonstration of resources available to the public. The committee had submitted a proposal for a program entitled "I Like My Boss, But. . ." for the L.I. Library Conference, but she said it was unclear as to whether it would be on the schedule or not.

ELSA: G. Pepa reported that Carolyn Hasler of Huntington Public Library had been presented with the ELSA at the SCLA Annual Dinner in November. The web page has been updated. Elyse Hayes has agreed to co-chair the committee for 2003. Gail said she had approached Carolyn Hasler about joining, too.

FALL DINNER: C. Guzzo reported that 129 people attended the SCLA Annual Dinner in November, and that the committee had received positive feedback. She noted that a chairperson was needed for the 2003 Annual Dinner Committee.

INTELLECTUAL FREEDOM: K. McCoy reported that Judith Krug from ALA's Freedom of Information Office had been the speaker at LILRC's Annual Meeting. Kevin also reported on a Dec. 12th Teleconference on the Patriot Act. Kevin said that Herbert Foerstel, the author of "Surveillance in the Stacks," might be doing a DASL program in the Spring.

LDA AWARD: L. Tesoriero said that flyers would be ready by mid-February.

LEGISLATIVE: L. Tesoriero reported on a recent LILRC Legislative Committee meeting at which she informed them that SCLA would only be able to pay \$800 towards the bill for the

Breakfast held in September (this is \$500 less than the amount SCLA was asked to pay). Laurene said she informed the committee that SCLA had budgeted \$1,000 for the 2003 Breakfast. Discussion followed on getting the committee and the host library to stay within that budget amount. Possible solutions would be to charge for the Breakfast, or to get a sponsor. Another issue discussed at the Legislative committee meeting had been the lack of understanding of library issues on the part of non-librarians attending the Breakfast (such as library board members, and the legislators themselves). After some discussion, Della Bucher volunteered to help produce some written summaries or handouts, and possibly an informative display for the next Breakfast. S. Ingram pointed out that the Breakfast was a good opportunity for news coverage and publicity. Laurene said she would bring all these comments back to the committee. Laurene reported that the annual Legislative bus trip will be on Tuesday, March 18th, 2003. NYLA is considering having a demonstration that day on the capital steps, which would draw attention to library funding.

LISTSERV: K. McCoy reported that the listserv had 723 members and was growing at the rate of 100 members a year. It is the second largest library listserv in the state. (NYLA has 1,4000 members.)

L.I. LIBRARY CONFERENCE: S. Johnson explained that the problem the Continuing Education committee had encountered was due to the possibility that the programs would be scaled back from 12 slots to 9. Suzanne said this would be resolved at their next meeting. She said 23 vendors had registered so far. Save the Date postcards will go out in January. The conference will be on Wednesday, May 7th, 2003.

LONG-RANGE PLANNING: (See above)

MEMBERSHIP: R. McEneaney reported that SCLA had 638 active 2002 members. 86 had renewed for 2003 (although 50 of those were considered honorary). All renewal flyers had been sent out. Regina also sent out 216 flyers to people who had been members in recent years, but had not paid in 2002.

NEWSLETTER: (See above.)

NOMINATING: No report.

PROFESSIONAL CONCERNS: K. Minschke said that she had been considering resigning as chairperson (but Edana Cichanowicz had persuaded her not to!). Kris said she would need a co-chair and a clearer mandate as to the purpose of the committee, if she was to continue working on the committee.

PUBLIC AWARENESS/PUBLICITY: S. Ingram said that he would be willing to work with Sheryl Sessa of the Continuing Education Committee on the database of all SCLA programs. He said he thought all committee and Board meetings could be listed, and that a report template, such as the one used by the SCLA Secretary, might be helpful. Steven also said he hoped to get some press coverage in 2003. He thought the LI Library Conference would be newsworthy. He

hoped to start a connection with Newsday. S. Johnson mentioned that popular author Mick Foley would be speaking at the Conference, which might help get some news coverage.

SCHOLARSHIP: No report.

STATISTICAL SURVEY: S. Atlas said that the 2002 Survey had been sent out in early November. Two complimentary copies were sent to every director of a Suffolk public library and one to each director in Nassau. We have sold \$440 worth of extra ones. The survey is still available for \$20. Sandy said that one additional question for 2003 might be on Sunday salaries.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: M. Fusco told the newcomers present about the ongoing need for paperback book donations to the Yaphank and Riverhead jails.

WEB PAGE: Rona Dressler reminded everyone to mail SCLA event news to Danielle Zubiller, so she could put it on the web page.

LIAISON REPORTS:

CLASC: No report:

BOCES: D. Miller reported on a January 10th conference to be held at SUNY Stony Brook, during which several interesting curriculum projects would be demonstrated.

LILRC: H. Biblo clarified how the LILRC Legislative Committee is structured. He said SCLA's concerns about the Legislative Breakfast would be taken up by the committee. He commented that he thought Long Islander Art Friedman's presidency of NYLA is having a positive impact. Herb said that LILRC had voted to roll back fees charged for dues to the 2002 level, rather than raise them. He reported on the Bryant Public Library pilot digitization project of several hundred historical postcards. Herb said LILRC hoped to broaden their digitization funding to other projects.

LVA SUFFOLK: No report.

NCLA: L. Tesoriero reported that NCLA's Annual Dinner had been in December. She noted that the new President is Ken Bellafiore.

PLDA: D. Engelhardt accepted everyone's congratulations on the recent birth of her son. Debbie said the PLDA Winter Luncheon had been held on Dec. 18th at the India Cove Restaurant in Hampton Bays. The 2003 officers are: President, Peter Ward of Smithtown; Vice President, Michael Squillante of Westhampton; Treasurer, Kevin Verbesey of Hauppauge; and Secretary, Judy Willner of Sachem. Debbie said her replacement as PLDA liaison had not been determined yet.

SCLS: J. Nichols welcomed all the new officers and committee heads and thanked the outgoing members for their work. He noted that SCLA had played an important part in the formation of the Suffolk County Library System. Jerry reported that their 2003 budget had passed with

overwhelming support. He reported that the Public Library Administration courses that SCLS had been sponsoring at Stony Brook would be conducted under the auspices of the Palmer School starting in the autumn of 2003. He said that L.I.U. would incorporate the program between their M.L.S. and PhD programs, in partnership with the Business Department.

SLA: J. Olney reported that their Trivia Night had been both social and educational. He thanked DASL for co-sponsoring the event, and said they hoped to run another one some time.

OLD BUSINESS: Rona Dressler stated that it had been an honor working as President of SCLA in 2002. She called it a “transition year” and mentioned some of the highlights and changes that had taken place. Rona then handed the SCLA banner over to incoming President Joan Clemens. Joan Clemens presented Rona with a thank-you card and present from the Board.

NEW BUSINESS: R. Dressler said she was happy to “hand over the reins” to Joan Clemens. Rona thanked outgoing Secretary Elyse Hayes for her efforts, and welcomed all the new officers. She said she thought SCLA needed Kris Minschke to keep working on Professional Concerns. Rona reported that Matthew Sheehy of Dowling College had volunteered to keep a database tracking the ceus of members from academic libraries, and Dorothy Curto would do the same for public librarians. (This job used to be done by Executive Secretary A. Lehner.)

J. Clemens asked for a motion to adjourn. Fran Byrne made a motion. L. Tesoriero seconded it. The meeting was adjourned at 11:25 a.m.

2001

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February 16, 2001 — SCLS Blue Room

Present: D. Engelhardt, P. Bornstein, J. Loughren, S. Johnson, P. Adamko, D. Miller, J. Nichols, S. Cohen, L. Tesoriero, A. Richards, C. Guzzo, M. Weiss, L. Clark, K. McCoy, M. Jefferson, R. McEneaney, S. Ketcham, S. Ingram, A. Lepore, D. Bucher, M. Jurow, E. Cichanowicz, C. Ranieri, M. Sullivan, R. Dressler, J. Olney, E. Hayes.

R. Dressler called the meeting to order at 10:02.

A motion to accept the minutes of Jan. 19th was made by S. Ketcham . R. McEneaney seconded it.

Treasurer's Report: M. Sullivan reported that she had the new reimbursement forms ready. She asked that Board members attach receipts and submit the forms by the 10th of any given month in order to be reimbursed at the next Board meeting. She reminded Division heads that they should be submitting an account of expenses on a monthly basis. Marina asked that Board members who had incurred expenses, but whose committee did not have a budget line, get in touch with her or James Olney. This will help with formulating next year's budget. Since Executive Secretary A. Lehner was away, and we did not have our bank statement, there was no printed report handed out.

President's report:

-Scholarship: After stressing the fact that a quick decision would need to be made if there were changes in the scholarship, J. Olney handed the floor over to Chairperson Christine Ranieri. She distributed several sheets of information and then outlined three options proposed by the committee. A long discussion followed on the relative merits of broadening the scope of the scholarship to include non-M.L.S. students, or creating a second, non-M.L.S. scholarship. R. Dressler asked for a motion. C. Guzzo made a motion that the 2001 Scholarship be administered as it had been in the recent past, and that any major changes in the award be put off until next year, after Board members had had a chance to discuss the issues at more length. P. Bornstein seconded the motion. The motion passed.

-Fund Raising Updates: J. Olney asked for several people to report. A. Richards and M. Jefferson reported that they were now investigating Dowling College or the Bayard Cutting Arboretum as possible sites for a walk-a-thon. The date will probably be in the latter part of May. E. Cichanowicz said she had not been able to identify a pre-existing community yard sale on the East End, but that she would be willing to work on an event at a vineyard, or help with the SCLA White Elephant Sale in the autumn. D. Bucher said that she planned to run the SCLA sale in a manner similar to last year. D. Engelhardt reported that SCLA had bought a block of 100 tickets

to a L.I. Ducks game at a cost of \$8/each. (Aug. 21st, 7:05 p.m., versus the Camden River Sharks). After some discussion, it was decided SCLA would charge \$10 per ticket and donate the profit to the Scholarship Fund.

DIVISION REPORTS:

DASL: S. Ketcham reported. They are still revising their by-laws and working on their program for the May LILC. She reminded people about the program "Facing the Filters: are Internet filters the right choice for your library?" to be held April 27th at the Ammerman Campus of Suffolk Community College. Next DASL meeting was set for Feb. 23rd.

RASD: P. Bornstein reported. On Jan. 31st, C.A.R.E. sponsored an SCLS Reference workshop, "Civil Service and the Patron." It was attended by 50 people and the committee received positive feedback. Health Concerns met on Jan. 9th to discuss this year's topic, "Sleep Disorders and Sleep Disturbances." The 22 members present were given assignments for bibliography contributions. The O.A.R.S. committee is sponsoring a workshop for the May LILC entitled, "Routes to Resources: A Sampler of Sensational Services," highlighting services from community agencies such as RSVP and VESID. The Readers¹ Advisory committee met on Jan. 25 to discuss Mainstream Fiction.

CATS: C. Guzzo reported. "Wireless Technology Inside and Out," presented by Ron Richards, will be their program for the May LILC. Dennis Fabiszak is looking into April dates for a program on Technology Learning Centers. The "Sharper Mind" memory workshop scheduled for March 20th had 29 people registered so far. It will be announced on the listserv. Laura Hawrey is developing a program on negotiating skills. She is looking for alternatives to Fred Pryor, who would cost \$3400. Another North Fork Library Tour will probably be given some Friday in June (not the 15th). Libraries included may be Southampton and/or Westhampton Public, and Southampton University. Renee Capitanio has replaced Kathy Irish on the CATS Board. A list of URLs will soon be added to the links on the CATS website.

SSSD: J. Loughren reported. The Executive Board met on Feb. 13th at Sachem Public Library. Discussion centered on ways to increase membership and on serving the needs of the members. Vice President Fran Byrne reported that she had made a presentation to the Heads of Circulation Group about the SSSD on Feb. 5th. An invitation to design a logo for the new Division will be offered to membership. Amendments were made to the by-laws. J. Loughren will present these revisions at the next Board meeting on March 14th.

YASD: P. Adamko reported. Their February meeting was a joint session with Nassau County YASD. Lesley Knieriem of South Huntington and Jo-Ann Carhart of East Islip represented Suffolk by describing their successful YA Summer Reading Club programs. Poster contest winner Nancy Cheng, from Half Hollow Hills East High School, was presented with her award. The next YASD meeting will be March 8th. The guest speaker will be Joe Imperato of LEAH (Loving Education at Home). Effective this month, YASD minutes will be e-mailed to members and posted on the YASD part of the SCLA website. Pat noted that Feb. 15th was the deadline for ordering summer reading club materials from SCLS.

COMMITTEES:

Archive: S. Johnson asked for help in re-constructing a list of past SCLA Scholarship winners. If anyone knows the names of winners prior to 1988, please let her know.

Constitution and Bylaws: M. Firestone handed out copies of the SCLA Constitution and by-laws which reflected changes proposed last year. The Board will be asked to approve them at the next meeting.

Continuing Education: No Report.

Fall Dinner: No Report.

Intellectual Freedom: No Report.

LDA Award: L. Tesoriero reported. She handed out copies of the 2001 LDA "call for nominations" brochure, saying that they would be mailed to SCLA members and to all library directors in the SCLS. The criteria remains the same, but there are some changes in the application process. Laurene said that, based on her suggestion, NCLA will grant each winner a year's honorary membership from now on. Laurene made a motion that, starting in 2002, SCLA also offer an honorary membership to the winner. J. Loughren seconded the motion. It passed unanimously. The deadline for nominations is April 2nd. The award will be presented at the LILC on May 9th. There was a short discussion of the LDA budget. On this year's brochure, LDA Publishers are given credit for founding the award. Credit for sponsoring the award is given to NCLA and SCLA, since they administer the award and pay most of the expenses. LDA reimburses SCLA/NCLA for the permanent plaque. Laurene is working on a description of the LDA for the SCLA web page, and hopes to have the nomination form posted there also.

Legislative: A. Schelp faxed his report. Library Legislation Day is March 20th. Alan produced flyers for both SCLA and NCLA and posted them in PDF format on his library's website. He also posted information on SCLA's website. 25 people had responded so far. Paper flyers were ready to be sent out via the SCLS mail service.

Long Island Library Conference: S. Cohen reported that we had approximately half the vendors signed up so far. "Save the Date" postcards had gone out to members and had been placed at local library schools. There were still three program slots open. Division heads should get reimbursement forms at the next meeting, and submit them in a timely manner. The committee hopes to "close the books" by June.

Long Range Planning: J. Olney said that anyone interested in joining this committee should e-mail Ryan Athanas.

ListServ: K. McCoy reported that there were 537 people subscribed to the listserv.. He had not yet contacted the 500th subscriber.

Membership: R. McEneaney reported that membership stood at 661. 402 of these members (about 60%) are for 2001. This is on target with previous years. Reminders will go out mid-March. Divisions should check their membership, as some board members had not yet renewed.

Newsletter: R. Capitanio e-mailed her report. March 15th would be the next deadline, in order to get the newsletter out in time for the LILC. All division heads should submit information on their programs and any other division news by that date. She stated she would re-read the article on job satisfaction (opinion poll) and edit it for length. The edited article would be available at the next Board meeting. Renee planned on contacting people who had indicated interest in the newsletter on their membership form, and invited anyone who was interested to e-mail her.

Nominating: R. Dressler reported that she had one volunteer so far for the committee.

Professional Concerns: E. Hayes reported that Board member Stephen Ingram had agreed to contribute original artwork for the 2001 ELSA brochure. She asked what was happening with the opinion poll article submitted to the SCLA newsletter in December by two members of the Professional Concerns Committee. James Olney said he had decided not to publish the article. He said the Annual Dinner issue of the newsletter had already gone to the printer when the article was submitted. He said that, because the survey upon which the article was based had been unofficially distributed without the knowledge of the committee chairperson or the Board, and because it was not distributed to the entire membership, he thought the opinion poll was not representative of the entire association. Therefore, it was not appropriate to print it. He said the survey showed that there was an interest in this topic (compensation), and that SCLA might want to do another survey. Elyse Hayes stated that she would not be willing to do another survey until there was a clear editorial policy and stated guidelines for association surveys. S. Johnson thanked E. Hayes for the good job she had done on administering the ELSA in 2000 and said that that's what the committee should be known for. J. Olney said he would meet with Renee Capitanio and M. Firestone, to discuss newsletter editorial policy and by-laws about surveys respectively.

Public Awareness: S. Ingram reported. He asked for direction from the Board on what was meant by "public awareness." During a short discussion, the Board asked that the committee concentrate first on internal public awareness, i.e., getting people to join SCLA and to become active members. There was a brief discussion on the possibility of corporate sponsorships.

Scholarship: No Report.

Statistical Survey: A. Lepore reported. She said that SCLA could publish statistics about academic libraries if DASL was willing to gather the information. Alice said she would like a copy of the survey to go to all paying members as a benefit of SCLA membership. A brief discussion on the feasibility of this followed. When asked what they would like added to the survey, several Board members asked her to add statistics on e-books.

Suffolk County Jails: No report.

Webpage: J. Olney thanked division and committee heads for sending recent updates for the SCLA web page.

LIASON REPORTS:

CLASC: L. Clark reported. Because of the great response to their autumn program, CLASC scheduled "Early Childhood: Developmentally Appropriate Practices & Programs in Public Libraries, Part II" for March 16th. On Thursday, April 19th, the CLASC 30th Anniversary Dinner will be held at Villa Lombardi. Catherine Stock, an author of multicultural childrens¹ books, will be their featured speaker at the LILC in May.

LILRC: B. Scheier e-mailed a note pointing out a conflict between the NYLA convention and the Oct. 19th SCLA Board meeting.

LVA:E. Cichanowicz reported for M. Jurow by handing out schedules for workshops and stating that there is a desperate need for literacy tutors.

NCLA: L. Tesoriero reported. As of their February meeting, NCLA had 544 paid members. NCLA recently appointed a new "Computers & Technology" committee to the Board. LILRC is going to run "Monday Night Pizza" meetings similar to the ones they have been doing in Suffolk. At the NCLA meeting, it was mentioned that Nancy Kranich, current ALA president, has developed a special committee to discuss librarians¹ salaries.

PLDA: D. Engelhardt reported. PLDA met on Feb. 14th. American Business Disc/Reference USA is trying to make separate subscription arrangements with various libraries. PLDA will work with SCLS to negotiate a fair deal for all. The Public Awareness Committee, headed by Kevin Verbesy, will begin meeting, now that all zones have representation. They plan to heighten public awareness of libraries among legislators as well as among the general public. Kerri Acierno is the new Director of John Jermain Memorial Library. Next meeting will be March 14th.

SCLS: J. Nichols reported. He thanked SCLA for promoting the Library Legislation Day trip to Albany. He stated that SCLS is undergoing a service review as part of its long-range planning. Jerry said they were continuing to watch the Smithtown Library situation with great interest.

SLA: J. Olney reported that flyers were almost ready for their upcoming Preservation workshop. He said SLA was co-sponsoring a program on consumer health information soon, as well as DASL's marketing program for the LILC.

SLS: D. Miller reported. The school system will have its liaison meeting on March 23rd. Cooperation between public and school libraries will be highlighted. Tracy Firestone and Marie Orlando of SCLS will present information on new book trends and on the SCLA website.

OLD BUSINESS: J. Olney handed out new contact lists for Board members and committee lists culled from recent membership applications.

NEW BUSINESS: J. Olney said he had received a suggestion that we advertise the SCLA t-shirts and hats on our web page. J. Nichols shared brochures from the New York State Regents Commission on Library Services.

OTHER: None.

Motion to adjourn: R. Dressler asked for a motion to adjourn at 12:07 p.m. D. Bucher made the motion. A. Richards seconded it.

March 16, 2001 — SCLS Blue Room

Present

J. Barr, L. Tesoriero, S. Ingram, E. Cichanowicz, C. Gray, P. Bornstein, C. Guzzo, R. Capitanio, R. McEneaney, D. Bucher, S. Ketcham, M. Fusco, M. Jefferson, C. Ranieri, J. Loughren, A. Lehner, M. Sullivan, R. Dressler, E. Hayes.

R. Dressler called the meeting to order at 10:06 a.m.

L. Tesoriero gave two corrections for the Feb. 16th minutes. S. Ketcham made a motion to accept the ammended Feb. 16th minutes. L. Tesoriero seconded the motion.

Treasurer's Report: M. Sullivan reported. There is a savings account balance of \$2,303.47 and a checking account balance of \$8,958.65. Taking into account outstanding checks, the overall balance is \$10,863.96. Marina said we had received a quarterly check from amazon.com for a little over \$60. She encouraged everyone to promote the use of the amazon.com link from the SCLA web page. Marina reminded everyone to continue using the new reimbursement forms. If forms are submitted by the 10th of the month, a check can be issued at that month's Board meeting. R. McEneaney made a motion to accept the Treasurer's Report. Sue Ketcham seconded it.

President's report: R. Dressler reported. The bus for the Legislative Day in Albany is full. Rona asked if anyone knew where the legislators' gifts and the appointee lists were. R. Capitanio and M. Sulllivan offered to check at Sachem Public Library. Rona asked for updates on fundraising projects. E. Cichanowicz said she was waiting for callbacks from vineyards on the East End. M. Jefferson said she and A. Richards were still working on a walk-a-thon.

DIVISION REPORTS:

DASL: S. Ketcham reported that the DASL Board had finished revising their constitution and by-laws. They will soon be sent to members for approval. She reminded everyone about the Internet Filtering workshop on April 27th. Next DASL meeting will be March 30th at Suffolk Community College's Ammerman Campus and is open to all DASL members.

RASD: P. Bornstein reported. The C.A.R.E. committee met on March 8th at Harborfields Public Library. The speaker was Karen Craig, from the Long Island Works Project, which links high school students with Long Island companies. The Media committee met on March 2nd at Sachem Public Library to discuss the interloan of audiovisual materials. P. Bornstein handed out copies of a proposed survey on the interloan of audiovisual materials, which will be distributed to directors of all SCLS libraries. After some discussion, Board members suggested the following changes: adding a question about telephone renewals, adding “non-binding” to the title of the survey, and leaving room to distinguish between adult and children’s materials. C. Guzzo made a motion to approve the survey with the suggested changes. Carol Gray seconded the motion. S. Ketcham said she could help distribute the survey to academic libraries. The O.A.R.S. committee met on Feb. 14th at Sachem. The speaker was Eleanor Scott from the Long Island Senior Games. RASD is sponsoring a logo contest for their letterhead, banner and homepage. Entries can be sent to P. Bornstein at Lindenhurst Public Library by April 27th. Voting will take place at the RASD table at the LILC. A prize will be awarded at the RASD dinner in June.

CATS: C. Guzzo reported. “Wireless Technology” will be their LILC program. 63 people had registered so far for the “Sharper Mind” memory workshop. D. Fabiszak is working on a program, “Technology Learning Centers,” for April 20th at Mastics-Moriches. A workshop on “Disaster Prevention” presented by Ron Richards is scheduled for Sept. 24th at SCLS. D. Fabiszak is working on the East End library tour. Melanie Weiss is developing an “Ergonomics” workshop for the fall. Cynthia Guzzo is working on a program on “How to keep up professionally” for the fall.

SSSD: J. Loughren reported. The Executive Board met on March 14th. They are working on developing an SSSD section for the SCLA website. They hope to have a division logo in place in time for the SCLA annual meeting. SSSD decided not to host a program at the LILC in May. By-laws are ready and will probably be approved at the next Board meeting on April 18th.

YASD: The YASD February meeting was a joint meeting with Nassau YASD dealing with summer reading club programs. The March YASD meeting was held March 8th at SCLS. Joe Imperato from LEAH (Loving Education at Home) spoke on the topic of home schooling. The YASD program at the LILC will be “Comic Books and Graphic Novels for Young Adults: What YA Librarians Need to Know.” Mike Lavin, who maintains the website “Comic Books for Young Adults: a Guide for Librarians,” will be the speaker. The Youth Services Section/NYLA Spring Conference on April 27th will replace the regular April meeting.

COMMITTEES:

Archive: No Report.

Constitution and Bylaws: No Report.

Continuing Education: C. Gray reported. Carol prefaced her report by saying that there seemed to be some confusion about how much money had been allocated for their programs. The committee met on March 13th and finalized plans for their Time Management workshop for the LILC. They are planning a bus trip on May 30th to the Schomburg Center for Research and

Black Culture with a walking tour of Harlem. They are also hoping to present a workshop on newsletters and flyers given by Vitoria Semproni of Pamlyn Smith Design early next year. The next committee meeting is April 17th at the Middle Country Public Library. Discussion of budget allocations followed. All three programs they are planning involve significant costs. Past President L. Tesoriero explained that in the budget planning process, it had been decided that Continuing Education could work cooperatively with the new Support Staff Services Division on programs (and share monies). She referred Carol to current President James Olney. Carol said the only program they were firmly committed to was the LILC one. \$200 of the \$450 speaker's fee would have to come from SCLA (the other \$250 was coming from the LILC).

Fall Dinner: No Report.

Intellectual Freedom: No Report.

LDA Award:L. Tesoriero said they are awaiting nominations. The deadline is April 2.

Legislative: R. Dressler reported. She read a letter from A. Schelp aloud. Alan is resigning from the Legislative Committee because of personal commitments. J. Olney is working on finding a new chair.

Long Island Library Conference:E. Chicanowicz and M. Sullivan reported. The committee met on March 14th. Registration flyers are out. 70 tables have been sold, and more income has been generated so far this year than at the same point last year. 22 or 23 programs have been finalized. This is more than several previous years. A. Schelp is continuing to update the website. M. Sullivan urged Board members to reserve tables as soon as possible.

Long Range Planning: No Report.

ListServ: No Report.

Membership: R. McEneaney reported that we currently have 664 members, 480 of which are 2001 renewals. Reminders will go out to 1999 and 2000 non-renewers the last week in March. Several people did volunteer to work on the committee, and Regina is open to suggestions on how to attract brand new members.

Newsletter: R. Capitanio reported. The deadline for the next issue was March 15th. This issue will come out before the LILC. The current issue is just about ready to go out.

Nominating: R. Dressler reported that C. Guzzo and S. Ketcham had volunteered to help work on the slate of officers for 2002.

Professional Concerns: No Report.

Public Awareness: S. Ingram reported that he had spoken to someone from the Suffolk School Library Media Association and discussed reciprocal publicity in our two organization's newsletters. J. Barr offered to facilitate this. Stephen handed out a questionnaire and lollipops.

The questionnaire is designed to help the committee write succinct descriptions of SCLA's purpose, strengths, etc. Stephen said he'd like to work on a slogan for SCLA, and on getting coverage in local newspapers.

Scholarship: C. Ranieri reported. The award will be called the SCLA Scholarship this year. Any changes in the way it is administered will be postponed until next year. The committee is working on getting raffle prizes. If any Board members can help secure raffle prizes, please contact the committee. A. Lehner is helping with the flyers. They will be sent to libraries and library schools in approximately three weeks.

Statistical Survey: No Report.

Suffolk County Jails: M. Fusco reminded everyone to send non-violent paperbacks in good condition to either the Yaphank or Riverhead jail using the system bag.

Webpage: No Report.

LIASON REPORTS:

CLASC: No Report.

LILRC: No Report.

LVA: No Report.

NCLA: No Report.

PLDA: D. Engelhardt e-mailed her report: "P. Ward will engage Thomas Hennon, author of the controversial "Haplr Index" to speak at the Long Island Library Conference. B. Cicola reported that a letter was sent to the Chief of Exams for Civil Service, Allan Hartvig, signed by himself and Jerry Nichols. The letter addressed the issue of proper exam credit to PLDMI graduates and served as a reminder that Directors of Association Libraries receive fair grading."

SCLS: No Report.

SLA: No Report.

SLS: J. Barr reported. Janet described an upcoming meeting on the topic of student-oriented websites produced as collaborative projects between public and school librarians.

OLD BUSINESS: Sue K. suggested all divisions chip in \$40 each to make up the \$200 required for the LILC Continuing Ed program. If enough money is netted from conference, the divisions could be reimbursed. M. Sullivan made a motion to temporarily table discussion on this. L. Tesoriero seconded it.

NEW BUSINESS: A. Lehner mentioned the fact that questions e-mailed to the SCLA website are forwarded to her. She asked whose job it was to answer them. It was suggested that any reference questions should be forwarded to the SCLS “Live” librarians. It was also suggested that the wording on the website should be clarified. E. Hayes asked if it would be appropriate to post photographs of the ELSA winner on the SCLA website. Those present agreed, and suggested posting a photograph of the Scholarship winner as well.

OTHER: None.

Motion to adjourn: Rona Dressler made a motion at 11:15 to adjourn the meeting. L. Tesoriero seconded it.

April 20, 2001 — SCLS Blue Room

Present: E. Hayes, C. Guzzo, M. Firestone, J. Loughren, S. Ingram, E. Cichanowicz, S. Ketcham, M. Fusco, A. Richards, D. Bucher, L. Clark, C. Gray, P. Adamko, K. McCoy, M. Jefferson, R. McEneaney, C. Ranieri, J. Nichols, A. Lehner, M. Sullivan, R. Dressler, J. Olney.

R. Dressler called the meeting to order at 10:07 a.m.

Treasurer’s Report: M. Sullivan reported. Taking into account current savings and checking account balances and \$203.64 in outstanding checks, the fund balance is now \$12,020.11. P. Adamko made a motion to accept the Treasurers Report. D. Bucher seconded it. None were opposed.

President’s report:

-J. Olney asked for an update from E. Cichanowicz on her fundraising event research. Edana said she had contacted several vineyards on the East End. After some discussion, the Board asked Edana to pursue two ideas: a private wine-tasting at Bedell’s (for this year), and participation in Palmer’s “Writers on the Vine” series (possibly for next year).

-J. Olney reported that the Legislative Bus Trip to Albany had been very successful and thanked everyone who went.

-James asked about the new reimbursement forms. M. Sullivan said that people were using them. She asked if a blank form could be put on the SCLA website.

-J. Olney asked for a report on the proposed walk-a-thon. A. Richards reported. She suggested an alternative to previous sites mentioned, all of which charge for parking. Using the Northport Village annual run route, and modifying it to 5K could be interesting. Packets provided to walkers would give information on historical buildings along the route. Angela had spoken to the

village hall and picked a tentative date of June 2nd. The Board encouraged her to go ahead with this plan.

-James asked about the “White Elephant Sale” fundraiser. D. Bucher said she would contact the Islip Parks and Recreation Department soon and find out the date for this autumn’s sale. Della thought the same procedures used last year could be used this year, as long as there were enough volunteers to work that day. There was a brief discussion on how to facilitate gathering donations from members who worked at academic libraries. These members might be able to drop their donations off at their local public library, if their library was contacted ahead of time.

-J. Olney mentioned that Edana might delay asking for corporate donations until after the L.I.L.C., because we might be approaching the vendors there for donations to the Scholarship Fund. -James suggested that the divisions arrive early enough at the LILC to claim tables that were in close proximity to each other. Division heads should submit reimbursement forms directly to SCLA right after the conference.

DIVISION REPORTS:

DASL: S. Ketcham reported. The Internet Filtering workshop scheduled for April 27th had 25 people registered. Their next Board meeting will be June 21st at SUNY/Farmingdale, followed by a tour of the campus gardens and lunch at “The Library” (restaurant). Bob Scheier has changed jobs and stepped down from his position as Treasurer. Joan Lauri of N.Y. Institute of Technology/C. Islip will serve out Bob’s term.

RASD: P. Bornstein e-mailed a report: The annual dinner will be held at the Bavarian Inn on June 7th. Price is \$30 per person. Mystery writer Ken Wishnia will speak. Vice-President/President-Elect Jo-Ann Carhart, has arranged for a tour of the Federal Court Building in Central Islip. Jo-Ann is working cooperatively with Edana Cichanowicz of SCLS Reference to further develop this program. The tour is tentatively scheduled for August.

CATS: C. Guzzo reported. Katherine Ryner resigned as Secretary of the CATS Board. As a result, Melanie Weiss moved into the position of Secretary, and Aurora Tiffany moved into the position of Vice President/President-Elect. Jim Ballea will replace Aurora Tiffany as member-at-large for Webpage. Our “Memory” Program held on March 20th, 2001 had 67 people attend and was very successful. Some upcoming programs are: “Wireless Technology” (at the LILC), “Disaster Planning” on Oct. 1, 2001, “Ergonomics” (in the fall) and the South Fork Library Tour in June. “Technology Learning Centers” was moved to the fall.

SSSD: J. Loughren reported. The April Executive Board meeting was held on April 17th at Sachem Public Library. There will be a meeting on May 1st to plan for the LILC. They have worked on their website and expect to provide Len Frosina with their work early next week. Logo design contest invitations will be sent out only to members of SSSD. The deadline is June 25th. The winner will be announced July 16th, and a cash prize will be awarded at the SCLA Annual Dinner. The Board unanimously approved the Constitution and By-laws. A copy will be presented to the SCLA Board. Joe said they will be able to offer programs to the members soon. Membership is at 65.

YASD: No report.

COMMITTEES:

Archive: No report. D. Bucher mentioned that she is in possession of all past L.I. Library Conference materials. She asked for permission to buy an archival box for them. J. Olney said he might ask LILRC to help with the purchase.

Constitution and Bylaws: M. Firestone reported. There have been a few new changes incorporated. The proposed changes will be sent to members in May for approval. J. Olney suggested inserting them in the next newsletter to save postage.

Continuing Education: C. Gray reported. The Committee planned to meet on April 24th. The bus trip to Manhattan has definitely been put on “hold,” because of the uncertainty of funding. James Olney had assured them the LILC speakers fee would be covered by SCLA. James explained that changes in the budget had been based on the hope that the Continuing Education Committee could use their expertise and budget money to help the new Support Staff Services Division get started with programs. C. Grey wondered if the price of tickets for the Annual Dinner could be increased to help cover some Continuing Education Committee costs.

Fall Dinner: No Report.

Intellectual Freedom: J. Olney reported that Melanie Weiss had resigned as chair, and Kevin McCoy had volunteered to take over.

LDA Award: L. Tesoriero e-mailed a report. All nominations have been received, and then sent out to committee members with score sheets. Score sheets are due back April 23rd and will be reviewed by the two Chairpersons. The winner will be announced at the May 9th LILC. In addition to an inscribed plaque and listing in the Directory of L.I. Libraries & Media Centers and the SCLA Handbook & Membership Directory, the winner will receive a 1-year gift membership in both the Nassau and Suffolk Library Associations. The committee would like to ask the SCLA Executive Board to make this an ongoing gift to all future LDA winners. Laurene added her personal thanks to all the LDA committee members.

Legislative: No report. James Olney is still looking for a chairperson.

Long Island Library Conference: R. Dressler reported for Steve Cohen. Rona said Steve had recently changed jobs. The LILC had \$20,728.95 in the account. There were 36 sponsors for the 20 programs, and 86 vendors were signed up. The committee had visited the Town House and checked out all equipment.

Long Range Planning: J. Olney stated that Sue Holden would be taking over this committee.

ListServ: K. McCoy reported. The listserv has more than 604 members. Kevin suggested adding a check box on the SCLA membership application to indicate whether or not the person wanted

to be on the listserv. Right now, members are put on automatically, but they do not always want to be on the listserv.

Membership: R. McEneaney reported. There are 690 members, 484 of whom are current (2001). Approximately 400 reminders would be sent out, some to people who were members in 1999, but hadn't renewed in 2000. She thought we might get another 200 members from this mailing.

Newsletter: J. Olney said the newsletter would be out shortly.

Nominating: No report.

Professional Concerns: E. Hayes reported. The 2001 committee met recently. The committee brainstormed on potential themes for future programs, roundtable discussions and bibliographies. The committee discussed the possibility of working on joint programs with other committees or divisions and then the monster came and ate up the city. One committee member has agreed to work independently on a handout designed to help new librarians with their transition from "School to Work." Two librarians who had agreed to write articles for the Professional Concerns column in the SCLA newsletter have now declined to submit them. They both expressed concern about the fact that the salary opinion poll article submitted last autumn did not get published. The ELSA committee is working on getting ready to send out a "call for nominations." The ELSA brochure should be ready in time for the LILC.

Public Awareness: S. Ingram reported. He thanked those Board members who had filled out his questionnaire since the last meeting, but said there was no clear consensus in the replies. Stephen said he would work with James Olney to develop a promotional packet for SCLA. James agreed that this was needed as a tool, and would help SCLA clarify its mission.

Scholarship: C. Ranieri reported. The Scholarship flyers have been distributed, and the committee has received one request for an application. The committee is working on gathering prizes for a fundraising raffle. J. Olney shared a list of donors published by the Nassau County Library Association, and suggested recognizing donors to the SCLA Scholarship Fund in a similar way.

Statistical Survey: No Report.

Suffolk County Jails: No report.

Webpage: J. Olney said he would try to track down the Board minutes that were missing from the SCLA web page.

LIASON REPORTS:

CLASC: L. Clark reported. Their annual dinner had taken place the night before at Villa Lombardi. CLASC celebrated their 30th year. Connie Rochman was among the speakers. CLASC planned to present multicultural author Katherine Stocks at the LILC. Many librarians

who were unable to attend DASLs filtering workshop have requested that it be repeated in the fall.

LILRC: J. Neufeld e-mailed a report which listed upcoming LILRC programs at the Long Island Library Conference as well as some OCLC Institute programs, and a 12-week “Networking Essentials” course in the fall.

LVA: No report.

NCLA: L. Tesriero emailed a report. She had attended NCLAs March Board meeting. Their new Computer & Technology Committee was voted a \$100 budget. NCLA membership was 635. Art Friedman reported that the N.Y. Library Association has resolved to establish a model privacy policy for libraries.

PLDA: Debra Engelhardt faxed a report. LDA met on April 11th at Sachem. An East End Trustee Workshop was held April 7th at Riverhead. Rogers Memorials dedication was to be held on April 21st. The Salaries and By-laws Committee is working on getting a handle on computer services salaries. An April 25th grant writing workshop, for Directors and Asst. Directors, will be held at SCLS. Robert Lusak of the Public Awareness Committee inquired where SCLS stands on the Hagstrom digitization project (getting Suffolk libraries recognition in the atlas). Herb Biblo of LILRC urged interested parties to join the Legislative Breakfast Committee. Central Library questionnaires will be distributed soon. The twice yearly “out-of-district” survey was conducted.

SCLS: J. Nichols reported. The Central Library and SCLS are currently working on reviewing their services, a process they go through every five years. Jerry thanked RASD for taking the lead on surveying libraries about their ILL policies for various media. He hoped SCLS would be able to increase access to more formats and special collections.

SLA: J. Olney reported on a successful Preservation meeting given by SLA, and said their next meeting would be in the summer.

SLS: D. Miller e-mailed a report. Their annual dinner was scheduled for May 8th at John Anthonys in Babylon. Author and editor Andrea Davis Pinkey was scheduled to speak. On March 23rd, Easter Suffolk BOCES held a program on School/Public Library Cooperation. Topics covered included a demonstration and discussion of Title III joint public & school library collaborative projects.

OLD BUSINESS: None.

NEW BUSINESS: None.

OTHER: None.

Motion to adjourn: Rona Dressler asked for a motion to adjourn at 11:09 a.m. D. Bucher made a motion. R. McEneaney seconded it.

June 15th, 2001 — SCLS Blue Room

Present

J. Olney, R. Dressler, A. Lehner, C. Ranieri Farrugia, P. Adamko, M. Fusco, R. McEneaney, M. Jefferson, S. Ketcham, D. Bucher, J. Nichols, P. Bornstein, C. Guzzo, D. Edelman, L. Tesoriero, R. Capitanio, J. Loughren, D. Engelhardt, E. Hayes.

R. Dressler called the meeting to order at 10:06 a.m.

After one correction was noted, D. Bucher moved to accept the minutes of the April 20th meeting. S. Ketcham seconded the motion. None were opposed.

Treasurer's Report: A. Lehner reported that the fund balance was \$12,684.82. Included in the Savings Account Balance are \$1,169 for the Scholarship, and \$185 for the Intellectual Freedom committee. R. McEneaney made a motion to accept the Treasurers Report. M. Jefferson seconded it. None were opposed.

President's report:

J. Olney reminded people to submit reimbursement forms for the LILC by the end of June.

-J. Olney asked for a report on the Walk-a-thon. M. Jefferson reported that 30 people had registered. Only half the walkers could come on the rain date (June 9th), but others sent in pledges. We raised \$938. Marcia recommended that we repeat the event every year.

-James asked for a report on the L.I. Ducks outing. D. Engelhardt reported that we had sold out quickly, even though we ordered twice as many tickets as last year (100 tickets this year). Tickets will be sent out through the system bag.

-J. Olney said that we plan to solicit LILC vendors for donations. Baker & Taylor has agreed to sponsor the printing of our SCLA Membership and Handbook Directory this year. -James said SCLA Membership cards will go out as soon as we have Scholarship raffle tickets to enclose with them.

DIVISION REPORTS:

DASL: S. Ketcham reported. Because of numerous requests, the "Facing the Filters" workshop held in April will be repeated in the autumn. Approximately 75 people attended the DASL marketing program "Putting Your Library on the Map," presented by Susan Rashid-Horn at the May conference. The next meeting is scheduled for June 29th at S.U.N.Y. Farmingdale.

RASD: 35 people attended the Annual Dinner on June 7th at the Bavarian Inn. Mystery writer K.J.A. Wishnia was the guest speaker. The C.A.R.E. Committee is working on a bibliography of career books, which will be distributed by the end of this year. OARS met on June 13th at Comsewogue Public Library for a program on homebound services at Suffolk County libraries. A new revision of the RASD Constitution and Bylaws will be available on their web page soon.

CATS: C. Guzzo reported. Aurora Tiffany and Jim Balletta continue to add links to the divisions homepage. "Disaster Prevention" is scheduled for Oct. 1st, given by Ron Richards. "Ergonomics" is scheduled for Oct. 26th. The annual Library Tour will be Friday, July 6th, 2001. North Shore Public Library, L.I.U. at Southampton, and Westhampton Library are on the tour. 25 people are registered. "Negotiating Skills" is scheduled for Nov. 9th. At the LILC "Wireless Technology," presented by Ron Richards, had approximately 90 people attend. The unofficial nominating slate for 2002 is: President, Aurora Tiffany; Vice President, Laura Hawrey; Past President, Cynthia Guzzo; Secretary, Melanie Weiss; Treasurer, June Zinsley. Members-at-large are: Joyce Bogin, Angela Richards, Anne Reissig, Dennis Fabiszak, Renee Capitanio, Jim Balletta and Elaine Etkin. Elaine Etkin is working on compiling a list of past presidents of CATS. Next meeting is scheduled for July 31st at SCLS.

SSSD: J. Loughren reported. The June Board meeting was held June 5th at Sachem. The Board was pleased with their presence at the LILC. Judy Kerstetter won the photo album, which was made by Treasurer Rose-Ann Karasavas. Jim Giordano of South Huntington will not be able to continue as member-at-large, due to building project responsibilities. The Board is working on program ideas, such as roundtable discussions for different segments of the divisions population (ex: business office employees). Next Board meeting is scheduled for July 17th at Sachem Public Library. Membership is at 70.

YASD: P. Adamko reported. The Suffolk winner of this years B.E.S.T. award was Jesse Sherman of Riverhead. The award was presented at the LILC. The June YASD meeting featured a presentation by Book Wholesalers, Inc. of their online collection development tool, Titledales. A "Frontline" documentary about the marketing of popular culture to teenagers was also shown. This years Battle of the Books will be held at the Wyndham Wind Watch Hotel in Hauppauge on Aug. 18th. So many libraries are participating that it had to be split into two sessions. The awards will be presented Monday, Aug. 20th at the Smithtown Sheraton. In addition to honoring the winning team, the top five teams will be recognized, and a Team Spirit Award and Good Sport Award will be presented. The YASD website has been updated and improved by Danielle Zubiller of Sayville. Next YASD meeting will be Sept. 13th.

COMMITTEES:

Archive: No report. (D. Bucher said she is sifting through all the LILC archive materials in her possession, and still needs a box.)

Constitution and Bylaws: M. Firestone e-mailed a report, which stated that the new changes had been given to A. Lehner, and would go out soon to the members.

Continuing Education: C. Gray e-mailed her report: The committee met on May 22nd. All agreed that Susan Dennis was well-received at the LILC program on time management. The committee would still like to offer a bus trip to the Schomburg Center, but they would need a \$100 deposit from SCLA. A program suggestion for a "Newsletter Facelift Clinic" was forwarded to the Support Staff Services Division. The committee wants to know if we have a date for next years LILC. J. Olney commented that the \$100 could be paid by SCLA with the hope that the bus

would be filled, and the money would be recouped. R. Dressler stated that May 8th is the date for the 2002 conference.

Fall Dinner: C. Guzzo reported that the dinner is scheduled for Nov. 9th at the Timberpoint Country Club in East Islip. There will be a committee meeting on July 31st.

Intellectual Freedom: No Report.

LDA Award: L. Tesoriero reported. This years award was given to Julie Klauber, the Administrator for Outreach Services at SCLS. Jerry Nichols accepted the award at the LILC on Julies behalf. A new plaque incorporated the new logos that was used on the brochure.

ListServ: No Report

Legislative: L. Tesoriero reported. She had attended the LILRC Legislative Committee meeting, where the Legislative Breakfast was discussed. Some issues discussed were: cutting costs by offering a Continental Breakfast (rather than a full meal); better publicity; better selection of attendees and better prepping of attendees; the possibility of charging for attendance. In answer to a question from D. Bucher, Laurene said that the problem of legislators all sitting together had been discussed. The date of the Breakfast this year will be Sept. 28th. It will be held at Sachem Public Library. Nassaus Breakfast will be on Sept. 21st at Hempstead.

Long Island Library Conference: R. Dressler reported that the committee had met on June 12th at the Crest Hollow Country Club for a Conference wrap-up. They toured the facilities and got a price guarantee. Rona explained that the Huntington Town House may not be available next year on May 8th, the tentative date for the conference. Discussion followed on the number and size of meeting rooms, availability of parking, other possible venues, etc. Rona reported that feedback from this years conference was very positive, except for some comments on the long lines at lunch. She offered to share the list of program suggestions (culled from attendees questionnaires) with division heads.

Long Range Planning: S. Holden e-mailed a report saying she was in the process of getting a committee of people together.

Membership: R. McEneaney reported that the renewal rate for members was better this year than in previous years. There are 594 renewed memberships to date. Non-renewals will now be dropped. J. Olney mentioned that Stephen Ingram was working on a letter to academic librarians that would promote SCLA membership among them. James asked Regina to help with the distribution of the letter.

Newsletter: R. Capitanio reported that the next deadline would be July 1st. J. Olney asked that articles on the Walk-a-thon and a LILC follow-up be included in this issue.

Nominating: R. Dressler thanked Sue Ketcham and Cynthia Guzzo for help building a slate for the next election. She presented the following list of candidates for the SCLA 2002 Board: Vice President/President Elect: Joan Clemens of Harborfields, and Susan Doyle of Connetquot.

Treasurer: Michael Bogin of Huntington, and Joseph Loughren of Sachem. Secretary: Elyse Hayes of Huntington (incumbent), and Ann Burke of Babylon. Member-at-Large: Frances Altemose of Sachem, Della Bucher of Harborfields (incumbent), Marjorie Fusco of Dowling College, Marcia Jefferson of Suffolk Community College/Selden (incumbent), Azadeh Mirzadeh of SUNY Farmingdale, Jyoti Pandit of SUNY Stony Brook. M. Jefferson made a motion that the slate be accepted. M. Fusco seconded it. None were opposed.

Professional Concerns: E. Hayes reported that very few ELSA nominations had come in, compared to this time last year. Some Board members present said they would encourage colleagues to submit nominations. Elyse proposed that, starting next year, patrons be allowed to nominate library employees for the ELSA. She passed around a full-page ad from the New York Times publicizing their new ELSA-like award, which invited either peers or library patrons to submit nominations. J. Olney said he thought it might be good publicity for SCLA to do it this way, and suggested that the Board members discuss it with colleagues before voting on it at the next meeting.

Public Awareness: J. Olney reported that Stephen Ingram was working on a letter to employees of academic libraries, promoting membership in SCLA. James said we were running low on SCLA T-shirts, and had run out of hats completely. D. Engelhardt offered to find out about costs. James asked her to work with S. Ingram on this.

Scholarship: C. Farrugia reported that the raffle tickets for the Scholarship fund would be ready soon, and would go out to members with their new membership cards. They were working on getting donations from places like the Tilles Center, Hamptons at Five series, Staller Center, Cineplex, and some vineyards. James asked if A. Lehner could do a list acknowledging all members who had donated to the Scholarship fund. Christine said that so far they had received three applications for the scholarship.

Statistical Survey: A. Lepore e-mailed a report: Printouts for updating the survey had been sent to libraries two weeks previously. The deadline for returning them was Friday, June 15th. Alice will send a follow-up letter the week after the deadline. She spoke with Mickey Cantwell about the N.Y. State Report, and he said he was still waiting for some of them. Until he gets all of them, we won't be able to move forward with our SCLA publication. Alice hopes for a September publication.

Suffolk County Jails: M. Fusco reminded people to send donations of non-violent paperback books to either the Yaphank or Riverhead jail, using the system bag. She said she might post a request for donations on the SCLA listserv.

Webpage: No report. J. Olney commented that he would like to publicize the Ducks game on the web page, and to have some things on the web page updated. There was a short discussion on the possibility of listing more SCLA and SCLS events on our web page.

LIASON REPORTS:

CLASC: No Report.

LILRC: No Report.

LVA: No Report.

NCLA: L. Tesoriero reported. At their last meeting, there was a discussion on the need to educate potential library employees about various Civil Service requirements, etc. needed to work in public libraries. Their Intellectual Freedom Committee is planning a survey to Directors asking about Internet use. After Laurenes report, there was a brief discussion on ways that SCLA could recruit members through the nearby schools that grant M.L.S. degrees.

PLDA: D. Engelhardt reported. The Executive Board met on May 16th. Two recently-held programs were well-received and well-attended: approximately 87 people were at the "Rating Your Library" program at the LILC. The April 25th grant-writing workshop was also well-attended. The Public Awareness committee Zone representatives have been established. They are working on a statement of purpose and goals. The committee will meet quarterly. The Board discussed creating a Code of Ethics. An ad-hoc committee on Library Safety and Security will be established. Next meeting is the Annual Luncheon on June 22nd.

SCLS: J. Nichols reported. He said that SCLS was still working on their updated plan of services. He mentioned two upcoming programs: a workshop for new trustees on June 21st, and one on capital finance on June 27th. Jerry noted that Virginia Antonucci of LILRC had recently lost her husband.

SLA: J. Olney reported that SLA would be holding their Annual Dinner the following week at a restaurant in Huntington village, and that non-members were welcome.

SLS: D. Miller sent a report: Dr. Janet Barr has sent a survey to the schools within Eastern Suffolk BOCES in regard to their interest in participating in the Virtual Reference Collection sponsored by the Suffolk Count Library System.

OLD BUSINESS: None.

NEW BUSINESS: It was noted that there would be a retirement party for Arlene Lesser of Smithtown, a longtime Continuing Education Committee member. Any Board member interested in attending could call Peggy McCarthy at Smithtown Public Library.

Motion to adjourn: R. Dressler asked for a motion to adjourn. S. Ketcham made a motion, seconded by L. Tesoriero. None were opposed. Meeting adjourned at 11:15 a.m.

July 20, 2001 — SCLS Blue Room

Present: A. Lehner, S. Johnson, J. Olney, R. Dressler, M. Sullivan, C. (Ranieri) Farrugia, P.

Bornstein, D. Engelhardt, J. Barr, A. Richards, D. Bucher, C. Gray, V. Antonucci, J. Loughren, E. Hayes.

R. Dressler called the meeting to order at 10:06 a.m. After review, C. Gray made a motion to accept the minutes from the June 15th meeting. A. Richards seconded the motion. None were opposed.

Treasurer's Report: M. Sullivan reported. Our fund balance as of the June statements is \$13,510.20. This reflects \$3,534.86 in savings and \$10,465.84 in checking, less \$490.50 in outstanding checks. P. Bornstein made a motion to accept the Treasurers Report, and J. Loughren seconded it. None were opposed.

President's report: J. Olney reported. He said he would give D. Engelhardt some SCLA hats to sell at the L.I. Ducks game. He noted that he would like to replenish the supply of SCLA T-shirts and continue to sell them as a fundraiser. James said that E. Cichanowicz was working on an East End winery tour for an autumn fundraiser. James asked about the White Elephant Sale. D. Bucher said she would notify everyone as soon as she had the date, and that she would probably start collecting donations in September. James reported that SCLA membership cards had started to go out to members, and that raffle books were enclosed. James brought up the fact that, earlier in the year, a proposal to change the guidelines for the SCLA Scholarship had been tabled. He handed out materials that had been prepared by the Scholarship Committee: the current guidelines, a description of proposed alternatives, and a list of other considerations relating to any future changes. He asked Board members to read them and be prepared to discuss them at upcoming meetings. He then asked for a Scholarship Committee update.

DIVISION REPORTS:

DASL: S. Ketcham e-mailed a report: The proposed changes to the Constitution & Bylaws were passed by the division membership. Major changes include: the creation of Bylaws; the creation of 3 new board positions (Past President and 2 members-at-large). An official copy of the Constitution & Bylaws with typos ammended will be sent out shortly to the membership. The division is working out the details for a 1/2 day workshop for Friday, Nov. 2nd on the topic of: Jake vs. Serials Solutions vs. Dowlings home-grown version. The next DASL meeting will be on Sept. 14th at NYIT/Central Islip campus.

RASD: P. Bornstein reported. The slate of nominations for RASD 2002 officers is : Vice President/President Elect: Deborah Cunningham (Harborfields) and Maureen Nicolazzi (Westhampton); Secretary: Christine (Ranieri) Farrugia (Smithtown-Commack) and Kim Monaco (Central Islip); Treasurer: Kitty Grinnell (Longwood) and Peggy McCarthy (Smithtown-Main). Flyers were sent out advertising a tour of the Federal Court Building in Central Islip on August 23rd. The winner of the RASD logo contest is Elba Olivieri, a Computer Services Specialist at Riverhead Free Library. The prize awarded was a fifty dollar gift certificate to Borders Bookstore.

CATS: No Report.

SSSD: J. Loughren reported. Their Board met on July 17th. Linda Hoff from SCLS has been appointed to replace Jim Giordano as Member at Large. A roundtable program for the several groups they represent has been arranged for October 17th at SCLS. Other programs are being worked on as well. Fran Byrne has been appointed as Election Committee chairperson. The committee will present an initial slate of candidates by the SSSDs August meeting. The entire membership will also be allowed to nominate additional candidates. Joe said he thought that some of this year's officers would continue to serve next year. The next Board meeting will be held August 14th at Sachem.

YASD: No report.

COMMITTEES:

Archive: S. Johnson noted that the LILC files that D. Bucher was holding temporarily could be housed in the cabinet that LILRC was donating, but only after some SLA files were moved.

Constitution and Bylaws: J. Olney stated revisions will go out in late August with the SLCA ballots.

Continuing Education: C. Gray reported that the committee had met July 10th. They discussed their concerns about funding for next year. Carol contacted Rona Dressler about this, and was assured that their request for funding would be considered. The committee discussed inviting Francine Berger of Speechworks to present Speaking of Health at the LILC in May 2002. They would like to revive the bus trip to the Schomburg Center in New York and schedule it for Thursday, Oct. 4th. A \$100 deposit is necessary for Big Onion Tours. The cost would be \$30 for SCLA members and \$32 for non-members. The committee also revived the idea of doing a program on Newsletter Facelifts for January or February 2002.

Fall Dinner: J. Olney stated that the dinner should make a \$700 profit this year.

Intellectual Freedom: No Report.

LDA Award: L. Tesoriero sent a written report. An article about the LDA winner was printed in a recent NCLA newsletter. The same article was also submitted for the next SCLA newsletter.

Legislative: No report. James Olney is still looking for a chairperson.

Long Island Library Conference: R. Dressler reported for Steve Cohen. Rona said Steve had recently changed jobs. The LILC had \$20,728.95 in the account. There were 36 sponsors for the 20 programs, and 86 vendors were signed up. The committee had visited the Town House and checked out all equipment.

Long Range Planning: J. Olney stated that Sue Holden would be taking over this committee.

ListServ: No report.

Long Island Library Conference: R. Dressler reported that the Conference will be held May 8th at the Crest Hollow Country Club in Woodbury. The Crest Hollow has more room for exhibitors, and the committee will try to sign more exhibitors up. There will be four program sessions, with four programs running during each session. Meeting rooms have limited capacity for use of media, so groups must apply very early if they need to use any media. The most requested program seems to be: how to get a Civil Service library job. The committee will meet on September 12th at Farmingdale library. In response to some questions, Rona stated the following: There will be less programs offered than in the past, but hopefully excellent programs. Divisions and committees are encouraged to collaborate on programs. Many of the meeting rooms are smaller than the ones at the Huntington Town House, and there is one very large room with a capacity for 500. The fee charged for the conference may be higher than last year. The list of suggested programs culled from questionnaires has been put on the SCLA website.

Long Range Planning: J. Olney said that Sue Holden is very busy with the Summer Reading Club, but is planning on working with the Public Awareness Committee, among other things.

Membership: R. McEneaney e-mailed her report. There are currently 610 active members for 2001. Regina will run a sample of the Membership Directory soon. In response to a question, James Olney explained that he and Angela Richards had secured the donation of printing from Baker & Taylor (for the directory) during a visit that a Baker & Taylor representative had made to the Northport Library.

Newsletter: M. Sullivan stated that she had brought the newsletter copy with her (from Renee Capitanio), and it was ready to be printed.

Nominating: R. Dressler reported that she was compiling the biographies of candidates for the SCLA Board. The ballots would be sent out at the end of August.

Professional Concerns: E. Hayes reported that the ELSA committee had received nine nominations. She said that if patrons were permitted to nominate library staffers, starting next year (as discussed at the previous Board meeting), that the number of nominations would rise. The Board did not think this needed to be voted on. There was some discussion on the disparity between the monetary size of the SCLA Scholarship, other awards like the YASD poster contest (\$250), and the ELSA award, which was a \$50 savings bond last year. Elyse said that, since the major expense the first year had been the one-time purchase of a permanent plaque, this year a larger savings bond could be purchased for the winner. J. Loughren suggested that the size of the bond should be set later this year, then kept at the same amount each year.

Public Awareness: No Report.

Scholarship: No Report.

Statistical Survey: No Report.

Suffolk County Jails: No report.

Webpage: No Report.

LIASON REPORTS:

CLASC: No report.

LILRC: V. Antonucci reported on four recent workshops: two OCLC Institutes; a workshop entitled New Strategies and Tools for Library Services which covered JAKE and Open Source software; a workshop entitled Creating and Measuring Customer Satisfaction with Library Services. She mentioned these upcoming events: Interlibrary Loan workshop Sept. 14th; and the Nassau and Suffolk County Legislative Breakfasts on Sept. 21st and 28th respectively. She also reported that Ethics in Librarianship, on Oct. 3rd would feature Fr. S. Almagno as the speaker. Virginia also mentioned the Archives Week conference on Oct. 12th and the Libraries and the Future Conference EEK, at Dowling College Oct. 25-26. She said the 2-week Networking Essentials program was oversubscribed, and would possibly be given again in January. LILRCs Annual Meeting will be on Nov. 15th at the Woodbury Country Club. In response to a question, Virginia said that LILRC had recently hired a new employee who would be continuing to publish Long Island meeting dates as a clearinghouse on LILRCs web page.

LVA: No report.

NCLA: No report (L. Tesoriero sent word they do not meet in July and August.)

PLDA: D. Engelhardt reported that PLDA had met on July 11th. A small article appeared in Newsday about the Haplr Index (which had been the focus of PLDAs program at the LILC). The Carnegie Corporation is offering a documentary, Russia Facing the Future, available for free to libraries. Judy Woodruff of CNN narrates it. Patchogue Medford Library has some new fire safety videos available for ILL. Some are aimed at laypersons. But several are specifically geared toward fire department personnel. The PLDA bylaws committee is going to investigate the establishment of a Code of Ethics for PLDA. Their next meeting is Sept. 12th.

SCLS: J. Nichols reported. The Central Library and SCLS are currently working on reviewing their services, a process they go through every five years. Jerry thanked RASD for taking the lead on surveying libraries about their ILL policies for various media. He hoped SCLS would be able to increase access to more formats and special collections.

SLA: J. Olney reported that their Annual Dinner had gone well, and that no programs were planned in the immediate future.

SLS: J. Barr handed out copies of the Eastern Suffolk BOCES newsletter. She reported that she is still working with Edana Cichanowicz at SCLS on a virtual reference collection modeled after the SCLS collection. Janet said it has been difficult to convince all the school districts involved to subscribe to databases on a cooperative basis.

OLD BUSINESS: None.

NEW BUSINESS: None.

OTHER: None.

Motion to adjourn: R. Dressler asked for a motion to close the meeting. D. Bucher made a motion to do so. J. Loughren seconded it. None were opposed. R. Dressler adjourned the meeting at 11:32 a.m.

August 17th, 2001 — SCLS Blue Room

Present: J. Olney, A. Lehner, C. Farrugia, P. Adamko, V. Antonucci, C. Gray, D. Engelhardt, D. Bucher, S. Johnson, J. Nichols, E. Cichanowicz, J. Loughren, S. Ingram, A. Richards, J. Barr, E. Hayes.

J. Olney called the meeting to order at 10:06 a.m. After review, two clarifications were added to the minutes of the July 20th meeting. C. Gray made a motion to approve the minutes. S. Johnson seconded. None were opposed.

Treasurer's Report: A. Lehner reported that the combined balance for checking and savings accounts is \$12,473.01. The savings account balance of \$3,619.86 includes \$2,368 for the Scholarship fund, and \$204 donated to the Intellectual Freedom fund. D. Bucher made a motion to accept the Treasurers Report. P. Adamko seconded it. None were opposed.

President's report: J. Olney turned the floor over to E. Cichanowicz for a report on the autumn wine tasting fundraiser. Edana proposed several dates in October for an evening wine tasting event at Bedells Vineyard in Cutchogue. She said she hoped to draw on SCLA members who live on the East End. If SCLA buys \$50 of wine, the private room for the wine-tasting will be free. We will have a small, private room and charge \$10 per person. In keeping with a Halloween theme, attendees might be asked to wear costumes, and an actor might be hired to read from the works of Edgar Allan Poe.

James then asked for a report on the White Elephant Sale. D. Bucher said it would be on Sat. Oct 27th in the same place as last year. She passed a flyer around and asked for feedback. Donations will again be collected by the SCLS van. She planned to have sign-up sheets at the next Board meeting. Volunteers with vehicles will be needed early that morning. She asked that all items fit into boxes and be clean. No donations would be accepted after Oct. 19th. She also asked if anyone could lend shelving or long tables.

J. Olney asked V. Antonucci about the Archives Week conference. Virginia explained that the theme this year is documentation of the performing arts. James said that, although the SCLA budget was tight this year, we would like to be able to contribute some sort of sponsorship money. When asked for opinions, no one present objected to sponsoring the conference.

After pointing out that there were not enough members present for a vote, J. Olney opened the floor to a discussion of revising current SCLA Scholarship guidelines. A long discussion followed. The discussion touched on splitting the Scholarship into two, and giving the largest award to a person pursuing an M. L. S. degree. A smaller scholarship might be given to a library employee pursuing another type of degree. James asked the committee to refine the proposed options to reflect the ideas that had been discussed, and to report back next month. He hoped the Board could vote then.

DIVISION REPORTS:

DASL: No report.

RASD: P. Bornstein e-mailed her report: Ballots for the election of RASD officers, for the year 2002, will be mailed out on September 14, 2001. They must be returned by October 5th. Names of the new officers will be announced at the RASD Annual Meeting on October 24, 2001.

CATS: No report.

SSSD: J. Loughren reported. The August Executive Board meeting was held on August 15th. In addition to the roundtable program they are offering on Oct. 17th, they will be co-sponsoring a Strategies for Effective Library Communication program with SCLS. The Election Committee, headed by Fran Byrne, has finalized a slate of nominees for next years Board. The entire membership will soon be presented with these initial nominations and will have the opportunity to nominate additional candidates. The next Board meeting is scheduled for Sept. 19th at Sachem Public Library.

YASD: The next monthly meeting will be held on Sept. 13th at SCLS. The Childrens Literature Conference on Oct. 11th (sponsored jointly by the Nassau and Suffolk library associations), will replace the YASD October monthly meeting. Elections for officers for 2002 will take place during September and October. Officers will be announced at their November meeting (Nov. 8th at SCLS). The annual YASD luncheon will be held at the Pine Grove Inn on Thursday, Nov. 8th at 12:30 p.m.

COMMITTEES:

Archive: S. Johnson asked when the SLA files would be moved.

Constitution and Bylaws: Board members were reminded to vote the new revisions went out with the latest SCLA newsletter.

Continuing Education: C. Gray reported that the committee had met on Aug. 14th and finalized plans for the bus trip on Oct. 4th to the Schomburg Center for Research in Black Culture and a Walking Tour of Harlem. Flyers would go out the week of Aug. 20th. The committee is looking for a speaker on the topic of Internet Addiction for next years L.I. Library Conference.

Fall Dinner: K. Molloy e-mailed a report. The dinner will be on Nov. 9th from 6-10 p.m. at the Timber Point Country Club. The cost is tentatively \$38/person. The entertainment will be a DJ. J. Olney said that the committee had expressed concern about the figure of a \$700 profit that was mentioned at the last Board meeting. James said there was some flexibility in the budget. He asked that the committee compute how many attendees were needed to reach a break even point in terms of money. C. Farrugia said the committee is currently working on possible themes.

Intellectual Freedom: No Report.

LDA Award: No Report.

ListServ: No Report

Legislative: No Report.

Long Island Library Conference: J. Olney said that we had not received our check yet from the conference committee, but that he thought our share of the proceeds would be significant.

Long Range Planning: J. Olney said that S. Holden is still building a committee, and invited all interested parties to join.

Membership: No Report.

Newsletter: J. Olney stated that the newsletter had gone out to the membership, along with ballots for the election of officers and approval of revisions to the SCLA by-laws and constitution.

Nominating: No Report.

Professional Concerns: No Report.

Public Awareness/Publicity: S. Ingram reported that he had been talking with James Olney about library school visits. Perhaps the committee could prepare a presentation on how to get into the library field. James said library school visits would be an opportunity to recruit SCLA members, and to publicize the SCLA Scholarship. E. Cichanowicz expressed the hope that SCLA could reach undergraduates and people from diverse backgrounds, mentioning the need for Spanish-speaking librarians. E. Hayes mentioned that a Professional Concerns committee member had begun a handout on the same theme (how to get into the library field), which could perhaps be incorporated into this project. She also mentioned that someone had reported that this was the most-requested program topic on questionnaires handed out at this years LILC.

Scholarship: C Farrugia said the committee was working on selection of this years winner.

Statistical Survey: A. Lehner reported that most of the data had been entered, but they were still waiting for State reports. The surveys will probably sell for \$20 again.

Suffolk County Jails: No Report.

Webpage: No report.

LIASON REPORTS:

CLASC: No Report.

LILRC: V. Antonucci reported that ILLiad software was being updated to allow ILL requests to be made on the LILRC web page. She went over subscription information on Country Watch, Ethnic NewsWatch, GenderWatch and the Diversity Your World database. Virginia also gave details on the Documentary Heritage Program Sixth Annual Archives Week Leadership Conference Oct. 12th, and she handed out an updated LILRC calendar of events.

LVA: No Report.

NCLA: No Report.

PLDA: D. Engelhardt stated that PLDA skips August, and so she had nothing to report.

SCLS: J. Nichols reported that, since there was still no State budget, many libraries were in limbo. He mentioned the upcoming Battle of the Books, which was becoming more successful each year. He said the Live Librarian program would resume its winter schedule after Labor Day. Currently 12 libraries were participating, which will make it possible to expand into daytime hours.

SLA: J. Olney reported that they had held their annual dinner, but no programs were planned at this time.

BOCES: J. Barr reported that the first full meeting of the year with all members will be Oct. 30th. She is still talking with E. Cichanowicz about a proposed virtual reference collection for the schools. Janet said she had been impressed when she heard Displaced Persons author J. Berger, and she recommended them for the LILC or annual meetings for divisions of SCLA.

OLD BUSINESS: None.

NEW BUSINESS: None.

Motion to adjourn: J. Olney asked for a motion to close the meeting. P. Adamko made a motion. S. Ingram seconded it. None were opposed. The meeting was adjourned.

September 21, 2001 — SCLS Blue Room

Present: E. Hayes, J. Olney, R. Dressler, M. Sullivan, A. Lehner, P. Bornstein, C. Farrugia, S. Holden, D. Bucher, P. Adamko, V. Antonucci, M. Jefferson, M. Fusco, S. Ketcham, K. McCoy, R. McEneaney, L. Tesoriero, D. Miller, C. Gray, E. Cichanowicz, S. Ingram, C. Guzzo, A. Richards, J. Nichols.

R. Dressler called the meeting to order at 10:05 a.m. The minutes of the previous meeting were reviewed. D. Bucher made a motion to accept the minutes. M. Fusco seconded the motion. None were opposed.

Treasurer's Report: M. Sullivan reported that although our income to date for the year is over \$20,000, we have had over \$10,000 in expenses. She pointed out that the fund balance of \$12,758.97 includes \$3,144 donated to the Scholarship Fund and \$204 donated to the Intellectual Freedom fund. She stated that quarterly checks to the divisions would be issued soon. R. McEneaney made a motion to accept the Treasurer's Report. V. Antonucci seconded it. None were opposed.

President's report: (The following people gave reports in response to questions from President James Olney)

S. Ingram reported that over \$1,000 in cash donations had been collected by SCLA for a fund started in response to the terrorist attacks in New York. He noted that this money was collected from members and non-members alike, and that some problems with the listserv may have slowed down the process of publicizing the fund.

E. Cichanowicz passed around a flyer advertising the SCLA wine-tasting at the Bedell Vineyard in Cutchogue on Oct. 26th. Tickets are \$10. She said people who could not attend were welcome to send a cash donation to SCLA.

D. Bucher reported on the White Elephant Sale on Oct. 27th. She thanked James for seeing to the distribution of flyers. She had gotten more tables, but still needed shelves for displaying items. Volunteers were needed all day, but especially early in the morning for set-up. Donations must be clean, and could be sent in boxes to her attention at Harborfields via the SCLS van.

C. Farrugia handed out proposed criteria for a SCLA Scholarship for Support Staff that had been prepared by the Scholarship Committee. After some discussion, she asked that Board members give the committee their feedback during the month, and she would compile it and report back to the Board.

DIVISION REPORTS:

DASL: S. Ketcham reported. The workshop featuring Jake, Serial Solutions, and Dowling College's own program has been postponed till March.

DASL may co-sponsor this with LILRCs Serials Committee. The DASL program for the LI Library Conference will deal with the topic To Repair or Discard. DASL may co-sponsor the program with the LILRC Conservation and Preservation Committee, who originated the idea.

DASL plans to have a lecture format at the conference, followed by several smaller, hands-on workshops run by people knowledgeable about book repair, possibly in June. Barbara Koch, formerly of St. Josephs College, has left for a position as a high school librarian, and has thereby resigned her position as Recording Secretary. A letter to the DASL membership will be going out requesting a volunteer to fill that position. The next DASL meeting is tentatively scheduled for Oct. 12th at Dowling College.

RASD: P. Bornstein reported. The Health Concerns Committee has prepared its draft bibliography on Sleep Disorders, and it should be ready in time for the RASD Annual Meeting/Breakfast on Oct. 24th at SCLS. The RASD draft Constitution/By-Laws is available for viewing on the RASD homepage. It contains the new version with changes; original language is in parentheses. Members have been asked to read the draft. The decision to approve the new version will be voted on at the Annual Meeting. Our division will be working on a 2002 L.I. Library Conference program with the NCLA RASD. Vice President Jo-Ann Carhart is working with them to decide upon a subject and speakers.

CATS: C. Guzzo reported that the Oct. 1st program at SCLS on Disaster Prevention had 40 people registered for it. On Oct. 26th Ergonomics in the Library, presented by Dr. Corso, would be held at SCLS. Negotiation Skills, presented by Cornell University, was scheduled for Nov. 14th. Whats new in Technology, presented by Ron Richards, would be the topic at their upcoming Annual Meeting. CATS will sponsor the program Migrating Windows XP at the LI Library Conference. Two member-at-large positions are available.

SSSD: J. Loughren e-mailed his report, but it was unavailable at the time of the meeting, due to e-mail problems.

YASD: No Report.

COMMITTEES:

Archive: No Report.

Constitution and Bylaws: M. Firestone e-mailed a report: Voting results for the Constitution and By-Laws were 51 Yes, 2 No, with one person commenting on possible changes for next year.

Continuing Education: C. Gray reported. 20-25 people had registered for the trip to the Schomburg Center, but a total of 40 were needed to break even. She asked if SCLA could subsidize the trip. After a short discussion, J. Olney asked Carol to contact him as the cut-off date approached. A decision on subsidizing would be based on the cost of the shortfall. SCLA might be able to subsidize a shortfall of 5 people.

Fall Dinner: C. Guzzo read a report prepared by K. Molloy: Flyers would be going out shortly. We have guaranteed 100 people for the dinner. If we have more than 110 people attend, we will break even. Expenses will be: \$3,000 for catering hall, \$400 for DJ, \$300 for decorations, etc., \$150 tip for maitre d, \$90 tip for wait staff, for a total of \$3,940. We have purchased small, black masks for place holders and will write the names of the attendees on them. The committee would

like to order one red rose for each lady rather than a corsage. If this is acceptable, they need to know how many flowers to order.

Intellectual Freedom: No Report.

LDA Award: No Report.

ListServ: K. McCoy reported. He commented on the recent high volume of activity on the listserv, due to a discussion of an idea for a librarians image calendar to be produced by SCLA. He said that the server had been down recently, due to routing problems resulting from the terrorist attacks in lower Manhattan. It was expected to be back up by Sept. 23rd. A discussion of the calendar idea followed. People discussed the purpose of a calendar, the costs and benefits, and the alternative idea of producing a series of posters. Kevin pointed out that an electronic version of a promotional calendar would not cost much, and could be put on the SCLA web page.

Legislative: L. Tesoriero reported that the 15th Annual Legislative Breakfast was cancelled due to the recent tragic events in New York City. Next year the committee hopes there will be a more formal, organized program with speakers and better attendance among the legislators themselves. Having SCLA represented on the committee did make a difference this year. M. Sullivan asked Laurene to find out if SCLA had incurred any costs, even though the breakfast was cancelled.

Long Island Library Conference: R. Dressler reported that the committee had met and discussed different ways to handle the luncheon, including what to do about a speaker. There is not one room big enough for all the attendees to sit and eat lunch. Last year there were 20 program slots. This conference will have only 12 program slots. Post cards will go out the first week in January.

Long Range Planning: S. Holden reported that she had been working with Stephen Ingram. She wants to meet with division heads soon. One ongoing question for SCLA is always: why is our membership smaller than NCLA? A short-term goal is getting the word out to M.L.S. students who don't know much about the field. S. Ingram discussed working on a pamphlet. This pamphlet could be distributed at the LI Library Conference, and brought on visits to library schools. The pamphlet would give guidelines for entering the library field, and could be supplemented with material on our web page. Also discussed was the idea of a mentor program or a representative group of SCLA working librarians to act as contacts for new librarians.

Membership: R. McEneaney reported that we had 620 members for 2001.

Newsletter: R. Capitanio e-mailed a reminder to those present that the deadline for the next newsletter was Oct. 1st.

Nominating: R. Dressler thanked Cynthia Guzzo and Sue Ketcham for their help. Only one fourth of the membership had voted in the election. Vice President-President Elect for 2002 is Joan Clemens. Secretary is Elyse Hayes. Rona could not announce the other officers, because she had not contacted them yet. A short discussion followed, which covered voting procedures, postage costs, etc.

Professional Concerns: E. Hayes handed out a list of the ten ELSA nominees. Six are librarians, four are non-librarians. One school library, two academic and five public libraries are represented. Eight nominees are women, two are men. The committee was close to making their selection.

Public Awareness/Publicity: (See Long-Range Planning, above.)

Scholarship: C. Farrugia said they had selected the scholarship winner, but could not announce the name yet. (See also President's Report, above.)

Statistical Survey: A. Lehner reported that the survey was done, and A. Lepore was proofreading it.

Suffolk County Jails: M. Fusco gave a gentle reminder that paperbacks in good condition with non-violent themes were always welcome donations at the Riverhead and Yaphank jails.

Webpage: J. Olney reported that he had just sent some updates to L. Frosina.

LIASON REPORTS:

CLASC: No Report.

LILRC: V. Antonucci reported on upcoming programs, including: an Information Ethics seminar on Oct. 3rd at the Cold Spring Harbor Laboratory, the Nov. 15th LILRC Annual Meeting at which Susan Lehman Keitel of the N.Y. Library Association would speak, and the Oct. 25th conference at Dowling, which would cover e-books. She also mentioned that one of the Archives Week speakers cancelled, because the offices of Broadway.com had been destroyed in the terrorist attacks on Sept. 11th.

LVA: No Report.

NCLA: L.Tesoriero said that she planned to attend an NCLA meeting later in the day. Their annual dinner will be Wed., Dec. 5th at Verdi's, with Malachy McCourt as the guest speaker.

PLDA: No Report.

SCLS: J. Nichols reported that SCLS had been helping both Nassau County and Suffolk County libraries whose Internet service had been down. All SCLS circuits had been restored the night before. SCLS is working with PLDA on a safety and security system for network protection. He urged everyone to deal with the NIMDA virus by following the clean-up directions the system had faxed out, by working on each PC individually. Jerry said that Hauppauge Library had opened, and would be in a new building by January. New York State had still not passed its budget, so the extent of commitment to libraries was not known. He also mentioned that Lynn Ashe, the director of Rogers Memorial in Southampton, would be retiring soon.

SLA: J. Olney reported that SLA was looking at some of the same issues as SCLA, namely membership recruitment, especially among library school students.

BOCES: No Report.

OLD BUSINESS: J. Olney asked about the request for a \$500 SCLA sponsorship of Archives Week. After some discussion, M. Sullivan suggested a more conservative amount of \$100, with the hope that we could budget more for next years conference. S. Ketcham made a motion for SCLA to commit to a \$100 sponsorship of Archives Week. L. Tesoriero seconded it. None were opposed.

NEW BUSINESS: E. Cichanowicz wondered if SCLA's Readers Advisory Committee could work on a program similar to Nassau's Long Island Reads. There was a short discussion on the benefits and difficulties of joining forces with CLASC in order to boost membership.

Motion to adjourn: R. Dressler asked for a motion to adjourn. S. Ketcham made such a motion. C. Guzzo seconded it. The meeting was adjourned at 11:49 a.m.

October 26, 2001 — SCLS Blue Room

Present: A. Richards, R. Capitanio, J. Clemens, J. Loughren, C. Gray, J. Barr, R. McEneaney, S. Ketcham, M. Jefferson, K. McCoy, C. Guzzo, D. Bucher, S. Ingram, P. Bornstein, S. Holden, C. Farrugia, A. Lehner, M. Sullivan, J. Olney, R. Dressler, E. Hayes.

R. Dressler called the meeting to order at 10:06 a.m. The minutes from the previous meeting were reviewed. After corrections, D. Bucher made a motion to accept the minutes. M. Jefferson seconded it. None were opposed.

Treasurer's Report: M. Sullivan reported a fund balance of \$10, 877.37. \$3,209 of the Savings Balance is for the Scholarship Fund, and \$204 represents donations to the Intellectual Freedom Fund. R. McEneaney moved to accept the report, and S. Ketcham seconded the motion. None were opposed.

President's report: J. Olney stated that the approximately \$1,800 collected by SCLA for the WTC relief fund would be forwarded soon. James said there were a few more tickets available for the Oct. 26th wine tasting. D. Bucher passed around a sign-up sheet for people to work at the SCLA table at the White Elephant sale on Oct. 27th. A short discussion on details of the sale followed. J. Olney stated that SCLA divisions would be receiving reimbursement checks from the Long Island Library Conference of \$998.67. He said that SCLAs cut of \$2,500 was better than last years. James said that the SCLA Membership Directory would be going out right after the Annual Dinner.

James then asked Christine Farrugia to present the new proposed Scholarship guidelines. She did so. A long discussion followed, and some adjustments were made to the wording of the guidelines. At the end of the discussion, C. Gray moved to accept the revised proposed guidelines for the SCLA Continuing Education Award for Library Support Staff. D. Bucher seconded it. None were opposed. Next year \$1,500 will be awarded to a Library Science student earning a Masters degree, and \$500 will be granted to a support staff person pursuing academic or career-related coursework.

DIVISION REPORTS:

DASL: S. Ketcham reported that they had switched bank accounts from Teachers Credit Union to North Fork Bank. The next meeting would be Friday, Oct. 26th at Southampton College Library.

RASD: P. Bornstein reported that the RASD Annual Meeting would be Oct. 24th at SCLS. The Health Concerns Committee would present a program on Sleep Disorders and Sleep Deprivation, with speakers from the University Hospital Sleep Center and Good Samaritan Hospital. One copy of the committees bibliography on this topic will be distributed to every SCLS library. Members attended a planning meeting at Nassau Library System for Long Island Reads, to be held during National Library Week in April. There is no formal plan for Suffolk libraries to participate. Readers Advisory Committee presented a program on Spy Fiction and plans to meet in January to discuss Mainstream African-American Writers. The results of the elections for 2002 officers are: President, Jo-Ann Carhart; Vice President/President-Elect, Deborah Cunningham; Secretary, Christine (Ranieri) Farrugia; Treasurer, Kitty Grinnell.

CATS: C. Guzzo reported that 41 people attended the Disaster Preparedness workshop. 30 people were registered for the Ergonomics program. 30 were registered for the Negotiating Skills seminar. The Annual Meeting would be Dec. 11th at East Northport Library, with Ron Richards as the speaker.

SSSD: J. Loughren reported that the Executive Board had met Oct. 10th. They approved a logo design created by Marie Mueller. It features a building inscribed with the names of various job functions. The SSSD roundtable discussion program held on Oct. 17th at SCLS was very successful. Initial feedback from the 40 people who attended indicated that they found the opportunity invaluable and would like it to be an ongoing program. SSSD will co-sponsor Strategies for Effective Library Communication with SCLS on Nov. 16th. SSSD is looking into co-sponsoring a program on confrontational situations for the LILC. The slate of candidates for the 2002 Board is: President, Fran Byrne of Northport-East Northport; Vice President, Marie Mueller of Westhampton; Secretary, Rose-Ann Karasavas of Longwood; Treasurer, Dottie Curto of SCLS, and for three Member-at-Large positions, Gail Dickerman of Sayville; Linda Hoff of SCLS, and Peggy Sinram of Half Hollow Hills. J. Loughren of Sachem will remain as Past-President. Next Board meeting: Nov. 13th.

YASD: No Report.

COMMITTEES:

Archive: No report.

Constitution and Bylaws: J. Olney said the new revisions will be published in the SCLA Directory.

Continuing Education: C. Gray reported they had met and discussed the cancellation of the trip to the Schomburg Center in Harlem, attributing it to peoples reluctance to go into Manhattan so soon after September 11th. Carol said they had postponed discussion of a program for the LILC, but they might still like to co-sponsor something. J. Olney suggested contacting the committees counterpart in the NCLA. The committees next meeting would take place on Oct. 30th at Middle Country.

Fall Dinner: Kelli Molloy submitted a report. Last committee meeting was Oct. 9th. C. Farrugia and K. Farmer are in charge of decorations. C. Guzzo and K. Molloy will create mask place savers for every attendee. J. Corso will send out reminders on the SCLA listserv. M Fusco will get flowers special guests. Any divisions with displays should bring the display before 5:30 p.m. There will be no reserved seating. An invitation to the Dinner is on the SCLA web page.

Intellectual Freedom: K. McCoy shared a handout dealing with proposed anti-terrorism measures and their impact on privacy. He asked Board members to bring the statement back to their libraries and discuss it with colleagues.

LDA Award: L. Tesoriero faxed a report. There has been no activity. She recommends \$90 be budgeted for postage costs in 2002. Nassau will be responsible for printing costs in 2002 and will chair the committee.

ListServ: K. McCoy said there were currently 623 people on the listserv, and that it was back on the Suffolk server (after the disruption caused on Sept. 11th).

Legislative: L. Tesoriero faxed a report. She submitted an article for the SCLA newsletter regarding the next legislative bus trip on March 19th, 2002. The LILRC Legislative Committee met at the beginning of October. A colleague in NCLA has pointed out a Sept. 14th Library Journal article on Politician of the Year: Tom Ridge.

Long Island Library Conference: R. Dressler reported that the committee had met and they were working on signage and traffic patterns. David Baldacci will be the keynote speaker. A limited number of rooms are equipped for multimedia presentations.

Long Range Planning: S. Holden reported that six committee members had met and drafted a mission statement, which they hope to put on the SCLA web page. She read it aloud. The committee is working on both long and short-term planning. They would like to move ahead quickly with plans to visit library schools and possibly high schools to raise awareness about the profession of librarianship. The committee is working on two different brochures to use as tools in this effort. S. Ingram, who is working with S. Holden, stated the need for feedback from members, and for volunteers to help with school visits. (Two Board members volunteered.) There was a discussion of possible future programs.. Sue Holden stated her belief that the

committee could tap into the experience and talents of SCLA members, and present programs without having to pay professional speakers.

Membership: R. McEneaney reported that we had 627 members. Membership renewal forms would be mailed out at the end of October.

Newsletter: R. Capitanio reported that the Fall newsletter was postponed in order to include reports on the Annual Dinner and other events. The new deadline would be Nov. 15th.

Nominating: R. Dressler reported on the new 2002 officers she had not announced at the previous meeting: Treasurer is Joseph Loughren of Sachem; Members at Large elected were Fran Altemose of Sachem and Della Bucher of Harborfields; (Joan Clemens as Vice President/President-elect and Elyse Hayes as Secretary had been announced earlier.) Our new webmaster will be Danielle Zubiller of Islip. Alice Lepore has resigned from Statistical Survey and Sandy Atlas has replaced her.

Professional Concerns: E. Hayes reported that the ELSA winner had been notified and all nominees had been invited to the Annual Dinner. She recommended that the same budget amount be assigned for the award next year. She also said she was glad Professional Concerns and ELSA would operate as separate committees next year. She thought Professional Concerns could co-sponsor programs with committees such as Continuing Ed or Long-Range Planning.

Public Awareness/Publicity: (S. Ingram had incorporated his remarks during the Long-Range Planning report.)

Scholarship: (See also above, under Presidents Report.) C. Farrugia said the winner had been notified, and that they had lots of prizes for the raffle at the Annual Dinner. She wondered if donors to the Scholarship Fund could be listed in the SCLA Directory and/or newsletter. J. Olney said we should acknowledge donors of raffle prizes as well.

Statistical Survey: A. Lehner reported that the Survey was ready for distribution. There was a discussion on making the survey available to SCLA members for a reduced rate (maybe \$3 instead of the current price of \$20).

Suffolk County Jails: No Report.

Webpage: No report. (J. Olney said to continue sending material to Len F.)

LIASON REPORTS:

CLASC: No report.

LILRC: No Report.

LVA: No Report.

NCLA: L. Tesoriero faxed a report: NCLA continues to refine their scholarship criteria and think of ways to attract more applicants. There was some discussion of at a recent meeting of using scholarship money for continuing education courses at places like New Horizon. The slate for the 2002 Executive Board was announced: President, Tracey Simon of Lynbrook; Vice President, Ken Bellafore of Nassau Community College; Secretary, Nancy Sherwood of Garden City. Also Directors: Tom Bazzicalupo, North Bellmore; Rosanne Humes, Baldwin; Chris Kulakis, North Bellmore; Alicia Sanchez of Nassau Community College; Janis Schoen of Elmont. Their annual dinner will be Dec. 5th.

PLDA: No Report.

SCLS: J. Nichols reported that SCLS had been helping both Nassau County and Suffolk County libraries whose Internet service had been down. All SCLS circuits had been restored the night before. SCLS is working with PLDA on a safety and security system for network protection. He urged everyone to deal with the NIMDA virus by following the clean-up directions the system had faxed out, by working on each PC individually. Jerry said that Hauppauge Library had opened, and would be in a new building by January. New York State had still not passed its budget, so the extent of commitment to libraries was not known. He also mentioned that Lynn Ashe, the director of Rogers Memorial in Southampton, would be retiring soon.

SLA: J. Olney said they were in the process of surveying members to discern what programs they want.

BOCES: J. Barr reported. Eastern Suffolk BOCES is automating 15 schools this year through the Library Automation shared service. About 70 libraries remain to be automated. Thirty-five school districts belong to Library Automation. Library Services shared service has 35 districts participating in accessing online databases. BOCES continues to work with Edana Cichanowicz to develop cost efficient access for all library users. Janet also reported on a recent meeting in Albany at which State Librarian Janet Welch said the Regents are moving ahead with full support for New Century Libraries.

OLD BUSINESS: None.

NEW BUSINESS: None.

Motion to adjourn: R. Dressler asked for a motion to adjourn. S. Ketcham made a motion. C. Guzzo seconded it. The meeting was adjourned at 12:09 p.m.

December 14, 2001 — SCLS Auditorium

Present: E. Hayes, J. Clemens, P. Bornstein, C. Guzzo, J. Carhart, L. Tesoriero, D. Bucher, S. Holden, S. Ingram, A. Tiffany, E. Cichanowicz, K. Minschke, F. Altemose, D. Jones, B.

Hoffman, D. Miller, C. Farrugia, S. Atlas, M. Jefferson, R. McEneaney, S. Ketcham, M. Fusco, S. Johnson, V. Antonucci, A. Richards, K. Baudowin, F. Byrne, J. Loughren, M. Sullivan, R. Dressler, J. Olney, J. Nichols. R. Dressler called the meeting to order at 10:01 a.m. Outgoing President James Olney stated that, during 2001, the Board had addressed some financial issues, and had begun a long-range planning process. He said this transitional Board meeting would be less formal than most, without a strict agenda. Both 2001 and 2002 Board members were present. After two corrections to the October minutes, D. Bucher made a motion to accept them. R. McEneaney seconded the motion. None were opposed.

TREASURERS REPORT: M. Sullivan presented a monthly Financial Statement. She pointed out that the \$15,407.19 balance would go down when the fourth quarter checks were issued to the SCLA divisions. J. Olney and M. Sullivan went over the proposed 2002 budget. There was discussion about changes in the Fall Dinner, L.I. Library Conference, Legislation and Programs categories. A vote on the budget was postponed until the next full Board meeting in January 2002. Those present took turns introducing themselves to the group and stating which Board position they were leaving or taking over. Marcia Jefferson announced that she would be retiring from her job at Suffolk Community College on December 29th.

LONG-RANGE PLANNING: S. Holden reported that the Long-Range Planning Committee was using a two-pronged approach to raising awareness of the library profession by reaching out to high school seniors and incoming M.L.S. students. Members of the committee planned to visit the Palmer School on January 18th and Queens College on January 24th to talk to new M.L.S. students at their Orientation meetings. (Sue pointed out later that the Palmer date was in conflict with the next SCLA Board meeting.) S. Ingram handed out a draft of some informational brochures that they planned to give M.L.S. students. He asked for input.

PROFESSIONAL CONCERNS: E. Hayes reported that Frances Johannemann, Head of Circulation at Riverhead Free Library, had been presented with the ELSA award at the Fall Dinner in November.

RASD: P. Bornstein reported that we had been invited to participate in the L.I. Reads project with NCLA, which would focus on the novel *THE GREAT GATSBY* by F. Scott Fitzgerald. Libraries are encouraged to plan theme programs and book discussions. Promotion kits will be available for all Nassau and Suffolk County libraries. Paula said there would be a January 8th meeting on Great Gatsby book discussions. D. Bucher shared information on a successful Jazz Age themed series of programs and displays at Harborfields Public Library.

DASL: S. Ketcham reported on their annual luncheon at the Culinary Institute. They are planning a March 8th program entitled "Serials: where are they hidden?" at SUNY Farmingdale. LILRC is a co-sponsor. Sue also announced that the book she and Marjorie Fusco of Dowling had written had finally gone into production. It is entitled "Distance Learning in Higher Education: an annotated bibliography."

L.I. LIBRARY CONFERENCE: S. Johnson reported that there were still two program slots open for the conference. She said a letter would be going out soon to all associations that were entitled to tables. D. Bucher thanked everyone who worked on the White Elephant fundraiser in

October. She said we made almost as much as last year. She asked everyone to set aside all their unwanted holiday gifts, in case we participate in the sale again next year.

Incoming President Rona Dressler handed out a schedule of 2002 Board meetings, along with the latest Constitution and By-laws. She said she would like to see the SCLA Handbook revised. She hoped to institute regular reports from division treasurers, which would be sent to the SCLA Treasurer. She asked that all Executive Board members (officers, division heads, etc.) arrive at Board meetings one hour early, at 9 a.m.. Committee chairs would have a chance to meet with the Executive Board before the full Board meetings began at 10 a.m.

SCLS: J. Nichols welcomed the new SCLA Board members. He reported that the SCLS budget had passed overwhelmingly. He said the SCLS web page was being re-designed. He said they were working on a web-based emergency notification system. The meeting was adjourned at 11:04 a.m.

2000

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March 24, 2000 — SCLS Auditorium

K. Molloy, A. Lehner, A. Feitzinger, S. Stevens, D. Englehardt, A. Schelp, K. Miller, D. Miller, M. Fusco, S. Ketcham, R. McEneaney, M. Jurow, C. Gray, J. Kaleda, M. Weiss, B. Scheier, K. Acierno, S. Johnson, R. Capitanio, B. Sussman, E. Hayes, D. Bucher, J. Olney, L. Tesoriero

Treasurer's Report: A. Feitzinger reported a balance of \$4,643.96. Tax exempt forms can only be used by SCLA, not the divisions. Budgets forms are being prepared for all of the committees to help keep track of expenditures.

President's report: L. Tesoriero reported. She complimented the divisions on the newsletters, which are well done and informative. Special thanks to Ken Miller and Renee Capitanio for their outstanding efforts with the SCLA newsletter. Kerri Acierno is the newest liason on the Executive Board. She will be the School Library System liason. David Miller, a school media specialist at Ward Melville High School and Janet Barr, Director of Eastern Suffolk Boces School Library System will be SLA representatives who attend the SCLA Executive Meetings. We are working on new membership cards, specifically the Collectible Year 2000 card. New Letterhead is in the works as well. The goal is to have them ready for the Long Island Library Conference to be picked up in person. Others can be mailed. Member's at large will be asked to discuss their activities under New Business. James Olney has been working on some specific projects which he will discuss under new business.

DIVISION REPORTS:

DASL: S. Ketcham reported. DASL is continuing to work on getting another guest speaker for the conference program. The author scheduled is not available tp speak for such a limited amount of time. DASL may just go with the one speaker, which is already lined up.

RASD: J. Kaleda reported. The Media Committee has established a listserv for its members, which is being well used. Next meeting is May4th at Comsewouge. Long Island History Committee has scheduled a slide show and walking tour of the Northport area for April 27th. Cost is \$8.00, and reservations can be made with Barbara Johnson at Northport. There are plans to form a new committee dealing with Electronic Refernce Resources and a finalized mission statement is in the works. Goals include sharing experiences such as choosing electronic products, discussing how these products affect reference service and training issues. RASD will sponsor two programs at the LI Library Conference. Library Ethics and Marketing to Seniors. The annual dinner is scheduled for June 15th at the Watermill Inn. The speaker is yet to be determined. RASD historian continues to collect minutes and other printed materials from the various committees. RASD is concentrating on making all printed materials accessible in alternative formats.

CATS: D. Fabiszak emailed his report. The next program will be Genre Cataloging, held March 30. Also, the CATS board met and discussed the possibility of having a member of CATS start a clerical division and it was felt it was not really within CATS' scope. It is hoped SCLA will consider a Round Table program for groups such as "Business Staff" or "Circulation Staff". It is also requested that a current membership list be posted on SCLA web server as excel files that can be accessed by division presidents.

YASD: No report.

COMMITTEES:

Archive: S. Johnson reported. She is spending a lot of time sorting through the materials. Found 1980 and 1981 Fall Dinner files which included where everyone sat and what they ate. D. Englehardt and S. Johnson will continue to work on the archives and are in need of supplies. There are also newsletters from 1975 and 1976 available if anyone would like them.

Constitution and Bylaws: No report.

Continuing Education: C. Gray reported. The next meeting will be on April 11th. Work continues on the packets for the Weed and Feed workshop.

Fall Dinner: No report.

Intellectual Freedom: M. Weiss reported. The Holland, Michigan ordinance that would have required filters was defeated by an unofficial vote of 55 to 45. On 2/17, the Michigan Senate unanimously passed a bill requiring public libraries to use "computer filters, parental supervision or other methods" to prevent children from viewing "harmful" material on the Internet. A spokesperson for the Herrick District Library believes the bill endorses the library's "tap on the shoulder" policy. An article in the March 2000 American Libraries described a lawsuit in Broward County Florida in which a plaintiff demanded filters on all library internet computers. The same AL points to a bill that has been introduced in South Carolina that would remove public librarian's immunity from prosecution for making available materials deemed harmful to minors under state law. According to Senator Mike Fair, libraries "should not enjoy special protection since they have been unwilling to respond to legitimate concerns of the communities they serve".

LDA Award: S. Johnson reported. There is an April 15 deadline with nominations going to Mary Donor. Flyers are being sent to all directors.

Legislative: A Schelp reported. Legislation Day trip went very well on March 14th. The atmosphere in Albany was one of reserved optimism with respect to increased support for libraries in NYS. The assembly approved the revised version of Libraries 2001 with funding cut to \$6 million. There is a new committee in place: Mickey Cantwell, Alan Schelp, Michael Squillante and Kevin Verbessey. They will meet locally with legislators after the Albany session ends. They will also be drafting sample letters that can be used when writing to legislators.

Long Island Library Conference: Report e-mailed. The conference date is May 17, 2000. The Keynote speaker is M.E. Kerr. There are 60+ vendors, the programs are set and registration is being mailed shortly. A copy of the registration form is available online at <http://www.suffolk.lib.ny.us/lilc/> Request letters have been sent to NCLA and SCLA for the names of committee members for conference years 2001-2002. The next meeting is April 5th.

ListServ: Report e-mailed. There are currently 421 subscribers.

Membership: R. McEneaney reported there are 608 current members. It is suggested that there be a liaison in every library for questions and reminders. Renewals are being sent out, as are "we haven't seen you in a few years" letters.

Newsletter: R. Capitanio reported. The next deadline is April 1st to get the newsletter out before the conference. The idea is to get more "people" stories and a paragraph from all of the committees.

Nominating: No report.

Professional Concerns: E. Hayes reported. The committee met and is making progress on the flyer for ELSA, the Excellence in Library Service Award. Distribution of the flyer will begin at the conference. Angelea Richards of Northport joined the committee. Next issue of the newsletter will contain information about ELSA and a summary of comments from librarians who work with young patrons.

Public Awareness: B. Sussman reported. Ideas for give aways at the SCLA table at the Long Island Library Conference include bookmarks, rulers, or magnifying glasses with the logo on it.

Scholarship: S. Stevens reported. There have been 12 requests for applications. Currently working in donations for raffle prizes.

Statistical Survey: No report.

Suffolk County Jails: M. Fusco reported. If you have paperbacks to donate, send them to SCLS with a note as to which jail you would like them sent to. Please make sure they are non-violent and in good shape.

Webpage: E-mailed report. The page is being re-designed and is a work in progress. There will soon be a link from the SCLS page.

LIASON REPORTS:

CLASC: E-mailed report. Upcoming events include the Annual dinner on May 4th, 6:30 – 10:00 pm, featuring author Bernard Waber. Member fee is \$36, non-member \$40.

LILRC: B. Scheier reported. Ariel is still available at \$600 for each full copy. Alt-Health Watch, Ethnic NewsWatch, GenderWatch, Wilson Biographies Plus, and Accunet are also available. On

May 31 LILRC will have a followup program to the E-Book program which will be held at the Long Island Library Conference.

LVA: M. Jurow reported she is working on the year of Literacy Awareness. In April, there will be planting the seeds of Literacy on the 14th at SCLS. Key Span has been very generous with their contributions.

NCLA: L. Tesoriero reported. The directories are going out to the printers by April and will be sent out soon thereafter. The Nassau Legislative Breakfast will be on September 22 at the Hempstead Public Library. On April 17 there will be a LILRC Legislative meeting in Commack. There are 50 tables reserved for the Li Library Conference. The printer used went out of business which affected the February issue. The March newsletter will be issued instead. March 10th is the deadline for the next newsletter. Plans are in the works for an annual Picnic at the Hempstead Harbor Park. May charge \$5 – for soda and hotdogs. The annual dinner Wednesday December 6th.

PLDA: D. Englehardt reported that PLDA met on March 8th. The New Director's Roundtable met on March 17 at SCLS. It was a successful first meeting. On May 23 PLDA will co-sponsor a workshop with SCLS. On 6/6 PLDA sponsors a workshop on open government law with speaker Robert Freeman. Bill Cicola has been appointed chair of the C.S. committee since Dick Lusak has stepped down. A Riverhead organization called LINCT will accept donations of used PCs. Doris Sargent is incoming Roatry District Governor, the first library director to receive this post). PLDA will donate \$500 to Gift of Life organization, which will be presented at the district meeting in Ireland by Sayville Trustee who will be in attendance.

SCLS: No report.

SLA: J. Olney reported the formation of a library automation committee.

SLS: D. Miller reported BOCES is working on developing a joint web page.

OLD BUSINESS: None

NEW BUSINESS: J. Olney gave out lists of members from all of the libraries. It is requested to talk to the members from your library and remind them to renew their membership. A clerical division is in the works and some employees of Northport are interested in running and re-creating it. D. Bucher had many ideas for fundraising including a day at the beach at various places, a dinner cruise, golf day, a walk-a-thon and a Ducks game.

Motion to adjourn: D. Bucher.

Next meeting: April 28 at 10 am in the Blue room of SCLS.

PLEASE e-mail your reports to kmolloy@suffolk.lib.ny.us or irishkel@yahoo.com if you cannot attend. Thank you.

April 28, 2000 — SCLS Auditorium

Present: K. Molloy, K. Sembler, R. Capitanio, A. Lesser, A. Lehner, M. Firestone, D. Fabiszak, N. Brosnan, L. Knel, J. Kaleda, J. Nichols, M. Fusco, R. McEneaney, S. Ketcham, J. Newfeld, D. Miller, S. Johnson, D. Englehardt, D. Bucher, M. Weiss, K. Acierno

The meeting was called to order at 10:07 by Kerri Acierno.

The Minutes were approved by M. Fusco and S. Ketcham.

Treasurer's Report: A. Lehner reported there is currently a balance of \$1151.92.

President's report: L. Tesoriero reported. Committee lists were handed out to all committee chairs with the names and numbers of all who wish to participate on the committee. The membership dental plan was discussed. It is going to be researched for more information. There is a call out for new Long Island Library Conference Committee members. If anyone is interested or knows of someone who is, please contact L. Tesoriero. SCLA is also trying to get members from past years to rejoin by having an SCLA contact person in each library. At the Long Island Library Conference, SCLA is going to have a table with information about SCLA, a guest book, and lots of giveaways. SCLA is also interested in beginning a Support Staff division that would include clerks, pages, security guards and maintenance workers. More information will be in the upcoming newsletter. The summer issue of the newsletter has a June 20 deadline and it is requested that a summary report from all committees be submitted before this date.

DIVISION REPORTS:

DASL: S. Ketcham reported. On April 14th there was a division Board meeting at Dowling College. Details for the Long Island Library Conference program were finalized. The guest speaker will be Mike Daly, Head of Security for the Queens Borough Public Library. He will be speaking about security measures and training programs they have in place. Upcoming DASL activities include a DASL Board meeting at the Cutchogue Public Library, which will include a Historical tour of Cutchogue on June 2. Also, there will be a workshop on "How to get published" on October 6. Details are forthcoming.

RASD: J. Kaleda reported. All committees continue to prepare for the conference. Reader's Advisory Committee met on April 6th and explored the genre of humor. Reviews are posted on the SCLA/RASD homepage. Long Island History Committee held their walking tour of the Northport historical area on April 27. Their next meeting is on May 3rd at the Middle Country Public Library. On May 10th, the first meeting of the Electronic Resources committee will held at the Patchogue-Medford Library. Interest in this committee seems high based on the number of responses received thus far. The OARS Committee last met in March, where several representatives of the Long Island Alzheimer's Association provided a very moving and informative presentation.

CATS: D. Fabiszak reported. The Fred Pryor workshop held on April 13th was a success with 36 people in attendance. The Long Island Library Conference program sponsored by CATS will be on the subject of E-books. On June 9th there will be a Northfork Library tour, which will include tours of the Floyd Memorial, Cutchogue and Riverhead Libraries. Membership in CATS is now at 229 members.

YASD: N. Brosnan reported. On April 13th there was a YASD meeting at SCLS on the topic of Teen Advisory Boards. Speakers included Sue Holden, Lesley Knieriem and Alison McDermott. It was a very informative meeting. Upcoming programs include the Battle of the Books county wide competition, which will be held at the Holiday Inn in Ronkonkoma August 31.

COMMITTEES:

Archive: S. Johnson reported. The committee spent many hours sorting through the Archives. They receive a lateral filing cabinet. The committee would like to include some of the newsletters from the past on the web page but some are so large, this may be a problem.

Constitution and Bylaws: No report.

Continuing Education: A. Lesser reported. The Weed and Feed program was a success with over 80 participants. The Long Island Library Conference program will be "Friends: Bookstores and Libraries working as friends or competitors." There will be an upcoming program in the fall about problem patrons.

Fall Dinner: D. Englehardt reported. The dinner this year will be on Friday, November 10 at the Timber Point Country Club. It will include a cocktail hour, a buffet and a DJ. The committee will next meet on June 8th at the Longwood Library.

Intellectual Freedom: No Report.

LDA Award: S. Johnson reported. Three candidates have been nominated. There will be a meeting on Monday, May 1 and the award will be given at the Long Island Library Conference.

Legislative: A. Schelp e-mailed his report. Plans are being made for a small group to visit local legislator's offices. The thrust of the activity is to promote our continued visibility in the legislative process.

Long Island Library Conference: M. Firestone reported. The date of the Conference is May 17 and it being held at the Huntington Townhouse. The keynote speaker is M..E. Kerr. There are more than 80 vendors signed up at this time. Programs are set. Registration forms are due back prior to May 10th and a copy of the form is available on the home page. A request letter has been sent to NCLA's and SCLA's presidents for the names of those who would like to be on the committee for 2001-2002. The committee is doing well financially since the speaker is only charging \$1000 plus travel expenses, a savings of \$3000 from last year. The next Long Island Library Conference committee meeting is May 3rd.

ListServ: No Report

Membership: R. McEneaney reported as of April 26th , SCLA has 639 members for 99-00. Of these 489 members are year 2000 and 150 are 1999 members. The renewal reminders went out in the beginning of March to 268 members from 1999 and 154 members from 1998 and earlier. With the phone contacts the board has been doing, we have 31 new members join since February and 11 members rejoin from pre 1998. This plus the 1999 renewals will keep our numbers high.

Newsletter: R. Capitanio reported. The Spring issue was delivered to the printer on April 18th. He hopes to start printing today, April 28th, due to technical difficulties. The next deadline is June 20.

Nominating: No report.

Professional Concerns: E. Hayes e-mailed her report. Artwork for the Excellence in Library Service Award brochure was prepared by staff members at the Bayport-Bluepoint library. It will be sent to the printer next week for distribution at the Long Island Library Conference. We have worked out distribution plans for SCLA members and SCLS libraries, but help is needed getting the word out to people in school, special and academic libraries.

Public Awareness: L. Knel reported. Bookmark magnifiers with the SCLA name and web address imprinted on them will be handed out at the Long Island Library Conference. The cost was \$522.50.

Scholarship: S. Stevens reported. Fund-raising continues at the Long Island Library Conference. Raffles that will benefit the Garret Farr memorial scholarship will go on sale now and continue through November. SCLA representatives will sell the raffle tickets for a drawing at the November 10th annual dinner.

Statistical Survey: No report.

Suffolk County Jails: M. Fusco reported. If you have paperbacks to donate, send them to SCLS with a note as to which jail you would like them sent. Please make sure they are non-violent and in good condition.

Webpage: L. Tesoriero reported the web page is being updated. The job listing sections is working well. Please date announcements for currency.

LIASON REPORTS:

CLASC: No Report.

LILRC: J. Newfeld reported. The May 1st Train the Trainers program is upcoming. May 10th there will be a meeting on Union List updating. An E-book follow up course will happen in May. There are still many databases that can be purchased at a discount through LILRC.

LVA: No Report.

NCLA: No Report.

PLDA: D. Engelhardt reported that PLDA met on April 19th at SCLS. PLDA's executive board pledged \$1000.00 to NYLA's Capital Development Fund Campaign. NYLA is purchasing and renovating a building which will serve as its headquarters. Meetings will now begin at 10:00 am instead of 10:30 am. The next meeting will be on May 10 at SCLA.

SCLS: J. Nichols reported. Most budget votes have been a success. The State budget still has no resolution for library allocations. There will be an article in the next issue of Today's Librarian about SCLS and its online service. The Regent commission will meet on April 13th in Brentwood.

SLA: No Report.

SLS: No Report.

OLD BUSINESS: Fund raising is still a question. D. Bucher is still looking into the cost of a ferry to Fire Island. There will be a survey about a beach outing at the Long Island Library Conference.

NEW BUSINESS: It is requested that SCLA Board members donate their time and person the Long Island Library Conference table. Marcia Jefferson is updating the handbook, so please update your committee information.

Motion to adjourn: K. Sembler at 11:07.

Next meeting: The next meeting will be on June 23rd at SCLS in the Blue Room.

PLEASE e-mail your reports to kmolloy@suffolk.lib.ny.us or irishkel@yahoo.com if you cannot attend. Thank you.

June 23, 2000 — SCLS Blue Room

Present: L. Tesoriero, E. Hayes, J. Nichols, A. Lehner, D. Engelhardt, A. Lesser, L. Knel, J. Kaleda, R. Capitanio, M. Weiss, M. Fusco, R. McEneaney, S. Stevens, D. Bucher, A. Schelp, J. Barr, J. Olney, B. Schier, S. Johnson.

The meeting was called to order at 10:08 by James Olney.

The minutes of the April 28th meeting were approved by R. Capitanio and L. Knel.

Treasurer's Report: A. Lehner reported there was a balance of \$4,392.24.

President's report: L. Tesoriero postponed her remarks until the Old Business and New Business segments of the meeting.

DIVISION REPORTS:

DASL: S. Ketcham faxed her report. The Library Rage program at the Long Island Library Conference in May was a resounding success (with over 200 in attendance). On June 3rd their Board meeting was held at Cutchogue, followed by a tour of the village. Upcoming programs include the Oct. 6 "How to Get Published," and "Handling Patrons and Problems in Our Libraries" on Nov. 3rd (a follow-up to the May program).

RASD: J. Kaleda reported. Both programs at the L.I.L. Conference were very well-attended. The L.I. History Committee is planning a September program on preservation of local history materials. On Oct. 12th Mark Rothenberg will present a special Centennial program at Patchogue Medford. The newly-formed Electronic Resources Committee has already had two heavily-attended meetings, and it will meet again July 19th. RASD membership is at 285. The RASD home page now has e-mail links and a link to a list of career-related journals posted by the C.A.R.E. Committee. A nominating committee has been formed to fill Board positions for next year (Treasurer, Secretary, and Vice President).

CATS: M. Weiss reported that the e-book program at the L.I.L. Conference was very well-attended. There will be a follow-up program over the summer. 39 people attended the June 11th tour of North Fork libraries.

YASD: No Report.

COMMITTEES:

Archive: S. Johnson reported that Kristen Nyitray, head of Special Collections at Stony Brook, had inquired about getting involved with the committee.

Constitution and Bylaws: L. Tesoriero said that Kerri Acierno is working on some revisions and additions to the SCLA Constitution and By Laws. These will be presented to the membership.

Continuing Education: A. Lesser reported. The Committee is working on getting a speaker for the Nov. 3rd joint program (with DASL). Library patron policies and diffusing problem situations will be the topic for their half of the all-day program.

Fall Dinner: D. Engelhardt stated that the committee met June 8th and will meet again on Aug. 14th at the Timber Points Country Club. Planning is going well.

Intellectual Freedom: No Report.

LDA Award: S. Johnson reported that Herb Biblo, Director of L.I.L.R.C., won the LDA award this year, which was presented at the May conference.

Legislative: A. Schelp reported that he is getting a positive response to his attempts to set up visits to legislators' local offices. September is a good time for visits. Alan will send out a schedule once the appointments are confirmed.

Long Island Library Conference: L. Tesoriero reported that Mike Firestone had scheduled a wrap-up meeting for June 28th, after which he will have a financial report for the Board. Laurene passed around photos from the conference.

ListServ: K. McCoy sent a report saying that there are 475 subscribers to the listserv. A notice will appear in the next SCLA newsletter letting people know they can contact him about their subscription. Note: Kevin won the S.U.N.Y. Chancellor's Award this year.

Membership: R. McEneaney reported that, since dropping non-renewals, SCLA has 559 active members. Some key people (division and committee heads, etc.) have still not renewed. She has updated the elected officials section of the mailing list.

Newsletter: R. Capitanio reported that the deadline had been extended. The next issue will be a little less extensive than this year's previous issues.

Nominating: J. Olney invited those present to nominate people for the following Board slots: Vice President (2 year-commitment); two Members-at-Large (2-year commitment); Secretary & Treasurer (both 1 year commitments). James volunteered to personally contact people whom Board members considered to be potential candidates.

Professional Concerns: E. Hayes commended Paul Miner at SCLS and Tom Casper of Bayport Blue Point for help with the production of the ELSA brochure. The flyers were distributed at the L.I.L. Conference, and were sent to all SCLA members, as well as key staff members of all SCLS libraries. BOCES helped get flyers to School Media Specialists. A call for nominations was also posted on the SCLA listserv. To date, nine nominations had been received, which represented a wide variety of job titles. L. Tesoriero posed the question of whether or not the award should be split and awarded to two people, representing different segments of the work force. A discussion followed. The general feeling of those present seemed to be that only one ELSA should be given, and that this would preserve the prestige of the award.

Public Awareness: L. Knel said that the bookmarks went over well at the May conference. L. Tesoriero and A. Lehner had discussed earlier that the extra ones could be given out at the Annual Dinner. It was agreed that this was how the extra bookmarks would be distributed.

Scholarship: S. Stevens reported that they had received seven applications. Raffle tickets (to raise money for the Scholarship) went on sale at the L.I.L. Conference. James Olney will distribute raffle books (6 tickets for \$5) to all Board members for continued sales.

Statistical Survey: No report.

Suffolk County Jails: M. Fusco reported. M. Fusco encouraged people to continue sending paperback books as donations.

Webpage: The new version of the SCLA web page will be up soon. L. Tesoriero urged Board members to continually send new information to Len Frosina so that the web page can be kept up-to-date and professional.

LIASON REPORTS:

CLASC: No Report. (Brief highlights from CLASC Board meeting minutes were read aloud by E. Hayes.)

LILRC: B. Scheier gave a rundown of database subscriptions available through LILRC, including new ones available from WALDO. He said the L.I. Union List of Serials would be available in a week (CD or online), and that they might be offering Jane's Online soon. Bob listed upcoming programs, including the Annual Conference on Libraries and the Future (Oct. 19th & 20th), and the LILRC Annual Meeting (Nov. 16th), at which New York State Librarian Janet Welch will speak.

LVA: No report. (M. Jurow sent handouts on upcoming training sessions as well as on monthly activities related to the ongoing promotion 'The Flame is Lit for Literacy'.)

NCLA: L. Tesoriero had attended an NCLA meeting, and reported briefly on it. They voted to increase their support of the Archives Week Leadership Conference, which had lost a major sponsor, from \$250 to \$500.

PLDA: No Report. (D. Engelhardt said she will report at our next meeting.)

SCLS: Jerry Nichols reported that SCLS was working on a service initiative for a Suffolk e-library, which would include e-books, websites, and databases. They were also working with Patchogue-Medford Library on a pilot project to provide Reference service during off hours. SCLS has had some preliminary talks with Cablevision about Internet access. Jerry spoke about several library votes. He said SCLS was working to help find a solution to the negative vote in Elwood. He pointed out a feature article, Suffolk County: a model of library cooperation, which appeared in the journal *Today's Library*.

SLA: J. Olney said they were planning a program for the fall, and that they were getting ready for a new Board.

SLS: Janet Barr reported that they were exploring the possibility of offering the Virtual Reference Collection to school libraries. Some school libraries use Innovative, and there is a link from many automated school library catalogs to the SCLS catalog.

OLD BUSINESS: (topics initiated by L. Tesoriero unless otherwise noted): – Electronic Newsletter Archive: After some discussion, L. Tesoriero asked R. Capitanio and A. Schelp to explore the technical aspects of the project and D. Engelhardt to help select material to be archived.

- Support Staff Division: There have been some initial meetings of Heads of Circulation at the Sayville Library. J. Olney knows some people at Northport that are also interested in participating, and he will follow up.

- Membership Lists on SCLA web server: L. Tesoriero had spoken with L. Frosina about keeping current member lists on the web page as Excel files. Len said it was possible. Division Heads could be given the hidden addresses as their current list of members.

- Fund raising: D. Bucher outlined two fund raising ideas, both of which appealed to those present. One would be a fishing trip from Captree in late Aug./early Sept. The other idea was to run a SCLA "White Elephant" sale at the Islip Street Festival in September. D. Engelhardt noted that the L.I. Ducks game ticket sales netted \$45, which will go the Scholarship Fund.

NEW BUSINESS: (topics initiated by L. Tesoriero unless otherwise noted): – Archives Week Leadership Conference: SCLA has been asked to double their usual contribution to the conference (see NCLA report, above). After a discussion, S. Johnson moved that we commit to the same amount as last year (\$250), with the idea of further discussion at the next Board meeting. M. Fusco seconded.

- SCLA Membership Directory: L. Tesoriero proposed producing a membership directory like other professional organizations have. It could include members names, e-mail addresses, committee affiliations, etc. Laurene had discussed the project via telephone with Todd Harvey of the architectural firm Beatty, Harvey and Associates. The firm would be willing to sponsor the printing of the first edition. Those present thought it was a good idea, as long as its appearance was not too commercial. The directories could be ready by the autumn.

- Mission Statement: L. Tesoriero has written a first draft of a SCLA mission statement (for use on the web page, in the directory, etc.) J. Olney will set up an ad hoc committee to further tailor it to SCLAs needs.

- SCLA Professional Resource Center: Kerri Acierno has suggested a resource center on the SCLA web page. Librarians responsible for technology training could download and print handouts and possible Internet training presentations and other Power Point presentations from the SLCA site.

OTHER: (topics initiated by L. Tesoriero unless otherwise noted): – Handbook (this was brought up earlier in the meeting): R. McEneaney reminded everyone that M. Jefferson is working on updating the handbook, and to please return their updated versions to Marcia. – November SCLA meeting change: Unless the need arises, there will be no Board meeting in November, because of the Annual Dinner. – L.I. Library Conference 2001-2002: The SCLA President must appoint someone to the positions of Job Table, Publicity, and Treasurer. These three jobs were filled, after an announcement was posted on the SCLA listserv. An SCLA L.I. Library Conference 2001-2002 Team is being established. It will consist of an accruing group of colleagues who have agree to commit themselves to participate in the planning and implementation of the L.I.L.C. when called upon to do so. Specific tasks and activities will be more clearly defined at a later date.

Motion to adjourn: J. Olney moved to adjourn at 11:40. R. Capitanio seconded.

Next meeting: The next meeting will be on Friday, August 25, SCLS Blue Room.

PLEASE e-mail your reports to kmolloy@suffolk.lib.ny.us or irishkel@yahoo.com if you cannot attend. Thank you.

Suffolk County Library Association
Minutes of the Executive Board Meeting
August 23, 2002
Location: SCLS Blue Room

Present: B. Hoffman, L. Tesoriero, C. Farrugia, E. Cichanowicz, S. Holden, S. Atlas, F. Byrne, V. Antonucci, A. Lehner, R. McEneaney, P. Bornstein, J. Carhart, D. Jones, A. Richards, C. Gray, M. Firestone, J. Loughren, J. Olney, R. Dressler, E. Hayes.

R. Dressler called the meeting to order at 10:04 a.m. After a review of the minutes from the previous meeting, J. Carhart made a motion to accept them. A. Lehner seconded the motion. None were opposed.

TREASURER'S REPORT: J. Loughren reported that N.Y. State had been wavering on their decision whether or not to grant tax exempt status to the individual SCLA divisions. Their latest stance was to allow the divisions to use the SCLA "mother" certificate. Joe is requesting a letter from the State granting that permission, which division members could show to vendors. Joe reported \$693 income for July and \$2,348.26 in expenses. The Scholarship Fund had received \$595. The current balance of all funds is \$18,002.82, which includes \$2,298.50 in the Scholarship Fund and \$342.50 in the Intellectual Freedom Fund. J. Olney made a motion to accept the Treasurer's Report. L. Tesoriero seconded it. None were opposed.

PRESIDENT'S REPORT: R. Dressler reported that 170 tickets had been sold to the L.I. Ducks game and that it had been a fun outing.

F. Altemose sent e-mail letting everyone know that the SCLA t-shirts are ready. She asked for ideas on an efficient way to ship them to members who work in academic or special libraries, since they didn't have the use of the daily SCLS van system. Someone suggested they be sent to these members' local public library (in the "system bag"), and have people pick them up there.

D. Bucher sent a report on the White Elephant Sale fundraiser. She had obtained permission to participate in the Oct. 26th Antiques & Collectibles Fair, with a rain date of Oct. 27th. A sample flyer was passed around for the board members to look at. She planned to have the flyers out by Sept. 6th.

When asked if there was anything new to report on the Writers on the Vine fundraiser, Edana C. said that all that remained was to plan for a successful repeat of the event next year.

DIVISION REPORTS:

DASL: S. Ketcham e-mailed her report. DASL's next meeting will take place immediately following the Sept. 20th Legislative Breakfast at Sachem Public Library. Anyone interested in running for a DASL office needs to contact Sue as soon as possible. The webpage continues to be a work in progress. Details on both the Oct. and Dec. workshops continue to be solidified. Flyers for the Oct. workshop will go out soon. CEU credits will be available for both.

RASD: J. Carhart reported that RASD had not met since the last SCLA Board meeting. RASD's tax exempt application was rejected by the State Department of Taxation and Finance. The L.I. Reads 2003 Committee met at the Nassau Library System. The committee hopes to select the book for 2003 at their next meeting, on August 27th. RASD has established a Nominating Committee, and they are working on a slate of candidates.

CATS: No report.

SSSD: F. Byrne reported that their Executive Board met on August 13th. They continue to work on ways to attract new members to the division. On Tuesday, Oct. 1st at Sachem, Edana Cichanowicz will present a program aimed at support staff entitled "Searching the Internet More Effectively." Fran B. thanked Fran Altemose and the Sachem staff for allowing the division to hold the program there. Other programs being considered are ones on safety, cleaning and stain removal, and preparation for civil service exams. In regards to the new Continuing Education award, Fran said the division would like the SCLA Board to consider lowering the 5 year continuous service requirement. F. Byrne also mentioned that the SSSD Board is examining the terms of office for its officers. Their Board is unanimous in their opinion that the extra "S" in the name of their division is unnecessary, and that "Support Staff Division" is sufficient. These last two points would require further revision of the division's Bylaws.

YASD: D. Jones reported that they had not met since the last SCLA Board meeting. Dave announced that the division's Annual Luncheon would be held Sept. 19th at the N.Y. Culinary Institute. Reservations can be made through Jennifer Quirk at Patchogue-Medford. The cost is \$12.50 for YASD members and \$15.12 for non-members. Dave reported on the Battle of the Books contest. There were 28 teams this year. The Northern Suffolk Regional finalists were Harborfields Public Library, South Huntington Public Library and Half Hollow Hills Community Library. Half Hollow Hills was the Northern Suffolk Champion. The Southern Suffolk Regional Champion was Mastic-Moriches-Shirley Community Library, with Longwood Public Library in second place. The Half Hollow Hills team won the final, 2002 Suffolk County Championship. South Huntington won a sportsmanship award and the Emma S. Clark team won an award for team spirit. D. Jones reported that their Board was losing their Secretary, Alison McDermott, to a School Media job.

COMMITTEE REPORTS:

ARCHIVES: No report.

CONSTITUTION AND BY-LAWS: M. Firestone pointed out that Members at Large did not have term limits, and thought perhaps they should be limited to two, 2-year terms.

CONTINUING EDUCATION: No report.

ELSA: G. Pepa e-mailed her report, which said committee members were in the process of evaluating the nominations and would meet on Sept. 12th at Smithtown Library to make their final choice. All nominees, and those who nominated them, had been notified by mail.

FALL DINNER: No report.

INTELLECTUAL FREEDOM: No report.

LDA AWARD: No report.

LEGISLATIVE: L. Tesoriero reported that LILRC had sent out flyers publicizing the Legislative Breakfasts. A committee meeting is planned for Oct. 3rd for the purpose of evaluating both the Nassau and Suffolk breakfasts.

LISTSERV: No report.

L.I. LIBRARY CONFERENCE: R. Dressler said that the L.I. Library Conference Treasurer, Regina Mascia, planned to attend the next SCLA Board meeting and present the Board with a check for proceeds. Rona mentioned that the committee still needed members to work on next year's conference. (B. Hoffman volunteered.)

LONG-RANGE PLANNING: S. Holden reported that the committee would visit local library schools' orientation programs. Queens College was having an evening meeting Aug. 29th, and Palmer planned a daytime meeting Sept. 6th. Sue asked for volunteers to attend these sessions and talk to the students about librarianship and SCLA. Stephen Ingram is trying to arrange future visits to Pratt and St. John's University.

MEMBERSHIP: R. McEneaney reported that we had 603 members for 2002. Renewal flyers should go out to members in October and reflect the new dues structure.

NEWSLETTER: B. Hoffman reported that the newsletter was almost ready. She had a proof copy with her, and she invited those present to check it before they left the meeting. The newsletter will go out in early September. The deadline for the Dec./Jan./Feb. issue is Nov. 1st. Barbara added that the current issue would feature the first "Director's Corner."

NOMINATING: No report.

PROFESSIONAL CONCERNS: No report.

PUBLIC AWARENESS/PUBLICITY: No report.

SCHOLARSHIP: C. Farrugia reported that three people had applied so far for the SSSD award. A discussion of the 5 years continuous service stipulation took place. It was suggested that the Board re-evaluate that stipulation after it saw how this first year went. Christine said the committee would meet Sept. 12th to select the scholarship winner(s). She said they had received \$215 more for the Fund, and \$25 in memory of Elaine Etkin.

STATISTICAL SURVEY: S. Atlas reported that sending out the surveys earlier had worked well. All but four of the libraries in Suffolk responded. (Center Moriches, Comsewogue, John Jermain and Quogue had not). Some libraries who had not responded in earlier years, sent them in this year (Baiting Hollow, Shelter Island, Fisher's Island and Hauppauge). Sandra thanked Angie Lehner for her help. Once the N.Y. State report information has been compiled, the survey results will be ready to be printed. Suggestions were made to publicize the survey in the SCLA newsletter, and to sell them at the Annual Dinner.

SUFFOLK COUNTY JAILS LIBRARY SERVICE: No report.

WEB PAGE: No report.

LIAISON REPORTS:

CLASC: No report.

BOCES: No report

LILRC: V. Antonucci reported that Archives Week would feature speakers from the L.I. Museum of Art, History and Carriages, and the producer of the News 12 show on L.I. lighthouses. Virginia also mentioned the LILRC Annual meeting on Nov. 21st and a program on Nov. 1st entitled "e-Government: Trends & Issues," to be held at SUNY Farmingdale. She mentioned that she is on the committee for the Town of Brookhaven's 350th anniversary celebration, and pointed out that Huntington Town would be celebrating an anniversary in 2003.

LVA SUFFOLK: Issues of the LVA newsletter were handed out.

NCLA: L. Tesoriero said the next NCLA meeting would be Friday, Sept. 13th.

PLDA: No report.

SCLS: No report.

SLA: J. Olney reported that he is the elected Vice President/President Elect of SLA. He said that the association was working on plans for a "Pub Trivia Night" in November, and he hoped that he could publicize it through SCLA.

OLD BUSINESS: There was a short discussion of the timing of SCLA membership renewals.

NEW BUSINESS: None.

L. Tesoriero made a motion to adjourn. J. Olney seconded it. The meeting was adjourned at 11:20 a.m.

September 22, 2000 — SCLS Auditorium

Present: K. Molloy, E. Hayes, J. Barr, A. Lesser, J. Kaleda, S. Ketcham, M. Fusco, K. McCoy, R. McEneaney, M. Jefferson, S. Johnson, S. Stevens, R. Capitano, D. Fabiszak, L. Frosina, K. Sembler, K. Acierno, D. Bucher, A. Lehner, J. Olney, L. Tesoriero. The meeting was called to order at 10:07 am by J. Olney.

Minutes approved by S. Johnson and D. Bucher.

Treasurer's Report: A. Lehner reported there was a \$2228.21 balance.

President's report: L. Tesoriero reported she would like the focus of the newsletter to celebrate Suffolk County libraries. She is looking for column editors to get articles. The Fare-welcome breakfast will be in December and attendees are asked to bring in homemade goodies. Contact Krista Sembler if you will be bringing something. October's meeting will be changed to October 27. She also extended thank yous to Judith Wilner for hosting the Legislative Breakfast and Paul Elsner for working with Della , the fundraiser coordinator for this years white elephant sale to raise money for the Garrett Farr Memorial scholarship fund.

DIVISION REPORTS:

DASL: S. Ketcham reported. There was a Board Meeting on September 15 at the Sachem Public Library where loose ends for the upcoming programs were worked on, as were the election plans for new officers. Nominations are being accepted through October 2nd. There is an upcoming program on October 6, 2000 called "Publish or Perish" at SCC Ammerman Campus. Speakers include Gloriana St. Claire, a university librarian at Carnegie Mellon, Dean Michael Koenig from Palmer Library School, Jyoti Pandit , librarian at Stony Brook University and a publisher yet to be named. There will be a continuation of the "Library Rage" program at the Farmingdale Public Library on November 17, 2000, which is being cosponsored by the Continuing Education committee. Speakers include Susan Dennis, a consultant, Diane Holliday from Dowling College and Lt. Andrew Mulrain of the N.C.P. D.

RASD: J. Kaleda reported. The C.A.R.E. committee will meet on September 28th where Linda Knel will discuss career information on the internet. The Electronic Resources Committee met on September 13 and shared experiences in replacing print subscriptions with free or subscription online resources. They will meet again in early November. OARS met on September 13th where Julie Klauber and Valerie Lewis provided a list of 50 inexpensive

methods to make a library more accessible. The group will next meet on October 11th at the Developmental Disabilities Institute in Smithtown. Health concerns will present a workshop on arthritis with 2 speakers and collection development suggestions. This will take place at SCLS on October 25th immediately following the RASD annual meeting. On September 14th, the Long Island History committee conducted a well attended program on the history of the Cutchogue Green by luncheon speaker, Stephen Wick. Their next program on library commemorative celebrations will take place on October 18th at the Patchogue-Medford Library. Reader's Advisory committee met on September 21st where they evaluated resources in the Romance genre. They will meet again in December to discuss mainstream literature. Ballots for the election of next years officers will be mailed out next week and results will be announced at the October 25th annual meeting. A committee has been formed to revise the Division's bylaws and Constitution.

CATS: D. Fabiszak reported that there was a meeting on September 19 on the Help Desks in Libraries for SuffolkWeb. Speakers included Ted Gutman, Dave Concar and James Olney. The next meeting will be on October 18th on the "Future of Technology" at SCLS with Ron Richards as the speaker.

YASD: N. Brosnan e-mailed her report in. YASD had the Battle of the Books on August 31 and South Huntington came in first place. The YASD monthly meeting was on September 14th which incorporated a business meeting, wrap of the Summer Reading Club and discussion on intergenerational programming which included a presentation by Christine Ranieri on Mother Daughter book discussion and a viewing of West Islip's video oral history project – West Islip remembers D-day. October will be Youth Services YA AV showcase and the annual YASD luncheon at the Pine Grove Inn. Fran Romer will be honored, who retired from East Northport and served as past president of YASD.

COMMITTEES:

Archive: S. Johnson reported. File cabinets from Patchogue are helping with the continued organization of materials.

Constitution and Bylaws: K. Acierno reported that the revision is complete and all members must be notified. The revisions will be mailed with the newsletter and a mailed voting will be used.

Continuing Education: A. Lesser reported that in conjunction with DASL, a Library Rage program will be presented (see DASL report). Speakers will include Diane Holiday to discuss public policy.

Fall Dinner: D. Englehardt reported all is going well. The committee met on September 19 and 7 people attended. The budget and the schedule were discussed. Divisions are asked to display information on tables provided that evening.

Intellectual Freedom: M. Weiss e-mailed her report as follows: I would like to call attention to two useful and lively Internet resources for those who are interested in Intellectual Freedom

issues. “Library Juice” <http://libr.org/Juice/about.html> is an e-zine/news digest that culls from approximately three dozen listservs that focus on social responsibility and Intellectual Freedom issues. (Examples: EQUILIBR, for ethnic interests in libraries, and PLGNET-L, the list for the Progressive Librarians Guild.) Recent articles have included a piece by an Ethiopian librarian, information on new title additions to the Ethnic Newswatch database, and an article about libraries as community resources for environmental groups. As an example of Intellectual Freedom issues that are covered by “Library Juice,” did you know that the WTO could jeopardize such public sector services as museums, schools, and public libraries? A recent digest article pointed out the “it can be considered a trade barrier” for a community to provide publically funded library service where an international company tries to offer a competing service on a for-profit basis.” Links within this article led to a piece in “American Libraries,” the ALA resolution that was passed at the last midwinter meeting, and “The IFLA Position on WTO Treaty Negotiations.” The same edition of “Library Juice” led me to a relatively recent website, [filtreality](http://www.crosswinds.net/~filtreality/) <http://www.crosswinds.net/~filtreality/>, maintained by Brian Smith, a Chicago-based reference librarian with a background in law librarianship. “filtreality is intended to be used as a tool by librarians, library board members, and others who seek reliable information about the constitutional implications of using Internet filtering software in public libraries.” Smith takes an anti-filtering stance, but invites factual corrections, and is willing to change his position “if the Supreme Court indicates that using a commercially-produced, secret blacklist is an acceptable method for denying access to a designated public forum.” The site features an extensive and balanced collection of links that provide background material on how filters work, arguments for and against filtering, legal analysis and commentary, and general news about libraries, the First Amendment, and the Internet.

LDA Award: No report.

Legislative: A. Schelp reported. The annual Legislative breakfast was on September 15 at the Sachem Public Library. 80 library advocates were present as well as Assemblyman Steve Engelbright, Assmeblyman Robert Wertz and his aide, Steve Moll, a representative from Debra Mazzarelli’s office, Ann Simon representing Assemblywoman Acampora, Ed Romaine and Dan Mitola represented Caesar Trunzo. It is questionable if the breakfast has an impact on the legislatures, since they do not feel compelled to attend. It might be in our best interests to go to the legislator’s offices in small groups and meet with them personally. If not, the breakfast may need to change format and ask the legislators to sit with the attendees rather than by themselves.

Long Island Library Conference: L. Tesoriero reported. There were 95 vendors and 705 people in attendance. The conference has a balance of \$7868.31 and NCLA and SCLA will receive \$2500 each. The next meeting is September 13 and the theme of next year’s conference is : 2001 Pathway to your future and will be held on May 9th.

ListServ: K. McCoy reported there are 496 members. It might be fun to give the 500th member a free T-shirt and hat.

Membership: R. McEneaney reported there are 595 members. There is a request for a change in the membership application with an increase in membership costs (salary of \$35,000 – up to \$35

and vendors and institutions \$50), adding the support division and the liaisons. This was agreed upon with a motion by S. Ketcham and a second by D. Bucher.

Newsletter: R. Capitano reported there is an October 1 deadline. Any retirees or appointments can be e-mailed in.

Nominating: J. Olney reported the ballots are at the printer with an October 13th deadline.

Professional Concerns: E. Hayes reported. The winner has been chosen and letters will be sent to those nominated. A letter will also be sent to the directors of those nominated to let them know a staff member has been nominated.

Public Awareness: No report.

Scholarship: S. Stevens reported. A winner was chosen and will be announced at the meeting. There is a request to create a trust for the scholarship so fund raising can be continuous and not a major concern. A request for the return of the raffles will be put in the newsletter and the Listserv.

Statistical Survey: No report.

Suffolk County Jails: No report.

Webpage: L. Frosina reported. Anything you want added to the web page can be sent to Len at Comsewoug. Job announcements will close after one month or a date should be added as to when to remove it.

LIASON REPORTS:

CLASC: No Report.

LILRC: No report.

LVA: No Report.

NCLA: No Report.

PLDA: D. Englehardt reported. Nominations are due by November 1. We are hoping more directors attend the annual dinner. There will be a public awareness committee starting. There is an upcoming Labor Management workshop. Dues will be changed to \$20.

SCLS: No report.

SLA: J. Olney reported. The first dinner meeting was on September 21 and Dr. Greg Hunter spoke on achieving websites.

SLS: J. Barr reported. The School Library System is having a program liaison meeting on October 24 at SCLS. Linda Braun will be speaking on learning styles and appropriate web sites. The three school library systems on Long Island are providing staff development to library media specialists through title 3. Last year there were collaborative efforts by schools and public librarians to develop web pages. Some of these teams continue to develop their pages this year.

OLD BUSINESS: Notices went out about the fund raiser sale, "Antiques and Collectibles show" in Islip on October 21. Copaigne will donate the tables. There is need of a money box with \$50.00 and volunteers from 8am to 4 p.m.. Contact Della if interested.

NEW BUSINESS: It is requested that SCLA Board members donate their time and person the Long Island Library Conference table. Marcia Jefferson is updating the handbook, so please update your committee information.

OTHER: There is need for a long term planning committee. Maybe a corporation can make a donation for the scholarship. There is a petition to begin a support staff division with a proposal for it to begin next year. Regina approved the motion and it was seconded by Sue Ketcham. There will be an article in the newsletter asking for officers to run for election.

Motion to adjourn: The meeting was adjourned at 12:10.

PLEASE e-mail your reports to kmolloy@suffolk.lib.ny.us or irishkel@yahoo.com if you cannot attend. Thank you.

October 27, 2000 — SCLS Blue Room

Present ?????

The meeting was called to order at 10:02 by James Olney.

The Minutes were approved by Della Bucher and Suzanne Johnson.

Treasurer's Report: A. Lehner reported there is currently a balance of \$7,345.71.

President's report: L. Tesoriero reported Steven Cohen is the newly elected treasurer of the Long Island Library Conference. Next month there will be a joint mailing of the newsletter, renewal forms and the bylaws. There was also discussion about surveys. There is a revision of the application/renewal form that will include support staff.

DIVISION REPORTS:

DASL: S. Ketcham e-mailed her report. There is meeting at Southampton College Library simultaneous to this meeting. Agenda items include 1)final touches to new banner design and 2) May conference ideas. Our next meeting will be on December 8th at NYT/Central Islip. Following our business meeting we will have our annual luncheon at the campus' Culinary Institute. We'd love to have you join us. The cost will be set at the Oct 27th meeting.

October 6th we had our program "Publish or Perish : What's a Librarian to do? It was held at SCC/Selden. Attendance was good. Our guest speakers were: Gloriana St. Clair, Univ. Librarian at Carnegie Mellon and the founding managing editor of Portal: Libraries and the Academy with Johns Hopkins Press, Michael Koenig, Dean of the Palmer School of Library and Information Science (LIU) and Jyoti Pandit, Government Documents librarian at Stony Brook.

November 17th at the Farmingdale Public Library, we will be co-sponsoring a program with the Continuing Education Committee entitled: Library Rage II: Dealing with Difficulty Patrons. Speakers/Topics include: Susan Dennis/Difficult Patron Syndrome ; Mike Daly/Successful Youth Program ; Diane Holliday/Analysis of Library Patron Behavior Policies ; Lt. Andrew Mulrain/Profiling. Refreshments 9:30 – 10 AM Program 10 – 2 pm. Registration is \$10.00 Members, \$15.00 Nonmembers. Check are payable to SCLA and are to be sent to Carol Gray, Middle Country Public Library by November 10th. 3 CEU credits will be awarded.

RASD: J. Kaleda reported. On October 25th, we held out annual Breakfast meeting and Health Concerns program on Arthritis. Election results for the year 2001:

President: Paula Bornstein (Lindenhurst Memorial Library)
Vice President/President elect: JoAnn Carhart (East Islip Public Library)
Secretary: Christine Ranieri (Smithtown-Commack Public Library)
Treasurer: Barbara Sussman (Port Jefferson Free Library)

The electronic resources committee will meet Wednesday November1 at 10am at the Patchogue Medford Library. The topic will be evaluating homepages.

CARE will present the January, 2001 Reference Workshop here at SCLS, where a representative from Suffolk County Civil Service will discuss civil service structure and procedures. Reader's Advisory will meet on January 25th at the Sachem Public Library to discuss Mainstream Literature. Long Island History Committee sponsored a program on Library commemorative celebrations on October 12th.

CATS: D. Fabiszak reported. There is a new web page which was designed by Aurora Tiffany. The annual CATS meeting will be held on December 14 at the Patchogue Medford Library and the topic will be e-books. The newly elected board members for 2001 are:

President: Cynthia Guzzo
VicePresident/ President elect: Melanie Weiss
Secretary: Katherine Ryner
Treasurer: June Zinsley
Members at large: Joyce Bogin

Angela Richards
Aurora Tiffany
Anne Reissig
Kathy Irish
Laura Hawrey
Past President: Dennis Fabiszak

YASD: N. Brosnan reported. YASD luncheon went well. Youth Service's Young Adult AV showcase was informative. YASD cancelled their last meeting and is encouraging members to attend CLASC's November 15th meeting.

COMMITTEES:

Archive: S. Johnson reported. Mark Rothenberg gave a program on the history of the Patchogue Medford Library.

Constitution and Bylaws: The new bylaws will be sent out in a mass mailing.

Continuing Education: C. Gray e-mailed her report. The continuing education committee met at the Middle Country Library on Tuesday October 3. The final plans were made in conjunction with DASL for LIBRARY RAGE PART II: DEALING WITH DIFFICULT PATRONS workshop to be held on November 17th at the Farmingdale Public Library. The flyer was approved to be mailed out the week of October 22.

Fall Dinner: D. Englehardt reported. 72 people have responded so far. There will be a display table for all of the divisions. Baskets will be raffled.

Intellectual Freedom: M. Weiss reported. I would like to call attention to two useful and lively Internet resources for those who are interested in Intellectual Freedom issues. "'Library Juice'" <http://libr.org/Juice/about.html> is an e-zine/news digest that culls from approximately three dozen listservs that focus on social responsibility and Intellectual Freedom issues. (Examples: EQUILIBR, for ethnic interests in libraries, and PLGNET-L, the list for the Progressive Librarians Guild.)

Recent articles have included a piece by an Ethiopian librarian, information on new title additions to the Ethnic Newswatch database, and an article about libraries as community resources for environmental groups.

As an example of Intellectual Freedom issues that are covered by "'Library Juice,'" did you know that the WTO could jeopardize such public sector services as museums, schools, and public libraries? A recent digest article pointed out the "'it can be considered a trade barrier" for a community to provide publically funded library service where an international company tries to offer a competing service on a for-profit basis.'" Links within this article led to a piece in "'American Libraries,'" the ALA resolution that was passed at the last midwinter meeting, and "'The IFLA Position on WTO Treaty Negotiations.'"

The same edition of “Library Juice” led me to a relatively recent website, <http://www.crosswinds.net/~filtreality/> <http://www.crosswinds.net/~u126~filtreality/>, maintained by Brian Smith, a Chicago-based reference librarian with a background in law librarianship. “filtreality is intended to be used as a tool by librarians, library board members, and others who seek reliable information about the constitutional implications of using Internet filtering software in public libraries.”

Smith takes an anti-filtering stance, but invites factual corrections, and is willing to change his position “if the Supreme Court indicates that using a commercially-produced, secret blacklist is an acceptable method for denying access to a designated public forum.” The site features an extensive and balanced collection of links that provide background material on how filters work, arguments for and against filtering, legal analysis and commentary, and general news about libraries, the First Amendment, and the Internet.

LDA Award: No report.

Legislative: A. Schelp reported. The committee will meet in the future.

Long Island Library Conference: No report.

ListServ: No report.

Membership: A. Lehner reported 611 active members.

Newsletter: R. Capitanio reported the newsletter is about to be mailed.

Nominating: New Board for 2001 are:

President: James Olney
Vice President/President elect: Rona Dressler
Secretary: Elyse Hayes
Treasurer: Marina Sullivan
Members at large: Edana Cichanowicz
Angela Richards
Della Bucher
Marcia Jefferson

Professional Concerns: E. Hayes reported the ELSA winner was notified and letters were sent to all nominated. Directors also received letters about their staff members who were nominated. The winner gets a \$50 savings bond.

Public Awareness: No report.

Scholarship: S. Stevens reported the recipient was notified. The baskets will be displayed at the dinner to sell more raffles.

Statistical Survey: No report.

Suffolk County Jails: No report.

Webpage: L. Tesoriero reported the web page is being updated.

LIASON REPORTS:

CLASC: L. Clark reported the fall meeting is November 28 on developmentally appropriate programs. There will be a trip to New York city to the Society of Illustrators on December 13 leaving from the Ronkonkoma Railroad at 8:00am. The cost is \$6 per person. The new book forum will be on November 30 at Half Hollow Hills.

LILRC: J. Newfeld reported. The 9th annual conference on e-information ethics was excellent and inspiring. On November 16th the LILRC annual meeting will be held at the Woodbury Country Club. December 4 is a program on linking libraries for the NYS virtual union catalog at the Farmingdale Public Library. DECEMBER 7 is a program on e-books at Farmingdale Public Library. December 13 is an ALA sponsored meeting on UCITA.

LVA: No report.

NCLA: No report.

PLDA: D. Engelhardt reported that on November 17 there will be a meeting at Mastic Moriches Shirley Community Library on Labor management. The directors are also not pleased with Baker and Taylor since they are not getting quality from the company.

SCLS: D. Engelhardt reports the Happaug Public Library has a website and has been approved for SCLS membership. On december 5 there will be a vote on the South Huntington bond issue. Rogers Memorial is due to open soon.

SLA: No report.

SLS: D. Miller reported there was a BOCES liaison meeting on October 24 at SCLC, where the Virtual Reference Collection was demonstrated. David Miller was appointed the lead librarian for the Three Village School Village.

OLD BUSINESS: D. Bucher gives thanks and gratitude to everyone who helped out at the sale, where \$910.17 was collected. The leftover items were donated to the Greenlawn Historical Society. Also thanks to Harborfields who donated the use of tables, Donna Kalderon, SCLC drivers for lugging the boxes, Paul Elsner for use of the space and staff at Harborfields and the custodian at Harborfields for his help.

NEW BUSINESS: There needs to more long range planning and a fund raising committee put into place.

There needs to be a meeting in November for next year's budget allocations. Division presidents and board members are asked to meet on November 13th at 9:30 am.

OTHER: None.

Motion to adjourn: Motion to adjourn 12:20 by J. Olney

PLEASE e-mail your reports to kmolloy@suffolk.lib.ny.us or irishkel@yahoo.com if you cannot attend. Thank you.

December 15, 2000 — SCLS Auditorium

Present: E. Hayes, L. Tesoriero, A. Feitzinger, A. Lehner, P. Bornstein, J. Kaleda, A. Schelp, D. Engelhardt, L. Frosina, K. Sembler, K. Acierno, M. Firestone, J. Loughren, N. Brosnan, P. Adamko, K. McCoy, R. McEneaney, M. Jefferson, S. Johnson, S. Stevens, D. Bucher, D. Miller, J. Barr, S. Ketcham, M. Fusco, J. Nichols, E. Cichanowicz, A. Richards, M. Weiss, D. Fabiszak, C. Guzzo, R. Dressler, J. Olney

The meeting was called to order at 10:05 by James Olney. Everyone present introduced themselves and stated their position on the 2000 or 2001 Board.

A motion to approve the minutes of the Oct. 27th meeting was made by S. Ketcham, seconded by A. Schelp.

Treasurer's Report: A. Feitzinger handed out the November statement which showed a balance of \$ 2,748.88. J. Olney explained how budget shortfalls necessitated eliminating the final two quarterly disbursements to SCLA Divisions. A. Feitzinger moved to accept the November statement, and D. Bucher seconded it. Copies of the proposed 2001 budget were handed out. J. Olney went through the budget, explaining differences between the 2000 budget and the 2001 budget. R. McEneaney moved to accept the proposed budget, and D. Engelhardt seconded it. A discussion followed concerning parliamentary procedure and which motions needed to be voted on. In order to move ahead with the meeting, J. Olney then asked if there were ³any opposed² to the three previous motions. None were opposed, so all motions passed.

President's report: -L. Tesoriero thanked the Fall Dinner Committee for a successful dinner.
-She reported that Bob Scheier (of LILRC) is on the NYLA Site Selection Task Force for 2003-2006. Bob would like to invite SCLA to get involved with identifying and proposing a Long Island site for the conference.
-There was a short discussion on possible future fundraising events such as a walk-a-thon or a softball game.
-Laurene reported that Garrett Farr's widow has requested that his name now be dropped from the name of the SCLA Scholarship. Discussion followed.

-Laurene reported that she had received an article summarizing results from the opinion poll on librarians¹ salaries (which had been discussed at previous meetings). The article was being forwarded to the newsletter editor. The Board asked Laurene to request that the completed opinion polls (surveys) be returned to SCLA, since the two librarians who had sent them out had now resigned from the Professional Concerns Committee. Discussion followed on the lack of an editorial policy for the newsletter, and on the lack of guidelines for opinion polls & surveys sent out to SCLA members.

DIVISION REPORTS:

DASL: S. Ketcham reported. The Nov. 17th ³Library Rage II² program was very well received, with over 50 attendees. The annual meeting was held at the Culinary Institute. Kevin McCoy is planning a program on Internet filtering, and has sent a survey out on the listserv. The working title for the LILC program in the spring is ³In Reach/ Out Reach: Reaching Out: Promoting your library to your patrons.²

RASD: J. Kaleda reported. The C.A.R.E committee is planning a program on Jan. 31st to help librarians assist patrons seeking Civil Service jobs. Health Concerns will be meeting soon to decide their theme for 2001. The RASD archives are being moved to SCLS, thanks to Arlene Leventhal and Suzanne Johnson. The Media committee is working with Jerry Nichols on developing policies for the interloan of media materials within the county. They have also secured a speaker for the LILC, Sally Mason, who will discuss the use of video in library programming. Readers¹ Advisory will be meeting to discuss mainstream literature (Jan. 25th). Valerie Lewis will speak on accessibility issues at the next Electronic Resources meeting (Feb. 7th). RASD is working on revising their Constitution and by-laws. Membership stands at 315.

CATS: D. Fabiszak reported. Their annual membership meeting, featuring a presentation on eBooks, had been held on Dec. 14th at Patchogue-Medford. They are planning several programs, including a tour of Baker & Taylor, and a program on wireless technology for the L. I. Library Resources Council.

YASD: N. Brosnan reported. Pat Pearson of the Cornell Cooperative Extension had given a program the previous day, on ³The Peaks and Pits of Adolescence.² Upcoming dates of interest would be: a retirement party for Peter Carroll at North Shore (Dec. 27th), a mock Michael Printz award workshop at Half Hollow Hills (Jan. 11th), and the real Michael Printz award presented at ALA's Midwinter meeting (Jan. 15th). Longwood and North Shore recently hired new YA librarians. The new officers for 2001 are as follows: Pat Adamko, President; David Jones, Vice President; Sue Gottesman, Treasurer; Alison McDermott, Secretary.

COMMITTEES:

Archive: S. Johnson held off on reporting. They are busy making room for the RASD archives.

Constitution and Bylaws: K. Acierno planned to pass on the proposed revisions to Mike Firestone. He will distribute them to the membership for approval.

Continuing Education: No Report.

Fall Dinner: D. Engelhardt reported that the dinner had made a profit of \$500, which the committee wants to donate to the Scholarship Fund. The committee received lots of positive feedback on the dinner. Kelli Molloy and Judith Corso have agreed to chair the 2001 Dinner.

Intellectual Freedom: No Report.

LDA Award: No report.

Legislative: A. Schelp reported that he was working on a program for the LILC on legislation and library advocacy. We might need to pay a speaker for the program.

Long Island Library Conference: S. Cohen reported. The conference will be held May 9, 2001. Eight vendors have signed up so far. Their fee has increased to \$425. Sarah Long, past ALA President, will be the keynote speaker. Postcards will be out soon. The registration fee has gone up slightly. He will post a tentative list of programs soon on the web site (one will be on the ³Sunday Night Live² reference service). A short discussion followed on verifying the status of SCLA members when they register for the conference.

ListServ: K. McCoy reported. There are 504 subscribers. Some subscribers are not SCLA members. 75% of our members are subscribers.

Membership: R. McEneaney reported. There are currently 622 SCLA members. She was working on ways to promote SCLA membership, especially for the new Support Staff Services division. She was planning letters to library directors. Information packets for each library could be distributed by a staff member who already belongs to SCLA. Discussion followed on more efficient ways for divisions to obtain labels and send mailings to the SCLA membership list. L. Tesoriero said a committee should be formed to do the next SCLA Membership Directory. (???)

Newsletter: L. Tesoriero reported that the deadline had passed.

Nominating: J. Olney did not have a general report, but said he had appointed Joe Loughren of Sachem to head the new Support Staff Services Division.

Professional Concerns: E. Hayes reported. -Jose Tolentino, Custodian II at East Northport, was presented with the first Excellence in Library Service Award (ELSA) at the Annual Dinner on Nov. 10th. Len Frosina has posted the winner's name and all the nominees' names on the SCLA web site. Press releases and photos were sent out, and several local papers printed them. The balance of the award budget will be spent on securing a permanent plaque to be displayed at SCLS. -The 2000 Statistical and Policy Survey is ready and has been distributed. A. Lehner said 10 extra copies had been sold so far.

Public Awareness: No report.

Scholarship: S. Stevens reported. Alison Ann O'Reilly was awarded the scholarship check at the Annual Dinner, and she had sent a very nice thank you note. The committee was pleased that they had met their fund raising goal. Discussion followed on the name change for the Scholarship (see: President's Report, above).

Statistical Survey: No report.

Suffolk County Jails: No report.

Webpage: L. Frosina reported. They are still working on putting members' names on the web page, accessible only to Division heads. A discussion followed on the technology involved and privacy issues.

LIASON REPORTS:

CLASC: No Report.

LILRC: No Report.

LVA: No report.

NCLA: No report.

PLDA: D. Engelhardt reported. The PLDA met on Nov. 8th. Many directors expressed concern that Kirkus is no longer publishing a comprehensive index, and planned to make formal complaints. Mastics Moriches was selected to do a 30-second public service announcement promoting Suffolk libraries. It will be aired on Cablevision. The PLDA endorsed the recent Regents Commission Report. Carol Simpson, who is retiring from Lindenhurst, was honored at a Dec. 13th luncheon. New officers for 2001 are: Tom Tarantowicz of Sayville, President; Peter Ward of Smithtown, Vice President; Michael Squillante of Westhampton, Treasurer; Debra Engelhardt of Hampton/Bridgehampton, Secretary.

SCLS: No Report.

SLA: J. Olney reported that he had attended a very good program dealing with census materials available on the web.

SLS: (E. Suffolk): Edana Cichanowicz reported on a meeting between BOCES and SCLS dealing with extending parts of the Virtual Reference Collection to school libraries.

OLD BUSINESS: J. Olney reported on the new Support Staff Services Division. They hope to start up in January. The slate of officers so far is: Joe Loughren of Sachem, President; Fran Byrne of Northport, Vice President; Angie Lehner of SCLS, Secretary. They need to draft a constitution and by laws.

NEW BUSINESS: L. Tesoriero congratulated the new Board members and said she looked forward to a good year working with them as Past President. D. Engelhardt reported that the L.I. Ducks team had contacted her about another SCLA outing. J. Olney encouraged her to look into planning a repeat outing and making it a fund raiser.

OTHER: None.

Motion to adjourn: J. Olney adjourned the meeting at 12:14 p.m.